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CATALOG

2019-2020

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Randall University

3701 South Interstate 35 Service Road
Moore, Oklahoma 73160



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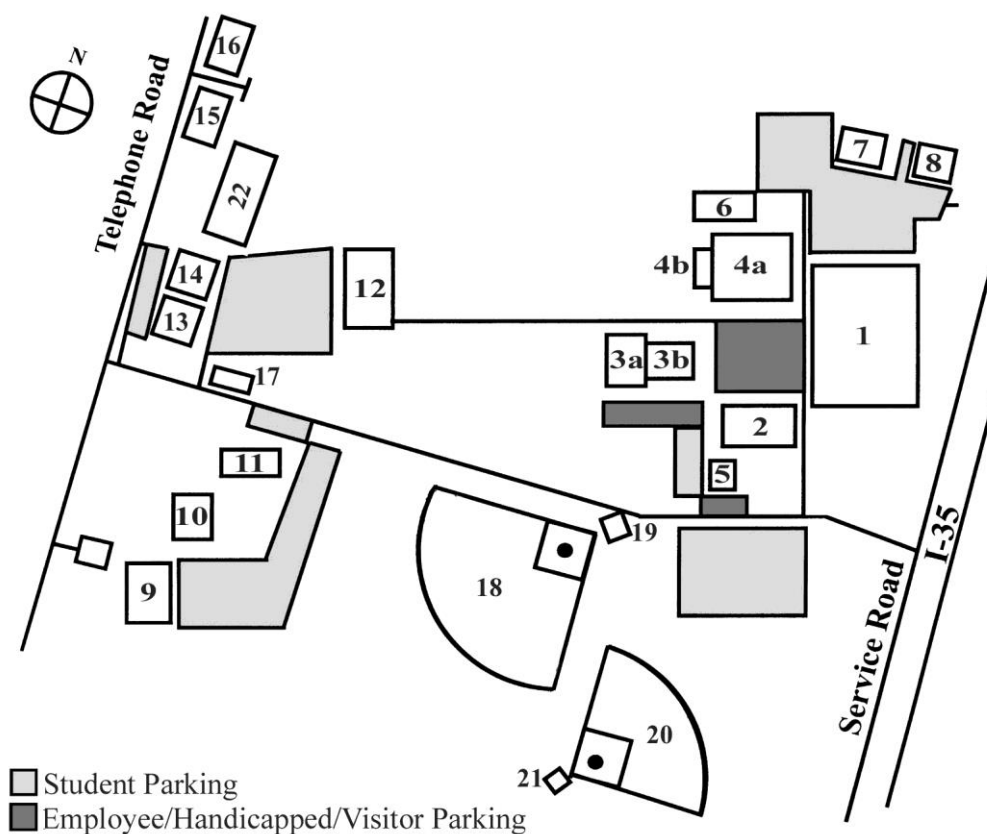
NOTE: Randall University reserves the right to make necessary changes without further notice. The regulations, courses, personnel, and costs listed herein are subject to change through established procedures after the date of publication of this Catalog. It is **important** that each student familiarize himself/herself with the regulations set forth in this Catalog and assume his/her proper responsibilities concerning them.

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CAMPUS FACILITIES GUIDE

1. Bill J. and Alma Lou Barber Chapel/
Classroom
2. John H. West Administration Building
- 3a. Geri Ann Hull Learning Resource Center
- 3b. Classroom Building
- 4a. Activities Building (Gym)
- 4b. Activities Annex
5. Oller Annex (Science lab & lecture)
6. Vandivort Maintenance Building
7. Recruitment Center
8. Free Will Baptist State Office Building
9. Friends Hall (Women's residence)
10. Barnard Hall (Women's residence)
11. Willey Hall (Women's residence)
12. Yandell Hall (Men's residence)
13. Palmer Hall (Eight apartments)
14. Randall Hall (Eight apartments)
15. Faculty Duplex
16. Randall University House
17. Sand Volleyball Pit
18. Baseball Park
19. Baseball Press Box/Concessions
20. Softball Field
21. Softball Press Box/Concessions
22. Soccer Field

UNIVERSITY FUNCTION GUIDE

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ACADEMIC CALENDAR

2019-2020

Traditional Undergraduate

(For Professional and Graduate Studies see Academic Class Calendar, pg. v)

FALL SEMESTER 2019

Faculty Return	Monday	August 5
Faculty Professional Development	Tuesday-Wednesday	August 6-7
Freshmen Arrive & Welcome Dinner	Saturday	August 10
Student Success Skills	Sunday-Wednesday	August 11-14
Returning Students Arrive	Wednesday	August 14
Registration and Orientation	Wednesday	August 14
Classes Begin	Thursday	August 15
Convocation	Tuesday	August 20
Labor Day Holiday	Monday	September 2
Classes Resume	Tuesday	September 3
Thanksgiving Holidays (No Classes)	Monday-Friday	November 25-29
Final Examinations	Monday-Friday	December 9-13
Grades Due	Tuesday	December 17

WINTER INTERSESSION 2019-2020 (*Courses to be announced*)

Winter Session	Dec. 10- Jan. 11
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SPRING SEMESTER 2020

Classes Begin	Monday	January 13
MLK Day (No Classes)	Monday	January 20
Spring Break (No Classes)	Monday-Friday	March 16-20
Good Friday (No Classes)	Friday	April 10
Final Examinations	Monday-Friday	May 4-8
Graduation	Saturday	May 9
Grades Due	Tuesday	May 12

SUMMER 2020 (*Courses to be announced*)

Summer Intersession	May 11 – Aug 12
Summer 8-week Session	May 11-15 June 1 – July 24

(Calendar dates are subject to change at the discretion of the administration
when it is determined to be in the best interest of the University to do so)

FOR DETAILED CLASS SCHEDULES, SEE THE CHART ON THE FOLLOWING PAGE.

Academic Class Calendar 2019-2020

Traditional Undergraduate

Term		Beginning Date	Add Date	Drop Date	Withdrawal Date	Ending Date	Breaks
Fall 2019	Full Fall Term	Thurs, Aug 15	Fri, Aug 23	Wed, Aug 28	Fri, Nov 8	Fri, Dec 13	Labor Day: Sep 2; Thanksgiving Break: Nov 25 - Nov 29
	1st 8 weeks online	Mon, Aug 19	Fri, Aug 23	Fri, Aug 23	Fri, Sep. 27	Fri, Oct 11	
	2nd 8 weeks online	Mon, Oct 14	Fri, Oct 18	Fri, Oct 18	Fri, Nov 22	Fri, Dec 13	Thanksgiving Break: Nov 25 - Nov 29
Winter Intersession		Mon, Dec. 16				Fri, Jan. 10	
Term		Beginning Date	Add Date	Drop Date	Withdrawal Date	Ending Date	Breaks
Spring 2020	Full Spring Term	Mon, Jan 13	Fri, Jan 17	Fri, Jan 24	Mon, Apr 13	Fri May 8	MLK Day: Jan 20; Spring Break: Mar 16 - Mar 20, Good Friday: Apr 10
	1st 8 weeks online	Mon, Jan 13	Fri, Jan 17	Fri, Jan 17	Fri, Feb 21	Fri, Mar 6	
	2nd 8 weeks online	Mon, Mar 9	Fri, Mar 13	Fri, Mar 13	Fri, Apr 24	Fri, May 8	Spring Break: Mar 16 - Mar 20
							Graduation May 9
Summer 2020		Mon, May 11				Wed, Aug. 12	
	Summer Intersession	Mon, May 11				Fri, May 15	
	Summer 8-week Session	Mon, June 1				Fri, July 24	

Academic Class Calendar 2019-2020

Professional and Graduate Studies

Term		Beginning Date	Add Date	Drop Date	Withdrawal Date	Ending Date	Breaks
Professional Studies							
2019-2020	All Professional Studies classes are 5 weeks in length		Add/Drop Deadline is last day of the first week of classes	Add/Drop Deadline is last day of the first week of classes	Withdrawal Deadline is 25% from end of class (end of 4th week for 5 week class)		
Fall 2019	Module 1	Tue, Jul 2	Mon, Jul 8	Mon, Jul 8	Mon, Jul 29	Mon, Aug 5	
	Module 2	Tue, Aug 6	Mon, Aug 12	Mon, Aug 12	Mon, Sep 2	Mon, Sep 9	
	Module 3	Tue, Sep 10	Mon, Sep 16	Mon, Sep 16	Mon, Oct 7	Mon, Oct 14	
	Module 4	Tue, Oct 15	Mon, Oct 21	Mon, Oct 21	Mon, Nov 11	Mon, Nov 18	
	Module 5	Tue, Nov 19	Mon, Nov 25	Mon, Nov 25	Mon, Dec 16	Mon, Dec 23	
Spring 2020	Module 1	Tue, Dec 31	Mon, Jan 6	Mon, Jan 6	Mon, Jan 27	Mon, Feb 3	
	Module 2	Tue, Feb 4	Mon, Feb 10	Mon, Feb 10	Mon, Mar 2	Mon, Mar 9	
	Module 3	Tue, Mar 10	Mon, Mar 16	Mon, Mar 16	Mon, Apr 6	Mon, Apr 13	
	Module 4	Tue, Apr 14	Mon, Apr 20	Mon, Apr 20	Mon, May 11	Mon, May 18	
	Module 5	Tue, May 19	Mon, May 25	Mon, May 25	Mon, Jun 15	Mon, Jun 22	
Graduate Programs							
2019-2020 Fall and Spring Terms	All Graduate classes (Both Master of Ministry & Master of Public Administration)	See Graduate Program for course dates	Add/Drop Deadline is Friday of first week of classes	Add/Drop Deadline is Friday of first week of classes	Withdrawal Deadline is 25% from end of class (end of 6th week for 8 week class)		
Fall 2020	Module 1	Mon, Jul 8	Fri, Jul 12	Fri, Jul 12	Fri, Aug 16	Fri, Aug 30	
	Module 2	Mon, Sep 2	Fri, Sep 6	Fri, Sep 6	Fri, Oct 11	Fri, Oct 25	
	Module 3	Mon, Oct 28	Fri, Nov 1	Fri, Nov 1	Fri, Dec 6	Fri, Dec 20	
Spring 2020	Module 1	Mon, Jan 6	Fri, Jan 10	Fri, Jan 10	Fri, Feb 14	Fri, Feb 28	
	Module 2	Mon, Mar 2	Fri, Mar 6	Fri, Mar 6	Fri, Apr 17	Fri, May 1	Spring Break: Mar 16 – Mar 20
	Module 3	Mon, May 4	Fri, May 8	Fri, May 8	Fri, Jun 12	Fri, Jun 26	

Please note: Any calendar is subject to change when circumstances dictate that it is in the best interest of the University

INTRODUCTION AND GENERAL INFORMATION



MESSAGE FROM THE PRESIDENT

Since 1959, our students have discovered the strength of a value added higher education. Our distinctly Christian commitment to the pursuit of truth, the development of the whole person, and the worthiness of Christian service provides both the foundation and the future focus of Randall University.

In fact, we are able to offer several advantages to you because of our well trained and highly committed faculty and staff. Personalized instruction and a sense of identity can be yours without sacrificing the quality of education. In addition, there are numerous opportunities for campus involvement and leadership development.

We make no apologies for what we are. We believe that there is a place on our campus for those who are seeking a higher education in a Christian context.

Thank you for considering Randall University. The choice of a college is among the most important choices you will make. Give us an opportunity to tell you what Randall University can do for you. My vision as President is as follows (core values are in bold):

That Randall University be a **learning** community of **faith**
serving Christ with **integrity**,
showing **respect** without exception, and
shouldering **responsibility** without excuse.

Randall University is intent on propagating the legacy of American Revolutionary War veteran and pioneer preacher Benjamin Randall (February 7, 1749 – October 22, 1808). In his life, Rev. Randall was submitted to the authority of the Bible, committed to building the Church (planting over 50 in 28 years on horseback), and convinced that the gospel of Christ includes the 'whosoever' from John 3:16 (all peoples from every tribe, nation, and language). Randall University is focused on equipping students to take the Gospel of Christ everywhere that they go (Matthew 28:18-20) and live the Great Commandment (Mark 12:28-31) through whatever they do.

I believe that our people, principles, and programs contribute to equipping men and women to make a difference for Christ, His Church, and the community.

Join us if you choose,

Timothy W. Eaton, Ph.D.
President

Philosophy, Mission, And Purpose Statements

PHILOSOPHY OF EDUCATION

Believing that all truth is God's truth and that a college exists for teachers and students to pursue God's truth with freedom and responsibility, the intent of Randall University is to facilitate this pursuit. The person of Jesus Christ embodies the Randall University philosophy of education. He said, "I am the way (ontology – What is real), the truth (epistemology – What is true), and the life (axiology – What is good)." Randall University exists so that all faculty and students may know Him and make Him known.

MISSION STATEMENT

Randall University is currently located in Moore, Oklahoma. It is a faith-based institution that supports the following mission: "Randall University is a Christian institution of higher education committed to the intellectual, spiritual, social, moral, and physical development of its students. It seeks to prepare students to serve the Lord Jesus Christ, both in the church and in society at large."

PURPOSE STATEMENTS

INTELLECTUAL

- I-1 To serve members of the Free Will Baptist denomination and others who desire an education in the Free Will Baptist tradition by providing courses of study leading to an Associates, Baccalaureate and Masters degree.
- I-2 To provide an appropriate general education core for all degree-seeking students.
- I-3 To provide a climate of learning where the student may develop the lifelong habit of critical thinking in the search for truth.
- I-4 To offer students opportunities to improve communication through computing, oral, and writing competencies.

SPIRITUAL

- S-1 To assist students in understanding their relationship to God and strengthening their personal commitment to Jesus Christ.
- S-2 To help students cultivate habits of prayer, Bible study, and personal obedience to the teachings of Scripture.
- S-3 To foster in each student a commitment to service in a local church.
- S-4 To encourage student participation and support for world evangelization.

SOCIAL

- SO-1 To equip students to function as responsible citizens.
- SO-2 To encourage students to understand and appreciate other peoples and cultures.
- SO-3 To provide students opportunities for developing and using leadership skills.

MORAL

- M-1 To encourage students to adopt a Biblical approach to all relationships.
- M-2 To challenge students to take personal responsibility for their decisions by developing a lifestyle characterized by integrity.

PHYSICAL

- P-1 To help students achieve physical fitness and health.
- P-2 To maintain a campus environment free of tobacco, alcohol, and illegal drugs.
- P-3 To provide students opportunities for athletic competition and assist students to develop habits of good sportsmanship.

The Mission and Purpose Statements of Randall University are the foundational guide for the institution. The intent of the policies, procedures, and practices of the University are to fulfill the Mission and Purpose Statements.

Students are required to become familiar with the Mission and Purpose Statements prior to admission to Randall University.

ACCREDITATIONS

Transnational Association of Christian Colleges and Schools (TRACS): Randall University is a member of the Transnational Association of Christian Colleges and Schools (TRACS) [15935 Forest Road, Forest, VA 24551; Telephone: 434.525.9539; e-mail: info@tracs.org] having been awarded Reaffirmation II of its Accredited status as a Category III institution by the TRACS Accreditation Commission on April 29, 2014. This status is effective for a period of ten years. TRACS (www.tracs.org) is recognized by the United States Department of Education (<http://ope.ed.gov/accreditation/Search.aspx>), the Council for Higher Education Accreditation (<http://www.chea.org/search/default.asp>) and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE). Students may contact TRACS with a complaint, but only after exhausting the due process of the institution.

Transfer of credit is the prerogative of the receiving institution, and students who intend to transfer should consult that institution and work through their Randall University academic advisor to insure a smooth transition.

Office of Educational Quality and Accountability (OEQA): On July 19, 2017, the Office of Educational Quality and Accountability (formerly Oklahoma Commission of Teacher Preparation) voted to approve a five-year certification of the Teacher Education Program at Randall University. The OEQA website link is: <http://www.ok.gov/ecqa/>.

The Office of Educational Quality and Accountability (OEQA), 840 Research Parkway, Suite 455, Oklahoma City, Oklahoma 73104, is recognized as the approval

body of teacher education programs in Oklahoma colleges and universities.

Veterans Administration: The University is approved by the State Accrediting Agency to offer training to eligible veterans and other persons under provision of Section 1775 (a) (1), USC 38. Approval has been given for training of students under the 1976: Survivors' and Dependents' Educational Assistance (DEA).

AFFILIATIONS

Oklahoma Independent Colleges and Universities (OICU): The OICU is the only statewide organization that serves exclusively the interest of independent higher education within the state of Oklahoma. The Presidents of the accredited institutions in Oklahoma organized the Oklahoma Association of Independent Colleges and Universities in 1981 (<http://www.oicu.org/>). The institutional presidents continue to lead and direct OICU to advance educational quality and student success within Oklahoma private higher education institutions.

National Association of Independent Colleges and Universities (NAICU): NAICU is the only national organization *solely focused* on representing private, nonprofit higher education on public policy issues in Washington, D.C. As one of the six major presidential higher education associations, NAICU's institutional membership is comprised of presidents from accredited private, nonprofit colleges and universities.

National Christian College Athletic Association (NCCAA): The National Christian College Athletic Association, a 501(c)3 not-for-profit association, was incorporated to provide a Christian-based organization that functions uniquely as a national and international agency for the promotion of outreach and ministry, and for the maintenance, enhancement, and promotion of intercollegiate athletic competition with a Christian perspective (<http://www.thenccaa.org/>).

Association of Christian College Athletics (ACCA): The aim of the ACCA is to promote the education and development of students through intercollegiate athletic participation. Member colleges, although varied and diverse, share a common commitment to Jesus Christ and the principle that athletics serve as an opportunity to share one's faith (<http://www.accasports.org/>).

HISTORY OF THE UNIVERSITY

Free Will Baptists envisioned an institution of Christian higher education in Oklahoma, even before statehood. The records of the Indian Territory Association of Free Will Baptists (1905) read: "We believe in encouraging a higher system of education among the Free Will Baptists." The merger of the northern movement of Free Will Baptists (known also as the Randall Movement, Free Baptists, or Anti-slavery Baptists) with Northern Baptists in 1911, left a scattered remnant of churches which did not participate in the merger, and those churches lost access to the historic Free Will Baptist schools, such as, Bates College in Maine and Hillsdale College in Michigan. However, the educational

void was filled when the Co-operative General Association of Free Will Baptists in the west opened Tecumseh College in Tecumseh, Oklahoma in 1917. The first president was John H. Wolfe, a graduate of Hillsdale College in Michigan. The school was destroyed by fire in 1927 and was never completely rebuilt due to the depression, dust bowl days, World War II, and the Korean Conflict.

During the decades after the fire at Tecumseh College, the churches of Oklahoma continued to keep the higher education dream alive. Numerous resolutions over the decades encouraged support of and participation in the Bible Institute sponsored by the Oklahoma State Association of Free Will Baptists. A series of Bible institutes were taught in the various geographic areas by a rotation through the district associations, but Oklahoma Free Will Baptists had a vision for an institution of higher learning

These Bible institutes eventually developed into Oklahoma Bible College (OBC). The official launch of OBC began in the basement of the First Free Will Baptist Church in Tulsa in January, 1959. In a quest to find a permanent home for the infant college, it was moved to Wagoner in the fall of 1959, then to the Northwest Free Will Baptist Church in Oklahoma City in the fall of 1961, and finally to the Capitol Hill Free Will Baptist Church of Oklahoma City in the fall of 1962.

On September 13, 1966, the college began operations on the present campus located three miles south of Moore, Oklahoma. An early president of the college, Dr. Don W. Payne (1961-1966), noted that the college began with "no library, no equipment, no facilities, no income, yet had one priceless asset: a company of committed Christians with an urgent sense of mission, persons of purpose and zeal, confident that God is all-sufficient."

Having secured a permanent home for the college, the founding church articulated a vision of higher education which embraced the study of the liberal arts. In 1971, as a symbolic gesture, the governing board renamed the institution Hillsdale Free Will Baptist College in honor of Hillsdale College in Hillsdale, Michigan, which began as a Free Will Baptist institution in 1844. (Hillsdale College in Michigan is no longer affiliated with Free Will Baptists.) Hillsdale continued to educate men and women to support the ministry and mission opportunities of Free Will Baptists worldwide, but the enrollment of students in non-ministry degree programs proliferated.

Randall Graduate School was founded in 2002. Currently the graduate school offers the Master of Arts in Ministry (MA) and the Masters in Public Administration (MPA). The Oklahoma Commission for Teacher Preparation (a division of the OK Dept. of Education) approved Hillsdale as the 23rd Teacher Education College in the State of Oklahoma on Thursday, June 13, 2013. The School of Education is authorized to offer degrees in Elementary and Secondary Education leading to a state certified teaching credential.

In order to eliminate admissions conflicts, internet confusion, and legal concerns between Hillsdale College (Michigan) and Hillsdale Free Will Baptist College (Oklahoma), the Board of Trustees proposed a new name to the Oklahoma State Association of Free Will Baptists in October of 2015 and by unanimous vote the body approved the name Randall University, effective July 1, 2016.

Randall University is intent on propagating the legacy of American Revolutionary War veteran and pioneer preacher Benjamin Randall (February 7, 1749 – October 22, 1808). In his life, Rev. Randall was submitted to the authority of the Bible, committed to building the Church (planting over 50 in 28 years on horseback), and convinced that the gospel of Christ includes the 'whosoever' from John 3:16 (all peoples from every tribe, nation, and language). Randall University is focused on equipping students to take the Gospel of Christ everywhere that they go (Matthew 28:18-20) and live the Great Commandment (Mark 12:28-31) through whatever they do.

The University is currently organized into 3 undergraduate schools (Arts & Sciences, Christian Ministry, and Education), plus the Randall School of Professional and Graduate Studies (includes online programs). This structure gives students the opportunity to earn 10 baccalaureate degrees in more than 24 concentrations, plus two masters degrees: the Master of Arts in Ministry and the Masters in Public Administration. The Oklahoma Department of Education accredits Randall University for elementary and secondary education degrees leading to teacher certification.

Additional historical information available in the following documents:

Oklahoma Bible College Newsletter. Vol. 3, No. 1, Oklahoma City: Oklahoma Bible College, 1965.

Oklahoma State Association of Free Will Baptists: The First 100 Years 1908-2008, edited by D. Akin, N. Draper and E. Wade published for the Oklahoma State Association of Free Will Baptists, Historical Commission. Nashville: Randall House Publications, 2009, pages 107-115.

The 1963 Harvester, edited by Charles Kirtley. Oklahoma City: Oklahoma Bible College, 1963, page 5.

ACCREDITATION HISTORY

State accreditation was gained in 1970 for the two-year program. The four-year B.A. in Theology was added in the fall of 1972 with the first graduating class in May, 1974. This program also received state accreditation allowing graduates the opportunity for admission into a graduate program. Students can now transfer the two-year A.A. degree to a senior college majoring in any field they desire, or they can continue at Hillsdale working for the baccalaureate degree. Candidacy status with the Transnational Association of Christian Colleges and Schools was gained in September of 1995, and for the first time Hillsdale was recognized by a national accrediting agency. Accreditation with TRACS followed on January 1, 1999. In 2002, Hillsdale received approval from TRACS to offer the masters

degree. In 2014, Hillsdale received a full 10 year reaffirmation of its accreditation from the Transnational Association of Christian Colleges and Schools.

LOCATION AND DESCRIPTION

Randall University is located on a 41-acre campus adjacent to Interstate 35, in the city of Moore. The University has a multimillion dollar plant which includes the John H. West Administration Building composed of classrooms and administrative offices; 4 student dormitories housing approximately 120 students and living quarters for the dormitory supervisor: Willey Hall, Barnard Hall, Friends Hall, and Yandell Hall; Oller Annex, a science lab/classroom; 16 single bedroom apartments: Randall Hall and Palmer Hall, 8 units each; an activities building consisting of a student center, campus bookstore, offices, fitness training center, and a gymnasium; the Geri Ann Hull Learning Resource Center/Classroom Building; a faculty duplex, and the Hillsdale House (missionary residence). The Bill J. and Alma Lou Barber Conference Center is on the east side of the quad (Administration, Library/Classroom, Activity, and Conference Center Building). The Barber Conference Center contains an 850 seat auditorium, a recital hall, a cafeteria, classrooms, and offices.

GOVERNANCE

Randall University is owned and operated by the Oklahoma State Association of Free Will Baptists. The Oklahoma State Association exercises its operational control through the University's Board of Trustees. Members of the Board are elected by the Free Will Baptist state associations in Oklahoma, Missouri, Arkansas, and Texas. The Board of Trustees is responsible for the overall governance and control of the institution. It establishes the policies and procedures that govern the operations of the university, selects the president, and approves the annual budget.

DEMOGRAPHICS

Randall University annually serves approximately 300 students, which includes non-traditional, traditional, and online students. The University is a private, not-for profit institution that serves suburban, urban, and rural populations with the following backgrounds: 67% European-American, 16% African American, 9% American Indian or Alaskan Native, 7% Hispanic, and 1% Unknown.

The faculty includes over fifty full-time and part-time faculty members in the areas of ministry, letters, business, psychology, music, English, mathematics, social studies, science, foreign languages, and communication. Bachelor degrees are offered for ministry, business, letters, psychology, teacher education, exercise science, and multidisciplinary studies.

BIOGRAPHY OF BENJAMIN RANDALL



Benjamin Randall (February 7, 1749 – October 22, 1808) was converted during the Great Awakening as a result of the preaching ministry of George Whitfield. Rev. Randall served in the New Hampshire militia during the American Revolutionary War. The first Benjamin Randall biographer, quoted Rev. Randall's journal in recounting his conversion experience:

"I saw in Him (Jesus) a universal love, a universal atonement, a universal call to mankind, and was confident that none would ever perish, but those who refused to obey it (Buzzell, John. *The Life of Elder Benjamin Randel, principally taken from documents written by himself.* Limerick, ME: Hobbs, Woodman, and Co. 1827)."

Rev. Randall's theological departure from the Calvinistic norm of his era occurred at the point of his conversion. Today Free Will Baptists are known for believing John 3:16 to be literally true, that God's love sent Jesus to die for the sins of humanity so that everyone no matter what tribe, nation, or language has the opportunity to respond to saving grace through faith in Jesus Christ.

Rev. Randall went on to found a church in New Durham, New Hampshire that we now recognize as the first Free Will Baptist Church in New England. Rev. Randall was instrumental in planting more than 50 churches throughout the region in his 28 years as a circuit riding preacher. The churches were organized into quarterly and yearly meetings that became a force in the revivals of the nineteenth century, missions, and education.

Benjamin Randall is recognized as the leader of the Free Will Baptists, an indigenous American religious movement which ordained persons of color and women in the early days of the nineteenth century. The Free Will Baptists (also known as Free, General, Open Communion, and Antislavery Baptists) were aggressive church planters on the American frontier and embraced missions among immigrant and freedmen populations, as well as, spreading the gospel internationally. Randallite Free Will Baptists were known for their opposition to slavery forming anti-slave societies, prohibiting slave owners from holding membership in the church, and publicly promoting abolition through the "Morningstar" (the official newspaper of the movement).

In addition, Free Will Baptists founded non-discriminatory institutions of higher education admitting men and women of different ethnic backgrounds such as: Bates College, ME (1855); Hillsdale College, MI (1844); Storer College, WV (1865); and Tecumseh College (1917), OK. Tecumseh College was the first Free Will Baptist College out of the Randall movement west of the Mississippi. Randall University traces its roots back to Tecumseh College.

RANDALL UNIVERSITY SYMBOLS

RANDALL UNIVERSITY FLAG

The Randall Republic encircles the world and includes alumni living and working in countries around the globe. The Randall Flag features school colors Blue and Gold embracing the Red cross of Christ. The meaning of each color with the Latin word in parenthesis follows:

- Blue – Truth (Veritas): Saints are true blue
- Gold – Virtue or character (Virtus): Saints have character
- Red – Mission or calling (Vocare): Saints are called to follow Christ



The original flag design was endorsed by Dr. Wade T. Jernigan who served on the founding Christian Education Board that helped to birth Oklahoma Bible College (OBC) in 1959. OBC became Hillsdale FWB College which grew into what today is Randall University.

RANDALL SAINTS

The teams at Randall University have always been known as the Saints. Some wonder, why the Saints? The rationale arises from the belief that every Christian man or woman should strive to be the best disciple of Christ as possible. The Apostle Paul told the Church that we are: "Beloved by God and called to be Saints," Romans 1:7a.



The gladiator helmet on top of the 'S' is the helmet of salvation (Ephesians 6:17). These warrior saints are the martyrs who faced overwhelming odds in the Roman coliseum. The Christian saints include the men, women, and children who have willingly given their lives for Christ throughout history, even today. In reality these are God's Gladiators who stand or fight regardless of the odds. These are the heroes of whom the Bible says, "the world is not worthy" (Hebrews 11:33-40).

RANDALL FIGHT SONG

WHEN THE SAINTS GO MARCHING IN
By President Timothy W. Eaton, Ph.D.*

"When the Saints Go Marching In" a spiritual that has been modified by numerous musicians, but the royalty checks were mailed to the most prolific songwriter in Arkansas. The lyricist Luther G. Presley is the focus for Bob Sallee in his article: "He Wrote 'When the Saints Go Marching In' for \$5," (Arkansas Democrat-Gazette, April 21, 1998). Luther Presley was born west of Rose Bud and grew up with gospel music at the Free Will Baptist Church. Luther wrote over 1,500 songs. My favorite and his is "I'd Rather Have Jesus," but there is no doubt about the most famous, "When the Saints Go Marching In."

I am sure that Mr. Presley had no idea that "When the Saints ..." would become the battle tune for Randall University. Especially since the song is older than Randall, but many a Randall Saint has sung or raised their hands in victory to our fight song, "When the Saints Go Marching In."

* Note: Thanks to Arkansas native Dr. Alton Loveless, my boyhood pastor, for the information on Luther Presley and his Free Will Baptist connection.

SAINTS FIGHT SONG:

When The Saints Go Marching In

Chorus:

Oh when the saints go marching in,
When the saints go marching in,
Oh Lord I want to be in that number,
When the saints go marching in.

Verse 1:

And when the sun refuse to shine,
And when the sun refuse to shine,
Oh Lord I want to be in that number,
When the saints go marching in.

Verse 2:

Oh when the trumpet sounds the call,
Oh when the trumpet sounds the call,
Oh Lord I want to be in that number,
When the saints go marching in.

POLICY ON PREVENTION OF ALCOHOL AND DRUG ABUSE ON CAMPUS AND IN THE WORKPLACE

Randall University seeks to assure the health and well-being of all students and employees and to maintain an environment that supports and encourages the pursuit and dissemination of knowledge. Those goals are damaged by illegal drug and alcohol use. Therefore, to further these goals it has been, and shall continue to be, the policy of Randall University to prohibit the illegal use, possession, sale, delivery, and/or manufacture of drugs, or the possession, use, or sale of alcohol by any student or employee of the University.

The University's policies and programs are intended to emphasize:

1. the incompatibility of the use or sale of illegal drugs and alcohol with the goals of the University;
2. the legal consequences of involvement with illegal drugs and alcohol;
3. the medical implications of the use of illegal drugs and alcohol; and,
4. the ways in which illegal drugs and alcohol jeopardize an individual's present accomplishments and future opportunities with the University.

The University will establish and maintain a program of education designed to help all members of the University community avoid involvement with illegal drugs and alcohol.

The University will provide information about drug and alcohol counseling and rehabilitation services available to members of the University community. Persons who voluntarily avail themselves of University services shall

be assured that applicable professional standards of confidentiality will be observed.

The University shall take all actions necessary, consistent with state and federal law and applicable University policy, to eliminate illegal drugs and alcohol from the University community. University policy on illegal drugs and alcohol use will be publicized in student and faculty handbooks, student orientation materials, letters to students and parents, residence hall meetings, and faculty and employee meetings.

Students, faculty members, administrators, and other employees are responsible as citizens for knowing about and complying with the provisions of Oklahoma law that makes it a crime to possess, sell, deliver, or manufacture drugs designated collectively as "controlled substances" in Title 63, Section 2-401 et seq of the Oklahoma Statutes. Any member of the University community who violates that law is subject both to prosecution and punishment by the civil authorities and to disciplinary proceedings against the student or employee when the alleged conduct is deemed to affect the interest of the University.

Penalties will be imposed by Randall University in accordance with procedural safeguards applicable to disciplinary action against students (see Student Handbook, "Enforcement of School Policies") and employees (see Employee Handbook).

This summary of the University policy on the prevention of alcohol and drug use on campus and in the workplace is based on the Drug-Free Workplace Act of 1988 (P.L. 100-690, Title V, Subtitle D) and the Drug-Free Schools and Communities Act Amendments of 1989 (P.L. 101-226). This policy is expressed in its entirety in the Student Handbook and Employee Handbook.

Our institution maintains the FERPA provision 99.31 that states disclosure to parents of students under 21 if the institution determines that the student has committed a violation of its drug or alcohol rules or policies.

NONDISCRIMINATION POLICY

Randall University does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. Randall University reserves the right to, and does, maintain student educational and behavioral employment requirements and standards, which are based upon religious considerations consistent with its role and mission.

In response to Title VII of the Civil Rights Act of 1964 and Executive Order 11246 of September 24, 1965, the policy of the University with regard to this matter is as follows. The University takes affirmative action in the recruitment of faculty members.

A. Randall University, in all manner and respects, is an Equal Opportunity Employer and shall offer a program of Equal Educational Opportunity.

B. Randall University, in compliance with Title VI of the Civil Rights Act of 1964, Executive Order 11246 as amended, Title IX of the Education Amendments of 1972, and other federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex, age, disability, or status as a veteran in any of its policies or procedures. This includes-but is not limited to-admissions, employment, financial aid, and educational services.

NONDISCRIMINATION GRIEVANCE PROCEDURE

The following persons have been designated to handle inquiries regarding the nondiscrimination policies:

Dr. Mark Braisher
Executive Vice President
3701 S I-35 Service Rd
Moore, OK 73160
405-912-9000

Or

Dr. Timothy W. Eaton
President
3701 S I-35 Service Rd
Moore, OK 73160
405-912-9000

This procedure is applicable to complaints alleging discrimination, harassment, and retaliation on the basis of race, color, national origin, sex, disability and age. Any student, prospective student or employee that feels that they have been discriminated against or harassed based on race, color, national origin, sex, disability, or age should contact in writing: Executive Vice President, 3701 S I-35 Service Rd, Moore, OK 73160. In the event that the Executive Vice President is involved in the accusation of harassment or discrimination, the complaint should contact: President, 3701 S I-35 Service Rd, Moore, OK 73160. The complaint should describe the date and time, persons involved, place, and circumstances surrounding the incident. The complaint should be signed by the complainant. All complaints received will be promptly, thoroughly, and impartially investigated and decided within 60 days. The complainant's identity will be kept confidential. The complainant will be kept informed in writing at each state of the process. That is, 1) Acknowledgement of the receipt of the complaint; 2) Report of findings of the investigation. If discrimination has occurred, appropriate corrective and remedial actions will be taken. If the complainant is not satisfied with the resolution of the complaint, they may appeal to the Randall University Board of Trustees. An appeal should be made in writing to the Chairman of the Board of Trustees, 3701 S I-35 Service Rd, Moore, OK 73160. The complainant will be kept informed in writing at each stage of the appeal process. That is, 1) Acknowledgment of receipt of the appeal; 2) Report of findings of the investigation and any corrective or remedial actions taken by the Board of Trustees.

Individuals who are not satisfied with the resolution of the complaint at the University may file complaints of discrimination with the U.S. Department of Education, Office of Civil Rights, 8930 Ward Parkway, Suite 2037,

Kansas City, Missouri 64114-3302; Telephone: (816) 268-0550; Facsimile: (816) 823-1404; or Email: OCR.KansasCity@ed.gov.

Under no circumstances will there be any retaliation against the complainant or persons who participate in related proceedings by any Randall University employee.

SEXUAL HARASSMENT POLICY AND GRIEVANCE PROCEDURES

Randall University is committed to maintaining a safe and professional educational environment in which students and faculty are not subjected to sexual harassment. The University does not tolerate actions and/or words which are regarded as sexual harassment or sexual violence against any student or University employee.

Sexual harassment is unwelcome conduct of a sexual nature. It can be verbal, visual, physical, or communicated in writing or electronically. Although sexual harassment may violate state or federal law, Randall University may consider conduct to be sexual harassment even though it may not rise to the level of illegal sex discrimination.

Sexual harassment includes but is not limited to the following:

- Unwelcome sexual advances
- Requests for dates or sexual favors
- Unwelcome physical contact of a sexual nature
- Sexual violence (such as rape or assault)
- Continued or repeated verbal abuse of a sexual nature, such as suggestive comments and sexually explicit jokes that are considered offensive by the other individual
- Sexually degrading language used to insult another person
- Remarks of a sexual nature used to describe a person's body or clothing. This includes comments about an individual's body or appearance that go beyond a mere compliment, including off-color jokes that are clearly unwanted and considered offensive by the other individual.
- Fostering a work or academic environment that is intimidating, hostile, or offensive because of unwanted sexually oriented conversation, suggestions, requests, demands, physical contacts or attention
- Public display of sexually oriented pictures, drawings, or calendars
- Offensive physical contact such as unwelcome touching, pinching, or brushing against the body of another person
- Actions or words which indicate that benefits will be gained or lost based on one's response to sexual advances
- Disseminating false information about a person's sexual conduct

- Making false accusations against another person regarding sexual harassment

Sexual harassment may be committed by one student against another student, by a faculty member or other employee against a student, or by a student against a faculty member or other employee. Because members of the faculty and administration of the university hold positions that involve the legitimate exercise of power and authority over others, they should exercise care in the use of that power and authority. It is the responsibility of members of the faculty and administration to insure that their conduct and words cannot reasonably be perceived as sexually coercive, abusive, or exploitive.

Criminal Complaint Procedure

Sexual harassment may constitute a violation of the laws of the state of Oklahoma, and the complainant must decide whether or not to file a criminal complaint. Any student, prospective student, or employee who wishes to file a criminal complaint alleging sexual harassment or violence should call 911 or contact the Police Department of the City of Moore, Oklahoma. The non-emergency number is 405-793-5171.

Institutional Complaint Procedure

Any student, prospective student, or employee may file a complaint of sexual harassment with the University. The following people have been designated to handle inquiries regarding Randall University's policy on sexual harassment.

Dr. Mark Braisher
Executive Vice President
3701 S I-35 Service Rd
Moore, OK 73160

Or

Dr. Timothy W. Eaton
President
3701 S I-35 Service Rd
Moore, OK 73160

RANDALL UNIVERSITY SUPPORTS BIBLICAL MARRIAGE

Randall University is subject to the Biblical belief system of our founding body, Free Will Baptists. In order to clarify Free Will Baptists have defined their historic Christian position on Biblical Marriage:

Biblical Marriage Statement: Adopted by the National Association of Free Will Baptists in July, 2008.

Both Scripture and nature as designed by God affirm the lifelong, covenantal union of one man, being male as created by God, and one woman, being female as created by God, in a one-flesh relationship. This one-flesh relationship is emblematic of the union of Christ and His church. It is the sole and beautiful context of the divine plan for the marital relationship of man and woman as image-bearers of God, as well as the foundation for the family as the basic, divinely ordained unit of human society. Violations of this one-flesh union, whether heterosexual or homosexual, premarital or extramarital, contravene the divine plan for the family and for the conception and rearing of children, bringing spiritual despair, guilt, and death to individuals and cultures.

Genesis 1:26-28; 2:18, 20-25; Exodus 20:14; Deuteronomy 5:18; Matthew 19:4-6; Romans 1:18-32; 1 Corinthians 7:1-5; Ephesians 5:21-33; 1 Thessalonians 4:3-5; Hebrews 13:4.

CATALOG INFORMATION

It is the student's responsibility to have knowledge of the contents of the University Catalog, including requirements, policies, and regulations. The University reserves the right to revise curricula, policies, financial arrangements, etc., as such changes become necessary or desirable.

EXCEPTIONS TO POLICIES

Any request for an exception to any Randall University policy must be requested in writing to: EXCEPTIONS. The Administrator responsible for the area in question will review the matter and make a decision on the request. Requests for exceptions to policies that affect areas beyond the Administrator's area of supervision or that affect general institutional policies will be referred to the Administrative Committee of the University. Rulings on requests for exceptions in academic matters may take into consideration the current policies established by the Oklahoma State Regents for Higher Education. A response will be directed to the student or employee within one week from the receipt of the request and, in some cases, a formal letter may also follow.

The request should include the person's contact information and be addressed to

Randall University
ATTN: EXCEPTIONS
3701 S I-35 Service Rd
Moore, OK 73160

ADMISSIONS

Randall University is committed to educating and preparing students to make a positive impact on the church and society. The moral character of all applicants must be good. The secondary prerequisite is academic achievement.

HIGH SCHOOL CURRICULAR REQUIREMENTS

Curricular requirements for regular admission to the University are as follows:

- 4 units English (Grammar, Composition, Literature)
- 2 units Lab Science (Biology, Chemistry, Physics, or lab science certified by the school district; General science with or without a lab may not be used to meet this requirement.)
- 3 units Mathematics (Algebra I, Algebra II, Math Analysis, Geometry, Trigonometry, Calculus)
- 3 units History and Citizenship Skills (including one unit of American History and two additional units from the subjects of History, Economics, Geography, Government, non-Western Culture)
- 3 Additional units of subjects listed above or selected from the following: Computer Science or Foreign Language.

Students who did not complete these required courses in high school will be assigned appropriate remedial work by the Assessment Committee. Curricular deficiencies must be remediated in the first 24 hours of enrollment.

In addition to the above requirements, the following subjects are recommended for University preparation:

- 2 additional units: fine arts (music, art, drama, and speech)
- 1 additional unit: lab science (as described above)
- 1 additional unit: mathematics (as described above)

PLANNING SUGGESTIONS

1. High school students are encouraged to take the ACT or SAT in the spring of their junior year and apply early in their senior year. Register for the ACT on-line at actstudent.org. Randall University's school code for the ACT is 3413
2. In January of the high school senior year, students should file the Free Application for Federal Student Aid (FAFSA) which is required for grants, loans, college work study, and most scholarships. Apply on-line at fafsa.ed.gov. Receipt of financial aid is dependent on acceptance for admission. **Scholarship preference is given to those filing prior to March 1.** State grants are generally awarded by March each year and are dependent of FAFSA filing date and score. Randall University's school code for the FAFSA is 010266.
3. Transfer students are encouraged to apply for admission at least three months prior to date of entry.

CANDIDATES FOR ADMISSION

1. Graduates of high school with a minimum of a 'C' average, or satisfactory scores on entrance exams, American College Test (ACT) or Scholastic Aptitude Test (SAT).
2. Persons with a GED Certificate from a State Department of Education.
3. Transfer students from other colleges (see Students on Probation or Suspension).

Based on a review of credentials, students may be admitted on regular, conditional, or provisional admission status. Randall University reserves the right to restrict or deny admission to any person, otherwise eligible, for reasons determined to be in the best interest of the institution by the officers thereof. This reserved right shall be administered in a manner strictly consistent with state and federal non-discrimination laws. See the following sections: Admission Status Restrictions, Freshman Admission Requirements, and Transfer Admission Requirements.

ADMISSION STATUS RESTRICTIONS

The University is aware that all students have not had the same opportunities for academic preparation and character formation. In recognition of extenuating circumstances, three types of admission have been established: regular, conditional, or provisional status.

Regular Admission: Granted to students who have met the criteria for admissions. The student is eligible for enrollment and subject to the academic placement recommendations of the Admissions Committee.

Conditional Admission: Granted to students who have not completed the required admission documents. A student admitted conditionally is given permission to enroll and complete only one semester. If the student is unable to submit the required admission documents or resolve the doubt discovered in the application process, he or she will not be permitted to enroll in courses beyond one semester at this institution.

Provisional Admission: Granted to students who do not meet the criteria for a candidate for regular admission, or who have an ACT Composite Score 18 or below, or who transfer from another college while on academic probation. The student is limited to no more than 13 credit hours. Randall University reserves the right to limit the number of students given provisional admission.

Non-Degree Admission: Granted to students who are not candidates for degrees and may be given special enrollment permission. This category includes the following: students taking only audit courses, students who have at least a bachelor's degree, high school students concurrently enrolled in the University, or adults over 21 years of age who do not meet the regular admissions requirements. These students will be allowed to take no more than 9 credit hours under the Non-Degree Seeking status. Beyond that all students

must meet the conditions/requirements for Regular or Provisional Admissions. All official documentation must be received before further enrollment is permitted.

ADMISSION DOCUMENTS

Admission to all degree programs of Randall University requires the submission of the following documents:

1. **Application for Admission.** A \$75 non-refundable fee (fee waived for fall applications received before April 1) must accompany the application form. International students see page 12.
2. **Transcripts.**
High School Transcript. Both freshmen and college transfer applicants with fewer than 24 semester credit hours must submit a high school transcript to the Admissions Office. Freshman applicants may be admitted on the basis of an incomplete but official transcript, which shows grades through at least 6 semesters. Upon graduation, the student should request that a final, official transcript be sent to Randall University, bearing the signature of a school official, graduation date, complete grade record, standardized test scores, school seal, and class rank when possible.
College Transcripts. Transfer applicants must request that an official transcript from each college or university attended be sent directly from the institution to the Randall University Admissions Office. New freshmen who have taken concurrent college work must also request an official transcript from each college or university attended. Any student who fails to report work taken at another institution is subject to immediate expulsion from the University.
3. **VA Educational Benefits.** Per Title 38 CFR 21.4253.21.4254 and 41.4263, VA law requires that every new student interested in utilizing VA Education benefits provide Randall University with all prior transfer courses, credits and previous military or civilian training and experience for evaluation and review as appropriate for the student's declared degree program. This includes military transcripts. All transcripts must be official and should be given to Randall University on or before the first day of class. A grace period of 5 weeks will be granted. After that time, Randall University will terminate benefits if required transcripts are not received.
4. **Test Scores.** New freshmen are expected to submit satisfactory scores on either the American College Test (ACT) or Scholastic Aptitude Test (SAT). A composite score of 18 or below will require a decision of the Admissions Committee. Students without an entrance exam score will not be admitted. Those who have participated in the ACT may be admitted conditionally; however, their status may be changed upon receipt of the scores. Transfer students with fewer than 24 semester hours are also required to participate in ACT testing on the Randall University campus or a national test site. Students who submit SAT scores should understand that they will be converted to equivalent ACT scores. The equivalency information may be obtained from the Admissions Office upon request.

Students over 21 who have not taken ACT or SAT may take an alternative form of placement testing offered at Randall University.

5. **References.** Both freshmen and college transfer applicants must submit two references. References must be someone that has known the applicant for at least two years and is not a family member.

ENROLLMENT DOCUMENTS

Enrollment Documents include:

1. Car Registration
2. Biblical Foundations Statement
3. Student Pledge
4. Student Accounts Office Agreement
5. Meningococcal Compliance
6. FERPA

Enrollment Documents can be found on-line at

www.ru.edu/register
www.ru.edu/emergencycontact
www.ru.edu/businessoffice

BIBLICAL FOUNDATIONS STATEMENT

In order to be enrolled students must sign an agreement to respect the Biblical Foundations Student Statement of Randall University.

BIBLICAL FOUNDATIONS STUDENT STATEMENT

(A complete disclosure is found in A Treatise of the Faith and Practices of Free Will Baptists, and is available online at <http://nafwb.org/site/wp-content/uploads/2012/02/FWB-Treatise.pdf>)

1. **God** - The one true and living God revealed in nature as the creator, preserver, and righteous governor of the universe. He is revealed in Scripture as the triune God—Father, Son, and Holy Spirit, the One personal, perfect, infinitely wise and good God existing in three persons. He is the Redeemer, Savior, Sanctifier, and Judge of men, the only proper object of worship whom all intelligent creatures are to love, adore, and obey.
Scripture References: Gen. 1:1; Ex. 3:14; 31:13; 34:14; Lev. 19:2; Deut. 6:4; 32:4; I Kings 8:27; Ps. 19:1-2; 22:18; 47:7; 90:2; 119:68; 145:10; Mal. 3:6; John 4:24; Acts 15:18; Rom. 16:27; I Cor. 8:4; Eph. 2:4; Heb. 12:23; 1 Jn. 5:7; Rev. 19:6. *Treatise of the Faith and Practices of Free Will Baptists: Part II, Chapters 2-3 and Articles of Faith 2,5.*
- 1.1 **Father** - He is infinite Spirit, the first person of the Godhead who is self-existent, eternal, unchangeable, everywhere present, all-knowing, all-powerful, independent, good, wise, holy, just, and merciful. He is the fountain of all perfection and happiness, exercising providential care and superintendence over all His creatures and governing the world in wisdom and mercy, according to the testimony of His Word. He is glorified by the whole creation and is worthy to be loved and served by all intelligence.

Scripture References: Mt. 5:16, 48; 6:9, 14; 11:25; Lk. 10:21; John 4:23; 17:21; Eph. 4:6; 1 Jn. 5:7. *Treatise of the Faith and Practices of Free Will Baptists: Part II, Chapters 2-3 and Articles of Faith 2,5.*

- 1.2 Son** - Jesus Christ, the Son of God, is one with the Father in His divine nature. He is the second person of the Godhead and fills all the offices and performs the works of God. While possessing all divine perfections, He was miraculously conceived and born of the Virgin Mary and made of the seed of David according to the flesh, the only begotten of the Father, and the only incarnation of God. He is, therefore, God manifest in the flesh, in His divine nature truly God and in His human nature truly man, yet without sin. He is the mediator between God and man, once crucified; He is now risen and glorified, the ever present Savior and Lord.

Scripture References: Isa. 9:6; Luke 19:10; John 1:1-14; 4:42; 14:20; 16:30; Acts 1:11; Rom. 4:25; 9:5, 3:25-26; 5:18; 1 Cor. 15:22; Eph. 1:7, 17; 4:6; Col. 1:17; 2:8-10; 1 Tim. 3:16; 2 Tim. 4:1; Titus 2:13; Heb. 1:3-10; 2:17; 4:15; 7:25; 13:8; 1 Peter 2:21; 1 Jn. 3:13; 5:7, 20; Rev. 22:13. *Treatise of the Faith and Practices of Free Will Baptists: part II, Chapters 5-6 and Articles of Faith 2, 3, and 7.*

- 1.3 Holy Spirit** - The Holy Spirit, the third person of the Godhead, is one with the Father in His divine nature. The Bible ascribes to the Holy Spirit all the attributes of God. The Holy Spirit convicts humanity of its sin and draws all to Christ. The Holy Spirit indwells and fills the lives of all believers and endows them with spiritual gifts that are to be used in their personal service to God. There are no particular gifts that serve as visible evidence of the salvation or sanctification of the believer.

Scripture References: Gen. 1:2; Job 33:4; Isa. 6:8-9; Matt. 28:19; Mark 3:29; John 16:8, 13; Acts 10:19; 13:2-4; 16:6; 1 Cor. 2:11; 6:11; Titus 2:11; 2 Peter 1:21; 1 Jn. 5:7. *Treatise of the Faith and Practices of Free Will Baptists Part II, Chapter 7 and Articles of Faith 2, 4, 8 and 10.*

- 2. The Bible** - The Scriptures of the Old and the New Testaments were written by holy men who were inspired by the Holy Spirit. They constitute God's full and complete word to man, the infallible rule and guide to Christian faith and practice. They are without error and trustworthy in all matters upon which they speak.

- 2.1 Special Creation** - God created the universe in its present state by His spoken word and for His pleasure and glory and the enjoyment of His creatures.

- 2.2 Historicity** - All historical matters in the Bible are to be considered as an accurate record. Scripture References: Ex. 4:15; 2 Sam. 23:2; Ps. 32:8; 119:151-160; Jer. 1:9; Matt. 5:17-18; John 10:35; 17:17; 1 Cor. 2:13; 2 Tim. 3:16-17; Heb. 1:1-2; 2 Pet. 1:18-21. *Treatise of the Faith and Practices of Free Will Baptists: Part*

II, Chapter 1, Appendix to Chapter 1, and Articles of Faith 1.

- 3. Sin** - Adam and Eve were created innocent, but by willful disobedience fell into a state of sin and condemnation. Their posterity, therefore, inherits a fallen nature of such tendencies that all who come to moral awareness, sin and become guilty before God.

Scripture References: Gen. 8:21; Ps. 51:5; 58:3; John 1:13; 3:3-6; 6:44; Rom. 5:12; 8:7; 1 Cor. 2:14; Gal. 5:19-20; Eph. 2:3; Col. 1:14; Heb. 12:14; Titus 3:5. *Treatise of the Faith and Practices of Free Will Baptists: Part II, Chapter 4, Section II and Articles of Faith 6.*

- 4. Redemption** - The Son of God, by His incarnation, life, sufferings, substitutionary death for sin, burial, and resurrection, effected for all a redemption from sin that is full and free and is the ground of salvation by faith. Jesus Christ died for our sins, was resurrected, and ascended to heaven, where He serves as the only mediator between God and man. Christ makes intercession for us until He comes again.

Scripture References: Rom. 5:9, 18; 8:34; 2 Cor. 5:14; Eph. 1:7; 1 Tim. 2:6; 4:10; Titus 2:11; Heb. 7:25; 9:22-24; 2 Pet. 3:9; 1 Jn. 2:2. *Treatise of the Faith and Practices of Free Will Baptists: Part II, Chapters 6, 12, and Articles of Faith 7, 8.*

- 5. Salvation** - Individuals, by virtue of any natural goodness and human work, cannot become the children of God. They are all dependent for salvation upon the freely-provided redemption of God that is effected through the blood of Christ, the regeneration of the believer through faith in Christ, and the operation of the Spirit. In salvation the free will of man is retained. All believers in Christ, who through grace persevere in holiness to the end of life, have promise of eternal salvation.

Scripture References: Prov. 28:13; Isa. 45:22; Mark 16:15; John 1:7; 3:3-36; 5:24, 40; Acts 16:31; 17:30; Rom. 5:16; 8:16, 38, 39; 10:10; 2 Cor. 7:10; Gal. 2:20; Phil. 1:29; 1 Thess. 5:23; 1 Tim. 2:4; Titus 2:11; Heb. 11:1-6; 2 Peter 1:4. *Treatise of the Faith and Practices of Free Will Baptists: Part II, Chapters 8, 9, 10, 11, 12, 13, Appendix 13, and Articles of Faith 8, 9, 10, 11, 12.*

- 6. Satan** - Satan, an evil being, is the evil accuser who slanders God to man and man to God. He is the tempter of men who continually solicits men to sin. He is to be resisted by submitting to God. Satan's final destiny is that of a conquered enemy who now abides under a perpetual curse, whereby he is finally to be cast alive into the lake of fire. There he is to be tormented forever, along with all who refuse repentance and faith in Jesus Christ.

Scripture References: 1 Chr. 21:1; Matt. 13:19; Lk. 4:5-13; John 12:31; 2 Cor. 2:11; 4:4; 11:14; Eph. 2:2; 6:11-18; Heb. 2:14; James 4:7; 1 Pet. 5:8; Rev. 20:2. *Treatise of the Faith and Practices of Free Will Baptists: Part II, Chapters 4, 19, and Articles of Faith 6.*

- 7. Last Things** - The Lord Jesus, who ascended on high and sits at the right hand of God, will bodily return to close the Gospel era, glorify His saints, and judge the world. At the last day there will be a bodily resurrection of the dead, and all men will be

judged according to their works. Following the judgment, the righteous will enter into eternal life, and the wicked will be condemned to a state of endless punishment.

Scripture References: Acts 1:11; Matt. 25:31; 1 Cor. 15:24-28; 1 Thess. 4:15-17; 2 Thess. 1:7-10; 2 Pet. 3:3-13; Matt. 24:42-44; John 5:28; Acts 24:15; 1 Cor. 15:22, 23; 2 Tim. 2:18; Phil. 3:21; 1 Cor. 15:35-44; Dan. 12:2; Acts 17:31; 1 Cor. 15:24; Rev. 10:6; 22:11; 2 Pet. 3:11, 12; Eccl. 9:10. *Treatise of the Faith and Practices of Free Will Baptists: Part II, Chapters 20, 21, 22, and Articles of Faith 16.*

FRESHMAN ADMISSION REQUIREMENTS

After submitting the required admissions documents, applicants meeting the following criteria will satisfy the academic requirements for REGULAR admission to Randall University:

1. High school grade point average of at least 2.00 or 'C' average.
2. ACT composite score of 19 or above.

Freshmen who do not meet the above criteria may be considered for conditional or provisional admission. The Director of Admissions may require a personal interview prior to presenting the applicant to the Admissions Committee.

GENERAL PROCEDURES FOR FRESHMAN ADMISSION

In applying for admission to Randall University the student should:

1. Submit a completed application form provided by the University.
2. Submit a transcript of credits from the high school from which the student graduated, complete with class standing, grade points, and graduation date. A grade average below 2.00 ('C' average) will require a decision of the Admissions Committee.
3. Participate in the American College Testing (ACT) program (School code: 6744). A composite score of 18 or below will require a decision of the Admissions Committee.
4. Submit two references. References must be someone that has known the applicant for at least two years and is not a family member.

TRANSFER STUDENT ADMISSION REQUIREMENTS

A student transferring from another institution must:

1. Submit a completed admission application form.
2. Submit official transcripts from any institutions of higher education the student has attended. Upon submission of ALL official transcripts, a degree audit will be completed by Randall University staff in order to establish a path toward graduation as well as a current grade point average (GPA). A grade point average below 2.00 ('C' average) will require a decision of the Admissions Committee. Students who have completed less than 24 college credit hours must also submit an official high school transcript. No transfer students will be considered for admission until presentation of their transcript(s) from the college(s) previously attended.

3. Submit ACT/SAT scores if fewer than 24 college credit hours have been completed.
4. Submit two references. References must be someone that has known the applicant for at least two years and is not a family member.
5. Students transferring in with less than 24 college credit hours must complete IDIS 1001 Student Success Skills.

STUDENTS ON PROBATION OR SUSPENSION

Should the Admissions Committee allow students on academic probation to enroll, the first semester will be limited to provisional status, and the student must maintain satisfactory progress (see Academic Progress, p.34). Students suspended from another college may be admitted by the Academic Affairs Committee.

INTERNATIONAL STUDENT ADMISSION PROCEDURES

International students who apply for admission must:

1. Complete the International Student Application for Admission online and submit a nonrefundable application fee of \$75 to the Admissions Office.
2. Submit official transcript of complete secondary school with notarized translations if not in English. Official transcripts of all university work complete are required. If completed outside of the U.S. transcripts must be translated into English and evaluated by an approved credential evaluation service. These services can be located on the web at: www.ece.org, gceus.com, www.jsilny.com, or wes.org.
3. If English is not the student's native language, they are required to take the TOEFL test. The test score must be 500 (paper-based), 173 (computer-based), or 61 (internet-based). Information on the TOEFL test can be found at www.toefl.org. Or, a transcript from an English Language School (ELS) showing a completion of level 108.
4. Submit official ACT or SAT score report. If student is under 21 years of age, the ACT/SAT is required. The ACT/SAT is not required if the student is over 21 years of age. Please do not submit copies. Arrange to have their ACT/SAT scores sent directly to us from the testing center. Our ACT school code is 3413. Our SAT school code is 6744. If your country does not offer the ACT and/or SAT, please email int-admissions@ru.edu for more information.
5. Provide an Affidavit of Financial Support and a statement from a bank that indicates the availability of funds for the student to attend school for at least one year is required. The affidavit is to be signed by the person verifying the bank statement and is willing and able to provide the student with financial support to cover their education and living expenses while in the U.S.
6. Applicants must submit 2 references. References must be someone that has known the applicant for at least two years and is not a family member. Reference must be someone who can speak on the applicant's character. Reference forms can be found using the link below. References must be in English.

7. Copy of the page (or pages) of the student's passport that indicates their complete name, country of citizenship, passport number, and passport expiration date.
8. Must secure and maintain medical/hospitalization coverage while enrolled at Randall University.
9. Completed I-901 and fee (\$200) after I-20 is received.
10. A valid I-20 is required for students already in the United States.
11. Transfer students require:
 - a. A valid I-94
 - b. A copy of their U.S. transfer transcript
 - c. Letter from transferring institution declaring financial standing, academic standing, and INS standing (have any reinstatements been required)
 - d. A valid I-20 (transfer students can provide, with written verification, a copy of their original I-20 from their transferring institution)
 - e. International transfer students are evaluated by the same academic standards as other transfer students

ADULT AND SPECIAL STUDENTS

Students who are not candidates for degrees may be given special enrollment permission. See Non-Degree Admission category under Admission Status Restrictions (pg. 9)

HOME STUDY OR UNACCREDITED HIGH SCHOOLS

Applicants who are graduates of an unaccredited or home study high school program are eligible for admission under the following conditions:

1. The applicant must have taken the ACT or the SAT.
2. The applicant's high school class must have graduated.
3. The applicant must satisfy the high school curricular requirements as certified by the high school or, in case of home study, the parent.
4. Submit two references. References must be someone that has known the applicant for at least two years and is not a family member.

ABILITY-TO-BENEFIT

Randall University does not participate in Ability-to-Benefit. Applicants must have graduated high school, have a GED, and/or have twenty-four transferrable hours from an accredited college/university in order to be considered for admission.

REINSTATE ENROLLMENT POLICY

Former students who have not attended Randall University for a period of one 16-week semester (summers excluded) must be reinstated before enrollment. An application to reinstate enrollment, official transcripts of all work completed since leaving Randall University, and a personal interview are required for reinstatement. Students who are reinstated must complete the degree requirements as prescribed in the catalog in effect at the time of their previous enrollment.

READMISSION POLICY

Former students who have not attended Randall University for a period of two 16-week semesters or more (summers excluded) must be readmitted before enrollment. A readmission application, official transcripts of all work completed since leaving Randall University, and a personal interview are required for admission. Students who are readmitted must complete the degree requirements as prescribed in the catalog in effect at the time of readmission.

CONCURRENT ENROLLMENT

High school juniors and seniors meeting the requirements listed below may be admitted as special students:

1. Graduating seniors who are enrolled at an accredited high school and who have achieved a minimum composite ACT score of 19 or a high school grade point average of 3.0.
2. Juniors who are enrolled at an accredited high school and who have achieved a minimum composite ACT score of 19 or a high school grade point average of 3.0.
3. Home study students or students from unaccredited high schools who are 17 years of age or older and who have achieved a minimum composite ACT score of 19.
4. Home study students or students from unaccredited high schools who are 16 years of age or older and who have achieved a minimum composite ACT score of 19.

ACADEMIC PLACEMENT

Placement tests and ACT scores (School code: 3413) are used to determine placement in certain courses such as English, mathematics, reading, and science. The ACT scores used for placement are as follows:

ENGLISH		
ACT 18 and below Accuplacer score less than or equal to 259	ENGL 0010 ENGL 1113	English Composition SAI* and English Composition I
ACT 19 to 25 plus 4 years H.S. English (A, B, C)	ENGL 1113	English Composition I
ACT 26 and above plus 4 years H.S. English (A, B)	ENGL 1213	English Composition II
MATH		
ACT 18 and below Accuplacer score less than or equal to 265	MATH 0010 MATH 1503	Mathematical Concepts SAI* and Mathematical Concepts
ACT 18 and below Accuplacer score less than or equal to 265	MATH 0000 MATH 1333	Intermediate Algebra SAI* and Intermediate Algebra

(for those needing College Algebra)		
ACT score of 19 and above	MATH 1503 or MATH 1533	Mathematical Concepts and Applications or Foundations of Geometry and Measurement
ACT score of 19 and above Plus H.S. Algebra I & II (C) or acceptable placement test score	MATH 1513 or MATH 1523	College Algebra or College Algebra for Business (for those in business program)

READING		
ACT 18 and below Accuplacer score less than or equal to 250	ENGL 0000	Reading SAI*

SCIENCE		
ACT 18 and below	NATS 0000 NATS 1514	General Biology SAI* And General Biology

Note: Students who successfully score 251 and above in Reading and 266 and above in Math on the Accuplacer Test will not need to take General Biology SAI.

*If required, Supplemental Academic Instruction (SAI) must be passed to receive credit for co-requisite course.

TRANSFER CREDIT

Transfer work from other post-secondary institutions, whose accrediting agency is listed by the U.S. Department of Education as a nationally recognized accrediting agency, will be evaluated to apply as credit on degrees awarded at the University. Associate degrees earned at approved Oklahoma institutions of higher education will be accepted in their entirety. In Oklahoma, credits earned by a student at an institution accredited by a recognized national accrediting agency may be reviewed on a course-by-course basis for possible transfer to an institution in The Oklahoma State System for Higher Education.

CONVERSION OF QUARTER HOURS

Randall University's standard for conversion of quarter hours to semester hours is 67% equivalency, rounded to the nearest whole credit.

DEGREE MILLS AND DIPLOMA MILLS

The following information is based on the publications of the Council for Higher Education Accreditation (CHEA) of which Randall University is a member.

If the answers to many of the following questions are "yes," the degree provider under consideration may be a "mill":

- Can degrees be purchased?
- Is there a claim of accreditation when there is no evidence of this status?
- Is there a claim of accreditation from a questionable accrediting organization?
- Does the operation lack state or federal licensure or authority to operate?
- Is little if any attendance required of students, either online or in class?
- Are few assignments required for students to earn credits?
- Is a very short period of time required to earn a degree?
- Are degrees available based solely on experience or resume review?
- Are there few requirements for graduation?
- Does the operation fail to provide any information about a campus or business location or address and rely, e.g., only on a post office box?
- Does the operation fail to provide a list of its faculty and their qualifications?
- Does the operation have a name similar to other well-known colleges and universities?
- Does the operation make claims in its publications for which there is no evidence?

Randall University will not transfer academic credit from a known degree mill.

There are institutions that may not be accredited but are not degree mills. For example, the institution may be seeking accreditation, but the process is not complete. Or a legitimate institution may choose not to be accredited for reasons that do not relate to quality (see Unaccredited Institutions of Higher Education).

UNACCREDITED INSTITUTIONS OF HIGHER EDUCATION

Academic credits from an unaccredited institution of higher education will be considered through the Academic Affairs Committee as an exception to policy. However, the student must make a written request to the Chief Academic Officer. It is the University's policy to deny requests for verification/validation letters (typically called "Wash letters") to individuals seeking to enter military chaplaincy.

CREDIT FOR EXTRA-INSTITUTIONAL LEARNING

Students may receive credit for examinations (i.e., CLEP) or other extra-institutional learning. See "Credit for Extra-Institutional Learning" in the Academic section of this Catalog. Randall University recognizes that many students have been involved in significant learning beyond their formal education. Students are encouraged to maximize the opportunity to receive Credit for Extra-Institutional Learning in order to meet degree requirements and advance toward more demanding subject matter.

The credit received through the procedures in the Credit for Extra-Institutional Learning category will be transcribed with the grade of 'CR' for credit and no honor points will be calculated into the student's Grade Point Average (GPA). A fee of \$50/credit hour will be charged for transcribing Credit for Extra-Institutional Learning. For more information, see page 36 and the appendix.

required to participate in the annual assessment day held on the campus each spring semester.

REGISTRATION

All students are expected to register on the official registration dates each year. Special permission is required for carrying more than 17 hours per semester. Students with regular employment should curtail their academic load. No student may register after the last day to enroll. The University reserves the right to cancel any class with fewer than eight registrants.

ADMISSION TO CLASSES

Students are permitted to enter classes only after the completion of financial arrangements. A student who fails to complete such arrangements within two days after the official registration day will not be permitted to attend class.

EXCEPTIONS PROCEDURE

Any student who is denied admission may appeal the decision of the Admissions Office. The appeal must be presented in writing by the student to the Director of Admissions. Any pertinent information which the student believes may improve his/her position may be presented. The Director of Admissions will forward a recommendation to the Administrative Committee. The decision of the Administrative Committee will be final.

ASSESSMENT PLAN OUTLINE

Randall University believes in a value added approach to education. It is therefore extremely important to evaluate students in the following:

1. Entry level assessment - high school grades, curriculum strength, ACT scores, and placement tests.
2. Writing Skills assessment - ENGL 1213 English Composition II term paper, ENGL 3113 Writing and Research paper, and an upper level writing project in their major.
3. General Education assessment - each sophomore who has completed 46 credit hours or more is required to participate in the College Academic Achievement Proficiency (CAAP) Test. This provides a quantitative measure of the strength of the General Education program of the University.
4. Exit Assessment - exit interview, Student Satisfaction Survey, and Senior Portfolio or Recital.

Students will participate in assessment as required for admission, course enrollment, college classification, and degree requirements. Student Assessment Profiles, containing the individual student's assessment record, will be stored under the supervision of the Director of Assessment. Full-time and graduating students are

UNIVERSITY COSTS AND BUSINESS INFORMATION

Randall University desires to offer sound Christian education as a private institution at the lowest possible cost. To help reduce costs, the University, through the Admissions/Financial Aid Office, provides assistance to any student who may qualify for grants, loans, or scholarships. Registration will be considered incomplete and no student will be admitted to classes until arrangements for payment of the semester's expenses have been satisfactorily made. Registration for any semester can be completed only after arrangements have been made for any previous semester's costs (also see Withdrawals and Refunds).

NOTE: The University reserves the right to adjust cost at any time without notice.

Payment for tuition, fees, or books may be made by cash, check, MasterCard, or Visa.

Graduate students should consult the appropriate office for tuition information.

TUITION

Tuition - per credit hour (1-11 hours)	475.00
Tuition - 12-15 credit hours.....	5600/semester
Tuition - 16 hours or above.....	5600+320/additional hr
Senior Citizen Tuition (age 65+)	one half credit hr rate

SEMESTER FEES

Audit (Undergraduate) - per credit hour	95.00
Freshman Fees	275.00
Independent Study Fee - per credit hour	70.00
Okla. Assessment/Tech. Fee - per credit hour.....	63.00
Books & Materials Fee – per credit hour.....	35.00
Online Fee – per online credit hour.....	33.00
Comprehensive Semester Fees:	
Full-time Student.....	575.00
Full-time International Student.....	900.00
Part-Time (7-11 hours)	300.00
Part-Time (1-6 hours)	185.00
Connectivity Fee (dorm residents)	280.00
Concurrent Enrollment (per class)	100.00
Late Registration Fee (enrollment after classes begin)	110.00
Lab Fees:	
Bowling (HPES 1031)	TBA
Care & Prevention (HPES 3502)	110.00
Christian Ministry Seminar (CMIN 3802).....	varies
Classroom Management (EDUC 4513)	100.00
Computer Lab Fee (per course).....	160.00
Drama I or II (DRAM 2113 or DRAM 2123).....	75.00
Drama Production (DRAM 1421)	85.00
Supervised Clinical Practice (EDEL/EDUC 4610) ...	220.00
First Aid Class	160.00
Foundations of Education (EDUC 3112)	100.00
Intercollegiate Sports/Cheerleading.....	315.00
Mission Seminar (MISS 3802)	varies
Officiating (HPES 2333).....	45.00
Piano (Group)	275.00
Piano (Private)	380.00
Racquetball (HPES 1331).....	TBA
Science Lab.....	160.00
Sports Marketing (BUSN 3303)	130.00
Strategies for Academic Achievement (IDIS 0120)	330.00

Strategies for Success (IDIS 1330)	440.00
Supplemental Academic Instruction (SAI – 1x/week)...	440.00
Supplemental Academic Instruction (SAI – 2x/week)...	880.00
Voice (Group)	275.00
Voice (Private)	380.00

SPECIAL FEES

ACT Exam	60.00
Matriculation Fee (one time application fee)	75.00
International Student (one time application fee)	75.00
Graduation Fee	
Undergraduate.....	120.00
Graduate.....	175.00
Transcript Fee (after the first one which is free)	10.00
Placement Test Fee (per test)	10.00
Room/Key Deposit.....	250.00
Refundable at graduation or exit from the University. (Costs for repair, damages or replacement may be in addition to this fee.)	

HOUSING AND MEALS

Room per semester (see note)	1575.00
Board per semester	2150.00
160 meal ticket	1650.00
80 meal ticket	875.00
Single meal or additional meal added to meal ticket ..	11.00
Appliance Fee – there is an appliance fee for each electronic device. The charge for these items can be obtained in the Business Office. These fees are charged after the semester begins and electronic devices are in place.	

NOTE:

Dormitory Residency Requirement: Students under 21 years of age are required to live in the dorms unless commuting from home, married, or a junior.

Dormitory Resident students are required to purchase at least an 80 meal plan ticket.

ONLINE FORMS

All students (graduate and undergraduate, residential, off-campus, or exclusively online) must complete the following online forms each semester before their enrollment is considered completed. Failure to complete all of these forms will result in a **HOLD** being placed on the student's account which will prevent the student from using MySaint (Populi) or seeing their grades.

www.ru.edu/emergencycontact - emergency contact form

www.ru.edu/register - student enrollment forms

www.ru.edu/businessoffice - student account billing forms

INSTALLMENT PAYMENTS

All fees and charges are due and payable at enrollment. If a student cannot pay all charges at time of enrollment, arrangements may be made for monthly payments through the Randall University Tuition Management Plan. Any accounts not paid in full by the last day of classes of the term will be considered delinquent and

are subject to collection efforts. In the event that a collection agency is obtained to collect the delinquent account, the student will be responsible for all collection fees (up to 33% in addition to the account balance).

If a student fails to set up a payment plan, the account will automatically go to a default payment plan. This default plan is a 4 month plan with the first payment due in the first month of the semester, and additional payments in each of the next 3 months thereafter to result in the balance being paid in full before the first day of the 5th month.

A down payment is due no later than the first day of classes. The remaining payments are due each month on the 15th of the month. Payments can be automatically drafted from either checking or savings accounts at any financial institution, or automatically charged to Visa or MasterCard. The payment plan is as follows:

Fall and Spring Semesters

First payment at enrollment: 20% of all Tuition and Fees less expected Financial Aid

Second payment: 25% of account balance less expected Financial Aid

Third payment: 33% of account balance less expected Financial Aid

Fourth payment: 50% of account balance

Fifth and final payment due on the last day of classes: 100% of account balance

Summer and Mini Terms

First payment at enrollment: 50% of account balance

Second payment: 100% of account balance

In the event that payments are not made in accord with the payment plan, the student's account will be considered past due. Students with past due accounts may have a hold placed on their student record, which will prohibit you from registering for classes and getting transcripts or diplomas.

Finance Charges

There is a 1.5% service charge per month (50 cent minimum) computed on the prior months' ending balance minus credits and other payments received. The service charge will be assessed on the first working day after the 15th of each month and is charged against the total unpaid account balance. Students who are eligible for State or Federal Financial Aid are exempt from finance charges, if the Financial Aid Office has verified that the student has completed and submitted all necessary forms and documentation to apply for Financial Aid. Once Financial Aid has been applied to the student's account, the student is subject to the payment plan and finance charges.

REGULATIONS ON STUDENT ACCOUNTS

Federal Student Aid Application Deadlines

The student is responsible for completion of the Free Application for Federal Student Aid (FAFSA) for the possible awarding of grants, loans, and scholarships. The student is obligated for the balance of the account. Should the student fail to complete the FAFSA by the semester deadline (Fall, October 1 or Spring, April 1), the student is responsible to pay the balance of the account. Failure to meet his/her account obligations will cause the beginning of disenrollment proceedings, and the student will be withdrawn from courses through the Academic Affairs Office/Administrative Committee.

Unpaid and Past Due Balances

If a student is unable to maintain the payment arrangements or has a past due account balance over \$500 on the Randall University account, he/she will not be allowed to take finals or re-enroll. Unpaid balances and past due balances will result in a **HOLD** being placed on the student's account which will prevent the student from using MySaint (Populi) or seeing their grades.

WITHDRAWALS AND REFUNDS

Withdrawals

In case a student must withdraw, he/she is obligated for the charges according to the following schedule:

Semester Charges:

Withdrawals (Drops) within first five days (first week) – 0% of charges
Withdrawal in week two – 20% of charges
Withdrawal in week three – 40% of charges
Withdrawal in week four – 60% of charges
Withdrawal in week five – 80% of charges
Withdrawal after week five – 100% of charges

5 and 8 week course Tuition Refunds

If a student withdraws from a course, tuition will be refunded according to the following:

Withdrawal within 1 st Week	80% refund
Withdrawal after 1 st Week	No refund

Summer and Winter Term Charges:

Withdrawal in first day of classes – 0% of charges
Withdrawal in second day of classes – 20% of charges
Withdrawal in third day of classes – 40% of charges
Withdrawal in fourth day of classes – 60% of charges
Withdrawal in fifth day of classes – 80% of charges
Withdrawal in sixth day and thereafter – 100% of charges

To be eligible for any refund, a student must complete the appropriate withdrawal form and have it approved by the Registrar's Office. Withdrawal forms may be obtained from the Registrar's Office.

Disciplinary Dismissal

In case a student is dismissed for disciplinary reasons, he/she is obligated for the balance of his/her payments including room and board.

STUDENT REFUNDS AND RETURN OF FUNDS

The refund policies listed below describe the financial obligations of students who withdraw from classes after the official beginning of a semester. Students are advised to read these refund policies carefully to determine which apply to their specific circumstances.

Complete Withdrawals From The University

(Forms for withdrawal from the University are available in the Office of the Registrar):

A. REFUND POLICY FOR COMPLETE WITHDRAWAL FOR ALL STUDENTS WHO ARE NOT TITLE IV AID RECIPIENTS (See "B" below for definition of Title IV Aid Recipients)

Semester Refunds: Complete withdrawals from the institution during the first five days of classes in Fall and Spring semesters will result in full charges for courses added and full credit for courses dropped. Students who withdraw after the first five days of class (first week) will be refunded as follows: second week—80%, third week—60%, fourth week—40%, fifth week—20%, sixth week and thereafter—none. No refunds will be made after the refund period except as stipulated for enrollment of Title IV recipients.

Summer and Winter Term Refunds: Students who withdraw from Summer Session I, Summer Session II, or Winter Term will be refunded as follows: First day—100%, second day—80%, third day—60%, fourth day—40%, fifth day—20%, sixth day and thereafter—none. No refunds will be made after the refund period except as stipulated for enrollment of Title IV recipients.

Intensive Courses: No refunds will be made after the end of the first day of class, except as stipulated for enrollment of Title IV recipients.

B. REFUND REGULATIONS FOR COMPLETE WITHDRAWAL FOR ALL STUDENTS WHO ARE TITLE IV AID RECIPIENTS:

Any student receiving Federal Title IV funds will be subject to the following policy regarding return of Federal Title IV funds:

- The University and the student will be required to return to the federal aid programs the amount of aid received that was in excess of the aid "earned" for the time period the student remained enrolled.
- The percentage of the semester completed is the percentage of aid earned: This is calculated by the number of days the student attended divided by the number of days in the payment period (i.e. semester). For example, if a student withdrew on the 20th day of a semester 107 days in length, the student would have only earned 19% of the aid he received ($20/107=0.19$).
- Students who remain enrolled through at least 60% of the payment period (semester) are considered to have earned 100% of the aid received and will not owe a repayment of Federal Title IV grant funds.

- If the University returns funds to the Title IV aid program, it could result in the student owing the University charges that were originally paid at the time of disbursement. Students may also be required to return funds released to them for personal expenses.
- Unearned Title IV funds will be returned within 45 days of the date the school determined the student withdrew (special rules apply to Post-Withdrawal Disbursements, see below). Monies returned to the Title IV aid programs will be applied first to loans to reduce the loan debt of the student and/or parent borrower. (The calculations will be made using the 'R2T4' form provided by the U.S. Department of Education.) The school will also notify the student, by mailing a copy of the notice to the lender, that the funds have been returned on his or her behalf.
- Post-Withdrawal Disbursements are determined through the use of the 'R2T4' form and the 'Post-Withdrawal Disbursements Tracking Sheet' provided by the U.S. Department of Education. Title IV grant funds must be distributed within 45 days of the date the school determined the student withdrew. The disbursement of any loan funds requires the notification of the student within 30 days and acceptance by the student within 180 days of the withdrawal date determined by the school. Loans must be certified prior to withdrawal in order to be awarded.

Refund Policy For Dropping A Portion Of Your Schedule After Classes Begin

Changes in schedules during the first five days of classes in Fall and Spring semester, first day of classes in Summer Sessions or Winter Term will result in full charges for courses added and full credit for courses dropped. No refunds for dropped courses will be made after this time.

Student Repayments Of The Overpayment (Unearned) Of Title IV Funds

The student is obligated to return any Title IV overpayment in the same order that is required for schools. The institution will notify the student within 30 days of withdrawal when he or she has received an overpayment of Title IV funds.

- In the notification the school will inform the student that: (1) The student owes an overpayment of Title IV funds. (2) The student's eligibility for additional Title IV funds will end if the student fails to take positive action by the 45th day following the date the school sent or was required to send notification to the student. (3) There are three positive actions a student can take to extend his or her eligibility for Title IV funds beyond 45 days; repay the overpayment in full to the school, sign a repayment agreement (maximum of 24 months), or the student may sign a

repayment agreement with the Department.

- If the student fails to take positive action within the 45 day response period, the student's overpayment will be reported to the NSLDS and referred to the borrower Services for collection.
- Overpayments of less than \$50 are not subject to repayment.

FINANCIAL AID INFORMATION

School Code 010266

Financial aid programs at Randall University offer a variety of ways for almost every student to secure funds to attend college. The basic objective of the financial aid programs is to provide assistance based on financial need. Financial aid consists of funds awarded to help meet the student's educational expenses. There are several types of aid offered at Randall University under federal and state programs. There are also a number of scholarships funded by the University, individuals, churches, and organizations.

Those who find financing their education a problem should seek information from the Financial Aid Counselor about student aid available through the following programs:

GRANTS:

- Federal Pell Grants
- Federal Supplemental Educational Opportunity Grant
- Oklahoma Higher Learning Access Program
- Oklahoma Tuition Aid Grant
- Oklahoma Tuition Equalization Grant
- Tribal Higher Education Grants
- Vocational Rehabilitation Grants

LOANS:

- Federal Stafford Loan
- Federal Parental Loan for Undergraduate Students (PLUS)

EMPLOYMENT:

- Federal College Work Study

Application for each program is made by first completing the Free Application for Federal Student Aid (FAFSA). The FAFSA application is available online at www.fafsa.ed.gov. A student must:

- complete the form, designating Randall University (010266) as an institution to receive the results.
- complete an online interview with VFAO (Virtual Financial Aid Office) which can be accessed from the Randall University website www.ru.edu.
- apply for loans if desired. Contact Financial Aid Counselor for details or www.studentloans.gov.

Randall University will receive the results and will make a final determination of financial aid available to the student after receiving all requested documents.

Please note: Eligibility for most financial aid is dependent on cumulative GPA. Failing classes may cause a student to lose eligibility for financial aid.

PREFERENCE DATES FOR APPLICATIONS

March 1 Full academic year
 (or fall semester only)

October 15 Spring semester

Because of the limited amount of funds in all aid programs, students applying by the above dates will be given first preference. Applicants submitting the

required documents after these dates will be considered as funds are available.

VERIFICATION

To ensure fair and accurate awarding of Title IV funds, federal financial aid regulations require that Randall University complete the verification process on all selected applicants or up to 30% of its financial aid applicant pool. The verification process is required by the Department of Education. Randall University carries out the verification process as required by the Department of Education. Other applicants will be selected on a case by case basis if we deem it necessary for accurate processing.

If you are selected for verification you will be notified by our Virtual Financial Aid Office with instructions outlining the forms and documents you will need to submit. The required forms can be printed from our Randall University website under Current Students, Financial Aid, Forms and Documents. Forms are also available in the Financial Aid office on our campus.

Once you are aware that you have been selected for verification you will need to complete the forms as soon as possible and return them along with all other required documents to the Randall University Financial Aid Office. We strongly recommend that verification forms and additional required documents be submitted no later than May 31. Failure to meet that deadline may delay the processing of the application and therefore reduce the amount of aid that is available.

FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS REQUIREMENTS

To be eligible to receive financial aid, a student must demonstrate satisfactory academic progress as presented in this policy. The student's entire academic record, whether receiving aid for each term of attendance or not, must be reviewed to determine if a student meets these Satisfactory Academic Progress policy standards. Therefore, final award determinations cannot be made until final official transcripts are received by the admissions office for all transfer credits attempted. This policy is based on requirements set in place by the US Department of Education, the Oklahoma State Regents for Higher Education and the academic standards of Randall University. Please note the financial aid community defines suspension and probation differently than the academic community. Financial aid awarded by the Randall University Financial Aid Office is affected by this SAP policy.

Students with identified learning disabilities would be best served if they make that known to their academic advisor upon initial enrollment in order to be supported from the beginning of their academic career.

Undergraduate GPA (Qualitative Measure) Requirements:

- First year- students must earn a minimum 1.80 Cumulative GPA,
- Second year- students must earn a minimum 2.00 Cumulative GPA,
- Remaining years- students must maintain a minimum 2.00 Cumulative GPA.

Undergraduate Credit Hour Requirements:

- Students must enroll in at least 12 credit hours per semester (or 24 credit hours for the year-Fall/Spring), if amount of aid received is based on full-time enrollment.
- Students must enroll in at least 9 credit hours per semester (or 18 hours for the year-Fall/Spring), if amount of aid received is based on three-quarter-time enrollment.
- Students must enroll in at least 6 credit hours per semester (or 12 hours for the year-Fall/Spring), if amount of aid received is based on half-time enrollment.
- Student must enroll in at least 3 credit hours per semester (or 6 hours for the year-Fall/Spring), if amount of aid received is based on quarter-time enrollment. Enrollment at this level makes a student ineligible for student loans.

Undergraduate Completion Rate (Quantitative Measure) and Maximum Time Frame Requirements:

- Students must earn no less than 68% of the attempted credit hours.
- Students must complete their degree program within 150% of the credit hours normally required to complete the degree program as published in the catalog for all Associates and Bachelors programs.
- At the evaluation point in which it becomes apparent that it is mathematically impossible for the degree to be completed within the maximum time frame the student is no longer eligible at that point.

The charts below are an example of the minimum progression requirement for most degrees offered at Randall University. If a student is in a degree program which requires more than the typical amount of earned credits the progression will be calculated accordingly.

Associate's Degree Minimum Progression Chart

Year	Hours Attempted	Minimum Earned
One	24	17
Two	48	33
Three	72	49
Four	96	64

Bachelor's Degree Minimum Progression Chart

Year	Hours Attempted	Minimum Earned
One	24	17
Two	48	33
Three	72	49
Four	96	64
Five	120	82
Six	144	98
Seven	168	115
Eight	192	130

Once a student has earned a Bachelor's Degree they are no longer eligible for federal or state grant aid. They may still receive loans if they have not met the aggregate limit for their enrollment status. However, they must still meet this Satisfactory Academic Progress policy in order to remain eligible.

Masters GPA (Qualitative Measure) Requirements:

- MA- Minimum GPA 3.00
- MPA-Minimum GPA 3.00

Masters Credit Hour Requirements:

- MA and MPA students are considered as full time with 9 credit hours attempted each semester.
- MA and MPA students must be enrolled in at least 6 hours (half time) within each semester to be eligible for federal student loans.
- Since the Master's degree programs are offered in a modular format the student must have started the second 3 hour course in each semester in order to have loan funds disbursed for that semester.

Masters Completion Rate (Quantitative Measure) and Maximum Time Frame Requirements:

- MA and MPA students must earn no less than 68% of the attempted credit hours.
- MA and MPA students must complete their degree program within 150% of the credit hours normally required to complete the degree program as published in the catalog for all MA and MPA programs.
- At the evaluation point in which it becomes apparent that it is mathematically impossible for the degree to be completed within the maximum time frame the student is no longer eligible at that point.

The chart below is an example of the minimum progression requirement for most Master's level degrees offered at Randall University. If a student is in a degree program which requires more than the typical amount of earned credits the progression will be calculated accordingly.

Master's Degree Minimum Progression Chart

Year	Hours Attempted	Minimum Earned
One	18	12
Two	36	24
Three	54	37
Four	72	49

Grades Used in Determining Satisfactory Academic Progress

Earned Credit Hours: Completed courses with a grade of A, B, C, D, S, P, and CR will be counted toward Satisfactory Academic Progress calculations as credit hours earned.

Attempted Credit Hours: Grades of A, B, C, D, S, P, CR, I, W, X, F, U, NG, NP and AW all count toward Satisfactory Academic Progress calculations as credit hours attempted.

Academic Variables That May Affect Your SAP Status

Incomplete grades, missing grades, failing grades, course withdrawals: Courses with these grade designations all reduce a student's Completion Rate ratio, because they are counted as attempted, but not earned credits. They also count in the calculation of the Maximum Time Frame measure of 150%. Incomplete grades and missing grades will all count as "F" in the GPA calculation at the time of SAP evaluation at the end of each academic year, which may result in a suspension status until the issues are resolved.

Remedial Courses (SAI): Initially courses with a "0" level designation are all included in the calculations of GPA and Completion Rate for SAP purposes. As the student establishes an academic record beyond remedial course work, these courses will drop out of the calculation as they do not count toward the graduation GPA. Remedial courses (SAI) are not included in the Maximum Time Frame calculation for SAP evaluation. A student can be enrolled in up to 30 credit hours of "0" level courses and be considered as enrolled full time for financial aid eligibility, as long they are officially accepted into an aid eligible degree program. Successful completion of remedial courses is required in order to continue with the degree program and maintain financial aid eligibility. Any grade less than a "C" is not considered successful completion for remedial courses.

Transfer Credits: Students who have attended other colleges and universities are required to submit academic transcripts for all previously attempted coursework, even if no credits were earned. These transcripts are to be submitted to the Admissions Office and will be transcribed by the Registrar's Office as part of the student's permanent record. Once transfer credits are recorded, the Financial Aid Office will perform a SAP evaluation to determine if the student is eligible for financial aid. For SAP purposes only transferred credits that apply to the current degree program will be included in the Completion Rate and Maximum Time Frame elements of the evaluation.

The exclusion of credits that do not apply to the current degree will be limited to a onetime review upon entering a degree program at Randall University. Any subsequent degree changes will not warrant a new degree review and all coursework after the initial degree review will count for SAP evaluation. Multiple degree changes may cause a student to reach the Maximum Time Frame limit thus causing them to lose eligibility before earning a degree.

Changes in Major, Double Majors and Minors: Students who change majors will have a SAP evaluation performed at the time of the change. Only previous coursework that applies to the new major will be considered for SAP Completion Rate and Maximum Time Frame elements. The exclusion of credits that do not apply to the new degree is limited to a onetime review upon entering the new degree program. Any subsequent degree changes will not warrant a new degree review and all coursework after the initial degree review will count for SAP evaluation. Multiple degree changes may cause a student to reach the Maximum Time Frame limit thus causing them to lose eligibility before earning a degree.

Students who are planning to pursue a double major or pursue a dual degree should carefully plan their academic course work with their academic adviser, to ensure that they remain eligible for financial aid. The best approach is to make sure to complete the requirements for both majors/degrees simultaneously in the same semester. Once the requirements for one major/degree have been satisfied the student will no longer be eligible for grant aid. Loans may still be available if a student has not met their aggregate loan limit.

Provisional Admittance: Students who are accepted conditionally into an eligible degree program due to late submission of documents or test scores or low test scores or low transfer GPAs, will be eligible for financial aid for one semester. At the close of that semester a SAP evaluation will be performed. If at that point, the student has provided the required documentation and/or has proven their ability to receive acceptable grades in their degree program coursework, they will remain eligible for financial aid. For students with low incoming GPAs, they will continue to receive aid in probation status, as long as they are making acceptable progress toward their degree and can reach the required Cumulative GPA within the Maximum Time Frame. If deemed necessary a student may be placed on an academic plan to insure that they achieve the minimum Cumulative GPA in order to graduate within the Maximum Time Frame. If the student is not making progress toward their degree they will be placed on suspension and have the opportunity to appeal.

Repeated Courses: The US Department of Education allows for a previously passed course to be repeated, for the purpose of improving the grade, only once per previously passed course, and have it count as eligible for aid as part of a full time enrollment status. For example, a student enrolled in 12 hours with one 3 credit hour course being a repeat of a previously passed course, would be eligible for aid based on full time

status. If that same course is repeated again as part of a subsequent 12 hour semester, the student would only be considered for aid at a three quarter time rate for that semester. For this purpose, passed means any grade higher than an "F". These repeated courses all count as attempted credit hours, each time they are retaken, but only count as earned credits once. Therefore, they will reduce the student's Completion Rate ratio and count toward the calculation of the Maximum Time Frame measure of 150%. If the student withdraws from that repeat course it will not count as the "one" allowed repeat of a previously passed class, but will count as attempted and not earned. Using this option too often may result in failure to meet SAP and Suspension from aid.

(See the 'Repeat Courses' policy in the Academic Section of the Catalog for how repeats are counted for retention/ graduation GPA purposes as it is different from this Financial Aid Policy).

Repeating courses that were previously failed will always count as part of a full time enrollment status for aid eligibility and will always count in the calculations for GPA, Completion Rate and Maximum Time Frame measure. Having to repeat a high number of courses may result in failure to meet Satisfactory Academic Progress and a suspension of aid as explained in this policy.

Late Posted Grades or Grade Changes: A student who has appealed for a grade change will be required to submit a written request to have SAP recalculated after it has been confirmed that the Registrar's Office has posted the approved grade change to their transcript.

Audited Courses: Courses taken as audits never count in the SAP calculations. Also, they do not count toward hours attempted for enrollment status determination.

Second Bachelor's Degree Students: Students enrolled in a second bachelor's degree program are required to submit a Credit Summary and letter signed by an academic advisor which states how many hours and (projected) semesters are required to complete the second degree. These students are NOT eligible for Grant aid but may still receive loan funds if they have not reached their aggregate loan limit.

Students Not Eligible for Financial Aid:

1. Unclassified or Special non-degree seeking Students
2. Correspondence Classes
3. High school students taking courses while concurrently enrolled in high school

Suspension, Probation, Reinstatement and Academic Plans

NOTE: Financial Aid suspension and probation are separate and apart from academic probation and suspension as defined by the college academic community.

All applicants for financial aid will undergo a SAP evaluation at the end of each **Spring Semester** to determine the status of their academic progress. Each student will fall into one of these categories:

1) Good Standing: Status of a student making satisfactory academic progress in all elements of the SAP policy. Student receives financial aid if otherwise eligible according to Department of Ed standards. To maintain Good Standing status a student must meet the minimum GPA and Completion Rate requirements at the end of each Spring Semester according to the policy stated above.

2) Financial Aid Suspension: Status of a student who fails to achieve the minimum GPA and/or Completion Rate elements of this Satisfactory Academic Progress policy or it has been deemed mathematically impossible for the student to earn their degree within the Maximum Time Frame. A student is not eligible to receive any financial aid, including loans, because he or she has failed to meet academic standards. A student placed on Financial Aid Suspension has the opportunity to appeal the loss of their Financial Aid eligibility.

A student placed on Financial Aid Suspension will receive a notification letter sent through their University email account and be offered an opportunity to appeal to the Financial Aid SAP Committee.

Students can initiate the appeals process in the Financial Office by completing and submitting a Financial Aid Suspension Appeal Form and requested supporting documentation. SAP appeals will be considered on a case-by-case basis where extenuating circumstances prevented the student from meeting the SAP requirements. Documentation of the circumstances and an explanation of how the student's circumstances have changed to now enable them to meet the probationary terms required. Appeals must be typed and must include an explanation from the student and one other person such as a doctor, clergy, family friend or someone outside the immediate family who is familiar with the circumstances.

Appealable Circumstances: Circumstances that are unusual and clearly could impact a student's ability to meet SAP standards will be considered. Examples: Death of an immediate family member, student illness or accident that limits the student's ability to attend classes, divorce, natural disaster directly impacting the student, medical issues of an immediate family member that requires the student's care for an extended period of time.

3) Financial Aid Probation: If the appeal is granted, the student will be placed on probation and on an academic plan if deemed necessary. The student remains eligible for one payment period and will have a SAP evaluation at the end of that payment period. If the student is not meeting SAP or the requirements of their academic plan at that point they will again be placed on Financial Aid Suspension. If the student feels that extenuating circumstances have again limited their ability to meet SAP they may appeal again.

4) Reinstatement of Financial Aid Eligibility: A student who has been placed on Financial Aid Suspension and chooses not to appeal or an appeal is denied, yet continues to be enrolled at their own expense, will be reinstated to eligibility for financial aid once they meet the requirements for Satisfactory Academic Progress.

5) Hold for Grades means if an aid application for the upcoming year is received before the end of the current spring term, it will be held until spring grades are reviewed. Students who fall into this category are:

- Students who were on financial aid probation for the current year.
- Students who were in good standing but did not meet the minimum GPA requirements after the current fall semester.

"Hold for Grades" students will be notified after spring grades are reviewed if they are suspended. Students found to be in good standing or placed on probation will be notified. These students may lose funds from the following programs; Tuition Waivers, Federal SEOG, Federal Perkins Loan and Federal Work-Study because those funds had been awarded to other eligible students before spring grades were available.

GRANTS

Federal and State grants are available to qualified students having substantial financial need.

Federal Pell Grants

Federal Pell Grants are awarded to eligible undergraduate students who show financial need based on a standard formula. Funding is determined by the FAFSA.

Federal Supplemental Educational Opportunity Grant (SEOG).

SEOG awards are made to students who have exceptional need. Funding is limited and priority is given to students who receive a Federal Pell Grant.

OK Promise

OK Promise is a program administered by the Oklahoma State Regents for Higher Education. Students must apply and successfully complete this program during their high school attendance to be eligible. It will cover a portion of tuition at an accredited private college or university. OHLAP does not cover items such as required fees, books, supplies, or room and board.

Oklahoma Tuition Aid Grants (OTAG)

OTAG is a state grant administered by the Oklahoma State Regents for Higher Education. Students will receive an award letter from OTAG when it is determined that they are eligible. OTAG monies are disbursed by Randall University to students' accounts. A student must be enrolled in a minimum of 6 hours to receive OTAG.

Oklahoma Tuition Equalization Grant (OTEG)

OTEG is a need-based grant program for Oklahoma residents enrolled as full-time undergraduates at Oklahoma not-for-profit, private or independent institutions of higher education. This is a state grant administered by the Oklahoma State Regents for Higher Education.

Tribal Higher Education Grants

The Tribal Higher Education Grants are available for American Indian students and are funded by each individual tribe. Please apply early to the appropriate tribal agency.

Vocational Rehabilitation Grants

A student who has an employment handicap because of a physical or an emotional disability may apply for payment of tuition through the appropriate office of Rehabilitative Services Division of the Department of Human Services. In order to be eligible for this assistance, the handicap must be medically established, and the student's vocational objective must be approved by the appropriate counselor of the division.

LOANS

Federal Direct Stafford Loan Program

(subsidized and unsubsidized)

These loans are low interest loans made to a student by the Federal Government to help pay for the student's education after high school. The subsidized loan is need based and eligibility is determined by the FAFSA and other aid awards. Maximum loan amount for a qualifying freshman is \$5500; sophomore is \$6500; junior or senior is \$7500. Students wishing to accept these loans must complete a Master Promissory Note and Entrance Counseling at www.studentloans.gov.

PLUS LOANS

PLUS loans are for parents who want to borrow to help pay for their children's education. PLUS loans provide additional funds for educational expense and are made by the Federal Government. Repayment normally begins 60 days after the last loan disbursement. Plus Loans are credit based. If the application is denied, the student's unsubsidized loan eligibility will increase.

STUDENT EMPLOYMENT

Students who demonstrate a need may be eligible for assistance through the work study program. Students are employed in various fields such as food services, grounds, building maintenance, and secretarial. Students normally work from 5 to 20 hours per week.

VETERANS BENEFITS

Randall University is accredited by the Oklahoma State Accrediting Agency to the Veterans Administration (VA) as an approved training institution. Certain veterans or service personnel, plus eligible dependents or survivors of same, may qualify for federally enacted education benefits. The Admissions Office offers assistance and information on available programs, applications for benefits, admissions, enrollments, academic goals, career guidance, and special tutorial and financial benefits.

Per Title 38 CFR 21.4253, 21.4254, and 41.4263, VA law requires that every new student interested in utilizing VA Education benefits provide Randall University with all prior transfer courses, credits and previous military or civilian training and experience for evaluation and review as appropriate for the student's declared degree program. This includes military transcripts. All transcripts must be official and should be given to Randall University on or before the first day of class. A grace period of 5 weeks will be granted. After that time, Randall University will terminate benefits if required transcripts are not received. Randall University will evaluate these records and, when possible, grant appropriate credit for previous education and/or training, shorten the length of the training program, and notify the student regarding the amount of credit being granted for previous training. After the evaluation is completed, the student will be provided with a summary of the results.

To begin receiving payments for attendance, students must contact the Admissions Office and initiate the required documents. Students either making initial use of their educational benefits or re-applying after an interruption of at least one term can expect beginning VA payments as follows:

1. Request for advance payment (to be received by start of term) must be made with the Veteran Coordinator no less than thirty days prior to start of term.
2. Regular payments can be expected to start approximately eight weeks after term begins.

VA policy precludes pay for courses previously taken for credit and courses not leading to a degree. Additionally, if a student reduces his/her course enrollment after the initial certification at the start of the semester, VA may (based on the revised enrollment) require repayment of monies paid for that semester.

Leave of Absence

VA education benefits will be terminated while VA student is on a leave of absence for military service.

Title 38 Refund Policy for Veterans

Randall University has and maintains a refund policy for veterans, and other eligible persons, enrolled under the provisions of Title 38, that provides a refund for the unused portion of tuition, in the event the Title 38 student fails to enter the course, withdraws, or is discontinued at any time prior to completion. Such policy provides that the amount charged to the Title 38 student for tuition for a portion of the course shall not exceed the approximate pro-rata portion of the total charges for tuition that the length of the completed portion of the course bears to its total length. An amount not in excess of ten dollars (\$10.00) for an established registration fee is not subject to refund or pro-rata.

Refunds must be completed within 40 days per Code of Federal Regulation (CFR) 21.4255. University guidelines regarding withdrawals and refunds are included in the College Costs & Business Information section of the catalog.

SCHOLARSHIPS – MOORE CAMPUS

APPLICATION AND AWARD INFORMATION

*The scholarship committee will begin awarding scholarships in March. **All scholarship applications received by March 1 will be reviewed first.** Awards will only be made to students who have been admitted. Some of our scholarships have limited funds and will be given as people apply and qualify. In order to have the greatest opportunity to receive scholarships, a student should have completed his/her admissions file and financial aid application by March 1. Scholarship awards are final and may not be traded. Any combination of scholarships cannot exceed the cost of tuition. All scholarships awarded are contingent upon satisfactory completion of the semester and the availability of funds; early withdrawal will result in the loss of scholarships awarded and recalculation of the student's account. Exceptions to any of the guidelines must be approved by the Administrative Committee.*

Randall University has clarified that all in-house scholarships are general in nature and will not be restricted for use against tuition charges only. These scholarships will not be reported as reductions to the tuition charges of students filing for VA educational benefits.

These scholarships apply to On-Campus and Online courses of Randall University – Moore Campus (including Online and Professional Studies programs). Partnership Scholarships are awarded from and by the various partnerships and teaching sites. Please note that any institutional scholarship(s) are/or grant(s) may be revoked at any time by Randall University for any reason.

FRESHMAN SCHOLARSHIPS

These scholarships only apply to incoming freshmen. Students transferring in concurrent work or less than 24 hours of college work are considered incoming freshmen.

O'Donnell Scholarship

The O'Donnell Scholarship is awarded to students who have an ACT score of 30 or higher and a 3.0 cumulative high school GPA. This scholarship is \$8,900 per year for on-campus students and \$5,500 per year for off-campus students. Recipients must maintain at least a 3.0 cumulative GPA on a 4.0 scale and must enroll in at least 12 hours each semester.

President's Scholarship

The President's Scholarship is awarded to students who have an ACT score of 26-29 and a 3.0 cumulative high school GPA. This scholarship is \$6,800 per year for on-campus students and \$4,300 per year for off-campus students. Recipients must maintain at least a 3.0 cumulative GPA on a 4.0 scale and must enroll in at least 12 hours each semester.

Dean's Scholarship

The Dean's Scholarship is awarded to students who have an ACT score of 23-25 and a 3.0 cumulative high

school GPA. This scholarship is \$4,900 per year for on-campus students and \$3,000 per year for off-campus students. Recipients must maintain at least a 3.0 cumulative GPA on a 4.0 scale and must enroll in at least 12 hours each semester.

Faculty Scholarship

The Faculty Scholarship is awarded to students who have an ACT score of 20-22 and a 3.0 cumulative high school GPA. This scholarship is \$2,800 per year for on-campus students and \$1,600 per year for off-campus students. Recipients must maintain at least a 3.0 cumulative GPA on a 4.0 scale and must enroll in at least 12 hours each semester.

TRANSFER SCHOLARSHIPS

These scholarships only apply to students who are transferring in 24 or more hours of college work. All College transcripts must be presented to the Admissions Office.

Platinum Scholarship

The Platinum Scholarship is awarded to students who have a cumulative college GPA of at least a 3.5 on a 4.0 scale and who have completed at least 24 hour college credit hours. This scholarship is \$6,800 per year for on-campus students and \$4,200 per year for off-campus students. Recipients must maintain at least a 3.0 cumulative GPA on a 4.0 scale and must enroll in at least 12 hours each semester.

Gold Scholarship

The Gold Scholarship is awarded to students who have a cumulative College GPA of 3.0 to 3.49 on a 4.0 scale and who have completed at least 24 hour college credit hours. This scholarship is \$5,200 per year for on-campus students and \$3,300 per year for off-campus students. Recipients must maintain at least a 3.0 cumulative GPA on a 4.0 scale and must enroll in at least 12 hours each semester.

Silver Scholarship

The Silver Scholarship is awarded to students who have a cumulative College GPA of 2.5 to 2.99 on a 4.0 scale and who have completed at least 24 hour college credit hours. This scholarship is \$3,800 per year for on-campus students and \$2,300 per year for off-campus students. Recipients must maintain at least a 3.0 cumulative GPA on a 4.0 scale and must enroll in at least 12 hours each semester.

Bronze Scholarship

The Bronze Scholarship is awarded to students who have a cumulative College GPA of 2.0 to 2.49 on a 4.0 scale and who have completed at least 24 hour college credit hours. This scholarship is \$2,200 per year for on-campus students and \$1,300 per year for off-campus students. Recipients must maintain at least a 3.0 cumulative GPA on a 4.0 scale and must enroll in at least 12 hours each semester.

GENERAL INSTITUTIONAL SCHOLARSHIPS

Departmental Scholarships

This scholarship is awarded to students by the various degree programs. Applications can be obtained either in the Admissions office, the Financial Aid office, or with the directors of each degree program. The scholarships vary in value from \$800 to \$5,000 per year. These scholarships are limited, therefore early application is encouraged. Departmental Scholarships are renewed each semester as long as the student maintains minimum GPA requirements (vary by department). Departmental Scholarships are available to students seeking either a Bachelor or Associate degree.

Christian Ministry Scholarship

This is (up to the value of) a full-tuition scholarship for a student that is seeking a Christian Ministry degree. Student must maintain a cumulative GPA of 2.75 or higher. Student must fulfill all state and federal financial aid filings and meet all verification requirements. Also, the student will be required to represent Randall in five, non-stipend ministry events for each semester of enrollment (must be approved and assigned by the Academic Dean of Randall University). This scholarship is exclusive to all other scholarships at Randall and is not stackable with other institutional scholarships and does not include books, fees, room, or board. This scholarship will be posted after all state and federal aid and/or VA or other educational benefits (including any scholarships) and will be reduced so that a student does not receive a refund (Loans will be excluded from this reduction process). Students will receive refunds that are caused due to loans. Any student who has received this scholarship (for a period of 60 credit hours or more) and changes to a non-Christian Ministry degree plan will forfeit any future institutional aid.

Free Will Baptist Student Scholarship

This scholarship is awarded to a student who has a church membership endorsement/certification from an affiliated Free Will Baptist Church. Student must fulfill all state and federal financial aid filings and meet all verification requirements. Student must maintain a cumulative GPA of 2.0 and enroll in a minimum of 12 hours per semester. The amount of the scholarship is \$1,000 per semester.

Free Will Baptist Minister Scholarship

This scholarship is awarded to undergraduate students who are ministers employed in a Free Will Baptist Church or their children (age 30 or younger; married or single). The amount of this scholarship is \$2,000 per year. The student must enroll in a minimum of 12 hours per semester and maintain a cumulative GPA of 2.5. (Students may receive either the Legacy Scholarship or the Free Will Baptist Minister Scholarship but not both scholarships during the same semester.)

International Scholarship

The International Student Scholarship is designed for those students from countries outside the United States who wish to attend Randall University and do not qualify for federal or state aid from the United States or any of its states or territories. Student must meet one (1) of

the following critical to be considered for this scholarship.

- 1) Have an F-1 (Student) Visa and remain "in-status" during their time at Randall.
- 2) Be currently covered under DACA requirements and submit an Affidavit of Intent form and DACA Eligibility Requirement Guidelines form, or
- 3) Be currently DACA eligible and submit an Affidavit of Intent Form and DACA Eligibility Requirement Guidelines form.

All necessary Admissions documents must be fulfilled before the scholarship will be considered for awarding. Student must maintain "Full-Time" status for all semesters (Fall and/or Spring) and will forfeit the scholarship if they are not enrolled (at a minimum "Full-Time") for a period of no more than 3 months. Student shall maintain a Cumulative GPA and semester GPA of 2.5 to receive the scholarship. Student shall be considered as an "On-Campus" student qualify. Any student failing to meet any of these requirements may be placed on probation or be stripped of their receiving this scholarship. This scholarship may (potentially) be "stacked" with other institutional scholarships, except for the Christian Ministry Tuition Scholarship.

Legacy Scholarship

This scholarship is awarded to the child or grandchild of a Hillsdale/Randall University alumnus or the child of a parent who is employed as a minister. The amount of this scholarship is \$800 per year. The student must enroll in a minimum of 12 hours per semester and maintain a cumulative GPA of 2.5. (Students may receive either the Legacy Scholarship or the Free Will Baptist Minister Scholarship but not both scholarships during the same semester.)

Refer A Saint Scholarship

The Refer A Saint Scholarship is available to any new freshman or undergraduate transfer student who receives a letter of reference from Hillsdale/Randall University alumni. Referring alumni can refer only one student per year. The amount of this scholarship is \$1,000 per year. The student must enroll in a minimum of 12 hours per semester and maintain a cumulative GPA of 2.0 or higher.

National Youth Conference Competitive Activities Scholarship

Scholarships are awarded at the NYC Competition to all High School individual winners and all High School Bible winners. The amount that is awarded will vary from year to year. No recipient may receive more than one award in any given year. The scholarship can be used for multiple years as long as a 3.0 GPA is maintained. A student can only use one NYC scholarship at Randall University regardless of how many they receive.

Moore Community Scholarship

This scholarship is awarded to students who are graduates of Moore Public Schools or were residents of Moore prior to enrollment at Randall University. The student must maintain a minimum of 2.5 cumulative GPA. The amount of the scholarship is \$1000 per year.

NEED-BASED SCHOLARSHIPS

Randall University offers a variety of need-based scholarships which are designed to assist students in completing degrees. In order to receive these, the student must first apply for financial aid available through federal and state programs. Need-Based scholarships will not be awarded until the full amount of state and federal aid has been exhausted. Any scholarship funds provided by churches, associations, and other organizations will also be taken into consideration in determining the student's financial aid package.

A student's financial aid package may not exceed the amount of financial need demonstrated, and all Randall University scholarship funds must be applied to the student's account. In accordance with federal regulations the student will not be over-awarded (financial assistance which exceeds the calculated need). Because a limited amount of funds is available, early application is suggested.

Students receiving need scholarships must enroll in at least 12 hours each semester, maintain a cumulative GPA of 2.5, and be making satisfactory progress toward a degree. If the cumulative GPA falls below 2.5, the scholarship will be canceled. If the cumulative GPA rises above 2.5 at a later time, the student may reapply and the scholarship will be restored if funds are available. It is the student's responsibility to reapply.

Randall University Job Program

Under the Randall University Job Program, students with demonstrated financial need will be allowed to apply for campus jobs. If hired for a campus job, the student's hourly wages (limited to \$1,000 each semester) will be applied to his or her account.

ASSISTANCE SCHOLARSHIPS

Church Tuition Assistance Program

Awards of \$300 per semester are given to students based on the willingness of their home church to assist them in obtaining a Randall University degree. Randall University will match the amount given by the student's home church up to a maximum of \$300 per semester. Students must maintain a 2.00 GPA for continued eligibility.

GENERAL SCHOLARSHIPS

General scholarships are awarded only in the Spring Semester. Students must complete a separate application during the Fall Semester to be considered for the general scholarships. All applicants must attend Randall University a minimum of one semester before a scholarship can be awarded. Student must be enrolled full time and maintain GPA standards specific to each scholarship. Applications will be made available in the Financial Aid Office in November each year.

Arms of Compassion/Hewitt Family Scholarship

The Arms of Compassion/Hewitt Family Scholarship is awarded to a Full-Time Christian Ministry degree seeking student in remembrance of John M. Hewitt and his service for God's Kingdom. Student should be

actively involved in the spreading of the Gospel and all applicants will be further evaluated on required scholarship application essay and financial need.

Jerry Banks Missions Student Scholarship

The Jerry Banks Missions Student Scholarship is awarded to a junior or senior missions student at Randall University in memory of missionary, pastor, teacher, and friend, Jerry C. Banks. The recipient of the scholarship will be selected by the Banks family and Randall University scholarship administrators based on consistent and evident devotion to Christ, passion for fulfillment of the Great Commission, and perseverance in preparation for engagement in mission work following graduation. The student's testimony on and off campus is solid and his character reflects the values and Christlike model appreciated by Jerry, the Banks family, and Randall University. This scholarship has a specific application form.

Kelly Braisher Memorial Scholarship

The Kelly Braisher Memorial Scholarship is awarded to a junior or senior female missions student. The student must have a cumulative GPA of 3.0 or higher. This scholarship has a specific application form.

Mary A. Bridgeman Scholarship

The Mary A. Bridgeman Scholarship is awarded to a senior missions student. The student must maintain a cumulative GPA of 2.0 or higher.

J. B. and Imogene Chism Scholarship

The Chism Scholarship is awarded to a graduate ministry student. Candidates must maintain a cumulative GPA of 3.0 or higher.

Albert Cook Memorial Scholarship

(general, recipient is determined by family)

J.T. Dixon Scholarship

Geri Ann Ross Hull Memorial Scholarship

The Geri Ann Ross Hull Memorial Scholarship is awarded to an education student. The student must have a cumulative GPA of 2.5 or higher.

Nettie Jernigan Memorial Scholarship

The Nettie Jernigan Memorial Scholarship is awarded to a junior or senior business student. The student must have a cumulative GPA of 3.0 or higher. The selection process may also include input from a member of the Jernigan family.

Wade T. Jernigan Memorial Scholarship

The Wade T. Jernigan Memorial Scholarship is awarded to a junior or senior male ministry student. The student must have a cumulative GPA of 3.0 or higher.

Marguerite Kern Memorial Scholarship

The Marguerite Kern Memorial Scholarship is awarded to a female student with a cumulative GPA of 2.5 or higher.

Harry and Imogene Lee Vocational Scholarship

The Harry and Imogene Lee Vocational Scholarship is awarded to a junior or senior student with a cumulative

GPA of 2.5 or higher. The student must have been enrolled at Randall University for more than one year. Students must also be enrolled in 15 or more hours to be eligible.

Clyde Maxwell Memorial Scholarship

The Clyde Maxwell Memorial Scholarship is awarded to a student who displays a strong Christian character, financial need, and maintains a minimum cumulative GPA of 2.0.

John and Kay Metcalf Memorial Scholarship

The John and Kay Memorial Scholarship is awarded to a student with a heart for missions. Must maintain a minimum cumulative GPA of 2.0.

Poe Family Memorial Scholarship

The Poe Family Memorial Scholarship is awarded yearly to two (2) students and is not specific to any degree. Further, this scholarship is also not gender specific, but, does require a minimum of a 2.5 Cumulative GPA. This scholarship is in remembrance of Fred and Lucille Poe and has been offered to the students of Randall University by their children.

Jack Richey Scholarship

This scholarship is awarded by the Richey family to a ministry student.

Romans 10:14 Scholarship

This scholarship of \$1000 is awarded to a deserving missions student, preferably a junior or senior (a sophomore lacking just a few hours to be a junior and showing seriousness about continuing the degree will be acceptable). The recipient is to be determined by the Scholarship Committee and the Director of Randall University's Mission Program.

Tippe Shade Memorial Scholarship

The Tippe Shade Memorial Scholarship is awarded to a student who displays a strong Christian character, financial need, and maintains a minimum cumulative GPA of 2.0.

Douglas and Judy Simpson Memorial Scholarship

This scholarship is awarded to a Junior or Senior planning to work full-time as a pastor, missionary, teacher, etc. Recipient must have a cumulative GPA of 2.8 or higher.

John and Glenda Strange Memorial Scholarship

The John and Glenda Strange Memorial Scholarship is awarded to a student who displays a strong Christian character, financial need, and maintains a minimum cumulative GPA of 2.0.

Jerry and Patricia Taylor Scholarship

The Jerry and Patricia Taylor Scholarship is awarded to a pastoral student. Preference is given to students originally from Missouri.

Bailey Thompson Scholarship Fund

The Bailey Thompson Scholarship is awarded to a Ministerial student. The selection process will be overseen by the family.

Reford Wilson Scholarship

The Reford Wilson Scholarship is awarded to a junior or senior student who is pursuing a Bachelor's Degree in Missions and seeking to be a part of the Free Will Baptist Missions efforts. The recipient must be enrolled full-time and maintain a 3.00 GPA.

John West Scholarship

The John West Scholarship is awarded to members of the First Mission Association (preference). The student must maintain a minimum cumulative GPA of 2.0.

Louis and Janet Thomas Family Memorial Scholarship

The Louis and Janet Thomas Family Memorial Scholarship is awarded to a student who displays strong Christian character, financial need, and maintains a minimum cumulative GPA of 2.5.

ASSOCIATIONAL SCHOLARSHIPS

Students who are members of Free Will Baptist churches within these District Associations need to see their pastor or their prospective association to apply.

FIRST OKLAHOMA ASSOCIATION

The amount of this scholarship varies with the number of scholarships awarded each year to students from this association.

GAINES CREEK ASSOCIATION

A scholarship limited to students from this association; it is awarded annually in the amount of \$50.

SOUTH GRAND RIVER ASSOCIATION

The amount of assistance is dependent upon associational funds, but not less than \$50 is awarded. Students from this association are given preference.

DIBBLE ASSOCIATION

Students from this association are awarded this scholarship each semester.

POTEAU RIVER VALLEY

Students from this association are awarded this scholarship each semester.

PROGRESSIVE ASSOCIATION

Students from this association are awarded this scholarship in the amount of \$200.

UNION ASSOCIATION

Students from this association are awarded this scholarship in the amount of \$100.

UNITY ASSOCIATION OF ARKANSAS

Students from this association are given first preference for this scholarship. The amount of the scholarship varies. If there are no associational candidates, students from Arkansas are considered. If no Arkansas students are chosen, other worthy students are considered.

OKLAHOMA STATE WOMEN ACTIVE FOR CHRIST

This \$1000 scholarship (\$250 per semester for four semesters) is awarded to full-time female students who

are members of Free Will Baptist churches in Oklahoma. Selection is made by a committee from the Oklahoma Women Active for Christ. The application deadline is April 15; contact Randall University for application forms.

OKLAHOMA STATE MASTER'S MEN

These scholarships are awarded to full-time male students who are residents of Oklahoma. The recipient must be a member of a Free Will Baptist Church in Oklahoma. The scholarships are restricted to non-ministerial students. Selection is made by a committee from the Oklahoma State Master's Men. The application deadline for the fall semester is September 15; for the spring semester February 15. Contact Randall University for application forms.

Dr. Mary R. Wisheart WNAC Scholarship

This is a \$1000 scholarship available to a female student in good standing at a Free Will Baptist Church. Applicant must be in their sophomore, junior or senior year and maintaining a 2.00 GPA and will need to reapply annually.

Lone Star Free Will Baptist Church Scholarship

The Lone Star Free Will Baptist Church Scholarship is awarded to students showing financial need. Preference is given to students with a Free Will Baptist background.

ADDITIONAL SCHOLARSHIPS

Master of Arts in Ministry Scholarship

Master of Arts in Ministry student who are actively serving in a ministerial capacity will be eligible for a scholarship equal to value of half of tuition costs. This scholarship is exclusive to all other scholarships at Randall University and is not stackable with any other institutional scholarships. Student must maintain no less than a 3.0 GPA and be seeking a Master of Arts in Ministry degree. Student is further required to have a Ministry Verification Form filled out each year.

Professional Studies Scholarship

Students in the Professional Studies program should speak with their Advisor and/or the Financial Aid Office to determine any institutional scholarships they may qualify for. Prospective students who have not been attending a Higher Education Institution for a period of a year (or longer) may be considered for a potential scholarship(s) as approved by the Executive Vice President of Randall University.

STUDENT LIFE

CAMPUS LIFE

Academic excellence and spiritual vigor combine to develop the total person. Emphasis on the personal relationship of the individual student with God forms the basis upon which a full and satisfying life can be built. This same emphasis places in proper perspective all of learning as well as all of life. Bible and missionary conferences, days of prayer, dormitory devotions, and chapel stimulate each student to seek God's will for his/her life. This spiritual emphasis provides the help needed to develop spiritual maturity. The guidelines outlined in the Student Handbook also seek to foster spiritual growth and development. The spiritual emphasis has one additional advantage: it improves the quality of all learning.

NOTIFICATION OF PARENTS

As a matter of Biblical principle, the University believes that the parent or legal guardian of the student should be involved in the student's educational program. At the same time, the University seeks to protect the privacy of the student as guaranteed by the Family Education and Privacy Act of 1974, as amended. The following policies will apply:

1. The University will provide information concerning violations of Federal, State or local law, or any rule or policy of the University governing the use or possession of alcohol or a controlled substance to the parent or legal guardian of single students who have not yet attained the age of 21 years, provided that the student is legally dependent upon the parent or legal guardian.
2. Students who are married, 21 or older, or who are legally independent may request in writing that information be provided to parents or guardians.

FACILITIES FOR THE PHYSICALLY HANDICAPPED

The Bill J. and Alma Lou Barber Conference Center, the Hull Library/Classroom Building, most faculty offices, Oller Science Lab, and cafeteria of the University are accessible to persons who are handicapped. The University is in the process of implementing a master plan for compliance with the Americans with Disabilities Act.

REASONABLE ACCOMMODATION POLICY

Randall University provides reasonable accommodations to qualified individuals with disabilities. Quality of learning is a priority at Randall University and reasonable accommodations are used to enhance the students learning opportunities. Changes in the teaching techniques occur continuously as instructors discover new ways to meet the needs of students with disabilities. The term "reasonable accommodation" is used in a general sense in this policy to apply to students, employees, and visitors. Reasonable Accommodations should not pose an unnecessary hardship on the student, employee or the Institution.

It is in the best interest of the student to self- identify upon admittance to the University. However, qualified students may contact their instructor or the Academic Intervention Office at a later date if necessary. The student must self- identify as an individual with a disability and provide appropriate diagnostic documentation. The Academic Intervention Coordinator will assess the impact of the disability on the student's academic program and make recommendations in a confidential communication to that student's instructors. All diagnostic information is confidential and therefore communications can only be sent with the signed consent of the student.

Individuals who have complaints alleging discriminations may file their complaint with the Dean of Students.

CHAPEL AND COMMUNITY SERVICE

Randall University, a Christian institution, requires chapel attendance of all full-time students. Worship and messages are brought by faculty, students, and visiting speakers. Programs and announcements are presented as well. Community Service participation is required of all students. A passing chapel grade is a prerequisite for extracurricular activities, public relations traveling groups, intercollegiate sports, and any academic honors.

STUDENT CONDUCT

Active involvement in the local church is available to students. Visitation, teaching opportunities, evangelistic outreach, and other ministries enable the student to put into practice that which is only theory in the classroom. Service in community organizations and benevolent groups is encouraged as a part of Christian citizenship.

All students of the University are expected to maintain the highest standards of moral conduct and concern for the well-being and rights of their fellow students. Plagiarism and cheating are considered serious enough offenses to warrant a failing grade for any course in which they have been practiced; repeated offense can result in the student's suspension or expulsion from the University. Gambling, homosexual activity, sexual activity outside of marriage, sexual harassment, the use or possession of alcoholic beverages, non-prescription narcotics and drugs, or hallucinogenic drugs, and use or possession of firearms or fireworks are expressly forbidden.

The Student Handbook provides detailed statements of the University policies, procedures, and penalties relating to the campus citizenship. The handbook is provided free of charge to all enrolled students. Copies are available in the Student Service Office or the Office of Admissions.

STUDENT ORGANIZATIONS

Several student organizations function on the Randall University campus in order to give the students the

opportunity to participate in a variety of different activities. One of the most important is the Student Government Association (SGA) which serves as liaison between the student body and the Randall University administration and faculty. The SGA is composed of representatives of the various classes and student organizations. During the school year it sponsors a variety of student activities.

The Student Ministry Fellowship exists to promote ministry, missions, and world evangelism within the Randall University family, support mission/ministry trips sponsored by the University, and provide fellowship and encouragement to its members. Membership is open to any Randall University student with an interest in ministry and missions.

Rotaract is a service organization for students interested in business and community service. Members serve at the Regional Food Bank and in other community projects. Rotaract is affiliated with the Moore Rotary Club and participates in many of its projects. The organization meets once per month, elects officers, and conducts business. It is open to all Randall University students who have an interest in business and community service.

The Fellowship of Christian Athletes (FCA) seeks to impact the world for Jesus Christ through the influence of athletes and coaches. The mission is to present athletes and coaches and all whom they influence with the challenge and adventure of serving Jesus Christ as Lord and Savior. The members strive to demonstrate steadfast commitment to Christ and His Word through integrity, service, team-work, excellence, and love. Membership is open to all Randall University students, but only athletes can occupy leadership positions.

CULTURAL DEVELOPMENT

Students are encouraged to participate in cultural experiences each semester through the University, civic presentations, or other area universities. These opportunities will be posted by the Student Services Office, and each full-time student is encouraged to attend at least two events during both the fall and spring semesters.

ACADEMIC GUIDANCE

Each student is oriented into the University schedule by means of evaluation tests and guidance on how to study and adapt to college life. Every student is assigned to a faculty advisor. The academic progress of the student is evaluated at mid-term and the student is advised of any unsatisfactory achievement. Individual counseling is part of the guidance program and is available for the students in regard to work, personal problems, religious experiences, or other matters.

ACADEMIC INTERVENTION

Any student who is considered at risk academically may be placed in the Academic Intervention Program. The student will be mentored by an appointed faculty member and involved in the various academic helps

available. A student who receives an 18 or below composite score on the ACT will be placed in the program as a condition for admittance.

ASSESSMENT

Determining to what extent students are actually benefiting from their experiences is vital in maintaining the accountability of both the faculty and the University. To this end, students will be required to participate in quantitative and qualitative measures of academic achievement. Fees will fund assessment activities (See the Assessment Plan Outline).

EXCEPTIONS TO POLICIES

Any exception to the policies in this Catalog must be addressed to the proper administrator: student services issues to the Director of Student Services, financial issues to the Student's Account Office, and academic issues to the Academic Dean.

STUDENT RIGHT-TO-KNOW AND CAMPUS SECURITY ACT

Section 485(a)(1), 20 U.S.C. Section 1092
In compliance with Title I, the "Student Right-to-Know" act, information regarding graduation rates, is available in the Registrar's Office or visit www.ru.edu/gradrate.

The information contained in Title II, the "Campus Crime Awareness and Campus Security Act," requires higher education institutions to provide information regarding campus crime. This information is available in the office of the Director of Student Services or visit www.ru.edu/crimestats.

If there is a crime to report students should contact the Resident Life Director immediately. The RLC will have the student complete a "Randall University crime report" and if need be contact the proper authorities. If the RLC is not available please contact the Dean of Students.

It is the policy of Randall University to update the statistics each year following U.S. Department of Education reporting period during the fall semester.

PROCEDURES FOR THE RELEASE OF INFORMATION ABOUT STUDENTS

Information about students and former students gathered by Randall University is of two types: (1) directory, and (2) confidential. Any office gathering such information, and/or having custody of it, shall release it only in accordance with this policy.

When a student enters Randall University and furnishes data required for academic and personal records, there is an implicit and justifiable assumption of trust placed in the University as custodian of such information. This relationship continues with regard to any data subsequently generated during the student's enrollment.

While Randall University fully acknowledges the student's rights of privacy concerning this information, it also recognizes that certain information is part of the

public record and may be released for legitimate purposes.

With these considerations in mind, the University adopts the following policy concerning the release of information contained in student records:

Directory Information: This is information which routinely appears in student directories and alumni publications and may be freely released. Upon written request by the student, this information will be treated as confidential and released only with the student's written consent. Forms for withholding student "Directory Information" are available in the Office of Admissions and Records.

1. Name, current and permanent home addresses, telephone number, and e-mail addresses
2. College, major, and classification
3. Current enrollment status
4. Dates of attendance
5. Degrees and dates of graduation
6. College honors
7. Verification of student's participation in recognized student activities
8. Posting of individual student's grades (and interim class evaluations by code number)
9. Anticipated date of graduation based on completed hours
10. Weight and height of athletic team members
11. Photograph

Confidential Information: All other information contained in the student's educational record is considered confidential information and can be released only upon the written consent of the student. Exceptions as defined in the Family Educational Rights and Privacy Act of 1974 (see FERPA section), as amended, which waive prior student consent are covered in the section.

Confidential information shall only be transferred to a third party, however, on the condition that such party will not permit any other party to have access to the information without the written consent of the student.

Original credentials with which a student applies for admission or readmission to the University become the property of the University, are assembled in a permanent student folder, and are not released to anyone. The file contents are made available only to those persons properly authorized to receive confidential information and only in consultation with a professional staff member in the Office of Admissions and Records.

Although the permanent academic record is a cumulative record compiled by the student, the Registrar is the officer of the institution charged with the responsibility of its accuracy and safekeeping. Accordingly, the student folder and the permanent cumulative academic record are not available to anyone for removal from the Registrar's assigned depository.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

- (1) The right to inspect and review the student's education records within 45 days of the day the University receives a request for access.

Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

- (2) The right to request the amendment of the student's education records that the student believes is inaccurate.

Students may ask the University to amend a record that they believe is inaccurate. They should write the University official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate.

If the University decides not to amend the record as requested by the student, the University will notify the student of the decision and advise the student of his/her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

- (3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his/her professional responsibility.

Upon request, the University discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

- (4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by Randall University to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

ATHLETIC AND MINISTRY TEAMS ELIGIBILITY

It is the intent of Randall University Athletics and Ministry Teams to "Equip Men and Women to Make a Difference." Therefore, there are high expectations of those who desire to participate and represent Randall University in Athletics or Public Relations. Athletics and Ministry Teams at Randall University are a privilege. It is the goal of the Faculty and Staff to assist all students in being successful in the classroom. In addition to the low teacher-student ratios, the Academic Intervention Program is in place to give students every opportunity to succeed in the classroom. Therefore, there are high expectations of the athletes and ministry team members in the classroom. In order to be eligible to participate, a student-athlete or student-ministry team member must meet the following academic requirements:

- First Semester Freshman must obtain a 1.7 grade point average (GPA)
- Transfer students must possess at least a 2.0 cumulative GPA
- All other students must maintain at least a 2.0 cumulative GPA
- Any student not eligible will remain ineligible until posted grades raise the student's cumulative GPA

Note: 0-level courses are not included in calculations for the student's GPA.

Note: CHAPEL AND CHRISTIAN SERVICE FOR ATHLETES AND MINISTRY TEAMS

A passing chapel grade is a prerequisite for extracurricular activities, public relations traveling groups, intercollegiate sports, and any academic honors.

ACADEMIC INFORMATION

PROGRAMS OF STUDY

School of Arts and Sciences:

Associate in Arts (AA)

Business Administration (BS) with concentrations in:

- *Business Management*
- *Public Administration*
- *Sports Management*

Exercise Science (BS)

Letters (BA)

Multidisciplinary Studies (BA)

Psychology (BS)

School of Christian Ministry:

Christian Ministry (BA) with concentrations in:

- *Pastoral Ministry*
- *Theology*
- *Youth and Family Ministry*

Intercultural Studies (BA)

Ministry & Business (BA)

Worship & Music Studies (BA)

School of Education:

Teacher Education (BS) with concentrations in:

- *Elementary Education*
- *Secondary Education – Mathematics*
- *Secondary Education – Social Studies*
- *Secondary Education – Business**
- *Secondary Education – English**

**Alternative Certification*

School of Professional and Graduate Studies:

Business Administration (BS) with concentrations in:

- *Business Leadership*
- *Public Administration*

Christian Ministry (BA) with concentrations in:

- *Ministry and Leadership*
- *Worship Studies*

Ministry & Business (BA) – Professional Studies

Multidisciplinary Studies (BA)

Master of Arts in Ministry (MA)

Master of Public Administration (MPA)

UNDERGRADUATE ACADEMIC INFORMATION

CLASSIFICATION OF STUDENTS

Freshmen: Students having fewer than 30 semester hours.

Sophomores: Students having at least 30 semester hours.

Juniors: Students having at least 60 semester hours.

Seniors: Students having at least 90 semester hours. (Senior status does not necessarily assure graduation with that class.)

Special: Students having a baccalaureate degree or those not wishing to pursue a degree program.

ACADEMIC PROGRESS

All students are expected to maintain a minimum Grade Point Average of 1.70 the first semester freshmen. For all succeeding semesters, students must maintain a minimum cumulative Grade Point Average of 2.0.

Step 1. Students who fail to maintain the minimum cumulative GPA will be placed on Academic Probation: limited semester enrollment (no more than 13 hours) and required to enroll in and to pass IDIS 1330 Strategies for Success.

Step 2. At the end of the next semester enrolled, one of the following will happen.

- a. Students who raise their GPA to 2.0 or above will be taken off Academic Probation.
- b. Failure to reach the 2.0 or above GPA following Academic Probation may result in either Academic Probation Continued or Academic Suspension. Students may only be on Academic Probation Continued for 2 consecutive terms before suspension.

Students who pass IDIS 1330 Strategies for Success and show an improvement in their cumulative GPA will be placed on Academic Probation Continued.

Students who fail to pass IDIS 1330 Strategies for Success or fail to show an improvement in their cumulative GPA will be Suspended.

Any student whose semester Grade Point Average fails below academic standards (while his/her Cumulative GPA remains within standards) will be warned by letter that failure to improve grades may result in substandard Cumulative GPA and formal notification on transcript of academic restrictions.

Any appeal of academic suspension will be referred to the Academic Affairs Committee of the University.

CLASS ATTENDANCE

1. Regular, punctual class attendance is essential for the satisfactory completion of a course. The student is expected, therefore, to attend all sessions of the courses in which he/she is enrolled.
2. All absences are recorded and an absence does not excuse any student from any required work.

3. Students who are involved in extracurricular activities and/or public relations for the University may receive excused absences which entitle the student to make up any work missed. In order for an absence to be considered excused, the Activity Absence Form must be completed and presented to the instructor at least one class period prior to the absence. Excessive absences, even though they are excused, may affect the student's performance in the class.
4. Students are responsible for the content of any course in which they are officially enrolled. Individual instructors determine the degree that tardiness and absence from class affect students' grades. Instructors must detail those requirements and penalties in the class syllabus and receive approval for them from the Academic Dean. Students who exceed the number of absences or otherwise fail to meet attendance policies will experience the consequences outlined by the instructor in the course syllabus.
5. For online courses: A student is counted present in online courses through their participation in online discussion. Discussion is required each week. Students not participating in discussion for three weeks will not pass the course and will not receive a refund.

CREDIT HOUR DEFINITION

The University follows the credit hour policies established by the U.S. Department of Education and the Oklahoma State Regents for Higher Education. The credit hour reflects an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately sixteen weeks.

One semester hour of academic credit is normally awarded for completion of a course meeting for 800 instructional minutes (50 minutes per week for sixteen weeks) exclusive of enrollment, orientation, and scheduled breaks. A semester includes one week devoted to final examinations. Students are also expected to devote two hours per week to out-of-class work for each hour of instructional time.

The terms "instructional minutes" and "instruction time" include classroom and direct faculty instruction whether presented in person or online. It also includes time devoted to tests and other evaluation procedures. Student out-of-class work includes assigned reading, studying, completion of assignments, worksheets, research, and other academic activities assigned or recommended by the instructor.

Most resident courses are offered on a sixteen week basis; some are offered on an eight week basis or in special formats. Such courses must involve the same amount of instructional time and student work as are

required in sixteen week classes. Eight week classes require 800 instructional minutes and 32 hours of out-of-class student work for each hour of academic credit.

Laboratory credit normally includes two hours per week of laboratory instruction.

Online classes include 800 instructional minutes for each hour of academic credit. The use of instructional methods such as quizzes, examinations, discussion boards, audio lectures, video lectures, power-point presentations, chats, and other instructional activities are considered instructional time. Students are expected to invest two hours of out-of-class work for each 50 minutes of instructional time. Additionally, instructor meets TRACS requirement for regular and substantive interaction within their online (distance education) course by providing opportunities for students to interact with the content, their peers, and their instructor by electronic means. Compliance to document *regular and substantive interaction between the students and instructor* in distance education (online) courses is set by federal requirements of Randall's accrediting agency, Transnational Association of Christian Colleges and Schools (TRACS), and the Department of Education (DOE).

ENROLLMENT GUIDELINES FOR ONLINE COURSES

Online courses may be a dynamic way to learn but may not be the best choice for everyone. The following guidelines attempt to maximize the learning experience for all students:

1. Students with less than 24 hours of college credit are prohibited from taking online classes.
2. A student must have a 2.0 cumulative GPA in order to enroll in any online class.
3. Students must complete IDIS 1120 Online Orientation before beginning their first Randall University online course.
4. Dormitory students must maintain a minimum of 9 in-class credit hours to supplement their online enrollment. See Student Handbook for further information.
5. Athletes may take a maximum of 6 credit hours of online courses in any semester in which they have regularly scheduled games (excluding scrimmages, off-season workouts, exhibitions, etc.).
6. Academic Advisors will review their advisees online course performance and advise accordingly.
7. Financial Aid and VA services will conduct in-depth reviews of relevant students' performance to determine if continued enrollment in online classes is recommended and/or allowed.
8. The Academic Dean may, at his/her prerogative, exclude any student from taking online classes based on the student's performance in previous online courses.
9. Students may appeal for exceptions to this policy with the Academic Dean.

ACADEMIC DISHONESTY

Guiding Principle: No Randall University student shall commit any act of academic dishonesty in order to advance his/her own academic performance or to impede or advance the academic progress of others.

Academic dishonesty in any form will not be tolerated by the University community. This specifically includes cheating, plagiarism (including copying from the internet), fabrication, fraud, destruction of property, and bribery or intimidation, as well as assisting others or attempting to engage in such acts. When the instructor has evidence indicating that an act of academic dishonesty has occurred, the instructor should complete an Academic Dishonesty Documentation Form and submit it with the supporting documentation to the Academic Dean.

If the instructor determines that academic dishonesty has occurred, the instructor has the authority to administer either of the following:

1. Record a "zero" for the assignment or test in question.
2. Assign a grade of "F" for the course.

The student has the right to appeal to the Academic Dean and to present evidence on his/her behalf. This appeal should be filed within 48 hours of the time when the student receives the instructor's decision. The Academic Dean will notify the student of the decision.

In cases of extreme or repeated incidents of academic dishonesty, the Academic Dean has the authority to determine appropriate punishment. This may include suspension or expulsion from the University. The Academic Dean may form a faculty committee to investigate and make recommendations concerning disciplinary action to be taken.

FRAUDULENT TRANSCRIPTS AND DIPLOMAS

Upon verification of a fraudulent transcript or diploma, a certified letter will be sent to the student stating that a disciplinary hold has been placed on the individual's records prohibiting future enrollments. A notation of academic dishonesty will be added to the student's transcript, and transcripts will only be sent to a university or agency, but not directly to the student.

REPEAT/FORGIVEN COURSES

A student shall have the prerogative to repeat courses and have only the second grade earned, even if it is lower than the first grade, count in the calculation of the retention/graduation GPA, up to a maximum of four courses, but not to exceed 18 hours, in the courses in which the original grade earned was a "D" or "F". Both attempts shall be recorded on the transcript with the earned grade for each listed in the semester earned. If a student repeats an individual course more than once, all grades earned, with the exception of the first, are used to calculate the retention/graduation GPA. Students repeating courses above the first four courses or 18 credit hours of "D" or "F" repeated may do so with

the original grades and repeat grades averaged. Forgiveness applies to the first four courses repeated.

GRADING SYSTEM (See Grade Point Average)

GRADE	MEANING	POINTS
A	Excellent	4
B	Superior	3
C	Average	2
D	Below Average	1
F	Failure	0
P	Passing	
W	Official Withdrawal	
I	Incomplete	
IP	In Progress	

WITHDRAWALS

A student who wishes to withdraw from a course must obtain the proper form from his/her advisor, have it signed by the instructor, and submit it to the Registrar's Office. If the withdrawal is approved, the student will receive a grade of 'W' which is not computed in the GPA. Withdrawals will not be approved during the last six weeks of a semester. Exceptions in cases of serious illness or other causes beyond the student's control need to be appealed to the Academic Affairs Committee. Withdrawals completed prior to the last day to enroll will not be recorded on the student's transcript. A student who ceases to attend class without officially withdrawing will receive an 'F' (see Academic Calendar, "Last Day to Withdraw from Classes"). Students who pre-enroll but fail to attend or fulfill their financial obligations may be administratively withdrawn and receive the grade of 'W.'

GRADES

Randall University instructors should grade student assignments and post the grades on Populi/MySaint within two weeks of receiving the assignment. If the instructor cannot grade the assignment within two weeks, he/she should advise the class when the assignment will be graded and the grades posted.

Semester grades must be turned in electronically via finalizing the course on Populi/MySaint by the Tuesday following the last day of finals at the end of the semester. Any exceptions must be approved by the Academic Dean.

INCOMPLETE GRADES

The grade 'I' (Incomplete) means that a part of the course work was not completed and must be finished within the designated time frame. If an incomplete is granted, students have six weeks after the end of the course to complete the work. To be awarded the 'I' grade, the student must present valid reasons to the instructor for not having completed the course requirements and submit a "Request for Grade of Incomplete Form." The instructor and Academic Dean will determine if an 'I' grade will be granted. If the incomplete work is not satisfactorily completed by the deadline, the grade originally submitted by the instructor

at the conclusion of the course/semester will become the final grade. If the incomplete work is completed to the instructor's satisfaction by the end of the six weeks, the instructor will submit a Grade Change. Any requests for exceptions to this policy must be submitted in writing to the Academic Affairs Committee.

GRADE APPEALS

A student who wishes to appeal a course grade must do so within ninety (90) days from the end of the term in which the grade is awarded. The appeal must be made in writing and should contain evidence supporting the appeal. All appeals should be directed to the Academic Dean who will hear and rule on grade appeals. The decision of the Academic Dean is final.

If the grade being appealed was awarded by the Academic Dean, while serving as the course instructor, the President of the University will appoint an appropriate faculty member to hear and rule on the grade appeal. The decision of the faculty member so appointed is final.

GRADE POINTS AND GRADE POINT AVERAGE (GPA)

The grade point (also known as Honor Points) is the basis for computing the student's grade point average (see Grading System). It represents the average number of grade points per hour earned by the student for a given term or number of terms. It is calculated by dividing the total number of grade points earned by the total number of hours for which the student has been registered. For example, a student registered for thirty credit hours and earning seventy-five grade points would have a grade point average of 2.50. The marks 'I', 'P', 'U', and 'W' do not give grade points, and courses so marked are omitted from grade point average computations. An 'F' is included in grade point averages as a zero.

TRANSCRIPTS

Every student is entitled to one official transcript of his/her course work provided all financial obligations to the University have been paid. Transcripts will be processed in three to five business days. A charge of \$5 will be made for any transcript other than the first. The Registrar's Office will charge an additional fee of \$5 per transcript for rush 24-hour turnaround service (when available).

ACADEMIC CALENDAR

The University operates on a two-semester basis per year with each semester running approximately sixteen weeks. The fall semester begins in August with the spring semester beginning in January. Summer Session begins the day after spring semester finals and ends the day before the first day of fall semester classes. Winter Intersession begins the day after fall semester finals and ends the day before the first day of class in the spring semester.

CREDIT FOR EXTRA-INSTITUTIONAL LEARNING

Randall University recognizes that many students have been involved in significant learning beyond their formal education. Students are encouraged to maximize the opportunity to receive Credit for Extra-Institutional Learning in order to meet degree requirements and advance toward more demanding subject matter.

No credit in this category is granted toward a graduate degree. The granting of undergraduate credit based on prior learning is to be done in compliance with the general guidelines of the Council on Adult and Experiential Learning (CAEL). The amount of credit for extra-institutional learning that may be applied toward a degree is subject to the graduation requirements of the University. The credit allowed is limited to 25% of the credits required for a degree or 32 semester credit hours, whichever is smaller.

The credit received through the procedures in the "Credit for Extra-Institutional Learning" category will be transcribed with the grade of 'P' for credit and no honor points will be calculated into the student's Grade Point Average (GPA). A fee of \$50/credit hour will be charged for transcribing Credit for Extra-Institutional Learning. Credit for Extra-Institutional Learning will include the abbreviation of the source of evaluation as follows: Advanced Standing (AS); Advanced Placement Program (APP) administered by the College Board; College Level Examination Program (CLEP – School code: 6744); American Council of Education (ACE) International Baccalaureate Program (IB); Transfer of Advanced Standing (TAS) awarded by another institution of higher education; recommendations for non-collegiate learning experiences; military credit (MC) as verified by the DD Form 214, DD Form 295, or other official military documents; Defense Activity for Non-Traditional Education Support (DANTES); and Credit by Demonstrated Competency (CDC). When a course is in a discipline not offered at Randall University, the prefix TRAN is used to denote elective transfer credit. See appendix for credit awarded for CLEP, AP, and IB scores. The student may contact the Registrar's Office for details on how to apply for extra-institutional learning credit.

FOREIGN LANGUAGE COMPETENCY

Several degrees require that a Foreign Language Competency be met as a part of the degree plan. Students in these degree programs must demonstrate novice high level language proficiency. The foreign language competency requirement can be met in the following ways:

- Completion of two semesters of the same foreign language at the college/university level with a C or higher (must be consecutive courses i.e., LANG 1315 Elementary Spanish I and LANG 1415 Elementary Spanish II)
- Completion of two full years of the same foreign language in high school with a C or higher

- Transfer students who transfer in one semester of a foreign language (C or higher) are only required to pass the second semester of the same language with a C or higher
- Transfer students who present an official transcript reflecting that the foreign language competency "met/fulfilled" will be considered to have met the competency
- Completion of the CLEP Subject Examination (i.e., French, Spanish, etc.) with a minimum score of 50 (see CLEP pg. 148)

COMPUTER SCIENCE COMPETENCY

All degrees require that a Computer Science Competency be met as part of the degree plan. Selected degrees may have more stringent requirements than the general options listed below (reference individual degree pages). Students must demonstrate computer proficiency, which includes the competent use of a variety of software and networking applications. This requirement may be met through one of the following options:

- Successful completion of a high school computer science (with a C or better) that meets the State Regents' high school curricular requirements
- Successful completion (with a C or better) of college-level computer coursework (CSCI 2723 Computer Applications at Randall University or the equivalent from another accredited college or university)
- Successful completion of Randall University's "Computer Applications Test-Out" (proficiency assessment test)

LEARNING RESOURCE CENTER – LIBRARY

The purpose of Randall University's Learning Resource Center (LRC) is to serve as an academic library supporting the curricular needs of students and faculty, regardless of location. The LRC is continuing to expand its resources to support the curriculum and promote student academic success. Information about policies and services is available at the library website www.library.ru.edu or at the library circulation desk. Library hours are posted.

ACADEMIC HONORS

DEAN'S LIST

An honor roll is listed each semester of students who have carried an academic load of 12 hours or more, maintained a 3.5 grade point average with no grade lower than a 'C' for that semester, and have passed Chapel.

PRESIDENT'S LIST

An honor roll is listed each semester of students who have carried an academic load of 12 hours or more, have maintained a 4.0 grade point with no grade other than an 'A' or 'P', and have passed Chapel.

KEY AWARD

To stimulate scholarship and recognize achievements, the University annually gives a Key Award to the graduating sophomore and senior in the traditional program with the highest cumulative grade point average (minimum of 3.0 GPA).

CLASS AWARD

A similar award is given to the freshman in the traditional program who has maintained the highest grade point average for the year and the junior with the highest cumulative grade point average (minimum of 3.0 GPA).

PROGRAM AWARD

An award is given to the graduating student with the highest grade point average in each bachelor degree major (minimum of 3.0 GPA).

BEST ALL-AROUND STUDENTS' AWARD

This annual award is presented to a male and female selected by the students. Their vote is based on Christian character, campus leadership, and other traits of value.

MOST OUTSTANDING STUDENT AWARD

The most outstanding student award is presented annually to a student chosen by the faculty. The selection is based on academic ability, leadership ability, attitude, and general achievements in the area of relationship in regard to the faculty and other students.

GRADUATION WITH ACADEMIC HONORS

Under recommendation of the faculty, the University awards honors of three levels at commencement: Cum Laude, 3.50 to 3.69; Magna Cum Laude, 3.70 to 3.89; Summa Cum Laude, 3.90 to 4.0.

DEGREE REQUIREMENTS

The University offers courses leading to the Associate in Arts, Bachelor of Arts, or Bachelor of Science degrees to high school graduates who complete the general education core curriculum, Christian Studies Core curriculum, and the specific degree requirements. To receive the degree, a student must complete the following requirements:

REQUIREMENTS FOR AN ASSOCIATE IN ARTS DEGREE

1. Earn a minimum of 62 semester hours.
2. Earn a minimum of 124 grade (honor) points or double the number of semester hours completed (retention GPA of 2.0).
3. Complete at least 15 semester credit hours of the 62 in residence (courses taught through Randall University).
4. Have no failing grade in any required subject.
5. Have no incomplete grade in a course needed for graduation.
6. Satisfy all financial obligations to the University and be in good standing with the University.

REQUIREMENTS FOR A BACHELOR DEGREE

1. Earn a minimum of 120 semester hours (general education core curriculum and major requirements as prescribed by the University). A minimum of 45 hours must be completed in upper division courses.

2. Earn a minimum of 240 grade (honor) points or double the number of semester hours completed (retention GPA of 2.0).
3. Complete at least 30 semester credit hours in residence (courses taught through Randall University).
4. Have no failing grade in any required subject.
5. Have a minimum grade of 'C' in all courses pertaining to the major.
6. Have no incomplete grade in a course needed for graduation.
7. Satisfy all financial obligations to the University and be in good standing with the University.

NUMBERING OF COURSES

Course Numbers: Numbers of four digits are used to designate courses. The first digit represents the classification: Remedial, 0000; Freshman, 1000; Sophomore, 2000; Junior, 3000; Senior, 4000; and Graduate, 5000 or above. The last digit is the number of credit hours the student may earn for the course (see Course Descriptions). The middle two digits are control numbers. Transfer credits (without an equivalent Randall University course) are assigned 99; CDC credits (Credit by Demonstrated Competency) are assigned 77. If possible, middle digits are selected to indicate course sequence such as ENGL 1113 English Composition I and ENGL 1213 English Composition II.

CURRICULA INFORMATION

The classical world was rooted in two disciplines of intellectual pursuit. The trivium (commonly known as the arts and humanities in modern terminology) is based on language: grammar, logic, and rhetoric. The quadrivium deals with natural phenomena and consists of mathematics, physics, science, and rhythm (music, which in modern practice has been shifted into the Arts). The educational approach of studying across these disciplines became known as the Liberal Arts.

In modern practice the disciplines have been expanded from the original seven. At Randall University the Arts include Bible, Christian ministries, communication, drama, English, humanities, language, literature, missions, music, philosophy, religion, and theology. The Sciences encompass both the social and natural sciences. At Randall University the areas included in the sciences are business, computer science, economics, education, geography, health promotion and exercise science, history, leadership, management, mathematics, political science, psychology, science, sociology, and statistics.

GENERAL EDUCATION PROGRAM OBJECTIVES

At Randall University, we strive to educate students in a variety of fields at the general education level along with helping students integrate a biblical world view with their academic studies.

After completing the general education program, Randall University students will be able to

1. Demonstrate Critical Thinking and Problem Solving Skills

2. Use Effective Communication Skills
3. Demonstrate knowledge in Civics, Ethics, and Stewardship
4. Demonstrate their knowledge in Aesthetic Analysis
5. Analyze research in the areas of Behavioral Science, Science and Technology.
6. Interpret and analyze global/diverse and historical Perspectives
7. Synthesize, analyze, and demonstrate knowledge of The Bible
8. Demonstrate and practice Christian scriptures, traditions, and ethics

GENERAL DEGREE INFORMATION

A student who completes the general education core curriculum may complete an Associate in Arts degree, a Bachelor of Arts degree, or a Bachelor of Science degree by finishing the requirements established by the University. The bachelor degrees consist of the general education requirements; Christian Studies core curriculum; and an emphasis or major area of study.

Note: Detailed requirements are listed in the following section on undergraduate degree programs and in the Graduate catalog. Each is designed to allow the student to use the layout as a guide or checklist in pursuing a degree.

DOUBLE MAJORS AND SECOND DEGREES

If a student is working concurrently on two majors within the same degree plan (Bachelor of Arts or Bachelor of Science), that student is considered to be working on a double major. Only one diploma will be issued for students completing a double major.

If a student is working concurrently on two majors in separate degree plans (Bachelor of Arts and Bachelor of Science), that student is considered to be working on a second degree. When the student is working on two degrees concurrently, he/she must complete the general education requirements for each degree.

A transfer or returning student who is working on a second degree subsequent to the completion of his/her first bachelor degree must complete at least thirty (30) semester credit hours in residence at Randall University, the Christian Studies core, and the major requirements for the degree. The first bachelor degree from accredited institutions by the Department of Education (does not include institutions not located in the U.S.) is considered to meet the general education requirements for the second degree.

CHRISTIAN STUDIES CORE COMPLETION

All full-time students are required to take at least one of the following courses each semester until all are completed:

ENGL 1513	Lit Study English Bible I
ENGL 1613	Lit Study English Bible II
PHIL 1123	Christian Apologetics
THEO 1213	FWB History and Doctrine

Christian Studies Elective (Choose one)**

Bible Elective (BIBL courses)

PHIL 1113 Christian Ethics

Theology Elective (THEO Courses)

All students are required to complete the Christian Studies core in order to be awarded a degree from Randall University.

**Students enrolled in bachelor degree programs should follow the Christian Studies Elective options for their selected major.

PHYSICAL EDUCATION LIMITS

Two hours from the activity classes or intercollegiate sports are required in the general education core curriculum. In accord with the Oklahoma State Regents for Higher Education, no more than two physical education courses will be allowed to count toward the degree (Associate and Bachelor). The student may take additional physical activity courses, but they will not count toward degree completion hours.

Exemption from physical activity courses:

Students with serious health problems (verified by a doctor), married students, and single students who have attained the age of 21 at first enrollment, may substitute Personal Health (HPES 2912) with the permission of the Academic Advisor.

ASSOCIATE OF ARTS IN GENERAL STUDIES DEGREE

The Associate of Arts in General Studies degree is designed to provide a broad general education, with a Christian studies core. Each student is required to complete the general education core curriculum listed below. In addition, the student will choose, in consultation with his/her advisor, elective courses to increase professional skills, educational competencies, personal enrichment, and spiritual development. Students who plan to transfer into four-year programs should identify the institution and/or the desired degree program. This allows the faculty advisor to assist in tailoring a program which will facilitate transfer and to prepare the student for the future. In Oklahoma, credits earned by a student at an institution accredited by a recognized national accrediting agency may be reviewed on a course-by-course basis for possible transfer to an institution in The Oklahoma State System for Higher Education. *The student is ultimately responsible for his/her course selection in meeting the graduation requirements.*

ASSOCIATE OF ARTS IN GENERAL STUDIES:**GENERAL EDUCATION REQUIREMENTS****Behavioral & Social Sciences (9 hours)**

HIST 1323 or 1423	American History	3 hrs
POLS 1523	American Fed Government	3 hrs
PSYC 1123	General Psychology	3 hrs

Christian Studies Core (15 hours)

ENGL 1513	Lit Study English Bible I	3 hrs
ENGL 1613	Lit Study English Bible II	3 hrs
PHIL 1123	Christian Apologetics	3 hrs
THEO 1213	FWB History and Doctrine	3 hrs
Christian Studies Elective (Choose one)		3 hrs
Bible Elective (BIBL courses)		
PHIL 1113	Christian Ethics	
Theology Elective (THEO Courses)		

Communication (9 hours)

COMM 1113	Fundamentals of Speech	3 hrs
ENGL 1113	English Composition I	3 hrs*
ENGL 1213	English Composition II	3 hrs*

Humanities (3 hours)

Choose one course from the following:		3 hrs
DRAM 1113	Introduction to Theatre	
ENGL 2113 or 2213	American Literature	
ENGL 3513 or 3523	World Literature	
HIST 2133	Western Civilization	
HUMN 1113	Humanities	
MUSI 2113	Music Literature and History	
PHIL 2203	Introduction to Philosophy	

Liberal Arts (3 hours)

HPES ----	Physical Education Activity Classes (2)	2 hrs
IDIS 1001	Student Success Skills	1 hr*

Mathematics & Natural Sciences (11 hours)

MATH ----	Math (MATH 1500 level or above)	3 hrs
Natural Sciences (Must be from different disciplines)		
Life Science w/lab (NATS 1000 level or above)		4 hrs
Physical Sci. w/lab (NATS 1000 level or above)		4 hrs

General Education Requirement is 50 hours.

General Education Competency (Required):

Computer Science Competency (See further details p. 39.)

ELECTIVE REQUIREMENTS (12 hours)

Minimum of 62 hours is required for Associate of Arts in General Studies. A minimum cumulative GPA of 2.0 is required.

BACHELOR PROGRAM MINORS

These guidelines are provided to assist the student in a desired second concentration. It should be noted that minors are not required and that completion of a minor may cause a student to exceed the minimum number of hours required for the bachelor degree.

Note: A minimum grade of 'C' is required for all courses pertaining to the minor. These courses are indicated with an asterisk. A minimum cumulative GPA of 2.0 is required.

BIBLE AND THEOLOGY MINOR

The Bible and Theology minor is designed to provide an opportunity for interested students to gain further knowledge and experience in biblical and theological studies. Students who complete this minor will attain a solid foundation for cultivating a robust Christian world and life view, acquire basic knowledge and experience applicable to various forms of ministry and service, and achieve the preparatory training needed for further studies in these areas.

Choose 6 hrs from either:

THEO 3303	Christian Theology	3 hrs*
THEO ----	Theology Elective	3 hrs*
or		
THEO 3313	Systematic Theology I	3 hrs*
THEO 3413	Systematic Theology II	3 hrs*

Choose 3 hrs from the following:

HIST 3103	Church History	3 hrs*
PHIL 1113	Christian Ethics	3 hrs*

The following courses are required:

BIBL 3013	Biblical Interpretation	3 hrs*
BIBL ----	Bible Elective (related to Old Testament)	3 hrs*
BIBL ----	Bible Elective (related to New Testament)	3 hrs*

Note: Excludes theological workshops/seminars from Theology Elective option.

BUSINESS MINOR

The aim of the Business minor is to prepare students to think, work, and serve in a global marketplace. Students who obtain a minor in Business should be able to think critically in an international setting, utilize the legal process in business decision-making situations, and communicate Christian values and principles in business.

The following courses are required:

ACCT 2523	Elementary Accounting I	3 hrs*
BUSN 2213	Introduction to Business	3 hrs*
ECON 2123	Macroeconomics	3 hrs*

Select 9 hours from the following:

ACCT 2623	Elementary Accounting II	3 hrs*
BUSN 3003	Business Ethics	3 hrs*
BUSN 3103	Business Finance	3 hrs*
BUSN 3313	Intercultural Comm in Global Workplace	3 hrs*
BUSN 3323	Business Law	3 hrs*
BUSN 3333	Principles of Marketing	3 hrs*
BUSN 3503	Business Communication	3 hrs*
MGMT 3303	Management Principles	3 hrs*
STAT 3003	Statistics	3 hrs*

EDUCATIONAL MINISTRY MINOR

The Educational Ministry minor focuses on preparation for engagement in the Christian education program of the local church or parachurch organization.

If the student has not completed the following courses, they must be added to this program:

CMIN 2003	Foundations of Teaching	3 hrs*
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The following courses are required:

CMIN 1212	Discipler's Formation	2 hrs*
CMIN 2353	Intro to Christian Ministries	3 hrs*
CMIN 3523	Admin of Christian Education	3 hrs*
CMIN 3623	Admin of Youth Ministries	3 hrs*
CMIN 4101	Educational Ministry Readings	1 hr*
CMIN 4113	Children's Education in the Church	3 hrs*
CMIN 4123	Adult Learner in Christian Education	3 hrs*
EDUC 3113	Foundations of Education	3 hrs*
PSYC 3323	Educational Psychology	3 hrs*

EXERCISE SCIENCE MINOR

The aim of the Exercise Science minor is to provide students with a foundation in how exercise and lifestyle change affects God's greatest creation, the human body. The minor will give students the basic knowledge of exercise science and health promotion to be used in church settings, physical education classes, or continuation in this field of study.

The following courses are required:

HPES 2133	Intro to Health Prom & Exercise Science	3 hrs*
HPES 3513	Health Promotion Programs	3 hrs*
HPES 3813	Principles of Life and Fitness	3 hrs*
HPES 4223	Physiology of Exercise	3 hrs*

Choose two courses from the following (4-6 hrs):

BUSN 3303	Sports Marketing	3 hrs*
HPES 2912	Personal Health	2 hrs*
HPES 3113	Admin Health/Physical Education	3 hrs*
HPES 3223	Motor Learning	3 hrs*
HPES 3323	Motor Development	3 hrs*
HPES 3502	Care/Prevention Athletic Injuries	2 hrs*
HPES 3563	Lifestyle Interventions	3 hrs*
HPES 3853	Exercise Testing & Prescription	3 hrs*
HPES 4113	Structural Kinesiology	3 hrs*
HPES 4853	Chronic Disease Intervention	3 hrs*
NATS 2223	Nutrition	3 hrs*

Note: NATS 2544 Human Anatomy and NATS 2644 Human Physiology are required prerequisites for this minor.

HISTORY MINOR

The aim of the History minor is to give students an understanding of the role history plays in their lives through a Christian worldview.

The following courses are required:

HIST ----	American History (section not used in Gen. Ed)	3 hrs*
HIST 2133	Western Civilization	3 hrs*

Select 12 hours from the following courses:
(Three of the courses must be 3000 level or above)

ECON 2123	Macroeconomics	3 hrs*
ECON 2223	Microeconomics	3 hrs*
GEOG 2243	Principles of Geography	3 hrs*
HIST 2313	World History	3 hrs*
HIST 3103	Church History	3 hrs*
HIST 3313	Oklahoma History	3 hrs*
HIST 3413	European History 1500-1815	3 hrs*
HIST 3423	European History 1815-present	3 hrs*

HIST 4903	Special Topics	3 hrs*
POLS 3113	Constitutional Law	3 hrs*
SOCI 2123	Introduction to Sociology	3 hrs*

INTERCULTURAL STUDIES MINOR

The Intercultural Studies minor is designed to meet some of the educational requirements for missionary candidates. It is also designed for lay persons who want to know more about world missions so they can better support and promote the cause.

The following courses are required:

CMIN 1212	Discipler's Formation	2 hrs*
MISS 3123	Missions and Culture	3 hrs*
MISS 3613	Cont Iss, Meth & Strat of Missions	3 hrs*
MISS 3723	History of Missions	3 hrs*
MISS 4001	Missions Reading	1 hr*

Choose one: 3 hrs*

MISS 3113	Persp on World Christian Movement
MISS 3223	Global Ministry

Choose one: 3 hrs*

RELG 3113	Comparative Religions I
RELG 3213	Comparative Religions II

MATHEMATICS MINOR

The Mathematics minor is designed to give students with an aptitude in mathematics a sound mathematics foundation for use in strengthening his/her chosen field of study. The program will also prepare students for further studies in mathematical or scientific fields.

The following courses are required:

MATH 1714	Calculus I	4 hrs*
MATH 2724	Calculus II	4 hrs*

Choose 9 hrs from the following: 9 hrs*

MATH 2703	Applied Calc for Bus., Life & Social Sci
MATH 2734	Calculus III
MATH 3013	Linear Algebra
MATH 3123	Elementary Number Theory
MATH 3601	Technology and Media in Mathematics
MATH 4023	Modern Algebra
MATH 4103	History of Mathematics
STAT 3003	Statistics

PASTORAL MINISTRY MINOR

The Pastoral Ministry minor is designed to provide basic preparation for the student who plans to serve as pastor of a local church. This program will acquaint the student with some of the situations he will encounter as a pastor and with ways to cope with these situations.

If the student has not completed the following courses, they must be added to this program:

BIBL ----	Bible course, 2000 level or above	3 hrs*
CMIN 2003	Foundations of Teaching	3 hrs*

The following courses are required:

BIBL 3113	Old Testament Intro to Critical Issues	3 hrs*
BIBL 3213	New Testament Intro to Critical Issues	3 hrs*
CMIN 1212	Discipler's Formation	2 hrs*
CMIN 2353	Intro to Christian Ministries	3 hrs*
CMIN 3113	Homiletics	3 hrs*
CMIN 3523	Admin of Christian Education	3 hrs*
CMIN 4723	Christian Ministry Counseling	3 hrs*

Choose one: 3 hrs*

MISS 3223	Global Ministry
MISS 3113	Persp on World Christian Movement

PHILOSOPHY MINOR

The aim of the philosophy minor is to provide an opportunity for interested students to gain further knowledge and experience within the broad study of philosophy. This field of study will help students develop their critical thinking skills, improve problem-solving abilities, reflect on life's ultimate questions, integrate knowledge across the disciplines, and cultivate a life of wisdom and virtue.

The following courses are required:

PHIL 1113	Christian Ethics	3 hrs*
PHIL 2203	Introduction to Philosophy	3 hrs*
PHIL 3003	Logic	3 hrs*
PHIL 3013	Case Studies in Ethics	3 hrs*
PHIL 4213	Advanced Apologetics	3 hrs*
PHIL 4413	Life & Writings of C. S. Lewis	3 hrs*

PSYCHOLOGY MINOR

The aim of the Psychology minor is to provide students a foundational understanding of psychology and an emerging ability to apply psychological theories and key concepts. Students who obtain this minor will be able to synthesize her/his Christian worldview within a psychological framework.

The following courses are required:

PSYC 3243	Community Psychology	3 hrs*
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Select 15 hours from any PSYC courses, 9 of which must be upper division. Students may select one of the following courses to count toward the 15 hour requirement.

SOCI 2123	Introduction to Sociology	3 hrs*
SOCI 3123	Cultural Anthropology	3 hrs*

Note: Students must meet the prerequisites before enrolling in the courses.

TEACHING ENGLISH AS A SECOND LANGUAGE (TESL) MINOR

The Teaching English as a Second Language (TESL) minor is designed so that the student will gain a greater understanding of the English language and how to teach English to speakers of other languages.

The following courses are required:

ENGL 3123	Second Lang. Acquisition & Cult. Div.	3 hrs*
ENGL 3213	Introduction to Linguistics	3 hrs*
ENGL 3313	Morphology and Syntax of English	3 hrs*
ENGL 4423	Methods of Teaching ESL	3 hrs*
ENGL 4513	Practicum in TESOL	3 hrs*

THEOLOGY MINOR

The Theology minor is designed to provide basic preparation for the student who wishes to pursue further studies in theology or related disciplines. It will also provide a basic theological understanding for students preparing for service in a local church as pastors or in other leadership positions.

The following courses are required:

BIBL ----	Bible courses, 2000 level or above	3 hrs*
LANG 2113	Elementary Greek I	3 hrs*
LANG 2213	Elementary Greek II	3 hrs*

Select 9 hours from the following:

BIBL ----	Bible course, 3000 level or above	3 hrs*
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BIBL 3013	Biblical Interpretation	3 hrs*
THEO 3313	Systematic Theology I	3 hrs*
THEO 3413	Systematic Theology II	3 hrs*
THEO 3801	Theological Workshop	1 hr*
THEO 4232	Directed Readings in Theology	2 hrs*

WORSHIP & MUSIC STUDIES MINOR

The Worship & Music Studies minor is designed to provide continuing education for worship leaders for a variety of ministries within the total program of the Church.

Harmonic Practices & Musicianship:

MUSI 1501	Aural Skills I	1 hr*
MUSI 1503	Musical Structures I	3 hrs*
MUSI 1601	Aural Skills II	1 hr*
MUSI 1603	Musical Structures II	3 hrs*

Worship Studies: (Choose minimum of 5 hours from the following)

MUSI 3143	Choral Conducting	3 hrs*
WRSP 3123	Dynamics of Instrumental Worship	3 hrs*
WRSP 3133	Dynamics of Worship Leading	3 hrs*
WRSP 3213	Worship Technology	3 hrs*
WRSP 3222	Creative Worship	2 hrs*
WRSP 4423	Planning/Conducting Public Worship	3 hrs*

Applied Music Studies (3 hrs total*):

Choose one of the following primary areas: Voice, Piano, Guitar, or Bass. Must complete 3 semesters and pass Sophomore Barrier Requirement)

APMU ----	Voice
APMU ----	Piano
APMU ----	Guitar
APMU ----	Bass

YOUTH MINISTRY MINOR

The Youth Ministry minor is designed to provide basic preparation for the student who plans to serve as youth pastor/leader in a local church. This program will acquaint the student with some of the situations he or she will encounter as a youth leader and ways to cope with these situations.

If the student has not completed the following courses, they must be added to this program:

BIBL ----	Bible course, 2000 level or above	3 hrs*
CMIN 2003	Foundations of Teaching	3 hrs*

The following courses are required:

CMIN 1212	Disciple's Formation	2 hrs*
CMIN 3113	Homiletics	3 hrs*
CMIN 3523	Admin of Youth Ministry	3 hrs*
CMIN 3603	Foundations of Youth Ministry	3 hrs*
CMIN 3613	Contemp Issues & Meth of Youth Min	3 hrs*
CMIN 4001	Readings in Youth Ministry	1 hr*

Choose one:

CMIN 4723	Christian Ministry Counseling
LEAD 3823	Concepts of Leadership
MISS 3113	Persp on World Christian Movement
MISS 3223	Global Ministry
WRSP 4223	Planning/Conducting Public Worship

BACHELOR DEGREES

Degrees are arranged alphabetically on the following pages.

School of Arts and Sciences:

Business Administration (BS) with concentrations in:

- *Business Management*
- *Public Administration*
- *Sports Management*

Exercise Science (BS)

Letters (BA)

Multidisciplinary Studies (BA)

Psychology (BS)

School of Christian Ministry:

Christian Ministry (BA) with concentrations in:

- *Pastoral Ministry*
- *Theology*
- *Youth and Family Ministry*

Intercultural Studies (BA)

Ministry & Business (BA)

Worship & Music Studies (BA)

School of Education:

Teacher Education (BS) with concentrations in:

- *Elementary Education*
- *Secondary Education – Mathematics*
- *Secondary Education – Social Studies*
- *Secondary Education – Business**
- *Secondary Education – English**

**Alternative Certification*

SCHOOL OF ARTS AND SCIENCES

The purpose of the School of Arts and Sciences is to provide a traditional liberal arts education that develops Christ-centered lifelong learners who think critically, live morally, and act skillfully and ethically to make contributions in their workplace, communities, and around the world. Graduates from the School of Arts and Sciences will be able to apply, communicate, and expand the knowledge they have gained as they seek to glorify God in fulfilling the Great Commission.

This School is comprised of undergraduate degrees in Business Administration with specializations in Business Management, Public Administration, and Sports Management; Exercise Science; Letters; Multidisciplinary Studies; and Psychology.

- Business Administration page #47
- Exercise Science page #49
- Letters page #50
- Multidisciplinary page #51
- Psychology page #52

Every Randall University student will take 47-50 credit hours of general education as part of the 120 – 122 minimum credit hours required for graduation in their program of study. General education classes span a variety of disciplines, including English, math, science, history, communications, fine arts and physical education. All of these degrees require meeting a Computer Science Competency (see Computer Science Competency for details, p. 39). Business Administration requires a Foreign Language Competency (See Foreign Language Competency for details p. 39). Many of the degree programs feature internships and practical experience. All degree programs require a Capstone course.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

The Bachelor of Science in Business Administration offers the following specialization:

- Business Management
- Public Administration
- Sports Management
- Business Leadership (Professional Studies)
- Public Administration (Professional Studies)

GENERAL EDUCATION REQUIREMENTS:

Behavioral & Social Sciences (9 hours)

HIST 1323 or 1423	American History	3 hrs
POLS 1523	American Fed Government	3 hrs
PSYC 1123	General Psychology	3 hrs

Christian Studies Core (15 hours)

ENGL 1513	Lit Study English Bible I	3 hrs
ENGL 1613	Lit Study English Bible II	3 hrs
PHIL 1123	Christian Apologetics	3 hrs
THEO 1213	FWB History and Doctrine	3 hrs
Christian Studies Elective (Choose one)		3 hrs
Bible Elective (BIBL courses)		
PHIL 1113	Christian Ethics	
Theology Elective (THEO Courses)		

Communication (9 hours)

COMM 1113	Fundamentals of Speech	3 hrs
ENGL 1113	English Composition I	3 hrs*
ENGL 1213	English Composition II	3 hrs*

Humanities (3 hours)

Choose one course from the following:		3 hrs
DRAM 1113	Introduction to Theatre	
ENGL 2113 or 2213	American Literature	
ENGL 3513 or 3523	World Literature	
HIST 2133	Western Civilization	
HUMN 1113	Humanities	
MUSI 2113	Music Literature and History	
PHIL 2203	Introduction to Philosophy	

Liberal Arts (3 hours)

HPES ----	Physical Education Activity Classes (2)	2 hrs
IDIS 1001	Student Success Skills	1 hr*

Mathematics & Natural Sciences (11 hours)

MATH 1523	College Algebra for Business	3 hrs
Natural Sciences (Must be from different disciplines)		
Life Science w/lab (NATS 1000 level or above)		4 hrs
Physical Sci. w/lab (NATS 1000 level or above)		4 hrs

General Education Requirement is 50 hours.

General Education Competencies (Required):

Computer Science Competency (See further details p. 39.)
Foreign Language Competency (See further details p. 39.)

BUSINESS ADMINISTRATION CORE REQUIREMENTS:

ACCT 2523	Elementary Accounting I	3 hrs*
ACCT 2623	Elementary Accounting II	3 hrs*
BUSN 2213	Introduction to Business	3 hrs*
BUSN 3323	Business Law	3 hrs*
BUSN 3503	Business Communication	3 hrs*
ECON 2123	Macroeconomics	3 hrs*
MGMT 3303	Management Principles	3 hrs*
STAT 3003	Statistics	3 hrs*

Business Administration Core Requirement is 24 hours

Choose One Specialization:

Business Management, Public Administration, Sports Management, Business Leadership (Professional Studies) or Public Administration (Professional Studies)

BUSINESS MANAGEMENT SPECIALIZATION (Moore Campus)

The Business Management program provides a broad general education with Biblical and religious studies at the core, to prepare students to serve Jesus Christ, to function successfully in business, or to perform with competence in graduate school. Upon completion of the business program, the student will be able to:

- Deliver effective written and oral business communications which are clear, logical, concise, grammatically correct, and clear to a target audience.
- Demonstrate the ability to recognize the underlying ethical, legal and sustainability implications inherent in business situations and apply that knowledge to make responsible decisions.
- Exhibit an understanding of the value of various forms of diversity in the business environment.
- Understand and predict the complexities of the cultural, economic, regulatory, demographic, and social environments as they impact business in a global economy.
- Use technology and analytical skills to make sound business decisions using the computer and qualitative and quantitative techniques.
- Demonstrate functional business knowledge in each of the core foundational disciplines of accounting, business law, economics, finance, marketing, and management.

BUSINESS MANAGEMENT REQUIREMENTS:

BUSN 3003	Business Ethics	3 hrs*
BUSN 3103	Business Finance	3 hrs*
BUSN 3313	Intercultural Comm In Global Wkplace	3 hrs*
BUSN 3333	Principles of Marketing	3 hrs*
BUSN 4513	Coop Work Experience	3 hrs*
ECON 2223	Microeconomics	3 hrs*
ENGL 3113	Writing and Research	3 hrs*
MATH 2703	Applied Calc for Bus., Life & Soc Sci.	3 hrs*
MGMT 3503	Management Information System	3 hrs*

18 hours of electives (9 of which must be upper level) 18 hrs*
Must be Accounting, Business, Computer Science, Economics, Leadership, Math, Management, or Foreign Language.

GRADUATION REQUIREMENT:

BUSN 4543	Strategic Business Capstone	3 hrs*
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Business Management Requirement is 48 hours

Minimum of 122 hours (45 of which must be upper level)
is required for Bachelor of Science in
Business Administration – Business Management.

A minimum grade of 'C' is required for all courses
pertaining to the major. These courses are indicated with an
asterisk. A minimum cumulative GPA of 2.0 is required.

PUBLIC ADMINISTRATION SPECIALIZATION **(Moore Campus or Professional Studies)**

The Public Administration specialization instructs the student in public organization procedures and processes necessary for successful management and leadership in such organizations. Students receive Biblical and religious studies to prepare them to serve Jesus Christ, to function successfully in public organizations, and/or to perform well in graduate school. Upon completion of this specialization the student will be able to:

- Demonstrate functional knowledge of government, economics and management
- Distinguish successful leadership practices
- Analyze government action at the national, state and local levels
- Differentiate constructive economic policies at the national and state levels
- Research, write and communicate professionally within a public organization

PUBLIC ADMINISTRATION REQUIREMENTS:

MGMT 3403	Managing People in Org.	3 hrs*
POLS 2223	American Public Admin.	3 hrs*
POLS 3213	State Government	3 hrs*
POLS 3233	Political Philosophy	3 hrs*
POLS 3313	U. S. Congress	3 hrs*
POLS 3333	U. S. Presidency	3 hrs*
POLS 4213	Public Finance Admin.	3 hrs*
POLS 4233	Public Policy	3 hrs*
POLS 4313	Intro to Administrative Law	3 hrs*
POLS 4333	Cases in Public Admin.	3 hrs*

ELECTIVES: 15 hrs*

6 hrs* must be Business, Communications, Economics, Geography, History, Humanities, Leadership, Management, Philosophy, Political Science, Psychology or Sociology.
9 hrs free electives

GRADUATION REQUIREMENT:

POLS 4443	Public Administration Capstone	3 hrs*
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Public Administration Requirement is 48 hours

Minimum of 122 hours
(45 credit hours must be upper level)

*A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk. A minimum cumulative GPA of 2.0 is required.

SPORTS MANAGEMENT SPECIALIZATION **(Moore Campus)**

The Sports Management program provides a broad general education with Biblical studies at the core, to prepare students to serve and to function successfully in the sports discipline, or to operate successfully in a sports-related occupation. The student overall objectives are to:

- Exhibit proficiency in written and verbal sports communication
- Incorporate cultural diversity through the sports community
- Operate in a global environment and economy
- Exercise sound decision-making skills and recognize legal issues dealing with sports management
- Demonstrate core concepts of sports and management.
- Lead effectively and ethically in a sports organization

SPORTS MANAGEMENT REQUIREMENTS:

HPES 3502 Care & Prev. of Athletic Injuries (Student must pass a proficiency test or complete course) 2 hrs*

BUSN 2313	Sports Law	3 hrs*
BUSN 3303	Sports Marketing	3 hrs*
BUSN 3343	Professional Selling	3 hrs*
BUSN 4113	Sports Fundraising & Sponsorship	3 hrs*
HPES 3113	Admin of Health & PE	3 hrs*
HPES 3333	Officiating	3 hrs*
HPES 3513	Health Promotion Programs	3 hrs*
HPES 3813	Principles of Health & Fitness	3 hrs*
HPES 3853	Exercise Testing & Prescription	3 hrs*
MGMT 2113	Principles of Public Relations	3 hrs*
MGMT 3403	Managing People in Organizations	3 hrs*
MGMT 4203	Entrepren. & Small Bus. Mgt.	3 hrs*
MGMT 4213	Sports Facility Management	3 hrs*
MGMT 4223	Sports Management Internship	3 hrs*
MGMT 4303	Sports Management	3 hrs*

GRADUATION REQUIREMENT:

MGMT 4523	Sports Management Capstone	3 hrs*
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Sports Management Requirement is 48 hours.

Minimum of 122 hours (45 of which must be upper level)
is required for Bachelor of Science in
Business Administration – Sports Management.

A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk. A minimum cumulative GPA of 2.0 is required.

BUSINESS LEADERSHIP SPECIALIZATION **(Professional Studies)**

The Business Leadership program is designed for Professional Studies for adult students. Students must be 21 years of age before entering the program. The intent is to allow students to complete the degree program in the context of their adult professional and personal lives.

Reference the Professional Studies section of this catalog for program requirements.

BACHELOR OF SCIENCE IN EXERCISE SCIENCE

The Exercise Science program has been established to provide a general health and exercise specific education to prepare students for a career that is health and medically based in a variety of public service settings or to allow students to continue their education in graduate school in a related, specialize field. Students will be able to demonstrate the following:

- Knowledge in the field of Exercise Science.
- Knowledge of key health and nutrition principles and how they are utilized and applicable for specific individuals in varying populations.
- Knowledge of the organization of the human body and how the body functions every day and how it responds under exercise conditions.
- Critical thinking skills through analytical activities.
- Research skills in the field of health and exercise science by developing a topic and supporting it with concise, descriptive, and organized information.

GENERAL EDUCATION REQUIREMENTS:

Behavioral & Social Sciences (9 hours)

HIST 1323 or 1423	American History	3 hrs
POLS 1523	American Fed Government	3 hrs
PSYC 1123	General Psychology	3 hrs

Christian Studies Core (15 hours)

ENGL 1513	Lit Study English Bible I	3 hrs
ENGL 1613	Lit Study English Bible II	3 hrs
PHIL 1123	Christian Apologetics	3 hrs
THEO 1213	FWB History and Doctrine	3 hrs
Christian Studies Elective (Choose one)		3 hrs
Bible Elective (BIBL courses)		
PHIL 1113	Christian Ethics	
Theology Elective (THEO Courses)		

Communication (9 hours)

COMM 1113	Fundamentals of Speech	3 hrs
ENGL 1113	English Composition I	3 hrs*
ENGL 1213	English Composition II	3 hrs*

Humanities (3 hours)

Choose one course from the following:		3 hrs
DRAM 1113	Introduction to Theatre	
ENGL 2113 or 2213	American Literature	
ENGL 3513 or 3523	World Literature	
HIST 2133	Western Civilization	
HUMN 1113	Humanities	
MUSI 2113	Music Literature and History	
PHIL 2203	Introduction to Philosophy	

Liberal Arts (3 hours)

HPES ----	Physical Education Activity Classes (2)	2 hrs
IDIS 1001	Student Success Skills	1 hr*

Mathematics & Natural Sciences (11 hours)

MATH 1513 or 1523	College Algebra	3 hrs
Natural Sciences (Must be from different disciplines)		
NATS 1514	General Biology	4 hrs
NATS 1614	General Chemistry I	4 hrs

General Education Requirement is 50 hours.

General Education Competency (Required):

Computer Science Competency (See further details p. 39.)

EXERCISE SCIENCE REQUIREMENTS:

HPES 2133	Intro to Health Prom & Exercise Sci.	3 hrs*
HPES 2223	Nutrition	3 hrs*
HPES 2912	Personal Health	2 hrs*
HPES 3323	Motor Development	3 hrs*
HPES 3513	Health Promotion Programs	3 hrs*
HPES 3563	Lifestyle Interventions	3 hrs*
HPES 3813	Principles of Health & Fitness	3 hrs*
HPES 3873	Principles of Personal Training	3 hrs*
HPES 4113	Structural Kinesiology	3 hrs*
HPES 4223	Physiology of Exercise	3 hrs*
HPES 4853	Chronic Disease Intervention	3 hrs*
NATS 2544	Human Anatomy	4 hrs*
NATS 2644	Human Physiology	4 hrs*
SOCI 2123	Introduction to Sociology	3 hrs*
STAT 3003	Statistics	3 hrs*

Choose one:

HPES 3853	Exercise Testing & Prescription	
HPES 4833	Physiology of Exercise Lab	
Choose 14 hours from the following with 12 hours from 3000 or 4000 level courses:		14 hrs*

BUSN 2313	Sports Law
BUSN 3303	Sports Marketing
HPES 1232	First Aid
HPES 2033	Coaching
HPES 3113	Admin of Health & Physical Education
HPES 3223	Motor Learning
HPES 3232	Adapted Physical Education
HPES 3333	Officiating
HPES 3502	Care/Prevention Athletic Injuries
HPES 3533	Health Psychology
MGMT 4303	Sports Management

Exercise Science Requirement is 63 hours.

ADDITIONAL ELECTIVES:

6 hrs

GRADUATION REQUIREMENT:

HPES 4403	Senior Capstone	3 hrs*
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Minimum of 122 hours (45 of which must be upper level) is required for Bachelor of Science in Exercise Science.

A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk. A minimum cumulative GPA of 2.0 is required.

BACHELOR OF ARTS IN LETTERS

Classical Christian education is devoted to the development and promotion of a comprehensive Christian worldview for the individual. The Letters program seeks to provide a broad general education through the interdisciplinary study of literature, philosophy, and history. The goal is the integration of knowledge and practice to produce effective representatives for Christ and persons of influence in society. This is accomplished by teaching sound Christian thinking, engendering a reasonable faith, cultivating virtuous character, and practicing service in both the local church and the community. A study in Letters prepares students for ministry in the church, entry into the job market, and/or attendance at graduate school. Letters students upon completion of the program will be able to:

- Demonstrate a broad knowledge of the Western tradition by identifying and explaining significant concepts and theories related to the interdisciplinary study of literature, philosophy, and history.
- Read and interpret with comprehension, write with clarity and correctness, think logically and critically, and assess and evaluate evidence.
- Diagnose, analyze, formulate, and solve complex theoretical and practical problems.
- Explain and defend important moral judgments and ethical decisions for living in and contributing to society.
- Communicate and argue effectively through written, oral, and visual means.
- Illustrate proficiency with the English language, including the ability to use appropriate style, grammar, and mechanics in writing and conducting academic research, especially through the planning, organizing, and composing of a senior thesis.
- Apply the requisite knowledge and skills for service in a local church, contributions to the community, and advanced education in graduate school and/or life-long learning.

GENERAL EDUCATION REQUIREMENTS:

Behavioral & Social Sciences (9 hours)

HIST 1323 or 1423	American History	3 hrs
POLS 1523	American Fed Government	3 hrs
PSYC 1123	General Psychology	3 hrs

Christian Studies Core (15 hours)

ENGL 1513	Lit Study English Bible I	3 hrs
ENGL 1613	Lit Study English Bible II	3 hrs
PHIL 1123	Christian Apologetics	3 hrs
THEO 1213	FWB History and Doctrine	3 hrs
Christian Studies Elective (Choose one)		3 hrs
	Bible Elective (BIBL courses)	
	Theology Elective (THEO Courses)	

Communication (9 hours)

COMM 1113	Fundamentals of Speech	3 hrs
ENGL 1113	English Composition I	3 hrs*
ENGL 1213	English Composition II	3 hrs*

Humanities (3 hours)

Choose one course from the following:		3 hrs
DRAM 1113	Introduction to Theatre	
ENGL 2113 or 2213	American Literature	
HUMN 1113	Humanities	
MUSI 2113	Music Literature and History	

Liberal Arts (3 hours)

HPES ----	Physical Education Activity Classes (2)	2 hrs
IDIS 1001	Student Success Skills	1 hr*

Mathematics & Natural Sciences (11 hours)

MATH ----	Math (MATH 1500 level or above)	3 hrs
Natural Sciences (Must be from different disciplines)		
	Life Science w/lab (NATS 1000 level or above)	4 hrs
	Physical Sci. w/lab (NATS 1000 level or above)	4 hrs

General Education Requirement is 50 hours.

General Education Competency (Required):

Computer Science Competency (See further details p. 39.)

LETTERS CORE REQUIREMENTS:

BIBL 3013	Biblical Interpretation	3 hrs*
ENGL 3113	Writing and Research	3 hrs*
Language Studies, from the following		6-10 hrs*
	Students may take either Elem Greek I and II or two semesters of the same modern language	
PHIL 1113	Christian Ethics	3 hrs*
RELG 3213	Comparative Religions II	3 hrs*
THEO 3303	Christian Theology	3 hrs*

Letters Core Requirements is 21-25 hours.

LETTERS EMPHASIS REQUIREMENTS:

A 36 semester credit hour major completed with a grade of 'C' or above. The student must complete a minimum of 12 semester credit hours (2000 level or above) each in history, literature, and philosophy. At least 27 semester credit hours must be in the upper-division (3000 level or above). Graduates must complete a thesis for IDIS 4403.

LITERATURE (minimum of 12 semester credit hours with at least 9 semester hours 3000 level or above)*:

ENGL 3513	World Literature I	3 hrs*
ENGL 3523	World Literature II	3 hrs*
Additional 6 hours within the discipline.		

PHILOSOPHY (minimum of 12 semester credit hours with at least 9 semester hours 3000 level or above)*:

PHIL 2203	Introduction to Philosophy	3 hrs*
Additional 9 hours within the discipline.		

HISTORY (minimum of 12 semester credit hours with at least 9 semester hours 3000 level or above)*:

HIST 2133	Western Civilization	3 hrs*
Additional 9 hours within the discipline.		

ELECTIVES (8-12 semester credit hours; GEOG 2243, ECON 2123, SOCI 2123 or POLS 3000 level or above are recommended):

GRADUATION REQUIREMENT:

IDIS 4403	Interdisciplinary Capstone	3 hrs*
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Minimum of 122 hours (45 of which must be upper level) is required for Bachelor of Arts in Letters.

A minimum grade of 'C' is required for all courses pertaining to the major, which includes all ENGL, PHIL, HIST, BIBL, RELG, and THEO classes, all major prerequisites, and all classes denoted by an asterisk (*).

BACHELOR OF ARTS IN MULTIDISCIPLINARY STUDIES

The aim of the Multidisciplinary Program has a twofold purpose: first, to provide a broad general education with a biblical and religious studies core, and secondarily, to afford the student an opportunity to define the territory of intellectual inquiry to prepare students for service in the church, entry into the job market, or attendance at graduate school. The general objectives for the degree are as follows:

- Competency in communication of ideas
- Application of knowledge across the various disciplines
- Integration of Christian principles with the student's primary area of competence

This degree program has been designed for the student who needs a non-traditional format and is serious about reaching his or her academic goals. The student should be:

- 21 years of age or older, or
- Married, or
- Employed full-time

Traditional students desiring to take courses in this program should fit the above guidelines or have reached the Junior classification. Exceptions must be approved by the Academic Dean.

Each student admitted into this program is assigned to a faculty advisor. He/she works closely with the faculty advisor to develop an individualized program of study requiring a minimum of 120 credit hours. This program of study includes course work in several subject areas as listed below. Individual courses are to be selected in consultation with the faculty advisor.

GENERAL EDUCATION REQUIREMENTS:

Humanities & Literature 12 hrs
(Literature, Biblical Literature, Philosophy, Music, Art, Drama)
 ENGL 1513 Literary Study of the Bible I 3 hrs
 ENGL 1613 Literary Study of the Bible II 3 hrs
 Select 6 additional hours within the discipline.

Written Communication 6 hrs
 ENGL 1113 English Composition I 3 hrs*
 ENGL 1213 English Composition II 3 hrs*

Mathematics 3 hrs
 MATH ---- Math (MATH 1500 or above) 3 hrs

Natural Science 8 hrs
(Biology, Physics, Chemistry, Geology, Astronomy, Earth Science, Environmental Science)

Social Studies 9 hrs
(Psychology, Political Science, Economics, Sociology, Anthropology, History)
 POLS 1523 American Fed. Government 3 hrs
 HIST ---- American History (HIST 1323 or 1423) 3 hrs
 Select 3 additional hours within the discipline.

Christian Studies 9 hrs
 PHIL 1123 Christian Apologetics 3 hrs
 THEO 1213 FWB History & Doctrine 3 hrs
 Christian Studies Elective (Choose one) 3 hrs
 BIBL ---- Bible Elective
 PHIL 1113 Christian Ethics
 THEO ---- Theology Elective

Liberal Arts
 IDIS 1001 Student Success Skills 1 hr*

General Education Requirement is 48 hours

General Education Competency (Required):
 Computer Science Competency (See further details p. 39.)

Primary Area of Study 30 hrs*

Minimum of 30 credit hours in major field. At least 18 credit hours must be 3000 level or above

Secondary Area of Study 20 hrs*
 Minimum of 20 credit hours in secondary field. At least 9 credit hours must be 3000 level or above.

Free Electives

GRADUATION REQUIREMENT:

IDIS 4403 Interdisciplinary Capstone 3 hrs*

No PE Activity Courses will count towards this degree.
 At least 15 of the final 30 credit hours counting toward the degree and at least ½ of the hours in the Primary Area of Study must be completed at Randall University.

Minimum of 120 hours (45 of which must be upper level) is required for this Bachelor of Arts in Multidisciplinary Studies.
A minimum grade of "C" is required for courses indicated with an asterisk and all 3000 and 4000 level courses.

BACHELOR OF SCIENCE IN PSYCHOLOGY

The Psychology Program provides a general, Bible based education in psychology to prepare students for service in church, entry into the job market, or entry into graduate school. The general objectives of this degree are as follows:

- Gain fundamental psychological knowledge and apply to one's understanding of self and Christian worldview
- Experiment by using scientific method and fundamental research skills in both qualitative and quantitative research. Demonstrate critical thinking skills through written assignments by applying theoretical perspectives and supporting evidence.
- Demonstrate awareness, sensitivity, and Christian-based ethical practices to issues diversity (individual differences), including culture, race, sex, class, and ethnicity.
- Practice and refine communication and interpersonal skills as evidenced by written and oral assignments.
- Develop fundamental dispositions through coursework and informal learning

GENERAL EDUCATION REQUIREMENTS:

Behavioral & Social Sciences (9 hours)

HIST 1323 or 1423	American History	3 hrs
POLS 1523	American Fed Government	3 hrs
PSYC 1123	General Psychology	3 hrs

Christian Studies Core (15 hours)

ENGL 1513	Lit Study English Bible I	3 hrs
ENGL 1613	Lit Study English Bible II	3 hrs
PHIL 1123	Christian Apologetics	3 hrs
THEO 1213	FWB History and Doctrine	3 hrs
Christian Studies Elective (Choose one)		3 hrs
Bible Elective (BIBL courses)		
Theology Elective (THEO Courses)		

Communication (9 hours)

COMM 1113	Fundamentals of Speech	3 hrs
ENGL 1113	English Composition I	3 hrs*
ENGL 1213	English Composition II	3 hrs*

Humanities (3 hours)

Choose one course from the following:		3 hrs
DRAM 1113	Introduction to Theatre	
ENGL 2113 or 2213	American Literature	
ENGL 3513 or 3523	World Literature	
HIST 2133	Western Civilization	
HUMN 1113	Humanities	
MUSI 2113	Music Literature and History	
PHIL 2203	Introduction to Philosophy	

Liberal Arts (3 hours)

HPES ----	Physical Education Activity Classes (2)	2 hrs
IDIS 1001	Student Success Skills	1 hr*

Mathematics & Natural Sciences (11 hours)

MATH ----	Math (MATH 1500 level or above)	3 hrs
Natural Sciences (Must be from different disciplines)		
	Life Science w/lab (NATS 1000 level or above)	4 hrs
	Physical Sci. w/lab (NATS 1000 level or above)	4 hrs

General Education Requirement is 50 hours.

General Education Competency (Required):

Computer Science Competency (See further details p. 39.)

INTRODUCTORY (3 hours):

PSYC 1221	General Psychology Laboratory	1 hrs*
PSYC 2122	Sophomore Seminar & Careers	2 hrs*

CORE (33 hours):

PHIL 1113	Christian Ethics	3 hrs*
PSYC 2223	Lifespan Psychology	3 hrs*
PSYC 3143	Psychology of Personality	3 hrs*
PSYC 3163	Social Psychology	3 hrs*
PSYC 3193	Learning and Cognition	3 hrs*
PSYC 3213	Child & Adolescent Psychology	3 hrs*
PSYC 3243	Community Psychology	3 hrs*
PSYC 3353	Marriage and Family	3 hrs*
PSYC 4103	Abnormal Psychology	3 hrs*
PSYC 4523	Intro to Christian Counseling	3 hrs*
SOCI 2123	Introduction to Sociology	3 hrs*

RESEARCH (9 hours):

ENGL 3113	Writing and Research	3 hrs*
PSYC 4353	Research Design	3 hrs*
STAT 3003	Statistics	3 hrs*

ELECTIVE (Choose 15 hours from the following):

SOCI 3123	Cultural Anthropology	3 hrs*
PSYC 3253	Positive Psychology	3 hrs*
PSYC 3323	Educational Psychology	3 hrs*
PSYC 3533	Health Psychology	3 hrs*
PSYC 4183	Tests and Measurements	3 hrs*
PSYC 4203	Industrial/Organizational Psychology	3 hrs*
PSYC 4263	Group Processes	3 hrs*
PSYC 4623	Honors Research	3 hrs*
PSYC 4903	Special Topics	3 hrs*
PSYC ----	Other psychology elective(s)	3 hrs*

INTEGRATIVE (9 hours):

PSYC 4223	History & Systems of Psychology	3 hrs*
PSYC 4393	Psychology Practicum	3 hrs*
PSYC 4463	Psychology Capstone	3 hrs*

Psychology Requirement is 66 hours.

ADDITIONAL ELECTIVES:

3 hrs

Minimum of 122 hours (45 of which must be upper level) is required for Bachelor of Science in Psychology.

A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk. A minimum cumulative GPA of 2.0 is required.

SCHOOL OF CHRISTIAN MINISTRY

The School of Christian Ministry is comprised of undergraduate degrees in Christian Ministry with specializations in Pastoral Ministry, Theology, and Youth and Family Ministry; Intercultural Studies; Ministry and Business; and Worship and Music Studies.

- Christian Ministry page #54
- Intercultural Studies page #56
- Ministry and Business page #57
- Worship and Music page #59

Every Randall University student will take 47-50 credit hours of general education as part of the 122 – 125 minimum credit hours required for graduation in their program of study. General education classes span a variety of disciplines, including English, math, science, history, communications, fine arts and physical education. All of these degrees require meeting a Computer Science Competency (see Computer Science Competency for details, p. #39). Ministry and Business requires a Foreign Language Competency (See Foreign Language Competency for details p. #39). Many of the degree programs feature internships and practical experience. All degree programs require a Capstone course.

BACHELOR OF ARTS IN CHRISTIAN MINISTRY

The Bachelor of Arts in Christian Ministry combines general education, biblical and practical theology, philosophical studies, and experiential learning in order to prepare the student for opportunities in various Christian Ministry fields. Alongside the core requirements students are free to choose from a variety of ministry specializations directed towards their calling or interest.

The student who completes this program will be able to:

- Interpret, defend, and articulate the foundational teachings of the Christian faith
- Apply sound methods of biblical interpretation in preaching and teaching
- Plan and develop effective programs of ministry in a local church context
- Analyze and evaluate effective models of Christian leadership in a ministry context
- Demonstrate professional skill in addressing the religious, social, and cultural needs of the members of a local church

GENERAL EDUCATION REQUIREMENTS:

Behavioral & Social Sciences (9 hours)

HIST 1323 or 1423	American History	3 hrs
POLS 1523	American Fed Government	3 hrs
PSYC 1123	General Psychology	3 hrs

Christian Studies Core (15 hours)

ENGL 1513	Lit Study English Bible I	3 hrs
ENGL 1613	Lit Study English Bible II	3 hrs
PHIL 1113	Christian Ethics	3 hrs
PHIL 1123	Christian Apologetics	3 hrs*
THEO 1213	FWB History and Doctrine	3 hrs

Communication (9 hours)

COMM 1113	Fundamentals of Speech	3 hrs
ENGL 1113	English Composition I	3 hrs*
ENGL 1213	English Composition II	3 hrs*

Humanities (3 hours)

Choose one course from the following:		3 hrs
DRAM 1113	Introduction to Theatre	
ENGL 2113 or 2213	American Literature	
ENGL 3513 or 3523	World Literature	
HIST 2133	Western Civilization	
HUMN 1113	Humanities	
MUSI 2113	Music Literature and History	
PHIL 2203	Introduction to Philosophy	

Liberal Arts (3 hours)

HPES ----	Physical Education Activity Classes (2)	2 hrs
IDIS 1001	Student Success Skills	1 hr*

Mathematics & Natural Sciences (11 hours)

MATH ----	Math (MATH 1500 level or above)	3 hrs
Natural Sciences (Must be from different disciplines)		
	Life Science w/lab (NATS 1000 level or above)	4 hrs
	Physical Sci. w/lab (NATS 1000 level or above)	4 hrs

General Education Requirement is 50 hours.

General Education Competency (Required):

Computer Science Competency (See further details p. 39.)

BIBLE AND THEOLOGY CORE REQUIREMENTS:

BIBL 2113	Life and Writings of Paul	3 hrs*
BIBL 2313	Life of Christ	3 hrs*
BIBL ----	Bible Electives (3000 level or above)(2)	6 hrs*
BIBL 3013	Biblical Interpretation	3 hrs*
HIST 3103	Church History	3 hrs*
THEO 3313	Systematic Theology I	3 hrs*
THEO 3413	Systematic Theology II	3 hrs*

Bible and Theology Core Requirement is 24 hours.

CHRISTIAN MINISTRY CORE REQUIREMENTS:

CMIN 1212	Discipler's Formation	2 hrs*
CMIN 2353	Introduction to Christian Ministries	3 hrs*
CMIN 4723	Christian Ministry Counseling	3 hrs*
LEAD 3823	Concepts of Leadership	3 hrs*
Choose 3 hours from the following		3 hrs*
MISS 3223	Global Ministry	
MISS 3113	Persp on World Christian Movement	

Christian Ministry Core Requirement is 14 hours.

Choose one Specialization: Pastoral Ministry, Theology, Youth and Family Ministry, Ministry and Leadership or Worship Studies.

PASTORAL MINISTRY SPECIALIZATION: (Moore Campus)

The Pastoral Ministry specialization provides general, theological, and pastoral ministry education for Christians preparing for vocational pastoral ministry in the local church for the advancement of God's Kingdom.

The student who completes this program will be able to:

- Demonstrate spiritual maturity, character, and sound judgment in a local church context
- Compose and present sermons and lessons that demonstrate appropriate theological content and sound methods of biblical interpretation
- Apply sound leadership principles in pastoral ministry in a local church context
- Organize and manage effectively the administrative structure of a local church

PASTORAL MINISTRY REQUIREMENTS:

BIBL 3113	Old Testament Intro to Critical Issues	3 hrs*
BIBL 3213	New Testament Intro to Critical Issues	3 hrs*
CMIN 3113	Homiletics	3 hrs*
CMIN 4213	Advanced Biblical Preaching	3 hrs*
CMIN 4333	Church Planting/Growth	3 hrs*
CMIN 4442	Ministry Internship (2)	4 hrs*
Language (9 hrs of Greek)		9 hrs*
LANG 2113	Elementary Greek I	
LANG 2213	Elementary Greek II	
LANG 3113	Intermediate Greek I	
PHIL 4213	Advanced Apologetics	3 hrs*

GRADUATION REQUIREMENT:

CMIN 4523	Ministry Capstone	3 hrs*
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Pastoral Ministry Specialization is 34 hours.

Minimum of 122 hours (45 of which must be upper level) is required for Bachelor of Arts in Christian Ministry – Pastoral Ministry.

A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk. A minimum cumulative GPA of 2.0 is required

THEOLOGY SPECIALIZATION:
(Moore Campus)

The Theology specialization provides general theological and ministry education for Christians preparing for entrance into graduate school or seminary and vocational ministry for the advancement of God's Kingdom. The general objectives of this degree are as follows:

The student who completes this program will be able to:

- Utilize sound methods of biblical interpretation
- Compare and contrast the major schools of theological thought
- Demonstrate the original language skills necessary for the study of theology
- Demonstrate critical thinking and effective oral and written communication skills necessary for the study of theology

THEOLOGY REQUIREMENTS:

BIBL 3113	Old Testament Intro to Critical Issues	3 hrs*
BIBL 3213	New Testament Intro to Critical Issues	3 hrs*
LANG 2113	Elementary Greek I	3 hrs*
LANG 2213	Elementary Greek II	3 hrs*
LANG 3113	Intermediate Greek I	3 hrs*
LANG 3213	Intermediate Greek II	3 hrs*
Choose 13 hours from the following		13 hrs*

ENGL 3113	Writing and Research
PHIL 4213	Advanced Apologetics
RELG 3113	Comparative Religions I
RELG 3213	Comparative Religions II
THEO 3801	Theological Workshop
THEO 4232	Directed Readings in Theology
THEO 4243	Evangelical Theology

GRADUATION REQUIREMENT:

CMIN 4523	Ministry Capstone	3 hrs*
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Theology Specialization is 34 hours.

Minimum of 122 hours (45 of which must be upper level) is required for Bachelor of Arts in Christian Ministry - Theology.

A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk. A minimum cumulative GPA of 2.0 is required

YOUTH AND FAMILY MINISTRY SPECIALIZATION:
(Moore Campus)

The Youth and Family Ministry specialization exists for the purpose of providing general, theological, and ministry education for Christians preparing for various types of youth and family ministry.

The student who completes this program will be able to:

- Demonstrate spiritual maturity, character, and sound judgment in ministering to youth and their families in a local church
- Demonstrate an understanding of the foundational teachings of the Christian faith including sound methods of biblical interpretation
- Plan, develop, and organize effective youth and family ministry programs in a local church context
- Analyze and evaluate current models of youth and family ministry implemented in local churches
- Assist the youth of a local church to develop and defend a biblical worldview

YOUTH AND FAMILY MINISTRY REQUIREMENTS:

CMIN 2003	Foundations of Teaching	3 hrs*
CMIN 3113	Homiletics	3 hrs*
CMIN 3413	Intro to Youth and Family Ministry	3 hrs*
CMIN 3523	Admin of Christian Education	3 hrs*
CMIN 4442	Ministry Internship (2)	4 hrs*
Language (6 hrs of Greek)		6 hrs*
LANG 2113	Elementary Greek I	
LANG 2213	Elementary Greek II	
PHIL 3103	Case Studies in Ethics	3 hrs*
PHIL 4213	Advanced Apologetics	3 hrs*
Psychology Elective (choose one)		3 hrs*
PSYC 2223	Life-Span Develop Psychology	
PSYC 3213	Child and Adolescent Psychology	
PSYC 3323	Educational Psychology	
PSYC 3353	Marriage and the Family	

GRADUATION REQUIREMENT:

CMIN 4523	Ministry Capstone	3 hrs*
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Youth and Family Ministry Specialization is 34 hours.

Minimum of 122 hours (45 of which must be upper level) is required for Bachelor of Arts in Christian Ministry Youth and Family Ministry.

A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk. A minimum cumulative GPA of 2.0 is required

MINISTRY AND LEADERSHIP SPECIALIZATION:
(Professional Studies)

The Bachelor of Arts in Christian Ministry-Ministry and Leadership is a specialization offered in the School of Professional Studies. Students must be 21 years of age before entering the program. The intent is to allow students to complete the degree program in the context of their adult professional and personal lives.

Reference the Professional Studies section of this catalog for program requirements.

WORSHIP STUDIES SPECIALIZATION:
(Professional Studies)

The Bachelor of Arts in Christian Ministry-Worship Studies is a specialization offered in the School of Professional Studies. Students must be 21 years of age before entering the program. The intent is to allow students to complete the degree program in the context of their adult professional and personal lives.

Reference the Professional Studies section of this catalog for program requirements.

BACHELOR OF ARTS IN INTERCULTURAL STUDIES

The Intercultural Studies Program exists to equip its graduates to effectively respond to and serve men and women of diverse cultural and ethnic backgrounds in our global twenty-first century. The program includes studies in general education, philosophy, social sciences, cross-cultural communication, leadership, humanities, and theology. The relationship between ideas learned and practical experience are essential, therefore, experiential learning is woven throughout the degree program, with both formal and non-formal active learning opportunities. Emphasis on personal holistic growth and development is intentionally interwoven into the program.

GENERAL EDUCATION REQUIREMENTS:

Behavioral & Social Sciences (9 hours)

HIST 1323 or 1423	American History	3 hrs
POLS 1523	American Fed Government	3 hrs
PSYC 1123	General Psychology	3 hrs

Christian Studies Core (15 hours)

ENGL 1513	Lit Study English Bible I	3 hrs
ENGL 1613	Lit Study English Bible II	3 hrs
PHIL 1113	Christian Ethics	3 hrs
PHIL 1123	Christian Apologetics	3 hrs
THEO 1213	FWB History and Doctrine	3 hrs

Communication (9 hours)

COMM 1113	Fundamentals of Speech	3 hrs
ENGL 1113	English Composition I	3 hrs*
ENGL 1213	English Composition II	3 hrs*

Humanities (3 hours)

Choose one course from the following:		3 hrs
DRAM 1113	Introduction to Theatre	
ENGL 2113 or 2213	American Literature	
ENGL 3513 or 3523	World Literature	
HIST 2133	Western Civilization	
HUMN 1113	Humanities	
MUSI 2113	Music Literature and History	
PHIL 2203	Introduction to Philosophy	

Liberal Arts (3 hours)

HPES ----	Physical Education Activity Classes (2)	2 hrs
IDIS 1001	Student Success Skills	1 hr*

Mathematics & Natural Sciences (11 hours)

MATH ----	Math (MATH 1500 level or above)	3 hrs
Natural Sciences (Must be from different disciplines)		
	Life Science w/lab (NATS 1000 level or above)	4 hrs
	Physical Sci. w/lab (NATS 1000 level or above)	4 hrs

General Education Requirement is 50 hours.

General Education Competency (Required):

Computer Science Competency (See further details p. 39.)

BIBLE AND THEOLOGY CORE REQUIREMENTS:

BIBL 2113	Life and Writings of Paul	3 hrs*
BIBL 2313	Life of Christ	3 hrs*
BIBL ----	Bible Electives (3000 level or above) (2)	6 hrs*
BIBL 3013	Biblical Interpretation	3 hrs*
HIST 3103	Church History	3 hrs*
THEO 3313	Systematic Theology I	3 hrs*
THEO 3413	Systematic Theology II	3 hrs*

Bible and Theology Core Requirement is 24 hours.

INTERCULTURAL STUDIES REQUIREMENTS:

CMIN 1212	Discipler's Formation	2 hrs*
CMIN 2003	Foundations of Teaching	3 hrs*
CMIN 2353	Introduction to Christian Ministries	3 hrs*
Language options		6-10 hrs*

Students may take either Elem Greek I and Elem Greek II or two semesters of the same modern language

MISS 3123	Missions and Culture	3 hrs*
MISS 3212	Biblical Basis of Missions	2 hrs*
MISS 3613	Cont Iss, Meth & Strat of Missions	3 hrs*
MISS 3723	History of Missions	3 hrs*
MISS 4103	Ministering Cross-Culturally	3 hrs*
MISS 4333	Church Planting/Growth	3 hrs*
MISS 4402	Missions Internship	2 hrs*
PHIL 4213	Advanced Apologetics	3 hrs*
RELG 3113	Comparative Religions I	3 hrs*
RELG 3213	Comparative Religions II	3 hrs*
Choose 3 hours from the following		3 hrs*

MISS 3113	Persp on World Christian Movement
MISS 3223	Global Ministry

Intercultural Studies Requirement is 45 hours.

GRADUATION REQUIREMENT:

CMIN 4523	Ministry Capstone	3 hrs*
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Minimum of 122 hours (45 of which must be upper level) is required for Bachelor of Arts in Intercultural Studies.

A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk. A minimum cumulative GPA of 2.0 is required

BACHELOR OF ARTS IN MINISTRY AND BUSINESS

The Bachelor of Arts in Ministry and Business provides general education with business and ministry studies in order to prepare the student with opportunities for bi-vocational ministry. The options in both ministry and business allow the student to select tracks that suit his/her vocational goals. Upon completion of the program, the student will be able to:

- Exhibit proficiency in written and verbal ministry and business communication.
- Recognize issues dealing with ethical or moral situations.
- Incorporate management and administrative skills in dealing with staff and the public.
- Understand the global picture of missions in ministry and business
- Apply core concepts of religion and business.

GENERAL EDUCATION REQUIREMENTS:

Behavioral & Social Sciences (9 hours)

HIST 1323 or 1423	American History	3 hrs
POLS 1523	American Fed Government	3 hrs
PSYC 1123	General Psychology	3 hrs

Christian Studies Core (15 hours)

ENGL 1513	Lit Study English Bible I	3 hrs
ENGL 1613	Lit Study English Bible II	3 hrs
PHIL 1123	Christian Apologetics	3 hrs
THEO 1213	FWB History and Doctrine	3 hrs
Christian Studies Elective (Choose one)		3 hrs
Bible Elective (BIBL courses)		
PHIL 1113	Christian Ethics	
Theology Elective (THEO Courses)		

Communication (9 hours)

COMM 1113	Fundamentals of Speech	3 hrs
ENGL 1113	English Composition I	3 hrs*
ENGL 1213	English Composition II	3 hrs*

Humanities (3 hours)

Choose one course from the following:		3 hrs
DRAM 1113	Introduction to Theatre	
ENGL 2113 or 2213	American Literature	
ENGL 3513 or 3523	World Literature	
HIST 2133	Western Civilization	
HUMN 1113	Humanities	
MUSI 2113	Music Literature and History	
PHIL 2203	Introduction to Philosophy	

Liberal Arts (3 hours)

HPES ----	Physical Education Activity Classes (2)	2 hrs
IDIS 1001	Student Success Skills	1 hr*

Mathematics & Natural Sciences (11 hours)

MATH 1523	College Algebra for Business	3 hrs
Natural Sciences (Must be from different disciplines)		
Life Science w/lab (NATS 1000 level or above)		4 hrs
Physical Sci. w/lab (NATS 1000 level or above)		4 hrs

General Education Requirement is 50 hours.

General Education Competencies (Required):

Computer Science Competency (See further details p. 39.)
Foreign Language Competency (See further details p. 39.)

MINISTRY AND BUSINESS CORE REQUIREMENTS:

IDIS 4303	Ministry and Business Capstone	3 hrs*
LEAD 3823	Concepts of Leadership	3 hrs*

Ministry and Business Core Requirement is 6 hours

MINISTRY SPECIALIZATION AREA (Choose one) (Moore Campus)

PASTORAL MINISTRY SPECIALIZATION:

The student who completes this portion of the program will be able to:

- Demonstrate spiritual maturity, character, and sound judgment in a local church context
- Compose and present sermons and lessons that demonstrate appropriate theological content and sound methods of biblical interpretation
- Apply sound leadership principles in pastoral ministry in a local church context
- Organize and manage effectively the administrative structure of a local church

PASTORAL MINISTRY REQUIREMENTS:

BIBL 3013	Biblical Interpretation	3 hrs*
CMIN 2353	Introduction to Christian Ministries	3 hrs*
CMIN 3113	Homiletics	3 hrs*
CMIN 4213	Advanced Biblical Preaching	3 hrs*
CMIN 4333	Church Planting/Growth	3 hrs*
CMIN 4442	Ministry Internship	2 hrs*
LANG 4103	New Testament Greek Appreciation	3 hrs*
PHIL 4213	Advanced Apologetics	3 hrs*
THEO 3303	Christian Theology	3 hrs*
Choose One:		3 hrs*
BIBL 2113	Life and Writings of Paul	
BIBL 2313	Life of Christ	
Choose One:		3 hrs*
BIBL 3113	Old Testament Intro to Critical Issues	
BIBL 3213	New Testament Intro to Critical Issues	
Choose One:		3 hrs*
MISS 3113	Persp on World Christian Movement	
MISS 3223	Global Ministry	

Pastoral Ministry Requirement is 35 hours

YOUTH AND FAMILY MINISTRY SPECIALIZATION:

The student who completes this portion of the program will be able to:

- Demonstrate spiritual maturity, character, and sound judgment in ministering to youth and their families in a local church
- Demonstrate an understanding of the foundational teachings of the Christian faith including sound methods of biblical interpretation
- Plan, develop, and organize effective youth and family ministry programs in a local church context
- Analyze and evaluate current models of youth and family ministry implemented in local churches
- Assist the youth of a local church to develop and defend a biblical worldview.

YOUTH AND FAMILY MINISTRY REQUIREMENTS:

BIBL 3013	Biblical Interpretation	3 hrs*
CMIN 2353	Introduction to Christian Ministries	3 hrs*
CMIN 3413	Intro to Youth and Family Ministry	3 hrs*
CMIN 3523	Admin of Christian Educ.	3 hrs*
CMIN 4442	Ministry Internship	2 hrs*
PHIL 3101	Case Studies in Ethics	3 hrs*
PHIL 4213	Advanced Apologetics	3 hrs*
THEO 3303	Christian Theology	3 hrs*

Psychology Elective (choose one)	3 hrs*
PSYC 2223 Life-Span Develop Psychology	
PSYC 3213 Child and Adolescent Psychology	
PSYC 3353 Marriage and the Family	
Choose One:	3 hrs*
BIBL 2113 Life and Writings of Paul	
BIBL 2313 Life of Christ	
Choose One:	3 hrs*
CMIN 2003 Foundations of Teaching	
CMIN 3113 Homiletics	
Choose One:	3 hrs*
MISS 3113 Persp on World Christian Movement	
MISS 3223 Global Ministry	

Youth and Family Ministry Requirement is 35 hours.

BUSINESS SPECIALIZATION AREA (Choose one) (Moore Campus)

Introduction to Business Competency 3 hrs*
Student must pass a proficiency test or complete BUSN 2213 with a minimum grade of C before starting the business specialization area.

BUSINESS with INTERNATIONAL SPECIALIZATION:

The student who completes this portion of the program will be able to:

- Think, work, and serve in a global marketplace.
- Analyze critically in an international setting
- Utilize the legal process in business decision-making situations
- Communicate Christian values and principles in business.

BUSINESS with INTERNATIONAL SPECIALIZATION REQUIREMENTS:

ACCT 2523	Elementary Accounting I	3 hrs*
ACCT 2623	Elementary Accounting II	3 hrs*
BUSN 3003	Business Ethics	3 hrs*
BUSN 3103	Business Finance	3 hrs*
BUSN 3313	Intercultural Comm In Global Wkplace	3 hrs*
BUSN 3323	Business Law	3 hrs*
BUSN 3503	Business Communication	3 hrs*
CSCI 3801	Computer Workshop	1 hr*
ECON 2123	Macroeconomics	3 hrs*
ECON 3213	Economics: Wage and Labor Issues	3 hrs*
MGMT 3303	Management Principles	3 hrs*
POLS 3113	Constitutional Law	3 hrs*

International Specialization Requirement is 34 hours.

BUSINESS with FINANCIAL SPECIALIZATION:

The student who completes this portion of the program will be able to:

- Think, work, and serve in an atmosphere dealing with money, the economy, spending, and additional financial ventures
- Handle various types of currency
- Understand the process of procuring a financial base for any type of business formation
- Understand the economies of a diverse climate for financial management.

BUSINESS with FINANCIAL SPECIALIZATION REQUIREMENTS:

ACCT 2523	Elementary Accounting I	3 hrs*
ACCT 2623	Elementary Accounting II	3 hrs*
BUSN 3003	Business Ethics	3 hrs*
BUSN 3103	Business Finance	3 hrs*
BUSN 3323	Business Law	3 hrs*
CSCI 3801	Computer Workshop: EXCEL	1 hr*
ECON 3213	Economics: Wage & Labor Issues	3 hrs*

MGMT 3503	Management Information System	3 hrs*
STAT 3003	Statistics	3 hrs*
Choose one:		3 hrs*
ACCT 3113	Income Tax Accounting I	
ACCT 4903	Accounting Special Topics	
Choose one:		3 hrs*
ECON 2123	Macroeconomics	
ECON 2223	Microeconomics	
Choose one:		3 hrs*
ACCT 4113	Income Tax Accounting II	
ECON 4903	Economics Special Topics	

Financial Specialization Requirement is 34 hours.

BUSINESS with MANAGEMENT & MARKETING SPECIALIZATION:

The student who completes this portion of the program will be able to:

- Think, work, and serve in management and marketing
- Utilize people to accomplish desired goals of planning, organizing, staffing, leading, and directing ministry and business
- Determine products or services of interest to customers in the marketplace
- Develop strong customer relations in a Christian environment.

BUSINESS with MANAGEMENT & MARKETING EMPHASIS REQUIREMENTS:

BUSN 3003	Business Ethics	3 hrs*
BUSN 3323	Business Law	3 hrs*
BUSN 3333	Principles of Marketing	3 hrs*
BUSN 3503	Business Communication	3 hrs*
BUSN/PSYC 4203	Industrial/Organizational Psych.	3 hrs*
CSCI 3333	Web Page Design	3 hrs*
CSCI 3801	Computer Workshop	1 hr*
MGMT 2113	Principles of Public Relations	3 hrs*
MGMT 3003	Goals, Priorities, and Attitudes	3 hrs*
MGMT 3303	Management Principles	3 hrs*
MGMT 3503	Management Information System	3 hrs*
MGMT 4203	Entrep & Small Business Mgt.	3 hrs*

Management & Marketing Specialization
Requirement is 34 hours.

Minimum of 125 hours (45 of which must be upper level) is required for the Bachelor of Arts in Ministry and Business. Completion of all Gen. Ed, Christian Studies Core, a selected emphasis track from ministry, and a selected emphasis track from business are required.

A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk. A minimum cumulative GPA of 2.0 is required.

MINISTRY AND BUSINESS PROFESSIONAL STUDIES SPECIALIZATION (Professional Studies)

The Bachelor of Arts in Ministry and Business-Professional Studies program is a specialization of the Bachelor of Arts in Ministry and Business. Students must be 21 years of age before entering the program. The intent is to allow students to complete the degree program in the context of their adult professional and personal lives.

Reference the Professional Studies section of this catalog for program requirements.

BACHELOR OF ARTS IN WORSHIP AND MUSIC STUDIES

The Worship and Music Studies program prepares worship leaders for a variety of ministries within the total program of the Church. The academic program consists of general education; Christian ministry studies; studies of worship/music philosophy, technique, history, and theory; and vocal and instrumental performance. Experiential learning is woven throughout the degree program, with both formal and non-formal active learning opportunities. As the Apostle Paul exhorts in Colossians 3:16, this program includes venues for the student's spiritual and professional growth and development that will transpire in leading others into a growing relationship with Christ through worship opportunities.

The student who successfully completes this program of study will be able to:

- Demonstrate Christian character in personal and ministry relationships
- Communicate a philosophy of worship that is biblical and sensitive to changing styles and valued traditions
- Demonstrate competence in planning and leading worship services
- Demonstrate competence in preparing vocalists and instrumentalists for worship leading
- Demonstrate servant leadership while assisting in a broad range of ministry within the church
- Demonstrate a proficiency in a chosen instrument (i.e., voice and keyboard or guitar)

GENERAL EDUCATION REQUIREMENTS:

Behavioral & Social Sciences (9 hours)

HIST 1323 or 1423	American History	3 hrs
POLS 1523	American Fed Government	3 hrs
PSYC 1123	General Psychology	3 hrs

Christian Studies Core (15 hours)

ENGL 1513	Lit Study English Bible I	3 hrs
ENGL 1613	Lit Study English Bible II	3 hrs
PHIL 1123	Christian Apologetics	3 hrs
THEO 1213	FWB History and Doctrine	3 hrs
	Christian Studies Elective (Choose one)	3 hrs
	Bible Elective (BIBL courses)	
	Theology Elective (THEO Courses)	

Communication (9 hours)

COMM 1113	Fundamentals of Speech	3 hrs
ENGL 1113	English Composition I	3 hrs*
ENGL 1213	English Composition II	3 hrs*

Humanities (3 hours)

MUSI 4413	Music History I	3 hrs
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Liberal Arts (3 hours)

HPES ----	Physical Education Activity Classes (2)	2 hrs
IDIS 1001	Student Success Skills	1 hr*

Mathematics & Natural Sciences (11 hours)

MATH ---	Math (MATH 1500 level or above)	3 hrs
	Natural Sciences (Must be from different disciplines)	
	Life Science w/lab (NATS 1000 level or above)	4 hrs
	Physical Sci. w/lab (NATS 1000 level or above)	4 hrs

General Education Requirement is 50 hours.

General Education Competencies (Required):

Computer Science Competency (See further details p. 39.)
Foreign Language Competency (See further details p. 39.)

CHRISTIAN MINISTRY CORE REQUIREMENTS:

BIBL ----	Bible Elective (3000 level or above)	3 hrs*
BIBL 3013	Biblical Interpretation	3 hrs*
CMIN 1212	Discipler's Formation	2 hrs*
CMIN 2353	Introduction to Christian Ministry	3 hrs*

Christian Ministry Core Requirement is 11 hours.

WORSHIP AND MUSIC STUDIES REQUIREMENTS:

Harmonic Practices & Musicianship

MUSI 1501	Aural Skills I	1 hr*
MUSI 1503	Musical Structures I	3 hrs*
MUSI 1601	Aural Skills II	1 hr*
MUSI 1603	Musical Structures II	3 hrs*
MUSI 2501	Aural Skills III	1 hr*
MUSI 2503	Musical Structures III	3 hrs*
MUSI 2601	Aural Skills IV	1 hr*
MUSI 2603	Musical Structures IV	3 hrs*

Harmonic Practices & Musicianship Requirement is 16 hours.

Worship Studies

LEAD 3823	Concepts of Leadership	3 hrs*
MUSI 4423	Music History II	3 hrs*
WRSP 2212	Intro to Worship Studies	2 hrs*
WRSP 3222	Creative Worship	2 hrs*
WRSP 4423	Planning & Conducting Public Worship	3 hrs*

Worship Studies Requirement is 13 hours.

Internships & Ensembles

CMIN 4442	Ministry Internship	2 hrs*
	Ensembles (1 hr X 6 semesters)	6 hrs*
	MUSI 2221 or 4221 Concert Chorale	
	Must have 2 semesters of MUSI 4221	
CMIN/WRSP 2001	Worship Leadership	

Internships & Ensembles Requirement is 8 hours.

Applied Music Studies (11-15 hours)

APMU 1211	Group Piano I	1 hr*
APMU 1221	Group Piano II	1 hr*
APMU 2211	Group Piano III	1 hr*
APMU 2221	Group Piano IV	1 hr*
APMU 4111	Senior Recital	1 hr*
	Primary (choose either Voice, Piano, Guitar)	
APMU ----	Private Lessons (4)	4 hr*
APMU ----	Private Lesson (3000 level or above) (2)	2 hr*
	Secondary (choose from piano, voice, or guitar) – must pass a proficiency or take 0-4 hours.	

Applied Music Studies Requirement is 11-15 hours.

NOTE: Students choosing Voice Primary will take either Piano or Guitar as the Secondary Instrument. Students selecting Piano, Guitar, or Approved Instrument as the Primary Instrument *must* take Voice as the Secondary Instrument.

Worship and Music Studies Requirement is 48-52 hours

WORSHIP LEADERSHIP REQUIREMENTS:

MUSI 3143	Choral Conducting	3 hrs*
WRSP 3123	Dynamics of Instrumental Worship	3 hrs*
WRSP 3133	Dynamics of Worship Leading	3 hrs*
WRSP 3213	Worship Technology	3 hrs*
WRSP 4243	Arranging for Contemporary Worship	3 hrs*

Worship Leadership Requirement is 15 hours.

Minimum of 124 hours (45 of which must be upper level) is required for Bachelor of Arts in Worship and Music Studies.

A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk. A minimum cumulative GPA of 2.0 is required for graduation.

SCHOOL OF EDUCATION

SCHOOL OF EDUCATION REQUIREMENTS:

All candidates must meet the following criteria to gain admittance into the School of Education.

- Successful completion of the freshman year (30 hours)
- Successful completion of EDUC 3112 Foundations of Education
- Completion of Criminal History Disclosure Statement/Background Check/ Liability Insurance
- A cumulative grade point average of 2.75 or higher.
- Completion of English and Math courses and for elementary, all 4X12 courses with a minimum of a "C". Should a candidate make an unsatisfactory grade in any of these courses, he/she must repeat the course and earn a minimum of "C".
- Completion of Foreign Language Competency.
- 2 Completed Disposition Reference Forms (one must be completed by an advisor or instructor and the other by your pastor or youth pastor)
- 3 Completed Academic Reference Forms (by an instructor, cooperating teacher, and choice of someone who is an instructor or employer)
- A passing score for the Oklahoma General Education Test (OGET). You must send a copy of official scores to the Chair of the School of Education. ***Note: Failure to report scores on time will result in your application being denied.***
- Typed essay addressing your interest in the teaching profession which must include a list and description of any work experience with students. The essay should be 350-500 words in APA format.
- Successfully complete an interview with a faculty committee consisting of three members
- A satisfactory score on the candidate's Level I Portfolio Rubric. (Level I checkpoint occurs in Foundations of Education.)

The Education Committee will approve admission, provisionally admit the student, or deny admission of the student into the professional education sequence. The student will be notified in writing of the committee's decision.

UNIT AIM:

The School of Education prepares reflective teachers who: 1) display a love of learning, 2) practice personal and professional integrity, 3) demonstrate care and acceptance for all students, and 4) have a spiritual commitment to their faith.

For more information on Randall University's School of Education's conceptual framework and Education Preparation Provider (EPP) unit objectives please see the Randall University Teacher Education Handbook (pages 2-8).

UNIT PHILOSOPHY:

It is the philosophy of the School of Education that a liberal arts education and professional training will produce a teacher candidate who has academic and professional excellence, skill, and the character to be a reflective teacher with the potential for educational leadership.

The School of Education is committed to the selection and preparation of future elementary and secondary teachers who reflect the spirit of the mission statement of the University which promotes holistic education of all students and focuses on the intellectual, moral, social, and spiritual development of all students.

BACHELOR OF SCIENCE IN TEACHER EDUCATION

ELEMENTARY EMPHASIS

4X12 COURSE REQUIREMENTS:

English		12 hrs*
COMM 1113	Fundamentals of Speech	
ENGL 1113	English Composition I	
ENGL 1213	English Composition II	
ENGL 3313	Morphology and Syntax of English	
Mathematics		12 hrs*
MATH 1343	Algebra for Elementary Teachers	
MATH 1503	Math Concepts/Applications	
MATH 1533	Found Geometry/Measurement	
Choose one:		3 hrs*
MATH 1513	College Algebra	
STAT 3003	Statistics	
Natural Sciences		12 hrs*
NATS 1314	Introductory Physics	
NATS 1514	General Biology	
Science Elective (from the following):		
NATS 1614	Gen Chemistry I	
NATS 1624	Gen Chemistry II	
NATS 2544	Human Anatomy	
NATS 2644	Human Physiology	
Social Sciences		12 hrs*
GEOG 2243	Principles of Geography	
HIST 1323 or 1423	American History	
POLS 1523	American Fed Government	
SOCI 2123	Introduction to Sociology	

4X12 Course Requirement is 48 hours.

OTHER GEN EDUCATION REQUIREMENTS:

Christian Studies Elective (Choose one)		3 hrs
BIBL ----	Bible Elective	
PHIL 1113	Christian Ethics	
THEO ----	Theology Elective	
ENGL 1513	Literary Study English Bible I	3 hrs
ENGL 1613	Literary Study English Bible II	3 hrs
HPES ----	Physical Education Activity Classes (2)	2 hrs
IDIS 1001	Student Success Skills	1 hr*
PHIL 1123	Christian Apologetics	3 hrs
PSYC 1123	General Psychology	3 hrs
THEO 1213	FWB History/Doctrine	3 hrs

Other General Education Requirement is 21 hours.

ELEM ED READING METHODS REQUIREMENTS:

EDEL 3123	Literacy in Primary Grades	3 hrs*
EDEL 3223	Literacy in Intermediate Grades	3 hrs*
EDEL 4123	Meth Teaching Language Arts	3 hrs*
EDEL 4223	Assess & Intervention in Lit K-8	3 hrs*

Elem Ed Reading Methods Requirement is 12 hours.

OTHER METHODS COURSE REQUIREMENTS:

EDEL 3133	Meth Teaching Science	3 hrs*
EDEL 3152	Meth Teaching Creative Arts	2 hrs*
EDEL 3243	Meth Teaching Soc. Studies, Div. & Culture	3 hrs*
EDEL 3252	Meth Teaching Physical Ed	2 hrs*
EDEL 4243	Meth Teaching Math	3 hrs*

Other Methods Course Requirement is 13 hours.

PROFESSIONAL EDUCATION REQUIREMENTS:

EDUC 2311	Cornerstone	1 hr*
EDUC 3112	Foundations of Education	2 hrs*
EDUC 3412	Tech and Media in Education	2 hrs*
EDUC 3423	Instructional Design	3 hrs*
EDUC 4112	The Exceptional Child	2 hrs*
EDUC 4513	Classroom Management	3 hrs*
PSYC 3323	Educational Psychology	3 hrs*
Clinical Experience		
EDEL 4622	Clinical Practice Seminar	2 hrs*
EDEL 4610	Supervised Clinical Practice	10 hrs*

Professional Education Requirement is 28 hours.

General Education Competencies (Required):

Computer Science Competency (See further details p. 39.)
Foreign Language Competency (See further details p. 39.)

Minimum of 122 hours (45 of which must be upper level) is required for Bachelor of Science with Teacher Education Emphasis (Elementary).

A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk. A minimum cumulative GPA of 2.75 is required.

BACHELOR OF SCIENCE IN TEACHER EDUCATION

SECONDARY EMPHASIS

GENERAL EDUCATION REQUIREMENTS:

Behavioral & Social Sciences (9 hours)

HIST 1323 or 1423	American History	3 hrs
POLS 1523	American Fed Government	3 hrs
PSYC 1123	General Psychology	3 hrs

Christian Studies Core (15 hours)

ENGL 1513	Lit Study English Bible I	3 hrs
ENGL 1613	Lit Study English Bible II	3 hrs
PHIL 1123	Christian Apologetics	3 hrs
THEO 1213	FWB History and Doctrine	3 hrs
Christian Studies Elective (Choose one)		3 hrs
Bible Elective (BIBL courses)		
PHIL 1113	Christian Ethics	
Theology Elective (THEO Courses)		

Communication (9 hours)

COMM 1113	Fundamentals of Speech	3 hrs
ENGL 1113	English Composition I	3 hrs*
ENGL 1213	English Composition II	3 hrs*

Humanities (3 hours)

Choose one course from the following:		3 hrs
DRAM 1113	Introduction to Theatre	
ENGL 2113 or 2213	American Literature	
HIST 2133	Western Civilization	
HUMN 1113	Humanities	
MUSI 2113	Music Literature and History	
PHIL 2203	Introduction to Philosophy	

Liberal Arts (3 hours)

HPES ----	Physical Education Activity Classes (2)	2 hrs
IDIS 1001	Student Success Skills	1 hr*

Mathematics & Natural Sciences (11 hours)

MATH ----	Math (MATH 1500 level or above)	3 hrs
Natural Sciences (Must be from different disciplines)		
Life Science w/lab (NATS 1000 level or above)		4 hrs
Physical Sci. w/lab (NATS 1000 level or above)		4 hrs

General Education Requirement is 50 hours.

SECONDARY EDUCATION EMPHASIS:

EDUC 2311	Cornerstone	1 hr*
EDUC 3112	Foundations of Education	2 hrs*
EDUC 3412	Tech and Media in Ed	2 hrs*
EDUC 3423	Instructional Design	3 hrs*
EDUC 3463	Dev. & Assess. for Secondary Ed.	3 hrs*
EDUC 4112	The Exceptional Child	2 hrs*
EDUC 4213	Reading Content Areas	3 hrs*
EDUC 4463	Secondary Teach. Methods/Combined	3 hrs*
EDUC 4513	Classroom Management	3 hrs*
PSYC 3323	Educational Psychology	3 hrs*
Clinical Experience		
EDUC 4622	Clinical Practice Seminar	2 hrs*
EDUC 4610	Supervised Clinical Practice	10 hrs*

Secondary Education Requirement is 37 hours.

General Education Competencies (Required):

Computer Science Competency (See further details p. 39.)
Foreign Language Competency (See further details p. 39.)

AREA OF CONCENTRATION

Each student must choose a subject matter concentration in one of the following: Business Education, English, Mathematics, or Social Studies.

BUSINESS EDUCATION:

ACCT 2523	Elementary Accounting I	3 hrs*
ACCT 2623	Elementary Accounting II	3 hrs*
BUSN 2213	Introduction to Business	3 hrs*
BUSN 3003	Business Ethics	3 hrs*
BUSN 3103	Business Finance	3 hrs*
BUSN 3313	Intercult. Comm in Global Wkplace	3 hrs*
BUSN 3323	Business Law	3 hrs*
BUSN 3333	Principles of Marketing	3 hrs*
BUSN 4643	Business Education Capstone	3 hrs*
ECON 2123	Macroeconomics	3 hrs*
ECON 2223	Microeconomics	3 hrs*
MGMT 3303	Management Principles	3 hrs*

*Recommend MATH 1523 College Algebra for Business to meet Math requirement under General Education.

Business Education Concentration is 36 hours.

ENGLISH:

Completed as General Education Requirements

COMM 1113	Fundamentals of Speech *	
ENGL 1113	English Composition I *	
ENGL 1213	English Composition II *	
COMM 1112	Yearbook Editing I	2 hrs*
DRAM 1421	Drama Production	1 hr*
ENGL 3113	Writing and Research	3 hrs*
ENGL 3313	Morphology and Syntax of English	3 hrs*
ENGL 3413	Dev of English Language	3 hrs*
ENGL 3613	Shakespeare	3 hrs*
ENGL 3623	Young Adult Literature	3 hrs*
ENGL 3643	Survey of British Literature	3 hrs*
ENGL 3723	Creative Writing	3 hrs*
Literature from the following:		9 hrs*

ENGL 2113	American Literature I	
ENGL 2213	American Literature II	
ENGL 3513	World Literature I	
ENGL 3523	World Literature II	
ENGL 4903	Special Topics	
Teaching Methods, from the following:		3 hrs*
ENGL 4113	Methods of Teaching Written English for ESL	
ENGL 4213	Methods of Teaching Conversational English for ESL	

English Concentration is 36 hours.

MATHEMATICS EDUCATION

Completed as General Education Requirement

MATH 1513	College Algebra *	
MATH 1533	Found. Geometry/Measurement	3 hrs*
MATH 1613	Trigonometry	3 hrs*
MATH 1714	Calculus I: Calc w/Analytic Geometry	4 hrs*
MATH 2703	Applied Calculus	3 hrs*
MATH 2724	Calculus II: Calc w/Analytic Geometry	4 hrs*
MATH 3013	Linear Algebra	3 hrs*
MATH 3601	Technology and Media in Mathematics	1 hr*
MATH 4543	Capstone	3 hrs*
STAT 3003	Statistics	3 hrs*
Nine hours from the following:		9 hrs*
MATH 2734	Calculus III: Calc w/Analytic Geometry	
MATH 2802/3802	Mathematics Seminar	
MATH 2903/4903	Special Topics	
MATH 3123	Elementary Number Theory	
MATH 4023	Modern Math	
MATH 4103	History of Mathematics	

Mathematics Education Concentration is 36 hours.

SOCIAL STUDIES:

Completed in General Education Requirements

POLS 1523	American Federal Government *	
HIST 1323 or 1423	American History *	
ECON 2123	Macroeconomics	3 hrs*
GEOG 2243	Principles of Geography	3 hrs*
HIST 1323 or 1423	Amer Hist (section not used)	3 hrs*
HIST 2133	Western Civilization	3 hrs*
HIST 2313	World History	3 hrs*
HIST 3313	Oklahoma History	3 hrs*
HIST 3413	European Hist 1500-1815	3 hrs*
HIST 3423	European Hist 1815-Present	3 hrs*
SOCI 2123	Introduction to Sociology	3 hrs*
Choose three from the following:		9 hrs*
ECON 2223	Microeconomics	
ECON 3213	Economics: Wage and Labor Issues	
ECON 4903	Special Topics	
HIST 3103	Church History	
HIST 4113	20th Century History	
HIST 4903	Special Topics	
POLS 3113	Constitutional Law	
SOCI 3123	Cultural Anthropology	

Social Studies Concentration is 36 hours.

Minimum of 123 hours (45 of which must be upper level) is required for Bachelor of Science with Teacher Education Emphasis (Secondary).

A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk. A minimum cumulative GPA of 2.75 is required.

SCHOOL OF PROFESSIONAL AND GRADUATE STUDIES

Professional Studies - Degrees:

Business Administration (BS) - Business Leadership

Business Administration (BS) - Public Administration

Christian Ministry (BA) - Ministry and Leadership

Christian Ministry (BA) - Worship Studies

Ministry & Business (BA) - Professional Studies

Multidisciplinary Studies (BA)

Graduate Studies - Degrees:

Master of Arts in Ministry (MA)

Master of Public Administration (MPA)

School of Professional and Graduate Studies

The school of Professional and Graduate Studies is targeted at Adult Students. At Randall, we understand that life is complex and busy for adult students. Between career, family, and life in general it is a busy time. We also understand that a Bachelor or Graduate degree can put you on a different plane as you pursue your life dreams. We want to be a part of that pursuit. The Professional and Graduate programs are designed to work with you and make acquiring these new degrees as smooth as possible. The work will be tough. It will take time and discipline to succeed in a quality academic program, but we will be with you along the way.

This School has both Graduate and Undergraduate programs, both targeted at adult students (students who have reached the age of 21 prior to entering the program).

The Undergraduate programs include:

- Bachelor of Science in Business Administration - Business Leadership
- Bachelor of Science in Business Administration – Public Administration (Professional Studies)
- Bachelor of Arts in Christian Ministry – Ministry and Leadership
- Bachelor of Arts in Christian Ministry - Worship Studies
- Bachelor of Arts in Ministry and Business – Professional Studies
- Bachelor of Arts in Multidisciplinary Studies

The Graduate programs include:

- Masters of Arts in Ministry
- Masters of Public Administration

APPLICATION PROCESS

Application is a simple process that can lead to a quick decision.

1. Application form submitted online or on form provided by Admissions Department.
2. Application fee of \$75 sent to the Admissions Office
3. *Submit two References / Recommendation letters
4. *Submit Statement of Goals
5. Submit official transcripts - Send a Request for Official Transcripts to each college or university attended. Official transcripts must be sent from the college or university to:
Admissions
Randall University
3701 S I-35 Service Rd
Moore OK 73160
6. Financial Aid – If needed, complete a FAFSA and Scholarship Application Form. Contact the Financial Aid Officer to schedule an appointment.

***See specific Graduate degree for particular Admission Requirements**

ADULT STUDENT'S ADMISSION STATUS

The University is aware that all students have not had the same opportunities for academic preparation. Therefore, four types of admission have been established for the University: regular, conditional, provisional, and special.

Regular Admission

All the admission documents have been received and evaluated. The student is eligible for enrollment in the Graduate Program or any other Randall University degree program.

Conditional Admission: Granted to students who have not completed the required admission documents. A student admitted conditionally is given permission to enroll and complete only one semester. If the student is unable to submit the required admission documents or resolve the doubt discovered in the application process, he or she will not be permitted to enroll in courses beyond one semester at this institution.

Provisional Admission

This status is granted to students who do not meet the academic criteria for admission. It also includes students whose GPA reflects serious doubt as to the student's ability to benefit from and succeed at Randall University. Graduate students must be granted provisional admission by vote of the Graduate Faculty Committee and maintain a cumulative GPA of 3.0 or better (on a 4.0 scale) in order to continue in the program.

Any undergraduate adult student who has not taken the ACT, SAT, or Accuplacer who has met all other admission requirements will be admitted Provisionally. As a Provisional admit the student must maintain a 2.0 resident cumulative grade point average in the first 12 hours at Randall to continue enrollment.

Special Admission

Qualified students who only wish to enroll in specific courses without completing a degree may enroll for credit in any course upon the approval of the Academic Dean. Students who are not qualified for admission may audit a course upon the approval of the Academic Dean.

Upon review of the application packet, the candidate will receive notice of acceptance or non-acceptance into the program.

COSTS AND BUSINESS INFORMATION

Semester Tuition and Fee Schedule

Audit Tuition-per audit hour	\$95
Graduation Fee (Undergraduate)	\$120
Graduation Fee (Graduate)	\$175
Independent Study Fee (per credit hour)	\$70
Program Application Fee	\$75
Tuition-per credit hour	\$475

Professional Studies Specific Fees

Tech Fee (per credit hour)	\$63
Comprehensive Fee (full time).....	\$575

Comprehensive Fee (part-time)	\$300
Comprehensive Fee (less than ½ time).....	\$185
Books & Materials Fee (per credit hour).....	\$35
Online Fee (per online credit hour).....	\$33

Graduate Specific Fees

Books & Materials Fee (per credit hour).....	\$40
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See University Fees for course specific and additional fees.

Finance Charges

There is a 1.5% service charge per month (50 cent minimum) computed on the prior months' ending balance minus credits and other payments received. The service charge will be assessed on the first working day after the first day of each month and is charged against the total unpaid account balance. An additional penalty of \$50.00 will be assessed at the end of the semester if all current tuition and fees have not been paid in full. Students who are eligible for State or Federal Financial Aid are exempt from finance charges, if the Financial Aid Office has verified student has completed and submitted all necessary forms and documentation to apply for Financial Aid. Once Financial Aid has been applied to the student's account, the student is subject to the payment plan and finance charges.

Application Fee

The student pays the nonrefundable Program Application Fee (\$75) at the time of application.

Tuition

Tuition is determined by the semester credit hour rate. Students pay first semester tuition at registration, prior to the first class session. Students who apply for financial assistance must have all paperwork completed by this time so that arrangements can be made for additional payments, if needed. See the specific graduate degree program for current tuition prices.

Payment Plans

1. Semester Payment Plan – Students may pay the entire tuition for the semester.
2. Monthly Payment Plan – If the student is unable to pay the full semester's tuition at registration, the University will make an installment plan available.
3. Employer Reimbursement Plan – If the student's employer will reimburse tuition cost upon successful completion of the course or semester, the student must still make payment at registration or make other arrangements with the Business Office.
4. VISA and MasterCard – Students may pay by credit card.

*Returned Check Charge – There will be a \$25 charge for all returned checks.

Unpaid & Past Due Balances

Actions taken if deadlines are not met on payments for student accounts:

1. Students whose accounts become more than 30 days delinquent are subject to a late-payment charge.

2. Students will not be allowed to enroll in a subsequent semester until their accounts are paid.
3. Transcripts will not be issued nor will students be permitted to appear for graduation exercises until all accounts are cared for at the Business Office.

Tuition Refunds

If a student withdraws from a course, tuition will be refunded according to the following:

Withdrawal within 1 st Week	80% refund
Withdrawal after 1 st Week	No refund

STUDENT FINANCIAL AID

Federal Student Aid Application Deadlines

The student is responsible for completion of the Free Application for Federal Student Aid (FAFSA) for the possible awarding of grants, loans, and scholarships. The student is obligated for the balance of the account. Should the student fail to complete the FAFSA by the semester deadline (Fall, October 1 or Spring, April 1), the student is responsible to pay the balance of the account. Failure to meet his/her account obligations will cause the beginning of disenrollment proceedings, and the student will be withdrawn from courses through the Academic Affairs Office. Appeals may be made to the Operations Council.

Scholarships

To receive a scholarship, a student must complete the scholarship application form and supply any additional materials required. A student will only be eligible to receive one scholarship per semester. All scholarships awarded are contingent upon satisfactory completion of semester and availability of funds; early withdrawal will result in the loss of scholarship awarded and recalculation of the student's account. Exceptions to any of the above guidelines must be approved by the Graduate Faculty Committee.

Church Tuition Assistance Scholarship (Graduate Only)

Awards of \$250 per semester are given to students based on the willingness of their home church to assist them in obtaining a Randall University degree. Randall University will match the amount given by the student's home church up to a maximum of \$250 per semester. Students must maintain a 3.00 GPA for continued eligibility.

Free Will Baptist Cooperative Scholarship (MA only)

This scholarship is available to members and ministers attending a Free Will Baptist church that contributes to the Oklahoma State Cooperative Plan. Students must maintain a 3.00 GPA for continued eligibility.

Master of Arts in Ministry Scholarship (MA only)

Master of Arts in Ministry student who are actively serving in a ministerial capacity will be eligible for a scholarship equal to value of half of tuition costs. This scholarship is exclusive to all other scholarships at Randall University and is not stackable with any other institutional scholarships. Student must maintain no less than a 3.0 GPA and be seeking a Master of Arts in

Ministry degree. Student is further required to have a Ministry Verification Form filled out each year.

Professional Studies Scholarship

Students in the Professional Studies program should speak with their Advisor and/or the Financial Aid Office to determine any institutional scholarships they may qualify for. Prospective students who have not been attending a Higher Education Institution for a period of a year (or longer) may be considered for a potential scholarship(s) as approved by the Executive Vice President of Randall University.

Veterans Assistance

Veterans or VA dependents applying for financial assistance should complete the application listed below that corresponds to his/her specific qualifications. All applications can be found at www.gibill.va.gov.

Student's Qualification	Application
Veteran – First Time Applicant	22-1990
Veteran – Returning Applicant	22-1995
Dependent – First Time Applicant	22-5490
Dependent – Returning Applicant	22-5495

After completing the appropriate application, the student should contact the Director of Veteran Affairs to complete the Enrollment Certification Form (22-1999).

ACADEMIC INFORMATION

Academic Progress – Undergraduate Professional Studies

All students are expected to maintain a minimum Grade Point Average of 1.70 the first semester freshmen. For all succeeding semesters, students must maintain a minimum cumulative Grade Point Average of 2.0.

Step 1. Students who fail to maintain the minimum cumulative GPA will be placed on Academic Probation: limited semester enrollment (no more than 13 hours) and required to enroll in and to pass IDIS 1330 Strategies for Success.

Step 2. At the end of the next semester enrolled, one of the following will happen.

- a. Students who raise their GPA to 2.0 or above will be taken off Academic Probation.
- b. Failure to reach the 2.0 or above GPA following Academic Probation may result in either Academic Probation Continued or Academic Suspension. Students may only be on Academic Probation Continued for 2 consecutive terms before suspension.

Students who pass IDIS 1330 Strategies for Success and show an improvement in their cumulative GPA will be placed on Academic Probation Continued.

Students who fail to pass IDIS 1330 Strategies for Success or fail to show an improvement in their cumulative GPA will be Suspended.

Any student whose semester Grade Point Average fails below academic standards (while his/her Cumulative GPA remains within standards) will be warned by letter that failure to improve grades may result in substandard

Cumulative GPA and formal notification on transcript of academic restrictions.

Any appeal of Academic Suspension will be referred to the Academic Dean and the Director of Professional Studies.

Academic Progress – Graduate

All graduate students are expected to maintain a minimum cumulative Grade Point Average of 2.5. Students who fail to reach or maintain the cumulative GPA of 2.5 will be placed on Academic Probation. Students on Academic Probation who fail to improve their GPA to 2.5 at the end of the next semester enrolled will receive Academic Suspension.

Any appeal of Academic Suspension will be referred to the Academic Dean and the Graduate Program Director.

Academic Dishonesty

No Randall University student shall commit any act of academic dishonesty in order to advance his/her own academic performance or to impede or advance the academic progress of others.

Academic dishonesty in any form is not condoned by the University community. This specifically includes cheating, plagiarism, fabrication, fraud, destruction of property, and bribery or intimidation, as well as assisting others or attempting to engage in such acts. If there exists no doubt that an act of academic dishonesty has occurred, the instructor has the authority to administer any of the following:

1. Record a "zero" for the assignment (or test) in questions.
2. Recommend to the Dean of Graduate Studies that the student be dropped from the class and assigned a failing grade 'F' for the course. The written recommendation will include a description of the specific occurrence, including supportive documents if applicable.
3. In cases of extreme or repeated incidents of academic dishonesty, recommend the Dean of Graduate Studies that the student be suspended or expelled from the University. The written recommendation will include a description of the specific occurrences, including supportive documents if applicable. Such cases will be referred to the Disciplinary Committee in accordance with the student disciplinary procedures contained in the [Student Handbook](#).

Repeat Courses

Professional Studies Programs

A student shall have the prerogative to repeat courses and have only the second grade earned, even if it is lower than the first grade, count in the calculation of the retention/graduation GPA, up to a maximum of four courses, but not to exceed 18 hours, in the courses in which the original grade earned was a "D" or "F". Both attempts shall be recorded on the transcript with the earned grade for each listed in the semester earned. If a student repeats an individual course more than once, all grades earned, with the exception of the first, are used to calculate the retention/graduation GPA. Students repeating courses above the first four courses or 18 credit hours of "D" or "F" repeated may do so with

the original grades and repeat grades averaged. Forgiveness applies to the first four courses repeated.

Graduate Programs

All students must satisfactorily complete every course in their degree with a C or better. If the student earns less than a C on a required course, the student must retake the class. If the course is an elective, it is the student's choice to retake the course. A student who makes a 'C' grade and desires to repeat a course may do so, but the credit hours will only be counted once. Grade points will be given for the repeated course on the regular basis.

GRADING SYSTEM (See Grade Point Average)

Grade	Meaning	Points
A	Excellent	4
B	Superior	3
C	Average	2
D	Below Average	1
F	Failure	0
P	Passing	
W	Official Withdrawal	
I	Incomplete	
IP	In Progress	

Withdrawals

In case a student must withdraw, he/she must complete the appropriate withdrawal form and have it approved. Withdrawal forms may be obtained from the Registrar's Office. If the withdrawal is approved, the student will receive a grade of 'W' which is not computed in the GPA.

Incomplete Grades

The grade 'I' (Incomplete) means that a part of the course work was not completed and must be finished within the designated time frame. If an incomplete is granted, a student has six weeks after the end of the course to complete the work. If the incomplete work is not satisfactorily completed by the deadline, the grade originally submitted by the instructor at the end of the course will become the final grade.

GRADE APPEALS

A student who wishes to appeal a course grade must do so within ninety (90) days from the end of the term in which the grade is awarded. The appeal must be made in writing and should contain evidence supporting the appeal. All appeals should be directed to the Academic Dean who will hear and rule on grade appeals. The decision of the Academic Dean is final.

If the grade being appealed was awarded by the Academic Dean, while serving as the course instructor, the President of the University will appoint an appropriate faculty member to hear and rule on the grade appeal. The decision of the faculty member so appointed is final.

ACADEMIC SUPPORT

Learning Resource Center – Library

The purpose of Randall University's Learning Resource Center (LRC) is to serve as an academic library

supporting the curricular needs of students and faculty. The LRC is continuing to expand its resources to support the curriculum and promote student academic success. Information about policies and services is available at the library website www.library.ru.edu or at the library circulation desk. Library hours are posted.

Computer Lab

Randall University students have a number of computers and accessories available for their use. Computers equipped with Internet access are available for student use during posted hours. All students are required to complete a Technology Usage Agreement before being issued an access code for the system.

POLICY OF NONDISCRIMINATION

Randall University does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. Randall University reserves the right to, and does, maintain student educational and behavioral employment requirements and standards, which are based upon religious considerations consistent with its role and mission.

In response to Title VII of the Civil Rights Act of 1964 and Executive Order 11246 of September 24, 1965, the policy of the University with regard to this matter is as follows. The University takes affirmative action in the recruitment of faculty members.

C. Randall University, in all manner and respects, is an Equal Opportunity Employer and shall offer a program of Equal Educational Opportunity.

D. Randall University, in compliance with Title VI of the Civil Rights Act of 1964, Executive Order 11246 as amended, Title IX of the Education Amendments of 1972, and other federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex, age, disability, or status as a veteran in any of its policies or procedures. This includes-but is not limited to-admissions, employment, financial aid, and educational services.

RANDALL UNIVERSITY NONDISCRIMINATION GRIEVANCE PROCEDURE

The following persons have been designated to handle inquiries regarding the nondiscrimination policies:

Dr. Mark Braisher
Executive Vice President
3701 S I-35 Service Rd
Moore, OK 73160
405-912-9000
Or

Dr. Timothy W. Eaton
President
3701 S I-35 Service Rd
Moore, OK 73160
405-912-9000

This procedure is applicable to complaints alleging discrimination, harassment, and retaliation on the basis

of race, color, national origin, sex, disability and age. Any student, prospective student or employee that feels that they have been discriminated against or harassed based on race, color, national origin, sex, disability, or age should contact in writing: Executive Vice President, 3701 S I-35 Service Rd, Moore, OK 73160. In the event that the Executive Vice President is involved in the accusation of harassment or discrimination, the complaint should contact: President, 3701 S I-35 Service Rd, Moore, OK 73160. The complaint should describe the date and time, persons involved, place, and circumstances surrounding the incident. The complaint should be signed by the complainant. All complaints received will be promptly, thoroughly, and impartially investigated and decided within 60 days. The complainant's identity will be kept confidential. The complainant will be kept informed in writing at each state of the process. That is, 1) Acknowledgement of the receipt of the complaint; 2) Report of findings of the investigation. If discrimination has occurred, appropriate corrective and remedial actions will be taken. If the complainant is not satisfied with the resolution of the complaint, they may appeal to the Randall University Board of Trustees. An appeal should be made in writing to the Chairman of the Board of Trustees, 3701 S I-35 Service Rd, Moore, OK 73160. The complainant will be kept informed in writing at each stage of the appeal process. That is, 1) Acknowledgment of receipt of the appeal; 2) Report of findings of the investigation and any corrective or remedial actions taken by the Board of Trustees.

Individuals who are not satisfied with the resolution of the complaint at the University may file complaints of discrimination with the U.S. Department of Education, Office of Civil Rights, 8930 Ward Parkway, Suite 2037, Kansas City, Missouri 64114-3302; Telephone: (816) 268-0550; Facsimile: (816) 823-1404; or Email: OCR.KansasCity@ed.gov.

Under no circumstances will there be any retaliation against the complainant or persons who participate in related proceedings by any Randall University employee.

SEXUAL HARASSMENT POLICY AND GRIEVANCE PROCEDURES

Randall University is committed to maintaining a safe and professional educational environment in which students and faculty are not subjected to sexual harassment. The University does not tolerate actions and/or words which are regarded as sexual harassment or sexual violence against any student or University employee.

Sexual harassment is unwelcome conduct of a sexual nature. It can be verbal, visual, physical, or communicated in writing or electronically. Although sexual harassment may violate state or federal law, Randall University may consider conduct to be sexual harassment even though it may not rise to the level of illegal sex discrimination.

Sexual harassment includes but is not limited to the following:

- Unwelcome sexual advances

- Requests for dates or sexual favors
- Unwelcome physical contact of a sexual nature
- Sexual violence (such as rape or assault)
- Continued or repeated verbal abuse of a sexual nature, such as suggestive comments and sexually explicit jokes that are considered offensive by the other individual
- Sexually degrading language used to insult another person
- Remarks of a sexual nature used to describe a person's body or clothing. This includes comments about an individual's body or appearance that go beyond a mere compliment, including off-color jokes that are clearly unwanted and considered offensive by the other individual.
- Fostering a work or academic environment that is intimidating, hostile, or offensive because of unwanted sexually oriented conversation, suggestions, requests, demands, physical contacts or attention
- Public display of sexually oriented pictures, drawings, or calendars
- Offensive physical contact such as unwelcome touching, pinching, or brushing against the body of another person
- Actions or words which indicate that benefits will be gained or lost based on one's response to sexual advances
- Disseminating false information about a person's sexual conduct
- Making false accusations against another person regarding sexual harassment

Sexual harassment may be committed by one student against another student, by a faculty member or other employee against a student, or by a student against a faculty member or other employee. Because members of the faculty and administration of the University hold positions that involve the legitimate exercise of power and authority over others, they should exercise care in the use of that power and authority. It is the responsibility of members of the faculty and administration to insure that their conduct and words cannot reasonably be perceived as sexually coercive, abusive, or exploitive.

Criminal Complaint Procedure

Sexual harassment may constitute a violation of the laws of the state of Oklahoma, and the complainant must decide whether or not to file a criminal complaint. Any student, prospective student, or employee who wishes to file a criminal complaint alleging sexual harassment or violence should call 911 or contact the Police Department of the City of Moore, Oklahoma. The non-emergency number is 405-793-5171.

Institutional Complaint Procedure

Any student, prospective student, or employee may file a complaint of sexual harassment with the University. The following people have been designated to handle inquiries regarding Randall University's policy on sexual harassment.

Dr. Mark Braisher
Executive Vice President
3701 S I-35 Service Rd
Moore, OK 73160

Or

Dr. Timothy W. Eaton
President
3701 S I-35 Service Rd
Moore, OK 73160

CONSUMER INFORMATION

Department of Education Regulation

Randall University is located in the Greater Oklahoma City Area in the residential community of Moore. In compliance with the Department of Education regulations, crime statistics are available at www.ru.edu under *Consumer Information*.

Change of Information Notice

Randall University reserves the right to make necessary changes without further notice. The regulations, courses, personnel, and costs listed herein are subject to change after date of publication of the Graduate Bulletin through established procedures. It is important that each student familiarize himself/herself with the regulations set forth in this catalog and assumes his/her proper responsibilities concerning them.

For more information or assistance in application contact: Admissions at 405.912.9007 or email: admissions@ru.edu.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

The Bachelor of Science in Business Administration offers two specializations options in the Professional Studies program:

- Business Leadership
- Public Administration

Students must be 21 years of age before entering the program. The intent is to allow students to complete the degree program in the context of their adult professional and personal lives.

GENERAL EDUCATION REQUIREMENTS:

Behavioral & Social Sciences (9 hours)

HIST 1323 or 1423	American History	3 hrs
POLS 1523	American Fed Government	3 hrs
PSYC 1123	General Psychology	3 hrs

Christian Studies Core (15 hours)

ENGL 1513	Lit Study English Bible I	3 hrs
ENGL 1613	Lit Study English Bible II	3 hrs
PHIL 1123	Christian Apologetics	3 hrs
THEO 1213	FWB History and Doctrine	3 hrs
Christian Studies Elective (Choose one)		3 hrs
	Bible Elective (BIBL courses)	
PHIL 1113	Christian Ethics	
	Theology Elective (THEO Courses)	

Communication (9 hours)

COMM 1113	Fundamentals of Speech	3 hrs
ENGL 1113	English Composition I	3 hrs*
ENGL 1213	English Composition II	3 hrs*

Humanities (3 hours)

Choose one course from the following:		3 hrs
DRAM 1113	Introduction to Theatre	
ENGL 2113 or 2213	American Literature	
ENGL 3513 or 3523	World Literature	
HIST 2133	Western Civilization	
HUMN 1113	Humanities	
MUSI 2113	Music Literature and History	
PHIL 2203	Introduction to Philosophy	

Liberal Arts (3 hours)

IDIS 1153	Academic Success in Prof. Studies	3 hrs*
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Mathematics & Natural Sciences (9 hours)

MATH 1543	Business Math for Professionals	3 hrs
Natural Sciences (at least one must have a lab)		6 hrs
	Life Science (NATS 1000 level or above)	
	Physical Science (NATS 1000 level or above)	

General Education Requirement is 48 hours.

General Education Competency (Required):

Computer Science Competency (See further details p. 39.)

Choose one Specialization: Business Leadership or Public Administration

BUSINESS LEADERSHIP:

The Business Leadership Program provides a broad general education with Biblical studies at the core, to prepare students to serve and to function successfully in business. The student overall objectives are to:

- Deliver effective written and oral business communications which are clear, logical, concise, grammatically correct, and clear to a target audience.
- Demonstrate the ability to recognize the underlying ethical, legal and sustainability implications inherent in business situations and apply that knowledge to make responsible decisions.
- Exhibit an understanding of the value of various forms of diversity in the business environment.
- Understand and predict the complexities of the cultural, economic, regulatory, demographic, and social environments as they impact business in a global economy.
- Use technology and analytical skills to make sound business decisions using the computer and qualitative and quantitative techniques.
- Demonstrate functional business knowledge in each of the core foundational disciplines of accounting, business law, economics, finance, marketing, and management.

BUSINESS LEADERSHIP REQUIREMENTS:

ACCT 2523	Elementary Accounting I	3 hrs*
ACCT 2623	Elementary Accounting II	3 hrs*
BUSN 2213	Introduction to Business	3 hrs*
BUSN 3003	Business Ethics	3 hrs*
BUSN 3103	Business Finance	3 hrs*
BUSN 3323	Business Law	3 hrs*
BUSN 3333	Principles of Marketing	3 hrs*
BUSN 3503	Business Communication	3 hrs*
ECON 2223	Microeconomics	3 hrs*
LEAD 3823	Concepts of Leadership	3 hrs*
LEAD 4003	Small Group Leadership	3 hrs*
MGMT 3003	Goals, Priorities, and Attitudes	3 hrs*
MGMT 3303	Management Principles	3 hrs*
MGMT 3403	Managing People in Organizations	3 hrs*
MGMT 3503	Management Information System	3 hrs*
MGMT 4003	Organizational Behavior	3 hrs*
MGMT 4203	Entrepreneurship/Small Bus Mgmt	3 hrs*

Business Leadership Requirement is 51 hours

ELECTIVES:

18 hours of electives (3 of which must be upper level) 18 hrs*
(6 hours must be Accounting, Business, Computer Science, Economics, Leadership, Math, Management, or Foreign Language.)

GRADUATION REQUIREMENT:

BUSN 4543	Strategic Business Capstone	3 hrs*
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No PE Activity Courses will count towards this degree.

Minimum of 120 hours (45 of which must be upper level)
is required for Bachelor of Science in
Business Administration - Business Leadership.

A minimum grade of 'C' is required for all courses
pertaining to the major. These courses are indicated with an
asterisk. A minimum cumulative GPA of 2.0 is required.

PUBLIC ADMINISTRATION SPECIALIZATION

The Public Administration specialization instructs the student in public organization procedures and processes necessary for successful management and leadership in such organizations. Students receive Biblical and religious studies to prepare them to serve Jesus Christ, to function successfully in public organizations, and/or to perform well in graduate school. Upon completion of this specialization the student will be able to:

- Demonstrate functional knowledge of government, economics and management
- Distinguish successful leadership practices
- Analyze government action at the national, state and local levels
- Differentiate constructive economic policies at the national and state levels
- Research, write and communicate professionally within a public organization

PUBLIC ADMINISTRATION REQUIREMENTS:

ACCT 2523	Elementary Accounting I	3 hrs*
ACCT 2623	Elementary Accounting II	3 hrs*
BUSN 2213	Introduction to Business	3 hrs*
BUSN 3323	Business Law	3 hrs*
BUSN 3503	Business Communication	3 hrs*
ECON 2123	Macroeconomics	3 hrs*
MGMT 3303	Management Principles	3 hrs*
MGMT 3403	Managing People in Org.	3 hrs*
POLS 2223	American Public Admin.	3 hrs*
POLS 3213	State Government	3 hrs*
POLS 3233	Political Philosophy	3 hrs*
POLS 3313	U. S. Congress	3 hrs*
POLS 3333	U. S. Presidency	3 hrs*
POLS 4213	Public Finance Admin.	3 hrs*
POLS 4233	Public Policy	3 hrs*
POLS 4313	Intro to Administrative Law	3 hrs*
POLS 4333	Cases in Public Admin.	3 hrs*

Public Administration Requirement is 51 hours.

ELECTIVES: 18 hrs*

6 hrs* must be Business, Communications, Economics, Geography, History, Humanities, Leadership, Management, Philosophy, Political Science, Psychology or Sociology.

12 hrs free electives

GRADUATION REQUIREMENT:

POLS 4443	Public Administration Capstone	3 hrs*
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No PE Activity Courses will count towards this degree.

Minimum of 120 hours (45 of which must be upper level)
is required for Bachelor of Science in
Business Administration - Public Administration.

A minimum grade of 'C' is required for all courses
pertaining to the major. These courses are indicated with an
asterisk. A minimum cumulative GPA of 2.0 is required.

BACHELOR OF ARTS IN CHRISTIAN MINISTRY

The Bachelor of Arts in Christian Ministry offers two specializations options in the Professional Studies program:

- Ministry and Leadership
- Worship Studies

Students must be 21 years of age before entering the program. The intent is to allow students to complete the degree program in the context of their adult professional and personal lives.

This program combines general education, biblical and practical theology, philosophical studies, and experiential learning in order to prepare the student for opportunities in various Christian Ministry fields. Alongside the core requirements students are free to choose from a variety of ministry specializations directed towards their calling or interest.

The student who completes this program will be able to:

- Interpret, defend, and articulate the foundational teachings of the Christian faith
- Apply sound methods of biblical interpretation in preaching and teaching
- Plan and develop effective programs of ministry in a local church context
- Analyze and evaluate effective models of Christian leadership in a ministry context
- Demonstrate professional skill in addressing the religious, social, and cultural needs of the members of a local church

GENERAL EDUCATION REQUIREMENTS:

Behavioral & Social Sciences (9 hours)

HIST 1323 or 1423	American History	3 hrs
POLS 1523	American Fed Government	3 hrs
PSYC 1123	General Psychology	3 hrs

Christian Studies Core (15 hours)

ENGL 1513	Lit Study English Bible I	3 hrs
ENGL 1613	Lit Study English Bible II	3 hrs
PHIL 1113	Christian Ethics	3 hrs
PHIL 1123	Christian Apologetics	3 hrs
THEO 1213	FWB History and Doctrine	3 hrs

Communication (9 hours)

COMM 1113	Fundamentals of Speech	3 hrs
ENGL 1113	English Composition I	3 hrs*
ENGL 1213	English Composition II	3 hrs*

Humanities (3 hours)

Choose one course from the following: 3 hrs

- DRAM 1113 Introduction to Theatre
- ENGL 2113 or 2213 American Literature
- ENGL 3513 or 3523 World Literature
- HIST 2133 Western Civilization
- HUMN 1113 Humanities
- MUSI 2113 Music Literature and History
- PHIL 2203 Introduction to Philosophy

Liberal Arts (3 hours)

IDIS 1153	Academic Success in Prof. Studies	3 hrs*
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Mathematics & Natural Sciences (9 hours)

MATH ----	Math (MATH 1500 level or above)	3 hrs
Natural Sciences (at least one must have a lab)		6 hrs
	Life Science (NATS 1000 level or above)	
	Physical Science (NATS 1000 level or above)	

General Education Requirement is 48 hours.

General Education Competency (Required):

Computer Science Competency (See further details p. 39.)

BIBLE AND THEOLOGY CORE REQUIREMENTS:

BIBL 2113	Life and Writings of Paul	3 hrs*
BIBL 2313	Life of Christ	3 hrs*
BIBL ----	Bible Electives (3000 level or above)	6 hrs*
BIBL 3013	Biblical Interpretation	3 hrs*
HIST 3103	Church History	3 hrs*
THEO 3313	Systematic Theology I	3 hrs*
THEO 3413	Systematic Theology II	3 hrs*

Bible and Theology Core Requirement is 24 hours.

Choose one Specialization: Ministry and Leadership or Worship Studies

MINISTRY AND LEADERSHIP SPECIALIZATION:

The Christian Ministry - Ministry and Leadership specialization prepares students to lead in a variety of ministry roles with a biblical and theological foundation. In addition to the bible and theology core, students are taught ministry skills in teaching, preaching, discipleship, and evangelism. This program also develops planning, managing, and organizational practices for the variety of ministries within the local church, such as youth and family, worship, and educational ministry.

The student who completes this program will be able to:

- Demonstrate spiritual maturity, character, and sound judgment in leading a local church context.
- Compose and present sermons and lessons that demonstrate appropriate theological content and sound methods of biblical interpretation.
- Demonstrate essential ministry skills through the integration of biblical and theological knowledge in discipleship strategies, evangelism, counseling, and leadership principles.
- Organize and manage effectively the administrative structure of a local church.

MINISTRY AND LEADERSHIP REQUIREMENTS:

CMIN 2003	Foundations of Teaching	3 hrs*
CMIN 2353	Introduction to Christian Ministries	3 hrs*
CMIN 3112	Christian Spiritual Formation	2 hrs*
CMIN 3113	Homiletics	3 hrs*
CMIN 3413	Intro to Youth and Family Ministry	3 hrs*
CMIN 3523	Admin of Christian Education	3 hrs*
CMIN 4442	Ministry Internship (2)	4 hrs*
CMIN 4723	Christian Ministry Counseling	3 hrs*
LEAD 3823	Concepts of Leadership	3 hrs*
MISS 3223	Global Ministry	3 hrs*
PHIL 4213	Advanced Apologetics	3 hrs*
WRSP 4423	Planning/Conducting Public Worship	3 hrs*

Ministry and Leadership Requirement is 36 hours.

FREE ELECTIVES

9 hrs

GRADUATION REQUIREMENT:

CMIN 4523	Ministry Capstone	3 hrs*
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No PE Activity Courses will count towards this degree.

Minimum of 120 hours (45 of which must be upper level) is required for Bachelor of Arts in Christian Ministry - Ministry and Leadership.

A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk. A minimum cumulative GPA of 2.0 is required

WORSHIP STUDIES SPECIALIZATION

The Christian Ministry - Worship Studies specialization prepares worship leaders for a variety of ministries within the total program of the Church. The academic program consists of general education; Christian ministry studies; studies of worship and philosophy, technique, history and core musical components. Experiential learning is woven throughout the specialization with active learning opportunities. This program includes opportunities for the student's spiritual and professional growth and development that will transpire in leading others into a growing relationship with Christ through worship opportunities.

The Student who completes this program will be able to

- Demonstrate Christian Character in personal and ministry relationships
- Communicate a philosophy of worship that is biblical and sensitive to changing styles and valued traditions
- Demonstrate Competence in planning and leading worship services
- Demonstrate Competence in preparing vocalists and instrumentalists for worship leading
- Demonstrate servant leadership while assisting in a broad range of ministry within the church

WORSHIP STUDIES REQUIREMENTS:

Worship Studies

CMIN 2353	Introduction to Christian Ministries	3 hrs*
WRSP 2212	Introduction to Worship Studies	2 hrs*
WRSP 3543	Tools for Creative Worship	3 hrs*
WRSP 3523	History and Philosophy of Worship	3 hrs*

Worship Leadership

LEAD 3823	Concepts of Leadership	3 hrs*
WRSP 3113	Dynamics of Worship Leading	3 hrs*
WRSP 4423	Planning/Conducting Public Worship	3 hrs*
CMIN 4442	Ministry Internship (2)	4 hrs*

Worship & Music

WRSP 1503	Music Skills for Worship Leading	3 hrs*
WSRP 4513	Conducting for Worship Leading	3 hrs*
WRSP 3533	Tools, Techniques, & Lit for Worship	3 hrs*
WRSP 3553	Technology in Worship	3 hrs*

Worship Studies Requirement is 36 hours.

FREE ELECTIVES **9 hrs**

GRADUATION REQUIREMENT:

CMIN 4523	Ministry Capstone	3 hrs*
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No PE Activity Courses will count towards this degree.

Minimum of 120 hours (45 of which must be upper level) is required for Bachelor of Arts in Christian Ministry - Worship Studies.

A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk. A minimum cumulative GPA of 2.0 is required

BACHELOR OF ARTS IN MINISTRY AND BUSINESS

The Bachelor of Arts in Ministry and Business-Professional Studies program is a specialization of the Bachelor of Arts in Ministry and Business. Students must be 21 years of age before entering the program. The intent is to allow students to complete the degree program in the context of their adult professional and personal lives.

Bachelor of Arts in Ministry and Business-Professional Studies Specialization provides general education with business and ministry studies in order to prepare the student with opportunities for bi-vocational ministry. Upon completion of the program, the student will be able to:

- Exhibit proficiency in written and verbal ministry and business communication.
- Recognize issues dealing with ethical or moral situations.
- Incorporate management and administrative skills in dealing with staff and the public.
- Understand the global picture of missions in ministry and business
- Apply core concepts of religion and business.

GENERAL EDUCATION REQUIREMENTS:

Behavioral & Social Sciences (9 hours)

HIST 1323 or 1423	American History	3 hrs
POLS 1523	American Fed Government	3 hrs
PSYC 1123	General Psychology	3 hrs

Christian Studies Core (15 hours)

ENGL 1513	Lit Study English Bible I	3 hrs
ENGL 1613	Lit Study English Bible II	3 hrs
PHIL 1123	Christian Apologetics	3 hrs
THEO 1213	FWB History and Doctrine	3 hrs
Christian Studies Elective (Choose one)		3 hrs
Bible Elective (BIBL courses)		
PHIL 1113	Christian Ethics	
Theology Elective (THEO Courses)		

Communication (9 hours)

COMM 1113	Fundamentals of Speech	3 hrs
ENGL 1113	English Composition I	3 hrs*
ENGL 1213	English Composition II	3 hrs*

Humanities (3 hours)

Choose one course from the following:		3 hrs
DRAM 1113	Introduction to Theatre	
ENGL 2113 or 2213	American Literature	
ENGL 3513 or 3523	World Literature	
HIST 2133	Western Civilization	
HUMN 1113	Humanities	
MUSI 2113	Music Literature and History	
PHIL 2203	Introduction to Philosophy	

Liberal Arts (3 hours)

IDIS 1153	Academic Success in Prof. Studies	3 hrs*
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Mathematics & Natural Sciences (9 hours)

MATH 1543	Business Math for Professionals	3 hrs
Natural Sciences (at least one must have a lab)		6 hrs
Life Science (NATS 1000 level or above)		
Physical Science (NATS 1000 level or above)		

General Education Requirement is 48 hours.

General Education Competency (Required):

Computer Science Competency (See further details p. 39.)

MINISTRY AND BUSINESS CORE REQUIREMENTS:

IDIS 4303	Ministry and Business Capstone	3 hrs*
LEAD 3823	Concepts of Leadership	3 hrs*

Ministry and Business Core Requirement is 6 hours

MINISTRY SPECIALIZATION

The student who completes this portion of the program will be able to:

- Demonstrate spiritual maturity, character, and sound judgment in a local church context
- Compose and present sermons and lessons that demonstrate appropriate theological content and sound methods of biblical interpretation
- Apply sound leadership principles in pastoral ministry in a local church context
- Organize and manage effectively the administrative structure of a local church

MINISTRY REQUIREMENTS:

BIBL 2113	Life and Writings of Paul	3 hrs*
BIBL 2313	Life of Christ	3 hrs*
BIBL 3013	Biblical Interpretation	3 hrs*
CMIN 2353	Introduction to Christian Ministries	3 hrs*
CMIN 3112	Christian Spiritual Formation	2 hrs*
CMIN 3113	Homiletics	3 hrs*
CMIN 3413	Intro to Youth and Family Ministry	3 hrs*
CMIN 4442	Ministry Internship (2)	4 hrs*
MISS 3223	Global Ministry	3 hrs*
THEO 3303	Christian Theology	3 hrs*

Ministry Requirement is 30 hours

BUSINESS SPECIALIZATION

The student who completes this portion of the program will be able to:

- Think, work, and serve in management and marketing
- Utilize people to accomplish desired goals of planning, organizing, staffing, leading, and directing ministry and business
- Determine products or services of interest to customers in the marketplace
- Develop strong customer relations in a Christian environment.

BUSINESS REQUIREMENTS:

ACCT 2523	Elementary Accounting I	3 hrs*
ACCT 2623	Elementary Accounting II	3 hrs*
BUSN 2213	Introduction to Business	3 hrs*
BUSN 3323	Business Law	3 hrs*
BUSN 3333	Principles of Marketing	3 hrs*
BUSN 3503	Business Communication	3 hrs*
MGMT 3003	Goals, Priorities, and Attitudes	3 hrs*
MGMT 3303	Management Principles	3 hrs*
MGMT 3403	Managing People in Organizations	3 hrs*
MGMT 3503	Management Information System	3 hrs*

Business Requirement is 30 hours.

FREE ELECTIVES

9 hrs

No PE Activity Courses will count towards this degree.

Minimum of 123 hours (45 of which must be upper level) is required for the Bachelor of Arts in Ministry and Business.

A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk. A minimum cumulative GPA of 2.0 is required.

BACHELOR OF ARTS IN MULTIDISCIPLINARY STUDIES

The aim of the Multidisciplinary Program has a twofold purpose: first, to provide a broad general education with a biblical and religious studies core, and secondarily, to afford the student an opportunity to define the territory of intellectual inquiry to prepare students for service in the church, entry into the job market, or attendance at graduate school. The general objectives for the degree are as follows:

- Competency in communication of ideas
- Application of knowledge across the various disciplines
- Integration of Christian principles with the student's primary area of competence

This degree program has been designed for the student who needs a non-traditional format and is serious about reaching his or her academic goals. The student should be:

- 21 years of age or older, or
- Married, or
- Employed full-time

Traditional students desiring to take courses in this program should fit the above guidelines or have reached the Junior classification. Exceptions must be approved by the Academic Dean.

Each student admitted into this program is assigned to a faculty advisor. He/she works closely with the faculty advisor to develop an individualized program of study requiring a minimum of 120 credit hours. This program of study includes course work in several subject areas as listed below. Individual courses are to be selected in consultation with the faculty advisor.

GENERAL EDUCATION REQUIREMENTS:

Humanities & Literature 12 hrs
(Literature, Biblical Literature, Philosophy, Music, Art, Drama)
 ENGL 1513 Literary Study of the Bible I 3 hrs
 ENGL 1613 Literary Study of the Bible II 3 hrs
 Select 6 additional hours within the discipline.

Written Communication 6 hrs
 ENGL 1113 English Composition I 3 hrs*
 ENGL 1213 English Composition II 3 hrs*

Mathematics 3 hrs
 MATH ---- Math (MATH 1500 or above) 3 hrs

Natural Science 8 hrs
(Biology, Physics, Chemistry, Geology, Astronomy, Earth Science, Environmental Science)

Social Studies 9 hrs
(Psychology, Political Science, Economics, Sociology, Anthropology, History)
 POLS 1523 American Fed. Government 3 hrs
 HIST ---- American History (HIST 1323 or 1423) 3 hrs
 Select 3 additional hours within the discipline.

Christian Studies 9 hrs
 PHIL 1123 Christian Apologetics 3 hrs
 THEO 1213 FWB History & Doctrine 3 hrs
 Christian Studies Elective (Choose one) 3 hrs
 BIBL ---- Bible Elective
 PHIL 1113 Christian Ethics
 THEO ---- Theology Elective

General Education Requirement is 47 hours

General Education Competencies (Required):

Computer Science Competency (See further details p. 39.)

Primary Area of Study 30 hrs*
 Minimum of 30 credit hours in major field. At least 18 credit hours must be 3000 level or above

Secondary Area of Study 20 hrs*
 Minimum of 20 credit hours in secondary field. At least 9 credit hours must be 3000 level or above.

Free Electives

GRADUATION REQUIREMENT:
 IDIS 4403 Interdisciplinary Capstone 3 hrs*

No PE Activity Courses will count towards this degree.
 At least 15 of the final 30 credit hours counting toward the degree and at least ½ of the hours in the Primary Area of Study must be completed at Randall University.

Minimum of 120 hours (45 of which must be upper level) is required for this Bachelor of Arts in Multidisciplinary Studies.

A minimum grade of "C" is required for all 3000 and 4000 level courses.

MASTER OF ARTS IN MINISTRY

The Master of Arts in Ministry is an advanced degree for ministers and other church workers who have grown in their professions to the point that they require training beyond the baccalaureate level to make a greater ministry impact or increase effectiveness in their careers.

MASTER OF ARTS IN MINISTRY PROGRAM OBJECTIVES

Graduate students will gain...

1. Access to an atmosphere for equipping for ministry while performing ministry and identifying and enhancing ministry specialties
2. An opportunity to develop and articulate a philosophy of ministry that integrates their calling with their personal responsibilities
3. A learning community of committed, experienced instructors who live out their own ministry goals and share those experiences in the coursework.
4. A venue for completing an advanced degree without relocation.
5. Access to a network of lifelong learners who will encourage one another through future ministry challenges.
6. An orientation to relate cross-culturally in a variety of ministry or professional situations for evangelism, discipleship, and being salt and light.

MASTER OF ARTS IN MINISTRY AIM

The Master of Arts in Ministry program is designed to:

1. Prepare students for effective service in local churches (as pastors, associate pastors, Christian education directors, etc.) and leadership positions in businesses, parachurch organizations, mission agencies, and non-government organizations (NGOs).
2. Enhance knowledge and expertise in Bible (study and interpretation), theology (doctrine, philosophy, apologetics), and Christian ministry (homiletics, pastoral care, homiletics, evangelism, discipling, spiritual direction); i.e. anything necessary for Christian service.
3. Include appropriate and adequate reading material, integrational writing assignments, and critical thinking assignments.

Resulting Competencies

Students who successfully complete the program will be able to

Spiritual abilities

1. Understand and maintain a core devotion to God that will equip and sustain the graduate for any calling.
2. Disciple and mentor others in spiritual activities.

Intellectual abilities

3. Conduct academic research and writing which reflects a significant level of understanding, critical thinking, and philosophical reflection.

4. Understand key concepts of the Christian faith, including revelation, inspiration, soteriology, ecclesiology, eschatology, and other critical doctrines.
5. Integrate theology, philosophy, and culture to develop and maintain a Biblical worldview.

Ministry abilities

6. Articulate key concepts of the Christian faith, including revelation, inspiration, soteriology, ecclesiology, eschatology, and other critical doctrines in sermons, lessons, and evangelistic presentations, and daily conversations.
7. Provide effective leadership to congregations, organizations, teams and coalitions in all types of God-glorifying activities, including works of evangelism and benevolence.
8. Utilize available means of communication (electronic, print, visual, aural, etc.) to communicate God's message and will.

ADMISSION REQUIREMENTS

1. Submission of required application forms (see application process below).
2. Documented proof of completion of an earned accredited baccalaureate degree (BA or BS).
3. Grade point average (GPA) of 3.0 or better (on a 4.0 scale), in the BA (or BS) degree, documented by official transcripts.

Exceptions: Any applicant not meeting the above-stated requirements may petition the Graduate Faculty Committee (which serves as the exceptions body in any academic policy matters) for an exception.

GREEK LANGUAGE COMPETENCY

The Master of Arts in Ministry degree requires that a Greek Language Competency be met as a part of the degree plan. Students must demonstrate a working knowledge of Greek sufficient to translate and exegete selected passages from the Greek New Testament.

This requirement may be met through one of the following options:

- Successful completion of 2 semesters of Greek (with a grade of C or higher in the final term) at the college level from Randall University or the equivalent from another accredited college or university. Official transcripts will be required.
- Successful completion of LANG 5103 New Testament Greek Appreciation with a grade of C or higher.

APPLICATION PROCESS

Application is a simple process. Expedient submission of the following forms or documentation to the Admissions Office should result in prompt acceptance to the Master of Arts program.

1. *Application for Admission.* Complete and submit the *Application Form* (online) and with a **\$75 Application Fee.**
2. *Statement of Goals.* Write a Statement of Goals which lists your goals/plans and explains how the degree will help you fulfill them.
3. *Official Transcripts.* Send a *Request for Official Transcripts* to each college or university you have previously attended. (Unofficial transcripts will not be accepted.) Sealed transcripts must be sent by the college/university to:
Admissions
Randall University
3701 S. I-35 Service Road
Moore, OK 73160
4. *References.*
 - Request your pastor to complete a *Validation of Church Relationship Form* and return to you in a signed, sealed envelope. Submit the form with your application.
 - Request an adult who knows you well to complete a *Reference Form* in a signed, sealed envelope. Submit the form with your application.
5. *Biblical Foundations Statement.* Read and sign the *Biblical Foundations Statement*. Submit the form with your application.
6. *Financial Aid.* If needed, apply for Financial Assistance or scholarships by filling out the *Scholarship Application Form* and the *FAFSA*. After the forms are completed, schedule an appointment with the Financial Aid Officer.

COURSE FORMAT

All courses can be completed without leaving your career position. Master of Arts in Ministry courses may only be completed online. A list of the available courses is published prior to the beginning of each semester. Course schedules are organized for two annual semesters (January-June, July-December). Each semester three eight-week sessions. A new cohort begins every semester. The schedule is organized so a cohort may complete the master's degree in two years by completing the core courses and electives.

Independent Study Courses

The Randall University Master of Arts in Ministry Program also offers courses that may be completed independently under the supervision of regular faculty and adjunct faculty who are well-regarded professors in their prospective fields.

GRADUATION REQUIREMENTS

To graduate with a Master of Arts in Ministry degree the student must achieve the following:

1. Complete 36 semester hours acceptable to the University, including one of these options:
 - a. *Thesis option*
 - i. 3 Orientation/Immersion hours
 - ii. 12 required core hours
 - iii. 15 elective hours
 - iv. 6 Thesis research hours
 - b. *Non-thesis option*

- i. 3 Orientation/Immersion hours
 - ii. 12 required core hours
 - iii. 18 elective hours
 - iv. 3 Summative Project hours
2. Grade requirement: Satisfactorily complete every course in the degree with a C or better.
3. Complete a minimum of 50% of the required credit hours (and all of the core courses) at Randall University.
4. Satisfy all financial obligations to the University and be in good standing with the University.
5. Graduation preparation
 - a. Submit an *Intent to Graduate* form by mid-term of the last semester before graduation and pay the nonrefundable Graduation Fee.
 - b. Participate in Commencement Exercises unless excused by the Academic Affairs Committee.

MASTER OF ARTS IN MINISTRY

The following courses are required for the Master of Arts in Ministry degree (Thesis and Non-Thesis options):

PREPARATORY

- IDIS 5113 Christian Ministry Immersion & Integration **3 hours**
- *Students achieving a score of 90% or more in IDIS 5113 will receive an additional 3 hours advanced placement credit in CMIN 5913 Advanced Christian Ministry.*

CORE REQUIRED

12 hours

PHIL 5003 Apologetics
THEO 5213 Hermeneutics
LEAD 5233 Strategic Planning

CORE OPTIONS (choose one)

PHIL 5013 Philosophy of Religion OR
THEO 5013 NT Theology OR
THEO 5123 Historical Theology

ELECTIVES

12-18 hours

SUMMATIVE CAPSTONE PROJECT

3-6 hours

Each student must complete a summative project:
BIBL5973/CMIN 5973 Capstone Project OR
BIBL 5996/CMIN 5996 Thesis

MILITARY CHAPLAINCY

Randall University courses and degrees are recognized by the United States Armed Services for Chaplaincy preparation. Candidates may use Randall University course work to meet the military's educational requirements of a Masters degree in theological or religious studies and at least 72 graduate hours that includes 30 hours of Bible. In addition, each successful candidate must gain an ecclesiastical endorsement from the faith group the student is serving and meet the military requirements for the branch of the U.S. Military enlisted. (For example, see <http://www.goarmy.com/chaplain/candidate-program.html>).

MASTER OF PUBLIC ADMINISTRATION

MPA PROGRAM OUTCOMES

Graduate Students can...

1. Apply Biblical principles to the practice of public administration
2. Lead and manage in public governance and/or the non-profit sector
3. Participate in and contribute to the policy process.
4. Analyze, synthesize, think critically, solve problems and make decisions
5. Articulate and apply a public service perspective.
6. Communicate and interact productively with a diverse and changing workforce and citizenry

ADMISSION REQUIREMENTS

1. Application form (online)
2. Bachelor degree with GPA of 2.5. Official transcript from each college or university attended.
3. Successfully completed Intermediate Algebra or more advanced math course. Documentation from official transcript required.
4. Two letters of recommendation.
5. Statement of Goals explaining one's career objective and why they believe they can succeed in the MPA program.
6. Meet or talk by phone with the Program Director
7. Application Fee or \$75.
8. FAFSA form process completed.

Exceptions: Any applicant not meeting the above-stated requirements may petition for consideration by the Graduate Committee, which serves as the exceptions body in any academic policy matters.

OFFICIAL TRANSCRIPTS

Send a **Request for Official Transcripts** to the college from which you graduated. Official transcripts must be sent directly from the college to Randall University.

Unofficial transcripts will not be accepted. Transcripts must be sent from the college or university directly to:

Admissions
Randall University
3701 S I-35 Service Rd
Moore, OK 73160

COURSE FORMAT

There are currently two main methods of instruction: one-night-a-week, or online. The MPA Program is accelerated including up to three courses in a semester. All MPA students are in a cohort group which they continue with throughout the program. The MPA Program is approximately two years in length, and is designed for working adults.

MPA PROGRAM COMPONENTS

This program grooms students to become mid-level leaders in public administration. It focuses on the Christian World-view along with practical public administration knowledge. The program is designed to connect the student to experienced public administrators and organizations while grooming them with skills in:

- Leadership from a Christian perspective
- Public speaking
- Dealing with the News Media
- Research and writing
- Quantitative analysis

The Christian World-view is incorporated throughout the program with the Ethics Checks, and Christian leaders. Students will gain first-hand practical knowledge as they work with a government agency or a non-profit organization on their Research Project. Students build their research projects as they progress through the program. The project is incorporated in the MPA courses. Students will learn the skills of writing and quantitative analysis when they evaluate the quality of an existing program.

GRADUATION REQUIREMENTS

To graduate with a Master of Public Administration degree a student must complete the following requirements:

- Submit in writing their Research Project to the MPA Program Director.
- Successfully complete 39 MPA semester hours of one MPA emphasis track. Satisfactorily complete every course in the degree with a C or better and earn a cumulative GPA of 3.0 or better. No more than 6 semester hours will be accepted in transfer from an accredited institution. Official transcripts will be evaluated by the MPA Program Director.
- Complete the MPA Major Field Test.

Master of Public Administration Required Courses

The following nine courses are required for the Master of Public Administration Degree:

Required Core Courses	30 Hrs.
MPAM 5113 Introduction to Public Administration	3 hrs
LEAD 5313 Leadership & Organizational Culture	3 hrs
MPAM 5213 Program Evaluation & Research	3 hrs
STAT 5213 Introductory Quantitative Methods	3 hrs
MPAG 5313 Administrative Law	3 hrs
ECON 5213 Principles of Macroeconomic Policy	3 hrs
MPAM 5223 Public Program Management	3 hrs
MPAM 5233 Public Budgeting & Finance	3 hrs
STAT 5313 Quantitative Data Analysis for Public Administration	3 hrs
MPAN 5413 Grant Writing	3 hrs

Each student must take one of the following emphases:

- **Government Management**
- **Nonprofit Management.**

Government Management Emphasis

MPAG 5213	Legislative Process	3 hrs
MPAM 3523	Public Policy Development	3 hrs
MPAM 5613	Presentation of Research	3 hrs

Nonprofit Management Emphasis

MPAN 5213	Establishing a Non-Profit Organization	3 hrs
MPAN 5313	Funding a Non-Profit Agency	3 hrs
MPAM 5613	Presentation of Research	3 hrs

COURSE DESCRIPTIONS

Course Numbers: Numbers of four digits are used to designate courses. The first digit represents the classification: Remedial, 0000; Freshman, 1000; Sophomore, 2000; Junior, 3000; Senior, 4000; and Graduate 5000. The last digit is the number of credit hours the student may earn for the course.

(MA) indicates course is used in Master of Arts in Ministry degree program.

(MPA) indicates course is used in Master of Public Administration degree program.

Select courses are available in an on-line format. Please check the class schedule at www.ru.edu and/or the Graduate Office for details.

ACCOUNTING (ACCT)

ACCT 2003 ACCOUNTING FOR MANAGERS

3 hours

This course is an overview of accounting from the perspective of a non-accounting manager to provide the tools to understand the essentials of how finance functions within an organization. This includes internal controls, the function of accounting, historical accounting data, and financial planning.

ACCT 2523 ELEMENTARY ACCOUNTING I

3 hours

This course presents the basic principles of financial accounting. Emphasis is given to the preparation and use of income statements, balance sheets, and statements of funds flow for corporations. Also included in this course are the analysis and recording of financial transactions involving cash, inventories, fixed assets, bonds, and capital stock as well as closing, adjusting, and reversing entries for revenues and expenses.

ACCT 2623 ELEMENTARY ACCOUNTING II

3 hours

This course is an introduction to managerial accounting. It includes analysis of cost behavior and the use of this knowledge for both short and long term decisions. This course also introduces the student to budgeting and the accumulation of product costs for planning and performance evaluation. Specific subjects covered include cost-volume-profit analysis, capital budgeting, allocations, variances from standard costs, and the measurement of divisional performance. Prerequisite: ACCT 2523.

ACCT 2801 ACCOUNTING WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

ACCT 2802 ACCOUNTING SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

ACCT 2903 SPECIAL TOPIC

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

ACCT 3113 INCOME TAX ACCOUNTING I

3 hours

This course is a study of individual income tax accounting utilizing a forms-based approach to basic and intermediate tax concepts. Emphasis will be given to filing status, exemptions and dependency determination, evaluation of taxable and non-taxable income, adjustments, deductions, and credits, and earned income credit as well as additional income tax concepts. Prerequisite: ACCT 2523 and junior standing or permission of the Program Director.

ACCT 3213 INTERMEDIATE ACCOUNTING I

3 hours

This course is a study of the valuation and other theoretical problems in accounting for cash, temporary investments, receivables, inventories, long-term investments, plant and equipment and intangible assets. Prerequisite ACCT 2523 and ACCT 2623 with a minimum grade of C or better in each.

ACCT 3223 INTERMEDIATE ACCOUNTING II

3 hours

This course is a study of stockholders' equity, dilutive securities, investments, issues related to income determination including revenue recognition, accounting for income taxes, pensions, leases and error analysis, preparation and analysis of financial statements, including price level changes and statement of changes in financial position. Prerequisite: ACCT 3213

ACCT 3801 ACCOUNTING WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

ACCT 3802 ACCOUNTING SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

ACCT 4113 INCOME TAX ACCOUNTING II

3 hours

This course is a continuation of ACCT 3113 (Income Tax Accounting I) which integrates the academic knowledge of individual income tax accounting with practical experience in a real lab environment. Students will implement their knowledge by completing actual tax forms both manually and through tax software provided by the Internal Revenue Service in a TAX Center. Students will practice basic and intermediate tax concepts and get acquainted with advanced level tax law for various forms of business organizations, military, international, and ministry returns. Prerequisite: ACCT 3113 and permission of Program Director.

ACCT 4903 SPECIAL TOPIC

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

APPLIED MUSIC (APMU)**APMU 1000 RECITAL ATTENDANCE**

0 hours

This course requires attendance at department-approved recitals or concerts each semester. All music majors must successfully complete at least six semesters of APMU 1000 Recital Attendance.

APMU 1011 CLASS VOICE

1 hour

This course is a study of fundamentals of voice for those not ready for private voice. This course may be repeated.

APMU 1211 GROUP PIANO I

1 hour

This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire, and creative activities (harmonization, improvisation) will be emphasized.

APMU 1221 GROUP PIANO II

1 hour

This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire, and creative activities (harmonization, improvisation) will be emphasized. Prerequisite: APMU 1211 or permission of the instructor.

APMU 1311 VOICE FOR NON-MAJORS

1 hour

This course of private music instruction is designed for students who are not music concentrates. The student receives one half-hour lesson per week. This course may be repeated.

APMU 1321-2 VOICE FOR MUSIC MAJORS

1-2 hour(s)

This course consists of private voice instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

APMU 1412 GROUP GUITAR I

2 hours

This course introduces students to basic guitar chords and basic strumming patterns with attention given to beginning guitar literature.

APMU 1422 GROUP GUITAR II

2 hours

This course is a continuation of APMU 1412. Students should know how to play comfortably in the Keys of D, G and A major. Experiences in reading traditional notation and tab notation continue with more time given to transposition and new strumming patterns. Prerequisite: APMU 1412 or permission of the instructor.

APMU 1511 PIANO FOR NON-MAJORS

1 hour

This course of private piano instruction is designed for students who are not music concentrates. The student receives one half-hour lesson per week. This course may be repeated.

APMU 1521-2 PIANO FOR MUSIC MAJORS

1-2 hour(s)

This course consists of private piano instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

APMU 1711-2 INSTRUMENTS

1-2 hour(s)

This course consists of private instruction designed for music students or to improve the skills of non-music majors. This course may include private instruction on a variety of instruments. This course may be repeated.

APMU 1912 MIDI I

2 hours

This course is a basic study in electronic music utilizing the Randall University electronic music laboratory. This course may be repeated.

APMU 2211 GROUP PIANO III

1 hour

This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire, and creative activities (harmonization, improvisation) will be emphasized. Prerequisite: APMU 1221 or permission of the instructor.

APMU 2221 GROUP PIANO IV

1 hour

This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire, and creative activities (harmonization, improvisation) will be emphasized. Special emphasis is placed on sight-reading, accompanying, and instrumental and vocal-choral score reading. Prerequisite: APMU 2211 or permission of the instructor.

APMU 2321-2 VOICE FOR MUSIC MAJORS

1-2 hour(s)

This course consists of private voice instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

APMU 2521-2 PIANO FOR MUSIC MAJORS

1-2 hour(s)

This course consists of private piano instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

APMU 2711-2 INSTRUMENTS

1-2 hour(s)

This course consists of private instruction designed for music students or to improve the skills of non-music majors. This course may include private instruction on a variety of instruments. This course may be repeated.

APMU 2801 APPLIED MUSIC WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

APMU 2802 APPLIED MUSIC SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

APMU 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours

APMU 3000 JUNIOR RECITAL

0 hours

This course involves preparation and performance of a public recital under the direction of the music faculty. Prerequisite: Junior standing and permission of the instructor.

APMU 3321-2 VOICE FOR MUSIC MAJORS

1-2 hour(s)

This course consists of private voice instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

APMU 3501 ACCOMPANYING

1 hour

This course consists of two hours per week of assigned and supervised accompanying of choral ensembles and/or teaching studios. Prerequisite: APMU 2522 or permission of instructor.

APMU 3521-2 PIANO FOR MUSIC MAJORS

1-2 hour(s)

This course consists of private piano instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

APMU 3711-2 INSTRUMENTS

1-2 hour(s)

This course consists of private instruction designed for music students or to improve the skills of non-music majors. This course may include private instruction on a variety of instruments. This course may be repeated.

APMU 3801 APPLIED MUSIC WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

APMU 3802 APPLIED MUSIC SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

APMU 4111 SENIOR RECITAL

1 hour

This course involves preparation and performance of a public recital by students in the bachelor degree program. Prerequisite: APMU 3000 and permission of the instructor.

APMU 4321-2 VOICE FOR MUSIC MAJORS

1-2 hour(s)

This course consists of private voice instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

APMU 4332 VOCAL PEDAGOGY

2 hours

This course is a basic study of vocal instruction techniques including anatomy of the vocal tract, voice building and hygiene, physiological process, and acoustical properties. Prerequisite: Six (6) credit hours of vocal instruction and the permission of the instructor.

APMU 4521-2 PIANO FOR MUSIC MAJORS

1-2 hour(s)

This course consists of private piano instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

APMU 4711-2 INSTRUMENTS

1-2 hour(s)

This course consists of private instruction designed for music students or to improve the skills of non-music majors. This course may include private instruction on a variety of instruments. This course may be repeated.

APMU 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours

BIBLE (BIBL)

The prerequisites for all upper level Bible courses are ENGL 1513 and ENGL 1613.

BIBL 2113 LIFE AND WRITINGS OF PAUL

3 hours

This course includes a survey of the basic events in the life of the Apostle Paul and an introduction to his writings. Special attention is given to the important position occupied by Paul in the life, literature, and worship of the early church.

BIBL 2313 LIFE OF CHRIST

3 hours

This course is a study of the basic events of the life and ministry of Christ based upon the four Gospels. Special attention is given to His teachings and the history of the interpretation of the Gospels.

BIBL 2413 SURVEY OF THE PROPHETS

3 hours

This course is a study of the prophetic literature of the Old Testament. Attention is given to the beginnings of the prophetic movement, the place which it occupied in the history of Israel, and the major writings it produced.

BIBL 2801 BIBLICAL STUDIES WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

BIBL 2802 BIBLICAL STUDIES SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

BIBL 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

BIBL 3003 BIBLE AND SCIENCE

3 hours

This course includes a careful examination of the basic scientific principles in each discipline of the biological and physical sciences and their correlation with the Scriptures. Biblical inerrancy is emphasized in this study of the actual facts of scientific observations and their complete agreement with the Bible. Prerequisite: ENGL 1513 and ENGL 1613

BIBL 3013 BIBLICAL INTERPRETATION

3 hours

This course is a study of the process that led to the creation of the English Bible and its authority. It includes a survey of the principles and practice of independent Bible study, including an emphasis on the grammatical, historical approach to Biblical interpretation. The student will study methods of application leading to the development of theme, proposition, and, finally, the lesson itself. Prerequisite: ENGL 1513 and ENGL 1613

BIBL 3113 OLD TESTAMENT INTRODUCTION TO CRITICAL ISSUES

3 hours

This course is an introduction to the study of the Old Testament with special reference to the history of its interpretation and an examination of the critical problems (date, author, etc.) which relate to it. Attention is also given to the relationship between the literature of the Old Testament and that of the other cultures of that period. Prerequisite: ENGL 1513 and ENGL 1613

BIBL 3213 NEW TESTAMENT INTRODUCTION TO CRITICAL ISSUES

3 hours

This course is an introduction to the study of the New Testament with emphasis upon the history of its interpretation and consideration of current debate concerning date, authorship, text, etc. Attention is also given to the theological development presented in the books of the New Testament. Prerequisite: ENGL 1513 and ENGL 1613

BIBL 3313 PENTATEUCH

3 hours

This course is a critical study of the text of the first five books of the Old Testament with an analysis of its historical setting and theological significance. Prerequisite: ENGL 1513 and ENGL 1613

BIBL 3413 ROMANS

3 hours

This course is a careful analysis of the historical background, content, and interpretation of the book of Romans. Prerequisite: ENGL 1513 and ENGL 1613

BIBL 3423 CORINTHIAN CORRESPONDENCE

3 hours

This course is an analytical study of the two letters with emphasis upon Paul's counsel to a particular congregation suffering through chaotic problems. Prerequisite: ENGL 1513 and ENGL 1613

BIBL 3443 BOOK OF ACTS

3 hours

This course is an analysis of the background, authorship, exegesis, and interpretation of the Book of Acts. Attention is given to how this book may be used in preaching and teaching. Prerequisite: ENGL 1513 and ENGL 1613

BIBL 3613 ISAIAH

3 hours

This course is a careful exegesis of the text of Isaiah together with an examination of its historical setting and theological significance. Prerequisite: ENGL 1513 and ENGL 1613

BIBL 3801 BIBLICAL STUDIES WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: ENGL 1513 and ENGL 1613

BIBL 3802 BIBLICAL STUDIES SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required. Prerequisite: ENGL 1513 and ENGL 1613

- BIBL 4113 DANIEL** 3 hours
This study examines the life of Daniel and the major theological themes of the book that bears his name. Particular attention is given to analyzing prophetic passages. Prerequisite: ENGL 1513 and ENGL 1613
- BIBL 4313 GOSPEL OF JOHN** 3 hours
This course offers a careful analysis of the historical background, content, and interpretation of the Gospel of John. Prerequisite: ENGL 1513 and ENGL 1613
- BIBL 4413 POETIC AND WISDOM LITERATURE** 3 hours
This course is a literary study of Job, Psalms, Proverbs, Ecclesiastes, Song of Solomon, and Lamentations. It focuses on the background, content, interpretation, and application of these books. Prerequisite: ENGL 1513 and ENGL 1613
- BIBL 4513 HEBREWS AND GENERAL EPISTLES** 3 hours
This course examines the background, writers, and content of Hebrews and the General Epistles. Prerequisite: ENGL 1513 and ENGL 1613
- BIBL 4613 REVELATION** 3 hours
This course is an analytical study of the book of Revelation and a consideration of the different viewpoints of eschatology. Prerequisite: ENGL 1513 and ENGL 1613
- BIBL 4903 SPECIAL TOPICS** 3 hours
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: ENGL 1513 and ENGL 1613
- BIBL 5233 JESUS AND THE GOSPEL TRADITION** 3 hours
This course will examine the early Christian traditions about Jesus as reflected in the four Gospels. Key events in the life and ministry of Jesus will be viewed in terms of primary exegesis. Consideration will be given to recent developments in Jesus studies related to apocryphal and Gnostic gospel writings. **(MA)**
- BIBL 5253 ROMANS AND GALATIANS** 3 hours
This course will examine the historical background, teachings, and interpretation of Paul's letters to the Romans and Galatians. **(MA)**
- BIBL 5313 PENTATEUCH** 3 hours
This course is a critical study of the text of the first five books of the Old Testament with an analysis of its historical setting and theological significance. **(MA)**
- BIBL 5503 OLD TESTAMENT POETICAL BOOKS** 3 hours
The emphasis of this course is an introduction to Hebrew poetry. Psalms, Song of Songs, Lamentations, and selected poetry throughout the Old Testament will be studied. The central message of three major poetic books will be highlighted, as well as, their contribution to Old Testament theology. Form and function will be examined, seeking to expose meaning and significance for life and ministry. **(MA)**
- BIBL 5533 OLD TESTAMENT WISDOM LITERATURE** 3 hours
Hebrew wisdom literature emphasizes the study of Proverbs, Job, and Ecclesiastes, focusing upon the central message of each book, other selected wisdom texts in the Old Testament, and highlighting their contribution to Old Testament theology. Form and function will be examined, seeking to expose meaning and significance for life. **(MA)**
- BIBL 5603 MAJOR THEMES FROM THE PROPHETS** 3 hours
This course is designed to study recurring thematic patterns found within the Old Testament prophets. Some emphasis will be given to the historical period in which each of the prophets ministered. Additional emphasis will be given to setting the themes of the prophets in relation to the Torah and the on-going revelation of God. **(MA)**
- BIBL 5801 WORKSHOP** 1 hour
This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with change of subject matter for a maximum of four (4) hours. Prerequisite: Approval of the Advisor **(MA)**
- BIBL 5802 SEMINAR** 2 hours
This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six (6) hours. Prerequisite: Approval of the Advisor **(MA)**

BIBL 5903 SPECIAL TOPICS

3 hours

This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine (9) credit hours. Prerequisite: Approval of the Advisor **(MA)**

BIBL 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor **(MA)**

BIBL 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor **(MA)**

BIBL 5953 STUDY ABROAD

3 hours

This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor **(MA)**

BIBL 5963 PRACTICUM

3 hours

This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor **(MA)**

BIBL 5973 MASTERS PROJECT

3 hours

This course is designed to provide students with the opportunity to pursue guided research in an area under faculty supervision. The course will be structured to utilize the appropriate methodology for the project, the communication of the findings, and the summary of the conclusions. Prerequisite: Approval of the Advisor **(MA)**

BIBL 5996 MASTERS THESIS

6 hours

This course is designed for students studying for a masters degree to demonstrate competency through the completion of a thesis. The student must complete independent research and write a thesis under faculty supervision. Prerequisite: Approval of the Advisor **(MA)**

BUSINESS (BUSN)**BUSN 1623 PERSONAL FINANCE**

3 hours

This course is a survey of the field of consumption with attention to the needs and problems of the consumer and to better personal financial management practices.

BUSN 2213 INTRODUCTION TO BUSINESS

3 hours

This course provides a broad understanding of the business world and how it functions. It outlines the philosophy, objectives, and responsibilities of business in its relationship to its environment. The many aspects of business, such as management, organization, production, labor, accounting, data processing, marketing, finance, and ethics are covered.

BUSN 2313 SPORTS LAW

3 hours

This course is a study of the general principles of law as they apply to sports and the business world. This course includes the study of the laws of contracts, torts, and employment. It highlights the legal responsibilities of recreation and sports professionals. Prerequisite: BUSN 2213 or permission of Program Director.

BUSN 2801 BUSINESS WORKSHOP

1 hour

This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours.

BUSN 2802 BUSINESS SEMINAR

2 hours

This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours.

BUSN 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

BUSN 3003 BUSINESS ETHICS

3 hours

This course examines the ethical problems faced in business practice. The study focuses on relationships with employers, employees, customers, stockholders, suppliers, and society. Prerequisite: BUSN 2213 or permission of instructor.

BUSN 3103 BUSINESS FINANCE

3 hours

This course is an introduction to the basic principles and concepts of financial management. It includes time value of money concepts, working capital management, ratio analysis and forecasting, financial planning, security valuation, capital budgeting, and alternative financing sources. Prerequisite: ACCT 2523 or permission of instructor.

BUSN 3303 SPORTS MARKETING

3 hours

This course is designed for students with an interest in sports and business. It highlights the intellectual, spiritual, social, and moral responsibilities of a franchise owner, manager, or player. Instructional areas will include an orientation to the sports industry, economics, event execution, career opportunities, financial risk and decision making, event marketing, advertising and promotion, and legal aspects/contracts from a Christian perspective. Prerequisite: BUSN 2213 or permission of instructor.

BUSN 3313 INTERCULTURAL COMMUNICATION IN THE GLOBAL WORKPLACE

3 hours

This course examines methods necessary to effectively communicate in multinational companies and enterprises and to run successful businesses with international partners. Topics for discussion include reasons for intercultural differences, group dynamics, culture and its impact on style of management and decision-making (cognitive styles), types of management models, intercultural communication in business and "globalization," cross-cultural aspects of business etiquette, and intercultural communication in business and management. Prerequisite: BUSN 2213 or permission of the instructor. Crosslisted as COMM 3313.

BUSN 3323 BUSINESS LAW

3 hours

This course is a study of the general principles of law as they apply to the business world. This course includes the law of contracts, agencies, torts, bailments, and employer-employee relationships. Prerequisite: POLS 1523 and BUSN 2213 or permission of instructor.

BUSN 3333 PRINCIPLES OF MARKETING

3 hours

This course is a survey of the marketing functions and role of marketing in the organization. Emphasis will be given to the factors that affect consumer behavior, the development and evaluation of an organization's marketing strategies, and the fundamental marketing variables. Prerequisite: BUSN 2213 or permission of Program Director.

BUSN 3343 PROFESSIONAL SELLING

3 hours

This course is an application of sales principles in which students work through steps of the sales process by developing a sales plan and executing a professional sales role-play. These steps will be addressed within the context of an ethically-based relationship selling approach.

BUSN 3503 BUSINESS COMMUNICATION

3 hours

This course is a study of business communication theory and techniques with emphasis on functional application of interpersonal skills, computer assisted presentations, oral presentations, letters, and reports. Prerequisite: COMM 1113 and BUSN 2213 or permission of Program Director.

BUSN 3801 BUSINESS WORKSHOP

1 hour

This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours.

BUSN 3802 BUSINESS SEMINAR

2 hours

This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours.

BUSN 4001 DIRECTED READINGS IN BUSINESS

1 hour

This course is a contracted independent reading program under faculty direction for the purpose of completing the student's undergraduate preparation for business plus topics of current interest in the field. The study will include major reading assignments and written reports. The course may be repeated with a change of subject matter. Offered by arrangement.

BUSN 4113 SPORTS FUNDRAISING & SPONSORSHIPS

3 hours

The course focuses on the role of sponsorship and fundraising in sports. Students are exposed to sport-specific fundraising challenges and goals for events, facilities, and organizations in the sports industry. This course stresses practical applications in unique situations faced by sports management practitioners.

BUSN 4203 INDUSTRIAL/ORGANIZATIONAL PSYCHOLOGY

3 hours

This course provides a study of the individual and groups in complex organizations, including organizational structure, organizational changes, and the organization in society. The course is concerned with motivation, worker satisfaction, and communication in organizations, personnel relations, and other related factors. Prerequisite: PSYC 1123 and junior/senior standing. Crosslisted as PSYC 4203.

BUSN 4303 SPORTS MANAGEMENT

3 hours

This course is designed to provide insight into key decisions made by managers on the business or mission side of sports with emphasis from a Christian perspective. Text and case studies from actual situations in the field help students analyze management strategies in regard to leagues, clubs, players/athletes and agents, college sports, advertising, sponsorships and endorsements, fan loyalty and branding, news media, stadium capital projects, and financial valuation and profitability. Prerequisite: BUSN 3303 or BUSN 3333 or MGMT 3303 or permission of the instructor. Crosslisted as MGMT 4303.

BUSN 4511 CAREER DEVELOPMENT WORKSHOP

1 hour

This course is a series of workshops emphasizing career development. One workshop per semester is required. Topics include career planning, resume development, interviewing, current issues, and discussion of the program's courses to actual business experience. (Each of the four workshops is divided into discussion topics that are related to but distinguishable from all the other workshops. Each workshop is self-standing and students may begin the program with any one of the sequence.)

BUSN 4513 COOPERATIVE WORK EXPERIENCE

3 hours

This course uses supervised and evaluated work experience to supplement academic training with on-the-job training relevant to the student's career goals. In the parallel plan, up to three hours of credit may be earned with part-time work during the semester or with full-time employment during the summer. In the alternating plan, up to six hours of credit may be earned with full-time employment during a semester. This course may be repeated. Permission of the instructor is required.

BUSN 4521 CAREER DEVELOPMENT WORKSHOP

1 hour

This course is a series of workshops emphasizing career development. One workshop per semester is required. Topics include career planning, resume development, interviewing, current issues, and discussion of the program's courses to actual business experience. (Each of the four workshops is divided into discussion topics that are related to but distinguishable from all the other workshops. Each workshop is self-standing and students may begin the program with any one of the sequence.)

BUSN 4531 CAREER DEVELOPMENT WORKSHOP

1 hour

This course is a series of workshops emphasizing career development. One workshop per semester is required. Topics include career planning, resume development, interviewing, current issues, and discussion of the program's courses to actual business experience. (Each of the four workshops is divided into discussion topics that are related to but distinguishable from all the other workshops. Each workshop is self-standing and students may begin the program with any one of the sequence.)

BUSN 4543 STRATEGIC BUSINESS CAPSTONE

3 hours

This course serves as the capstone for the business core curriculum and its purpose is to provide a practical forum for students to integrate and apply the knowledge and skills that they have gained from all previous business courses. Students will learn to think strategically as they develop comprehensive solutions to current business problems. A graded college level assessment may be included in this course at the discretion of the Business Program Director. It is required to be taken in the final semester of study. Prerequisite: Senior standing, Permission of the Program Director, BUSN 3503, BUSN 3103, BUSN 3323, BUSN 3333, and MGMT 3303.

BUSN 4541 CAREER DEVELOPMENT WORKSHOP

1 hour

This course is a series of workshops emphasizing career development. One workshop per semester is required. Topics include career planning, resume development, interviewing, current issues, and discussion of the program's courses to actual business experience. (Each of the four workshops is divided into discussion topics that are related to but distinguishable from all the other workshops. Each workshop is self-standing and students may begin the program with any one of the sequence.)

BUSN 4643 BUSINESS EDUCATION CAPSTONE

3 hours

This course is a capstone course which integrates business communication practice with additional foundational business course curricula. The capstone project will be designed to require the student to demonstrate critical thinking and problem solving on a local and global perspective using interpersonal skills, computer-assisted materials, oral presentations, and portfolio documents. Prerequisite: Senior standing, BUSN 3003, BUSN 3103, BUSN 3323, BUSN 3333 and MGMT 3303.

BUSN 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

CHRISTIAN MINISTRIES (CMIN)**CMIN 1011, 1021, 2011, 2021 DISCIPLER'S FORMATION SERIES**

4 hours

This series of courses is designed to assist students in character and spiritual development through instruction and guidance by designated spiritual coaches. The series includes focus on spiritual disciplines, spiritual gifts, character, lifestyle, discernment, and other topics.

CMIN 1212 DISCIPLER'S FORMATION

2 hours

This course is a requirement for all students seeking a BA in any ministry discipline (i.e. Pastoral Ministry, Theology, Youth and Family Ministry, Intercultural Studies). Through instruction and guidance by designated spiritual coaches, students are assisted in character and spiritual development. The course includes focus on spiritual disciplines, spiritual gifts, character, lifestyle, discernment, and other topics related to the formation of the Christian minister.

CMIN 2001 WORSHIP LEADERSHIP

1 hour

This course is designed to involve students in the planning and implementation of worship services in the campus schedule. Students will be assigned individual responsibilities and work in a collaborative environment. Permission of the instructor is required. Crosslisted as WRSP 2001

CMIN 2003 FOUNDATIONS OF TEACHING

3 hours

This course is a study of principles of the teaching-learning process so students will gain skills necessary for transformational communication of the Bible. Methods of teaching and lesson preparation will be studied, followed by practical application experiences.

CMIN 2353 INTRODUCTION TO CHRISTIAN MINISTRY

3 hours

This course is a broad overview of various aspects of Christian ministry. It includes an introduction to missions, pastoral and youth ministries, worship leadership, and educational ministry. The biblical basis, principles, and practices of each area of ministry are examined. The course is designed for students pursuing either vocational or lay ministry.

CMIN 2801 CHRISTIAN MINISTRY WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

CMIN 2802 CHRISTIAN MINISTRY SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

CMIN 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

CMIN 3041 PRACTICAL MINISTRY EXPERIENCE

1 hour

This series of practical ministry experience courses involves supervised ministry in a local church or another approved ministry setting. Students will engage in various types of Christian service ministries determined by the faculty instructor and field supervisor to be valuable for the student's preparation for ministry (i.e. degree specialization). Prerequisite: Junior standing.

CMIN 3051 PRACTICAL MINISTRY EXPERIENCE

1 hour

This series of practical ministry experience courses involves supervised ministry in a local church or another approved ministry setting. Students will engage in various types of Christian service ministries determined by the faculty instructor and field supervisor to be valuable for the student's preparation for ministry (i.e. degree specialization). Prerequisite: Junior standing.

CMIN 3112 CHRISTIAN SPIRITUAL FORMATION

2 hours

This course is a study about Christian spiritual formation, which is the process of being shaped by the Holy Spirit into the likeness of Christ. Studies help students identify how God transforms Christ-followers and what their individual collective responsibilities are in that process. Although much of the course is informative, the ultimate goal is that it will be transformative as students apply what they learn in their own spiritual journey and use what they learn in discipling others.

CMIN 3113 HOMILETICS

3 hours

This course is an in-depth study of the science and art governing the preparation and delivery of sermons. The student is taught the classification of knowledge and the art of applying it through speech communication. Various types of sermons, such as topical, textual, and expository, are prepared and preached. Emphasis is placed upon effective message transmitting and receiving activities.

CMIN 3223 TEACHING IN THE CHURCH

3 hours

This course is a study of principles and practices involved in the teaching-learning process of spiritual formation primarily taking place in the postmodern church. Students will be challenged with information and skill development opportunities necessary for effective service in church-based educational ministry.

CMIN 3413 INTRODUCTION TO YOUTH AND FAMILY MINISTRY

3 hours

This course explores the Biblical, theological and sociological view of youth and family ministry. It will investigate the various models and principles of youth and family ministry and look at the role of parents, youth workers and mentors. It will examine practical techniques for designing and implementing church programs to enrich family life and encourage church-home cooperation. It will include the study of strategies for implementing a multigenerational approach in local church ministry.

CMIN 3523 ADMINISTRATION OF CHRISTIAN EDUCATION

3 hours

This course is designed to assist ministers and lay-leaders in the design, organization, and administration of educational ministries in the local church. Topics include planning, needs assessment, program design and development, recruitment, resource (human and material) management, training, and curriculum evaluation and selection. The general principles and practices covered in the course will also be applicable to parachurch educational ministries.

CMIN 3533 WOMEN AND MINISTRY

3 hours

This course is an examination and analysis of the history, theology, and contemporary issues related to women and Christian ministry. Special attention will be devoted to the nature and dynamics of Christ-centered service as related to women in leadership/ministry roles.

CMIN 3553 SPECIAL PROGRAMS IN CHRISTIAN EDUCATION

3 hours

This course provides an overview of various special programs offered through the Christian education department of the local church. These programs include camps, retreats, VBS, mission trips, and other special events. The study includes planning, budgeting, coordinating, implementing, and evaluating these activities.

CMIN 3603 FOUNDATIONS OF YOUTH MINISTRY

3 hours

This course is an exploration of Biblical, educational, and philosophical foundations for youth ministry. Current youth culture and developmental needs of adolescents will be examined in light of these foundations. Students will be required to develop a personal theory of ministering to youth through Biblical education, personal evangelism, and relational discipleship.

CMIN 3613 CONTEMPORARY ISSUES AND METHODS OF YOUTH MINISTRY

3 hours

This course emphasizes current trends and issues of major concern in youth ministry. The course includes studies in the methods for effective ministry in contemporary settings.

CMIN 3623 ADMINISTRATION OF YOUTH MINISTRIES

3 hours

This course focuses on some of the "nuts-and-bolts" aspects of everyday youth ministry in the church setting. Topics examined range from organizing and administering a youth program to counseling teenagers, the dynamics of team ministry and working with volunteers. Finances and budgeting, church staff relationships, and promotional skills are also examined. Prerequisite: CMIN 3603.

CMIN 3801 CHRISTIAN MINISTRY WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

CMIN 3802 CHRISTIAN MINISTRY SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

CMIN 3812 CHRISTIAN MINISTRY INTERNSHIP

2 hours

This course provides opportunity for practical application of ministry concepts. In addition to a faculty advisor, students will receive instruction, guidance, and constructive evaluation from a field mentor in a ministry setting. The course may be repeated for a maximum of four credit hours.

CMIN 4001 YOUTH MINISTRY READING

1 hour

This course is a contracted reading program under faculty direction for the purpose of completing the student's undergraduate preparation for Youth Ministry work. Study will include major reading assignments, critical summary reports, and group discussions.

CMIN 4101 EDUCATIONAL MINISTRY READING

1 hour

This is a directed independent reading course designed to acquaint the student with contemporary issues in educational ministry. Related written work is required. The course may be repeated once, with a change in topic. Prerequisite: Junior standing or permission of the instructor.

CMIN 4103 MINISTERING CROSS-CULTURALLY

3 hours

This course is a study of principles, practices, and problems related to ministry within the context of cultural diversity. Topics of study include cross-cultural communication, conflict management, witnessing, teaching, preaching, building and maintaining relationships, and counseling. Crosslisted as MISS 4103.

CMIN 4113 CHILDREN'S EDUCATION IN THE CHURCH

3 hours

This course is a study of objectives, methods, practices, activities, materials, and equipment used to meet the developing needs of preschool and elementary children as they relate to the total ministry of the church.

CMIN 4123 THE ADULT LEARNER IN CHRISTIAN EDUCATION

3 hours

This course is an overview of learning in adulthood. The focus will be on a reflective study of adult learning in theory and research as applied to adult education in the church. The characteristics of adult life, objectives, materials, activities, and adult ministry will be emphasized.

CMIN 4212 MINISTRY STRATEGY

2 hours

This course introduces students to the art of strategizing and provides opportunities for them to practice developing appropriate strategies for different types of ministry objectives. Content is general in nature, and each student will be challenged to make application relative to his or her ministry objectives. Crosslisted as MISS 4212.

CMIN 4213 ADVANCED BIBLICAL PREACHING

3 hours

This is an advanced course designed to prepare the student for an effective preaching ministry in a local church. Attention is given to the preparation and delivery of various types of Biblical sermons and to the further development of proper speech technique. Attention is also given to planned programs of Biblical preaching. Prerequisite: CMIN 3113.

CMIN 4333 CHURCH PLANTING AND GROWTH

3 hours

This course is a study of basic principles and methods of church planting and growth. The study integrates relevant insights from history and sociology with foundational Biblical materials related to development of churches and church-planting movements. Application for ministries within one's own cultural context and cross-cultural contexts are included in the study. Crosslisted as MISS 4333.

CMIN 4412 EXPOSITORY PREACHING

2 hours

This course involves the development and delivery of expository sermons. It is designed to prepare a minister to preach both individual sermons and sermon series which utilize expository methods. Prerequisite: Senior standing or permission of the instructor. Prerequisite: CMIN 3113

CMIN 4442 MINISTRY INTERNSHIP

2 hours

This course is designed to provide the ministerial student with practical experience and on-the-job training through involvement in the work and ministry of a local church on a regular basis. Classroom time is devoted to discussion and analysis of the student's church involvement. The course may be repeated. Prerequisite: Junior standing or permission of the instructor.

CMIN 4523 MINISTRY CAPSTONE

3 hours

This is a contract course in which the student does a ministry project/paper that integrates all degree coursework, practical experiences, and personal preparedness for the transition from college into the next necessary stage for engagement in his or her specific ministry track choice. The student will fulfill this requirement during his or her final semester in the program. The student's work will be evaluated by the instructor assigned to work with him or her, the program director, Christian ministry department chair, and the Academic Dean. An oral presentation before the preceding team of educators will be part of this evaluation. Prerequisite: Senior standing and approval of the department chair.

CMIN 4723 CHRISTIAN MINISTRY COUNSELING

3 hours

This course is designed for those in leadership positions. The course is practical and applicable to the counseling problems common to pastors and church leaders.

CMIN 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

CMIN 5103 MINISTERING CROSS-CULTURALLY

3 hours

This course is a study of the principles and procedures of communication with an emphasis on cross-cultural ministry related to the Christian faith. A focus on the cultural diversity of today's world will assist the student in understanding both the complexity and necessity of successful communication. Crosslisted: MISS 5103 **(MA)**

CMIN 5123 CHURCH STRUCTURE AND MINISTRY

3 hours

This is a study of the officers of the church—both staff and lay personnel. Specific duties of church officers and staff will be closely examined. The concept of team ministries will be studied along with a view of the role of individual responsibilities within the team. The role of the pastor will be examined in relationship to other members of the staff as well as to lay workers in the church. The place of church doctrine within church administration and ministry will also be emphasized. **(MA)**

CMIN 5213 SPIRITUAL FORMATION

3 hours

This course focuses on the development of the spiritual life in ministry. Attention is given to the spiritual disciplines, the prayer life, and the biblical nature of calling, ministry and character. **(MA)**

CMIN 5223 DISCIPLESHIP MINISTRIES

3 hours

This course will examine the biblical, general and specific steps to enable a person first to be a disciple. The student will discover systems, biblical principles and methods that create a disciple making context. The systems will cover both the macro-level and the micro-level. Once this has been discovered and discussed the student will select a disciple making system and create a micro-level disciple making plan for a local church. **(MA)**

CMIN 5333 CHURCH PLANTING AND GROWTH

3 hours

This course is an introduction to the basic principles and methods of church planting and growth. The student gains an understanding of different philosophies of church planting and growth as well as an acquaintance with contemporary methods and strategies. **(MA)**

CMIN 5413 MENTORING IN MINISTRY

3 hours

This course acquaints students with the theory and practice of mentoring. Emphasis is given to developing personal mentoring skills, as well as the creation and administration of ministry-based mentoring programs, including discipleship training. **(MA)**

CMIN 5801 WORKSHOP

1 hour

This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor **(MA)**

CMIN 5802 SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor **(MA)**

CMIN 5903 SPECIAL TOPICS

3 hours

This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor **(MA)**

CMIN 5913 Advanced Christian Ministry

3 hours

This course examines Christian ministry in an integrated Biblical, theological, and ecclesiological model. It combines Biblical studies, theological principles, and ecclesiological methodology to provide an understanding of the interdependent relationships between the three fields. It also emphasizes their critical mutual significance to accomplishing effective ministry in personal, peer, and public arenas. The course is designed for students pursuing either vocational or lay ministry. **(MA)**

CMIN 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor **(MA)**

CMIN 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor **(MA)**

CMIN 5953 STUDY ABROAD

3 hours

This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor **(MA)**

CMIN 5963 PRACTICUM

3 hours

This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor **(MA)**

CMIN 5973 MASTERS PROJECT

3 hours

This course is designed to provide students with the opportunity to pursue guided research in an area under faculty supervision. The course will be structured to utilize the appropriate methodology for the project, the communication of the findings, and the summary of the conclusions. Prerequisite: Approval of the Advisor **(MA)**

CMIN 5996 MASTERS THESIS

6 hours

This course is designed for students studying for a masters degree to demonstrate competency through the completion of a thesis. The student must complete independent research and write a thesis under faculty supervision. Prerequisite: Approval of the Advisor **(MA)**

COMMUNICATION (COMM)**COMM 1111 MULTIMEDIA EDITING I**

1 hour

This course is a study of the techniques needed for creating and producing digital photographs, as well as, how to use photographs as a form of visual communication. It will provide a basic understanding of how to use a digital camera when documenting events and basic understanding of software editing. This course may be repeated for a maximum of four credit hours.

COMM 1112 YEARBOOK EDITING I

2 hours

This course will begin the planning and layout of a working timetable to successfully complete the contents of a yearbook. Main focus will be on constructing layouts, writing headlines, blurbs, and thematic pieces for the yearbook. Students will develop the following skills: journalistic interviewing, interpersonal cooperation, professional communications, and desktop publishing. The course may be repeated for a maximum of eight credit hours.

COMM 1113 FUNDAMENTALS OF SPEECH

3 hours

This course is a study of communication theory and practice of basic speech skills through public speaking. (This course is a prerequisite for advanced courses in speech.)

COMM 2113 VOICE AND DICTION

3 hours

This course is a general study of the structure of the vocal mechanism; principles of vocal quality, articulation, and pronunciation.

COMM 2213 INTERPERSONAL COMMUNICATION

3 hours

This course introduces the student to the complex interaction of social and psychological forces operating in human communication. Theories will be considered in the context of real communication situations in industry, education, medical and legal practice, as well as empirical research. The most recent laboratory and field research results will be discussed.

COMM 2713 COMMUNICATION IN SOCIETY

3 hours

This course examines the formats, roles, strategies, and constraints of human communication in varied social contexts.

COMM 2801 COMMUNICATION WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

COMM 2802 COMMUNICATION SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

COMM 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

COMM 3211 MULTIMEDIA EDITING II

1 hour

This is a continuation of COMM 1111 and will focus on documenting campus events through digital photographs for the yearbook. This course will continue to focus on constructing visually dynamic media and furthering field experience with digital photography. Students will develop digital images for the recruitment and branding side of the university. This course will also require students to submit their work for a photo contest and have their digital photography evaluated outside of the classroom. This course is for juniors and seniors. This course may be repeated for a maximum of four credit hours. Prerequisite: COMM 1111 or permission from Instructor.

COMM 3212 YEARBOOK EDITING II

2 hours

This is a continuation of COMM 1112 and will focus on completing the yearbook and meeting production deadlines. This course will focus on time management, leadership characteristics, editing, shifting, and finalizing of all spreads within the yearbook. Students enrolled in this course may be asked to attend outside professional development to understand and manage the publication of the yearbook. This course may be repeated for a maximum of eight credit hours. Prerequisite: COMM 1112 or permission from Instructor.

COMM 3313 INTERCULTURAL COMMUNICATION IN THE GLOBAL WORKPLACE

3 hours

This course examines methods necessary to effectively communicate in multinational companies and enterprises and to run successful businesses with international partners. Topics for discussion include reasons for intercultural differences, group dynamics, culture and its impact on style of management and decision-making (cognitive styles), types of management models, intercultural communication in business and "globalization," cross-cultural aspects of business etiquette, and intercultural communication in business and management. Prerequisite: BUSN 2213 or permission of the instructor. Crosslisted as BUSN 3313.

COMM 3523 PERSUASION PRINCIPLES

3 hours

This course is a study of persuasive communication, including social, psychological, and rhetorical theories of human motivation. It also includes audience analysis, methods of adaptation, appeals to the audience, and analysis of persuasive premises. Special emphasis will be given to ethical responsibilities of the speaker, media, and listener.

COMM 3801 COMMUNICATION WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

COMM 3802 COMMUNICATION SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

COMM 3833 CONFLICT MANAGEMENT

3 hours

This course is an analysis of conflict situations in personal, professional, and cultural contexts. The role of communication in creating, expressing, and influencing conflict messages and behaviors is discussed. Topics include theories of conflict, cooperative processes, dialogue, mediation, interpersonal barriers, and power.

COMM 4153 NONVERBAL COMMUNICATION

3 hours

This course seeks to expose students to recent research on nonverbal behavior, emphasizing those properties of communication which characterize social and cultural groups.

COMM 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

COMM 5413 EXPOSITORY PREACHING

3 hours

This course involves the development and delivery of expository sermons. It is designed to prepare a minister to preach both individual sermons and sermon series, which utilize expository methods. Prerequisite: COMM 5013 or permission of the instructor **(MA)**

COMM 5433 ADVANCED BIBLICAL PREACHING

3 hours

This course is an advanced course designed to prepare the student for an effective preaching ministry in a local church. Attention is given to the preparation and delivery of various types of Biblical sermons and to the further development of proper speech technique. Attention is also given to planned programs of Biblical preaching. Prerequisite: COMM 5413 **(MA)**

COMM 5801 WORKSHOP

1 hour

This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor **(MA)**

COMM 5802 SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor **(MA)**

COMM 5903 SPECIAL TOPICS

3 hours

This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor **(MA)**

COMM 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor **(MA)**

COMM 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor **(MA)**

COMM 5953 STUDY ABROAD

3 hours

This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor **(MA)**

COMM 5963 EXPOSITORY PREACHING PRACTICUM

3 hours

This course is in expository preaching in which the student prepares a sermon calendar for a year's preaching and preaches through a book in the New Testament. The students share their work with others in the class so that each one gathers a sermon reservoir on the book selected. There are both pre- and post-class assignments. **(MA)**

COUNSELING (COUN)**COUN 5003 INTRODUCTION TO CHRISTIAN COUNSELING**

3 hours

This is an introductory course to develop basic counseling skills for those who plan to serve as pastors, missionaries, or other Christian workers. It includes a study of the various approaches, methods, and resources that may be used in counseling in a Christian context. **(MA)**

COUN 5033 COUNSELING THEORIES AND METHODS

3 hours

This course provides an overview of several key theorists and methodologies related to counseling psychology. Students will engage in practice counseling sessions with peer analysis. Emphasis will be given to matters of referral, including when and how referrals should be made. Legal issues related to the counselor/ counselee relationship will be addressed. (MA)

COUN 5123 MARRIAGE AND FAMILY COUNSELING

3 hours

This course is a consideration of the dynamics of marriage and family relationships. The emphasis is on understanding the structure and function of marriage, the various aspects of the marital relationship, family systems, and ways the counselor may approach marriage and family counseling as a creative, preventive, and healing ministry. (MA)

COUN 5801 WORKSHOP

1 hour

This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor (MA)

COUN 5802 SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor (MA)

COUN 5903 SPECIAL TOPICS

3 hours

This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor (MA)

COUN 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor (MA)

COUN 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor (MA)

COUN 5953 STUDY ABROAD

3 hours

This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor (MA)

COUN 5963 PRACTICUM

3 hours

This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor (MA)

COMPUTER SCIENCE (CSCI)**CSCI 2723 COMPUTER APPLICATIONS**

3 hours

This course is a study of various computer software applications. The student gains experience in using commercially available software specifically spreadsheets, word processing, presentation software, and an introduction to databases.

CSCI 2801 COMPUTER WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

CSCI 2802 COMPUTER SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

CSCI 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

CSCI 3003 COMPUTERS IN MINISTRY

3 hours

In this course students explore the world of computing as it relates to various areas of ministry and church administration. Topics covered include desktop publishing, use of the Internet, database management, computer networks, on-line services, information resources, and contact management. Prerequisite: CSCI 2723.

CSCI 3333 WEB PAGE DESIGN

3 hours

This course provides students with all of the skills necessary to design and publish a professional-looking website. Various software applications will be taught allowing students to create and compile all of the components needed for good web pages such as text, graphics, audio, tables, and links. Proper screen layout techniques will be addressed. Students will be introduced to HTML concepts, JavaScript, and other more technical elements of web page creation. Students will be required to create, publish, and maintain their own websites during the course. Prerequisite: CSCI 2723 or permission of instructor.

CSCI 3801 COMPUTER WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

CSCI 3802 COMPUTER SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

CSCI 4003 ADVANCED WEB PAGE DESIGN

3 hours

This course provides students with more advanced skills of professional web page design. Although web-authoring software will be utilized, students will also learn to create and modify web pages using HTML and various scripting languages such as JavaScript. Frames, forms, and interactive multimedia elements will be taught. Students will demonstrate competency by publishing and maintaining their own websites reflecting these topics during the course. Prerequisite: CSCI 3333 or permission of instructor.

CSCI 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

DRAMA (DRAM)**DRAM 1113 INTRODUCTION TO THEATRE**

3 hours

This course explores the philosophy, practice, and theory of elementary principles of direction, acting, and stagecraft.

DRAM 1411 DRAMA – RANDALL UNIVERSITY PLAYERS

1 hour

This is a select ensemble that performs drama presentations throughout the school year. The emphasis will be placed on producing a program appropriate for church and school audiences. This course may be repeated.

DRAM 1421 DRAMA PRODUCTION

1 hour

This class includes various topics, stagecraft, acting, lighting, sound, and promotion. This course may be repeated. Students will be required to participate in a stage production before an audience.

DRAM 2113 ACTING I

3 hours

This course develops an understanding and appreciation for the art of drama. Students will explore and develop fundamental acting-related skills, tools, and techniques that are prerequisite to success on stage (theater, television, film, commercials), in church and in everyday life.

DRAM 2123 ACTING II

3 hours

This course includes the study of scene analysis, character development, audition techniques, and improvisation, as well as how these techniques and concepts are beneficial for use in the church or theater.

DRAM 2801 DRAMA WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

DRAM 2802 DRAMA SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

DRAM 2903 SPECIAL TOPICS

3 hours

This course will present various subjects in the area of study through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Permission of Program Director.

DRAM 3213 MANAGEMENT STUDIO

3 hours

This course thoroughly explores the creation and effective use of stagecraft, lighting, makeup and costume design. Prerequisite: DRAM 1113 or permission of Program Director.

DRAM 3801 DRAMA WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

DRAM 3802 DRAMA SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

DRAM 4113 PLAY ANALYSIS

3 hours

This course explores the analysis of scripts by major American and European playwrights. Prerequisite: DRAM 1113 or permission of Program Director.

DRAM 4213 DIRECTING

3 hours

This course is a study of the techniques of directing and includes play analysis, blocking, communication skills, and working with actors. Prerequisites: DRAM 1113, DRAM 2113, DRAM 2123, DRAM 3213 or Permission of Program Director.

DRAM 4313 THEATRE HISTORY

3 hours

This course is a survey of growth and development of the theatre from its beginnings with consideration of dramatic literature, physical theatre, style of presentation, and social significance of theatre. Prerequisite: DRAM 1113 or permission of Program Director.

DRAM 4323 PRINCIPLES OF DRAMATIC STRUCTURE

3 hours

This course acquaints the student with dramatic structure and technical limitations placed upon material written for dramatic production and provides experience in writing for the stage. Prerequisite: DRAM 1113 or permission of Program Director.

DRAM 4903 SPECIAL TOPICS

3 hours

This course will present various subjects in the area of study through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Permission of Program Director.

ECONOMICS (ECON)**ECON 2123 MACROECONOMICS**

3 hours

This is an introductory course in economic principles as they relate to national income, economic growth and development, economic fluctuations, monetary policy, and fiscal policy. This course also includes material on foreign trade, international economics, and balance of payments.

ECON 2223 MICROECONOMICS

3 hours

This course provides a survey and analysis of the fields of production, supply and demand, and marginal analysis with the policies, practices, and operations of individual markets.

ECON 2801 ECONOMICS WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

ECON 2802 ECONOMICS SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

ECON 2903 SPECIAL TOPIC

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

ECON 3213 ECONOMICS: WAGE AND LABOR ISSUES

3 hours

This course is a study of the success, decline, and trends of our economic system as it depends on the workings of labor markets which include the impact of married women, the aged, immigrants, manual labor, hourly employees, unions, and any other wage group which affects the economy. Prerequisite: ECON 2123 or ECON 2223

ECON 3801 ECONOMICS WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

ECON 3802 ECONOMICS SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

ECON 4903 SPECIAL TOPIC

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

ECON 5213 PRINCIPLES OF MACRO ECONOMIC POLICY

3 hours

This course will examine the philosophies of several economists including Hayek and Keynes, and will address the impact of monetary and fiscal policies on the U.S. and world economies. (MPA)

ELEMENTARY EDUCATION (EDEL)**EDEL 2801 ELEMENTARY EDUCATION WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDEL 2802 ELEMENTARY EDUCATION SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDEL 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDEL 3123 LITERACY IN PRIMARY GRADES

3 hours

This course is specifically designed for elementary education majors to focus on research-based concepts of language and literacy learning of primary grades. This course will also provide a broad overview of the field of children's literature with considerations and criticism of major genres and how they relate to literacy development in the primary grades.

Prerequisite: Admission to Education Program or permission from Education Program Director.

EDEL 3133 METHODS OF TEACHING SCIENCE

3 hours

This course teaches curriculum, concepts, and methods in science and health education in the elementary school. Materials and procedures for teaching life sciences and physical sciences, including earth science, are emphasized. A minimum of 10 field experience hours is required. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDEL 3152 METHODS OF TEACHING CREATIVE ARTS

2 hours

This course is designed to teach methods of general music and visual art in grades K-8. Classroom management of time, materials, and students will be included. Art/music appreciation and creativity will be taught and encouraged. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDEL 3223 LITERACY IN INTERMEDIATE GRADES

3 hours

This class is specifically designed to incorporate different components of an integrated literacy program in the intermediate grades. Issues related to planning, organizing and evaluation, and how it relates to literacy development will be explored. A minimum of 10 field experience hours is required. Prerequisite: EDEL 3123 and admission to Education Program or permission from Education Program Director.

EDEL 3243 METHODS OF TEACHING SOCIAL STUDIES, DIVERSITY AND CULTURE

3 hours

This course is designed to help the student develop skills for planning, implementing, and evaluating social studies instruction, including diversity and culture. Materials and procedures for teaching history, government, and relationships with cultural values and social contexts are emphasized. A minimum of 10 field experience hours is required. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDEL 3252 METHODS OF TEACHING PHYSICAL EDUCATION

2 hours

This course is designed to present teachers with current methods and techniques of teaching physical education to students K-8. Special emphasis is placed on curriculum, methods of teaching, methods of learning, class management, and the use of equipment. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDEL 3801 ELEMENTARY EDUCATION WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDEL 3802 ELEMENTARY EDUCATION SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDEL 4123 METHODS OF TEACHING LANGUAGE ARTS

3 hours

This course studies materials and instructional strategies for practical language activities such as oral expression, written expression, storytelling and other creative activities, spelling, handwriting, and functional grammar. This instruction also includes strategies for accommodating and modifying lessons for English language learners. A minimum of 10 field experience hours is required within an ELL/ESL program. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDEL 4223 ASSESSMENT AND INTERVENTION IN LITERACY K-8

3 hours

This course is designed to assess literate activity in various settings, to collect and organize test materials, and to study instructional techniques. The student will learn how to administer and score test materials, interpret assessment findings, and select instructional strategies to aid in literacy development. After observations and evaluating test data, an individual remediation/motivational plan will be developed for the purpose of bringing student success in reading and language development. The student will study how success in reading affects self-esteem, behavior, and other academic areas. A minimum of 10 field experience hours is required. Prerequisite: EDEL 3123, EDEL 3223, and admission to Education Program or permission from Education Program Director.

EDEL 4243 METHODS OF TEACHING MATHEMATICS

3 hours

This course is designed to help the student understand and develop specific strategies for teaching elementary mathematics, including manipulatives and use of math computer programs. A minimum of 10 field experience hours is required. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDEL 4323 CHILDREN'S LITERATURE

3 hours

This course is designed for elementary education majors, and any others interested in exploring quality literature for children, preschool through eighth grade. The course will provide a broad overview of the field of children's literature, including historical and contemporary considerations, criticism, and representative works from major genres. Examination of different responses to literature and how it relates to literacy development will be explored. A minimum of 10 field experience hours is required with this course. Prerequisite: Admission to Education Program or permission from Education Program Director

EDEL 4610 SUPERVISED CLINICAL PRACTICE – (ELEMENTARY)

10 hours

Clinical practice is one semester of full-time directed teaching at the elementary level. The course gives teacher candidates first-hand experience in the school situation through observation/teaching in accredited schools of the surrounding areas. Prerequisite: Admission into the Teacher Education Program and approval of the Teacher Education Committee. Corequisite: EDEL 4622.

EDEL 4622 CLINICAL PRACTICE SEMINAR – (ELEMENTARY)

2 hours

The seminar is to be taken concurrently with the clinical practice and will meet for two hours once a week. This seminar provides elementary teacher candidates with the opportunity to develop the necessary skills for teachers and explore and process issues directly related to teaching. The seminar will also include time to complete certain required projects such as the teacher work sample, the portfolio, and generally enhance the skills for job seeking. Prerequisite: Admission into the Teacher Education Program and approval of the Teacher Education Committee. Corequisite: EDEL 4610

EDEL 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDUCATION (EDUC)**EDUC 2223 INTRODUCTION TO EDUCATION**

3 hours

This course is a basic introduction to the field of education. The student will study the history of the great movements and leaders in education. Particular attention will be given to modern institutions and means of education, including information on Christian colleges and day schools.

EDUC 2311 CORNERSTONE

1 hour

This course is designed to assist students who are considering teaching as a profession. It is a basic introduction to the field of education generally and to Randall University's School of Education specifically. Emphasis is placed on self-evaluation and exploration of the field of education.

EDUC 2801 EDUCATION WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDUC 2802 EDUCATION SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDUC 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDUC 3112 FOUNDATIONS OF EDUCATION

2 hours

This course is designed to help students become familiar with the history of education in America as well as explore different educational viewpoints. A minimum of 10 hours field experience is required. Prerequisite: EDUC 2311, Registration for the OGET by add/drop date.

EDUC 3123 HISTORY AND PHILOSOPHY OF EDUCATION

3 hours

This course is an in-depth look at the philosophical underpinnings of a Biblical philosophy of Christian education. A brief look at the historical roots of education builds a foundation upon which the student will be able to clearly articulate his or her own Biblical philosophy of Christian school education. This course is designed to meet the ACSI philosophy of Christian school education requirements. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDUC 3313 TEACHING METHODS AND PRACTICES

3 hours

This course studies the basic elements of lesson design. Pre-service teachers will study teaching models, design lesson plans, construct tests, and analyze grading and reporting systems. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDUC 3412 TECHNOLOGY AND MEDIA IN EDUCATION

2 hours

This course prepares the student to select, utilize, evaluate, and produce instructional materials. Computer technology, instructional aids, multimedia, and other emerging technologies will be emphasized. Prerequisite: Computer literacy and admission to Education Program or permission from Education Program Director.

EDUC 3423 INSTRUCTIONAL DESIGN

3 hours

This course is designed to teach the fundamentals of instructional design, including the principles of learning theory, and instructional strategies that are relevant to instructional design. Students will learn the purpose and approach to completing each phase of the instructional design process and will produce a set of outputs from each of these phases in accordance with requirements specified in a final course project. Included are the evaluation of professional materials, the development of teaching units, and the study of pedagogy of each area. Prerequisite: EDUC 2311 and EDUC 3112.

EDUC 3463 DEVELOPMENT & ASSESSMENT FOR SECONDARY EDUCATION

3 hours

This course is designed to assess the secondary teacher candidates' ability to plan, administer and evaluate assessments in various settings. Teacher Candidates will determine best practices to collect, record and analyze data of assessments. Individual remediation/ motivational plans will be developed using differentiated instruction for English language learners and exceptional students. Pre-requisite PSYC 1123.

EDUC 3801 EDUCATION WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDUC 3802 EDUCATION SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDUC 4112 THE EXCEPTIONAL CHILD

2 hours

This course includes identifying characteristics of the exceptional child, resources in the community, and the federally mandated policies and procedures for educating children with exceptionalities. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDUC 4213 READING IN SECONDARY SCHOOL CONTENT AREAS

3 hours

This course prepares prospective secondary teachers to guide students in identifying reading and study skills needed to achieve success in the secondary school disciplines in language arts, social sciences, natural sciences, and others. A minimum of 30 hours field experience is required. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDUC 4312 EDUCATIONAL ASSESSMENT

2 hours

This course provides practice in the educational theories of effective instructional strategies, classroom management, and a variety of assessments, and the involvement of parents/caregivers and the community in the learning process. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDUC 4463 SECONDARY TEACHING METHODS: COMBINED

3 hours

The course for prospective secondary teachers presents the teaching of their subject matter with a focus on research and classroom applications and implications of each subject area findings. Included are the evaluation of professional materials, the development of teaching units, and the study of pedagogy of each area. A minimum of 40 hours field experience is required. Prerequisite: Admission to Education Program, Registration for the OSAT by add/drop date.

EDUC 4513 CLASSROOM MANAGEMENT

3 hours

This course is designed to help teacher candidates learn techniques of classroom management to effectively deal with concerns related to behavior, time, materials, rapport, and rules. A minimum of 20 hours of field experience is required. This course includes techniques of classroom management related to concerns such as behavioral strategies, time and materials, rapport, and rules formation. This course also contains a component which deals with parent/community relations. Prerequisite: Admission into the Teacher Education Program and/or approval of the Teacher Education Program Director.

EDUC 4610 SUPERVISED CLINICAL PRACTICE – (SECONDARY)

10 hours

Clinical practice is one semester of full-time directed teaching at the secondary level. The course gives teacher candidates first-hand experience in the school situation through observation/teaching in accredited schools in the surrounding areas. Prerequisite: Admission into the Teacher Education Program and approval of the Teacher Education Committee. Corequisite: EDUC 4622.

EDUC 4622 CLINICAL PRACTICE SEMINAR – (SECONDARY)

2 hours

The seminar is to be taken concurrently with the clinical practice and will meet for two hours once a week. This seminar provides secondary teacher candidates with the opportunity to develop the necessary skills for teachers and explore and process issues directly related to teaching. The seminar will also include time to complete certain required projects such as the teacher work sample, the portfolio, and generally enhance the skills for job seeking. Prerequisite: Admission into the Teacher Education Program and approval of the Teacher Education Committee. All professional education coursework must be completed. Registration for the OPTE by add/drop date. Corequisite: EDUC 4610

EDUC 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

EDUC 5123 RESEARCH METHODS

3 hours

This course assists students in learning to conceptualize research problems and develop hypotheses. The student will examine concepts of defining and measuring important variables, data collecting and analysis of data, interpretation and making inferences, and writing and implementing a research proposal. The design of research strategies for experimental, quasi-experimental, and qualitative methods will be emphasized. (MA)

EDUC 5133 UNDERSTANDING EDUCATIONAL RESEARCH AND ASSESSMENT

3 hours

This course is an overview of the nature of research on human development, learning, and pedagogical knowledge and skills. Topics include current trends and issues in education, skills in data collection and assessment, and application of research in educational settings. (MA)

ENGLISH AND LITERATURE (ENGL)**ENGL 0000 READING - SUPPLEMENTAL ACADEMIC INSTRUCTION (SAI)**

0 hours

This co-requisite course will be taken concurrently with other academic courses in the student's schedule which require significant reading. This course will provide the student with active reading skills, note-taking strategies, critical reading strategies, and basic reading techniques along with vocabulary development to support their comprehension. This course provides opportunities for the student and instructor to engage with selected readings from other courses which the student has identified as difficult or challenging. This course is graded as "P" Pass or "F" Fail.

ENGL 0010 ENGLISH COMPOSITION I - SUPPLEMENTAL ACADEMIC INSTRUCTION (SAI)

0 hours

This co-requisite course will be taken concurrently with ENGL 1113 in order to support and scaffold the student's comprehension of the materials. This course will provide a more in-depth discussion on the essential basics of composition skills (usage, mechanics, sentence development, paragraph development, research, etc.). This course is designed to support students as they take ENGL 1113 and provide them structured extra time with an instructor to facilitate their learning and growth within the credited course. Students enrolled in this course need to be aware that their performance and progress in this SAI course will affect their final grade in the associated co-requisite course. This course is graded as "P" Pass or "F" Fail.

ENGL 0013 CONVERSATIONAL ENGLISH I

3 hours

This is a course in basic English conversation. Vocabulary, drills, writing exercises, and detailed explanations are presented in a systematic manner aimed at developing fluent oral control of the English language. This course is designed to prepare students for entry into ENGL 1113 English Composition I and is not acceptable for degree credit.

ENGL 0023 CONVERSATIONAL ENGLISH II

3 hours

This course is a continuation of ENGL 0013 Conversational English I. Vocabulary, drills, writing exercises, and detailed explanations are presented in a systematic manner aimed at developing fluent oral control of the English language. Prerequisite: ENGL 0013 or placement by assessment testing and/or instructor. This course is designed to prepare students for entry into ENGL 1113 English Composition I and is not acceptable for degree credit.

ENGL 0123 FUNDAMENTAL ENGLISH SKILLS

3 hours

This course provides a basic review of essential composition skills (usage, mechanics, graphics, sentence development, paragraph development, and so on). Basic grammar terminology is also reviewed. This course is designed to prepare students for entry into ENGL 1113 English Composition I and is not acceptable for degree credit.

ENGL 1103 AMERICAN CULTURE AND COMMUNICATION

3 hours

This course is primarily for international students who want to develop better communication skills while gaining an appreciation for the American culture and many issues that are relevant to modern day society in the United States. Students learn how to better state their opinions, speak persuasively, and debate issues. Cross-cultural communication issues are discussed, and students practice their pronunciation using American dialects. The student's vocabulary is greatly enhanced by learning many essential words that are needed to communicate effectively in American culture and academic environments.

ENGL 1113 ENGLISH COMPOSITION I

3 hours

This course is a study of analysis and research writing techniques, persuasive composition, style, and the effective use of language. A research paper is required. Students must earn a minimum of 'C' to fulfill degree requirements. Prerequisite: Guidelines set by the Assessment Committee.

ENGL 1213 ENGLISH COMPOSITION II

3 hours

This course is a study of purpose and audience with an emphasis on persuasive writing, style, and critical thinking. A research paper is required. Students must earn a minimum of 'C' to fulfill degree requirements. Prerequisite: Minimum of 'C' in ENGL 1113 or Advanced Placement.

Students entering with a 26 ACT and 4 years of High School English (grades of A or B) may receive Academic Placement in ENGL 1213 English Composition II. If ENGL 1213 English Comp. II is completed with a final grade of A or B, the student will receive 3 credit hours for ENGL 1113 English Comp. I (with a grade of "P"). If the student does not earn an A or B, the student must enroll in ENGL 1113 English Comp. I.

ENGL 1513 LITERARY STUDY OF THE ENGLISH BIBLE I

3 hours

An overall view of the structure, contents, history, peoples, and teachings of the Old Testament is given. A careful reading of the Biblical text is required. The course includes geographical studies, character studies, and spiritual applications of modern-day living. Literary analysis and critical essays are included in the course.

ENGL 1613 LITERARY STUDY OF THE ENGLISH BIBLE II

3 hours

An overall view of the structure, contents, history, peoples, and teachings of the New Testament is given. A careful reading of the Biblical text is required. The course includes geographical studies, character studies, and spiritual applications of modern-day living. Literary analysis and critical essays are included in the course.

ENGL 2113 AMERICAN LITERATURE I

3 hours

This course is a survey of the work of the major American poets, essayists, novelists, historians, critics, and dramatists from the Colonial Period to Whitman. The relationship of the literature surveyed to the time frame in which it was written will be shown. Also, the value of great literature for the cultural enrichment of this generation will be noted. Prerequisite: ENGL 1113 or Advanced Placement.

ENGL 2213 AMERICAN LITERATURE II

3 hours

This course is a survey of the great American writers from Whitman to the present. As in ENGL 2113, the relationship between the work and time era will be highlighted. Discussion will be centered on literary texts and trends. Prerequisite: ENGL 1113 or Advanced Placement.

ENGL 2313 INTERMEDIATE COMPOSITION I

3 hours

This course is designed to improve a student's college level writing skills as they relate to a specific audience. The difference between the appropriate writing style for critical and other types of essays, research papers, journals, and abstracts will be explored.

ENGL 2323 INTERMEDIATE COMPOSITION II

3 hours

This course acquaints the student with a process of reading, responding to, analyzing, interpreting, and writing about three standard genres of literature: the short story, poetry, and drama. No prior literary study is assumed.

ENGL 2801 ENGLISH WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

ENGL 2802 ENGLISH SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Permission of Program Director.

ENGL 2903 SPECIAL TOPICS

3 hours

This course will cover various subjects in the area of study through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Permission of Program Director.

ENGL 3113 WRITING AND RESEARCH

3 hours

This is an undergraduate course designed to develop sound techniques of research (experimental, historical, and descriptive survey) and writing in the student's major field. It also deals with selecting appropriate subjects, gathering and evaluating data, presenting material, and objectively reporting conclusions. Prerequisites: ENGL 1113 and ENGL 1213.

ENGL 3213 INTRODUCTION TO LINGUISTICS

3 hours

This course is an introduction to the study of human languages. Phonics, semantics morphology, and syntax will be studied. Prerequisites: ENGL 1113 and ENGL 1213.

ENGL 3123 SECOND LANGUAGE ACQUISITION AND CULTURAL DIVERSITY

3 hours

This course is an introduction to ESLTESL/TESOL. The historic and current theories of how people acquire a second language with the considerations of the multicultural backgrounds of learners will be studied.

ENGL 3313 MORPHOLOGY AND SYNTAX OF ENGLISH

3 hours

This course provides a deep investigation into word and sentence level grammar of the English language. Prerequisites: ENGL 1113 and ENGL 1213.

ENGL 3413 DEVELOPMENT OF THE ENGLISH LANGUAGE

3 hours

This course is the study of the English language from the time of earliest records, with emphasis on major external influences and internal changes which have shaped the present grammar, vocabulary, etc. Prerequisites: ENGL 1113 and ENGL 1213.

ENGL 3513 WORLD LITERATURE I

3 hours

This course is a study of great literary works (selected from both Eastern and Western literatures) from classical antiquity to the Renaissance. Prerequisites: ENGL 1113 and ENGL 1213.

ENGL 3523 WORLD LITERATURE II

3 hours

This course is a study of great literary works representing the history of world literature from the Enlightenment to modern times. Prerequisites: ENGL 1113 and ENGL 1213.

ENGL 3613 SHAKESPEARE

3 hours

This course will briefly review the origin and development of drama, survey of the life and times of William Shakespeare, and study nine plays including the major tragedies. Prerequisites: ENGL 1113 and ENGL 1213.

ENGL 3623 YOUNG ADULT LITERATURE

3 hours

This course will focus on the content of young adult literature (YAL), the diversity inherent in the genre, and appropriate strategies for encouraging student literary response to YAL and literature in general. Prerequisites: ENGL 1113 and ENGL 1213.

ENGL 3643 SURVEY OF BRITISH LITERATURE

3 hours

This course is a survey of British literature from Anglo-Saxon to the present. Prerequisites: ENGL 1113 and ENGL 1213.

ENGL 3723 CREATIVE WRITING

3 hours

This course provides training in writing and teaching poetry, short story, play, non-fiction and other genres. Prerequisites: ENGL 1113 and ENGL 1213.

ENGL 3801 ENGLISH WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisites: ENGL 1113 and ENGL 1213.

ENGL 3802 ENGLISH SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisites: ENGL 1113, ENGL 1213, and permission of Program Director.

- ENGL 4113 METHODS OF TEACHING WRITTEN ENGLISH FOR ESL** 3 hours
This course presents objectives, methods, assessment, and philosophies of teaching composition and grammar to speakers of other languages. Prerequisites: ENGL 1113 and ENGL 1213.
- ENGL 4213 METHODS OF TEACHING CONVERSATIONAL ENGLISH FOR ESL** 3 hours
This course presents objectives, methods, assessment, and philosophies of teaching the spoken language to speakers of other languages. Theories of second language acquisition will be studied. Prerequisites: ENGL 1113 and ENGL 1213.
- ENGL 4313 ESL STUDENT TEACHING PRACTICUM** 3 hours
This course is based on observation and teaching experience in an ESL classroom or extensive practice in private tutoring with formal supervision. Prerequisites: ENGL 4113.
- ENGL 4413 LIFE & WRITINGS OF C.S. LEWIS** 3 hours
This course is a study of the life and writings of the influential Twentieth century Christian writer C.S. Lewis. Attention will be given to Lewis' contribution to a variety of fields including: theology, philosophy, apologetics, ethics, literary criticism, fiction, children's stories, etc. Prerequisites: ENGL 1113 and ENGL 1213, PHIL 2203 or permission of the instructor. Crosslisted as PHIL 4413.
- ENGL 4423 METHODS OF TEACHING ESL** 3 hours
This is a study of objectives, methods, assessment, and philosophies of teaching literacy and oracy. Prerequisites: ENGL 1113 and ENGL 1213.
- ENGL 4513 PRACTICUM IN TESOL** 3 hours
This course emphasizes the practice and evaluation of teaching in the classroom to speakers of other languages, including lesson planning, activity selection, teaching, testing and classroom management. Prerequisite: ENGL 4423.
- ENGL 4903 SPECIAL TOPICS** 3 hours
This course presents various subjects in the area of study through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Permission of Program Director.
- GEOGRAPHY (GEOG)**
- GEOG 2243 PRINCIPLES OF GEOGRAPHY** 3 hours
This course is a study of and an introduction to the humanized earth; specifically, to the geography of population, the global pattern of cultures and such related elements as language, religion, technology, political organization, resource issues, mapping, and the concepts of space and region in both rural and urban settings.
- GEOG 2801 GEOGRAPHY WORKSHOP** 1 hour
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.
- GEOG 2802 GEOGRAPHY SEMINAR** 2 hours
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.
- GEOG 2903 SPECIAL TOPIC** 3 hours
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.
- GEOG 3801 GEOGRAPHY WORKSHOP** 1 hour
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.
- GEOG 3802 GEOGRAPHY SEMINAR** 2 hours
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

GEOG 4903 SPECIAL TOPIC

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

HISTORY (HIST)**HIST 0123 U.S. HISTORY**

3 hours

This American history course is a survey of the nation's history from the earliest explorations to the present time. It is designed for students who need additional preparation before enrolling in college-level history courses. This course is not acceptable for degree credit.

HIST 1323 AMERICAN HISTORY TO 1865

3 hours

This course examines the early cultural and political development of North America and the formation of the United States of America, while special attention to construction and interpretations of the Constitution, economic development, and societal change. The Civil War is reviewed as a sectional struggle between competing cultural, economic, and political ideologies.

HIST 1423 AMERICAN HISTORY SINCE 1865

3 hours

This course examines the political, economic, and social development of the United States of America from the end of the Civil War to recent times. This includes the settlement and development of the trans-Mississippi West and Great Plains, the emergence of the U.S. as a world power, and the political evolution of the U.S. Constitution as it governs liberty and equity.

HIST 2013 SELECTED TOPICS IN U.S. HISTORY

3 hours

This course is a study of five selected topics from five periods in United States history emphasizing political, social, military, and other aspects of history. The five periods involved are colonial, federal, mid-nineteenth century, late nineteenth century, and mid-twentieth century.

HIST 2133 WESTERN CIVILIZATION

3 hours

This course is a survey of the background of western civilization, covering the early history of man and the civilization of the ancient Near-East, Greece, and Rome up to the Renaissance and Reformation.

HIST 2313 WORLD HISTORY

3 hours

This course introduces students to moral, economic, political, social, ideological, and cultural connections and developments in non-Western civilizations from antiquity to modern times.

HIST 2801 HISTORY WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

HIST 2802 HISTORY SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

HIST 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

HIST 3103 CHURCH HISTORY

3 hours

This course examines the development of the Christian church from the end of the apostolic age to the present. Consideration is given to the outstanding persons and events of this period and to the doctrinal development which took place.

HIST 3313 OKLAHOMA HISTORY

3 hours

This course provides a survey of Oklahoma History, including its geography, Native American populations, exploration, Indian reservation system, land openings, political origins and evolution, agricultural and mineral development, and economic progress. Oklahoma's distinct cultural identity is studied.

- HIST 3413 EUROPEAN HISTORY 1500 TO 1815** 3 hours
This course is a study of early European history from the Renaissance to the French Revolution and Napoleon.
- HIST 3423 EUROPEAN HISTORY 1815-PRESENT** 3 hours
This course is a study of European history from 1815 to the present and includes the dominant political, social, and cultural trends in the major countries.
- HIST 3723 HISTORY OF MISSIONS** 3 hours
This course is a complement to the study of church history. Its focus is on the development of missionary activity, people, practices, problems, and progression from the apostolic age to the present day. Crosslisted as MISS 3723.
- HIST 3801 HISTORY WORKSHOP** 1 hour
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.
- HIST 3802 HISTORY SEMINAR** 2 hours
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.
- HIST 4103 HISTORY OF MATHEMATICS** 3 hours
This course is a study of the historical development of mathematics, including an introduction to the works of notable mathematicians and a look at famous problems and their development over time. Prerequisite: MATH 1513 and junior standing or permission of the instructor. Crosslisted as MATH 4103.
- HIST 4113 TWENTIETH CENTURY HISTORY** 3 hours
This course is a study of the history of the twentieth century with a special focus on the rise of the United States as a world power. The study will include the general cultural, economic, and political developments that shaped the course of world events.
- HIST 4903 SPECIAL TOPICS** 3 hours
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.
- HIST 5113 CHURCH HISTORY** 3 hours
This course is a study of the development of the Christian church from the end of the apostolic age through the 20th century. Consideration is given to outstanding persons and events, doctrinal controversies that have developed as well as missionary expansion of the Christian faith. **(MA)**
- HIST 5213 PATRISTICS** 3 hours
This course is a study of church life in the first five centuries, with emphasis upon Christian leaders, literature, doctrinal formulations, worship and developing ecclesiastical structures. **(MA)**
- HIST 5333 BAPTIST HERITAGE** 3 hours
This course is a survey of Baptist history in Europe, Great Britain, and North America. Attention will be focused on the development of the two distinct traditions of general and particular Baptists. Special emphasis will be directed toward the General, Free, and Free Will Baptist movements. **(MA)**
- HIST 5801 WORKSHOP** 1 hour
This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor **(MA)**
- HIST 5802 SEMINAR** 2 hours
This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor **(MA)**
- HIST 5903 SPECIAL TOPICS** 3 hours
This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor **(MA)**

HIST 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor (MA)

HIST 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor (MA)

HIST 5953 STUDY ABROAD

3 hours

This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor (MA)

HIST 5963 PRACTICUM

3 hours

This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor (MA)

HEALTH PROMOTION/EXERCISE SCIENCE (HPES)

(One hour HPES courses may be repeated. One hour HPES courses are Pass/Fail and will not affect GPA.)

HPES 1031 BOWLING

1 hour

This course offers instruction and practice in the fundamentals of bowling with emphasis on basic skills and knowledge of the rules and scoring.

HPES 1131 AEROBIC CONDITIONING

1 hour

This is an exercise course designed to condition the body for maximum health and fitness with special emphasis on cardiovascular fitness.

HPES 1231 TEAM SPORTS

1 hour

Basic skills and competitive games in selected team sports are observed for promotion of the general health of the student.

HPES 1232 FIRST AID

2 hours

This course is a study of the anatomy and its care in times of emergency. The student will receive basic CPR training as a part of the course.

HPES 1331 RACQUETBALL

1 hour

This course builds the fundamental racquetball skills of serving, developing the forehand and backhand, court positioning, and strategy.

HPES 1341 STRENGTH AND CONDITIONING TRAINING

1 hour

This course is a study in strength and conditioning techniques designed to incorporate advanced training into the student's training program through periodization principles and program design. Depending on their fitness goals, fitness level, and training season for sport (In-season, off-season) students will receive structured training to help them maximize their performance during the semester.

HPES 1431 INTERCOLLEGIATE GOLF

1 hour

This course provides the opportunity for students to participate in intercollegiate golf. Permission of the instructor is required.

HPES 1611 WOMEN'S INTERCOLLEGIATE VOLLEYBALL

1 hour

This course provides the opportunity for students to participate in women's intercollegiate volleyball. Permission of the instructor is required.

HPES 1621 WOMEN'S INTERCOLLEGIATE BASKETBALL

1 hour

This course provides the opportunity for students to participate in women's intercollegiate basketball. Permission of the instructor is required.

HPES 1631 WOMEN'S INTERCOLLEGIATE SOFTBALL

1 hour

This course provides the opportunity for students to participate in women's intercollegiate softball. Permission of the instructor is required.

HPES 1641 WOMEN'S INTERCOLLEGIATE SOCCER

1 hour

This course provides the opportunity for students to participate in women's intercollegiate soccer. Permission of the instructor is required.

HPES 1651 WOMEN'S INTERCOLLEGIATE CROSS-COUNTRY

1 hour

This course provides the opportunity for students to participate in women's intercollegiate cross-country running. Permission of the instructor is required.

HPES 1721 MEN'S INTERCOLLEGIATE BASKETBALL

1 hour

This course provides the opportunity for students to participate in men's intercollegiate basketball. Permission of the instructor is required.

HPES 1731 MEN'S INTERCOLLEGIATE BASEBALL

1 hour

This course provides the opportunity for students to participate in men's intercollegiate baseball. Permission of the instructor is required.

HPES 1741 MEN'S INTERCOLLEGIATE SOCCER

1 hour

This course provides the opportunity for students to participate in men's intercollegiate soccer. Permission of the instructor is required.

HPES 1751 MEN'S INTERCOLLEGIATE CROSS-COUNTRY

1 hour

This course provides the opportunity for students to participate in men's intercollegiate cross-country running. Permission of the instructor is required.

HPES 2001 WEIGHT TRAINING

1 hour

The purpose of this course is to learn the basic skills in weight training. This will be accomplished by introducing warm-up, lifting, and body strengthening techniques. Students will also learn warm-up programs, training programs, and programs that condition and strengthen the body through continuous weight training.

HPES 2033 COACHING

3 hours

This course includes the history and development of games, conduct of coaching, training methods, strategy and rules, and systems of leading coaches.

HPES 2111 CHEERLEADING

1 hour

Students will receive instruction, participate in cheerleading as exercise, and implement public demonstrations of this activity.

HPES 2121 WALKING AS A LIFE SPORT

1 hour

This course gives a study of the physical, emotional, and spiritual benefits of walking. Included in the course are lectures, outside reading, and the development of a regular walking program with an accompanying logbook.

HPES 2133 INTRODUCTION TO HEALTH PROMOTION AND EXERCISE SCIENCE

3 hours

This course is an introduction to the fields of health promotion and exercise science. Students will be introduced to the curriculum, employment opportunities, terminology, and professional associations. Students will develop the skills to perform basic library and web based research.

HPES 2211 KARATE

1 hour

Students will receive instruction and participate in the Tae Kwon Do form of Karate.

HPES 2223 NUTRITION

3 hours

This course is designed to teach the basic principles of optimal nutrition and their role in maintenance of health and prevention and treatment of disease. Emphasis is given to selection, quality, and interrelationships of nutrients in both the normal and therapeutic diet to meet the individual's physiological, psychological, and sociological needs. Crosslisted as NATS 2233.

HPES 2433 SCHOOL AND COMMUNITY RECREATION

3 hours

This course is for prospective teachers of physical education. It includes developing skills and techniques of recreational games and activities, team sports, rhythmic, individual activities, and recreational programs. It is required of physical education majors and recommended for all elementary and secondary teachers.

HPES 2801 PHYSICAL EDUCATION WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

HPES 2802 PHYSICAL EDUCATION SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

HPES 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

HPES 2912 PERSONAL HEALTH

2 hours

This course is a study of health information from the physical, emotional, social, intellectual, and spiritual dimensions. Emphasis is given to the health issues concerning college students.

HPES 3113 ADMINISTRATION OF HEALTH AND PHYSICAL EDUCATION

3 hours

This course is a study of the principles of organization and administration in health and physical education programs for schools and communities.

HPES 3223 MOTOR LEARNING

3 hours

This course is designed to study the development of movement, competency, and implications for skill learning in young people.

HPES 3232 ADAPTED PHYSICAL EDUCATION

2 hours

This course is designed to challenge the future teacher to adapt instruction, activities, and information according to the needs of the participant.

HPES 3323 MOTOR DEVELOPMENT

3 hours

This course will allow students to study growth and physical development throughout different stages of life and the acquisition of neuromuscular control of movement at different levels of development.

HPES 3333 OFFICIATING

3 hours

This course offers the study and interpretation of various sports and their rules. It gives the opportunity for experience and for becoming a registered official. It provides a good background in the proper techniques of officiating and controlling a sport activity.

HPES 3502 CARE AND PREVENTION OF ATHLETIC INJURIES

2 hours

This course will include a study of injuries in the exercise and sports sciences. Methods of care and prevention with emphasis on the common injuries and taping techniques will be included.

HPES 3513 HEALTH PROMOTION PROGRAMS

3 hours

This course focuses on the process involved with designing a health promotion program. It will include models, theories, and evaluation techniques to improve overall wellness, disease prevention, and risk reduction.

HPES 3533 HEALTH PSYCHOLOGY

3 hours

This course is a study of a broad overview of the field of health psychology, including concepts, theory, and research. It will examine the bi-directional relationship between psychology and mental and physical health. The course will provide an interface with the real world and will provide a balanced presentation of the important issues in the field including health, wellness, mental stability and stress management. Prerequisite: PSYC 1123 and HPES 2912. Crosslisted as PSYC 3533.

HPES 3563 LIFESTYLE INTERVENTIONS

3 hours

This course will show how students can interrelate their knowledge of applying lifestyle interventions to individuals, entire communities, work places, and schools.

HPES 3801 PHYSICAL EDUCATION WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

HPES 3802 PHYSICAL EDUCATION SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

HPES 3813 PRINCIPLES OF HEALTH AND FITNESS

3 hours

This course is an introduction to the biological, physical, and psychological sciences related to health, fitness, exercise, and sport. Theoretical and applied concepts and principles that make up the foundation of health, testing, design, and prescription will be presented.

HPES 3853 EXERCISE TESTING AND PRESCRIPTION

3 hours

This course will allow students to examine the process of testing an individual's fitness level and prescribing the correct dose of exercise accordingly. The student will be provided with knowledge of the impact exercise has on nutrition, weight control, and the overall dose response on the human body.

HPES 3873 PRINCIPLES OF PERSONAL TRAINING

3 hours

This course prepares students with the knowledge, skills, and abilities required for a nationally recognized certification in personal training. This includes obtaining the understanding of the body's response to acute and chronic exercise as well as competencies in technique and evaluation.

HPES 4113 STRUCTURAL KINESIOLOGY

3 hours

This course provides an introduction to basic human anatomy, physiology, and biomechanics of specific structures that produce and sustain movement.

HPES 4223 PHYSIOLOGY OF EXERCISE

3 hours

This course is a general study of the bioenergetics of muscular work; neuromuscular structure, function, and control; cardio respiratory functions and control; and physical training as it relates to nutrition and exercise performance.

HPES 4403 SENIOR CAPSTONE

3 hours

Seniors must complete a capstone course prior to graduation under the direction of their advisor. The student will present a proposal to his or her faculty advisor that must be approved by the department chair and the Exercise Science Program Director. The completed project will demonstrate that the student has accomplished the degree purposes of common literacy, communication skills, and critical thinking.

HPES 4833 PHYSIOLOGY OF EXERCISE LABORATORY

3 hours

This course includes laboratory experiments that allow the student to survey the fitness level of participants by evaluating fundamental physiological mechanisms, regulating responses, and adapting to exercise. Systems evaluated include cardio-respiratory, energy, and muscular. Prerequisite: HPES 4223.

HPES 4853 CHRONIC DISEASE INTERVENTION

3 hours

This course provides students with a basic understanding of chronic diseases and how they may be prevented or treated through the implementation of health promotion and exercise sciences.

HPES 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

HUMANITIES (HUMN)**HUMN 1113 HUMANITIES**

3 hours

This course is an introductory survey of music, art, and literature with consideration of the historical and philosophical background and with appreciation of their significance in human experience.

HUMN 2801 HUMANITIES WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

HUMN 2802 HUMANITIES SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

HUMN 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

HUMN 3801 HUMANITIES WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

HUMN 3802 HUMANITIES SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

HUMN 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

INTERDISCIPLINARY STUDIES (IDIS)**IDIS 0120 STRATEGIES FOR ACADEMIC ACHIEVEMENT**

0 hour

An Academic Support Program designed to partner At-Risk students with an Academic Success Coach. Regular meetings between the Success Coach and the student will provide the framework for support and achievement of academic and personal goals related to success in the college setting.

IDIS 1001 STUDENT SUCCESS SKILLS

1 hour

This course provides students with knowledge of the basic skills required for college success. Topics covered include time management, reading textbooks, taking class notes and tests, documentation, library skills, web evaluation, learning styles, and personality assessment. A letter grade of C or higher is required for passing this course.

IDIS 1120 ONLINE ORIENTATION

0 hours

This course is designed for online students to determine if they have learning styles and skills necessary for successful online learning (including daily access to a computer and the Internet). Successful completion of the orientation is required before a student will be admitted to Randall University online courses.

IDIS 1153 ACADEMIC SUCCESS IN PROFESSIONAL STUDIES

3 hours

The purpose of this course is to improve opportunities for the adult student to succeed in college and life. The student will be empowered to be a responsible learner. This course will provide students with the tools necessary for successful learning experiences: university policies and expectations, communication and time management skills, and learning styles. Required for all School of Professional Studies students unless waived by the academic dean or Director of Professional Studies. A letter grade of C or higher is required for passing the course.

IDIS 1330 STRATEGIES FOR SUCCESS

0 hours

The course is designed to provide academic, spiritual, socioemotional, and life skills for students to be successful in college-level courses, and contribute to the overall well-being of the student body at Randall University. Special emphasis is given to practicing metacognitive skills, establishing positive habits, and goal setting. Required for all students placed on academic probation (can be repeated). Failure to successfully pass this course could result in suspension from the university. This course is graded as "P" Pass or "F" Fail.

IDIS 2801 INTERDISCIPLINARY STUDIES WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

IDIS 2802 INTERDISCIPLINARY STUDIES SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

IDIS 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

IDIS 3801 INTERDISCIPLINARY STUDIES WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

IDIS 3802 INTERDISCIPLINARY STUDIES SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

IDIS 4222 AREA STUDIES

2 hours

Students who are prospective missionary candidates select for individual research the area in which they are interested. An in-depth study is made of the geography, history, culture, religion, and missionary activity of the chosen area. A research paper representing the results of the study will be required at the conclusion of the semester. Offered under the supervision of the instructor of missions.

IDIS 4303 MINISTRY AND BUSINESS CAPSTONE

3 hours

Seniors must complete a capstone course prior to graduation under the combined direction of the Ministry Advisor and the Business Advisor. The student will present a proposal to his or her faculty advisor in both departments. The proposal must be approved by both advisors, and it will be designed to demonstrate that the student has accomplished the degree purposes of common literacy, communication skills and critical thinking in regards to a local and global perspective in a ministry specialization as well as a business specialization. The course is to be taken during the final semester in the degree program. Prerequisite: Senior standing.

IDIS 4403 INTERDISCIPLINARY CAPSTONE

3 hours

Seniors must complete a capstone course prior to graduation under the direction of their advisor. The student will present a proposal to his or her faculty advisor which must be approved by both the Department Chair in which the faculty advisor serves and the Interdisciplinary Studies Director. The IDIS 4403 project will be designed to demonstrate that the student has accomplished the degree purposes of common literacy, communication skills, and critical thinking.

IDIS 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

IDIS 5113 Christian Ministry Immersion and Integration

3 hours

This course is designed to be an immersion in Bible knowledge, Christian theology, and Christian ministry in order to provide the student with an integrated understanding of their substance and functions, and to guide the students the student into learning practices that will enable and enhance the academic experience. Required for all students. **(MA)**

IDIS 5120 MPA ONLINE ORIENTATION

0 hours

This course is designed for online students to determine if they have learning styles and skills necessary for successful online learning (including daily access to a computer and the Internet). Successful completion of the orientation is required before a student will be admitted to Randall University Master of Public Administration online courses. **(MPA)**

LANGUAGE (LANG)**LANG 1115 ELEMENTARY FRENCH I**

5 hours

This is a basic course giving the student an overview of the French language. Drill in the pronunciation and conversation will be given, along with reading and writing of easy material and the study of grammar. Supplementary reading in French will be assigned to develop vocabulary and promote facility in reading.

- LANG 1215 ELEMENTARY FRENCH II** 5 hours
This course includes the systematic cultivation of increased depth and control in the basic skills of listening, speaking, reading, and writing French. Practical drills in the pronunciation and conversation will be given along with reading and writing of easy material, and the study of grammar will continue to be emphasized in order to build on previous knowledge. Supplementary reading in French will be assigned to develop vocabulary and promote facility in reading. Prerequisite: LANG 1115 or Advanced Placement through skills assessment.
- LANG 1313 CONVERSATIONAL SPANISH I** 3 hours
This is an elementary course in understanding the Spanish language. The course includes intensive practice in the pronunciation and conversation of everyday Spanish. The everyday topics of family, home, city, school, marketplace, and general life will be utilized.
- LANG 1315 ELEMENTARY SPANISH I** 5 hours
This is a beginning course in understanding, speaking, and reading and writing Spanish.
- LANG 1323 CONVERSATIONAL SPANISH II** 3 hours
This course is a continuation of Conversational Spanish I (LANG 1313). Further attention is given to the pronunciation and conversation of everyday Spanish. Prerequisite: LANG 1313.
- LANG 1415 ELEMENTARY SPANISH II** 5 hours
This is a continuation of LANG 1315 Elementary Spanish I. It is a basic course in reading, writing, and speaking Spanish. Prerequisite: LANG 1315 or permission of the instructor.
- LANG 2113 ELEMENTARY GREEK I** 3 hours
This course is a study of the basic grammar, syntax, and vocabulary of the Greek language. Emphasis is given to the Greek of the Hellenistic Period. Facility in translation is developed through the use of practice exercises.
- LANG 2213 ELEMENTARY GREEK II** 3 hours
This course is a continuation of Elementary Greek I (LANG 2113). Further attention is given to the development of elementary grammar, vocabulary, and translation skills. Prerequisite: LANG 2113.
- LANG 2313 INTERMEDIATE SPANISH I** 3 hours
This course focuses on the development of reading, grammar, writing, and speaking skills in Spanish. It emphasizes the expansion of vocabulary and strong re-enforcement of grammatical structures. It includes the reading and discussion of Spanish texts appropriate for a third semester student. Prerequisite: LANG 1415 or permission of the instructor.
- LANG 2413 INTERMEDIATE SPANISH II** 3 hours
This course continues to refine reading skill and mastery of Spanish grammar. It emphasizes a more sophisticated vocabulary and a greater understanding of grammatical structures. This course includes the reading and discussion of literary and cultural texts appropriate for a fourth semester student. Prerequisite: LANG 2313.
- LANG 2801 LANGUAGE WORKSHOP** 1 hour
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.
- LANG 2802 LANGUAGE SEMINAR** 2 hours
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.
- LANG 2903 SPECIAL TOPICS** 3 hours
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.
- LANG 3113 INTERMEDIATE GREEK I** 3 hours
This course is a study of the vocabulary, grammar, and syntax of the Greek language designed for second year students. Facility in translation is developed through the translation of practice exercises and selected passages from the Greek New Testament and/or other Greek literature. Prerequisite: LANG 2213.
- LANG 3213 INTERMEDIATE GREEK II** 3 hours
This course is a continuation of Intermediate Greek I (LANG 3113). It seeks to develop an understanding of the vocabulary, grammar, and syntax of the Greek language which is appropriate for a fourth semester student. Considerable attention is given to developing appropriate translation skills. Prerequisite: LANG 3113.

LANG 3801 LANGUAGE WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

LANG 3802 LANGUAGE SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

LANG 4103 NEW TESTAMENT GREEK APPRECIATION

3 hours

This course is an introductory study of the basic grammar, syntax, and vocabulary of the Greek Language. Emphasis is given to the use of Greek study aids. Facility in translation and use of Greek study aids is developed through the use of practice exercises.

LANG 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

LANG 5103 NEW TESTAMENT GREEK APPRECIATION

3 hours

This course is a study of the grammar, syntax, and vocabulary of the Greek language. It is specifically designed to meet the needs of the graduate student who has not completed at least one year of Greek grammar and vocabulary at the undergraduate level. It gives the student a sufficient understanding of the Greek language to use leading commentaries, Bible dictionaries, and other resources requiring an understanding of the original language of the New Testament. It also prepares a student to translate selected verses from the Greek New Testament using the resources that are normally available to pastors and other Christian workers. (MA)

LEADERSHIP (LEAD)**LEAD 2801 LEADERSHIP WORKSHOP**

1 hour

This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. This course may be repeated with a change of subject matter for a maximum of four credit hours.

LEAD 2802 LEADERSHIP SEMINAR

2 hours

This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

LEAD 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

LEAD 3801 LEADERSHIP WORKSHOP

1 hour

This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. This course may be repeated with a change of subject matter for a maximum of four credit hours.

LEAD 3802 LEADERSHIP SEMINAR

2 hours

This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

LEAD 3823 CONCEPTS OF LEADERSHIP

3 hours

This course is a study of the concepts of leadership presented in the Scriptures with the goal of maximizing leadership potential.

LEAD 4003 SMALL GROUP LEADERSHIP

3 hours

This course is a study of the organization and function of small groups. Emphasis will be given to the role of small groups in church ministry and business. Prerequisite: Junior standing.

LEAD 4503 CASE STUDIES IN LEADERSHIP

3 hours

Case studies will be selected for in-depth study of the application of leadership concepts with particular reference to those concepts found in Scripture. Students will develop a written analysis of their style of leadership. Related issues are introduced through readings. Prerequisite: Junior standing.

LEAD 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Junior standing and permission of the instructor is required.

LEAD 5213 CHRISTIAN LEADERSHIP

3 hours

This course examines the Biblical and theological perspectives of leadership as well as functions or tasks of leadership planning, organizing, directing, staffing and controlling. A unit is included on time management and personal planning for the Christian worker. The emphasis is to improve leadership abilities of the students and to prepare them to develop leadership in others. (MPA)

LEAD 5223 STRATEGIC PLANNING

3 hours

This course will examine principles of planning for ministries. An emphasis will be placed on the local church. Attention will be given to long-range planning, as well as short-term and day to day planning. Development of other leaders will be included as well. (MA)

LEAD 5313 LEADERSHIP & ORGANIZATIONAL CULTURE

3 hours

This course will teach the student various methods of evaluating public programs including needs assessment, process evaluation, and program effectiveness. It will guide them on how to evaluate a program for their research project, and how to write their findings for the program's management. (MPA)

LEAD 5801 WORKSHOP

1 hour

This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor (MA)

LEAD 5802 SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor (MA)

LEAD 5903 SPECIAL TOPICS

3 hours

This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor (MA)

LEAD 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor (MA)

LEAD 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor (MA)

LEAD 5953 STUDY ABROAD

3 hours

This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor (MA)

LEAD 5963 PRACTICUM

3 hours

This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor (MA)

MATHEMATICS (MATH)

MATH 0000 INTERMEDIATE ALGEBRA - SUPPLEMENTAL ACADEMIC INSTRUCTION (SAI)

0 hours

This co-requisite course will be taken concurrently with MATH 1333 and MATH 1343 in order to support and scaffold the student's comprehension of the materials. This course will provide a more in-depth discussion and practice on the essential skills (fundamental operations, linear equations, graphing, problem solving, exponents, quadratic equations, and inequalities) required for each lesson assigned in MATH 1333 and MATH 1343. This course is designed to support students as they take MATH 1333 and MATH 1343 and provide them structured extra time with an instructor to facilitate their learning and growth within the credited course. Students enrolled in this course need to be aware that their performance and progress in this SAI course will affect their final grade in the associated co-requisite course. This course is graded as "P" Pass or "F" Fail.

MATH 0010 MATH CONCEPTS AND APPLICATIONS - SUPPLEMENTAL ACADEMIC INSTRUCTION (SAI)

0 hours

This co-requisite course will be taken concurrently with MATH 1503 in order to support and scaffold the student's comprehension of the materials. This course will provide a more in-depth discussion and practice on the essential skills (such as basic concepts of arithmetic and algebra, applications of exponents and logarithms, topic is coordinate geometry, and elementary statistics) required for each lesson assigned in MATH 1503. This course is designed to support students as they take MATH 1503 and provide them structured extra time with an instructor to facilitate their learning and growth within the credited course. Students enrolled in this course need to be aware that their performance and progress in this SAI course will affect their final grade in the associated co-requisite course. This course is graded as "P" Pass or "F" Fail.

MATH 0233 BASIC SKILLS FOR MATHEMATICS

3 hours

This course is a thorough review of arithmetic and arithmetic concepts as well as an introduction to algebraic and geometric concepts. Topics covered include integers, fractions, linear equations, basic area and volume concepts, exponents, and problem solving. This course is designed to prepare students for entry into MATH 1503 Mathematical Concepts and Applications and is not acceptable for degree credit.

MATH 1333 INTERMEDIATE ALGEBRA

3 hours

This course presents the fundamental operations, linear equations, graphing, problem solving, exponents, quadratic equations, and inequalities. Prerequisite: one year of high school algebra.

MATH 1343 ALGEBRA FOR ELEMENTARY TEACHERS

3 hours

This course is an introductory algebra course appropriate to the needs of the elementary teacher. The course presents basic algebraic principles as well as contemporary terminology, techniques and methods of solving algebraic equations, systems of equations, and inequalities. Basic operations of graphing calculators and other technology will be presented. Prerequisite: Three successful semesters of high school algebra, MATH 1503 or adequate placement test scores. Credit will not apply towards a mathematics or a secondary mathematics education degree.

MATH 1503 MATHEMATICAL CONCEPTS AND APPLICATIONS

3 hours

This is a course designed to enhance the student's abilities to analyze and solve problems. The course includes basic concepts of arithmetic and algebra, applications of exponents and logarithms, topics in coordinate geometry, and an introduction to elementary statistics. Prerequisite: one year of high school algebra.

MATH 1513 COLLEGE ALGEBRA

3 hours

This course presents functions and graphing. Polynomial, exponential, and logarithmic functions will be explored. Substitution, elimination, and matrices will be used to solve systems of linear equations. Prerequisite: two years of high school algebra or MATH 1333 with a grade of 'C' or better. Credit may be earned in only one course from MATH 1513 and MATH 1523.

MATH 1523 COLLEGE ALGEBRA FOR BUSINESS

3 hours

This course presents functions and graphs, systems of linear equations and inequalities, and matrices. Applications from business are utilized throughout the course. Prerequisite: two years of high school algebra or MATH 1333 with a grade of 'C' or better. Credit may be earned in only one course from MATH 1513 and MATH 1523.

MATH 1533 FOUNDATIONS OF GEOMETRY AND MEASUREMENT

3 hours

This is a course designed to enhance the student's abilities to analyze and solve problems. Topics included are plane geometry, transformations, and topology. It also includes a study and practice of systems of measurement and an introduction to trigonometry. Prerequisite: one year of high school algebra and one year of high school geometry or MATH 1503.

MATH 1543 BUSINESS MATH FOR PROFESSIONALS

3 hours

This course provides solid, practical, and up-to-date coverage of fractions, formulas, and algebra. It will introduce business topics such as bank services, payroll, taxes, risk management, interest, annuities, depreciation, and financial statements.

- MATH 1613 TRIGONOMETRY** 3 hours
This course presents the development and use of circular and trigonometric functions: relations between the functions, solutions of triangles, and applications to practical problems. Prerequisite: high school geometry and MATH 1513.
- MATH 1714 CALCULUS I: CALCULUS WITH ANALYTIC GEOMETRY** 4 hours
Topics include differentiation and integration of elementary functions, limits, continuity, and applications of the definite integral. Prerequisite: MATH 1513, MATH 1523 or permission of the instructor.
- MATH 2703 APPLIED CALCULUS FOR BUSINESS, LIFE AND SOCIAL SCIENCES** 3 hours
This course is a study of topics that include differentiation and integration of elementary functions, limits, continuity, and applications of the definite integral for solving theoretical and applied problems in business, life sciences, and social sciences. Prerequisite: MATH 1513, MATH 1523 (or equivalent) with a minimum grade of 'C' or permission of instructor.
- MATH 2724 CALCULUS II: CALCULUS WITH ANALYTIC GEOMETRY** 4 hours
Topics covered include calculus of transcendental functions, techniques of integration, series, conic sections, polar coordinates, and parametric equations. Prerequisite: MATH 1714 or permission of the instructor.
- MATH 2734 CALCULUS III: CALCULUS WITH ANALYTIC GEOMETRY** 4 hours
Topics covered include vector calculus, functions of several variables, partial derivatives, and multiple integrals. Prerequisite: MATH 2724 or permission of the instructor.
- MATH 2801 MATHEMATICS WORKSHOP** 1 hour
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.
- MATH 2802 MATHEMATICS SEMINAR** 2 hours
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.
- MATH 2903 SPECIAL TOPICS** 3 hours
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.
- MATH 3013 LINEAR ALGEBRA** 3 hours
This course is an introductory course in vector spaces, matrices, determinants, characteristic roots, and applications. Prerequisite: MATH 2724 or permission of the instructor.
- MATH 3123 ELEMENTARY NUMBER THEORY** 3 hours
This is a course designed to present theoretical studies in mathematics including primes and composites, number theoretic functions, Diophantine equations, congruence classes, and mathematical induction. Prerequisite: MATH 2724.
- MATH 3601 TECHNOLOGY AND MEDIA IN MATHEMATICS** 1 hour
This course will be an introduction to computer software and calculators used for students of mathematics. Topics will be selected from uses of the internet for the study of mathematics, graphing calculators, and computer software for solving mathematical problems. Permission of instructor is required.
- MATH 3801 MATHEMATICS WORKSHOP** 1 hour
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.
- MATH 3802 MATHEMATICS SEMINAR** 2 hours
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.
- MATH 4023 MODERN ALGEBRA** 3 hours
This course is an introduction to group, ring, and field theory. Emphasis is on real and complex number fields with supportive problem sets and applications. Prerequisite: MATH 2734

MATH 4103 HISTORY OF MATHEMATICS

3 hours

This course is a study of the historical development of mathematics, including an introduction to the works of notable mathematicians and a look at famous problems and their development over time. Prerequisite: MATH 1513 and junior standing or permission of the instructor. Crosslisted as HIST 4103.

MATH 4543 CAPSTONE: THE NATURE OF MODERN MATHEMATICS

3 hours

This capstone course for Mathematics Education majors examines the connections between the mathematics disciplines required for the Mathematics Education Program. Connections between the disciplines in modern uses of mathematics and the historical development of each of the disciplines are studied. Prerequisite: Senior standing or permission of the instructor.

MATH 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

MANAGEMENT (MGMT)**MGMT 2113 PRINCIPLES OF PUBLIC RELATIONS**

3 hours

This course is a study of current concepts in public relations as a management function in the church, business, industry, government, and education. Direction in producing practical public relations tools is given.

MGMT 2801 MANAGEMENT WORKSHOP

1 hour

This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours.

MGMT 2802 MANAGEMENT SEMINAR

2 hours

This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

MGMT 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

MGMT 3003 GOALS, PRIORITIES, AND ATTITUDES

3 hours

This course includes setting goals, prioritizing those goals, and studying personal management skills and attitudes necessary to be successful in life pursuits. It focuses on Christian principles that should be integrated into personal management. Student success skill development, including information literacy, is emphasized. Prerequisite: Junior standing and MGMT 3303 or permission of Program Director.

MGMT 3303 MANAGEMENT PRINCIPLES

3 hours

This course is a study of the eight aspects of managing organizations: planning, decision-making, organizing, staffing, communicating, motivating, leading, and controlling/evaluating with the presentation of principles for application to both not-for-profit and for-profit organizations. Prerequisite: Junior standing or BUSN 2213 or pass Business Proficiency Test.

MGMT 3403 MANAGING PEOPLE IN ORGANIZATIONS

3 hours

Organizational behavior is the composite of the values, behaviors, and attitudes of the organizational leadership, groups within the organization, and all individual behaviors. Emphasis is on groups and individuals, how they interact with each other and the larger organizational culture. Prerequisites: Junior standing and MGMT 3303 or permission of Program Director.

MGMT 3503 MANAGEMENT INFORMATION SYSTEM

3 hours

This course is an introduction to management of information processing for rational decision-making. Topics include records management and other computer applications related to functional business areas. Prerequisite: CSCI 2723.

MGMT 3801 MANAGEMENT WORKSHOP

1 hour

This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours.

MGMT 3802 MANAGEMENT SEMINAR

2 hours

This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

MGMT 3903 CONVENTION MANAGEMENT INTERNSHIP

3 hours

Convention Management Internship features an intensive, eight-day, hands-on intern experience that allows selected students to work behind the scenes at the Free Will Baptist National Convention. The preliminary course work provides an overview of basic convention and meeting management issues, concepts, and vocabulary. The on-site experience allows for a detailed experience in one of eight specific areas. Permission of Program Director is required.

MGMT 4001 DIRECTED READINGS IN MANAGEMENT

1 hour

This course is a contracted independent reading program under faculty direction for the purpose of completing the student's undergraduate preparation for business plus topics of current interest in the field. The study will include major reading assignments and written reports. The course may be repeated with a change of subject matter. Offered by arrangement. Prerequisite: MGMT 3303 or permission of Program Director.

MGMT 4003 ORGANIZATIONAL BEHAVIOR

3 hours

This course applies the concepts and theories of organizational behavior and human resources management. It is designed to be an integrative/cross-functional experience. Prerequisite: MGMT 3303 or permission of Program Director.

MGMT 4203 ENTREPRENEURSHIP AND SMALL BUSINESS MANAGEMENT

3 hours

This course is a study dealing with the effective management of small firms. It includes determination of appropriate strategy as well as the activities of planning, starting, organizing, directing, and controlling a small business operation. Offered on demand. Prerequisite: MGMT 3303.

MGMT 4213 SPORTS FACILITY MANAGEMENT

3 hours

This course will study current research related to planning, funding, and operating sports events and sport/recreation facilities.

MGMT 4223 SPORTS MANAGEMENT INTERNSHIP

3 hours

This course is designed to provide students with valuable work experience in a sport or entertainment management industry. This course uses supervised and evaluated work experience to supplement the sports academic training with on-the-job training relevant to the student's career goal in this field. Prerequisite: Permission of the Program Director.

MGMT 4303 SPORTS MANAGEMENT

3 hours

This course is designed to provide insight into key decisions made by managers on the business or mission side of sports with emphasis from a Christian Perspective. Text and case studies from actual situations in the field help students analyze management strategies in regard to leagues, clubs, players/athletes and agents, college sports, advertising, sponsorships and endorsements, fan loyalty and branding, new media, stadium capital projects, and financial valuation and profitability. Prerequisite: BUSN 3303, BUSN 3333, or MGMT 3303. Crosslisted as BUSN 4303.

MGMT 4523 SPORTS MANAGEMENT CAPSTONE

3 hours

This course serves as a capstone for the sports management curriculum and its purpose is to provide a practical forum for students to integrate and apply the knowledge and skills learned in the areas of health promotion, business, and sports administration. Students will develop comprehensive solutions to current business problems in the sports field. Seniors must complete a capstone course prior to graduation under the direction of the Sports Management Advisor. The Sports Management capstone project, approved by the Program Director, allows the student to demonstrate mastery for common literacy, communication skills, and critical thinking. Prerequisite: Senior standing and permission of the Program Director.

MGMT 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

MGMT 5123 FINANCIAL PLANNING

3 hours

This is a study of church stewardship planning based on Biblical principles. It is a study of what God has to say about financial practices coupled with standard bookkeeping methodology. It defines the work of the church treasurer, financial secretary, finance committee, and other church financial officers and terms. **(MA)**

MGMT 5801 WORKSHOP

1 hour

This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor **(MA)**

MGMT 5802 SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor **(MA)**

MGMT 5903 SPECIAL TOPICS

3 hours

This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor **(MA)**

MGMT 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor **(MA)**

MGMT 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor **(MA)**

MANAGEMENT – ADMINISTRATIVE (MPAM)**MPAM 5113 INTRODUCTION TO PUBLIC ADMINISTRATION**

3 hours

This course is an introduction to public administration and to the MPA program. The course will give an overview of public administration in American government. Attention will be given to the legislative process, policy implementation, administrative oversight, court decisions, and management of government agencies. Additionally the role of government spending will be examined concerning its effects on American government and the U.S. economy. **(MPA)**

MPAM 5213 PROGRAM EVALUATION & RESEARCH

3 hours

This course will teach the student various methods of evaluating public programs including needs assessment, process evaluation, and program effectiveness. It will guide them on how to evaluate a program for their research project, and how to write their findings for the program's management. **(MPA)**

MPAM 5223 PUBLIC PROGRAM MANAGEMENT

3 hours

This course will focus on individual decision-making, diversity management, inter-governmental relations, collaboration, team management, and strategic planning. Case studies will be examined and discussed. **(MPA)**

MPAM 5233 PUBLIC BUDGETING & FINANCE

3 hours

This course will address the realities of fiscal scarcity, downsizing and rapid technological change. Resource budgeting and finance concepts will be emphasized. Students will become astute consumers of budget data and related research. The course will include budget creation and financing of various types of projects over appropriate periods of time. **(MPA)**

MPAM 5323 PUBLIC POLICY DEVELOPMENT

3 hours

This course is the study of policy development from its inception to its implementation. It includes the initiation and formation of sound policy; how to determine the needs and acquire support from citizens and groups for legislative action or initiative petitions; writing effective legislation; and oversight of the policy implementation with the appropriate agency. **(MPA)**

MPAM 5613 PRESENTATION OF RESEARCH

3 hours

In this course students will combine all of their research chapters into one document as their capstone. They will create an outline of this information to be presented in a new conference setting. Students will take the MPA Major Field Test. **(MPA)**

MANAGEMENT – GOVERNMENTAL (MPAG)**MPAG 5213 LEGISLATIVE PROCESS**

3 hours

This course will provide an overview of the legislative process as it is implemented through the U.S. Congress and state legislatures. Assignments will include interaction with a congressional or legislative staff. Students will be exposed to the responsibilities and routines of such offices. **(MPA)**

MPAG 5313 ADMINISTRATIVE LAW

3 hours

This course focuses on the legal principles governing federal and state agencies including statutory and constitutional framework; the role of executive offices; the role of the legislative branch; and judicial review. **(MPA)**

MPAG 5413 PUBLIC POLICY IMPLEMENTATION

3 hours

This course includes the study of various relationships and communication by a government agency as it implements new law. It includes policy-making processes in conjunction with legislators and the public. Strategies to implement new laws will be studied. Case studies will be examined for real-world issues. (MPA)

MANAGEMENT – NON-PROFIT (MPAN)**MPAN 5213 ESTABLISHING A NON-PROFIT ORGANIZATION**

3 hours

This course will include the filing of legal documents, creating a board of directors, establishing a vision and mission statement, writing and implementing policy, and creating a personnel manual. Case studies will be examined for real-world issues. (MPA)

MPAN 5313 FUNDING A NON-PROFIT AGENCY

3 hours

This course will address strategic financial planning of a non-profit, various vehicles for funding a non-profit, creating a realistic budget, and issues related to special events. Other issues will include products, services, membership fees, Internet, and social media. (MPA)

MPAN 5413 GRANT WRITING

3 hours

This course will include writing grant proposals, researching available grant sources, and connecting with foundations and government entities offering grants. Students will learn how to strategically plan for grant acquisition. (MPA)

MISSIONS (MISS)**MISS 2363 INTRODUCTION TO WORLD MISSIONS**

3 hours

This course is designed to acquaint the student with the Biblical basis of missions, history of missions, principles of missions, and missionary practice.

MISS 2801 MISSIONS WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

MISS 2802 MISSIONS SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Department Director is required.

MISS 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours

MISS 3041 PRACTICAL MINISTRY EXPERIENCE

1 hour

MISS 3051 PRACTICAL MINISTRY EXPERIENCE

1 hour

This series of practical ministry experience courses involves supervised ministry in a local church or other approved ministry setting. Students will engage in various types of Christian service ministries determined by the faculty instructor and field supervisor to be valuable for the student's preparation for ministry (i.e. degree specialization). Prerequisite: Junior standing.

MISS 3111 MISSIONS FIELD STUDY

1 hour

This is an in-service program designed to give the student a basic understanding of a particular home or foreign mission field. The student is required to spend one to two weeks of supervised learning and observation on the field. This course may be repeated once.

MISS 3113 PERSPECTIVES ON THE WORLD CHRISTIAN MOVEMENT

3 hours

This is an in-depth study of world missions. It includes extensive study of God's global mission for all every tribe, tongue and nation. This course is offered for credit from the U.S. Center for World Mission and is held in local churches. (With approval from the program director this course can replace the in-class course MISS 3223 Global Ministry).

MISS 3123 MISSIONS AND CULTURE

3 hours

This is a study of the nature of missions as it relates to the purpose, function, and patterns of man in culture. It is designed to give students an orientation toward peoples and cultures of other lands for the sake of imparting the Christian witness in indigenous rather than western forms. The course should be equally helpful for other church workers and laypersons to better understand and minister to people of various subcultures in American society.

MISS 3212 BIBLICAL BASIS OF MISSIONS

2 hours

This is a study of God's mission as it is revealed and flows throughout the Bible. Topics include God's missionary character, His global mission strategy, and His active engagement in mission through His followers.

MISS 3223 GLOBAL MIINISTRY

3 hours

This is a comprehensive study of missions from four perspectives: Biblical, historical, cultural, and strategic. It provides students of all Christian ministry degree programs the opportunity to intensely study and understand the global mission of God and their responsibilities in it. (With approval from the program director this course can be substituted with MISS 3113 Perspectives on the World Christian Movement.)

MISS 3613 CONTEMPORARY ISSUES, METHODS, AND STRATEGIES OF MISSIONS

3 hours

This study deals with critical issues that confront Christians in intercultural ministries today. It includes study of mission methods and strategies for effective ministries in contemporary settings.

MISS 3723 HISTORY OF MISSIONS

3 hours

This course is a complement to the study of church history. Its focus is on the development of missionary activity, people, practices, problems, and progression from the apostolic age to the present day. Crosslisted as HIST 3723.

MISS 3801 MISSIONS WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

MISS 3802 MISSIONS SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

MISS 4001 MISSIONS READING

1 hour

This course is a contracted independent reading program under faculty direction for the purpose of completing the student's undergraduate preparation for missionary work. Study will include major reading assignments and written reports.

MISS 4103 MINISTERING CROSS-CULTURALLY

3 hours

This course is a study of principles, practices, and problems related to ministry within the context of cultural diversity. Topics of study include cross-cultural communication, conflict management, witnessing, teaching, preaching, building and maintaining relationships, and counseling. Crosslisted as CMIN 4103.

MISS 4212 MINISTRY STRATEGY

2 hours

This course introduces students to the art of strategizing and provides opportunities for them to practice developing appropriate strategies for different types of ministry objectives. Content is general in nature, and each student will be challenged to make application relative to his or her ministry objectives. Crosslisted as CMIN 4212.

MISS 4333 CHURCH PLANTING AND GROWTH

3 hours

This course is a study of basic principles and methods of church planting and growth. The study integrates relevant insights from history and sociology with foundational Biblical materials related to development of churches and church-planting movements. Application for ministries within one's own cultural context and cross-cultural contexts are included in the study. Crosslisted as CMIN 4333.

MISS 4402 MISSIONS INTERNSHIP

2 hours

This course is designed to provide the student with practical experience and on-the-job training in missions work. The student will work with a faculty instructor and field supervisor in the development of a learning and ministry plan for the semester or summer term. Prerequisite: Junior standing and enrollment in the Intercultural Studies degree program.

MISS 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours

MISS 4983 MISSIONS CAPSTONE

3 hours

This is a contract course in which the student does a ministry project/paper that integrates all degree coursework, practical experiences, and personal preparedness for the transition from college into the next necessary stage for engagement in his or her specific ministry track choice. The student will fulfill this requirement during his or her final semester in the Bachelor of Arts with Missions Emphasis program. The student's work will be evaluated by the instructor assigned to work with him or her, the missions program director, Christian ministry department chair, and the Academic Dean. An oral presentation before the preceding team of educators will be part of this evaluation. Prerequisite: Senior standing and departmental approval.

MISS 5103 MINISTERING CROSS-CULTURALLY

3 hours

This course is a study of the principles and procedures of communication with an emphasis on cross-cultural ministry related to the Christian faith. A focus on the cultural diversity of today's world will assist the student in understanding both the complexity and necessity of successful communication. Crosslisted: CMIN 5103 (MA)

MISS 5123 THEOLOGY OF MISSIONS

3 hours

This course is a study of the Biblical and theological foundations of Christian missions. The unfolding missionary purpose of God will be traced through the Bible as it relates to the purposes, nature, scope and current challenges of cross-cultural missions. (MA)

MISS 5343 CHURCH PLANTING AND GROWTH

3 hours

This course incorporates relevant sociological, anthropological, and historical insights as students examine Paul's model of planting churches cross-culturally as found in the book of Acts. It gives suggestions for the development of current effective strategies for multiplying growing indigenous congregations. It examines methods of evangelism and the training of pastors and laity. (MA)

MISS 5613 CONTEMPORARY ISSUES AND METHODS OF MISSIONS

3 hours

In this course emphasis will be given to current trends and issues of major concern in mission strategy. Missionaries on furlough may be utilized in their areas of expertise. (MA)

MISS 5801 WORKSHOP

1 hour

This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor (MA)

MISS 5802 SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor (MA)

MISS 5903 SPECIAL TOPICS

3 hours

This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor (MA)

MISS 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor (MA)

MISS 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor (MA)

MISS 5953 STUDY ABROAD

3 hours

This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor (MA)

MISS 5963 PRACTICUM

3 hours

This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor (MA)

MISS 5973 MASTERS PROJECT

3 hours

This course is designed to provide students with the opportunity to pursue guided research in an area under faculty supervision. The course will be structured to utilize the appropriate methodology for the project, the communication of the findings, and the summary of the conclusions. Prerequisite: Approval of the Advisor **(MA)**

MISS 5996 MASTERS THESIS

6 hours

This course is designed for students studying for a masters degree to demonstrate competency through the completion of a thesis. The student must complete independent research and write a thesis under faculty supervision. Prerequisite: Approval of the Advisor **(MA)**

MUSIC (MUSI)**MUSI 1122 FUNDAMENTALS OF MUSIC**

2 hours

This course is designed to acquaint the student with the rudiments of music. It includes the study of the staff, notes, rests, scales, keys, key signatures, sight-singing, and ear training.

MUSI 1221 LOCAL CHURCH CHOIR

1 hour

This course is an ensemble experience that includes the rigors of preparing for a weekly music ministry in a local church. Students will choose a church music program based on preapproval and interaction with the degree program director.

MUSI 1401 HARVESTERS

1 hour

Harvesters is a select performance group. They perform often throughout the year. While a variety of music is covered, the emphasis is on contemporary gospel songs. The course may be repeated. Prerequisite: By audition and interview only.

MUSI 1501 AURAL SKILLS I

1 hour

This course is a study of simple melodic and rhythmic patterns, isolated and in the context of literature, to the end of aural perception and vocal reading of same. Corequisite: MUSI 1503.

MUSI 1503 MUSICAL STRUCTURES I

3 hours

This course is a study of the basic materials of music as a necessary preparation for the study of music theory. These factors will be approached through written, aural, oral, sensitivity, keyboard, and analysis drills. Corequisite: MUSI 1501.

MUSI 1601 AURAL SKILLS II

1 hour

This course is a study of simple melodic and rhythmic patterns, isolated and in the context of literature, to the end of aural perception and vocal reading of same. Prerequisite: MUSI 1501. Corequisite: MUSI 1603.

MUSI 1603 MUSICAL STRUCTURES II

3 hours

This course is an overview of the common practice periods through writing, analysis, aural perception, and keyboard. Prerequisite: MUSI 1503. Corequisite: MUSI 1601.

MUSI 1701 INSTRUMENTAL ENSEMBLE

1 hour

The student will actively participate through playing an instrument in rehearsals and public performances. Literature used will vary in style and period. Membership is by permission of the instructor. The course may be repeated.

MUSI 2101 CHAMBER ENSEMBLE

1 hour

Chamber Ensemble is a high caliber ensemble of singers chosen by audition. This course will include rehearsal and performance of choral masterworks from the Baroque through twentieth century style periods.

MUSI 2113 MUSIC LITERATURE AND HISTORY

3 hours

This course is a detailed study of the musical masterworks illustrating different style periods and musical media, vocal and instrumental. Techniques of aural perception are stressed for the improvement of basic listening skills.

MUSI 2221 CONCERT CHORALE

1 hour

This course provides opportunity for the student to develop correct practice in group singing and a high regard for the place of music in public worship. This course is for freshmen and sophomores. The course may be repeated.

MUSI 2501 AURAL SKILLS III

1 hour

This course is a study of moderately difficult rhythms and melodies in the context of illustrative eighteenth and nineteenth century styles, aural perception, vocal reading, and analysis. Prerequisite: MUSI 1601. Corequisite: MUSI 2503.

MUSI 2503 MUSICAL STRUCTURES III

3 hours

This course is a study of the traditional harmonic practices of the eighteenth and nineteenth century through writing, analysis, aural perception, and keyboard. Prerequisite: MUSI 1603. Corequisite: MUSI 2501.

- MUSI 2601 AURAL SKILLS IV** 1 hour
This course is a study of rhythms and melodies as used by late nineteenth and twentieth century composers, aural perception, vocal reading, and analysis. Prerequisite: MUSI 2501. Corequisite: MUSI 2603.
- MUSI 2603 MUSICAL STRUCTURES IV** 3 hours
This course is a study of late nineteenth century harmonic practices and twentieth century idioms through writing, analysis, aural perception, and keyboard. Prerequisite: MUSI 2503. Corequisite: MUSI 2601.
- MUSI 2801 MUSIC WORKSHOP** 1 hour
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.
- MUSI 2802 MUSIC SEMINAR** 2 hours
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.
- MUSI 2903 SPECIAL TOPICS** 3 hours
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.
- MUSI 3143 CHORAL CONDUCTING** 3 hours
This course is a study in fundamental theory of music and the conventional and advanced conducting beats. Individual demonstration is stressed. It seeks to prepare the student for leading congregational worship as well as training and preparing for a choral group.
- MUSI 3202 COUNTERPOINT** 2 hours
This course is the study of composition of polyphonic music from the sixteenth to twentieth centuries, focusing on eighteenth-century counterpoint and analysis of inventions and fugues with exercises in writing.
- MUSI 3312 CONDUCTING I** 2 hours
This course furnishes a study in fundamental theory of music and the conventional conducting beats. Individual demonstration is stressed. It seeks to prepare the student for directing choral groups and congregational worship.
- MUSI 3322 CONDUCTING II** 2 hours
This course furnishes a study in fundamental theory of music and the advanced conducting beats. Individual demonstration is stressed. It seeks to prepare the student for training and directing a choral group.
- MUSI 3512 PIANO PEDAGOGY I** 2 hours
This course is a basic study of beginning piano methods and the teaching skills necessary to successfully teach beginning piano for all ages and class environments (private or group lessons). Prerequisite: Eight hours of piano or permission of instructor.
- MUSI 3522 PIANO PEDAGOGY II** 2 hours
This course is a basic study of intermediate piano literature and the teaching skills necessary to successfully teach intermediate to advanced piano students. Prerequisite: MUSI 3512 or permission of instructor.
- MUSI 3612 VOCAL METHODS AND MATERIALS I** 2 hours
This course is a basic study of early childhood and elementary vocal music, including solos and ensembles, and basic music teaching skills applicable to the private studio, church, or school. Suggested materials for children's choirs and appropriate rehearsal techniques will be emphasized.
- MUSI 3622 VOCAL METHODS AND MATERIALS II** 2 hours
This course is a study of junior high and high school vocal music, including solos and ensembles, with basic teaching techniques applicable to the private studio, church, or school. Suggested materials for teen and adult choirs with appropriate rehearsal techniques will be emphasized.
- MUSI 3801 MUSIC WORKSHOP** 1 hour
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

MUSI 3802 MUSIC SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

MUSI 4112 FORM AND ANALYSIS

2 hours

This course studies the structure of homophonic forms, followed by the standard polyphonic and homophonic forms of eighteenth through twentieth century music. Prerequisite: MUSI 2603.

MUSI 4221 CONCERT CHORALE

1 hour

This course provides opportunity for the student to develop correct practice in group singing and a high regard for the place of music in public worship. This course is for juniors and seniors. The course may be repeated. Prerequisite: 2 semesters of MUSI 2221 and/or CMIN/WRSP 2001

MUSI 4413 MUSIC HISTORY I

3 hours

This course is a study of the forms, styles, and composers through the Baroque Era using directed listening to develop basic criteria for understanding music.

MUSI 4423 MUSIC HISTORY II

3 hours

This course is a study of the forms, styles, and composers of the Preclassical Era to the present using directed listening to develop basic criteria for understanding music.

MUSI 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

NATURAL SCIENCES (NATS)**NATS 0000 GENERAL BIOLOGY - SUPPLEMENTAL ACADEMIC INSTRUCTION (SAI)**

0 hours

This co-requisite course will be taken concurrently with NATS 1514 General Biology in order to support and scaffold the student's comprehension of the materials. This course will provide more opportunity for discussion on the essential basics of Biology laid out in NATS 1514. This course is designed to support and assist students to successfully complete NATS 1514 by providing them with structured additional time with an instructor. The goal of SAI is to facilitate the application of learning within the associated course. Students enrolled in this course need to be aware that the participation, performance, and progress in this SAI course will affect their final grade in the associated co-requisite course. This course is graded as "P" Pass or "F" Fail.

NATS 1314 INTRODUCTORY PHYSICS

4 hours

This is an introductory study of the principles of force, energy, fluids, thermodynamics, electricity, waves, and optics. This course is not intended for physical science or mathematics majors. It has three hours of lecture and one two-hour laboratory period each week. Prerequisite: 1000 level or above mathematics course.

NATS 1324 PRINCIPLES OF BIOLOGICAL SCIENCE

4 hours

This course is a study of the literacy level basics of biology. The scientific method is applied to the study of structure and function of living things in their environments. Topics include cell biology, metabolism, genetics, growth and development, diversity of life, ethics in biology, and the contrasting models for the origin of species. Directed laboratory exercises are included. Prerequisite: high school algebra or equivalent.

NATS 1414 PRINCIPLES OF PHYSICAL SCIENCE

4 hours

This course is a study of the literacy level basics in the physical sciences. The scientific method is applied to the study of the non-living world. Topics are in the areas of chemistry, physics, meteorology, geology, astronomy, and the contrasting models for the origin of the universe. Directed laboratory exercises are included. Prerequisite: high school algebra or equivalent.

NATS 1514 GENERAL BIOLOGY

4 hours

This course is a study of the basic structural and functional characteristics of cell biology, energetics and metabolism. The fundamental principles of living organisms will be studied through an investigation of microbiology, plant and animal systems including the human system. This course includes classroom and laboratory instruction.

NATS 1614 GENERAL CHEMISTRY I

4 hours

This course is an introduction to the fundamental principles and basic areas of chemistry. Topics include principles of matter, ions, molecules and chemical formulas, stoichiometry, aqueous solutions, gases, energy, and atomic theory and bonding. It has three hours of lecture and one two-hour laboratory period each week. Prerequisites: 1000 level or above mathematics course or two years of high school algebra.

NATS 1624 GENERAL CHEMISTRY II

4 hours

This course is a continuation of General Chemistry I (NATS 1614). Selected topics include chemical bonding, an introduction to organic chemistry, intermolecular forces, physical properties of solutions, chemical equilibrium, acids and bases, and thermodynamics. It has three hours of lecture and one two-hour laboratory period each week. Prerequisite: NATS 1614.

NATS 2001 LABORATORY ASSISTANT PRACTICUM

1 hour

Experience in conducting laboratory investigations will be gained by assisting the instructor in biological and physical science laboratory classes. Techniques of preparing materials and equipment, maintaining a clean and safe laboratory environment, guiding students' learning, and monitoring the laboratory inventory will be emphasized. This course may be repeated. Prerequisite: Permission of instructor and NATS 1314 or NATS 1514.

NATS 2233 NUTRITION

3 hours

This course is designed to teach the basic principles of optimal nutrition and their role in maintenance of health and prevention and treatment of disease. Emphasis is given to selection, quality, and interrelationships of nutrients in both the normal and therapeutic diet to meet the individual's physiological, psychological, and sociological needs. Crosslisted as HPES 2223.

NATS 2314 EARTH SCIENCE

4 hours

This course explores the scientific concepts and principles of chemistry, physics, meteorology, geology, and astronomy. Emphasis is given to the scientific method of inquiry, standards of science, and the scientific laws governing the universe. Both classroom and laboratory instruction are included.

NATS 2544 HUMAN ANATOMY

4 hours

This course is designed so that the student understands the development, histology and gross morphology of the human body. The course will use a lab/lecture format with extensive use of models, videos, and computer-assisted instruction as well as the dissection of a virtual cadaver utilizing high end educational software to achieve an understanding of human structure. The goal is to provide the student with the basic understanding of the human structure for use in further education or the student's professional career. Prerequisite: General Biology (NATS 1514) or permission of the instructor.

NATS 2644 HUMAN PHYSIOLOGY

4 hours

This course is a study of the function of vertebrate organ systems in homeostasis. Topics include circulation, digestion, endocrine and nervous control, metabolism, muscle action and respiration, with emphasis on humans. It has three hours of lecture and one two-hour laboratory period each week. Prerequisite: General Biology (NATS 1514) or permission of the instructor.

NATS 2801 NATURAL SCIENCE WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

NATS 2802 NATURAL SCIENCE SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

NATS 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

NATS 3801 NATURAL SCIENCE WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

NATS 3802 NATURAL SCIENCE SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

NATS 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

PHILOSOPHY (PHIL)**PHIL 1113 CHRISTIAN ETHICS**

3 hours

This course is an introductory study in Christian ethics designed to assist college students in the integration of belief and behavior. The course focuses on the kinds of ethical issues which college students are likely to encounter.

PHIL 1123 CHRISTIAN APOLOGETICS

3 hours

This course is a study of the case for Christianity and a critical evaluation of common objections to Christian claims. Attention will be given to ways in which apologetic considerations affect ministry and personal evangelism.

PHIL 2103 BIBLICAL FOUNDATIONS OF ETHICS

3 hours

This is a study of key Biblical texts that particularly relate to the subject of ethics. The course helps students balance revelation and reason in a thoroughly Biblical treatment of decision-making.

PHIL 2203 INTRODUCTION TO PHILOSOPHY

3 hours

This course is a basic introduction to the problems, methods, and terminology of philosophy by means of an historical examination of the major philosophers in the Western tradition. The perennial questions of philosophy are explored including, the nature of God, reality, knowledge, values, and humanity. The analysis of these issues emphasizes their integration in the development of an overall conceptual framework or worldview.

PHIL 2801 PHILOSOPHY WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

PHIL 2802 PHILOSOPHY SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

PHIL 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

PHIL 3003 LOGIC

3 hours

This course is an examination of logical methods and procedures, with some consideration of contemporary philosophy of logic.

PHIL 3103 CASE STUDIES IN ETHICS

3 hours

This course includes readings, discussions, and development of papers pertaining to relevant case studies and readings involving ethical issues applied to actual situations.

PHIL 3203 CHRISTIAN PERSPECTIVE

3 hours

This course will explore ways in which the student can develop a positive relationship with God as he or she explores the role of general revelation (the creation) and special revelation (the Scriptures) in the development of a Christian Worldview.

PHIL 3801 PHILOSOPHY WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

PHIL 3802 PHILOSOPHY SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

PHIL 4213 ADVANCED APOLOGETICS

3 hours

This course is an advanced study of the case for Christianity and a critical evaluation of common objections to Christian truth claims. Attention will be given to theoretical arguments for/against the truth of the Christian faith. Emphasis will also be given to the practical application of the ideas discussed for ministry and personal evangelism. Prerequisite: PHIL 1123 or permission of the instructor.

PHIL 4413 LIFE & WRITINGS OF C.S. LEWIS

3 hours

This course is a study of the life and writings of the influential Twentieth century Christian writer C.S. Lewis. Attention will be given to Lewis' contribution to a variety of fields including: theology, philosophy, apologetics, ethics, literary criticism, fiction, children's stories, etc. Prerequisites: ENGL 1113 and ENGL 1213, PHIL 2203 or permission of the instructor. Crosslisted as ENGL 4413.

PHIL 4443 FIRST PRINCIPLES

3 hours

This course is designed as an integrated study of various topics, scripture texts, literature, and methodologies in Christian ministry. The purpose is to introduce the student to a comprehensive view of the ontology of personal and corporate ministry. The discovery of 'First Principles' will be derived through synthesis of descriptive accounts of existence, religion, the individual, the minister, and other related subjects. Crosslisted as THEO 4443.

PHIL 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

PHIL 5003 APOLOGETICS

3 hours

This course is a study of the defense of Christianity with emphasis on the Biblical and theological foundation, methodology, and contemporary challenges to the truth of Christianity. **(MA)**

PHIL 5013 PHILOSOPHY OF RELIGION

3 hours

This course is an introductory study of selected topics in philosophy of religion. Critical analysis will be directed toward such subjects as the nature of God in classical theism, theistic arguments for God's existence, faith and reason, religious experience, religious language, and the problem of evil as it relates to theological issues. **(MA)**

PHIL 5203 CHRISTIAN ETHICS

3 hours

This course presents a Biblical model for ethics in a postmodern world, examining the ethical theories of obligation and value from a philosophical perspective. The lectures survey various ethical systems, identify unstated assumptions in ethical theories, and evaluate those theories for legitimacy, relevancy, and cogency. The goal of the course is to provide learners with a Christian framework of values and ethics, leading them to make God-honoring decisions in a truth-relative world. **(MA)**

PHIL 5801 WORKSHOP

1 hour

This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor **(MA)**

PHIL 5802 SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor **(MA)**

PHIL 5903 SPECIAL TOPICS

3 hours

This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor **(MA)**

PHIL 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor **(MA)**

PHIL 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor **(MA)**

PHIL 5953 STUDY ABROAD

3 hours

This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor **(MA)**

PHIL 5963 PRACTICUM

3 hours

This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor **(MA)**

POLITICAL SCIENCE (POLS)**POLS 1523 AMERICAN FEDERAL GOVERNMENT**

3 hours

This course is a study of the realities of the political and governmental process in the United States: how that process actually works in practice, its strengths and shortcomings, the needs and possibilities for change and reform, and the significant issues of public policy.

POLS 2223 AMERICAN PUBLIC ADMINISTRATION

3 hours

This course is a study of public administration at the national level addressing the three branches of government, how they are inter-related by the Constitution, and how they function today. The course will also address organizational theory, managing public programs, human resources, and intergovernmental relations as well as functions and challenges of the executive branch. Prerequisite: POLS 1523.

POLS 2801 POLITICAL SCIENCE WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

POLS 2802 POLITICAL SCIENCE SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

POLS 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

POLS 3113 CONSTITUTIONAL LAW

3 hours

This course is a study of the constitutional origins of the U.S. government, with emphasis on the history and development of the Constitution, including the ratification debates, principles found in the Constitution, such as checks and balances, separation of powers, federalism, civil liberties and civil rights, the roles of the separate branches in our system, interstate commerce issues, police powers of the state, property rights, the incorporation doctrine and the 14th Amendment, the growth of executive power, and the role of judicial review upon our constitutional interpretation. Various theories of constitutional interpretation will be discussed and analyzed. Prerequisite: POLS 1523 or permission of the instructor.

POLS 3213 STATE GOVERNMENT

3 hours

This course is a study of the functions and types of various state governments with emphasis on Oklahoma government. It will stress interagency relations, relations with local governments, and the impact of federalism on these governments, and address how political change affects these bodies. Prerequisite: POLS 1523.

POLS 3233 POLITICAL PHILOSOPHY

3 hours

This course is a study of the major thinkers and primary texts of the Western political tradition (from ancient to modern) including Plato, Aristotle, Aquinas, Rousseau, Locke, Jefferson, and Madison, among others. Moreover, special emphasis will be given to the ways in which different political philosophies have shaped and influenced American government and civil society. Prerequisite: POLS 1523.

POLS 3313 U. S. CONGRESS

3 hours

This course is a study of the constitutional basis of the legislative branch and its responsibilities, functions and limitations. It will address congressional leadership and traditions, explain the system of checks and balances, and examine the impact of politics and media on Congress. Prerequisite: POLS 1523.

POLS 3333 U. S. PRESIDENCY

3 hours

This course is a study of the constitutional basis of the U.S. presidency, and its constitutional and traditional responsibilities. It will compare how various presidents have performed in the office and contrast their leadership or the lack thereof. It will illustrate the advantages and disadvantages the president has with the legislative and judicial branches. Prerequisite: POLS 1523.

POLS 3801 POLITICAL SCIENCE WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

POLS 3802 POLITICAL SCIENCE SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

POLS 4213 PUBLIC FINANCE ADMINISTRATIONS

3 hours

This course is a study of the legal and ethical practices of public finance as well as the allocation and planning of government funds. Issues will include investments of funds-on-hand, structuring of public debt, economic efficiency, and transparency. Prerequisite: ACCT 2523, ACCT 2623, POLS 2223.

POLS 4233 PUBLIC POLICY

3 hours

This course is a study of identifying, addressing and resolving public policy issues. It will explain how policy is formulated and discuss the likely consequences. It will explain and describe the key players of national policy. Prerequisite: POLS 1523 and POLS 3313 or POLS 3333.

POLS 4313 INTRODUCTION TO ADMINISTRATIVE LAW

3 hours

This course is a study of the general laws and legal principles of implementing law in government agencies. Students will examine statutes, regulations and case law affecting public policy at the national and state levels. Prerequisite: POLS 1523, POLS 2223.

POLS 4333 CASES IN PUBLIC ADMINISTRATION

3 hours

This course is a study of various cases from the federal and state government levels. Students will receive a well-rounded idea of real world issues that public administrators deal with on a regular basis. Students will participate in a public administration simulation to experience problem solving in a government agency. Prerequisite: POLS 1523, POLS 2223, and POLS 3313 or POLS 3333.

POLS 4423 PUBLIC ADMINISTRATION INTERNSHIP

3 hours

Students will work in and observe a government agency (federal, state or local) or a nonprofit agency to determine the leadership, management, processes and functions of the agency. Students will research and write about their observations in conjunction with their studies in public administration. Prerequisite: POLS 1523 and POLS 3313 or POLS 3333.

POLS 4443 PUBLIC ADMINISTRATION CAPSTONE

3 hours

This capstone course will serve as the culmination of what the student has learned from the public administration specialization and how it applies to current government agencies. Students will apply and integrate the knowledge they have gained by writing and researching about public administration issues demonstrating critical thinking and problem solving skills including current public administration terminology. Restricted to senior standing Public Administration specialization students in the last semester.

POLS 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

PSYCHOLOGY (PSYC)**PSYC 1123 GENERAL PSYCHOLOGY**

3 hours

This course provides an introduction to the general principles of psychology. The student is acquainted with the human organism, its behavior, and some of the mechanics and dynamics of learning, perception, emotion, and motivation.

PSYC 1221 GENERAL PSYCHOLOGY LABORATORY

1 hour

The course is designed to provide students majoring in psychology laboratory experience in methodology, measurement, data interpretation, and ethical issues in psychology. This will be partially achieved through peer-mentoring utilizing students enrolled in Research Design or Honors Research. Students anticipating a psychology major should take this course while enrolled in PSYC 1123. If a student declares as a psychology major after completing General Psychology, this lab should be taken at the time of that declaration.

PSYC 2122 SOPHOMORE SEMINAR CAREERS AND RESEARCH LITERACY

3 hours

This course is designed as an overview of the field of psychology. There are three foci of the course: exploring the various career options in psychology, exploring the option of graduate school, and developing research literacy. Prerequisite: PSYC 1123, or permission of program director.

PSYC 2223 LIFE-SPAN DEVELOPMENTAL PSYCHOLOGY

3 hours

This course is a survey of the psychological changes in the human race through the life cycle. This includes the changes in cognitive, social, and emotional physiological development from the prenatal stages through death. Prerequisite: PSYC 1123.

PSYC 2801 PSYCHOLOGY WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

PSYC 2802 PSYCHOLOGY SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

PSYC 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

PSYC 3113 CHILD PSYCHOLOGY

3 hours

This course is an investigation of the relationship between the child's development and environmental influences with observations of child behavior. Prerequisite: PSYC 1123.

PSYC 3123 ADOLESCENT PSYCHOLOGY

3 hours

This course is a study of the physical growth, glandular changes, and emotions of adolescents including interests, religious experience, and social adjustment. Prerequisite: PSYC 1123.

PSYC 3143 PSYCHOLOGY OF PERSONALITY

3 hours

This course provides a study of the classical theories of personality in psychology and introduces the student to the objectives and challenges of a scientific study of personal life. Emphasis will be given to a critical evaluation of personality theories in light of current knowledge and Biblical perspectives. Prerequisite: PSYC 1123 and junior/senior standing.

PSYC 3163 SOCIAL PSYCHOLOGY

3 hours

This course is a study of the nature of the social structures which man has developed and their influences on the functioning of human individuals/groups from a Christian perspective. Prerequisite: PSYC 1123, SOCI 2123, and junior/senior standing.

PSYC 3193 LEARNING AND COGNITION

3 hours

This course is a study of the research and theories in learning and cognition. Basic types of learning and the variables which influence the learning and cognitive processes will be included. In the learning component, the focus will be on instrumental and operant conditioning and issues growing from these basic types of learning. In the cognitive component, topics covered will be information processing, memory, language, comprehension, and thought. Prerequisite: PSYC 1123 and junior/senior standing.

PSYC 3213 CHILD AND ADOLESCENT PSYCHOLOGY

3 hours

This course is a study of human development from conception through adolescence. Focus will be given to physiological, psychological, social, behavioral, and spiritual development and the various theories that seek to understand human behavior. Prerequisite: PSYC 1123.

- PSYC 3243 COMMUNITY PSYCHOLOGY** 3 hours
This course introduces students to community psychology as a discipline and emerging field of practice. It is a scientific study of social problems and solutions through the application of psychological principles such as community-based research and needs analysis. Students will develop an intervention rooted in biblical principles. Prerequisite PSYC 1123 and SOCI 2123 or approval of the instructor.
- PSYC 3253 POSITIVE PSYCHOLOGY** 3 hours
The course is a study of the field of positive psychology, which seeks to assess and understand optimum human functioning. Well-being and other concepts are explored from sociological, evolutionary and Christian theological perspectives. Prerequisite: PSYC 1123.
- PSYC 3323 EDUCATIONAL PSYCHOLOGY** 3 hours
This course is a study of the application of psychological principles to learning and behavior. Results of research as applied to classroom learning and motivation are studied together with factors which help or hinder effective learning. A minimum of 20 hours field experience is required. Prerequisite: PSYC 1123.
- PSYC 3353 MARRIAGE AND FAMILY** 3 hours
This course presents factors in self-understanding and interpersonal relations. Mate selection, changing roles of men and women, and problems of marital adjustments are investigated from a Christian perspective. Socialization of children and problems of parenthood are also considered. Prerequisite: PSYC 1123 and junior/senior standing.
- PSYC 3533 HEALTH PSYCHOLOGY** 3 hours
This course is a study of a broad overview of the field of health psychology, including concepts, theory, and research. It will examine the bi-directional relationship between psychology and mental and physical health. The course will provide an interface with the real world and will provide a balanced presentation of the important issues in the field including health, wellness, mental stability and stress management. Prerequisite: PSYC 1123 and HPES 2912. Crosslisted as HPES 3533.
- PSYC 3801 PSYCHOLOGY WORKSHOP** 1 hour
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.
- PSYC 3802 PSYCHOLOGY SEMINAR** 2 hours
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.
- PSYC 4103 ABNORMAL PSYCHOLOGY** 3 hours
This course will provide students a general introduction to the study of abnormalities and the factors which make up such abnormalities. It includes a presentation of the biological, psychological, and sociological factors which are correlated with maladaptive behavior. Prerequisite: PSYC 1123 and junior/senior standing.
- PSYC 4183 TESTS AND MEASUREMENTS** 3 hours
This course is a study of the measurement of human behavior. Special reference is given to tests of intelligence, achievement, personality, and interest. Prerequisite: PSYC 1123, STAT 3003, and junior/senior standing.
- PSYC 4203 INDUSTRIAL/ORGANIZATIONAL PSYCHOLOGY** 3 hours
This course provides a study of the individual and groups in complex organizations, including organizational structure, organizational changes, and the organization in society. The course is concerned with motivation, worker satisfaction, and communication in organizations, personnel relations, and other related factors. Prerequisite: PSYC 1123 and junior/senior standing. Crosslisted as BUSN 4203.
- PSYC 4223 HISTORY AND SYSTEMS OF PSYCHOLOGY** 3 hours
This course is an exercise in critical thinking for senior psychology students. Emphasis is given to geographical, historical, and sociopolitical influencing the birth of psychology in 1879 and subsequent growth of psychology as a science, and resultant paradigms. Prerequisite PSYC 1123 and junior/senior Standing.
- PSYC 4263 GROUP PROCESSES** 3 hours
This course deals with both the theoretical and the practical processes of group relationships. It provides students with an understanding of the psychological principles underlying group behavior. Topics covered will include group formation and development, cohesion and norms, social influence and power, stereotyping and prejudice, group decision-making, inter-group relations and diversity within groups, stigma in the workplace, leadership in groups, group performance, and staffing organizational groups. Prerequisite: PSYC 1123 and junior/senior standing.

PSYC 4353 RESEARCH DESIGN

3 hours

The purpose of this course is to introduce students to the various methods of research in the behavioral sciences. Topics will include surveys, longitudinal and cross-sectional studies, naturalistic observations, and experimental designs. Each student will complete a research project using knowledge gained from this course and the statistics course. Prerequisites: PSYC 1123, STAT 3003, and junior/senior standing.

PSYC 4393 PSYCHOLOGY PRACTICUM

3 hours

This course involves supervised work in a school, church, or community setting to provide practical experience in the area of psychology. Prerequisite: Permission of the Program Director and junior/senior standing.

PSYC 4463 PSYCHOLOGY CAPSTONE

3 hours

This is a capstone course to integrate the academic programs of psychology and general education with an emphasis on examining the interaction between the discipline and essential Christian beliefs and practices. It is required to be taken in the final semester of study. Prerequisites: PSYC 4353 and permission of the Program Director.

PSYC 4523 INTRODUCTION TO CHRISTIAN COUNSELING

3 hours

This is an introductory course to develop basic counseling skills for those who plan to serve as pastors, missionaries, or other Christian workers. It includes a study of the various approaches, methods, and resources which may be used in counseling in a Christian context. Prerequisite: PSYC 1123 or permission of the instructor.

PSYC 4623 HONORS RESEARCH IN PSYCHOLOGY

3 hours

This course provides students the opportunity to conduct an independent research project in an area of particular interest to her or him, under the direct supervision of a selected member of the faculty. Prerequisites: PSYC 4353 Research Design, senior standing, and cumulative GPA of 3.0 or higher (or permission of the Program Director if GPA is below threshold).

PSYC 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

RELIGION (RELG)**RELG 1300 SAINTS SERVING**

0 hours

This course is designed as an opportunity to provide practical ministry experiences to all students. It is required for all students receiving the Dr. Thomas L. Marberry Christian Ministry Scholarship. It is also available to any student who desires to have practical ministry experiences. The course is graded as "P" Pass or "F" Fail. Students receiving a failing grade (F) in this course will be subject to conditions and restrictions in receiving the Dr. Thomas L. Marberry Christian Ministry Scholarship.

RELG 2000 CHAPEL

0 hours

Randall University chapel is a required opportunity for the entire campus to come together and affirm our common commitments to Christ, His church, and our community. We are affirmed in these commitments by the work of the Holy Spirit through Biblical worship, the preached word, creative expression, and practical instruction. In addition, the student is required to choose a local church for regular worship while enrolled as a student and to complete 10 hours of voluntary community service through a school, church or agency approved by the Executive Office.

The course is graded as 'P' Pass or 'F' Fail. Students receiving a failing grade (F) in Chapel will be subject to conditions and restrictions on their academic and extra-curricular activities in the following semester. Students receiving an unsatisfactory grade (F) in two consecutive semesters may be excluded from enrollment for one semester.

RELG 2801 RELIGION WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

RELG 2802 RELIGION SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

RELG 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

RELG 3113 COMPARATIVE RELIGIONS I: NON-CHRISTIAN AMERICAN RELIGIONS

3 hours

This is a comparative study of non-Christian American cults and religious movements. The course will include the historical development, key leaders, religious texts and other authority sources, membership statistics, practices, doctrines, and influence of the religious systems studied.

RELG 3213 COMPARATIVE RELIGIONS II: WORLD RELIGIONS

3 hours

This course is designed especially to acquaint students with the major religions of the world. The study includes Buddhism, Hinduism, Animism, Islam, Romanism, Bahaism, and others.

RELG 3801 RELIGION WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

RELG 3802 RELIGION SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

RELG 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

RELG 5113 AMERICAN RELIGION AND CULTURE

3 hours

This course is designed to assist students to recognize and understand the place and roles that religion has had and continues to have in the United States. The study is an aid in understanding the nation, its culture, and its people. It will focus on traditional religious groups, movements, and issues. Limited attention will be paid to less traditional applications of religious practice. **(MA)**

RELG 5213 WORLD RELIGIONS

3 hours

This course is designed especially to acquaint students with the major religions of the world. The study includes Buddhism, Hinduism, Animism, Islam, Romanism, Baha'ism, and others. **(MA)**

RELG 5801 WORKSHOP

1 hour

This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor **(MA)**

RELG 5802 SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor **(MA)**

RELG 5903 SPECIAL TOPICS

3 hours

This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor **(MA)**

RELG 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor **(MA)**

RELG 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor **(MA)**

RELG 5953 STUDY ABROAD

3 hours

This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor **(MA)**

SOCIOLOGY (SOCI)**SOCI 2123 INTRODUCTION TO SOCIOLOGY**

3 hours

This course includes the study of humans as they relate through the social bond, groups, communities, and cultures. Norms and values, their application to anthropology and religion, and social deviancy are included.

SOCI 2801 SOCIOLOGY WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

SOCI 2802 SOCIOLOGY SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

SOCI 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

SOCI 3102 PEOPLE GROUP STUDY

2 hours

This is an in-depth research project on a group of people identified by missiologists as a significantly large sociological grouping of individuals who have a common language, shared ethnicity, significant patterns of social interaction and who perceive themselves to have a common affinity for one another. The research project will include people group selection, gathering of available information, and compilation of available information in a research paper. Emphasis is given to studies about groups of people who do not have enough Christians and resources to reach their own people with the gospel message.

SOCI 3123 CULTURAL ANTHROPOLOGY

3 hours

This course is a study of man as related to the make-up and meaning of culture, the origin of man, and modern civilization.

SOCI 3801 SOCIOLOGY WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

SOCI 3802 SOCIOLOGY SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

SOCI 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

STATISTICS (STAT)**STAT 3003 STATISTICS**

3 hours

This is an introductory applied statistics course focusing on descriptive and inferential statistical methods. Topics include measures of central tendency and variability, the normal distribution, correlation, regression, and ANOVA. Prerequisite: MATH 1513, MATH 1523, MATH 1503 or permission of the instructor.

STAT 5213 INTRODUCTORY QUANTITATIVE METHODS

3 hours

This course will include math calculations to determine statistical exercises. Focus will include descriptive statistics and the beginning of inferential statistics. (MPA)

STAT 5313 QUANTITATIVE DATA ANALYSIS FOR PUBLIC ADMINISTRATION

3 hours

Students will learn how to evaluate program data to determine the effectiveness of a program and how to write up their findings. The course will include conclusions related to hypotheses testing, and descriptive and inferential statistics. Students will examine how to generate and interpret statistical analysis. (MPA)

THEOLOGY (THEO)**THEO 1213 FREE WILL BAPTIST HISTORY AND DOCTRINE**

3 hours

This course is a study of the historical foundation of the Free Will Baptist denomination with attention to the men and women who have made significant contributions to its life and thought. The second part of the course consists of a survey of the beliefs of the Free Will Baptists including the distinctive doctrines of this movement.

THEO 2801 THEOLOGICAL WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

THEO 2802 THEOLOGICAL SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

THEO 2903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

THEO 3303 CHRISTIAN THEOLOGY

3 hours

This course is a study of the most important theological teachings of the Christian faith. It examines the doctrines of the Bible, God, Christ, Salvation, the Holy Spirit, and the Church. Key Scripture passages relating to these doctrines will be studied. Prerequisite: ENGL 1513 and ENGL 1613

THEO 3313 SYSTEMATIC THEOLOGY I

3 hours

This course examines the major doctrinal teachings of the Christian faith. It begins with an analysis of the key terms used in the study of systematic theology and an overview of the major theological systems which the student is likely to encounter. It also examines theology, bibliology, and Christology. Prerequisite: THEO 1213.

THEO 3413 SYSTEMATIC THEOLOGY II

3 hours

This course is a continuation of THEO 3313 Systematic Theology I. It examines pneumatology, angelology, soteriology, ecclesiology, and eschatology. Prerequisite: THEO 1213.

THEO 3801 THEOLOGICAL WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

THEO 3802 THEOLOGICAL SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Program Director is required.

THEO 4232 DIRECTED READINGS IN THEOLOGY

2 hours

This course requires the reading and analysis of leading works in theology under faculty supervision. Works read come from a variety of different religious traditions including traditional Protestantism, Roman Catholicism, Eastern Orthodoxy, Neo-orthodoxy, and liberal Protestantism. The course may be repeated once with different content. Prerequisite: THEO 3303 or THEO 3313 and THEO 3413 or permission of the instructor.

THEO 4243 EVANGELICAL THEOLOGY

3 hours

This course examines the development of theology of the evangelical movement. It focuses on the contributions of leading evangelical theologians such as Charles Hodge, Carl F.H. Henry, and others. The course includes an analysis of the doctrines which are distinctive to the evangelical movement. Prerequisite: THEO 3303 or THEO 3313 and THEO 3413 or permission of the instructor.

THEO 4443 FIRST PRINCIPLES

3 hours

This course is designed as an integrated study of various topics, scripture texts, literature, and methodologies in Christian ministry. The purpose is to introduce the student to a comprehensive view of the ontology of personal and corporate ministry. The discovery of 'First Principles' will be derived through synthesis of descriptive accounts of existence, religion, the individual, the minister, and other related subjects. Crosslisted as PHIL 4443.

THEO 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

THEO 5013 NEW TESTAMENT THEOLOGY

3 hours

This course is an examination of the dominant themes and the development of theological concepts of the New Testament. (MA)

THEO 5033 BIBLICAL THEOLOGY OF PAUL

3 hours

This course provides an inductive study of key themes as developed through Acts and the Pauline Epistles. The study will be conducted from the standpoint of the central importance of the concept of newness for New Testament theology and history. (MA)

THEO 5123 HISTORICAL THEOLOGY

3 hours

This course is an examination of the birth and development of the Christian Church beliefs. The eras of the Apostolic Fathers, the Reformation, and the present will receive emphasis. Attention will be given to key figures, events, political themes, and theological developments. (MA)

THEO 5213 HERMENEUTICS

3 hours

This course is a study of the principal laws and methods of interpreting the various forms of Biblical expression. Attention is given to various problems of Biblical interpretation. (MA)

THEO 5333 THE WORKS OF ARMINIUS

3 hours

The primary focus of this course is on the theological writings of James Arminius translated by James and William Nichols and compiled into three volumes known as the London Edition. The Arminius writings are compared and contrasted with selected writings from John Calvin's Institutes of the Christian Religion. The context for both perspectives is set in the Reformed Orthodoxy of reformation and post-reformation Protestantism. (MA)

THEO 5801 WORKSHOP

1 hour

This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor (MA)

THEO 5802 SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor (MA)

THEO 5903 SPECIAL TOPICS

3 hours

This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor (MA)

THEO 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor (MA)

THEO 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor **(MA)**

THEO 5953 STUDY ABROAD

3 hours

This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor **(MA)**

THEO 5963 PRACTICUM

3 hours

This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor **(MA)**

THEO 5973 MASTERS PROJECT

3 hours

This course is designed to provide students with the opportunity to pursue guided research in an area under faculty supervision. The course will be structured to utilize the appropriate methodology for the project, the communication of the findings, and the summary of the conclusions. Prerequisite: Approval of the Advisor **(MA)**

THEO 5996 MASTERS THESIS

6 hours

This course is designed for students studying for a masters degree to demonstrate competency through the completion of a thesis. The student must complete independent research and write a thesis under faculty supervision. Prerequisite: Approval of the Advisor **(MA)**

WORSHIP STUDIES (WRSP)**WRSP 1301 RANDALL UNIVERSITY MINISTRY TEAM**

1 hour

This is a select ensemble of mixed voices and instruments that performs and leads worship numerous times during the year. While a variety of music is performed, the emphasis is on songs that are useful and beneficial in leading believers in worship. The course may be repeated. Prerequisite: By audition only.

WRSP 1503 MUSIC SKILLS FOR WORSHIP LEADING

3 hours

This course is a study of the most common music skills a worship leader needs to know to effectively carry out the music side of his/her ministry position. This includes reading notes on a staff, time signatures, key signatures, major and minor scales and chords.

WRSP 2001 WORSHIP LEADERSHIP

1 hour

This course is designed to involve students in the planning and implementation of worship services in the campus schedule. Students will be assigned individual responsibilities and work in a collaborative environment. Permission of the instructor is required. Crosslisted as CMIN 2001.

WRSP 2212 INTRODUCTION TO WORSHIP STUDIES

2 hours

This course is an introductory study of Christian worship. Application is made to worship as a lifestyle integrated into the community life of congregational worship in the church. Time is spent discerning what is meant by biblical worship and how it is enacted philosophically and practically in a worship service.

WRSP 3123 DYNAMICS OF INSTRUMENTAL WORSHIP

3 hours

This is a study of the principles of the development and performance practice of instrumental music in the traditional and non-traditional worship service. Students learn the importance of building the rhythm section. Additional time is spent on rehearsal and performance techniques for building and directing praise band, rhythm section with small, medium and large orchestra, and praise band with vocal ensemble.

WRSP 3133 DYNAMICS OF WORSHIP LEADING

3 hours

This course is a study of worship methods that deals with principles and processes of building a music program for the traditional and non-traditional worship service. Attention is given to pedagogy of vocal groups for adult singers. Students also learn the development, role, and repertoire of large and small ensembles in the worship service.

WRSP 3213 WORSHIP TECHNOLOGY

3 hours

This course is a study of sound, presentation software, lighting, and computer competencies for the use of Finale music notation software in the church music and Christian Music Industry setting. This includes, but is not limited to, the creation of: lead sheets, piano-vocal, guitar, praise band, choral charts and full orchestration. Musical knowledge is combined with technological skill in entering music notation and producing written music of a publishing level. Prerequisite: MUSI 1503 and MUSI 1603.

WRSP 3222 CREATIVE WORSHIP

2 hours

This course is a biblical study of worship as it relates to engaging the whole person as heart, soul, mind, and strength. Application is made to creative planning in lighting design, audio and video production, presentation software, banners, staging, and a variety of multi-media possibilities.

WRSP 3523 HISTORY AND PHILOSOPHY OF WORSHIP

3 hours

This course is an analysis of worship practices from the beginning of worship in the Old Testament to the present time. The students will analyze and evaluate different worship practices found in churches today. Upon completion of this study, the student will be able to develop a personal philosophy of worship.

WRSP 3533 TOOLS, TECHNIQUES AND LITERATURE FOR WORSHIP

3 hours

This course is an analysis of the tools, techniques, and literature available to the worship leader today. It includes information on basic vocal and instrumental techniques, the locations of tutorials and other helps, worship planning tools, and presentation software. It will also assist the student in locating music charts, blogs, worship publications, social media, websites, and other valuable information.

WRSP 3543 TOOLS FOR CREATIVE WORSHIP

3 hours

This course is a biblical study of worship as related to the five senses, exploring the whole person given in worship to God. Application is made to lighting design, audio and video production, creative use of presentation software, banners, choreography and movement, staging, and a variety of multi-media possibilities. Students will prepare a project that represents understanding and application of creative worship.

WRSP 3553 TECHNOLOGY IN WORSHIP

3 hours

This course is a study of technology used in worship today. From sound, the use of tracks including click and multi-tracks, loop community to the following software and tools which could include but are not limited to: Finale, Final Cut Pro, Ableton, Pro Tools, Main Stage, midi, Sunday Keys, Worship Essentials, Pro Presenter. Students will prepare tutorials and projects which will demonstrate their understanding of the technology being introduced. Prerequisite: WRSP 1503

WRSP 4243 ARRANGING FOR CONTEMPORARY WORSHIP

3 hours

This course is a study of the basics of arranging for a small ensemble focusing on contemporary worship styles. Two areas covered: (1) a study of the principles of arranging for, coordinating, and directing a contemporary vocal ensemble, and (2) proper instrumental arranging, both independent of, and in accompaniment of vocal ensembles. Prerequisite: MUSI 1503, MUSI 1603, MUSI 2503, MUSI 2603.

WRSP 4423 PLANNING & CONDUCTING PUBLIC WORSHIP

3 hours

This course is a Biblical, theological, and practical study of public worship. The principles of worship design are studied, including a survey of various historical and contemporary models for corporate worship, elements of the worship program, how to plan an effective worship service, how to adapt to various types of churches, and the responsibility of the pastor and other leaders in planning and leading church worship services.

WRSP 4513 CONDUCTING FOR THE WORSHIP LEADING

3 hours

This course is a study in the conventional conducting of beats. Basic conducting patterns for the most common time signatures of 2/4, 3/4, 4/4, 6/4, 6/8, 9/8, and 12/4. Rehearsal techniques for choirs and ensembles will also be taught, individual demonstration is stressed. Prerequisite: WRSP 1503

GOVERNANCE

Board of Trustees

<i>Members</i>	<i>Home Town</i>	<i>Term Ends</i>
Dick Terry, <i>Chairman</i>	Sulphur, OK	2020
Jay Dixon, <i>Vice-Chairman</i>	Haskell, OK	2022
Jason Nichols, <i>Clerk</i>	Van Buren, AR	2020
Doug Dickey	Bryan, TX	2020
Timothy Eaton	Moore, OK	<i>Ex Officio, President of Randall University</i>
Ryan Long	Park Hills, MO	2022
Randy Puckett	Sugarland, TX	2021
Craig McDougal	Moore, OK	2021
Brent Meadows	Coweta, OK	2023
David Morrow	Bridge Creek, OK	2024
Kenny Myers	Sapulpa, OK	2020
Steve Reeves	Columbia, MO	2020
Gene Reid	Newcastle, OK	2024
Kendall Ross	Altus, AR	2021
Craig Shaw	Owasso, OK	2023
Dale Skiles	Springfield, MO	2021
Mike Wade	Norman, OK	<i>Exec. Director, Oklahoma State Assoc. of Free Will Baptists (voting member)</i>
Anthony Williams	Muldrow, OK	2021
Randy Wilson	Tulsa, OK	2022

GOVERNING POLICY

Randall University is governed by the Board of Trustees with the President of the University, the Moderator, and the Executive Secretary of the Oklahoma State Association of Free Will Baptists as ex-officio members. The State Associations of Arkansas and Texas elect two trustees each. The Missouri State Association of Free Will Baptists elects three trustees. The Oklahoma State Association of Free Will Baptist selects ten trustees. The trustees elected by these four states presently constitute the Board of Trustees. The President administers the day-to-day operation of the University under the direct supervision of the Board of Trustees.

DOCTRINE

The doctrine of the University is that of the Free Will Baptist denomination as outlined in A Treatise of the Faith and Practices of Free Will Baptists, Inc. As to fundamental principles, the University unreservedly endorses the conservative Protestant position. The Biblical Foundations Statement of the University is endorsed by each member of the Board of Trustees, Administration, Faculty, and Staff.

SUPPORT

Student fees account for approximately 75 percent of the total income of the University; local church groups and other sources account for 30 percent. The University thus depends upon Free Will Baptist individuals and churches for its support. The Cooperative Program of the Oklahoma State Association of Free Will Baptists provides a basic undergirding for the educational ministry of the University. Gift income comes primarily from a five-state area that includes approximately 65,000 Free Will Baptists.

If you are interested in supporting Randall University through cash contributions, gifts, estate planning, annuities, or in-kind support, contact the Office of Institutional Advancement at 405-912-9455. Written inquiries should be addressed to:

Office of Institutional Advancement
Randall University
3701 S I-35 Service Rd
Moore, OK 73160

ADMINISTRATION, FACULTY & STAFF DIRECTORY

Senior Administration

Timothy W. Eaton
President
Ph.D., University of Oklahoma

Mark Braisher
Executive Vice President
D. Min., Midwestern Baptist Theological Seminary

Jody Blackwell
Dean of Students
M.Ed., University of Oklahoma

Pat Miller
Business Manager

Brent Sykes
Chief Academic Officer
Ph.D., University of Oklahoma

Bob Thompson
Vice President for Institutional Advancement
B.Th., Hillsdale Free Will Baptist College

Administrative Faculty

PATTI ASHBY, M.L.S.

Registrar
B.A., Christopher Newport College
M.L.S., East Carolina University
M.R.E., Grand Rapids Baptist Seminary
M.L.S., Kent State University
Experience in Higher Education: Adjunct Facilitator for MBA Online, Interlibrary Loan/Reference Librarian-Indiana Wesleyan University; Asst Professor, Head of Technical Services/Cataloging Librarian-Cedarville University; Library Technical Asst-Bowling Green State University; Asst Professor, Technical Services Librarian-Liberty University; Technical Services Librarian-Grand Rapids Baptist College and Seminary
Assistant Director of the Learning Resource Center 2002-2008
Coordinator of Adult Studies 2006-2008
Registrar since 2008
Randall University since 2002

JODY BLACKWELL, M.ED.

Teaching emphasis: English, Speech
B.A., Hillsdale Free Will Baptist College
M.Ed., University of Oklahoma
Teaching experience in Higher Education: Mid-America Christian University
Dean of Students since 2014
Randall University since 2008

MARK BRAISHER, D. Min.

Teaching emphasis: Leadership
B.A., Hillsdale Free Will Baptist College
M.Div., Midwestern Baptist Theological Seminary
D.Min., Midwestern Baptist Theological Seminary
M.B.A., University of Oklahoma
Pastoral experience over 25 years
Board Member, Randall House Publications
Christian School Administrator 3 years
Church Growth Consultant since 1997
Dean of Graduate Studies since 2007
Academic Dean 2013-2018
Randall University since 2005

NANCY DRAPER, M.L.S.

Learning Resource Center Director
A.A., Hillsdale Free Will Baptist College
B.A., School of the Ozarks
M.L.S., University of Oklahoma
Contributor to Oklahoma State Association of Free Will Baptists: The First 100 Years 1908-2008, Moore, OK: Oklahoma State Association, 2009
Accreditation experience with the following agencies recognized by the U.S. Department of Education: North Central Association of Colleges and Schools (NCA) and Transnational Association of Christian Colleges and Schools (TRACS)
Randall University since 1977

TIMOTHY EATON, PH. D.**Teaching emphasis: Bible, Theology, Education & Research**

B.Th., Hillsdale Free Will Baptist College

M.A., Randall University

M.Ed., University of Oklahoma

M.Div., Southwestern Baptist Theological Seminary

Ph.D., University of Oklahoma

Postdoctoral Studies, Harvard Institute of Higher Education

Additional studies: Missouri Southern State College, Murray State College, and American Institute of Church Growth, and Masters Studies in Aging, North Texas State University

Author: Path to the Professoriate: For High-achieving, First-generation College Students. Saarbrücken, Germany: VDM Verlag Dr. Müller

Actiengesellschaft & Co. KG. 2009

Participant in the Oklahoma Scholar Leadership Program 1993-1994

Christian Education Consultant for D. C. Cook Publishing 4 years

Board Member, Randall House Publications, since 2004

Pastoral ministry experience over 25 years

Teaching experience: Christian Education, Western Baptist College; Field Education Supervisor, Midwestern Baptist Theological Seminary; and graduate level instruction, University of Oklahoma

Principle Investigator for the Reliability and Validity Study by the Transnational Association of Christian Colleges and Schools (TRACS) since 1996

Editorial Board Member for Integrity: A Journal of Christian Thought since 2000

Member of the Accreditation Commission for the Transnational Association of Christian Colleges and Schools 1999-2002

Vice President of Academic Affairs 1989-2003

Executive Vice President 2003-2004

President since 2004

Master of Public Administration Program Director (Interim) 2019

Randall University since 1989

PAULETTE JONES, ED.D.**Master of Public Administration Program Director**

B.F.A., University of Oklahoma

M.A., Central State University (now University of Central Oklahoma)

Ed.D., Oklahoma State University

Higher Education Teaching and Public Administrative experience over 20 years
Randall University since 2012**TRACI MORRIS, M.A.****Assistant Registrar, Director of International Students**

B.A., Hillsdale Free Will Baptist College

M.Ed., University of Oklahoma

Teaching experience over 10 years

Certified Teacher by both the Oklahoma Department of Education and the Association of Christian Schools International (ACSI)

Randall University 1992-1997, 2001-

BRENT SYKES, PH.D.**Teaching emphasis: Psychology**

B.A., University of Central Oklahoma

M.Ed., University of Oklahoma

Ph.D., University of Oklahoma

Adjunct Instructor, Oklahoma City Community College
Chickasaw Nation Learning Community Coordinator 2008-2011

Academic Dean since 2018

Randall University since 2012

Teaching Faculty

Instructors are listed with the highest degree received from an accredited institution. Only institutions whose accrediting body is nationally recognized as an institutional accrediting agency by the United States Department of Education are included. Teaching discipline(s), relevant experience, and additional education are included as information.

EMERITUS FACULTY

The Emeritus Faculty have given years of faithful service to this institution. They continue to serve in an advisory capacity to the students, faculty, and administration of the college.

STEPHEN M. ASHBY, PH.D.**Philosophy, Religion****Professor of Philosophy of Religion**

B.S., Free Will Baptist Bible College

M.R.E., Grand Rapids Baptist Seminary

M.Div., Grand Rapids Baptist Seminary

M.Ed., Lynchburg College

Ph.D., Bowling Green State University

Experience in Higher Education: Visiting Professor-Hillsdale Free Will Baptist College; Adjunct Professor-Taylor University; Teaching Fellow/Instructor of English/Assistant Professor of Philosophy and Religious Studies-Ball State University; Instructor of English-Liberty University

Pastoral experience 8 years

Publications: Four Views of Eternal Security(contributing author), composed the Introduction for The Works of Arminius published by Randall House, published articles in the fields of Philosophy and Cultural StudiesContributor for Integrity: A Journal of Christian Thought

Symposium and Conference Speaker

Trustee, Free Will Baptist Bible College 1998-2010

Founding dean of the Hillsdale Graduate School 2002-2007
Randall University since 2002

EDWIN WADE, M.A.

Bible, Religion

B.A., Azusa Pacific College
M.A., Azusa Pacific College
Doctor of Divinity degree awarded by Bethany Bible College
Public school teaching experience 4 years
Pastoral experience 12 years
College teaching experience over 30 years
Author: *Walking in the "Reign"*
President of Hillsdale Free Will Baptist College, 1982-1988
Director of Distance Learning 1999-2005
Randall University since 1975

FULL-TIME FACULTY

MARK BEROKOFF, M.P.A.

Athletic Director, Men's Basketball Coach

B.S., Regis University
M.P.A., Hillsdale Free Will Baptist College
Athletic Director since 2016
Men's Basketball Coach since 2012
Randall University since 2012

STEVEN D. BYAS, M.ED.

Social Sciences

B.A., University of Central Oklahoma
M.Ed., University of Central Oklahoma
Additional studies University of Central Oklahoma and University of Oklahoma
Public school teaching and administrative experience 28 years
Randall University since 2012

LAUREN CANAAN, M.ED.

English

B.S., University of Oklahoma
M.Ed., University of Oklahoma
Teaching Experience (secondary) 3 years
Randall University since 2016

JULIE CURRY, M.ED.

Teacher Education

B.S., University of Oklahoma
M.Ed., University of Oklahoma
M.S., Mid-America Christian University
Public school education experience as teacher, school counselor and vice-principal 15 years
Randall University since 2017

DAVID FLORES, M.M.

Music

B.M.A., University of Oklahoma
M.M., University of Oklahoma
Adjunct Instructor (Guitar) University of Oklahoma 2001-2005
Adjunct Instructor (Spanish) University of Oklahoma 2002-2005
Guitar studio – Norman, Oklahoma 2002 – present
Randall University since 2009

DARREN GRANT, M.S.

Science

B.S., Pittsburg State University
M.S., Institute for Creation Research Graduate School
A.C.S.I. Professional Certificate
Teaching Experience (secondary and college) over 26 years
Randall University since 2016

BETH HARPER, M. ED.

Teacher Education

B.A., Northwest Nazarene University
M. Ed., University of Central Oklahoma
Teaching experience over 27 years
Randall University since 2018

JIM HARRIS, M.DIV.

Bible

B.A., Hillsdale Free Will Baptist College
M.Div., Southwestern Baptist Theological Seminary
Pastoral experience over 22 years
Chairman, Oklahoma State Association of Free Will Baptists Mission Board
Randall University since 1997

CARLA KRUEGER, M.ED.

Counseling, Psychology

A.A., Hillsdale Free Will Baptist College
B.S., Southwest Missouri State University
M.A., University of North Florida
M.Ed., Southwestern Oklahoma State University
M.S., Southwestern Oklahoma State University (In progress)
Teaching experience (secondary) 4 years
Additional Graduate Studies: Southwest Missouri State Univ., University of Missouri, University of Central Oklahoma and University of Oklahoma
Accreditation experience with Transnational Association of Christian Colleges and Schools (TRACS)
Randall University since 1992

DENNY KUHN, M.A.R.

Philosophy, Letters

B.S., Ball State University
M.A.R., Reformed Theological Seminary
Ph.D., Southern Baptist Theological Seminary (ABD)
Contributor to *Integrity: A Journal of Christian Thought*
Resident Life Coordinator 2003-2008
Randall University since 2003

SPENCER LEDBETTER, D.PHIL.

Bible

B.A., Oberlin College
M.T.S., Harvard Divinity School
D.Phil., Oxford Graduate School
Pastoral experience over 25 years
Teaching experience in Higher Education: Mid-America Christian University, American Christian College and Seminary
Randall University since 2004-2012, 2014-

THOMAS L. MARBERRY, PH.D.**Theology, Greek****Distinguished Professor of New Testament**

B.A., Baylor University

M.Div., Southwestern Baptist Theological Seminary

Ph.D., Baylor University

Baylor University Archeological Expedition 1983,
under the auspices of the University of Tel Aviv,
IsraelAccreditation experience with the following agencies
recognized by the U.S. Department of Education:
North Central Association of Colleges and Schools
(NCA) and Transnational Association of Christian
Colleges and Schools (TRACS)

Author of the Randall House Commentaries on

Galatians and Johannine Epistles

Contributing Editor, CONTACT Magazine

FWB Higher Education Task Force

Pastoral experience 20 years

President of the Seminary of the Cross (Reynosa,
Mexico) 1999-2008Director of External Studies, Hillsdale Free Will Baptist
College, 1989-1999Vice President for Academic Affairs, Hillsdale Free Will
Baptist College, 1983-1989, 2008-2013

Randall University 1975-1999, 2008-

Randall Graduate School since 2013

KIRSTEN M. MITCHELTREE, M.S.**Health and Exercise Science**

B.S., University of Oklahoma

M.S., University of Oklahoma

Randall University since 2015

ADJUNCT FACULTY**L. EVAN ALDRIDGE, M.A.****Music, Worship Studies**

B.M., Oklahoma Baptist University

M.A., Liberty University

D.W.S., Liberty University (In Progress)

Randall University since 2013

FRANK ANDERSON, PH.D.**Mathematics**

M.S., Emporia State University

M.A., University of Oklahoma

Ph.D., University of Oklahoma

Randall University since 2014

JANICE BANKS, D.ED.MIN.**Educational Ministry, Missions**

B.A., Free Will Baptist Bible College

M.A., Azusa Pacific University

D.Ed.Min., Midwestern Baptist Theological Seminary

Additional graduate studies: University of Oklahoma;
Columbia International University

Missionary to Japan 19 years

Dean of Students 1991-1992

Director, ABLE Program 1998-2005

Randall University 1988-1989, 1991-

MICHAEL BATEMAN, D.Min.**Public Administration**

B.A., Southern Nazarene University

M.S.M., Southern Nazarene University

Th.M., Trinity Theological Seminary

M.B.S., Andersonville Baptist Theological Seminary

D.Min., Andersonville Baptist Theological Seminary

Teaching experience in Higher Education over 20
years

Randall University since 2019

MICHELLE BRAISHER, M.A.**Teacher Education**

B.S., William Jewell College

M.A., University of Kansas

Elementary Principle 3 years

Elementary Teaching experience 16 years

Randall University since 2016

VICKI BROBECK, D. MIN.**Psychology**

B.A., Life Pacific University

M.A., Fuller Theological Seminary

M.A., Phillips Graduate Institute

D.Min., Fuller Theological Seminary

Randall University since 2014

MAUREEN BRODERSON, M.P.T.**Christian Ministry**

M.P.T., The King's University

Randall University since 2019

DONALD BRUBAKER, D.MIN.**Christian Ministry**

B.A., Fort Hays State University

M.Div., Oral Roberts University

D.Min., The King's University

Randall University since 2014

MICHAEL BUTLER, M.A.**Christian Ministry**

B.A., Hillsdale Free Will Baptist College

M.A., Liberty University

M.Div., Liberty University (In Progress)

Ministry experience over 15 years

Randall University since 2011

KATHLEEN CARLTON, D.M.A.**Music, Humanities**

B.A., Cameron University

M.M., University of Oklahoma

D.M.A., University of Oklahoma

Additional studies: American Institute of Musical
Studies, Graz, Austria; Performing member of the
Cimarron Circuit Opera Company; University of
Oklahoma, European Tour Group; Former member
of Oklahoma Collegium Musicum

Randall University since 1988

BRADLEY CHAPPELL, D.O.**Science**

B.S., University of California, Los Angeles

M.H.A., California State University, Northridge

D.O., Touro University College of Medicine

Core Faculty Emergency Medical Residency

Clinical Professor, David Geffen School of Medicine
(UCLA)

Randall University since 2014

PAUL CHAPPELL, PH.D.**Christian Ministry**

B.A., Oral Roberts University
 M.Div., Asbury Theological Seminary
 Th.M., Princeton Theological Seminary
 M.Phil., Drew University
 Ph.D., Drew University
 Randall University since 2014

SCOTT CHEATHAM, M.R.E.**Christian Ministry**

B.S., Colorado Christian University
 M.A.R., Liberty University
 M.R.E., Liberty University
 Ph.D., Trinity Seminary (In Progress)
 Pastoral Experience over 15 years
 Randall University since 2013

CHARLES COOK, M.T.S.**Philosophy**

B.S., Welch College
 M.T.S., Duke University
 Additional studies, Gordon Conwell Theological Seminary
 Pastoral experience
 Christian Guidance Supervisor, Billy Graham Evangelistic Association 2 years
 Board member, Randall House Publications
 Randall University since 2013

JAKE COTTAGE, M. ED.**Women's Soccer Coach**

B.S., Southwestern Christian University
 M. Ed., East Central University
 Women's soccer coach since 2018
 Coaching experience at secondary and collegiate levels
 Randall University since 2018

STAN FLORENCE, M.S.**Psychology**

B.S., Mid-America Christian University
 M.S., East Central University
 Law Enforcement experience over 30 years
 Former Director of Oklahoma State Bureau of Investigation
 Randall University since 2018

RYAN GILES, M.A.**Christian Ministry**

B.S., Oklahoma State University
 M.A., Hillsdale Free Will Baptist College
 Pastoral experience 5 years
 Randall University since 2005-2010, 2013-

JAMES GIRDLESTONE, D.MIN.**Christian Ministry**

B.A., The Master's University
 M.Div., The King's University
 D.Min., The King's University
 Randall University since 2018

KELSEY GRAHAM, M.S.**Health and Exercise Science**

B.S., Oklahoma Baptist University
 M.S., University of Central Oklahoma
 Randall University since 2019

STEVEN HARRIS, M.B.A.**Business**

B.Th., The King's University
 M.B.A., DeVry University
 Business experience over 10 years
 Randall University since 2015

STEPHEN HIEBSCH, M.S.**Statistics**

B.A., Southwestern College
 M.S., Oklahoma State University
 Additional graduate studies at Wichita State University
 OG&E Corp. managerial experience 26 years
 Teaching experience over 10 years
 Randall University since 2014

JOSHUA HINKLE, M.P.A.**Business**

B.A., University of Oklahoma
 M.P.A., Randall University
 Randall University since 2019

CURT HOLLAND, M.A.R.**Christian Ministry**

B.A., Hillsdale Free Will Baptist College
 M.A.R., Liberty University
 Teaching experience in Higher Education: Welch College
 Pastoral experience over 25 years
 Missionary to Brazil 10 years
 Business sales and leadership training experience 4 years
 Randall University since 2013

TODD JENSON, M.P.A.**History, Economics**

B.A., University of Oklahoma
 M.P.A., University of Oklahoma
 Director of Parks & Recreation, City of Moore, Oklahoma
 Randall University since 2007

VIRGIL JONES, D.MIN.**Christian Ministry**

B.A., Occidental College
 M.Div., The King's University
 D.Min. (Cand.), The King's University
 Randall University since 2019

LETICIA JUSTISS, D.MIN.**Christian Ministry**

B.A., University of California, Los Angeles
 M.Div., The King's University
 D.Min., The King's University
 Ministry experience over 20 years
 Randall University since 2015

NATE KERN, M.P.A.**Public Administration**

B.A., University of Oklahoma
 M.P.A., University of Oklahoma
 Business experience 8 years
 Higher education 7 years
 Randall University since 2015

NASER KHOURY, J.D.**Social Science**

B.A., California State University, Northridge
 J.D., University of West Los Angeles School of Law
 Attorney in private practice, Los Angeles
 Randall University since 2016

RON KIRKPATRICK II, M.S.**Accounting**

B.A., University of Oklahoma
 M.A., University of Oklahoma
 M.S., University of Oklahoma
 Randall University since 2019

JACKIE LEDBETTER, M.A.**Psychology**

B.A., Oklahoma City University
 M.A., American Christian College and Seminary
 M.S.W., University of Oklahoma (In progress)
 Randall University since 2012

LOUISE LEOPOLD., M.DIV.**English**

B.A., Pennsylvania State University
 M.Div., Wesley Theological Seminary
 Randall University since 2014

MICHAEL LEWIS, M.A.**Music**

B.S., Free Will Baptist Bible College
 B.S., Mt. Olive College
 M.A., Liberty University
 Minister of Music, Crosspoint Church
 Randall University since 2007

CRAIG McDOUGAL, J.D.**Political Science**

A.A., Hillsdale Free Will Baptist College
 B.B.A., University of Oklahoma
 J.D., University of Oklahoma College of Law
 Attorney in private practice in Norman, Oklahoma
 Randall University since 2012

COURTNEY MUNDAY, PH.D.**English, Teacher Education, Yearbook**

B.A., Southwestern Oklahoma State University
 M.Ed., University of Oklahoma
 Ph.D., University of Oklahoma
 Teaching experience in Higher Education: Mid-America Christian University; University of Oklahoma
 Randall University since 2008

OMAR OJEDA, B.A.**Mathematics**

B.A., B.A., California State University, Northridge
 Teaching experience at University of San Diego and
 Huntington Park Community Adult School
 Randall University since 2016

KATHERINE OSTROSKY, M.M.**Music**

B.M., Towson University
 M.M., Towson University
 Randall University since 2019

GROVER OZMUN III, M.A.**Business, Christian Ministries**

B.B.A., University of Oklahoma
 Graduate, Command General Staff, U.S. Army
 M.A., Hillsdale Free Will Baptist College
 Owner and operator, Balfour of Norman 1975-2006
 Randall University since 2008

DAMIEN PARKS, M.A.**Christian Ministry**

B.A., University of Oklahoma
 M.A., Fuller Theological Seminary
 Randall University since 2011

KEVI PAULK, M.P.A.**Business**

B.A., University of Oklahoma
 M.P.A., University of Oklahoma
 Adjunct Instructor, Tulsa Community College
 Statistical Research specialist, Oklahoma Dept of
 Agriculture 2 years
 Randall University since 2014

TAYLOR PAULK, M.B.A.**Business**

B.S., Hillsdale Free Will Baptist College
 M.B.A., University of Oklahoma
 Randall University since 2009

KARINDA POLK, D.P.T**Health and Exercise Science**

B.S., Arkansas State University
 D.P.T., Arkansas State University
 Randall University since 2018

BILL POWERS, PH.D.**Public Administration**

B.S., Bellevue University
 M.P.A., Bellevue University
 Ph.D., Bellevue University
 Senior Advisor, U.S. Dept. of Homeland Security
 Adjunct Instructor, Bellevue University
 Randall University since 2014

SHIRLEY RODDY, PH.D.**Public Administration**

B.A., University of Oklahoma
 M.A., University of Oklahoma
 Ph.D., University of Oklahoma
 Education experience over 30 years
 Randall University since 2014

CARL ROSE, M.A.**Business**

B.A., East Central University
 M.A., Mid-America Christian University
 Business experience and sales over 10 years
 Randall University since 2012

ROBERT SIMMONS, D.MIN.**Business**

B.S., Langston University
 M.A., University of Oklahoma
 D.Min., American Christian College
 Additional Studies Oklahoma Baptist University
 Business and military service over 40 years
 Randall University since 2012

JEANETTE STORMS, D.MIN.**Christian Ministry**

B.Th., Holmes College of Bible
 B.A., Southern Nazarene University
 M.A., Fuller Theological Seminary
 D.Min., Regent University
 Ministry experience over 40 years: missionary, pastor,
 professor
 Randall University since 2016

DANIEL SWEET, M.DIV.**Christian Ministry**

B.A., Hillsdale Free Will Baptist College
 M.A.R., Liberty Baptist Theological Seminary
 M.Div., Liberty Baptist Theological Seminary
 Pastoral Experience over 15 years
 Randall University since 2016

CHERYL TAYLOR, M. M.**Music**

B.A., Bethany Bible College
 M.M., University of Central Oklahoma
 Ph.D., University of Oklahoma (ABD)
 Randall University since 2019

STACY THOMPSON, M.B.A.**Accounting**

B.S., University of Oklahoma
 M.B.A., Mid-America Christian University
 Business Experience over 15 years
 Randall University since 2016

JOSHUA TOMLINSON, D.M.A.**Music**

B.M., Liberty University
 M.M., East Carolina University
 D.M.A., University of Oklahoma
 Randall University since 2019

MICHAEL TRIMBLE, M. DIV.**Christian Ministry**

B.A., Welch College
 M.A., Liberty University
 M.R.E., Liberty University
 M.Div., Liberty University
 Ministry and pastoral experience over 30 years
 Randall University since 2016

CATHY VAUGHN, M. ED.**Elementary Education**

B.S., University of Central Oklahoma
 M.Ed., University of Oklahoma
 Randall University since 2019

LINDA WILEY, M.ED.**Elementary Education**

B.S., University of Central Oklahoma
 M.Ed., University of Central Oklahoma
 Additional graduate studies: University of Central
 Oklahoma
 Public School experience 24 years
 Randall University since 1992

KEVIN WILLIFORD, M.DIV.**Bible**

B.A., Hillsdale Free Will Baptist College
 M.Div., Midwestern Baptist Theological Seminary
 Ph.D., Midwestern Baptist Theological Seminary (In
 Progress)
 Pastoral experience over 15 years
 Adjunct Instructor, Drury University
 Randall University since 2010

THAD WOODWARD, M.D.**Exercise Science**

B.S., University of Oklahoma
 M.S., University of Oklahoma
 M.D., University of Oklahoma, College of Medicine
 Over 20 years professional medical experience with
 Kaiser Permanente Group
 Additional 14 years experience in sports medicine
 Randall University since 2016

TIM YORK, M.DIV.**Christian Ministry**

B. S., Liberty University
 M.Div., Liberty University
 D.Min., Liberty University (in Progress)
 Randall University since 2019

TEACHING ASSISTANTS AND COACHES

Teaching Assistants work under the supervision of full-time faculty and are considered to have expertise in the area of instruction. Coaches are listed as faculty because students receive physical education activity credit for the courses under their supervision.

HUNTER BURNS, M.P.A.

B.A., Randall University
 M.P.A., Randall University
 Men's Baseball Coach
 Randall University since 2019

MICHELLE COFFMAN, B.A.

B.A., Hillsdale Free Will Baptist College
 Director of Online Learning
 Director of Professional Studies
 Randall University since 2013

MIKE FREEMAN**Women's Volleyball Coach**

Volleyball coach since 2018

Coaching experience over 30 years at secondary and collegiate levels

Youth pastor experience for 5 years

Randall University since 2018

MICHELLE GARCIA, B.S.**Women's Basketball Coach**

B.S., Hillsdale Free Will Baptist College

Women's Basketball Coach since 2016

Randall University since 2012

NICK McMILLAN, B.S.**Men's Soccer Coach**

B.S., Hillsdale Free Will Baptist College

Men's Soccer Coach since 2016

Randall University since 2015

PHILIP SCOWDEN, B.S.**Mathematics**

B.A., Hillsdale Free Will Baptist College

B.S., University of Science and Arts of Oklahoma

Ministry experience over 10 years

Randall University since 2010

STEVE SWINFORD**Karate**

Hapkido - Black Belt, Grand Master

Taekwondo Black Belt - 4th degree

Premier Mixed Martial Arts – Black Belt, 4th degree

USA Martial Arts Hall of Fame

ADMINISTRATION & STAFF ORGANIZATION

Executive Office

Dr. Timothy Eaton, President
Dr. Mark Braisher, Executive Vice President
Bob Thompson, VP of Institutional Advancement
Dr. Brent Sykes, Chief Academic Officer
Alexis Sanchez, Field Representative
Wilma Marberry, Executive Assistant

Academic Division

Dr. Brent Sykes, Academic Dean
Patti Ashby, Registrar
Traci Morris, Ass't Registrar
Dr. Paulette Jones, Master of Public
Administration Program Director
Dr. Timothy Eaton, Master of Arts Program Interim
Director
Nancy Draper, Librarian, Chair for School of
Arts & Sciences
Jim Harris, Chair for School of Christian Ministry
Julie Curry, Chair for School of Education
Michelle Coffman, Director of Online Learning,
Director of Professional Studies
Carla Krueger, Assessment Director

Business Division

Office of Business Affairs & Facilities

Dr. Mark Braisher, Executive Vice President
Pat Miller, Business Manager
Lee Bauder, Operations Manager
Traci Morris, Bookstore Manager
Jerred Vandivort, Director of Maintenance
Mitch Selfridge, Maintenance

Office of Financial Aid

Cliff Bristow, Director of Financial Aid
Denise Conklin, Ass't Director of Financial Aid
Evan Aldridge, Financial Aid Counselor

Office of Information Technology

Quentin Loop, Director

Office of Recruitment & Admissions

Bobby Thompson, Director of Admissions
Bob Davis, Adult Learning Success Coach
Evan Aldridge, Admissions Counselor
River Chambers, Enrollment Counselor
Jon Hill, Enrollment Counselor
Garrett White, Enrollment Counselor
Kristin Gelinias, Social Media and Web
Coordinator
Traci Morris, Director of International Students

Office of Student Services

Jody Blackwell, Dean of Students, Director of
Student Services
Bob Davis, Associate Dean of Students
Michael Grimes, Director of Food Services
Tracy Grimes, Food Services
Lauren Childers, Community Engagement
Coordinator

Office of Athletics

Mark Berokoff, Athletic Director, Men's Basketball
Coach
Garrett White, Ass't Men's Basketball Coach
Hunter Burns, Men's Baseball Coach
Casey Sykes, Ass't Men's Baseball Coach, Sports
Information Director
Nick McMillan, Men's Soccer Coach
Michelle Garcia, Women's Basketball Coach
Tiffani Burns, Ass't Women's Basketball Coach
Jake Cottage, Women's Soccer Coach
Mike Freeman, Women's Volleyball Coach
Bobby Thompson, Athletic Compliance
Kelsey Graham, Athletic Trainer

APPENDIX

The Advanced Placement Program (AP) Administered by the College Entrance Examination Board The College Level Examination Program (CLEP) administered by the College Entrance Examination Board International Baccalaureate Program (IB)

Note: Randall University does not offer an equivalent course for some of the examinations for AP, CLEP, and IB. In those cases, the numbers 99 are used to denote elective credit (ex: CSCI 2993). When the course is in a discipline not offered at Randall University, the prefix TRAN is used to denote elective transfer credit.

AP (School code: 6744)

Scores 1 and 2 are not acceptable for credit. The courses listed in the various test-score columns are Randall University Courses, and the last digit of the four-digit number indicates the number of semester hours earned when a student is awarded credit for the course.

TEST NAME	SCORES		
	3	4	5
Art			
History of Art	HUMN 1993	HUMN 1993	HUMN 1993
Studio Art: Drawing Portfolio	HUMN 2993	HUMN 2993	HUMN 2993
Biology	NATS 1514	NATS 1514	NATS 1514
Chemistry	None	NATS 1614	NATS 1614, 1624
Computer Science A	None	CSCI 1993	CSCI 1993
Computer Science AB	None	CSCI 1993, 2993	CSCI 1993, 2993
Economics-Macro	ECON 2123	ECON 2123	ECON 2123
Economics-Micro	ECON 2223	ECON 2223	ECON 2223
English Lang/Composition	ENGL 1113	ENGL 1113, 1213	ENGL 1113, 1213
English Lit/Composition	ENGL 1113	ENGL 1113, 1213	ENGL 1113, 1213
Environmental Science	NATS 1993	NATS 1993	NATS 1993
European History	HIST 3413, 3423	HIST 3413, 3423	HIST 3413, 3423
French Language	LANG1115	LANG 1115, 1215	LANG 1115, 1215
French Literature	LANG 1115	LANG 1115, 1215	LANG 1115, 1215
German	LANG 2993	LANG 2993	LANG 2993
Govt & Politics: Comparative	None	POLS 2993	POLS 2993
Govt & Politics: U.S.	POLS 1523	POLS 1523	POLS 1523
Human Geography	GEOG 2993	GEOG 2993	GEOG 2993
Latin—Virgil	LANG 3993	LANG 3993	LANG 3993
Latin Literature	LANG 2993	LANG 2993	LANG 2993
Math-Calculus AB	MATH 1714	MATH 1714	MATH 1714
Math-Calculus BC	MATH 1714	MATH 1714, 2724	MATH 1714, 2724
Music Theory			
Aural (subscore)	None	MUSI 1501	MUSI 1501, 1601
Nonaural (subscore)	MUSI 1122	MUSI 1122, MUSI 1503	MUSI 1122, 1503, 1603
Physics B	NATS 1314	NATS 1314	NATS 1314
Physics C			
Mechanics	NATS 1994	NATS 2994	NATS 2994
Electricity & Magnetism	NATS 1994	NATS 2994	NATS 2994
Psychology	PSYC 1123	PSYC 1123	PSYC 1123
Spanish Language	LANG 1315	LANG 1315, 1415	LANG 1315, 1415
Spanish Literature	LANG 1315	LANG 1315, 1415	LANG 1315, 1415
Statistics	STAT 3003	STAT 3003	STAT 3003
U.S. History	HIST 1323, 1423	HIST 1323, 1423	HIST 1323, 1423
World History	HIST 2313	HIST 2313	HIST 2993

CLEP (School code: 6744)

Following are the approved CLEP examinations with the minimum scores required for credit, the equivalent Randall University course(s), and the number of semester hours awarded.

CLEP SUBJECT EXAMINATION	EQUIVALENT COURSE	MINIMUM SCORE	SEMESTER CREDIT HOURS
American Government	POLS 1113	50	3
American Literature	ENGL 2113, 2213	50	6
Analyzing & Interpreting Literature	ENGL 2993	50	3
Biology	NATS 1514	50	4
College Algebra	MATH 1513	50	3
College Composition (Not Modular exam)	ENGL 1113, ENGL 1213	50	6
College Composition (Modular exam)	ENGL 1113	50	3
English Literature	ENGL 1993, 2993	50	6
Financial Accounting	ACCT 2523	50	3
French	LANG 1115, 1215	50	10
Introductory Psychology	PSYC 1123	50	3
General Chemistry	NATS 1614, 1624	50	8
German	LANG 1993, 2993	50	6
Human Growth & Development	PSYC 2223	50	3
Introductory Business Law	BUSN 3323	50	3
Introductory Psychology	PSYC 1123	50	3
Introductory Sociology	SOCI 2123	50	3
Precalculus	MATH 1993	55	3
Principles of Macroeconomics	ECON 2123	50	3
Principles of Management	MGMT 3303	50	3
Principles of Marketing	BUSN 3333	50	3
Principles of Microeconomics	ECON 2223	50	3
Spanish Level 1	LANG 1315, 1415	50	10
Spanish Level 2	LANG 2313, 2413	63	6

IB

The following higher level International Baccalaureate courses have been approved for credit:

IB HIGHER LEVEL COURSE	EQUIVALENT HFWBC COURSE	MINIMUM SCORE	SEMESTER CREDIT HOURS
Biology	NATS 1514	4	4
Chemistry	NATS 1614, 1624	4	8
Economics	ECON 2123	4	3
Higher Mathematics	MATH 1714, 2724	4	6
History – Americas	HIST 2013	4	3
History – European	HIST 3423	4	3
Language A: English	ENGL 1113, 1213	4	6
Philosophy	PHIL 1013	4	3
Physics	NATS 1314, 2994	4	8
Social Anthropology	SOCI 3123	4	3

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NOTE: Major Catalog sections are listed in bold type.

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