RANDALL UNIVERSITY

# Academic Catalog
## 2026-2027

# 2026-2027 CATALOG

# Randall University

3701 South Interstate 35 Service Road
Moore, Oklahoma 73160

**POLICY OF NONDISCRIMINATION**

Randall University does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. Randall University reserves the right to, and does, maintain student educational and behavioral employment requirements and standards, which are based upon religious considerations consistent with its role and mission.

NOTE: Randall University reserves the right to make necessary changes without further notice. The regulations, courses, personnel, and costs listed herein are subject to change through established procedures after the date of publication of this Catalog. It is **important** that each student familiarize himself/herself with the regulations set forth in this Catalog and assume his/her proper responsibilities concerning them.

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# ACADEMIC CALENDAR 2026-2027

## Traditional Undergraduate

| | | |
|---|---|---|
| **FALL 2026** | | |
| Faculty Return | Tuesday | August 4 |
| Faculty Professional Development | Tuesday | August 4 |
| Freshmen Arrive & Welcome Dinner | Saturday | August 8 |
| Freshmen Week | Saturday-Tuesday | August 8-11 |
| Returning Students Arrive | Sunday | August 9 |
| Registration and Orientation | Tuesday | August 11 |
| 16-Week Classes Begin | Thursday | August 13 |
| Convocation | Thursday | August 13 |
| 1st 8-Week Classes Begin | Monday | August 17 |
| Labor Day (No Classes) | Monday | September 7 |
| 2nd 8-Week Classes Begin | Monday | October 12 |
| Fall Break (No Classes) | Thursday-Friday | October 15-16 |
| Thanksgiving Break (No Classes) | Monday-Friday | November 23-27 |
| Final Examinations | Tuesday-Friday | December 8-11 |
| Grades Due | Wednesday | December 16 |
| **WINTER 2026** | | |
| 4-Week Classes Begin | Monday | December 14 |
| 1-Week Classes Begin | Monday | January 4 |
| **SPRING 2027** | | |
| 16-Week Classes Begin | Monday | January 11 |
| 1st 8-Week Classes Begin | Monday | January 11 |
| 2nd 8-Week Classes Begin | Monday | March 8 |
| Spring Break (No Classes) | Monday-Friday | March 15-19 |
| Good Friday (No Classes) | Friday | March 26 |
| Final Examinations | Monday-Thursday | May 10-13 |
| Graduation | Saturday | May 15 |
| Grades Due | Tuesday | May 18 |
| **SUMMER 2027** | | |
| 1st 8-Week Classes Begin | Monday | May 17 |
| 2nd 8-Week Classes Begin | Monday | June 14 |
| Grades Due | Wednesday | August 11 |

(Calendar dates are subject to change at the discretion of the administration when it is determined to be in the best interest of the University to do so)

# ACADEMIC CLASS CALENDAR 2026-2027

## UNDERGRADUATE

| Term | | Beginning Date | Add Date | Drop Date | Withdrawal Date | Ending Date | Breaks |
|---|---|---|---|---|---|---|---|
| **Fall 2026** | **16-weeks** | Thu, Aug 13 | Fri, Aug 21 | Wed, Aug 26 | Fri, Nov 6 | Fri, Dec 11 | Labor Day: Sep 7; Fall Break: Oct 15-16; Thanksgiving Break: Nov 23-27 |
| | **1st 8-weeks** | Mon, Aug 17 | Mon, Aug 24 | Mon, Aug 24 | Fri, Sep 25 | Sun, Oct 11 | |
| | **2nd 8-weeks** | Mon, Oct 12 | Mon, Oct 19 | Mon, Oct 19 | Fri, Nov 20 | Sun, Dec 13 | |
| | | | | | | | |
| **Winter 2026** | **4-weeks** | Mon, Dec 14 | Fri, Dec 18 | Fri, Dec 18 | Fri, Jan 1 | Sun, Jan 10 | N/A |
| | **1-week** | Mon, Jan 4 | Mon, Jan 4 | Mon, Jan 4 | Wed, Jan 6 | Fri, Jan 8 | |
| | | | | | | | |
| **Spring 2027** | **16-weeks** | Mon, Jan 11 | Wed, Jan 20 | Mon, Jan 25 | Fri, Apr 16 | Fri, May 14 | MLK Day: Jan 18; Spring Break: Mar 15-19; Good Friday: Mar 26 |
| | **1st 8-weeks** | Mon, Jan 11 | Tue, Jan 19 | Tue, Jan 19 | Fri, Feb 19 | Sun, Mar 7 | |
| | **2nd 8-weeks** | Mon, Mar 8 | Mon, Mar 22 | Mon, Mar 22 | Fri, Apr 23 | Sun, May 9 | |
| | | | | | | | |
| **Summer 2027** | **1st 8-weeks** | Mon, May 17 | Mon, May 24 | Mon, May 24 | Fri, Jun 25 | Sun, Jul 11 | N/A |
| | **2nd 8-weeks** | Mon, Jun 14 | Mon, Jun 21 | Mon, Jun 21 | Fri, Jul 23 | Sun, Aug 8 | |

## GRADUATE

| Term | | Beginning Date | Add Date | Drop Date | Withdrawal Date | Ending Date | Breaks |
|---|---|---|---|---|---|---|---|
| **Fall 2026** | **Full Term** | Mon, Jul 6 | Fri, Jul 10 | Fri, Jul 17 | Fri, Nov 6 | Sun, Dec 20 | N/A |
| | **1st 8-weeks** | Mon, Jul 6 | Fri, Jul 10 | Fri, Jul 10 | Fri, Aug 14 | Sun, Aug 30 | |
| | **2nd 8-weeks** | Mon, Aug 31 | Fri, Sep 4 | Fri, Sep 4 | Fri, Oct 9 | Sun, Oct 25 | |
| | **3rd 8-weeks** | Mon, Oct 26 | Fri, Oct 30 | Fri, Oct 30 | Fri, Dec 4 | Sun, Dec 20 | |
| | | | | | | | |
| **Spring 2027** | **Full Term** | Mon, Jan 4 | Fri, Jan 8 | Fri, Jan 15 | Fri, May 7 | Sun, Jun 20 | N/A |
| | **1st 8-weeks** | Mon, Jan 4 | Fri, Jan 8 | Fri, Jan 8 | Fri, Feb 12 | Sun, Feb 28 | |
| | **2nd 8-weeks** | Mon, Mar 1 | Fri, Mar 5 | Fri, Mar 5 | Fri, Apr 9 | Sun, Apr 25 | |
| | **3rd 8-weeks** | Mon, Apr 26 | Fri, Apr 30 | Fri, Apr 30 | Fri, Jun 4 | Sun, Jun 20 | |

**Please note: Any calendar is subject to change when circumstances dictate that it is in the best interest of the University**

# MESSAGE FROM THE PRESIDENT

Since 1959, we have been equipping students to make a difference. Our distinctly Christian commitment to the pursuit of truth, the development of the whole person, and the worthiness of Christian service provides both the foundation and the future focus of Randall University.

We continuously strive to be a Great Commission university where we are witnesses of Jesus Christ in Jerusalem, Judea, Samaria, and the uttermost parts of the world. This is why everything that we do is in connection with our mission statement:

"Randall University is a Christian institution of higher education committed to the intellectual, spiritual, social, moral, and physical development of its students. It seeks to prepare students to serve the Lord Jesus Christ both in the church and in society at large."

We believe that there is a place on our campus for those who are seeking higher education in a Christian context. Perhaps Randall University is the place for you.

Thank you for considering Randall University. The choice of a college is among the most important choices you will make. Give us an opportunity to tell you what Randall can do for you.

I invite you to come and share our mission. Come and live our mission.

In Christ,

Robert G. Thompson
President, Randall University

# GENERAL INFORMATION

## PHILOSOPHY OF EDUCATION

Believing that all truth is God's truth and that a college exists for teachers and students to pursue God's truth with freedom and responsibility, the intent of Randall University is to facilitate this pursuit. The person of Jesus Christ embodies the Randall University philosophy of education. He said, "I am the way (ontology – What is real), the truth (epistemology – What is true), and the life (axiology – What is good)." Randall University exists so that all faculty and students may know Him and make Him known.

## MISSION STATEMENT

Randall University is currently located in Moore, Oklahoma. It is a faith-based institution that supports the following mission: "Randall University is a Christian institution of higher education committed to the intellectual, spiritual, social, moral, and physical development of its students. It seeks to prepare students to serve the Lord Jesus Christ, both in the church and in society at large."

## PURPOSE STATEMENTS

**INTELLECTUAL**

I-1 To serve members of the Free Will Baptist denomination and others who desire an education in the Free Will Baptist tradition by providing courses of study leading to an Associates, Baccalaureate and Masters degree.

I-2 To provide an appropriate general education core for all degree-seeking students.

I-3 To provide a climate of learning where the student may develop the lifelong habit of critical thinking in the search for truth.

I-4 To offer students opportunities to improve communication through computing, oral, and writing competencies.

**SPIRITUAL**

S-1 To assist students in understanding their relationship to God and strengthening their personal commitment to Jesus Christ.

S-2 To help students cultivate habits of prayer, Bible study, and personal obedience to the teachings of Scripture.

S-3 To foster in each student a commitment to service in a local church.

S-4 To encourage student participation and support for world evangelization.

**SOCIAL**

SO-1 To equip students to function as responsible citizens.

SO-2 To encourage students to understand and appreciate other peoples and cultures.

SO-3 To provide students opportunities for developing and using leadership skills.

**MORAL**

M-1 To encourage students to adopt a Biblical approach to all relationships.

M-2 To challenge students to take personal responsibility for their decisions by developing a lifestyle characterized by integrity.

**PHYSICAL**

P-1 To help students achieve physical fitness and health.

P-2 To maintain a campus environment free of tobacco, alcohol, and illegal drugs.

P-3 To provide students opportunities for athletic competition and assist students to develop habits of good sportsmanship.

*The Mission and Purpose Statements of Randall University are the foundational guide for the institution. The intent of the policies, procedures, and practices of the University are to fulfill the Mission and Purpose Statements.*

*Students are required to become familiar with the Mission and Purpose Statements prior to admission to Randall University.*

## ACCREDITATIONS

**Transnational Association of Christian Colleges and Schools (TRACS):** Randall University is a member of the Transnational Association of Christian Colleges and Schools (TRACS) [15935 Forest Road, Forest, VA 24551; Telephone: 434.525.9539; e-mail: info@tracs.org] having been awarded Reaffirmation II of its Accredited status as a Category III institution by the TRACS Accreditation Commission on July 1, 2024. This status is effective for a period of ten years. TRACS (www.tracs.org) is recognized by the United States Department of Education (http://ope.ed.gov/accreditation/Search.aspx), the Council for Higher Education Accreditation (http://www.chea.org/search/default.asp) and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE). Students may contact TRACS with a complaint, but only after exhausting the due process of the institution.

*Transfer of credit is the prerogative of the receiving institution, and students who intend to transfer should consult that institution and work through their Randall University academic advisor to ensure a smooth transition.*

**California Bureau for Private Postsecondary Education (BPPE):** Randall University is approved to operate an accredited institution within the State of California. Programs at the certificate, associate, bachelor, and master degree levels are approved as presented in the Randall University catalog. The BPPE website link is: http://bppe.ca.gov.

**Office of Educational Quality and Accountability (OEQA):** On August 16, 2023, the Office of Educational Quality and Accountability (formerly Oklahoma Commission of Teacher Preparation) voted to approve a five-year certification of the

Teacher Education Program at Randall University. The OEQA website link is: http://www.ok.gov/ecqa/.

The Office of Educational Quality and Accountability (OEQA), 840 Research Parkway, Suite 455, Oklahoma City, Oklahoma 73104, is recognized as the approval body of teacher education programs in Oklahoma colleges and universities.

**Veterans Administration:** The University is approved by the State Approving Agency to offer training to eligible veterans and other persons under provision of Section 1775 (a) (1), USC 38. Approval has been given for training of students under the 1976: Survivors' and Dependents' Educational Assistance (DEA).

## AFFILIATIONS

**Council for Higher Education Accreditation (CHEA):** CHEA is a national advocate and institutional voice for academic quality through accreditation, CHEA is a U.S. association of degree-granting colleges and universities and recognizes institutional and programmatic accrediting organizations. CHEA is the only national organization focused exclusively on higher education accreditation and quality assurance. Randall became a member organization in 2022. RU administrative personnel participate in CHEA training to ensure the development and implementation of best academic practices.

**National Association of Independent Colleges and Universities (NAICU):** NAICU is the only national organization *solely focused* on representing private, nonprofit higher education on public policy issues in Washington, D.C. As one of the six major presidential higher education associations, NAICU's institutional membership is comprised of presidents from accredited private, nonprofit colleges and universities.

**National Christian College Athletic Association (NCCAA):** The National Christian College Athletic Association, a 501(c)3 not-for-profit association, was incorporated to provide a Christian-based organization that functions uniquely as a national and international agency for the promotion of outreach and ministry, and for the maintenance, enhancement, and promotion of intercollegiate athletic competition with a Christian perspective (http://www.thenccaa.org/).

**National Council for State Authorization Reciprocity Agreements (NC-SARA):** NC-SARA is a private nonprofit organization [501(c)(3)] that helps expand students' access to educational opportunities and ensure more efficient, consistent, and effective regulation of distance education programs. NC-SARA helps states, institutions, policymakers, and students understand the purpose and benefits of participating in SARA. Today, more than 2,400 institutions in 49 member states, the District of Columbia, Puerto Rico, and the U.S. Virgin Islands all voluntarily participate in SARA. Students may contact NC-SARA with a complaint, but only after exhausting the due process of the institution. Links here: https://okhighered.org/admin-fac/sara/#sara-complaints or https://nc-sara.org/sara-student-complaints-0.

**Oklahoma Independent Colleges and Universities (OICU):** The OICU is the only statewide organization that serves exclusively the interest of independent higher education within the state of Oklahoma. The Presidents of the accredited institutions in Oklahoma organized the Oklahoma Association of Independent Colleges and Universities in 1981 (http://www.oicu.org/). The institutional presidents continue to lead and direct OICU to advance educational quality and student success within Oklahoma private higher education institutions.

## HISTORY OF THE UNIVERSITY

Free Will Baptists envisioned an institution of Christian higher education in Oklahoma, even before statehood. The records of the Indian Territory Association of Free Will Baptists (1905) read: "We believe in encouraging a higher system of education among the Free Will Baptists." The merger of the northern movement of Free Will Baptists (known also as the Randall Movement, Free Baptists, or Anti-slavery Baptists) with Northern Baptists in 1911, left a scattered remnant of churches which did not participate in the merger, and those churches lost access to the historic Free Will Baptist schools, such as, Bates College in Maine and Hillsdale College in Michigan. However, the educational void was filled when the Co-operative General Association of Free Will Baptists in the west opened Tecumseh College in Tecumseh, Oklahoma in 1917. The first president was John H. Wolfe, a graduate of Hillsdale College in Michigan. The school was destroyed by fire in 1927 and was never completely rebuilt due to the depression, dust bowl days, World War II, and the Korean Conflict.

During the decades after the fire at Tecumseh College, the churches of Oklahoma continued to keep the higher education dream alive. Numerous resolutions over the decades encouraged support of and participation in the Bible Institute sponsored by the Oklahoma State Association of Free Will Baptists. A series of Bible institutes were taught in the various geographic areas by a rotation through the district associations, but Oklahoma Free Will Baptists had a vision for an institution of higher learning

These Bible institutes eventually developed into Oklahoma Bible College (OBC). The official launch of OBC began in the basement of the First Free Will Baptist Church in Tulsa in January, 1959. In a quest to find a permanent home for the infant college, it was moved to Wagoner in the fall of 1959, then to the Northwest Free Will Baptist Church in Oklahoma City in the fall of 1961, and finally to the Capitol Hill Free Will Baptist Church of Oklahoma City in the fall of 1962.

On September 13, 1966, the college began operations on the present campus located three miles south of Moore, Oklahoma. An early president of the college, Dr. Don W. Payne (1961-1966), noted that the college began with "no library, no equipment, no facilities, no income, yet had one priceless asset: a company of committed Christians with an urgent sense of mission, persons of purpose and zeal, confident that God is all-sufficient."

Having secured a permanent home for the college, the founding church articulated a vision of higher education which embraced the study of the liberal arts. In 1971, as a symbolic

gesture, the governing board renamed the institution Hillsdale Free Will Baptist College in honor of Hillsdale College in Hillsdale, Michigan, which began as a Free Will Baptist institution in 1844. (Hillsdale College in Michigan is no longer affiliated with Free Will Baptists.) Hillsdale continued to educate men and women to support the ministry and mission opportunities of Free Will Baptists worldwide, but the enrollment of students in non-ministry degree programs proliferated.

Randall Graduate School was founded in 2002.

The Oklahoma Commission for Teacher Preparation (a division of the OK Dept. of Education) approved Hillsdale as the 23rd Teacher Education College in the State of Oklahoma on Thursday, June 13, 2013. The School of Education is authorized to offer degrees in Elementary and Secondary Education leading to a state certified teaching credential.

In order to eliminate admissions conflicts, internet confusion, and legal concerns between Hillsdale College (Michigan) and Hillsdale Free Will Baptist College (Oklahoma), the Board of Trustees proposed a new name to the Oklahoma State Association of Free Will Baptists in October of 2015 and by unanimous vote the body approved the name Randall University, effective July 1, 2016.

Randall University is intent on propagating the legacy of American Revolutionary War veteran and pioneer preacher Benjamin Randall (February 7, 1749 – October 22, 1808). In his life, Rev. Randall was submitted to the authority of the Bible, committed to building the Church (planting over 50 in 28 years on horseback), and convinced that the gospel of Christ includes the 'whosoever' from John 3:16 (all peoples from every tribe, nation, and language). Randall University is focused on equipping students to take the Gospel of Christ everywhere that they go (Matthew 28:18-20) and live the Great Commandment (Mark 12:28-31) through whatever they do.

The University is currently organized into 3 undergraduate schools (Arts & Sciences, Christian Ministry, and Education), plus the Randall School of Graduate Studies. This structure gives students the opportunity to earn 11 baccalaureate degrees in more than 24 concentrations, plus three masters degrees: Master of Arts in Ministry (M.A.), Master of Educational Leadership (M.Ed.), and Master of Arts in Teaching (M.A.T.). The Oklahoma Department of Education accredits Randall University for elementary and secondary education degrees leading to teacher certification.

Additional historical information available in the following documents:

*Oklahoma Bible College Newsletter.* Vol. 3, No. 1, Oklahoma City: Oklahoma Bible College, 1965.

*Oklahoma State Association of Free Will Baptists: The First 100 Years 1908-2008,* edited by D. Akin, N. Draper and E. Wade published for the Oklahoma State Association of Free Will Baptists, Historical Commission. Nashville: Randall House Publications, 2009, pages 107-115.

*The 1963 Harvester*, edited by Charles Kirtley. Oklahoma City: Oklahoma Bible College, 1963, page 5.

## ACCREDITATION HISTORY

State accreditation was gained in 1970 for the two-year program. The four-year B.A. in Theology was added in the fall of 1972 with the first graduating class in May, 1974. This program also received state accreditation allowing graduates the opportunity for admission into a graduate program. Students can now transfer the two-year A.A. degree to a senior college majoring in any field they desire, or they can continue at Randall working for the baccalaureate degree. Candidacy status with the Transnational Association of Christian Colleges and Schools was gained in September of 1995, and for the first time Randall (at the time Hillsdale) was recognized by a national accrediting agency. Accreditation with TRACS followed on January 1, 1999. In 2002, Randall received approval from TRACS to offer the masters degree. In 2024, Randall received a full 10-year reaffirmation of its accreditation from the Transnational Association of Christian Colleges and Schools.

## LOCATION AND DESCRIPTION

Randall University is located on a 39.5-acre campus adjacent to Interstate 35, in the city of Moore, Oklahoma. The University has a multimillion-dollar plant which includes the John H. West Administration Building composed of classrooms and administrative offices; 4 student dormitories housing approximately 120 students and living quarters for the dormitory supervisor: Willey Hall, Barnard Hall, Thompson Hall, and Yandell Hall; 16 single bedroom apartments: Randall Hall and Palmer Hall, 8 units each; Oller Annex, a science lab/classroom; activities building consisting of a student center, offices, and a gymnasium; the Geri Ann Hull Learning Resource Center/Classroom Building, a 2-story library, classrooms, and faculty offices; a faculty duplex; and a five-bedroom house that houses missionaries in residence. The Bill J. and Alma Lou Barber Conference Center is on the east side of the quad (Administration, Library/Classroom, Activity, and Conference Center Building). The Barber Conference Center contains an 850-seat auditorium, a recital hall, a cafeteria, classrooms, and offices. Outdoor amenities include a pavilion, hammocking area, and sand volleyball court, in addition to our baseball and soccer fields.

## GOVERNANCE

Randall University is owned and operated by the Oklahoma State Association of Free Will Baptists. The Oklahoma State Association exercises its operational control through the University's Board of Trustees. Members of the Board are elected by the Free Will Baptist state associations in Oklahoma, Missouri, Arkansas, and Texas. The Board of Trustees is responsible for the overall governance and control of the institution. It establishes the policies and procedures that govern the operations of the university, selects the president, and approves the annual budget.

## DEMOGRAPHICS

Randall University annually serves approximately 300 students, which includes non-traditional, traditional, and

online students. The University is a private, not-for profit institution that serves suburban, urban, and rural populations with the following backgrounds: 46% European-American, 25% Hispanic, 9% Two or more races, 6% American Indian or Alaskan Native, 6% U.S. Nonresidents, 4% African American, and 3% Unknown.

The faculty includes over fifty full-time and part-time members in the areas of ministry, business, psychology, music, English, exercise science, mathematics, social science, natural science, foreign language, education, and leadership. Bachelor's degrees are offered for ministry, business, biology, history, psychology, teacher education, exercise science, and multidisciplinary studies. Master's degrees are offered for ministry and education.

## BIOGRAPHY OF BENJAMIN RANDALL

Benjamin Randall (February 7, 1749 – October 22, 1808) was converted during the Great Awakening as a result of the preaching ministry of George Whitfield. Rev. Randall served in the New Hampshire militia during the American Revolutionary War. The first Benjamin Randall biographer, quoted Rev. Randall's journal in recounting his conversion experience:

> "I saw in Him (Jesus) a universal love, a universal atonement, a universal call to mankind, and was confident that none would ever perish, but those who refused to obey it (Buzzell, John. *The Life of Elder Benjamin Randel, principally taken from documents written by himself*. Limerick, ME: Hobbs, Woodman, and Co. 1827)."

Rev. Randall's theological departure from the Calvinistic norm of his era occurred at the point of his conversion. Today Free Will Baptists are known for believing John 3:16 to be literally true, that God's love sent Jesus to die for the sins of humanity so that everyone no matter what tribe, nation, or language has the opportunity to respond to saving grace through faith in Jesus Christ.

Rev. Randall went on to found a church in New Durham, New Hampshire that we now recognize as the first Free Will Baptist Church in New England. Rev. Randall was instrumental in planting more than 50 churches throughout the region in his 28 years as a circuit riding preacher. The churches were organized into quarterly and yearly meetings that became a force in the revivals of the nineteenth century, missions, and education.

Benjamin Randall is recognized as the leader of the Free Will Baptists, an indigenous American religious movement which ordained persons of color and women in the early days of the nineteenth century. The Free Will Baptists (also known as Free, General, Open Communion, and Antislavery Baptists) were aggressive church planters on the American frontier and embraced missions among immigrant and freedmen populations, as well as, spreading the gospel internationally. Randallite Free Will Baptists were known for their opposition to slavery forming anti-slave societies, prohibiting slave owners from holding membership in the church, and publicly promoting abolition through the "Morningstar" (the official newspaper of the movement).

In addition, Free Will Baptists founded non-discriminatory institutions of higher education admitting men and women of different ethnic backgrounds such as: Bates College, ME (1855); Hillsdale College, MI (1844); Storer College, WV (1865); and Tecumseh College (1917), OK. Tecumseh College was the first Free Will Baptist College out of the Randall movement west of the Mississippi. Randall University traces its roots back to Tecumseh College.

## RANDALL UNIVERSITY SYMBOLS

RANDALL UNIVERSITY FLAG

The Randall Republic encircles the world and includes alumni living and working in countries around the globe. The Randall Flag features school colors Blue and Gold embracing the Red cross of Christ. The meaning of each color with the Latin word in parenthesis follows:

- Blue – Truth (Veritas): Saints are true blue
- Gold – Virtue or character (Virtus): Saints have character
- Red – Mission or calling (Vocare): Saints are called to follow Christ

The original flag design was endorsed by Dr. Wade T. Jernigan who served on the founding Christian Education Board that helped to birth Oklahoma Bible College (OBC) in 1959. OBC became Hillsdale FWB College which grew into what today is Randall University.

RANDALL SAINTS

The teams at Randall University have always been known as the Saints. Some wonder, why the Saints? The rationale arises from the belief that every Christian man or woman should strive to be the best disciple of Christ as possible. The Apostle Paul told the Church that we are: "Beloved by God and called to be Saints," Romans 1:7a.

The gladiator helmet on top of the 'S' is the helmet of salvation (Ephesians 6:17). These warrior saints are the martyrs who faced overwhelming odds in the Roman coliseum. The Christian saints include the men, women, and children who have willingly given their lives for Christ throughout history, even today. In reality, these are God's Gladiators who stand or fight regardless of the odds. These are the heroes of whom the Bible says, "the world is not worthy" (Hebrews 11:33-40).

RANDALL FIGHT SONG

*WHEN THE SAINTS GO MARCHING IN*
Adapted by Timothy W. Eaton, Ph.D.*

"When the Saints Go Marching In" a spiritual that has been modified by numerous musicians, but the royalty checks were mailed to the most prolific songwriter in Arkansas. The lyricist Luther G. Presley is the focus for Bob Sallee in his article: "He Wrote 'When the Saints Go Marching In' for $5," (Arkansas Democrat-Gazette, April 21, 1998). Luther Presley was born west of Rose Bud and grew up with gospel music at the Free Will Baptist Church. Luther wrote over 1,500 songs. My favorite and his is "I'd Rather Have Jesus," but there is no doubt about the most famous, "When the Saints Go Marching In."

I am sure that Mr. Presley had no idea that "When the Saints …" would become the battle tune for Randall University. Especially since the song is older than Randall, but many a Randall Saint has sung or raised their hands in victory to our fight song, "When the Saints Go Marching In."

* Note: Thanks to Arkansas native Dr. Alton Loveless, my boyhood pastor, for the information on Luther Presley and his Free Will Baptist connection.

SAINTS FIGHT SONG:
When The Saints Go Marching In

Chorus:
Oh when the saints go marching in,
When the saints go marching in,
Oh Lord I want to be in that number,
When the saints go marching in.
Verse 1:
And when the sun refuse to shine,
And when the sun refuse to shine,
Oh Lord I want to be in that number,
When the saints go marching in.
Verse 2:
Oh when the trumpet sounds the call,
Oh when the trumpet sounds the call,
Oh Lord I want to be in that number,
When the saints go marching in.

## POLICIES

The following policies are designed to promote a safe, respectful, Christ-centered, and academically focused community at Randall University. As a member of the Randall University family, every student, faculty, and staff member is responsible for knowing, understanding, and abiding by these policies and expectations. These standards exist to support student success, foster personal and spiritual growth, protect the well-being of the campus community, and uphold the mission and values of the University.

Enrollment at Randall University is a privilege that carries with it certain rights and responsibilities. Students are expected to conduct themselves in a manner that reflects integrity, respect for others, and a commitment to Christian character both on and off campus. The policies and grievance procedures that follow apply to all students and are intended to provide guidance, accountability, and support as students pursue their educational goals.

### POLICY ON FIREARMS, FIREWORKS OR WEAPONS

Possession or use of firearms/fireworks or incendiary devices is expressly forbidden. The City of Moore prohibits the sale, storage, discharge, or transportation of fireworks under the Fire Prevention Code. The Oklahoma Self-Defense Act, enacted in 1995, allows any entity to control the possession of weapons on any property owned by the entity.

No weapons of any type will be permitted on campus.

### POLICY ON PREVENTION OF ALCOHOL AND DRUG ABUSE ON CAMPUS AND IN THE WORKPLACE

Randall University seeks to assure the health and well-being of all students and employees and to maintain an environment that supports and encourages the pursuit and dissemination of knowledge. Those goals are damaged by illegal drug and alcohol use. Therefore, to further these goals it has been, and shall continue to be, the policy of Randall University to prohibit the illegal use, possession, sale, delivery, and/or manufacture of drugs, or the possession, use, or sale of alcohol by any student or employee of the University.

The University's policies and programs are intended to emphasize:

1. the incompatibility of the use or sale of illegal drugs and alcohol with the goals of the University;
2. the legal consequences of involvement with illegal drugs and alcohol;
3. the medical implications of the use of illegal drugs and alcohol; and,
4. the ways in which illegal drugs and alcohol jeopardize an individual's present accomplishments and future opportunities with the University.

The University will establish and maintain a program of education designed to help all members of the University community avoid involvement with illegal drugs and alcohol.

The University will provide information about drug and alcohol counseling and rehabilitation services available to members of the University community. Persons who voluntarily avail themselves of University services shall be assured that applicable professional standards of confidentiality will be observed.

The University shall take all actions necessary, consistent with state and federal law and applicable University policy, to eliminate illegal drugs and alcohol from the University community. University policy on illegal drugs and alcohol use will be publicized in student and faculty handbooks, student orientation materials, letters to students and parents, residence hall meetings, and faculty and employee meetings.

Students, faculty members, administrators, and other employees are responsible as citizens for knowing about and complying with the provisions of Oklahoma law that makes it a crime to possess, sell, deliver, or manufacture drugs designated collectively as "controlled substances" in Title 63, Section 2-401 et seq of the Oklahoma Statutes. Any member of the University community who violates that law is subject

both to prosecution and punishment by the civil authorities and to disciplinary proceedings against the student or employee when the alleged conduct is deemed to affect the interest of the University.

Penalties will be imposed by Randall University in accordance with procedural safeguards applicable to disciplinary action against students (see Student Handbook, "Enforcement of School Policies") and employees (see Employee Handbook). This summary of the University policy on the prevention of alcohol and drug use on campus and in the workplace is based on the Drug-Free Workplace Act of 1988 (P.L. 100-690, Title V, Subtitle D) and the Drug-Free Schools and Communities Act Amendments of 1989 (P.L. 101-226). This policy is expressed in its entirety in the Student Handbook and Employee Handbook.

Our institution maintains the FERPA provision 99.31 that states disclosure to parents of students under 21 if the institution determines that the student has committed a violation of its drug or alcohol rules or policies.

## NONDISCRIMINATION POLICY

Randall University does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. Randall University reserves the right to, and does, maintain student educational and behavioral employment requirements and standards, which are based upon religious considerations consistent with its role and mission.

In response to Title VII of the Civil Rights Act of 1964 and Executive Order 11246 of September 24, 1965, the policy of the college with regard to this matter is as follows. The college takes affirmative action in the recruitment of faculty members.

A. Randall University, in all manner and respects, is an Equal Opportunity Employer and shall offer a program of Equal Educational Opportunity.

B. Randall University, in compliance with Title VI of the Civil Rights Act of 1964, Executive Order 11246 as amended, Title IX of the Education Amendments of 1972, and other federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex, age, disability, or status as a veteran in any of its policies or procedures. This includes-but is not limited to-admissions, employment, financial aid, and educational services.

The following persons have been designated to handle inquiries regarding the nondiscrimination policies:

Brooks McMullan
Director of Student Affairs
3701 S. I-35 Service Road
Moore, OK 73160
405-912-9000

OR

Rev. Robert Thompson
President
3701 S. I-35 Service Road
Moore, OK 73160
405-912-9000

## RANDALL NONDISCRIMINATION GRIEVANCE PROCEDURE

Students who believe they have been treated unfairly or have a grievance should contact the Director of Student Affairs. The Director of Student Affairs is responsible for ensuring that students are afforded due process and that proper channels for grievances are insured. Simply go to https://ru.edu/student-complaints-and-appeals/ to file a complaint or go to the suggestion box located in the Lee Lobby for students who would like to anonymously voice a complaint or concern.

This procedure is applicable to complaints alleging discrimination, harassment, and retaliation on the bases of race, color, national origin, sex, disability and age. Any student, prospective student or employee that feels that they have been discriminated against or harassed based on race, color, national origin, sex, disability, or age should contact in writing: Director of Student Affairs, 3701 S. I-35 Service Road, Moore, OK. 73160. In the event that the Director of Student Affairs is involved in the accusation of harassment or discrimination, the complainant should contact: President, 3701 S. I-35 Service Road, Moore, OK 73160.

The complainant should describe the date, time, persons involved, place and circumstances surrounding the incident. The form should be signed by the complainant. All complaints received will be promptly, thoroughly and impartially investigated, and decided within 60 days. The complainant's identity will be kept confidential.

The complainant will be kept informed in writing at each stage of the **COMPLAINT** process:

1) Acknowledgment of receipt of the complaint;
2) Report of findings of the investigation. If discrimination has occurred, appropriate, corrective and remedial actions will be taken;
3) If the complainant is not satisfied with the resolution of the complaint, the complainant may appeal to the Randall Board of Trustees. An appeal can be made in writing to the Chairman of the Board of Trustees, 3701 S. I-35 Service Road, Moore, OK 73160.

The complainant will be kept informed in writing at each stage of the **APPEAL** process:

1) Acknowledgement of receipt of the appeal;
2) Report of findings of the investigation and any corrective or remedial actions taken by the Board of Trustees;
3) If the complainant is not satisfied with the resolution of the complaint, the complainant can appeal to the State Regent's Students Complaints page: https://www.okhighered.org/current-college-students/complaints.shtml
4) The complainant can also file with the U.S. Department of Education and mail the complaint to the Office of Civil Rights, 8930 Ward Parkway, Suite 2037, Kansas City, Missouri 64114-3302, or contact them at: 816-268-0550 or OCK.KansasCity@ed.gov.

Under no circumstances will there be any retaliation against the complainant or persons who participate in related proceeding by any Randall employee.

## SEXUAL HARASSMENT POLICY AND GRIEVANCE PROCEDURES

Randall University is committed to maintaining a safe and professional educational environment in which students and faculty are not subjected to sexual harassment. The University does not tolerate actions and/or words which are regarded as sexual harassment or sexual violence against any student or University employee.

Sexual harassment is unwelcome conduct of a sexual nature. It can be verbal, visual, physical, or communicated in writing or electronically. Although sexual harassment may violate state or federal law, Randall University may consider conduct to be sexual harassment even though it may not rise to the level of illegal sex discrimination.

Sexual harassment includes but is not limited to the following:

- Unwelcome sexual advances
- Requests for dates or sexual favors
- Unwelcome physical contact of a sexual nature
- Sexual violence (such as rape or assault)
- Continued or repeated verbal abuse of a sexual nature, such as suggestive comments and sexually explicit jokes that are considered offensive by the other individual
- Sexually degrading language used to insult another person
- Remarks of a sexual nature used to describe a person's body or clothing. This includes comments about an individual's body or appearance that go beyond a mere compliment, including off-color jokes that are clearly unwanted and considered offensive by the other individual
- Fostering a work or academic environment that is intimidating, hostile, or offensive because of unwanted sexually oriented conversation, suggestions, requests, demands, physical contacts or attention
- Public display of sexually oriented pictures, drawings, or calendars
- Offensive physical contact such as unwelcome touching, pinching, or brushing against the body of another person
- Actions or words which indicate that benefits will be gained or lost based on one's response to sexual advances
- Disseminating false information about a person's sexual conduct
- Making false accusations against another person regarding sexual harassment

Sexual harassment may be committed by one student against another student, by a faculty member or other employee against a student, or by a student against a faculty member or other employee. Because members of the faculty and administration of the university hold positions that involve the legitimate exercise of power and authority over others, they should exercise care in the use of that power and authority. It is the responsibility of members of the faculty and administration to ensure that their conduct and words cannot reasonably be perceived as sexually coercive, abusive, or exploitive.

**Criminal Complaint Procedure**

Sexual harassment may constitute a violation of the laws of the state of Oklahoma, and the complainant must decide whether or not to file a criminal complaint. Any student, prospective student, or employee who wishes to file a criminal complaint alleging sexual harassment or violence should call 911 or contact the Police Department of the City of Moore, Oklahoma. The non-emergency number is 405-793-5171.

**Institutional Complaint Procedure**

Any student, prospective student, or employee may file a complaint of sexual harassment with the University. The following people have been designated to handle inquiries regarding Randall University's policy on sexual harassment:

| | | |
|---|---|---|
| Brooks McMullan | | Rev. Robert Thompson |
| Director of Student Affairs | OR | President |
| 3701 S. I-35 Service Road | | 3701 S. I-35 Service Road |
| Moore, OK 73160 | | Moore, OK 73160 |
| 405-912-9000 | | 405-912-9000 |

## RANDALL UNIVERSITY SUPPORTS BIBLICAL MARRIAGE

Randall University is subject to the Biblical belief system of our founding body, Free Will Baptists. In order to clarify Free Will Baptists have defined their historic Christian position on Biblical Marriage:

**Biblical Marriage Statement: Adopted by the National Association of Free Will Baptists in July, 2008.**

Both Scripture and nature as designed by God affirm the lifelong, covenantal union of one man, being male as created by God, and one woman, being female as created by God, in a one-flesh relationship. This one-flesh relationship is emblematic of the union of Christ and His church. It is the sole and beautiful context of the divine plan for the marital relationship of man and woman as image-bearers of God, as well as the foundation for the family as the basic, divinely ordained unit of human society. Violations of this one-flesh union, whether heterosexual or homosexual, premarital or extramarital, contravene the divine plan for the family and for the conception and rearing of children, bringing spiritual despair, guilt, and death to individuals and cultures.

Genesis 1:26-28; 2:18, 20-25; Exodus 20:14; Deuteronomy 5:18; Matthew 19:4-6; Romans 1:18-32; 1 Corinthians 7:1-5; Ephesians 5:21-33; 1 Thessalonians 4:3-5; Hebrews 13:4.

## COPYRIGHT POLICY

Randall University is committed to the protection of intellectual property rights, including copyrights. This policy is intended to ensure that the university's faculty, staff, and students are aware of their copyright obligations and responsibilities.

**Copyright Ownership**
Copyright is a form of intellectual property that protects original works of authorship, such as books, articles, music, art, and software. Copyright protection arises automatically when a work is created, and it is the exclusive property of the copyright holder.

The copyright holder has the right to reproduce, distribute, perform, display, and create derivative works from the copyrighted work. The copyright holder may also grant others permission to use the copyrighted work, but only with the copyright holder's permission.

**Copyright Exceptions**
There are a number of exceptions to copyright law that allow for the use of copyrighted works without permission from the copyright holder. These exceptions include fair use, which allows for the use of copyrighted works for purposes such as criticism, commentary, news reporting, research, and education.

**Copyright Compliance**
The university expects its faculty, staff, and students to comply with all applicable copyright laws. If you have any questions about whether a particular use of a copyrighted work is permissible, please contact the university's copyright office (business office).

Faculty, staff, and students can comply with the University's policy by not downloading or uploading copyrighted material without permission from the copyright holder. There are a number of legitimate ways to obtain copyrighted material, such as purchasing it from a store or downloading it from a legal streaming service.

**Reasons for the Policy**
Randall University has a number of reasons for prohibiting the unauthorized distribution of copyrighted material. These include:

- Copyright infringement is a violation of the law.
- Copyright infringement can harm the creators of copyrighted material, who may lose revenue from sales or licensing.
- Copyright infringement can also harm the University, which may be held liable for the actions of its students.
- Copyright infringement can create a security risk, as it can allow unauthorized users to access the University's network and systems.

**Copyright Infringement**
Copyright infringement is the unauthorized use of a copyrighted work. Copyright infringement can be a civil or criminal offense.

If you believe that your copyright has been infringed on university property, please report the infringement to the university's copyright office. The copyright office will investigate the matter and take appropriate action.

**What to Do If You Are Accused of Violating the Policy**
If you are accused of violating the University's policy on copyright infringement, you will be given an opportunity to respond to the accusation. You may be asked to provide information about your activities, such as the files you downloaded or uploaded. You may also be asked to meet with a disciplinary officer.

If you are found to have violated the policy, you will be given an opportunity to appeal the decision. The appeal process will be conducted in accordance with the University's student conduct code.

**Disciplinary Action**
Anyone who is found to have violated this policy may be subject to disciplinary action, up to and including expulsion/termination. The specific disciplinary action will be determined on a case-by-case basis, considering the severity of the violation, the person’s prior disciplinary record, & any other relevant factors.

**Copyright Education**
The university is committed to educating its faculty, staff, and students about copyright law. The copyright office offers a variety of resources on copyright, including workshops, webinars, and online tutorials.

**Contact Information**
For more information about copyright at Randall University, contact the copyright office at tjenson@ru.edu.

## CATALOG INFORMATION

It is the student’s responsibility to know the contents of the University Catalog, including requirements, policies, and regulations. The University reserves the right to revise curricula, policies, financial arrangements, etc., as such changes become necessary or desirable.

## EXCEPTIONS TO POLICIES

Any request for an exception to any Randall University policy must be requested in writing to: EXCEPTIONS. The Administrator responsible for the area in question will review the matter and make a decision on the request. Requests for exceptions to policies that affect areas beyond the Administrator’s area of supervision or that affect general institutional policies will be referred to the Administrative Committee of the University. Rulings on requests for exceptions in academic matters may take into consideration the current policies established by the Oklahoma State Regents for Higher Education. A response will be directed to the student or employee within one week from the receipt of the request and, in some cases, a formal letter may also follow.

The request should include the person’s contact information and be addressed to:

Randall University
ATTN: EXCEPTIONS
3701 S. I-35 Service Road
Moore, OK 73160

## CONSUMER INFORMATION

**Department of Education Regulation**
Randall University is located in the Greater Oklahoma City Area in the residential community of Moore. In compliance with the Department of Education regulations, crime statistics are available at www.ru.edu under *Consumer Information.*

**Change of Information Notice**
Randall University reserves the right to make necessary changes without further notice. The regulations, courses, personnel, and costs listed herein are subject to change after the date of publication of the Graduate Bulletin through established procedures. It is important that each student familiarizes himself/herself with the regulations set forth in this catalog and assumes his/her proper responsibilities concerning them.

For more information or assistance in application contact: Admissions at 405.912.9007 or email: admissions@ru.edu.

# ADMISSIONS

Randall University is committed to educating and preparing students to make a positive impact on the church and society. The moral character of all applicants must be good. The secondary prerequisite is academic achievement.

## HIGH SCHOOL CURRICULAR REQUIREMENTS

Curricular requirements for regular admission to the University are as follows:

- 4 units English (Grammar, Composition, Literature)
- 2 units Lab Science (Biology, Chemistry, Physics, or lab science certified by the school district; General science with or without a lab may not be used to meet this requirement.)
- 3 units Mathematics (Algebra I, Algebra II, Math Analysis, Geometry, Trigonometry, Calculus)
- 3 units History and Citizenship Skills (including one unit of American History and two additional units from the subjects of History, Economics, Geography, Government, non-Western Culture)
- 3 Additional units of subjects listed above or selected from the following: Computer Science or Foreign Language.

Students who did not complete these required courses in high school will be assigned appropriate remedial work by the Assessment Committee. Curricular deficiencies must be remediated in the first 24 hours of enrollment.

In addition to the above requirements, the following subjects are recommended for University preparation:

- 2 additional units: fine arts (music, art, drama, and speech)
- 1 additional unit: lab science (as described above)
- 1 additional unit: mathematics (as described above)

## PLANNING SUGGESTIONS

1. High school students are encouraged to take the ACT, SAT or CLT in the spring of their junior year and apply early in their senior year. Register for the ACT online at actstudent.org. Randall University's school code for the ACT is 3413.
2. In January of the high school senior year, students should file the Free Application for Federal Student Aid (FAFSA) which is required for grants, loans, college work study, and most scholarships. Apply online at fafsa.ed.gov. Receipt of financial aid is dependent on acceptance for admission. ***Scholarship preference is given to those filing prior to March 1***. State grants are generally awarded by March each year and are dependent of FAFSA filing date and score. Randall University's school code for the FAFSA is 010266.
3. Transfer students are encouraged to apply for admission at least three months prior to date of entry.

## CANDIDATES FOR UNDERGRADUATE ADMISSION

1. Graduates of high school with a minimum of a 2.5 GPA, or satisfactory scores on entrance exams, American College Test (ACT), Classic Learning Test (CLT), or Scholastic Aptitude Test (SAT).
2. Persons with a GED Certificate from a State Department of Education.
3. Transfer students from other colleges (see Students on Probation or Suspension).

Based on a review of credentials, students may be admitted on regular, conditional, or provisional admission status. Randall University reserves the right to restrict or deny admission to any person, otherwise eligible, for reasons determined to be in the best interest of the institution by the officers thereof. This reserved right shall be administered in a manner strictly consistent with state and federal non-discrimination laws. See the following sections: Admission Status Restrictions, Freshman Admission Requirements, and Transfer Admission Requirements.

## CANDIDATES FOR GRADUATE ADMISSION

*Specific master's program admissions requirements are listed within the School of Graduate Studies section of the catalog.*

## ADMISSION STATUS RESTRICTIONS

The University is aware that all students have not had the same opportunities for academic preparation and character formation. In recognition of extenuating circumstances, three types of admission have been established: regular, conditional, or provisional status.

**Regular Admission:** Granted to students who have met the criteria for admissions. The student is eligible for enrollment and subject to the academic placement recommendations of the Admissions Committee.

**Conditional Admission:** Granted to students who have not completed the required admission documents. A student admitted conditionally is given permission to enroll and complete only one semester. If the student is unable to submit the required admission documents or resolve the doubt discovered in the application process, he or she will not be permitted to enroll in courses beyond one semester at this institution.

**Provisional Admission:** Granted to undergraduate students who do not meet the criteria for a candidate for regular admission, who have a high school GPA below 2.5, or who transfer from another college with a GPA of 2.5 or below. The student is limited to no more than 14 credit hours. Randall University reserves the right to limit the number of students given provisional admission. Students granted this status who do not maintain a 2.0 GPA while enrolled will be suspended.

Granted to graduate students who do not meet the criteria for regular admission, or have below a 3.0 GPA in their BA or BS degree. Students must be granted

provisional admission by vote of the Graduate Faculty Committee and maintain a cumulative GPA of 3.0 or better (on a 4.0 scale) in order to continue in the program.

**Non-Degree Admission**: Granted to students who are not candidates for degrees and may be given special enrollment permission. This category includes the following: students taking only audit courses, students who have at least a bachelor's degree, high school students concurrently enrolled in the University, or adults over 21 years of age who do not meet the regular admissions requirements. These students will be allowed to take no more than 9 credit hours under the Non-Degree Seeking status. Beyond that all students must meet the conditions/requirements for Regular or Provisional Admissions. All official documentation must be received before further enrollment is permitted.

## ADMISSION DOCUMENTS

Admission to all degree programs of Randall University requires the submission of the following documents:

1. **Application for Admission.** A non-refundable fee (fee waived for fall applications received before April 1) must accompany the application form. International students see page 14.
2. **Transcripts.**
   **High School Transcript.** Both freshmen and college transfer applicants with fewer than 60 semester credit hours must submit a high school transcript to the Admissions Office. Freshman applicants may be admitted on the basis of an incomplete but official transcript, which shows grades through at least 6 semesters. Upon graduation, the student should request that a final, official transcript be sent to Randall University, bearing the signature of a school official, graduation date, complete grade record, standardized test scores, school seal, and class rank when possible.
   **College Transcripts.** Transfer applicants must request that an official transcript from each college or university attended be sent directly from the institution to the Randall University Admissions Office. New freshmen who have taken concurrent college work must also request an official transcript from each college or university attended. Any student who fails to report work taken at another institution is subject to immediate expulsion from the University.
3. **VA Educational Benefits.** Per Title 38 CFR 21.4253.21.4254 and 41.4263, VA law requires that every new student interested in utilizing VA Education benefits provide Randall University with all prior transfer courses, credits and previous military or civilian training and experience for evaluation and review as appropriate for the student's declared degree program. This includes military transcripts. All transcripts must be official and should be given to Randall University on or before the first day of class. A grace period of 5 weeks will be granted. After that time, Randall University will terminate benefits if required transcripts are not received.
4. **Test Scores (Optional).** New freshmen may submit satisfactory scores on either the American College Test (ACT), Classic Learning Test (CLT), or Scholastic Aptitude Test (SAT). A composite score of 18 or below will require a decision of the Admissions Committee. Students without an entrance exam score will be regularly admitted with a GPA of 2.0. Those with a test score equivalent to 18 or below, or a GPA below 3.0 in any given subject area will be enrolled in Supplementary Academic Instruction (SAI) courses. Students who submit CLT or SAT scores should understand that they will be converted to equivalent ACT scores. The equivalency information may be obtained from the Admissions Office upon request. Students over 21 who have not taken ACT or SAT may take an alternative form of placement testing offered at Randall University.

## ENROLLMENT DOCUMENT

Enrollment Document includes:

- Car Registration
- Biblical Foundations Statement
- Student Pledge
- Student Accounts Office Agreement
- Meningococcal Compliance
- FERPA

The Enrollment Document can be found online at:
http://www.ru.edu/enrollment

## BIBLICAL FOUNDATIONS STATEMENT

In order to be enrolled students must sign an agreement to respect the Biblical Foundations Student Statement of Randall University.

**BIBLICAL FOUNDATIONS STUDENT STATEMENT**
(A complete disclosure is found in A Treatise of the Faith and Practices of Free Will Baptists, and is available online at https://nafwb.org/site/wp-content/uploads/2017/01/2016-FWB-Treatise.pdf

1. **God** - The one true and living God revealed in nature as the creator, preserver, and righteous governor of the universe. He is revealed in Scripture as the triune God—Father, Son, and Holy Spirit, the One personal, perfect, infinitely wise and good God existing in three persons. He is the Redeemer, Savior, Sanctifier, and Judge of men, the only proper object of worship whom all intelligent creatures are to love, adore, and obey.
   Scripture References: Gen. 1:1; Ex. 3:14; 31:13; 34:14; Lev. 19:2; Deut. 6:4; 32:4; I Kings 8:27; Ps. 19:1-2; 22:18; 47:7; 90:2; 119:68; 145:10; Mal. 3:6; John 4:24; Acts 15:18; Rom. 16:27; I Cor. 8:4; Eph. 2:4; Heb. 12:23; 1 Jn. 5:7; Rev. 19:6. *Treatise of the Faith and Practices of Free Will Baptists: Part II, Chapters 2-3 and Articles of Faith 2,5*.
   - **Father** - He is infinite Spirit, the first person of the Godhead who is self-existent, eternal, unchangeable, everywhere present, all-knowing, all-powerful, independent, good, wise, holy, just, and merciful. He is the fountain of all perfection and happiness, exercising providential care and superintendence over all His creatures and

governing the world in wisdom and mercy, according to the testimony of His Word. He is glorified by the whole creation and is worthy to be loved and served by all intelligence.

Scripture References: Mt. 5:16, 48; 6:9, 14; 11:25; Lk. 10:21; John 4:23; 17:21; Eph. 4:6; 1 Jn. 5:7. *Treatise of the Faith and Practices of Free Will Baptists: Part II, Chapters 2-3 and Articles of Faith 2,5.*

- **Son** - Jesus Christ, the Son of God, is one with the Father in His divine nature. He is the second person of the Godhead and fills all the offices and performs the works of God. While possessing all divine perfections, He was miraculously conceived and born of the Virgin Mary and made of the seed of David according to the flesh, the only begotten of the Father, and the only incarnation of God. He is, therefore, God manifest in the flesh, in His divine nature truly God and in His human nature truly man, yet without sin. He is the mediator between God and man, once crucified; He is now risen and glorified, the ever present Savior and Lord.

  Scripture References: Isa. 9:6; Luke 19:10; John 1:1-14; 4:42; 14:20; 16:30; Acts 1:11; Rom. 4:25; 9:5, 3:25-26; 5:18; 1 Cor. 15:22; Eph. 1:7, 17; 4:6; Col. 1:17; 2:8-10; 1 Tim. 3:16; 2 Tim. 4:1; Titus 2:13; Heb. 1:3-10; 2:17; 4:15; 7:25; 13:8; 1 Peter 2:21; 1 Jn. 3:13; 5:7, 20; Rev. 22:13. *Treatise of the Faith and Practices of Free Will Baptists: part II, Chapters 5-6 and Articles of Faith 2, 3, and 7.*
- **Holy Spirit** - The Holy Spirit, the third person of the Godhead, is one with the Father in His divine nature. The Bible ascribes to the Holy Spirit all the attributes of God. The Holy Spirit convicts humanity of its sin and draws all to Christ. The Holy Spirit indwells and fills the lives of all believers and endows them with spiritual gifts that are to be used in their personal service to God. There are no particular gifts that serve as visible evidence of the salvation or sanctification of the believer.

  Scripture References: Gen. 1:2; Job 33:4; Isa. 6:8-9; Matt. 28:19; Mark 3:29; John 16:8, 13; Acts 10:19; 13:2-4; 16:6; 1 Cor. 2:11; 6:11; Titus 2:11; 2 Peter 1:21; 1 Jn. 5:7. *Treatise of the Faith and Practices of Free Will Baptists Part II, Chapter 7 and Articles of Faith 2, 4, 8 and 10.*

2. **The Bible** - The Scriptures of the Old and the New Testaments were written by holy men who were inspired by the Holy Spirit. They constitute God's full and complete word to man, the infallible rule and guide to Christian faith and practice. They are without error and trustworthy in all matters upon which they speak.
   - **2.1 Special Creation** - God created the universe in its present state by His spoken word and for His pleasure and glory and the enjoyment of His creatures.
   - **2.2 Historicity** - All historical matters in the Bible are to be considered as an accurate record. Scripture References: Ex. 4:15; 2 Sam. 23:2; Ps. 32:8; 119:151-160; Jer. 1:9; Matt. 5:17-18; John 10:35; 17:17; 1 Cor. 2:13; 2 Tim. 3:16-17; Heb. 1:1-2; 2 Pet. 1:18-21. *Treatise of the Faith and Practices of Free Will Baptists: Part II, Chapter 1, Appendix to Chapter 1, and Articles of Faith 1.*
3. **Sin** - Adam and Eve were created innocent, but by willful disobedience fell into a state of sin and condemnation. Their posterity, therefore, inherits a fallen nature of such tendencies that all who come to moral awareness, sin and become guilty before God.

   Scripture References: Gen. 8:21; Ps. 51:5; 58:3; John 1:13; 3:3-6; 6:44; Rom. 5:12; 8:7; 1 Cor. 2:14; Gal. 5:19-20; Eph. 2:3; Col. 1:14; Heb. 12:14; Titus 3:5. *Treatise of the Faith and Practices of Free Will Baptists: Part II, Chapter 4, Section II and Articles of Faith 6.*
4. **Redemption** - The Son of God, by His incarnation, life, sufferings, substitutionary death for sin, burial, and resurrection, effected for all a redemption from sin that is full and free and is the ground of salvation by faith. Jesus Christ died for our sins, was resurrected, and ascended to heaven, where He serves as the only mediator between God and man. Christ makes intercession for us until He comes again.

   Scripture References: Rom. 5:9, 18; 8:34; 2 Cor. 5:14; Eph. 1:7; 1 Tim. 2:6; 4:10; Titus 2:11; Heb. 7:25; 9:22-24; 2 Pet. 3:9; 1 Jn. 2:2. *Treatise of the Faith and Practices of Free Will Baptists: Part II, Chapters 6, 12, and Articles of Faith 7, 8.*
5. **Salvation** - Individuals, by virtue of any natural goodness and human work, cannot become the children of God. They are all dependent for salvation upon the freely-provided redemption of God that is effected through the blood of Christ, the regeneration of the believer through faith in Christ, and the operation of the Spirit. In salvation the free will of man is retained. All believers in Christ, who through grace persevere in holiness to the end of life, have promise of eternal salvation.

   Scripture References: Prov. 28:13; Isa. 45:22; Mark 16:15; John 1:7; 3:3-36; 5:24, 40; Acts 16:31; 17:30; Rom. 5:16; 8:16, 38, 39; 10:10; 2 Cor. 7:10; Gal. 2:20; Phil. 1:29; 1 Thess. 5:23; 1 Tim. 2:4; Titus 2:11; Heb. 11:1-6; 2 Peter 1:4. *Treatise of the Faith and Practices of Free Will Baptists: Part II, Chapters 8, 9, 10, 11, 12, 13, Appendix 13, and Articles of Faith 8, 9, 10, 11, 12.*
6. **Satan** - Satan, an evil being, is the evil accuser who slanders God to man and man to God. He is the tempter of men who continually solicits men to sin. He is to be resisted by submitting to God. Satan's final destiny is that of a conquered enemy who now abides under a perpetual curse, whereby he is finally to be cast alive into the lake of fire. There he is to be tormented forever, along with all who refuse repentance and faith in Jesus Christ.

   Scripture References: 1 Chr. 21:1; Matt. 13:19; Lk. 4:5-13; John 12:31; 2 Cor. 2:11; 4:4; 11:14; Eph. 2:2; 6:11-18; Heb. 2:14; James 4:7; 1 Pet. 5:8; Rev. 20:2. *Treatise of the Faith and Practices of Free Will Baptists: Part II, Chapters 4, 19, and Articles of Faith 6.*
7. **Last Things** - The Lord Jesus, who ascended on high and sits at the right hand of God, will bodily return to close the Gospel era, glorify His saints, and judge the world. At the last day there will be a bodily resurrection of the dead, and all men will be judged according to their works. Following the judgment, the righteous will enter into

eternal life, and the wicked will be condemned to a state of endless punishment.
Scripture References: Acts 1:11; Matt. 25:31; 1 Cor. 15:24-28; 1 Thess. 4:15-17; 2 Thess. 1:7-10; 2 Pet. 3:3-13; Matt. 24:42-44; John 5:28; Acts 24:15; 1 Cor. 15:22, 23; 2 Tim. 2:18, Phil. 3:21; 1 Cor. 15:35-44; Dan. 12:2; Acts 17:31; 1 Cor. 15:24; Rev. 10:6; 22:11; 2 Pet. 3:11, 12; Eccl. 9:10. *Treatise of the Faith and Practices of Free Will Baptists: Part II, Chapters 20, 21, 22, and Articles of Faith 16.*

## FRESHMAN ADMISSION REQUIREMENTS

After submitting the required admissions documents, applicants meeting the following criteria will satisfy the academic requirements for REGULAR admission to Randall University:

1. High school grade point average of at least 2.00 or 'C' average.

OR

2. ACT composite score of 19 or above.

Freshmen who do not meet the above criteria may be considered for conditional or provisional admission. The Director of Admissions may require a personal interview prior to presenting the applicant to the Admissions Committee.

## GENERAL PROCEDURES FOR FRESHMAN ADMISSION

In applying for admission to Randall University the student should:

1. Submit a completed application form provided by the University.
2. Submit a transcript of credits from the high school from which the student graduated, complete with class standing, grade points, and graduation date. A grade average below 2.00 ('C' average) will require a decision of the Admissions Committee.
3. (Optional) Participate in standardized testing through Scholastic Aptitude Test (SAT), Classic Learning Test (CLT) or the American College Testing (ACT) program (School code: 6744). A composite score of 18 or below will require a decision of the Admissions Committee.
4. If a student does not participate in standardized testing, then the following process will followed:
    a. Admission and placement will be determined through a curricular evaluation of the High School transcript by admissions personnel.
    b. The admission decision will be determined by a combination of the following factors: High School GPA, college preparation in the form of concurrent, AP courses, GPA in core courses (math, science, English) to help determine appropriate placement for academic remediation through SAI courses.
    c. Students will be advised of the results for admission and placement in preparation for enrollment though their advisor.
    d. Students who score below a 3.0 GPA in core courses will be placed in SAI courses for the subjects they are lacking in.
    e. Students may take Accuplacer if they wish to challenge the need for remediation
    f. Admission of a student will be determined by the Admissions office after the evaluation. If they are unable to decide because the student evaluation is too close to call, or falls below GPA Requirements, The Admissions Committee will make the determination.
5. The GPA requirement for admissions is 2.0 and higher on a 4.0 scale. Anything below will go before the Admissions Committee.

## TRANSFER STUDENT ADMISSION REQUIREMENTS

A student transferring from another institution must:

1. Submit a completed admission application form.
2. Submit official High School transcript if transferring in less than 60 hours or have not completed a 2-year program.
3. Submit official transcripts from any institutions of higher education the student has attended. Upon submission of ALL official transcripts, a degree audit will be completed by Randall University staff in order to establish a path toward graduation as well as a current grade point average (GPA). A grade point average below 2.00 ('C' average) will require a decision of the Admissions Committee. Students who have completed less than 60 college credit hours must also submit an official high school transcript. No transfer students will be considered for admission until presentation of their transcript(s) from the college(s) previously attended.
4. Submit ACT, CLT, or SAT scores if fewer than 24 college credit hours have been completed.

## STUDENTS ON PROBATION OR SUSPENSION

Should the Admissions Committee allow students on academic probation to enroll, the first year will be limited to provisional status, and the student must maintain satisfactory progress (see Academic Progress). Students suspended from another college may be admitted by the Admissions Committee.

## INTERNATIONAL STUDENT ADMISSION PROCEDURES

International students who apply for admission must:

1. Complete the International Student Application for Admission online and submit a nonrefundable application fee to the Admissions Office.
2. Submit official transcript of complete secondary school with notarized translations if not in English. Official transcripts of all university work completed are required. If completed outside of the U.S., both secondary school and college transcripts must be translated into English and evaluated by an approved credential evaluation service. These services can be located on the web at: www.ece.org, gceus.com, www.jsilny.com, or wes.org. Transfer credits from outside the U.S. will be evaluated for acceptance on a Pass/ Fail basis.
3. If English is not the student's native language they are required to show proof of English proficiency by passing any English proficiency exam, by submitting a transcript

from an English Language School, or by attending an English-Speaking school for at least one year. Proof of proficiency will be submitted to the Admissions Office.

4. Provide an Affidavit of Financial Support and a statement from a bank that indicates the availability of funds for the student to attend school for at least one year is required. The affidavit is to be signed by the person verifying the bank statement and is willing and able to provide the student with financial support to cover their education and living expenses while in the U.S.
5. Copy of the page (or pages) of the student's passport that indicates their complete name, country of citizenship, passport number, and passport expiration date.
6. Must secure and maintain medical/hospitalization coverage while enrolled at Randall University.
7. Completed I-901 and fee ($200) after I-20 is received.
8. A valid I-20 is required for students already in the United States.
9. Transfer students require:
    a. A valid I-94
    b. A copy of their U.S. transfer transcript
    c. Letter from transferring institution declaring financial standing, academic standing, and INS standing (have any reinstatements been required)
    d. A valid I-20 (transfer students can provide, with written verification, a copy of their original I-20 from their transferring institution)
    e. International transfer students are evaluated by the same academic standards as other transfer students

## ADULT AND SPECIAL STUDENTS

Students who are not candidates for degrees may be given special enrollment permission. See Non-Degree Admission category under Admission Status Restrictions (p. 9).

## HOME STUDY OR UNACCREDITED HIGH SCHOOLS

Applicants who are graduates of an unaccredited or home study high school program are eligible for admission under the following conditions:

1. The applicant must have taken the ACT or the SAT.
2. The applicant's high school class must have graduated.
3. The applicant must satisfy the high school curricular requirements as certified by the high school or, in case of home study, the parent.
4. Submit two references. References must be someone that has known the applicant for at least two years and is not a family member.

## ABILITY-TO-BENEFIT

Randall University does not participate in Ability-to-Benefit. Applicants must have graduated high school, have a GED, and/or have twenty-four transferrable hours from an accredited college/university in order to be considered for admission.

## REINSTATE ENROLLMENT POLICY

Former students who have not attended Randall University for a period of two consecutive 16-week semesters (summers excluded) must be reinstated before enrollment. An application to reinstate enrollment and official transcripts of all work completed since leaving Randall University are required for reinstatement. Students who are reinstated must complete the degree requirements as prescribed in the catalog in effect at the time of their reinstatement.

## READMISSION POLICY

Former students who have not attended Randall University for a period of two 16-week semesters or more (summers excluded) must be readmitted before enrollment. A readmission application, official transcripts of all work completed since leaving Randall University, and a personal interview are required for admission. Students who are readmitted must complete the degree requirements as prescribed in the catalog in effect at the time of readmission.

## CONCURRENT ENROLLMENT

High school students meeting the requirements listed below may be admitted as concurrent students (not to exceed 12 hours per semester):

1. High School students from either public, private, home school, or unaccredited high schools who are 16 years of age or older.
2. Have either a minimum high school GPA of 2.0 or an ACT score of 19 or higher, a CLT or SAT score equivalent to an ACT score of 19 or higher (CLT or SAT scores will be converted to an ACT equivalent score). *Students with a high school GPA below 3.0 in the subjects of English, reading, mathematics, or science will be required to enroll in a corresponding SAI course.*

## ACADEMIC PLACEMENT

High school subject-area GPA, placement tests, and ACT scores (School code: 3413) are used to determine placement in certain courses such as English, mathematics, reading, and science. Placement standards are as follows:

| **ENGLISH** | |
|---|---|
| ACT 18 and below or Accuplacer score less than or equal to 259 or H.S. subject-area GPA below a 3.0 | **ENGL 0010** English Composition SAI*<br>**ENGL 1113** English Composition I |
| ACT 19 to 25 plus 4 years H.S. English (A, B, C) or H.S. subject-area GPA 3.0 or higher | **ENGL 1113** English Composition I |
| **MATH** | |
| ACT 18 and below or Accuplacer score less than or equal to 265 or H.S. subject-area GPA below a 3.0 | **MATH 0010** Mathematical Concepts SAI*<br>**MATH 1503** Mathematical Concepts |

| | |
|---|---|
| ACT score of 19 and above or H.S. subject-area GPA 3.0 or higher | **MATH 1503** Mathematical Concepts or<br>**MATH 1533** Foundations of Geometry and Measurement or<br>**MATH 1553** Functions and Modeling or<br>**MATH 1513** College Algebra |
| **READING** | |
| ACT 18 and below or Accuplacer score less than or equal to 250 or H.S. subject-area GPA below a 3.0 | **ENGL 0000** Reading SAI* |
| **SCIENCE** | |
| ACT 18 and below or H.S. subject-area GPA below a 3.0 | BIOL 0000 General Biology SAI*<br>BIOL 1114 General Biology I |
| Note: Students who successfully score 251 and above in Reading and 266 and above in Math on the Accuplacer Test will not need to take General Biology SAI. | |
| Note: If a student's ACT, Accuplacer score, or GPA places them in conflicting levels for a subject area (SAI and no SAI required), the student will be placed in the higher level. | |

## TRANSFER CREDIT

Transfer work from other post-secondary institutions, whose accrediting agency is listed by the U.S. Department of Education as a nationally recognized accrediting agency, will be evaluated to apply as credit on degrees awarded at the University. Associate degrees earned at approved Oklahoma institutions of higher education will be accepted in their entirety. Transfer work completed outside of the U.S. will be evaluated for acceptance on a course by course, Pass/ Fail basis. In Oklahoma, credits earned by a student at an institution accredited by a recognized national accrediting agency may be reviewed on a course-by-course basis for possible transfer to an institution in The Oklahoma State System for Higher Education.

## CONVERSION OF QUARTER HOURS

Randall University's standard for conversion of quarter hours to semester hours is 67% equivalency, rounded to the nearest whole credit.

## DEGREE MILLS AND DIPLOMA MILLS

The following information is based on the publications of the Council for Higher Education Accreditation (CHEA) of which Randall University is a member.

If the answers to many of the following questions are "yes," the degree provider under consideration may be a "mill":

- Can degrees be purchased?
- Is there a claim of accreditation when there is no evidence of this status?
- Is there a claim of accreditation from a questionable accrediting organization?
- Does the operation lack state or federal licensure or authority to operate?
- Is little if any attendance required of students, either online or in class?
- Are few assignments required for students to earn credits?
- Is a very short period of time required to earn a degree?
- Are degrees available based solely on experience or resume review?
- Are there few requirements for graduation?
- Does the operation fail to provide any information about a campus or business location or address and rely, e.g., only on a post office box?
- Does the operation fail to provide a list of its faculty and their qualifications?
- Does the operation have a name similar to other well-known colleges and universities?
- Does the operation make claims in its publications for which there is no evidence?

***Randall University will not transfer academic credit from a known degree mill.***

There are institutions that may not be accredited but are not degree mills. For example, the institution may be seeking accreditation, but the process is not complete. Or a legitimate institution may choose not to be accredited for reasons that do not relate to quality (see Unaccredited Institutions of Higher Education).

## UNACCREDITED INSTITUTIONS OF HIGHER EDUCATION

Academic credits from an unaccredited institution of higher education will be considered through the Academic Affairs Committee as an exception to policy. However, the student must make a written request to the Chief Academic Officer. It is the University's policy to deny requests for verification/validation letters (typically called "Wash letters") to individuals seeking to enter military chaplaincy.

## CREDIT FOR EXTRA-INSTITUTIONAL LEARNING

Students may receive credit for examinations (i.e., CLEP) or other extra-institutional learning. See "Credit for Extra-Institutional Learning" in the Academic section of this Catalog. Randall University recognizes that many students have been involved in significant learning beyond their formal education. Students are encouraged to maximize the opportunity to receive Credit for Extra-Institutional Learning in order to meet degree requirements and advance toward more demanding subject matter.

The credit received through the procedures in the Credit for Extra-Institutional Learning category will be transcripted with the grade of 'CR' for credit and no honor points will be calculated into the student's Grade Point Average (GPA). A fee of $50/credit hour will be charged for transcripting Credit for Extra-Institutional Learning. For more information, see page 40 and the appendix.

## ADMISSION TO CLASSES

Students are permitted to enter classes only after the completion of financial arrangements. A student who fails to complete such arrangements within two days after the official registration day will not be permitted to attend class.

## EXCEPTIONS PROCEDURE

Any student who is denied admission may appeal the decision of the Admissions Office. The appeal must be presented in writing by the student to the Director of Admissions. Any pertinent information which the student believes may improve his/her position may be presented. The Director of Admissions will forward a recommendation to the Administrative Committee. The decision of the Administrative Committee will be final.

## ASSESSMENT PLAN OUTLINE

Randall University believes in a value added approach to education. It is therefore extremely important to evaluate students in the following:

- Entry level assessment - high school grades, curriculum strength, ACT scores, and placement tests.
- University Core assessment - each sophomore who has completed 46 credit hours or more is required to participate in the ETS HEIghten tests. This provides a quantitative measure of the strength of the University Core program of the University.
- Course Assessments - Each instructor lists the academic requirements of their course in their course syllabus. Grades for each course are determined according to the student's academic performance.
- Program Specific Requirements - B.A. and B.S. degree students are required to fulfill certain academic, internship, and/or program specific requirements (e.g. portfolio, capstone, performance) as are outlined in their program of study. Students are evaluated upon the completion of each requirement. Key assessments have been identified for a specific program.

Students will participate in assessment as required for admission, course enrollment, college classification, and degree requirements. Furthermore, participation is expected for annual assessment activities, such as surveys (i.e. course evaluations, Student Satisfaction, library survey) and focus groups (i.e. Junior and Senior).

# UNIVERSITY COSTS AND BUSINESS INFORMATION

Randall University desires to offer sound Christian education as a private institution at the lowest possible cost. To help reduce costs, the University, through the Admissions/ Financial Aid Office, provides assistance to any student who may qualify for grants, loans, or scholarships. Registration will be considered incomplete and no student will be admitted to classes until arrangements for payment of the semester's expenses have been satisfactorily made. Registration for any semester can be completed only after arrangements have been made for any previous semester's costs (also see Withdrawals and Refunds).

**NOTE:** The University reserves the right to adjust costs at any time without notice.

**Payment for tuition, fees, or books may be made by cash, check, MasterCard, or Visa.**

## UNDERGRADUATE TUITION

Tuition - per credit hour (1-11 hours) ..... 560.00
Tuition - 12-15 credit hours.....6590/semester
Tuition - 16 hours or above.....6590+380/additional hour
Senior Citizen Tuition (age 65+).....one half credit hour rate

Tuition is determined by the semester credit hour rate. Students must verify financial aid covers or pay first semester tuition at registration, prior to the first class session. Students who apply for financial assistance must have all paperwork completed by this time so that arrangements can be made for additional payments, if needed.

## UNDERGRADUATE SEMESTER FEES

Audit (Undergraduate) – per credit hour ..... 118.00
Freshman Fees ..... 340.00
Independent Study Fee – per credit hour ..... 90.00
Okla. Assessment/Tech. Fee – per credit hour ..... 78.00
Books & Materials Fee – per credit hour ..... 44.00
Barber Center Fee – per credit hour ..... 18.00
Campus Improvement Fee – per credit hour ..... 12.00
Christian Ministry Fee (only for Christian Ministry Scholarship students) – per credit hour ..... 12.00
Online Fee – per online credit hour ..... 42.00
Comprehensive Semester Fees:
- Full-time Student ..... 710.00
- Full-time International Student .....1110.00
- Part-Time (7-11 hours) ..... 375.00
- Part-Time (1-6 hours) ..... 230.00

Connectivity Fee (dorm residents) ..... 345.00
Concurrent Enrollment (per class) ..... 123.00
Late Registration Fee (enrollment after classes begin) . 140.00
Lab Fees:
- Bowling (HPES 1031) ..... 155.00
- Care & Prevention (HPES 3502) ..... 140.00
- Christian Ministry Seminar (CMIN 3802) .....varies
- Classroom Management (EDUC 4513) ..... 118.00
- Media Fee ..... 55.00
- Computer Lab Fee (per course) ..... 198.00
- Drama I or II (DRAM 2113 or DRAM 2123) ..... 95.00
- Drama Production (DRAM 1421) ..... 115.00
- Supervised Clinical Practice (EDEL/EDUC 4610) ..... 270.00
- First Aid Class ..... 205.00
- Foundations of Education (EDUC 3113) ..... 118.00
- Intercollegiate Sports ..... 395.00
- Mission Seminar (MISS 3802) .....varies
- Piano (Group) ..... 345.00
- Piano (Private) ..... 465.00
- Science Lab ..... 210.00
- Sports Marketing (BUSN 3303) ..... 160.00
- Strategies for Academic Achievement (IDIS 0120) .. 405.00
- Strategies for Success (IDIS 1330) ..... 546.00
- Supplemental Academic Instruction (1x/week) ..... 545.00
- Supplemental Academic Instruction (2x/week) .... 1075.00
- Voice (Group) ..... 340.00
- Voice (Private) ..... 465.00

## UNDERGRADUATE SPECIAL FEES

ACT Exam ..... 77.00
Matriculation Fee (one-time application fee) ..... 42.00
International Student (one-time application fee) ..... 42.00
Graduation Fee
- Associate ..... 75.00
- Bachelor ..... 150.00
- Graduate ..... 220.00

Transcript Fee (after the first one which is free) ..... 10.00
Partial Transcript Fee ..... 43.00
Student Health Fee ..... 235.00
Placement Test Fee (per test) ..... 11.00
Room/Key Deposit ..... 300.00
Refundable at graduation or exit from the University. (Costs for repair, damages, or replacement may be in addition to this fee.)

## GRADUATE TUITION AND FEES

**Tuition**
Tuition - per credit hour ..... 450.00
Tuition - Master of Arts in Ministry per credit hour ..... 400.00

**Semester Fees**
Books & Materials Fee (per credit hour) ..... 49.00
Audit Tuition-per audit hour ..... 118.00
Independent Study Fee (per credit hour) ..... 90.00
Barber Center Fee (per credit hour) ..... 18.00
Campus Improvement Fee (per credit hour) ..... 12.00
Okla. Assessment/Tech. Fee – per credit hour ..... 78.00

**Special Fees**
Graduation Fee (Graduate) ..... 220.00
Program Application Fee ..... 42.00
Extension Course Fee ..... 270.00

## HOUSING AND MEALS

Room per semester .....See room fee schedule
Board per semester ..... 2620.00
160-meal ticket ..... 2025.00

80-meal ticket.....1075.00
40-meal ticket (for commuters only).....535.00
Single meal or additional meal added to meal ticket .....14.00
Appliance Fee – there is an appliance fee for each electronic device. The charge for these items can be obtained in the Business Office. These fees are charged after the semester begins and electronic devices are in place.

**NOTE: Dormitory Residency Requirement:** Students under 21 years of age are required to live in the dorms unless commuting from home, married, or have junior status on Populi.
**Dormitory Resident students** are required to purchase at least an 80-meal plan ticket.

## RESIDENTIAL LIFE OPTIONS

All living quarters on the campus of Randall University will be considered "on-campus" housing. These buildings include Yandell Hall, Thompson Hall, Willey Hall (A dorm), Barnard Hall (B dorm), the Apartments, and the Duplex.

A student's room will be charged to their account each semester according to the following chart. Charges are broken down by two criteria: building and the occupancy of each room/unit.

| Room/Occupancy | Semester Charge |
|---|---|
| **Yandell (25 units)** | |
| Double Occupancy | $1,885 |
| Single Occupancy | $2,360 |
| **Thompson (12 units)** | |
| Double Occupancy | $1,885 |
| Single Occupancy | $2,360 |
| **A & B Dorm (8 units)** | |
| Quad Occupancy | $1,885 |
| Triple Occupancy | $2,120 |
| Double Occupancy | $2,475 |
| Single Occupancy | $3,070 |
| **1 Bedroom Apts (16 units)** | |
| Quad Occupancy | $1,885 |
| Triple Occupancy | $2,120 |
| Double Occupancy | $2,475 |
| Single Occupancy | $3,070 |
| Married Couple | $3,070 (per couple) |
| **2 Bedroom Apts (2 units)** | |
| Quad Occupancy | $1,885 |
| Triple Occupancy | $2,120 |
| Double Occupancy | $2,595 |
| Single Occupancy | $3,200 |
| Married Couple | $3,200 (per couple) |
| **Duplex (2 units)** | |
| Quad Occupancy | $1,885 |
| Triple Occupancy | $2,120 |
| Double Occupancy | $3,070 |
| Single Occupancy | $4,275 |
| Married Couple | $4,275 (per couple) |

This new effort is being implemented in order to give students options regarding their housing arrangements on campus. This tiered system is based upon the amenities offered in each of the different buildings. *Please refer to the list of amenities below when making your decision on where you would like to stay.*

**Yandell Hall (Male Dormitory)**
Community bathrooms
Dresser/desk
XL twin bed (single or bunked)
Coin-operated washer/dryer (1st floor)
Co-ed lobby (1st floor)

**Thompson Hall (Female Dormitory)**
Individual/shared bathroom
Dresser/desk
XL twin bed (single or bunked)
Coin-operated washer/dryer (each floor)
Female lobby (each floor)
Co-ed lobby (1st floor of Yandell Hall)

**A & B Dorm (Male or Female Dormitory)**
Full bathroom in each room
Community kitchenette in lobby
Dresser/desk
XL twin bed (single or bunked)
Coin-operated washer/dryer (Yandell)
Co-ed lobby (1st floor of Yandell Hall)

**1 Bedroom Apartments**
Full bathroom
Full kitchen/Dining area
Living Room
Dresser/desk
XL twin bed (single or bunked)
Coin-operated washer/dryer (Yandell)
Co-ed lobby (1st floor of Yandell Hall)

**2 Bedroom Apartments**
Full bathroom
Full Kitchen/Dining area
Living Room
Dresser/desk
XL twin bed (single or bunked)
Coin-operated washer/dryer (Yandell)
Washer/dryer hookups
Co-ed lobby (1st floor of Yandell Hall)

**Duplex**
1.5 Bathrooms
2 Bedrooms
Full Kitchen/Dining area
Living Room
Dresser/desk
XL twin bed (single or bunked)
Coin-operated washer/dryer (Yandell)
Washer/dryer hookups

## ONLINE FORMS

All students (graduate and undergraduate, residential, off-campus, or exclusively online) must complete the enrollment document each year. Failure to complete all of these forms will result in a **HOLD** being placed on the student's account

which will prevent the student from using MySaint (Populi) or seeing their grades.

The Enrollment Document can be found online at: http://www.ru.edu/enrollment

## INSTALLMENT PAYMENTS

All fees and charges are due and payable at enrollment. If a student cannot pay all charges at time of enrollment, arrangements may be made for monthly payments through the Randall University Tuition Management Plan. (Students will be charged an upfront 6% service charge to enter the Tuition Management Plan) Any accounts not paid in full by the last day of classes of the term will be considered delinquent and are subject to collection efforts. In the event that a collection agency is obtained to collect the delinquent account, the student will be responsible for all collection fees (up to 33% in addition to the account balance).

If a student fails to set up a payment plan, the account will automatically go to a mandatory payment plan. This plan is a semester plan with the first payment due in the first month of each semester, and additional payments in each of the next 3 months thereafter to result in the balance being paid in full before finals begins for that semester.

A down payment is due no later than the first day of classes. The remaining payments are due each month on the 15th of the month through the next to last month of the semester. Payments can be automatically drafted from either checking or savings accounts at any financial institution, or automatically charged to Visa or MasterCard. There will be a $25 charge for all returned checks. The payment plan is as follows:

**Fall and Spring Semesters**

- First payment at enrollment: 25% of all Tuition and Fees less expected Financial Aid
- Second payment: 33% of account balance less expected Financial Aid
- Third payment: 50% of account balance less expected Financial Aid
- Fourth and final payment: 100% of account balance

If payment is not made by first of the following month, student will be ineligible to participate in school activities (sports, music, drama and ministry groups, etc.) until the account is current.

**Summer and Mini Terms**

- First payment at enrollment: 50% of account balance
- Second payment: 100% of account balance

**Finance Charges**

For a student to enroll in the Tuition Management Plan, there is a 6% predetermined service finance charge added to the student's total charges minus external and internal scheduled financial aid. The service charge will be assessed at the beginning of the current semester and payments will be calculated by equally dividing the total into 4 payments due at the predetermined dates and will conclude at the end of the current semester. The Tuition Management Plan and predetermined service finance charge will be calculated once Financial Aid has been applied to the student's account.

## REGULATIONS ON STUDENT ACCOUNTS

**Federal Student Aid Application Deadlines**

The student is responsible for completion of the Free Application for Federal Student Aid (FAFSA) for the possible awarding of grants, loans, and scholarships. The student is obligated for the balance of the account. Should the student fail to complete the FAFSA by the semester deadline (Fall, October 15 or Spring, April 15), the student is responsible to pay the balance of the account. Failure to meet his/her account obligations will cause the beginning of disenrollment proceedings, and the student will be withdrawn from courses through the Academic Affairs Office/Administrative Committee.

**Unpaid and Past Due Balances**

Unpaid balances and past due balances will result in a **LOCK** being placed on the student's account which will prevent the student from using MySaint (Populi), registering for classes, participating in extracurricular activities, appearing in graduation exercises, and obtaining a diploma. It may also result in an inability to request a complete copy of your transcript. Students whose accounts become more than 30 days delinquent are subject to a late-payment charge.

## DROPS, WITHDRAWALS AND REFUNDS

**Add/Drop Deadline**

The Add/Drop Deadline is the final day that a class can be added to or dropped from a student's schedule without signature of the Provost. This add date is 1 week after the start of class and the drop date is 10 days after the start of class for 16-week courses and 5 days after the start of classes for 5 and 8-week courses.

**Drops**

In case a student drops a class prior to the add/drop deadline, the student will be entitled to a full refund of Tuition and Fees with the exception of the Book/Materials fee. A dropped class will not appear on the student's transcript.

**Withdrawals**

In the event a student must withdraw from a course after the add/drop deadline, all charges **will remain** on the student's account. A withdrawn class will appear as a "W" on the student's transcript.

**Tuition Refunds**

If a student withdraws from a course, tuition will be refunded according to the following:

| | |
|---|---|
| Withdrawal within 1st Week | 100% refund |
| Withdrawal after 1st Week | No refund |

***Summer and Winter Term Charges:***

For Summer and Winter sessions, charges will remain on the student's account after the first day of classes.

**Disciplinary Dismissal**
In case a student is dismissed for disciplinary reasons, he/she is obligated for the balance of his/her payments including room and board.

**Financial Dismissal**
Students who have not made a payment on their Randall Account by the designated date will be withdrawn from all classes. Tuition and Fees for all classes will remain and be the responsibility of the student. Dates are October 15 (Fall) and March 15 (Spring).

## STUDENT RETURN OF FUNDS

**Complete Withdrawals from The University**
(Forms for withdrawal from the University are available in the Office of the Registrar):

The refund policy listed below describe the financial obligations of students, who withdraw from all classes after the add/drop deadline, as it pertains to Financial Aid. Students are advised to read these refund policies carefully.

**Refund Policy for Complete Withdrawal for All Students Who Are Not Title IV Aid Recipients:**
See Drops, Withdrawals and Refunds.

**Refund Regulations for Complete Withdrawal for All Students Who Are Title IV Aid Recipients:**
Any student receiving Federal Title IV funds will be subject to the following policy regarding return of Federal Title IV funds:

- The University and the student will be required to return to the federal aid programs the amount of aid received that was in excess of the aid "earned" for the time period the student remained enrolled.
- The percentage of the semester completed is the percentage of aid earned: This is calculated by the number of days the student attended divided by the number of days in the payment period (i.e. semester). For example, if a student withdrew on the 20th day of a semester 107 days in length, the student would have only earned 19% of the aid he received (20/107=0.19).
- Students who remain enrolled through at least 60% of the payment period (semester) are considered to have earned 100% of the aid received and will not owe a repayment of Federal Title IV grant funds.
- If the University returns funds to the Title IV aid program, it could result in the student owing the University charges that were originally paid at the time of disbursement. Students may also be required to return funds released to them for personal expenses.
- Unearned Title IV funds will be returned within 45 days of the date the school determined the student withdrew (special rules apply to Post-Withdrawal Disbursements, see below). Monies returned to the Title IV aid programs will be applied first to loans to reduce the loan debt of the student and/or parent borrower. (The calculations will be made using the 'R2T4' form provided by the U.S. Department of Education.) The school will also notify the student, by mailing a copy of the notice to the lender, that the funds have been returned on his or her behalf.
- Post-Withdrawal Disbursements are determined through the use of the 'R2T4' form and the 'Post-Withdrawal Disbursements Tracking Sheet' provided by the U.S. Department of Education. Title IV grant funds must be distributed within 45 days of the date the school determined the student withdrew. The disbursement of any loan funds requires the notification of the student within 30 days and acceptance by the student within 180 days of the withdrawal date determined by the school. Loans must be certified prior to withdrawal in order to be awarded.

**Student Repayments of The Overpayment (Unearned) Of Title IV Funds**
The student is obligated to return any Title IV overpayment in the same order that is required for schools. The institution will notify the student within 30 days of withdrawal when he or she has received an overpayment of Title IV funds.

- In the notification the school will inform the student that: (1) The student owes an overpayment of Title IV funds. (2) The student's eligibility for additional Title IV funds will end if the student fails to take positive action by the 45th day following the date the school sent or was required to send notification to the student. (3) There are three positive actions a student can take to extend his or her eligibility for Title IV funds beyond 45 days; repay the overpayment in full to the school, sign a repayment agreement (maximum of 24 months), or the student may sign a repayment agreement with the Department.
- If the student fails to take positive action within the 45-day response period, the student's overpayment will be reported to the NSLDS and referred to the borrower Services for collection.
- Overpayments of less than $50 are not subject to repayment.

# FINANCIAL AID INFORMATION

School Code 010266

Financial aid programs at Randall University offer a variety of ways for almost every student to secure funds to attend college. The basic objective of financial aid programs is to provide assistance based on financial need. Financial aid consists of funds awarded to help meet a student's educational expenses. There are several types of aid offered at Randall University under federal and state programs. There are also a number of scholarships funded by the University, individuals, churches, and organizations.

Those who find financing their education a challenge should seek information from the Financial Aid Office about student aid available through the following programs:

**GRANTS:**

- Federal Pell Grants*
- Federal Supplemental Educational Opportunity Grant
- Oklahoma Higher Learning Access Program
- Oklahoma Tuition Aid Grant
- Oklahoma Tuition Equalization Grant
- Tribal Higher Education Grants
- Vocational Rehabilitation Grants

**LOANS:**

- Federal Stafford Loan
- Federal Parental Loan for Undergraduate Students (PLUS)
- Private Student Loans

**EMPLOYMENT:**

- Federal College Work Study

*Note – Pell Grants may be received for students attending classes during a Summer semester if the student attempts the required number of credits based on their attendance from the previous Fall and Spring semesters. A student considered Full-Time during both the Fall and Spring semesters must attempt 6 credit hours for the Summer semester to be considered for the Pell Grant. Students attending less than Full-Time during the Fall and Spring semesters will be considered if they attempt 3 or more credit hours for the Summer semester.

Application for each program is made by first completing the Free Application for Federal Student Aid (FAFSA). The FAFSA application is available online at www. studentaid.gov. A student must:

1) complete the form, designating Randall University (010266) as an institution to receive the results.
2) apply for loans, if desired, by completing a Master Promissory Note, Annual Loan Acknowledgement, and Entrance Counseling. Contact the RU Financial Aid Office for details or go to www.studentaid.gov.

Randall University will receive the results and will make a final determination of financial aid available to the student after receiving all requested documents.

**Please note**: Eligibility for institutional financial aid is dependent on Resident Cumulative GPA while federal and state financial aid is dependent on Overall Cumulative GPA. Failing classes may cause a student to lose eligibility for financial aid.

PREFERENCE DATES FOR APPLICATIONS

| | |
|---|---|
| March 1 | Full academic year (or fall semester only) |
| October 15 | Spring semester |

Because of the limited amount of funds in all aid programs, students applying by the mentioned dates will be given first preference. Applicants submitting any required documents after these dates will be considered only as funds are available.

## VERIFICATION

Randall University carries out the verification process as required by the Department of Education. Other applicants will be selected on a case by case basis if deemed necessary for accurate processing.

If you are selected for verification, you will be notified by our Financial Aid Student Portal with instructions outlining the forms and documents you will need to submit. The required forms can be printed from our Randall University Financial Aid Student Portal website. Forms may also be available in the Financial Aid Office on the Randall University campus.

Once you are aware that you have been selected for verification, you will need to complete the forms as soon as possible and return them, along with all other required documents, to the Randall University Financial Aid Office or upload directly to the Financial Aid Student Portal website. We strongly recommend that verification forms and additional required documents be submitted no later than June 30 of the new award year. Failure to meet this deadline may delay the processing of the application and possibly reduce the amount of aid that is available.

## FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS REQUIREMENTS

To be eligible to receive financial aid, a student must demonstrate satisfactory academic progress as presented in the Randall University SAP policy. The student's entire academic record, whether receiving aid for each term of attendance, or not, must be reviewed to determine if a student meets Satisfactory Academic Progress policy standards. Final award determinations cannot be made until all final official transcripts are received by the Admissions Office for all transfer credits attempted. This policy is based on requirements set in place by the US Department of Education, the Oklahoma State Regents for Higher Education, and the academic standards of Randall University. Please note that the financial aid community defines suspension and probation differently than the academic community. Financial aid awarded by the Randall University Financial Aid Office is affected by this SAP policy.

Students with identified learning disabilities would be best served by making it known to their academic advisor upon initial enrollment in order to be supported from the beginning of their academic career.

**Undergraduate GPA (Qualitative Measure) Requirements**

- First-year students must earn a minimum 1.80 Cumulative GPA,
- Second-year students must earn a minimum 2.0 Cumulative GPA,
- Remaining years students must maintain a minimum 2.0 Cumulative GPA.

**Undergraduate Credit Hour Requirements**

- Students must enroll in at least 12 credit hours per semester (or 24 credit hours for the year-Fall/Spring), if amount of aid received is based on full-time enrollment.
- Students must enroll in at least 9 credit hours per semester (or 18 hours for the year-Fall/Spring), if amount of aid received is based on three-quarter-time enrollment.
- Students must enroll in at least 6 credit hours per semester (or 12 hours for the year-Fall/Spring), if amount of aid received is based on half-time enrollment.
- Student must enroll in at least 3 credit hours per semester (or 6 hours for the year-Fall/Spring), if amount of aid received is based on quarter-time enrollment. Enrollment at this level makes a student ineligible for student loans.

**Undergraduate Completion Rate (Quantitative Measure) and Maximum Time Frame Requirements**

- Students must earn no less than 68% of the attempted credit hours.
- Students must complete their degree program within 150% of the credit hours normally required to complete the degree program as published in the catalog for all Associates and Bachelors programs.
- At the evaluation point in which it becomes apparent that it is mathematically impossible for the degree to be completed within the maximum time frame, the student is no longer eligible for financial aid at that point.

The following charts are an example of the minimum progression requirement for most degrees offered at Randall University. If a student is in a degree program which requires more than the typical amount of earned credits the progression will be calculated accordingly.

**Associate's Degree Minimum Progression Chart**

| Year | Hours Attempted | Minimum Earned |
|---|---|---|
| One | 24 | 17 |
| Two | 48 | 33 |
| Three | 72 | 49 |
| Four | 96 | 64 |

**Bachelor's Degree Minimum Progression Chart**

| Year | Hours Attempted | Minimum Earned |
|---|---|---|
| One | 24 | 17 |
| Two | 48 | 33 |
| Three | 72 | 49 |
| Four | 96 | 64 |
| Five | 120 | 82 |
| Six | 144 | 98 |
| Seven | 168 | 115 |
| Eight | 192 | 130 |

Once a student has earned a Bachelor's Degree, they are no longer eligible for federal or state grant aid. They may still receive loans if they have not reached the lifetime aggregate limit for their enrollment status. However, they must still meet the Satisfactory Academic Progress policy requirements in order to remain eligible.

**Masters GPA (Qualitative Measure) Requirement**

- Students must earn a minimum 3.0 Cumulative GPA

**Masters Credit Hour Requirements**

- Graduate students are considered as full time with 9 credit hours attempted each semester.
- Graduate students must be enrolled in at least 6 hours (half time) within each semester to be eligible for federal student loans.
- Since the Master's degree programs are offered in a modular format, the student must have started the second 3-hour course in a semester in order to have loan funds disbursed for that semester.

**Masters Completion Rate (Quantitative Measure) and Maximum Time Frame Requirements**

- Graduate students must earn no less than 68% of the attempted credit hours.
- Graduate students must complete their degree program within 150% of the credit hours normally required to complete the degree program as published in the catalog.
- At the evaluation point in which it becomes apparent that it is mathematically impossible for the degree to be completed within the maximum time frame the student is no longer eligible for financial aid at that point.

The following chart is an example of the minimum progression requirement for most Master's level degrees offered at Randall University. If a student is in a degree program which requires more than the typical amount of earned credits, the progression will be calculated accordingly.

**Master's Degree Minimum Progression Chart**

| Year | Hours Attempted | Minimum Earned |
|---|---|---|
| One | 18 | 12 |
| Two | 36 | 24 |
| Three | 54 | 37 |
| Four | 72 | 49 |

**Grades Used in Determining Satisfactory Academic Progress**
Earned Credit Hours: Completed courses with a grade of A, B, C, D, S, P, and CR will be counted toward Satisfactory Academic Progress calculations as credit hours earned.

Attempted Credit Hours: Grades of A, B, C, D, S, P, CR, I, W, X, F, U, NG, NP and AW all count toward Satisfactory Academic Progress calculations as credit hours attempted.

**Academic Variables That May Affect Your SAP Status**
Incomplete grades, missing grades, failing grades, course withdrawals: Courses with these grade designations all reduce a student's Completion Rate ratio, because they are counted as attempted, but not earned credits. They also count in the calculation of the Maximum Time Frame measure of 150%. Incomplete grades and missing grades will all count as "F" in the GPA calculation at the time of SAP evaluation at the end of each academic year, which may result in a suspension status until any issues are resolved.

Remedial (Supplemental Academic Instruction) Courses (SAI): Initially courses with a "0" level designation are all included in the calculations of GPA and Completion Rate for SAP purposes. As the student establishes an academic record beyond remedial course work, these courses will drop out of the calculation as they do not count toward the graduation GPA. Remedial courses (SAI) are not included in the Maximum Time Frame calculation for SAP evaluation. A student can be enrolled in up to 30 credit hours of "0" level courses and be considered as enrolled full time for financial aid eligibility, as long they are officially accepted into an aid eligible degree program. Successful completion of remedial courses is required in order to continue with the degree program and maintain financial aid eligibility. Any grade less than a "C" is not considered successful completion for remedial courses.

Transfer Credits: Students who have attended other colleges and universities are required to submit academic transcripts for all previously attempted coursework, even if no credits were earned. These transcripts are to be submitted to the Admissions Office and will be transcripted by the Registrar's Office as part of the student's permanent record. Once transfer credits are recorded, the Financial Aid Office will perform an SAP evaluation to determine if the student is eligible for financial aid. For SAP purposes, only transferred credits that apply to the current degree program will be included in the Completion Rate and Maximum Time Frame elements of the evaluation.

The exclusion of credits that do not apply to the current degree will be limited to a onetime review upon entering a degree program at Randall University. Any subsequent degree changes will not warrant a new degree review and all coursework after the initial degree review will count for SAP evaluation. Multiple degree changes may cause a student to reach the Maximum Time Frame limit thus causing them to lose eligibility before earning a degree.

Changes in Major, Double Majors and Minors: Students who change majors will have an SAP evaluation performed at the time of the change. Only previous coursework that applies to the new major will be considered for SAP Completion Rate and Maximum Time Frame elements. The exclusion of credits that do not apply to the new degree is limited to a onetime review upon entering the new degree program. Any subsequent degree changes will not warrant a new degree review and all coursework after the initial degree review will count for SAP evaluation. Multiple degree changes may cause a student to reach the Maximum Time Frame limit thus causing them to lose eligibility before earning a degree.

Students who are planning to pursue a double major or pursue a dual degree should carefully plan their academic course work with their academic adviser, to ensure that they remain eligible for financial aid. The best approach is to make sure to complete the requirements for both majors/degrees simultaneously in the same semester. Once the requirements for one major/degree have been satisfied the student will no longer be eligible for grant aid. Loans may still be available if a student has not met their lifetime aggregate loan limit.

Provisional Admittance: Students who are accepted conditionally into an eligible degree program due to late submission of documents, low test scores, or low transfer GPAs will be eligible for financial aid for one semester. At the close of that semester an SAP evaluation will be performed. If, at that point, the student has provided the required documentation and/or has proven their ability to receive acceptable grades in their degree program coursework, they will remain eligible for financial aid. Students with low incoming GPAs will continue to receive aid in probation status as long as they are making acceptable progress toward their degree and can reach the required Cumulative GPA within the Maximum Time Frame. If deemed necessary, a student may be placed on an Academic Plan to ensure that they achieve the minimum Cumulative GPA in order to graduate within the Maximum Time Frame. If the student is not making progress toward their degree, they will be placed on suspension and have the opportunity to appeal.

Repeated Courses**:** The US Department of Education allows for a previously passed course to be repeated, for the purpose of improving the grade, only once per previously passed course, and have it count as eligible for aid as part of a full-time enrollment status. For example, a student enrolled in 12 hours with one 3 credit hour course being a repeat of a previously passed course, would be eligible for aid based on full time status. If that same course is repeated again as part of a subsequent 12-hour semester, the student would only be considered for aid at a three-quarter time rate for that semester. For this purpose, "passed" means any grade higher than an "F". These repeated courses all count as attempted credit hours each time they are retaken, but only count as earned credits once. Therefore, they will reduce the student's Completion Rate ratio and count toward the calculation of the Maximum Time Frame measure of 150%. If the student withdraws from that repeat course it will not count as the "one" allowed repeat of a previously passed class, but will count as attempted and not earned. Using this option too often may result in failure to meet SAP resulting in Suspension from aid.

(See the 'Repeat Courses' policy in the Academic Section of the Catalog for how repeats are counted for

retention/graduation GPA purposes as it is different from this Financial Aid Policy).

Repeating courses that were previously failed will always count as part of a full-time enrollment status for aid eligibility and will always count in the calculations for GPA, Completion Rate, and Maximum Time Frame measure. Having to repeat a high number of courses may result in failure to meet Satisfactory Academic Progress and a suspension of aid as explained in this policy.

Late Posted Grades or Grade Changes**:** A student who has appealed for a grade change will be required to submit a written request to have SAP recalculated after it has been confirmed that the Registrar's Office has posted the approved grade change to their transcript.

Audited Courses: Courses taken as audits never count in the SAP calculations. Also, they do not count toward hours attempted for enrollment status determination.

Second Bachelor's Degree Students**:** Students enrolled in a second bachelor's degree program are required to submit a Credit Summary and letter signed by an academic advisor which states how many hours and (projected) semesters are required to complete the second degree. These students are NOT eligible for Grant aid but may still receive loan funds if they have not reached their lifetime aggregate loan limit.

**Students Not Eligible for Financial Aid**

- Unclassified or Special non-degree seeking Students
- Correspondence Classes
- High school students taking courses while concurrently enrolled in high school

**Suspension, Probation, Reinstatement, and Academic Plans**

***NOTE: Financial Aid suspension and probation are separate and apart from academic probation and suspension as defined by the college academic community.***

All applicants for financial aid will undergo an SAP evaluation at the end of each **Spring Semester** to determine the status of their academic progress. Each student will fall into one of these categories:

**1) Good Standing:** Status of a student making satisfactory academic progress in all elements of the SAP policy. Student receives financial aid, if otherwise eligible, according to Department of Ed standards. To maintain Good Standing status, a student must meet the minimum GPA and Completion Rate requirements at the end of each Spring Semester according to the policy stated above.

**2) Financial Aid Suspension:** Status of a student who fails to achieve the minimum GPA and/or Completion Rate elements of this Satisfactory Academic Progress policy or it has been deemed mathematically impossible for the student to earn their degree within the Maximum Time Frame. A student is not eligible to receive any financial aid, including loans, because he or she has failed to meet academic standards. A student placed on Financial Aid Suspension has the opportunity to appeal the loss of their Financial Aid eligibility.

A student placed on Financial Aid Suspension will receive a notification letter sent through their University email account and be offered an opportunity to appeal to the Financial Aid SAP Committee. Students wishing to appeal must fill out appeal paperwork and submit to the Randall University Financial Office any and all required paperwork no later than 30 days after the notification of Suspension. Any submissions of appeal paperwork after the 30-day deadline will be automatically denied.

Students can initiate the appeals process in the Financial Aid Office by completing and submitting a Financial Aid Suspension Appeal Form with any requested supporting documentation. SAP appeals will be considered on a case-by-case basis where extenuating circumstances prevented the student from meeting the SAP requirements. Documentation of the circumstances and an explanation of how the student's circumstances have changed to now enable them to meet the probationary terms is required. Appeals must be typed and must include an explanation from the student and one other person such as a doctor, clergy, family friend or someone outside the immediate family who is familiar with the circumstances.

Appealable Circumstances: Circumstances that are unusual and clearly could impact a student's ability to meet SAP standards will be considered. Examples: Death of an immediate family member, student illness or accident that limits the student's ability to attend classes, divorce, natural disaster directly impacting the student, medical issues of an immediate family member that requires the student's care for an extended period of time.

**3) Financial Aid Probation:** If an appeal is granted, the student will be placed on Probation and an Academic Plan if deemed necessary. The student remains eligible for one payment period and will have an SAP evaluation at the end of that payment period. If the student is not meeting SAP or the requirements of their Academic Plan at that point, they will again be placed on Financial Aid Suspension. If the student feels that extenuating circumstances have again limited their ability to meet SAP, they may appeal again.

**4) Reinstatement of Financial Aid Eligibility:** A student who has been placed on Financial Aid Suspension and chooses not to appeal or an appeal is denied, yet continues to be enrolled at their own expense, will be reinstated to eligibility for financial aid once they meet the requirements for Satisfactory Academic Progress.

**5) Hold for Grades** means if an aid application for the upcoming year is received before the end of the current Spring term, it will be held until Spring grades are reviewed. Students who fall into this category are:

- Students who were on financial aid probation for the current year.

- Students who were in good standing but did not meet the minimum GPA requirements after the current fall semester.

"Hold for Grades" students will be notified, after spring grades are reviewed, if they are suspended. Students found to be in good standing or placed on probation will be notified. These students may lose funds from the following programs; Tuition Waivers, Federal SEOG, and Federal Work-Study because those funds had been awarded to other eligible students before Spring grades were available.

## GRANTS

Federal and State grants are available to qualified students having substantial financial need.

**Federal Pell Grants**
Federal Pell Grants are awarded to eligible under-graduate students who show financial need based on a standard formula. Funding is determined by the FAFSA.

**Federal Supplemental Educational Opportunity Grant (SEOG).**
SEOG awards are made to students who have exceptional need. Funding is limited and priority is given to students who receive a Federal Pell Grant.

**OK Promise**
OK Promise is a program administered by the Oklahoma State Regents for Higher Education. Students must apply and successfully complete this program during their high school attendance to be eligible. It will cover a portion of tuition at an accredited private college or university. OHLAP does not cover items such as required fees, books, supplies, or room and board.

**Oklahoma Tuition Aid Grants (OTAG)**
OTAG is a state grant administered by the Oklahoma State Regents for Higher Education. Students will receive an award letter from OTAG when it is determined that they are eligible. OTAG monies are disbursed by Randall University to students' accounts. A student must be enrolled in a minimum of 6 hours to receive OTAG.

**Oklahoma Tuition Equalization Grant (OTEG)**
OTEG is a need-based grant program for Oklahoma residents enrolled as full-time undergraduates at Oklahoma not-for-profit, private, or independent institutions of higher education. This is a state grant administered by the Oklahoma State Regents for Higher Education.

**Teacher Education Assistance for College and Higher Education Grant (TEACH)**
TEACH Grants of $4000 annually each year are available for students who plan to become teachers. The student must agree to teach full-time in a high-need field, for at least four academic years at an elementary school, secondary school, or educational service agency that serves low-income families. The grant recipient must complete the required four years of teaching within eight years of completing (or otherwise ceasing to be enrolled in) the course of study for which a TEACH Grant was received. If a grant recipient does not meet that obligation, the TEACH Grant funds received are converted to a Direct Unsubsidized Loan that must be repaid with Interest.

**Tribal Higher Education Grants**
Tribal Higher Education Grants are available for Native American students and are funded by each individual tribe. Please apply early to the appropriate tribal agency.

**Vocational Rehabilitation Grants**
A student who has an employment handicap because of a physical or an emotional disability may apply for payment of tuition through the appropriate office of Rehabilitative Services Division of the Department of Human Services. In order to be eligible for this assistance, the handicap must be medically established, and the student's vocational objective must be approved by the appropriate counselor of the division.

## LOANS

**Federal Direct Stafford Loan Program**
(Subsidized and Unsubsidized)
These loans are low interest loans made to a student by the Federal Government to help pay for the student's education after high school. The Subsidized loan is need based and eligibility is determined by the FAFSA and other aid awards. Maximum loan amount for a qualifying freshman is $5500; sophomore is $6500; junior or senior is $7500. Students wishing to accept these loans must complete a Master Promissory Note and Entrance Counseling at www.studentaid.gov.

**PLUS (PARENT LOAN FOR UNDERGRADUATE STUDENT) LOANS**
PLUS loans are for parents who want to borrow to help pay for their children's education. PLUS loans provide additional funds for educational expense and are made by the Federal Government. Repayment normally begins 60 days after the last loan disbursement. PLUS Loans are credit based. If the application is denied, the student's Unsubsidized loan eligibility will increase.

## STUDENT EMPLOYMENT

Students who demonstrate a need may be eligible for assistance through the work study program. Students are employed in various fields such as food services, grounds, building maintenance, and secretarial. Students normally work from 5 to 20 hours per week.

## VETERANS BENEFITS

Randall University is accredited by the Oklahoma State Approving Agency to the Veterans Administration (VA) as an approved training institution. Certain veterans or service personnel, plus eligible dependents or survivors of same, may qualify for federally enacted education benefits. The Registrars and Admissions Offices offers assistance and information on available programs, applications for benefits,

admissions, enrollments, academic goals, career guidance, and special tutorial and financial benefits.

Per Title 38 CFR 21.4253,21.4254, and 41.4263, VA law requires that every new student interested in utilizing VA Education benefits provide Randall University with all prior transfer courses, credits, and previous military or civilian training and experience for evaluation and review as appropriate for the student's declared degree program. This includes military transcripts. All transcripts must be official and should be given to Randall University on or before the first day of class. A grace period of 5 weeks will be granted. After that time, Randall University will terminate benefits if required transcripts are not received. Randall University will evaluate these records and, when possible, grant appropriate credit for previous education and/or training, shorten the length of the training program, and notify the student regarding the amount of credit being granted for previous training. After the evaluation is completed, the student will be provided with a summary of the results.

To begin receiving payments for attendance, students must contact the Admissions and Registrars Offices and initiate the required documents. Students either making initial use of their educational benefits or reapplying after an interruption of at least one term can expect beginning VA payments as follows:

1. Request for advance payment (to be received by start of term) must be made with the Veteran Coordinator no less than thirty days prior to start of term.
2. Regular payments can be expected to start approximately eight weeks after term begins.

VA policy precludes pay for courses previously taken for credit and courses not leading to a degree. Additionally, if a student reduces his/her course enrollment after the initial certification at the start of the semester, VA may (based on the revised enrollment) require repayment of monies paid for that semester.

### Leave of Absence

VA education benefits will be terminated while VA student is on a leave of absence for military service.

### Title 38 Refund Policy for Veterans

Randall University has and maintains a refund policy for veterans, and other eligible persons, enrolled under the provisions of Title 38, that provides a refund for the unused portion of tuition, in the event the Title 38 student fails to enter the course, withdraws, or is discontinued at any time prior to completion. Such policy provides that the amount charged to the Title 38 student for tuition for a portion of the course shall not exceed the approximate pro-rata portion of the total charges for tuition that the length of the completed portion of the course bears to its total length. An amount not in excess of ten dollars ($10.00) for an established registration fee is not subject to refund or pro-ration.

Refunds must be completed within 40 days per Code of Federal Regulation (CFR) 21.4255. University guidelines regarding withdrawals and refunds are included in the College Costs & Business Information section of the catalog.

# SCHOLARSHIPS

## UNDERGRADUATE SCHOLARSHIPS

### APPLICATION AND AWARD INFORMATION

*The Scholarship Committee will begin awarding scholarships in March.* ***All scholarship applications received by March 1 will be reviewed first****. Awards will only be made to students who have been admitted. Some of our scholarships have limited funds and will be given as students apply and qualify. In order to have the greatest opportunity to receive scholarships, a student should have completed his/her admissions file and financial aid application by March 1. Scholarship awards are final and may not be traded. Any combination of scholarships cannot exceed the cost of tuition. All scholarships awarded are contingent upon satisfactory completion of the semester and the availability of funds; early withdrawal will result in the loss of scholarships awarded and recalculation of the student's account. Exceptions to any of the guidelines must be approved by the Administrative Committee.*

**Randall University has clarified that all in-house scholarships are general in nature and will not be restricted for use against tuition charges only. These scholarships will not be reported as reductions to the tuition charges of students filing for VA educational benefits.**

These scholarships apply to On-Campus and Online courses of Randall University – Moore Campus (including Online programs). Partnership Scholarships are awarded from and by the various partnerships and teaching sites. Please note that any institutional scholarship(s) and/or grant(s) may be revoked at any time by Randall University for any reason.

### FRESHMAN SCHOLARSHIPS

These scholarships only apply to incoming freshmen. Students transferring in concurrent work or less than 24 hours of college work are considered incoming freshmen.

**O'Donnell Scholarship**
The O'Donnell Scholarship is awarded to students who have an ACT score of 30 or higher, or a 3.75 or higher cumulative high school GPA. This scholarship is $8,900 per year for on-campus students and $5,500 per year for off-campus students. Recipients must maintain at least a 3.5 Cumulative Resident GPA on a 4.0 scale and must enroll in at least 12 hours each semester.

**President's Scholarship**
The President's Scholarship is awarded to students who have an ACT score of 26-29, or a 3.50-3.74 cumulative high school GPA. This scholarship is $6,800 per year for on-campus students and $4,300 per year for off-campus students. Recipients must maintain at least a 3.25 Cumulative Resident GPA on a 4.0 scale and must enroll in at least 12 hours each semester.

**Dean's Scholarship**
The Dean's Scholarship is awarded to students who have an ACT score of 23-25, or a 3.25-3.49 cumulative high school GPA. This scholarship is $4,900 per year for on-campus students and $3,000 per year for off-campus students. Recipients must maintain at least a 3.0 Cumulative Resident GPA on a 4.0 scale and must enroll in at least 12 hours each semester.

**Faculty Scholarship**
The Faculty Scholarship is awarded to students who have an ACT score of 20-22, or a 3.00-3.24 cumulative high school GPA. This scholarship is $2,800 per year for on-campus students and $1,600 per year for off-campus students. Recipients must maintain at least a 2.5 Cumulative Resident GPA on a 4.0 scale and must enroll in at least 12 hours each semester.

### SCHOLARSHIP PROCEDURES

Randall University's current scholarship procedure awards freshmen merit scholarships based on student ACT scores and high school GPA. If the student has been **unable** to take standardized tests, then high school GPA will be used as a quantitative metric.

| | ACT | High School GPA |
|---|---|---|
| O'Donnell Scholarship | 30 or higher | 3.75 or higher |
| President's Scholarship | 26-29 | 3.50-3.74 |
| Dean's Scholarship | 23-25 | 3.25-3.49 |
| Faculty Scholarship | 20-22 | 3.00-3.24 |

### TRANSFER SCHOLARSHIPS

These scholarships only apply to students who are transferring in 24 or more hours of college work. All college transcripts must be presented to the Admissions Office.

**Platinum Scholarship**
The Platinum Scholarship is awarded to students who have a cumulative college GPA of at least a 3.5 on a 4.0 scale and who have completed at least 24 hours of college credit hours. This scholarship is $6,800 per year for on-campus students and $4,200 per year for off-campus students. Recipients must maintain at least a 3.5 Cumulative Resident GPA (GPA at Randall University) on a 4.0 scale and must enroll in at least 12 hours each semester.

**Gold Scholarship**
The Gold Scholarship is awarded to students who have a cumulative College GPA of 3.0 to 3.49 on a 4.0 scale and who have completed at least 24 hours of college credit hours. This scholarship is $5,200 per year for on-campus students and $3,300 per year for off-campus students. Recipients must maintain at least a 3.25 Cumulative Resident GPA on a 4.0 scale and must enroll in at least 12 hours each semester.

**Silver Scholarship**
The Silver Scholarship is awarded to students who have a cumulative College GPA of 2.5 to 2.99 on a 4.0 scale and who have completed at least 24 hours of college credit hours. This scholarship is $3,800 per year for on-campus students and $2,300 per year for off-campus students. Recipients must maintain at least a 3.0 Cumulative Resident GPA on a 4.0 scale and must enroll in at least 12 hours each semester.

**Bronze Scholarship**
The Bronze Scholarship is awarded to students who have a cumulative College GPA of 2.0 to 2.49 on a 4.0 scale and who have completed at least 24 hours of college credit hours. This scholarship is $2,200 per year for on-campus students and $1,300 per year for off-campus students. Recipients must maintain at least a 2.5 Cumulative Resident GPA on a 4.0 scale and must enroll in at least 12 hours each semester.

## MERIT SCHOLARSHIP APPEAL

Randall University seeks to reward students who work diligently and become active members of Christian-college life. Students who entered Randall University with an ACT/SAT score, high school GPA, or transfer GPA that was insufficient to receive an initial merit scholarship as outlined in the University Catalog are eligible to make an appeal to the Scholarship Committee after a minimum of two consecutive semesters of enrollment at Randall University. The maximum award level is up to the Silver Scholarship.

The main factor dictating an appeal is the student's cumulative resident GPA. Other factors will include the student's percentage of class attendance, institutional involvement, and a recommendation from their academic advisor.

Students who wish to make an appeal should meet with their academic advisor to complete the following application for appeal, and then their advisor will submit the application for appeal to the Office of Financial Aid.

## GENERAL INSTITUTIONAL SCHOLARSHIPS

**Departmental Scholarships**
This scholarship is awarded to students by the various degree programs. Applications can be completed online or through the Admissions office or with the directors of each degree program. The scholarships vary in value from $800 to $5,000 per year. These scholarships are limited, therefore early application is encouraged. While Departmental Scholarships are renewed each semester as long as the student maintains requirements, including GPA (vary by department) awarded amounts may vary by academic year. Departmental Scholarships are available to students seeking either a Bachelor or Associate degree.

**Dr. Thomas L. Marberry Christian Ministry Scholarship**
Any student in the School of Christian Ministry is eligible to apply for the Marberry Christian Ministry Scholarship. Each student applying must complete the appropriate application and undergo a formal interview with delegated individuals from the Christian Ministry Department. This scholarship is awarded to such students who have evidenced a clear calling upon their lives to Christian ministry and exemplify obedience to that calling. Detailed requirements related to this scholarship are available from the School of Christian Ministry or the Financial Aid Office. Renewal of the scholarship is not guaranteed.

This is (up to the value of) a full-tuition scholarship for a student that is seeking a Christian Ministry degree. Applied to a maximum of 17 credit hours per semester. Student must maintain a cumulative resident GPA of 3.0 or higher. Student must fulfill all state and federal financial aid filings and meet all verification requirements. Also, the student will be required to represent Randall in five, non-stipend ministry events for each semester of enrollment (must be approved and assigned by designated individuals from the School of Christian Ministry). This scholarship is exclusive to all other scholarships at Randall and is not stackable with other institutional scholarships and does not include books, fees, room, or board. This scholarship will be posted after all state and federal aid and/or VA or other educational benefits (including any scholarships) and will be reduced so that a student does not receive a refund (Loans will be excluded from this reduction process). Students will receive refunds that are caused due to loans. Any student who has received this scholarship (for a period of 60 credit hours or more) and changes to a non-Christian Ministry degree plan will forfeit any future institutional aid.

**Saints Promise**
Saints Promise is Randall University's last-dollar scholarship program for students who qualify for Oklahoma Promise. Eligible students who qualify for Oklahoma Promise and enroll full-time at Randall University may receive Saints Promise funding that covers remaining tuition and mandatory fees after all eligible federal, state, and institutional aid has been applied. Housing, meal plans, books, course fees, transportation, and personal expenses are not covered. Institutional scholarships, federal grants (including Pell Grants, if eligible), state aid, and other assistance may help cover these expenses.

To be eligible for Saints Promise, students must:
- Be admitted to Randall University
- Be eligible for Oklahoma Promise
- Enroll full-time (minimum 12 credit hours per semester)
- Complete the Free Application for Federal Student Aid (FAFSA) annually
- Maintain Satisfactory Academic Progress (SAP) as defined by university policy
- Remain in good disciplinary standing

Saints Promise is renewable annually for eligible students who continue to meet program requirements, including Oklahoma Promise eligibility, full-time enrollment, FAFSA completion, Satisfactory Academic Progress, and university conduct expectations.

Students interested in learning more about Saints Promise or receiving a personalized cost estimate should contact the Randall University Financial Aid Office.

**Free Will Baptist Student Scholarship**
This scholarship is awarded to a student who has a church membership endorsement/certification from an affiliated Free Will Baptist Church. Student must fulfill all state and federal financial aid filings and meet all verification requirements. Student must maintain a Cumulative Resident GPA of 2.0 and enroll in a minimum of 12 hours per semester. The amount of the scholarship is $1,000 per semester.

**Free Will Baptist Minister Scholarship**
This scholarship is awarded to undergraduate students who are ministers employed in a Free Will Baptist Church or their children (age 30 or younger; married or single). The amount of this scholarship is $2,000 per year. The student must enroll in a minimum of 12 hours per semester and maintain a Cumulative Resident GPA. of 2.5. (Students may receive either the Legacy Scholarship or the Free Will Baptist Minister Scholarship but not both scholarships during the same semester.)

**International Scholarship**
The International Student Scholarship is designed for those students from countries outside the United States who wish to attend Randall University and do not qualify for federal or state aid from the United States or any of its states or territories. The amount of this scholarship varies (maximum $3000 per semester). Student must meet one (1) of the following criteria to be considered for this scholarship.

- Have an F-1 (Student) Visa and remain "in-status" during their time at Randall.
- Be currently covered under DACA requirements and submit an Affidavit of Intent form and DACA Eligibility Requirement Guidelines form, or
- Be currently DACA eligible and submit an Affidavit of Intent Form and DACA Eligibility Requirement Guidelines form.

All necessary Admissions documents must be fulfilled before the scholarship will be considered for awarding. Student must maintain "Full-Time" status for all semesters (Fall and/or Spring) and will forfeit the scholarship if they are not enrolled (at a minimum "Full-Time) for a period of no more than 3 months. Student shall maintain a Cumulative Resident GPA and semester GPA of 2.5 to receive the scholarship. Student shall be considered as an "Main-Campus" student. Any student failing to meet any of these requirements may be placed on probation or be stripped of receiving this scholarship. This scholarship may (potentially) be "stacked" with other institutional scholarships, except for the Christian Ministry Tuition Scholarship.

**Legacy Scholarship**
This scholarship is awarded to the child or grandchild of a Hillsdale/Randall University alumnus or the child of a parent who is employed as a minister. The amount of this scholarship is $800 per year. The student must enroll in a minimum of 12 hours per semester and maintain a Cumulative Resident GPA of 2.5. (Students may receive either the Legacy Scholarship or the Free Will Baptist Minister Scholarship but not both scholarships during the same semester.)

**Refer-A-Saint Scholarship**
The Refer-A-Saint Scholarship is a recruitment scholarship available to any new freshman or undergraduate transfer student. The amount of this scholarship is $1,000 ($500 per semester; only available first year). The student must enroll in a minimum of 12 hours per semester for their first full Academic Year.

**National Youth Conference Competitive Activities Scholarship**
Scholarships are awarded at the NYC Competition to all High School individual winners and all High School Bible winners. The amount that is awarded will vary from year to year. No recipient may receive more than one award in any given year. The scholarship can be used for multiple years as long as a Cumulative Resident 3.0 GPA is maintained. A student may only use one NYC scholarship per year at Randall University regardless of how many they receive.

**Moore Community Scholarship**
This scholarship is awarded to students who are graduates of Moore Public Schools or were residents of Moore prior to enrollment at Randall University. The student must maintain a minimum of 2.5 Cumulative Resident GPA. The amount of the scholarship is $1000 per year.

## NEED-BASED SCHOLARSHIPS

Randall University offers a variety of need-based scholarships which are designed to assist students in completing degrees. In order to receive these, the student must first apply for financial aid available through federal and state programs. Need-Based scholarships will not be awarded until the full amount of state and federal aid has been exhausted. Any scholarship funds provided by churches, associations, and other organizations will also be taken into consideration in determining the student's financial aid package.

A student's financial aid package may not exceed the amount of financial need demonstrated, and all Randall University scholarship funds must be applied to the student's account. In accordance with federal regulations, the student will not be over-awarded (financial assistance which exceeds the calculated need). Because a limited amount of funds is available, early application is suggested.

Students receiving need scholarships must enroll in at least 12 hours each semester, maintain a Cumulative Resident GPA of 2.5, and be making satisfactory progress toward a degree. If the Cumulative Resident GPA falls below 2.5, the scholarship will be canceled. If the Cumulative Resident GPA rises above 2.5 at a later time, the student may reapply and the scholarship will be restored if funds are available. It is the student's responsibility to reapply.

**Randall University Job Program**
Under the Randall University Job Program, students with demonstrated financial need will be allowed to apply for campus jobs. If hired for a campus job, the student's hourly wages (limited to $1,000 each semester) will be applied to his or her account.

## ASSISTANCE SCHOLARSHIPS

**Church Tuition Assistance Program**
Awards of $300 per semester are given to students based on the willingness of their home church to assist them in obtaining a Randall University degree. Randall University will match the amount given by the student's home church up to a maximum of $300 per semester. Students must maintain a 2.0 Cumulative Resident GPA for continued eligibility.

## GENERAL SCHOLARSHIPS

General scholarships are awarded only in the Spring Semester. Students must complete a separate application during the Fall Semester to be considered for a General Scholarship. All applicants must attend Randall University a minimum of one semester before a scholarship can be awarded. Student must be enrolled full time and maintain GPA standards specific to each scholarship. Applications will be made available in the Financial Aid Office in November each year.

**Harry and Imogene Lee Vocational Scholarship**
The Harry and Imogene Lee Vocational Scholarship is awarded to a junior or senior student with a Cumulative GPA of 2.5 or higher. The student must have been enrolled at Randall University for more than one year. Students must also be enrolled in 15 or more hours to be eligible.

**John West Scholarship**
The John West Scholarship is awarded to members of the First Mission Association (preference). The student must maintain a minimum Cumulative GPA of 2.0.

**Louis and Janet Thomas Family Memorial Scholarship**
The Louis and Janet Thomas Family Memorial Scholarship is awarded to a student who displays strong Christian character, financial need, and maintains a minimum Cumulative GPA of 2.5.

**Tippe Shade Memorial Scholarship**
The Tippe Shade Memorial Scholarship is awarded to a student who displays a strong Christian character, financial need, and maintains a minimum Cumulative GPA of 2.0.

*The following scholarships are only for Business Students:*
**Nettie Jernigan Memorial Scholarship**
The Nettie Jernigan Memorial Scholarship is awarded to a junior or senior business student. The student must have a Cumulative GPA of 3.0 or higher. The selection process may also include input from a member of the Jernigan family.

*The following scholarships are only for Intercultural Students:*
**Jerry Banks Missions Student Scholarship**
The Jerry Banks Missions Student Scholarship is awarded to a junior or senior missions student at Randall University in memory of missionary, pastor, teacher, and friend, Jerry C. Banks. The recipient of the scholarship will be selected by the Banks family and Randall University scholarship administrators based on consistent and evident devotion to Christ, passion for fulfillment of the Great Commission, and perseverance in preparation for engagement in mission work following graduation. The student's testimony on and off campus is solid and his character reflects the values and Christlike model appreciated by Jerry, the Banks family, and Randall University. This scholarship has a specific application form.

**John and Kay Metcalf Memorial Scholarship**
The John and Kay Memorial Scholarship is awarded to a student with a heart for missions. Must maintain a minimum Cumulative GPA of 2.0.

**Romans 10:14-15 Scholarship**
This scholarship of $1000 is awarded to a deserving missions student, preferably a junior or senior (a sophomore lacking just a few hours to be a junior and showing seriousness about continuing the degree will be acceptable). The recipient is to be determined by the Scholarship Committee and the Director of Randall University's Mission Program.

*The following scholarships are only for Ministry Students:*
**Jerry and Patricia Taylor Scholarship**
The Jerry and Patricia Taylor Scholarship is awarded to a pastoral student. Preference is given to students originally from Missouri.

**Wade T. Jernigan Memorial Scholarship**
The Wade T. Jernigan Memorial Scholarship is awarded to a junior or senior male ministry student. The student must have a Cumulative GPA of 3.0 or higher.

## ASSOCIATIONAL SCHOLARSHIPS

Students who are members of Free Will Baptist churches within these District Associations need to see their pastor or their respective association to apply.

**FIRST OKLAHOMA ASSOCIATION**
The amount of this scholarship varies with the number of scholarships awarded each year to students from this association.

**GAINES CREEK ASSOCIATION**
A scholarship limited to students from this association; it is awarded annually in the amount of $50.

**SOUTH GRAND RIVER ASSOCIATION**
The amount of assistance is dependent upon associational funds, but not less than $50 is awarded. Students from this association are given preference.

**DIBBLE ASSOCIATION**
Students from this association may be awarded this scholarship each semester.

**POTEAU RIVER VALLEY**
Students from this association may be awarded this scholarship each semester.

**PROGRESSIVE ASSOCIATION**
Students from this association may be awarded this scholarship in the amount of $200.

**UNION ASSOCIATION**
Students from this association may be awarded this scholarship in the amount of $100.

**UNITY ASSOCIATION OF ARKANSAS**
Students from this association are given first preference for this scholarship. The amount of the scholarship varies. If there are no associational candidates, students from Arkansas are considered. If no Arkansas students are chosen, other worthy students are considered.

**OKLAHOMA STATE WOMEN ACTIVE FOR CHRIST**
This $1000 scholarship ($250 per semester for four semesters) is awarded to full-time female students who are members of Free Will Baptist churches in Oklahoma. Selection is made by a committee from the Oklahoma Women Active for Christ. The application deadline is April 15; contact Randall University for application forms.

**OKLAHOMA STATE MASTER'S MEN**
These scholarships are awarded to full-time male students who are residents of Oklahoma. The recipient must be a member of a Free Will Baptist Church in Oklahoma. The scholarships are restricted to non-ministerial students. Selection is made by a committee from the Oklahoma State Master's Men. The application deadline for the fall semester is September 15; for the spring semester February 15. Contact Randall University for application forms.

**Dr. Mary R. Wisehart WNAC Scholarship**
This is a $1000 scholarship available to a female student in good standing at a Free Will Baptist Church. Applicant must be in their sophomore, junior or senior year and maintaining a Cumulative 2.0 GPA and will need to reapply annually.

**Lone Star Free Will Baptist Church Scholarship**
The Lone Star Free Will Baptist Church Scholarship is awarded to students showing financial need. Preference is given to students with a Free Will Baptist background.

## GRADUATE STUDIES SCHOLARSHIPS

**Church Tuition Assistance Scholarship**
Awards of $300 per semester are given to students based on the willingness of their home church to assist them in obtaining a Randall University Master's degree. Randall University will match the amount given by the student's home church up to a maximum of $300 per semester. Students must maintain a 3.0 GPA for continued eligibility.

**Free Will Baptist Cooperative Scholarship**
This scholarship is available to members and ministers attending a Free Will Baptist church that contributes to the Oklahoma State Cooperative Plan. Students must maintain a 3.0 GPA for continued eligibility.

**J. B. and Imogene Chism Scholarship**
The Chism Scholarship is awarded to a graduate ministry student. Candidates must maintain a Cumulative GPA of 3.0 or higher.

**Master of Arts in Ministry Scholarship**
Master of Arts in Ministry students who are actively serving in a ministerial capacity will be eligible for a scholarship equal to value of half of tuition costs. This scholarship is exclusive to all other scholarships at Randall University and is not stackable with any other institutional scholarships. Student must maintain no less than a Cumulative Resident 3.0 GPA and be seeking a Master of Arts in Ministry degree. Student is further required to have a Ministry Verification Form (obtainable from Financial Aid Office or Program Advisor) filled out each year.

# STUDENT LIFE

## CAMPUS LIFE

Academic excellence and spiritual vigor combine to develop the total person. Emphasis on the personal relationship of the individual student with God forms the basis upon which a full and satisfying life can be built. This same emphasis places in proper perspective all of learning as well as all of life. Class discussions, Bible and missionary conferences, days of prayer, dormitory devotions, and chapel stimulate each student to seek God's will for his/her life. This spiritual emphasis provides the help needed to develop spiritual maturity. The guidelines outlined in the Student Handbook also seek to foster spiritual growth and development. The spiritual emphasis has one additional advantage: it improves the quality of all learning.

## NOTIFICATION OF PARENTS

As a matter of Biblical principle, the University believes that the parent or legal guardian of the student should be involved in the student's educational program. At the same time, the University seeks to protect the privacy of the student as guaranteed by the Family Education and Privacy Act of 1974, as amended. The following policies will apply:

1. The University will provide information concerning violations of Federal, State or local law, or any rule or policy of the University governing the use or possession of alcohol or a controlled substance to the parent or legal guardian of single students who have not yet attained the age of 21 years, provided that the student is legally dependent upon the parent or legal guardian.
2. Students who are married, 21 or older, or who are legally independent may request in writing that information be provided to parents or guardians.

## FACILITIES FOR THE PHYSICALLY HANDICAPPED

The Bill J. and Alma Lou Barber Conference Center, the Hull Library/Classroom Building, most faculty offices, Oller Science Lab, and cafeteria of the University are accessible to persons who are handicapped. The University is in the process of implementing a master plan for compliance with the Americans with Disabilities Act.

## REASONABLE ACCOMMODATION POLICY

Randall University provides reasonable accommodations to qualified individuals with disabilities. Quality of learning is a priority at Randall University and reasonable accommodations are used to enhance the students' learning opportunities. Changes in the teaching techniques occur continuously as instructors discover new ways to meet the needs of students with disabilities. The term "reasonable accommodation" is used in a general sense in this policy to apply to students, employees, and visitors. Reasonable Accommodations should not pose an unnecessary hardship on the student, employee or the Institution.

It is in the best interest of the student to self- identify upon admittance to the University. However, qualified students may contact their instructor or the Academic Intervention Office at a later date if necessary. The student must self-identify as an individual with a disability and provide appropriate diagnostic documentation. The Academic Intervention Coordinator will assess the impact of the disability on the student's academic program and make recommendations in a confidential communication to that student's instructors. All diagnostic information is confidential and therefore communications can only be sent with the signed consent of the student.

Individuals who have complaints alleging discriminations may file their complaint with the Dean of Students.

## CHAPEL

Randall University, a Christian institution, requires chapel attendance of all full-time students. Worship and messages are brought by faculty, students, and visiting speakers. Programs and announcements are presented as well. A passing chapel grade is a prerequisite for extracurricular activities, public relations traveling groups, intercollegiate sports, and any academic honors.

## STUDENT CONDUCT

Active involvement in the local church is available to students. Visitation, teaching opportunities, evangelistic outreach, and other ministries enable the student to put into practice that which is only theory in the classroom. Service in community organizations and benevolent groups is encouraged as a part of Christian citizenship.

All students of the University are expected to maintain the highest standards of moral conduct and concern for the well-being and rights of their fellow students. Plagiarism and cheating are considered serious enough offenses to warrant a failing grade for any course in which they have been practiced; repeated offenses can result in the student's suspension or expulsion from the University. Gambling, homosexual activity, sexual activity outside of marriage, sexual harassment, the use or possession of alcoholic beverages, non-prescription narcotics and drugs, or hallucinogenic drugs, and use or possession of firearms or fireworks are expressly forbidden. Randall University is subject to State and Federal laws. Federally, Marijuana is still considered an illegal drug. Although medicinal marijuana is legal in Oklahoma, it is illegal federally. Regardless of whether a student has a prescription for medicinal marijuana, students are not allowed to use any type of marijuana (more than .3% THC). All Hemp derived products (.3% or less THC) are legal for personal use only; however, students, faculty and staff are not allowed to grow, manufacture, distribute or sell any part of the cannabis plant (regardless of the level of THC). The only exception to this policy is in regards to students with prescriptions for Epidiolex oil.

The Student Handbook provides detailed statements of the University policies, procedures, and penalties relating to the campus citizenship. The handbook is provided free of charge to all enrolled students. Copies are available in the Student Service Office or the Office of Admissions.

## STUDENT SERVICES

Randall University is dedicated to helping students develop as leaders and supporting them in their efforts to make a positive impact on other students, staff, faculty, and the surrounding community. There are many ways for students to get involved on campus and the Office of Student Affairs serves as the connection point for students in finding the opportunity that is right for them.

**Student Board Association (SBA):**
SBA is a student-led organization that strives to increase visibility, engagement, and collaboration between Randall students, faculty, and administrators. SBA organizes programs such as Floats & Devos, Capture the Flag, Christmas Celebration, Spring Gala, Humans vs. Zombies, Spy vs. Spy, and many other events throughout the school year.

**Bible Studies:**
Christian fellowship and worship are essential for spiritual growth. That's why students can find many different kinds of Bible studies and Christian groups to participate in at Randall University. From small group studies with a resident advisor to campus-wide bible studies with a Church pastor, students will find a Christian group they can belong to at Randall University.

**Business Pros:**
This organization exists to empower students so they can excel in leadership, network, and learn from leaders of corporations and church organizations. The Business Pros organization can create possible career avenues and directly impact the student leaders involved. Business Pros organizes programs with the Career Center, Jack Richie Distinguished Visitor Series, and Saint Games.

**Campus Crusade for Christ (CRU):**
Through Bible studies, worship gatherings, prayer meetings, outreach events, retreats, conferences, and mission trips, students are encouraged to grow spiritually while building meaningful relationships with fellow students. CRU operates in more than 190 countries and is one of the largest campus ministry organizations in the world. The ministry emphasizes the importance of living out one's faith in everyday life, developing Christian leaders, and fulfilling the Great Commission by making disciples of all nations.

**Career Center:**
Our Career Center provides students with skill workshops, informational meetings, and awesome networking opportunities through our meet-and-greet program. The career skill workshops prepare students for the ministry and the marketplace and equip them with the confidence and knowledge needed to be successful. Resume writing, interview skills, and dress for success are some of the workshops students experience every year. The career informational meetings allow students to discuss the particulars of a profession, learn about different career paths and fields, and develop a professional network to help them find a great job! These meetings will give students a better understanding of a career field, its current trends and opportunities, establish contacts, and identify jobs in the market. The Meet & Greet program's purpose is to allow students to network and build connections with like-minded business and community leaders. This program also offers presentations on the latest business etiquette and networking skills.

**Community Service:**
Service to the community is integral to the overall student experience and it is deeply embedded in the educational fabric of this Institution and woven into the curriculum and extra-curricular activities. Students can develop greater awareness of the needs of their community, grow in compassion, patience, and generosity, and be a witness of faith, hope, and charity to a lost and confused world. Examples of typical community service projects are with the Salvation Army, YMCA, Blood Drives, Food Banks, and assisting nearby churches.

**Fine Arts Events:**
The Drama and Concert Clubs are two popular organizations that create fine arts events every year for Randall University. The Drama Club creates opportunities for students to develop communication and leadership skills, and are part of at least one production in the fall and spring semesters. The Concert Club allows students to express their musical excellence by planning and performing the annual Christmas and Easter Concerts.

**Fellowship of Christian Athletes (FCA)**:
Its mission is to "lead every athlete into a growing relationship with Jesus Christ". The Fellowship of Christian Athletes meets about every month. Guest presenters, former or current student-athletes themselves, share their Christian testimony and dive into the scriptures producing inspiration and motivation to all who attend. Smaller "huddle" groups are created to discuss the presentation with a game or fun activity to end the event.

**History Club**:
This offers a venue for Randall University majors and minors, as well as other students, to pursue their historical interests outside the classroom. Also, this club hopes to foster a strong sense of community among students at Randall University.

**Housing and Residence Life:**
Student services oversee the operations of four dorm buildings and sixteen apartments that are supervised by a Student Life Coordinator, Residence Life Coordinators and eight talented Resident Advisors (RAs). The Resident Advisors are the backbone of this department. They go through an intense four-day training about safety protocol, programming, policy enforcement, first-aid and CPR, community and spiritual development, teamwork, and administrative tasks. An RA manual was created for the RAs to provide helpful tools

to cultivate community, resident support, and policy enforcement. Residence Life staff will host movie nights, game nights, and bible studies throughout the semester.

**Intramurals:**
Randall University provides students with opportunities to meet other students and to take a well-deserved break from busy schedules. Recreational Sports Tournaments are a fun and exciting way for students to get necessary exercise while competing in a safe and friendly environment. Pickleball, 3-on-3 Basketball, and Dodgeball are some of the more popular tournaments.

**Randall University Distinguished Visitor Series:**
Its purpose is to enhance the quality of higher education at Randall University and to enrich its academic and student life by supporting visits to the University from scholars and professionals in a variety of fields. Fields include finance, history, science, entertainment, political studies, commerce, industry, government, and outstanding achievers from other disciplines who have made amazing contributions to the advancement of knowledge or to cultural, economic, social, and spiritual development. This program will include a "backstage pass" for some of our students and an appropriate blend of interaction with the rest of the student body and community during the main presentation.

**YMCA:**
Located just minutes from Randall University, the YMCA provides students with access to a full fitness facility, including cardio and strength-training equipment, group exercise classes, indoor recreational spaces, and wellness programs designed to encourage healthy lifestyles. Through the partnership between Randall University and the YMCA, students have the opportunity to maintain physical fitness, reduce stress, improve overall well-being, and develop healthy habits that contribute to academic and personal success. The YMCA's commitment to building healthy spirit, mind, and body aligns well with Randall University's mission of developing students holistically.

For more information about student organizations, please contact the Office of Student Affairs at 405-912-9463 or visit the Student Affairs Office.

## CULTURAL DEVELOPMENT

Students are encouraged to participate in cultural experiences each semester through the University, civic presentations, or other area universities. These opportunities will be posted by the Student Affairs Office, and each full-time student is encouraged to attend at least two events during both the fall and spring semesters.

## ACADEMIC GUIDANCE

Each student is oriented into the University schedule by means of evaluation tests and guidance on how to study and adapt to college life. Every student is assigned to a faculty advisor. The academic progress of the student is evaluated at mid-term and the student is advised of any unsatisfactory achievement. Individual counseling is available for students in regard to work, personal problems, religious experiences, or other matters.

## LIBRARY

The purpose of Randall University's Library is to serve as an academic library supporting the curricular needs of students and faculty, regardless of location. The Library is continuing to expand its resources to support the curriculum and promote student academic success. Information about policies and services is available at the library website http://www.ru.edu/current-students/academics/library or at the library circulation desk. Library hours are posted.

## COMPUTER LAB

Randall University students have a number of computers and accessories available for their use. Computers equipped with Internet access are available for student use during posted hours. All students are required to complete a Technology Usage Agreement before being issued an access code for the system.

## ASSESSMENT

Determining to what extent students are actually benefiting from their experiences is vital in maintaining the accountability of both the faculty and the University. To this end, students will be required to participate in quantitative and qualitative measures of academic achievement. Fees will fund assessment activities (See the Assessment Plan Outline).

## EXCEPTIONS TO POLICIES

Any exception to the policies in this Catalog must be addressed to the proper administrator: student affair issues to the Director of Student Affairs, financial issues to the Student's Account Office, and academic issues to the Provost.

## STUDENT RIGHT-TO-KNOW AND CAMPUS SECURITY ACT

Section 485(a)(1), 20 U.S.C. Section 1092
In compliance with Title I, the "Student Right-to-Know" act, information regarding graduation rates, is available in the Registrar's Office or visit www.ru.edu/gradrate.

The information contained in Title II, the "Campus Crime Awareness and Campus Security Act," requires higher education institutions to provide information regarding campus crime. This information is available in the office of the Director of Student Affairs or visit https://ope.ed.gov/campussafety/#/institution/search and search "Randall University" as the institution name.

If there is a crime to report students should contact the Resident Life Director immediately. The RLC will have the student complete a "Randall University crime report" and if need be contact the proper authorities. If the RLC is not available please contact the Dean of Students.

It is the policy of Randall University to update the statistics each year following the U.S. Department of Education reporting period during the fall semester.

## PROCEDURES FOR THE RELEASE OF INFORMATION ABOUT STUDENTS

Information about students and former students gathered by Randall University is of two types: (1) directory, and (2) confidential. Any office gathering such information, and/or having custody of it, shall release it only in accordance with this policy.

When a student enters Randall University and furnishes data required for academic and personal records, there is an implicit and justifiable assumption of trust placed in the University as custodian of such information. This relationship continues with regard to any data subsequently generated during the student's enrollment.

While Randall University fully acknowledges the student's rights of privacy concerning this information, it also recognizes that certain information is part of the public record and may be released for legitimate purposes.

With these considerations in mind, the University adopts the following policy concerning the release of information contained in student records:

**Directory Information:** This is information which routinely appears in student directories and alumni publications and may be freely released. Upon written request by the student, this information will be treated as confidential and released only with the student's written consent. Forms for withholding student "Directory Information" are available in the Office of Admissions and Records.

1. Name, current and permanent home addresses, telephone number, and e-mail addresses
2. College, major, and classification
3. Current enrollment status
4. Dates of attendance
5. Degrees and dates of graduation
6. College honors
7. Verification of student's participation in recognized student activities
8. Posting of individual student's grades (and interim class evaluations by code number)
9. Anticipated date of graduation based on completed hours
10. Weight and height of athletic team members
11. Photograph

**Confidential Information:** All other information contained in the student's educational record is considered confidential information and can be released only upon the written consent of the student. Exceptions as defined in the Family Educational Rights and Privacy Act of 1974 (see FERPA section), as amended, which waive prior student consent are covered in the section.

Confidential information shall only be transferred to a third party, however, on the condition that such party will not permit any other party to have access to the information without the written consent of the student.

Original credentials with which a student applies for admission or readmission to the University become the property of the University, are assembled in a permanent student folder, and are not released to anyone. The file contents are made available only to those persons properly authorized to receive confidential information and only in consultation with a professional staff member in the Office of Admissions and Records.

Although the permanent academic record is a cumulative record compiled by the student, the Registrar is the officer of the institution charged with the responsibility of its accuracy and safekeeping. Accordingly, the student folder and the permanent cumulative academic record are not available to anyone for removal from the Registrar's assigned depository.

## FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

(1) The right to inspect and review the student's education records within 45 days of the day the University receives a request for access.

Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

(2) The right to request the amendment of the student's education records that the student believes is inaccurate.

Students may ask the University to amend a record that they believe is inaccurate. They should write the University official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate.

If the University decides not to amend the record as requested by the student, the University will notify the student of the decision and advise the student of his/her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's

education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his/her professional responsibility.

Upon request, the University discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by Randall University to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

## ATHLETIC AND MINISTRY TEAMS ELIGIBILITY

It is the intent of Randall University Athletics and Ministry Teams to "Equip Men and Women to Make a Difference." Therefore, there are high expectations of those who desire to participate and represent Randall University in Athletics or Public Relations. Athletics and Ministry Teams at Randall University are a privilege. It is the goal of the Faculty and Staff to assist all students in being successful in the classroom. In addition to the low teacher-student ratios, the Academic Intervention Program is in place to give students every opportunity to succeed in the classroom. Therefore, there are high expectations of the athletes and ministry team members in the classroom. In order to be eligible to participate, a student-athlete or student-ministry team member must meet the following academic requirements:

- First Semester Freshman must obtain a 1.7 grade point average (GPA)
- Transfer students must possess at least a 2.0 cumulative GPA
- All other students must maintain at least a 2.0 cumulative GPA
- Any student not eligible will remain ineligible until posted grades raise the student's cumulative GPA

Note: 0-level courses are not included in calculations for the student's GPA.

**Note: CHAPEL AND CHRISTIAN SERVICE FOR ATHLETES AND MINISTRY TEAMS**
A passing chapel grade is a prerequisite for extracurricular activities, public relations traveling groups, intercollegiate sports, and any academic honors.

## CO-CURRICULAR IN-SEMESTER PARTICIPATION

Participating in co-curricular activities such as intercollegiate sports, choir, student organizations, worship band, and ministry teams are important elements by which Randall University enacts its mission. Co-curricular activity participation is a privilege, an opportunity for students to be ambassadors for the institution and God's kingdom. Therefore, students should be accountable in demonstrating sufficient academic in-semester progress in order to participate. For the purposes of co-curricular participation, sufficient progress is defined as not having two or more unsatisfactory grades (defined as a letter grade "D" or lower).

**Policy Information:**

- Upon notification of an offense, the student will not be permitted to travel or participate any co-curricular performance (sport game, public event) until grades have improved to no more than one 'C' (i.e. they could travel/ play/ participate in an extra-curricular activity with one unsatisfactory grade, but not more than one). Students are only allowed to practice while not making sufficient progress.
- If the student improves her or his grade to a satisfactory level, then it is the student's responsibility to show verification of the grade improvement to the RU sponsor.

# ACADEMIC INFORMATION

## PROGRAMS OF STUDY

### School of Arts and Sciences:

- Biology (BS)
- Business Administration (BS) with concentrations in:
  - *Business Management***
  - *Marketing*
  - *Sports Management*
- Exercise Science (BS)
- General Studies (AA)**
- History (BA)
- Multidisciplinary Studies (BA)**
- Psychology (BS)

### School of Christian Ministry:

- Christian Ministry (BA) with concentrations in:
  - *Ministry and Leadership**
  - *Pastoral Ministry*
  - *Theology*
  - *Worship Studies**
  - *Youth and Family Ministry*
- Intercultural Studies (BA)
- Ministry & Business (BA)**
- Worship & Music Studies (BA)

### School of Education:

- Teacher Education (BS) with concentrations in:
  - *Elementary Education*
  - *Secondary Education – Biology*
  - *Secondary Education – English*
  - *Secondary Education – History and Social Studies*
  - *Secondary Education – Mathematics*
  - *Secondary Education – Business (Business is Alternative Certification)*

### School of Graduate Studies:

- Master of Arts in Ministry (M.A.)*
- Master of Arts in Teaching (M.A.T.)*
- Master of Educational Leadership (M.Ed.)*

*Program is only offered online
**Program is offered both online and in-person

# ACADEMIC INFORMATION

## UNDERGRADUATE CLASSIFICATION OF STUDENTS

**Freshmen:** Students having fewer than 30 semester hours.
**Sophomores:** Students having at least 30 semester hours.
**Juniors:** Students having at least 60 semester hours.
**Seniors:** Students having at least 90 semester hours. (Senior status does not necessarily assure graduation with that class.)
**Special:** Students having a baccalaureate degree or those not wishing to pursue a degree program.

## ACADEMIC STANDING

**Undergraduate Academic Progress**
All students are expected to maintain a minimum Grade Point Average of 1.70 the first semester freshmen. For all succeeding semesters, students must maintain a minimum cumulative Grade Point Average of 2.0.

Step 1. Students who fail to maintain the minimum cumulative GPA will be placed on Academic Probation: limited semester enrollment (no more than 13 hours) and required to enroll in and to pass IDIS 1330 Strategies for Success. Any students on Provisional Status will be Suspended.

Step 2. At the end of the next semester enrolled, one of the following will happen.

1. Students who raise their GPA to 2.0 or above will be taken off Academic Probation.
2. Failure to reach the 2.0 or above GPA following Academic Probation may result in either Academic Probation Continued or Academic Suspension. Students may only be on Academic Probation Continued for 2 consecutive terms before suspension.
   Students who pass IDIS 1330 Strategies for Success and earn a 2.0 term GPA will be placed on Academic Probation Continued.
   Students who fail to pass IDIS 1330 Strategies for Success or fail to earn a 2.0 term GPA will be Suspended.

Any student whose semester Grade Point Average falls below academic standards (while his/her Cumulative GPA remains within standards) will be warned by letter that failure to improve grades may result in substandard Cumulative GPA and formal notification on transcript of academic restrictions.

Any appeal of Academic Suspension will be referred to the Academic Affairs Committee of the University.

**Graduate Academic Progress**
All graduate students are expected to maintain a minimum cumulative Grade Point Average of 2.5. Students who fail to reach or maintain the cumulative GPA of 2.5 will be placed on Academic Probation. Students on Academic Probation who fail to improve their GPA to 2.5 at the end of the next semester enrolled will receive Academic Suspension.

Any appeal of Academic Suspension will be referred to the Provost and the Graduate Program Director.

**Academic Intervention**
Any student who is considered at risk academically may be placed in the Academic Intervention Program. The student will be mentored by an appointed faculty member and involved in the various academic helps available. A student who receives an 18 or below composite score on the ACT will be placed in the program as a condition for admittance.

## ATTENDANCE

**Class Attendance**

1. Regular, punctual class attendance is essential for the satisfactory completion of a course. The student is expected, therefore, to attend all sessions of the courses in which he/she is enrolled.
2. An absence does not excuse any student from any required work. In order for an absence to be excused, the student must submit documentation to the Academic Offices for review and consideration.
3. Students who are involved in extracurricular activities and/or public relations for the University may receive excused absences which entitle the student to make up any work missed. Excessive absences, even though they are excused, may affect the student's performance in the class.
4. Students are responsible for the content of any course in which they are officially enrolled. Individual instructors determine the degree that tardiness and absence from class affect students' grades. Instructors must detail those requirements and penalties in the class syllabus and receive approval for them from the Provost. Students who exceed the number of absences or otherwise fail to meet attendance policies will experience the consequences outlined by the instructor in the course syllabus.
5. For online courses: Regular attendance in online courses is expected throughout the length of the term. Students who do not attend within the first week of an online course by submitting a required academic assignment (such as the Course Check-in Quiz, an examination, written paper, discussion board post, or other academic activity) will be dropped from the course. Students who wish to re-engage in the course are encouraged to contact their academic advisor to discuss enrollment options.

**Failure to Begin Attendance**
Students who do not begin attendance in any of their courses within 7 days of the term start date will be administratively dropped and considered ineligible for any federal financial aid received. The university is required by federal law to return 100% of Title IV funds disbursed for students who never attended and to report them as having never established enrollment. Students are responsible for any resulting balance created by the return of financial aid.

**Last Day of Attendance**
Failure to attend and engage in class activities as defined by their instructors may negatively affect grades and financial aid eligibility. The institution is not required to take daily attendance, but will use the best available evidence to determine Last Date of Attendance (LDA) when needed.

LDA refers to the last date a student participated in an academically related activity. This includes but is not limited to:

- Attending a class (in person or synchronous online)
- Submitting an assignment
- Participating in an online discussion with academic relevance
- Participating in an exam or quiz
- Engaging with faculty about academic content (email, message boards, etc.)

Note: Logging into a course does not count unless accompanied by academic activity.

If a student stops participating in all courses without officially withdrawing, they may be classified as having unofficially withdrawn. In such cases, the school will use available information to determine an LDA, which may result in reduced financial aid and possible repayment obligations.

**Leave of Absence**
Students are not permitted to take a leave of absence or exit the semester early once the academic term has begun. Exceptions to this policy will only be made in the event of a verified life-threatening emergency involving the student or an immediate family member (defined as a parent, legal guardian, sibling, spouse, or child). Documentation from a licensed medical provider, hospital, or appropriate professional must be submitted with the Leave of Absence Form to the Office of Academic Affairs for review. All requests will be evaluated on a case-by-case basis. If approved, the university will work with the student to determine an appropriate academic path forward, which may include withdrawal, incomplete coursework, or a future return plan.

## CREDITS

**Credit Hour Definition**
The University follows the credit hour policies established by the U.S. Department of Education and the Oklahoma State Regents for Higher Education. The credit hour reflects an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately sixteen weeks.

One semester hour of academic credit is normally awarded for completion of a course meeting for 800 instructional minutes (50 minutes per week for sixteen weeks) exclusive of enrollment, orientation, and scheduled breaks. A semester includes one week devoted to final examinations. Students are also expected to devote two hours per week to out-of-class work for each hour of instructional time.

The terms "instructional minutes" and "instruction time" include classroom and direct faculty instruction whether presented in person or online. It also includes time devoted to tests and other evaluation procedures. Student out-of-class work includes assigned reading, studying, completion of assignments, worksheets, research, and other academic activities assigned or recommended by the instructor.

Most resident courses are offered on a sixteen-week basis; some are offered on an eight-week basis or in special formats. Such courses must involve the same amount of instructional time and student work as are required in sixteen-week classes. Eight-week classes require 800 instructional minutes and 32 hours of out-of-class student work for each hour of academic credit.

Laboratory credit normally includes 100 minutes per week of laboratory instruction.

Online classes include 800 instructional minutes for each hour of academic credit. The use of instructional methods such as quizzes, examinations, discussion boards, audio lectures, video lectures, power-point presentations, chats, and other instructional activities are considered instructional time. Students are expected to invest two hours of out-of-class work for each 50 minutes of instructional time. Additionally, instructor meets TRACS requirement for regular and substantive interaction within their online (distance education) course by providing opportunities for students to interact with the content, their peers, and their instructor by electronic means. Compliance to document *regular and substantive interaction between the students and instructor* in distance education (online) courses is set by federal requirements of Randall's accrediting agency, Transnational Association of Christian Colleges and Schools (TRACS), and the Department of Education (DOE).

**Credit For Extra-Institutional Learning**
Randall University recognizes that many students have been involved in significant learning beyond their formal education. Students are encouraged to maximize the opportunity to receive Credit for Extra-Institutional Learning in order to meet degree requirements and advance toward more demanding subject matter.

No credit in this category is granted toward a graduate degree. The granting of undergraduate credit based on prior learning is to be done in compliance with the general guidelines of the Council on Adult and Experiential Learning (CAEL). The amount of credit for extra-institutional learning that may be applied toward a degree is subject to the graduation requirements of the University. The credit allowed is limited to 25% of the credits required for a degree or 30 semester credit hours, whichever is smaller.

The credit received through the procedures in the "Credit for Extra-Institutional Learning" category will be transcripted with the grade of 'P' for credit and no honor points will be calculated into the student's Grade Point Average (GPA). A fee

of $50/credit hour will be charged for transcripting Credit for Extra-Institutional Learning. Credit for Extra-Institutional Learning will include the abbreviation of the source of evaluation as follows: Advanced Standing (AS); Advanced Placement Program (APP) administered by the College Board; College Level Examination Program (CLEP – School code: 6744); American Council of Education (ACE) International Baccalaureate Program (IB); Transfer of Advanced Standing (TAS) awarded by another institution of higher education; recommendations for non-collegiate learning experiences; military credit (MC) as verified by the DD Form 214, DD Form 295, or other official military documents; Defense Activity for Non-Traditional Education Support (DANTES); and Credit by Demonstrated Competency (CDC). When a course is in a discipline not offered at Randall University, the prefix TRAN is used to denote elective transfer credit. See appendix for credit awarded for CLEP, AP, and IB scores. The student may contact the Registrar's Office for details on how to apply for extra-institutional learning credit.

## ENROLLMENT

**Academic Calendar**
The University operates on a two-semester basis per year with each semester running approximately sixteen weeks. The fall semester begins in August with the spring semester beginning in January. Summer Session begins the day after spring semester finals and ends the day before the first day of fall semester classes. Winter Intersession begins the day after fall semester finals and ends the day before the first day of class in the spring semester.

**Course Numbering System**
Numbers of four digits are used to designate courses. The first digit represents the classification: Remedial, 0000; Freshman, 1000; Sophomore, 2000; Junior, 3000; Senior, 4000; and Graduate, 5000 or above. The last digit is the number of credit hours the student may earn for the course (see Course Descriptions). The middle two digits are control numbers. Transfer credits (without an equivalent Randall University course) are assigned 99; CDC credits (Credit by Demonstrated Competency) are assigned 77. If possible, middle digits are selected to indicate course sequence such as ENGL 1113 English Composition I and ENGL 1213 English Composition II.

**Undergraduate Online Courses**
Online courses may be a dynamic way to learn but may not be the best choice for everyone. The following guidelines attempt to maximize the learning experience for all students:

- Students must complete IDIS 1120 Online Orientation before beginning their first Randall University online course.
- Dormitory students must maintain a minimum of 9 in-class credit hours to supplement their online enrollment. See Student Handbook for further information.
- Athletes may take a maximum of 6 credit hours of online courses in any semester in which they have regularly scheduled games (excluding scrimmages, off-season workouts, exhibitions, etc.).
- Academic Advisors will review their advisees online course performance and advise accordingly.
- Financial Aid and VA services will conduct in-depth reviews of relevant students' performance to determine if continued enrollment in online classes is recommended and/or allowed.
- The Provost may, at his/her prerogative, exclude any student from taking online classes based on the student's performance in previous online courses.
- Students may appeal for exceptions to this policy with the Provost.

**Graduate Course Format**
All courses can be completed without leaving your career position. Master courses may only be completed online. A list of the available courses is published prior to the beginning of each semester. Course schedules are organized for two annual semesters (January-June, July-December). Each semester three eight-week sessions. A new cohort begins every semester. The schedule is organized so a cohort may complete the master's degree in two years by completing the core courses and electives.

**Graduate Continuous Enrollment**
Upon completion of courses, some graduate students need to be continuously enrolled because they have not completed the 'Summative Project' portion of their degree plan.

The following courses will be used to continuously enroll students:
• 5970 Project Extension
• 5990 Thesis Research Extension

Both courses are zero credit and include a $270 fee. This course may be repeated up to four terms and does not count towards the degree plan. If thesis/capstone work is not completed at the end of the four terms, students may petition for an extension to be granted by the Program Director and the Provost.

**Course Substitutions**
A course substitution is a course that takes the place of a required course for a degree plan because it meets the content and/or intent of the requirement. Course substitutions must be approved by the student's advisor and the Provost. Note that lower-division coursework cannot substitute for upper-division credit-hour requirements.

**Independent Study Courses**
Courses may be completed independently under the supervision of regular faculty and adjunct faculty who are well-regarded professors in their prospective fields.

**Registration**
All students are expected to register on the official registration dates each year. No student may register after the last day to enroll. The University reserves the right to cancel any class with fewer than eight registrants.

**Academic Workload**
Undergraduate freshmen are not permitted to enroll for more than 17 credit hours. Sophomores, juniors, and seniors are not

permitted to enroll for more than 20 hours without the approval of their advisor and the Provost. Any student on academic probation is limited to 13 credit hours. Students with regular employment should curtail their academic load.

**Official Transcripts**
In the absence of all required official transcripts, the University reserves the right to prohibit a student from enrollment. Academic advisors will be unable to enroll the student in any classes until all official transcripts have been received and verified by the Office of the Registrar.

**Curricula Information**
The classical world was rooted in two disciplines of intellectual pursuit. The trivium (commonly known as the arts and humanities in modern terminology) is based on language: grammar, logic, and rhetoric. The quadrivium deals with natural phenomena and consists of mathematics, physics, science, and rhythm (music, which in modern practice has been shifted into the Arts). The educational approach of studying across these disciplines became known as the Liberal Arts.

In modern practice the disciplines have been expanded from the original seven. At Randall University the Arts include Bible, Christian ministries, communication, drama, English, humanities, language, literature, missions, music, philosophy, religion, and theology. The Sciences encompass both the social and natural sciences. At Randall University the areas included in the sciences are biology, business, chemistry, computer science, economics, education, geography, health promotion and exercise science, history, leadership, management, mathematics, political science, psychology, science, sociology, and statistics.

## GRADES AND ACADEMIC RECORDS

Randall University instructors should grade student assignments and post the grades on Populi/MySaint within two weeks of receiving the assignment. If the instructor cannot grade the assignment within two weeks, he/she should advise the class when the assignment will be graded and the grades posted.

Semester grades must be turned in electronically via finalizing the course on Populi/MySaint by the Tuesday following the last day of finals at the end of the semester. Any exceptions must be approved by the Provost.

**Grading System**

| GRADE | MEANING | POINTS |
|---|---|---|
| A | Excellent | 4 |
| B | Superior | 3 |
| C | Average | 2 |
| D | Below Average | 1 |
| F | Failure | 0 |
| P | Passing | |
| W | Official Withdrawal | |
| I | Incomplete | |
| IP | In Progress | |

**Incomplete Grades**
The grade 'I' (Incomplete) means that a part of the course work was not completed and must be finished within the designated time frame. If an incomplete is granted, students have six weeks after the end of the course to complete the work. To be awarded the 'I' grade, the student must present valid reasons to the instructor for not having completed the course requirements and submit a "Request for Grade of Incomplete Form." The instructor and Provost will determine if an 'I' grade will be granted. If the incomplete work is not satisfactorily completed by the deadline, the grade originally submitted by the instructor at the conclusion of the course/semester will become the final grade. If the incomplete work is completed to the instructor's satisfaction by the end of the six weeks, the instructor will submit a Grade Change. Any requests for exceptions to this policy must be submitted in writing to the Academic Affairs Committee.

**Official Withdrawals**
A student who wishes to withdraw from a course must obtain the proper form from his/her advisor, have it signed by the instructor, and submit it to the Registrar's Office. If the withdrawal is approved, the student will receive a grade of 'W' which is not computed in the GPA. Withdrawals will not be approved during the last 25% of a course or of the full semester. Exceptions in cases of serious illness or other causes beyond the student's control need to be appealed to the Academic Affairs Committee. Withdrawals completed prior to the last day to enroll will not be recorded on the student's transcript. A student who ceases to attend class without officially withdrawing will receive an 'F' (see Academic Calendar, "Last Day to Withdraw from Classes"). Students who fail to fulfill their financial obligations may be administratively withdrawn and receive the grade of 'W.'

**Grade Points and Grade Point Average (GPA)**
The grade point (also known as Honor Points) is the basis for computing the student's grade point average (see Grading System). It represents the average number of grade points per hour earned by the student for a given term or number of terms. It is calculated by dividing the total number of grade points earned by the total number of hours for which the student has been registered. For example, a student registered for thirty credit hours and earning seventy-five grade points would have a grade point average of 2.50. The marks 'I', 'P', and 'W' do not give grade points, and courses so marked are omitted from grade point average computations. An 'F' is included in grade point averages as a zero.

**Grade Appeals**
A student who wishes to appeal a course grade must do so within ninety (90) days from the end of the term in which the grade is awarded. The appeal must be made in writing and should contain evidence supporting the appeal. All appeals should be directed to the Provost who will hear and rule on grade appeals. The decision of the Provost is final.

If the grade being appealed was awarded by the Provost, while serving as the course instructor, the President of the University will appoint an appropriate faculty member to hear and rule on the grade appeal. The decision of the faculty member so appointed is final.

**Undergraduate Academic Honors**

- **Dean's List** - An honor roll is listed each semester of students who have carried an academic load of 12 hours or more, maintained a 3.5 grade point average, and have passed Chapel.
- **President's List -** An honor roll is listed each semester of students who have carried an academic load of 12 hours or more, have maintained a 4.0 grade point, and have passed Chapel.
- **Key Award -** To stimulate scholarship and recognize achievements, the University annually gives a Key Award to the graduating sophomore and senior in the traditional program with the highest cumulative grade point average (minimum of 3.0 GPA).
- **Class Award -** A similar award is given to the freshman in the traditional program who has maintained the highest grade point average for the year and the junior with the highest cumulative grade point average (minimum of 3.0 GPA).
- **Program Award -** An award is given to the graduating student with the highest grade point average in each bachelor degree major (minimum of 3.0 GPA).
- **Best All-Around Students' Award -** This annual award is presented to a male and female selected by the students. Their vote is based on Christian character, campus leadership, and other traits of value.
- **Most Outstanding Student Award -** The most outstanding student award is presented annually to a student chosen by the faculty. The selection is based on academic ability, leadership ability, attitude, and general achievements in the area of relationship in regard to the faculty and other students.
- **Graduation With Academic Honors -** Under recommendation of the faculty, the University awards honors of three levels at commencement: Cum Laude, 3.50 to 3.69; Magna Cum Laude, 3.70 to 3.89; Summa Cum Laude, 3.90 to 4.0.

**Academic Dishonesty**

Guiding Principle: No Randall University student shall commit any act of academic dishonesty in order to advance his/her own academic performance or to impede or advance the academic progress of others.

Academic dishonesty in any form will not be tolerated by the University community. This specifically includes cheating, plagiarism (including copying from the internet), use of technology, such as artificial intelligence content generators, fabrication, fraud, destruction of property, and bribery or intimidation, as well as assisting others or attempting to engage in such acts. The instructor may permit use, if they do so explicitly. When the instructor has evidence indicating that an act of academic dishonesty has occurred, the instructor should complete an Academic Dishonesty Documentation Form and submit it with the supporting documentation to the Provost.

If the instructor determines that academic dishonesty has occurred, the instructor has the authority to administer either of the following:

1. Record a "zero" for the assignment or test in question.

2. Assign a grade of "F" for the course.

The student has the right to appeal to the Provost and to present evidence on his/her behalf. This appeal should be filed within 48 hours of the time when the student receives the instructor's decision. The Provost will notify the student of the decision.

In cases of extreme or repeated incidents of academic dishonesty, the Provost has the authority to determine appropriate punishment. This may include suspension or expulsion from the University. The Provost may form a faculty committee to investigate and make recommendations concerning disciplinary action to be taken.

**Academic Forgiveness**

A student shall have the prerogative to repeat courses and have only the second grade earned, even if it is lower than the first grade, count in the calculation of the retention/graduation GPA, up to a maximum of four courses, but not to exceed 18 hours, in the courses in which the original grade earned was a "D" or "F". Both attempts shall be recorded on the transcript with the earned grade for each listed in the semester earned. If a student repeats an individual course more than once, all grades earned, with the exception of the first, are used to calculate the retention/graduation GPA. Students repeating courses above the first four courses or 18 credit hours of "D" or "F" repeated may do so with the original grades and repeat grades averaged. Forgiveness applies to the first four courses repeated.

**Transcripts**

Every student is entitled to a complete official transcript of his/her course work provided all financial obligations to the University have been paid. Electronic and U.S. mail transcripts may be ordered in person at the Registrar's office or online at: ru.edu/transcripts.

Transcripts will be processed in one to two business days. Please allow additional time for processing at the beginning and end of the semester during our peak periods. Note that U.S. mail takes about 3-5 business days to ship. Printed transcripts will not be processed during Randall University holidays and closures. Please note that if you attended prior to 2000, transcripts may be archived and take additional processing time. Archived records require an approximate 2-week processing time and cannot be rush processed.

A charge of $10 will be made for any transcript other than the first. The Registrar's Office will charge an additional fee of $20 per transcript for expedited U.S. mail service (when available).

If a student has unpaid financial obligations to the University, transcripts will be released without grades for any academic terms that have an unpaid balance. Due to additional administrative oversight, partial official transcripts can only be sent out by U.S. mail and will incur an additional $41 partial transcript fee.

**Fraudulent Transcripts and Diplomas**
Upon verification of a fraudulent transcript or diploma, a certified letter will be sent to the student stating that a disciplinary hold has been placed on the individual's records prohibiting future enrollments. A notation of academic dishonesty will be added to the student's transcript, and transcripts will only be sent to a university or agency, but not directly to the student.

**Recorded Name Change**
Students who have legally changed their name may request an update to their university records by submitting documentation to the Registrar's Office. Acceptable documentation includes a court order, marriage certificate, divorce decree, or government-issued ID reflecting the new legal name.

NOTE: Changing your name with the University does not change your name with the federal government for financial aid purposes. If you receive federal aid, you must also change your name with the Social Security Administration, or your aid may be affected.

## DEGREE REQUIREMENTS

The University offers courses leading to the Associate of Arts, Bachelor of Arts, or Bachelor of Science degrees to high school graduates who complete the University Core curriculum, Christian Studies Core curriculum, and the specific degree requirements.

**Note:** Detailed requirements are listed in the following section on degree programs. Each is designed to allow the student to use the layout as a guide or checklist in pursuing a degree.

**Requirements for an Associate Degree**
1. Earn a minimum of 61 semester hours.
2. Earn a minimum of 122 grade (honor) points or double the number of semester hours completed (retention GPA of 2.0).
3. Complete at least 15 semester credit hours of the 61 in residence (courses taught through Randall University) not including any Prior Learning credits or Credit by Demonstrated Competency credits.
4. Have no failing grade in any required subject.
5. Have no incomplete grade in a course needed for graduation.
6. Satisfy all financial obligations to the University and be in good standing with the University.

**Requirements for a Bachelor Degree**
1. Earn a minimum of 120 semester hours (University Core curriculum and major requirements as prescribed by the University). A minimum of 40 hours must be completed in upper division courses.
2. Earn a minimum of 240 grade (honor) points or double the number of semester hours completed (retention GPA of 2.0).
3. Complete at least 30 semester credit hours in residence (courses taught through Randall University) not including any Prior Learning credits or Credit by Demonstrated Competency credits.
4. Have no failing grade in any required subject.
5. Have a minimum grade of 'C' in all courses pertaining to the major.
6. Have no incomplete grade in a course needed for graduation.
7. Satisfy all financial obligations to the University and be in good standing with the University.

**Requirements for A Master Degree**
*Specific masters program requirements are listed within the School of Graduate Studies section of the catalog.*

**Applying for Graduation**
Students must complete an application for graduation to have their academic records reviewed and degree cleared. Students should complete an application within the academic year they intend to complete their degree. If a student does not complete degree requirements within the academic year, they are expected to submit a new application.

In order to participate in May commencement, the application must be submitted by February 15.

**Auto-Award Degrees**
The Academic Offices can automatically award Associate Degrees or Certificates to students who are determined to meet all degree requirements, but have not applied. If there are any questions about an Auto-Award, or the student does not want to be awarded a degree automatically, please contact the Registrar's Office (registrar@ru.edu).

**Degree Conferral Date**
The official graduation date appearing on diplomas and transcripts is the day after the end of the term in which the student completes all degree requirements.

**University Core Objectives**
At Randall University, we strive to educate students in a variety of fields at the university core level, along with helping students integrate a biblical worldview with their academic studies.

After completing the university core, Randall University students will be able to:

- Demonstrate Critical Thinking and Problem-Solving Skills
- Use Effective Communication Skills
- Demonstrate knowledge in Civics, Ethics, and Stewardship
- Demonstrate their knowledge in Aesthetic Analysis
- Analyze research in the areas of Behavioral Science, Science and Technology.
- Interpret and analyze global/diverse and historical Perspectives
- Synthesize, analyze, and demonstrate knowledge of The Bible
- Demonstrate and practice Christian scriptures, traditions, and ethics

**Christian Studies Core**
All full-time students are required to take at least one of the following courses each semester until all are completed:

| | |
|---|---|
| BIBL 1113 | Survey of the Bible |
| BIBL 2313 | Life of Christ |
| PHIL 1123 | Christian Apologetics |
| SOCI 2403 | Marriage and Family |
| THEO 1223 | Christian Doctrine |

All students are required to complete the Christian Studies core in order to be awarded a degree from Randall University.

**Physical Education**
One hour from the activity classes or intercollegiate sports are required in the university core curriculum. In accord with the Oklahoma State Regents for Higher Education, no physical education courses will be allowed to count toward the minimum hours for awarding a degree (Associate – 60 hours and Bachelor – 120 hours). The student may take additional physical activity courses, but they will not count toward degree completion hours.

Exemption from physical activity courses:
Students with serious health problems (verified by a doctor), married students, and single students who have attained the age of 21 at first enrollment, may substitute Personal Health (HPES 2912) with the permission of the Academic Advisor.

**Foreign Language Competency**
Several degrees require that a Foreign Language Competency be met as a part of the degree plan. Students in these degree programs must demonstrate novice high level language proficiency. The foreign language competency requirement can be met in the following ways:

- Completion of two semesters of the same foreign language at the college/university level with a C or higher (must be consecutive courses i.e., LANG 1213 Elementary Spanish I and LANG 1223 Elementary Spanish II)
- Completion of two full years of the same foreign language in high school with a C or higher
- Transfer students who transfer in one semester of a foreign language (C or higher) are only required to pass the second semester of the same language with a C or higher
- Transfer students who present an official transcript reflecting that the foreign language competency "met/fulfilled" will be considered to have met the competency
- Completion of the CLEP Subject Examination (i.e., French, Spanish, etc.) with a minimum score of 50 (see CLEP page 146)

**Computer Science Competency**
All degrees require students to demonstrate computer proficiency, which includes the competent use of a variety of software and networking applications. This requirement may be met through one of the following options:

- Successful completion of a high school computer science (with a C or better) that meets the State Regents' high school curricular requirements.
- Successful completion (with a C or better) of IDIS 1553 College Gateway: Saints Seminar at Randall University or the equivalent from another accredited college or university.

**Double Majors and Second Degrees**
If a student is working concurrently on two majors within the same degree plan (Bachelor of Arts or Bachelor of Science), that student is considered to be working on a double major. Only one diploma will be issued for students completing a double major.

If a student is working concurrently on two majors in separate degree plans (Bachelor of Arts and Bachelor of Science), that student is considered to be working on a second degree. When the student is working on two degrees concurrently, he/she must complete the university core requirements for each degree.

A transfer or returning student who is working on a second degree subsequent to the completion of his/her first bachelor degree must complete at least thirty (30) semester credit hours in residence at Randall University, the Christian Studies core, and the major requirements for the degree. The first bachelor degree from accredited institutions by the Department of Education (does not include institutions not located in the U.S.) is considered to meet the university core requirements for the second degree.

**Change of Major**
Students may request to change or add a major from the Registrar's Office. If a student requests a change after the add/drop date for the semester, the change will go into effect after the end of the semester.

## UNDERGRADUATE MINORS

These guidelines are provided to assist the student in a desired second concentration. It should be noted that minors are not required and that completion of a minor may cause a student to exceed the minimum number of hours required for the bachelor degree.

**Note:** A minimum grade of 'C' is required for all courses pertaining to the minor. These courses are indicated with an asterisk. A minimum cumulative GPA of 2.0 is required.

### BIBLE AND THEOLOGY MINOR (18 hours)

The Bible and Theology minor is designed to provide an opportunity for interested students to gain further knowledge and experience in biblical and theological studies. Students who complete this minor will attain a solid foundation for cultivating a robust Christian world and life view, acquire basic knowledge and experience applicable to various forms of ministry and service, and achieve the preparatory training needed for further studies in these areas.

The following courses are required:

| | | |
|---|---|---|
| BIBL 3013 | Biblical Interpretation | 3 hrs* |
| BIBL ---- | Bible Elective (related to Old Testament) | 3 hrs* |
| BIBL ---- | Bible Elective (related to New Testament) | 3 hrs* |

Choose 6 hours from either:

| | | |
|---|---|---|
| THEO 3303 | Christian Theology | 3 hrs* |
| THEO ---- | Theology Elective | 3 hrs* |
| or | | |
| THEO 3313 | Systematic Theology I | 3 hrs* |
| THEO 3413 | Systematic Theology II | 3 hrs* |

Select 3 hours from the following:

| | | |
|---|---|---|
| HIST 3103 | Church History | 3 hrs* |
| PHIL 1113 | Christian Ethics | 3 hrs* |

**Note**: Excludes theological workshops/seminars from Theology Elective option.

### BIBLICAL COUNSELING MINOR (15 hours)

The Biblical Counseling Minor equips students to counsel biblically by grounding them in the sufficiency of Scripture, the doctrine of sanctification, and the practical skills necessary for addressing the struggles of life. Built on a nouthetic framework, this program trains students to minister God's Word faithfully, helping believers grow in Christlikeness through repentance, renewal of the mind, and obedience to God's truth.

Select 6 hours from the following:

| | | |
|---|---|---|
| COUN 4133 | The Use of Scripture in Counseling | 3 hrs* |
| COUN 4213 | Marriage & Family Counseling | 3 hrs* |
| COUN ---- | Counseling Elective | 3 hrs* |
| COUN ---- | Counseling Elective | 3 hrs* |

Choose a 9 hour course set:

| | | |
|---|---|---|
| BIBL 3013 | Biblical Interpretation | 3 hrs* |
| CMIN 4723 | Christian Ministry Counseling | 3 hrs* |
| COUN 4113 | Intro to Biblical Counseling | 3 hrs* |
| or | | |
| THEO 3313 | Systematic Theology I | 3 hrs* |
| THEO 3413 | Systematic Theology II | 3 hrs* |

Choose 3 hours from the following:

| | | |
|---|---|---|
| CMIN 4723 | Christian Ministry Counseling | 3 hrs* |
| COUN 4113 | Intro to Biblical Counseling | 3 hrs* |

### BUSINESS MINOR (15 hours)

The aim of the Business minor is to prepare students to think, work, and serve in a global marketplace. Students who obtain a minor in Business should be able to think critically in an international setting, utilize the legal process in business decision-making situations, and communicate Christian values and principles in business.

The following courses are required:

| | | |
|---|---|---|
| ACCT 2523 | Elementary Accounting I | 3 hrs* |
| BUSN 2213 | Introduction to Business | 3 hrs* |
| ECON 2123 | Macroeconomics | 3 hrs* |

Select 6 hours in Accounting, Business, Economics, Management, or Marketing.*

### COMPUTER SCIENCE MINOR (15 hours)

The Computer Science minor is designed primarily for business students who want practical technical skills to operate, lead, and innovate in technology-enabled organizations. Students develop foundational programming and computational problem-solving abilities, gain exposure to data structures and algorithms, and study applied topics such as databases, cybersecurity, networking, and/or web/application development. Emphasis is placed on understanding how software and data systems support business processes, improving communication with IT teams, and applying technology responsibly to drive decision-making and organizational performance.

The following courses are required:

| | | |
|---|---|---|
| CSCI 2213 | Programming I | 3 hrs* |
| CSCI 2223 | Programming II | 3 hrs* |

Choose 9 hours (must be 3000 or above)

| | | |
|---|---|---|
| CSCI ---- | Computer Science Elective | 9 hrs* |

### EXERCISE SCIENCE MINOR (16-18 hours)

The aim of the Exercise Science minor is to provide students with a foundation in how exercise and lifestyle change affects God's greatest creation, the human body. The minor will give students the basic knowledge of exercise science and health promotion to be used in church settings, physical education classes, or continuation in this field of study.

The following courses are required:

| | | |
|---|---|---|
| HPES 2133 | Intro to Health Prom & Exercise Science | 3 hrs* |
| HPES 3513 | Health Promotion Programs | 3 hrs* |
| HPES 3813 | Principles of Health and Fitness | 3 hrs* |
| HPES 4223 | Physiology of Exercise | 3 hrs* |

Choose two courses from the following (4-6 hours):

| | | |
|---|---|---|
| BUSN 3303 | Sports Marketing | 3 hrs* |
| HPES 2912 | Personal Health | 2 hrs* |
| HPES 3113 | Admin Health/Physical Education | 3 hrs* |
| HPES 3223 | Motor Learning | 3 hrs* |
| HPES 3323 | Motor Development | 3 hrs* |
| HPES 3502 | Care/Prevention Athletic Injuries | 2 hrs* |
| HPES 3563 | Lifestyle Interventions | 3 hrs* |
| HPES 3853 | Exercise Testing & Prescription | 3 hrs* |
| HPES 4113 | Structural Kinesiology | 3 hrs* |
| HPES 4853 | Chronic Disease Intervention | 3 hrs* |
| NATS 2223 | Nutrition | 3 hrs* |

**Note:** BIOL 2544 Human Anatomy and BIOL 2644 Human Physiology are required prerequisites for this minor.

**HISTORY MINOR (15 hours)**

The aim of the History minor is to give students an understanding of the role history plays in their lives through a Christian worldview.

The following courses are required:

| | | |
|---|---|---|
| HIST ---- | American Hist (section not used in Gen. Ed) | 3 hrs* |
| HIST 2133 | Western Civilization | 3 hrs* |
| HIST ---- | History elective | 3 hrs* |
| HIST ---- | History elective (must be 3000 or above) | 3 hrs* |
| HIST ---- | History elective (must be 3000 or above) | 3 hrs* |

**INTERCULTURAL STUDIES MINOR (15 hours)**

The Intercultural Studies minor is designed to meet some of the educational requirements for missionary candidates. It is also designed for lay persons who want to know more about world missions so they can better support and promote the cause.

The following courses are required:

| | | |
|---|---|---|
| BIBL 3013 | Biblical Interpretation | 3 hrs* |
| MISS 3123 | Missions and Culture | 3 hrs* |
| MISS 3223 | Global Ministry | 3 hrs* |
| PHIL 1123 | Christian Apologetics | 3 hrs* |
| THEO 1223 | Christian Doctrine | 3 hrs* |

**MARKETING MINOR (15 hours)**

The Marketing minor is designed to provide students with a strong foundation in the principles, strategies, and analytical tools essential for understanding and influencing consumer behavior in a dynamic global marketplace. Designed to complement the Business Administration – Business Management degree, this minor equips students with the skills needed to develop effective marketing campaigns, leverage digital and social media, conduct market research, and build strong brand identities.

The following courses are required:

| | | |
|---|---|---|
| BUSN 3333 | Principles of Marketing | 3 hrs* |
| MKTG 3413 | Consumer Behavior | 3 hrs* |

Choose 9 hours (must be 3000 or above)

| | | |
|---|---|---|
| MKTG ---- | Marketing Elective | 9 hrs* |

**MATHEMATICS MINOR (17 hours)**

The Mathematics minor is designed to give students with an aptitude in mathematics a sound mathematics foundation for use in strengthening his/her chosen field of study. The program will also prepare students for further studies in mathematical or scientific fields.

The following courses are required:

| | | |
|---|---|---|
| MATH 1714 | Calculus I | 4 hrs* |
| MATH 2724 | Calculus II | 4 hrs* |

Choose 9 hours from the following: 9 hrs*

| | |
|---|---|
| MATH 2703 | Applied Calc for Bus., Life & Social Sci |
| MATH 2734 | Calculus III |
| MATH 3013 | Linear Algebra |
| MATH 3123 | Elementary Number Theory |
| MATH 3601 | Technology and Media in Mathematics |
| MATH 4023 | Modern Algebra |
| MATH 4103 | History of Mathematics |
| STAT 3003 | Statistics |

**PASTORAL MINISTRY MINOR (15 hours)**

The Pastoral Ministry minor is designed to provide basic preparation for the student who plans to serve as pastor of a local church. This program will acquaint the student with some of the situations he will encounter as a pastor and with ways to cope with these situations.

The following courses are required:

| | | |
|---|---|---|
| BIBL 3113 | Old Testament Intro to Critical Issues | 3 hrs* |
| BIBL 3213 | New Testament Intro to Critical Issues | 3 hrs* |
| CMIN 2353 | Intro to Christian Ministries | 3 hrs* |
| COUN 4113 | Intro to Biblical Counseling | 3 hrs* |

Select 3 hours from the following:

| | | |
|---|---|---|
| CMIN 2003 | Foundations of Teaching | 3 hrs* |
| CMIN 3113 | Homiletics | 3 hrs* |

**PHILOSOPHY MINOR (18 hours)**

The aim of the philosophy minor is to provide an opportunity for interested students to gain further knowledge and experience within the broad study of philosophy. This field of study will help students develop their critical thinking skills, improve problem-solving abilities, reflect on life's ultimate questions, integrate knowledge across the disciplines, and cultivate a life of wisdom and virtue.

The following courses are required:

| | | |
|---|---|---|
| PHIL 1113 | Christian Ethics | 3 hrs* |
| PHIL 2203 | Introduction to Philosophy | 3 hrs* |
| PHIL 3003 | Logic | 3 hrs* |
| PHIL 3013 | Case Studies in Ethics | 3 hrs* |
| PHIL 4213 | Advanced Apologetics | 3 hrs* |
| PHIL 4413 | Life & Writings of C. S. Lewis | 3 hrs* |

**PSYCHOLOGY MINOR (15 hours)**

The aim of the Psychology minor is to provide students a foundational understanding of psychology and an emerging ability to apply psychological theories and key concepts. Students who obtain this minor will be able to synthesize her/his Christian worldview within a psychological framework.

The following courses are required:

| | | |
|---|---|---|
| COUN 4113 | Intro to Biblical Counseling | 3 hrs* |
| PSYC 1123 | General Psychology | 3 hrs* |
| SOCI 2123 | Introduction to Sociology | 3 hrs* |

Select 6 hours from the following:

| | | |
|---|---|---|
| CMIN 4723 | Christian Ministry Counseling | 3 hrs* |
| PSYC ---- | Psychology Elective | 3 hrs* |
| PSYC ---- | Psychology Elective | 3 hrs* |

**TEACHING ENGLISH AS A SECOND LANGUAGE (TESL) MINOR (15 hours)**

The Teaching English as a Second Language (TESL) minor is designed so that the student will gain a greater understanding of the English language and how to teach English to speakers of other languages.

The following courses are required:

| | | |
|---|---|---|
| ENGL 3123 | Second Lang. Acquisition & Cult. Div. | 3 hrs* |
| ENGL 3213 | Introduction to Linguistics | 3 hrs* |
| ENGL 3313 | Morphology and Syntax of English | 3 hrs* |
| ENGL 4423 | Methods of Teaching ESL | 3 hrs* |
| ENGL 4513 | Practicum in TESOL | 3 hrs* |

**THEOLOGY MINOR (15 hours)**

The Theology minor is designed to provide basic preparation for the student who wishes to pursue further studies in theology or related disciplines. It will also provide a basic theological understanding for students preparing for service in a local church as pastors or in other leadership positions.

The following courses are required:

| | | |
|---|---|---|
| LANG 2333 | Biblical Greek Appreciation | 3 hrs* |
| LANG 3333 | Biblical Greek for Ministry I | 3 hrs* |

Select 9 hours from the following:

| | | |
|---|---|---|
| BIBL ---- | Bible course, 2000 level or above | 3 hrs* |
| BIBL 3013 | Biblical Interpretation | 3 hrs* |
| THEO 3313 | Systematic Theology I | 3 hrs* |
| THEO 3413 | Systematic Theology II | 3 hrs* |

**WORSHIP & MUSIC STUDIES MINOR (15 hours)**

The Worship & Music Studies minor is designed to provide continuing education for worship leaders for a variety of ministries within the total program of the Church.

The following courses are required:

| | | |
|---|---|---|
| MUSI 1501 | Aural Skills I | 1 hr* |
| MUSI 1503 | Musical Structures I | 3 hrs* |
| MUSI 2511 | Aural Skills II | 1 hr* |
| MUSI 2513 | Musical Structures II | 3 hrs* |

Select 5 hours from the following:

| | | |
|---|---|---|
| WRSP 3212 | Worship Technology | 2 hrs* |
| WRSP 3222 | Creative Worship | 2 hrs* |
| WRSP 3533 | Tools, Techniques, & Lit. for Worship | 3 hrs* |
| WRSP 4423 | Planning/Conducting Public Worship | 3 hrs* |

Select 2 hours from the following:

| | | |
|---|---|---|
| APMU ----- | Voice | 2 hrs* |
| APMU ---- | Piano | 2 hrs* |
| APMU ---- | Guitar | 2 hrs* |
| APMU ---- | Bass | 2 hrs* |

**YOUTH AND FAMILY MINISTRY MINOR (15 hours)**

The Youth Ministry minor is designed to provide basic preparation for the student who plans to serve as youth pastor/leader in a local church. This program will acquaint the student with some of the situations he or she will encounter as a youth leader and ways to cope with these situations.

The following courses are required:

| | | |
|---|---|---|
| BIBL ---- | Bible course, 2000 level or above | 3 hrs* |
| CMIN 2353 | Intro to Christian Ministries | 3 hrs* |
| CMIN 3413 | Intro to Youth and Family Ministry | 3 hrs* |

Select 3 hours from the following:

| | | |
|---|---|---|
| CMIN 2003 | Foundations of Teaching | 3 hrs* |
| CMIN 3113 | Homiletics | 3 hrs* |

Select 3 hours from the following:

| | | |
|---|---|---|
| MISS 3223 | Global Ministry | 3 hrs* |
| PHIL 3103 | Case Studies in Ethics | 3 hrs* |
| PHIL 4213 | Advanced Apologetics | 3 hrs* |

## UNDERGRADUATE MICROCREDENTIALS

Micro-credentials are a set number of courses designed to demonstrate knowledge in a specific subject area or competency. Unlike traditional academic credentials like degrees or diplomas, micro-credentials are smaller in scope, often focusing on a single skill or competency and typically taking less time to complete.

**Note:** A minimum grade of 'C' is required for all courses pertaining to the minor. These courses are indicated with an asterisk. A minimum cumulative GPA of 2.0 is required.

**ELEMENTARY EDUCATION (9 hours)**

The following courses are required:

| | | |
|---|---|---|
| EDUC 3423 | Instructional Design | 3 hrs* |
| EDUC 4513 | Classroom Management | 3 hrs* |

Select 3 hours from the following:

| | | |
|---|---|---|
| EDEL 4223 | Assessment & Intervention in Literacy K-8 | 3 hrs* |
| ENGL 4423 | Methods of Teaching ESL | 3 hrs* |

**SECONDARY EDUCATION (9 hours)**

The following courses are required:

| | | |
|---|---|---|
| EDUC 3423 | Instructional Design | 3 hrs* |
| EDUC 4513 | Classroom Management | 3 hrs* |

Select 3 hours from the following:

| | | |
|---|---|---|
| EDUC 3463 | Development & Assessment for Sec. Ed. | 3 hrs* |
| ENGL 4423 | Methods of Teaching ESL | 3 hrs* |

# UNDERGRADUATE DEGREES

## School of Arts and Sciences:

- Biology (BS)
- Business Administration (BS) with concentrations in:
    - *Business Management***
    - *Marketing*
    - *Sports Management*
- Exercise Science (BS)
- General Studies (AA)**
- History (BA)
- Multidisciplinary Studies (BA)**
- Psychology (BS)

## School of Christian Ministry:

- Christian Ministry (BA) with concentrations in:
    - *Ministry and Leadership**
    - *Pastoral Ministry*
    - *Theology*
    - *Worship Studies**
    - *Youth and Family Ministry*
- Intercultural Studies (BA)
- Ministry & Business (BA)**
- Worship & Music Studies (BA)

## School of Education:

- Teacher Education (BS) with concentrations in:
    - *Elementary Education*
    - *Secondary Education – Biology*
    - *Secondary Education – English*
    - *Secondary Education – History and Social Studies*
    - *Secondary Education – Mathematics*
    - *Secondary Education – Business (Alternative Certification)*

*Program is only offered online
**Program is offered both online and in-person

***See also:*** **School of Graduate Studies** ***beginning on page 71***

# SCHOOL OF ARTS AND SCIENCES

The purpose of the School of Arts and Sciences is to provide a traditional liberal arts education that develops Christ-centered lifelong learners who think critically, live morally, and act skillfully and ethically to make contributions in their workplace, communities, and around the world. Graduates from the School of Arts and Sciences will be able to apply, communicate, and expand the knowledge they have gained as they seek to glorify God in fulfilling the Great Commission.

This School is comprised of undergraduate degrees in Biology; Business Administration with specializations in Business Management, Marketing, and Sports Management; Exercise Science; General Studies; History; Multidisciplinary Studies; and Psychology.


- Biology page #51
- Business Administration page #52
- Exercise Science page #54
- General Studies page #55
- History page #56
- Multidisciplinary page #57
- Psychology page #58


Every Randall University student will take 49-50 credit hours of University Core as part of the 120 – 124 minimum credit hours required for graduation in their program of study. University Core classes span a variety of disciplines, including English, math, science, history, humanities, and physical education. History requires a Foreign Language Competency (See Foreign Language Competency for details, page #45). Many of the degree programs feature internships, practical experience, and a capstone course.

# BACHELOR OF SCIENCE IN BIOLOGY

This Bachelor of Science in Biology program has been established to provide students with a strong foundation in life sciences. It is the intent of this degree program to prepare students for careers in a variety of scientific settings of governmental or private institutions. In addition, this program will prepare interested students for continued academic study in medical and graduate school environments. Graduates acquiring this biology degree will be able to:

- Develop and maintain an active, growing faith in the God of the Bible through a Christian worldview of biology.
- Demonstrate an understanding of key concepts of critical thinking and problem solving as they apply to the study of the complexities of life on Earth.
- Apply the scientific method to arrive at scientifically sound conclusions based upon the research of others found in the creation and evolutionary scientific literature.
- Design and execute experiments, acquire and analyze data, and present scientifically defensible conclusions by using standard biology laboratory techniques and instrumentation.
- Articulate ethical standards based on a biblical foundation.

## CURRICULUM

| UNIVERSITY CORE | | 51 hrs |
|---|---|---|
| **Christian Studies Core (15 hours)** | | |
| BIBL 1113 | Survey of the Bible | 3 hrs |
| BIBL 2313 | Life of Christ | 3 hrs |
| PHIL 1123 | Christian Apologetics | 3 hrs |
| SOCI 2403 | Marriage and Family | 3 hrs |
| THEO 1223 | Christian Doctrine | 3 hrs |
| **English Composition (6 hours)** | | |
| ENGL 1113 | English Composition I | 3 hrs* |
| ENGL 1213 | English Composition II | 3 hrs* |
| **Liberal Arts (4 hours)** | | |
| HPES -- | Physical Education Activity Class | 1 hr |
| IDIS 1553 | College Gateway: Saints Seminar | 3 hr* |
| **Mathematics (3 hours)** | | |
| MATH 1513 | College Algebra | 3 hrs* |
| **Natural Sciences (8 hours)** | | |
| BIOL 1114 | General Biology I with Lab | 4 hrs* |
| CHEM 1114 | General Chemistry I with Lab | 4 hrs* |
| **U.S. History and Government (6 hours)** | | |
| HIST 1323/1423 | American History | 3 hrs |
| POLS 1523 | American Federal Government | 3 hrs |
| **Core Electives (9 hours)** | | |

| BIOLOGY CORE | | 46 hrs* |
|---|---|---|
| BIOL 1124 | General Biology II | 4 hrs* |
| BIOL 2544 | Human Anatomy | 4 hrs* |
| BIOL 2644 | Human Physiology | 4 hrs* |
| BIOL 3033 | Origins | 3 hrs* |
| BIOL 3204 | Cell Biology | 4 hrs* |
| BIOL 4333 | Genetics | 3 hrs* |
| CHEM 1124 | General Chemistry II | 4 hrs* |
| CHEM 3214 | Organic Chemistry I | 4 hrs* |
| CHEM 3224 | Organic Chemistry II | 4 hrs* |
| MATH 1714 | Calculus I | 4 hrs* |
| NATS 1314 | Intro to Physics I with Lab | 4 hrs* |
| NATS 1334 | Intro to Physics II | 4 hrs* |

| BIOLOGY ELECTIVES | | 18 hrs* |
|---|---|---|
| Choose from the following: | | |
| BIOL 3244 | Microbiology | 4 hrs* |
| BIOL 3313 | Immunology | 3 hrs* |
| BIOL 3343 | Pharmacology | 3 hrs* |
| BIOL 3514 | Botany | 4 hrs* |
| BIOL 3544 | General Zoology | 4 hrs* |
| BIOL 3574 | Ecology | 4 hrs* |
| BIOL 4114 | Molecular Biology | 4 hrs* |
| BIOL 4203 | Neuroscience | 3 hrs* |
| CHEM 4414 | Biochemistry | 4 hrs* |
| CHEM 4713 | Intro to Forensic Toxicology | 3 hrs* |
| NATS 3802 | Natural Science Seminar | 2 hrs* |
| NATS 4123 | History of Science | 3 hrs* |
| NATS 4513 | Ethics in Science | 3 hrs* |
| Other BIOL, CHEM, or NATS elective(s) | | 4 hrs* |

| RESEARCH | | 6 hrs* |
|---|---|---|
| STAT 3003 | Statistics | 3 hrs* |
| ENGL 3113 | Writing and Research | 3 hrs* |

Biology Requirement is 70 hours.

| GRADUATION REQUIREMENT | | 3 hrs* |
|---|---|---|
| BIOL 4883 | Biology Capstone | 3 hrs* |

| TOTAL REQUIRED | 124 hrs |
|---|---|

- 45 hours must be upper level.
- A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk.
- A minimum cumulative GPA of 2.0 is required.

# BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

The Bachelor of Science in Business Administration offers the following specialization:

- Business Management *(In-Person or Online)*
- Marketing
- Sports Management

## Business Management Specialization

The Business Management program provides a broad general education with Biblical and religious studies at the core, to prepare students to serve Jesus Christ, to function successfully in business, or to perform with competence in graduate school. Upon completion of the business program, the student will be able to:

- Deliver effective written and oral business communications which are clear, logical, concise, grammatically correct, and clear to a target audience.
- Demonstrate the ability to recognize the underlying ethical, legal and sustainability implications inherent in business situations and apply that knowledge to make responsible decisions.
- Exhibit an understanding of the value of various forms of diversity in the business environment.
- Understand and predict the complexities of the cultural, economic, regulatory, demographic, and social environments as they impact business in a global economy.
- Use technology and analytical skills to make sound business decisions using the computer and qualitative and quantitative techniques.
- Demonstrate functional business knowledge in each of the core foundational disciplines of accounting, business law, economics, finance, marketing, and management.

## Marketing Specialization

The Marketing program equips students with the strategic, analytical, and creative skills needed to thrive in the competitive global marketplace while integrating a Christian perspective on ethical leadership and service. Grounded in biblical principles, this program emphasizes integrity, stewardship, and the responsibility to use marketing as a tool for positive impact. This program prepares graduates to lead and innovate in diverse marketing roles while upholding values of honesty, fairness, and social responsibility.
The student overall objectives are to:

- Develop a strong business foundation by gaining comprehensive knowledge of core business disciplines, including finance, accounting, management, and operations, with a focus on how marketing integrates within these functions.
- Master marketing strategy and consumer behavior by analyzing consumer behavior, market segmentation, and positioning to develop data-driven marketing strategies that drive business growth.
- Leverage digital and social media marketing by utilizing emerging digital technologies, including social media, search engine marketing, and content strategy, to engage target audiences effectively.
- Apply data analytics and market research by conducting market research using qualitative and quantitative methods to assess consumer trends, measure campaign effectiveness, and inform strategic decision-making.
- Develop branding and advertising expertise by creating and managing strong brand identities through integrated marketing communication strategies, including digital and traditional advertising, public relations, and storytelling.
- Enhance leadership and communication skills by cultivating leadership abilities, teamwork, and persuasive communication skills essential for managing marketing teams and working cross-functionally in organizations.
- Gain hands-on experience with real-world applications by engaging in experiential learning through internships, consulting projects, and case studies that mirror challenges faced by leading businesses and marketing agencies.
- Prepare for diverse career opportunities by equipping students with the skills and knowledge necessary to pursue careers in brand management, market research, digital marketing, sales, and public relations while applying Christian ethics in professional decision-making.

## Sports Management Specialization

The Sports Management program provides a broad general education with Biblical studies at the core, to prepare students to serve and to function successfully in the sports discipline, or to operate successfully in a sports-related occupation. The student overall objectives are to:

- Exhibit proficiency in written and verbal sports communication.
- Incorporate cultural diversity through the sports community.
- Operate in a global environment and economy.
- Exercise sound decision-making skills and recognize legal issues dealing with sports management.
- Demonstrate core concepts of sports and management.
- Lead effectively and ethically in a sports organization.

## CURRICULUM

### UNIVERSITY CORE — 50 hrs

**Christian Studies Core (15 hours)**

| | | |
|---|---|---|
| BIBL 1113 | Survey of the Bible | 3 hrs |
| BIBL 2313 | Life of Christ | 3 hrs |
| PHIL 1123 | Christian Apologetics | 3 hrs |
| SOCI 2403 | Marriage and Family | 3 hrs |
| THEO 1223 | Christian Doctrine | 3 hrs |

**English Composition (6 hours)**

| | | |
|---|---|---|
| ENGL 1113 | English Composition I | 3 hrs* |
| ENGL 1213 | English Composition II | 3 hrs* |

**Liberal Arts (4 hours)**

| | | |
|---|---|---|
| HPES -- | Physical Education Activity Class | 1 hr |
| IDIS 1553 | College Gateway: Saints Seminar | 3 hrs* |

**Mathematics (3 hours)**

| | | |
|---|---|---|
| MATH 1553 | Functions and Modeling | 3 hrs* |

**Natural Sciences (6 hours + 1 hour of lab)**

| | |
|---|---|
| BIOL, CHEM, or NATS (1000 or above) | 7 hrs |

**U.S. History and Government (6 hours)**

| | | |
|---|---|---|
| HIST 1323/1423 | American History | 3 hrs |
| POLS 1523 | American Federal Government | 3 hrs |

**Core Electives (9 hours)**

### BUSINESS ADMINISTRATION CORE — 48 hrs*

| | | |
|---|---|---|
| ACCT 2523 | Elementary Accounting I | 3 hrs* |
| ACCT 2623 | Elementary Accounting II | 3 hrs* |
| BUSN 2213 | Introduction to Business | 3 hrs* |
| BUSN 3003 | Business Ethics | 3 hrs* |
| BUSN 3103 | Business Finance | 3 hrs* |
| BUSN 3323 | Business Law | 3 hrs* |
| BUSN 3333 | Principles of Marketing | 3 hrs* |
| BUSN 3503 | Business Communication | 3 hrs* |
| COMM 1113 | Fundamentals of Speech | 3 hrs* |
| ECON 2023 | Survey of Economics | 3 hrs* |
| ENGL 3113 | Writing and Research | 3 hrs* |
| MGMT 2113 | Principles of Public Relations | 3 hrs* |
| MGMT 3303 | Management Principles | 3 hrs* |
| MGMT 3403 | Managing People in Organizations | 3 hrs* |
| MGMT 3503 | Management Information Systems | 3 hrs* |
| STAT 3003 | Statistics | 3 hrs* |

### BUSINESS ADMINISTRATION ELECTIVES — 12 hrs*

12 hours of electives (3 of which must be upper level)
Must be Accounting, Business, Computer Science, Economics, Leadership, Math, Management, Marketing, or Foreign Language.

### SPECIALIZATION — 12 hrs*

*Choose One Specialization:*

**Business Management Specialization**

| | | |
|---|---|---|
| BUSN 3313 | Intercultural Comm. in Global Wrkplc. | 3 hrs* |
| BUSN 4333 | Business Analytics | 3 hrs* |
| BUSN 4543 | Strategic Business Capstone | 3 hrs* |
| MGMT 4283 | Supply Chain Management | 3 hrs* |

**Marketing Specialization**

| | | |
|---|---|---|
| MKTG 3173 | Digital Marketing | 3 hrs* |
| MKTG 3413 | Consumer Behavior | 3 hrs* |
| MKTG 4113 | Marketing Research | 3 hrs* |
| MKTG 4973 | Marketing Capstone | 3 hrs* |

**Sports Management Specialization**

| | | |
|---|---|---|
| BUSN 4113 | Sports Fundraising & Sponsorship | 3 hrs* |
| MGMT 4213 | Sports Facility Management | 3 hrs* |
| MGMT 4303 | Sports Management | 3 hrs* |
| MGMT 4523 | Sports Management Capstone | 3 hrs* |

### TOTAL REQUIRED — 122 hrs

- 40 hours must be upper level.
- A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk.
- A minimum cumulative GPA of 2.0 is required.

**Business Management Specialization (Online)**

The online Business Management program is designed for adult students. The intent is to allow students to complete the degree program in the context of their adult professional and personal lives.

### TOTAL REQUIRED — 121 hrs

- Note: The online specialization university core differs from the in-person as it does not contain a Physical Education Activity Class. The university core is 49 hours.
- 40 hours must be upper level.
- A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk.
- A minimum cumulative GPA of 2.0 is required.

# BACHELOR OF SCIENCE IN EXERCISE SCIENCE

The Exercise Science program has been established to provide a general health and exercise specific education to prepare students for a career that is health and medically based in a variety of public service settings or to allow students to continue their education in graduate school in a related, specialized field. Students will be able to demonstrate the following:

- Knowledge in the field of Exercise Science.
- Knowledge of key health and nutrition principles and how they are utilized and applicable for specific individuals in varying populations.
- Knowledge of the organization of the human body and how the body functions every day and how it responds under exercise conditions.
- Critical thinking skills through analytical activities.
- Research skills in the field of health and exercise science by developing a topic and supporting it with concise, descriptive, and organized information.

## CURRICULUM

| UNIVERSITY CORE | | 51 hrs |
|---|---|---|
| **Christian Studies Core (15 hours)** | | |
| BIBL 1113 | Survey of the Bible | 3 hrs |
| BIBL 2313 | Life of Christ | 3 hrs |
| PHIL 1123 | Christian Apologetics | 3 hrs |
| SOCI 2403 | Marriage and Family | 3 hrs |
| THEO 1223 | Christian Doctrine | 3 hrs |
| **English Composition (6 hours)** | | |
| ENGL 1113 | English Composition I | 3 hrs* |
| ENGL 1213 | English Composition II | 3 hrs* |
| **Liberal Arts (4 hours)** | | |
| HPES -- | Physical Education Activity Class | 1 hr |
| IDIS 1553 | College Gateway: Saints Seminar | 3 hrs* |
| **Mathematics (3 hours)** | | |
| MATH 1513 | College Algebra | 3 hrs* |
| **Natural Sciences (8 hours)** | | |
| BIOL 1114 | General Biology I with Lab | 4 hrs* |
| CHEM 1114 | General Chemistry I with Lab | 4 hrs* |
| **U.S. History and Government (6 hours)** | | |
| HIST 1323/1423 | American History | 3 hrs |
| POLS 1523 | American Federal Government | 3 hrs |
| **Core Electives (9 hours)** | | |

| EXERCISE SCIENCE | | 63 hrs* |
|---|---|---|
| BIOL 2544 | Human Anatomy | 4 hrs* |
| BIOL 2644 | Human Physiology | 4 hrs* |
| HPES 2133 | Intro to Health Prom & Exercise Sci. | 3 hrs* |
| HPES 2223 | Nutrition | 3 hrs* |
| HPES 2912 | Personal Health | 2 hrs* |
| HPES 3323 | Motor Development | 3 hrs* |
| HPES 3513 | Health Promotion Programs | 3 hrs* |
| HPES 3563 | Lifestyle Interventions | 3 hrs* |
| HPES 3813 | Principles of Health & Fitness | 3 hrs* |
| HPES 3873 | Principles of Personal Training | 3 hrs* |
| HPES 4113 | Structural Kinesiology | 3 hrs* |
| HPES 4223 | Physiology of Exercise | 3 hrs* |
| HPES 4853 | Chronic Disease Intervention | 3 hrs* |
| SOCI 2123 | Introduction to Sociology | 3 hrs* |
| STAT 3003 | Statistics | 3 hrs* |
| Choose one: | | 3 hrs* |
| HPES 3853 | Exercise Testing & Prescription | |
| HPES 4833 | Physiology of Exercise Lab | |
| Choose 14 hours from the following with 12 hours from 3000 or 4000 level courses: | | 14 hrs* |
| BUSN 2313 | Sports Law | |
| BUSN 3303 | Sports Marketing | |
| HPES 1232 | First Aid | |
| HPES 2033 | Coaching | |
| HPES 3113 | Admin of Health & Physical Education | |
| HPES 3223 | Motor Learning | |
| HPES 3232 | Adapted Physical Education | |
| HPES 3333 | Officiating | |
| HPES 3502 | Care/Prevention Athletic Injuries | |
| HPES 3533 | Health Psychology | |
| MGMT 4303 | Sports Management | |
| NATS 2213 | Medical Terminology | |

| ADDITIONAL ELECTIVES | | 6 hrs |
|---|---|---|

| GRADUATION REQUIREMENT | | 3 hrs* |
|---|---|---|
| HPES 4403 | Senior Capstone | 3 hrs* |

| TOTAL REQUIRED | 123 hrs |
|---|---|

- 45 hours must be upper level.
- A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk.
- A minimum cumulative GPA of 2.0 is required.

# ASSOCIATE OF ARTS IN GENERAL STUDIES

The Associate of Arts in General Studies program is designed to provide students with a strong foundation in liberal arts and humanities while integrating Christian values and perspectives. Each student is required to complete the university core in consultation with his/her advisor. The student will choose elective courses to increase professional skills, educational competencies, personal enrichment, and spiritual development. Upon completion of this degree, the student will be able to:

- Develop a broad understanding of the liberal arts and sciences by completing coursework in various disciplines such as humanities, social sciences, natural sciences, and fine arts.
- Develop critical thinking skills by analyzing and evaluating ideas, arguments, and worldviews from a Christian perspective across different academic areas.
- Demonstrate effective written and verbal communication skills, expressing ideas clearly and concisely by written and oral presentations.
- Demonstrate a foundational understanding of the Bible, including key theological concepts, historical context, literary genres, and major biblical narratives.
- Foster personal spiritual growth and formation through practices such as prayer and Bible study as well as achieve physical fitness and health.
- Engage in community service and demonstrate a commitment to serving others in alignment with Christian values.

## CURRICULUM

| UNIVERSITY CORE | | 49 hrs |
|---|---|---|
| **Christian Studies Core (15 hours)** | | |
| BIBL 1113 | Survey of the Bible | 3 hrs |
| BIBL 2313 | Life of Christ | 3 hrs |
| PHIL 1123 | Christian Apologetics | 3 hrs |
| SOCI 2403 | Marriage and Family | 3 hrs |
| THEO 1223 | Christian Doctrine | 3 hrs |
| **English Composition (6 hours)** | | |
| ENGL 1113 | English Composition I | 3 hrs* |
| ENGL 1213 | English Composition II | 3 hrs* |
| **Liberal Arts (3 hours)** | | |
| IDIS 1553 | College Gateway: Saints Seminar | 3 hrs* |
| **Mathematics (3 hours)** | | |
| MATH ---- | Math (1500 or above) | 3 hrs |
| **Natural Sciences (6 hours + 1 hour of lab)** | | |
| BIOL, CHEM, or NATS (1000 or above) | | 7 hrs |
| **U.S. History and Government (6 hours)** | | |
| HIST 1323/1423 | American History | 3 hrs |
| POLS 1523 | American Federal Government | 3 hrs |
| **Core Electives (9 hours)** | | |
| **ELECTIVES** | | **12 hrs** |
| **TOTAL REQUIRED** | | **61 hrs** |

- A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk.
- A minimum cumulative GPA of 2.0 is required.

# BACHELOR OF ARTS IN HISTORY

The History Program is developed within the overall mission of Randall University, with the idea of presenting an accurate understanding of the past from a Christian worldview. Students will learn to analyze and interpret the past in order to understand today's events within that worldview.

Students will gain practical insight by studying the social, economic, and governmental threads throughout history and comparing and contrasting them with civilization today. Studying key historical figures and events equips students with the analytical and interpretive skills needed to solve contemporary problems.

With skills to collect, comprehend, and categorize data, students will be prepared for careers ranging from teaching, advanced research, law, graduate school, working for government agencies, among other options. *Note: Additional courses will be necessary for students seeking Alternative Certification with the State of Oklahoma.* Students will be able to demonstrate the following:

- Apply a biblical worldview to the study of history.
- Identify major historical periods, ideas, people and events.
- Interpret and evaluate critical issues in history.
- Conduct independent historical research and produce clear and compelling analysis.
- Explain the unique nature of the founding of America.

## CURRICULUM

| UNIVERSITY CORE | | 50 hrs |
|---|---|---|
| **Christian Studies Core (15 hours)** | | |
| BIBL 1113 | Survey of the Bible | 3 hrs |
| BIBL 2313 | Life of Christ | 3 hrs |
| PHIL 1123 | Christian Apologetics | 3 hrs |
| SOCI 2403 | Marriage and Family | 3 hrs |
| THEO 1223 | Christian Doctrine | 3 hrs |
| **English Composition (6 hours)** | | |
| ENGL 1113 | English Composition I | 3 hrs* |
| ENGL 1213 | English Composition II | 3 hrs* |
| **Liberal Arts (4 hours)** | | |
| HPES -- | Physical Education Activity Class | 1 hr |
| IDIS 1553 | College Gateway: Saints Seminar | 3 hrs* |
| **Mathematics (3 hours)** | | |
| MATH ---- | Math (1500 or above) | 3 hrs |
| **Natural Sciences (6 hours + 1 hour of lab)** | | |
| BIOL, CHEM, or NATS (1000 or above) | | 7 hrs |
| **U.S. History and Government (6 hours)** | | |
| HIST 1323/1423 | American History | 3 hrs* |
| POLS 1523 | American Federal Government | 3 hrs* |
| **Core Electives (9 hours)** | | |

**University Core Competency (Required):**
Foreign Language Competency (See further details page #45)

| HISTORY CORE | | 18 hrs* |
|---|---|---|
| ENGL 3113 | Writing and Research | 3 hrs* |
| HIST 1323/1423 | Amer Hist (section not used) | 3 hrs* |
| HIST 2133 | Western Civilization | 3 hrs* |
| HIST 2313 | World History | 3 hrs* |
| HIST 3413 | European Hist 1500-1815 | 3 hrs* |
| HIST 3423 | European Hist 1815-Present | 3 hrs* |

| HISTORY EMPHASIS | | 18 hrs* |
|---|---|---|
| Choose from the following: | | |
| HIST 3103 | Church History | 3 hrs* |
| HIST 3253 | Social & Cultural History of the U.S. | 3 hrs* |
| HIST 3313 | Oklahoma History | 3 hrs* |
| HIST 3333 | American Indian History | 3 hrs* |
| HIST 4113 | Twentieth Century History | 3 hrs* |
| HIST 4243 | Civil War and Reconstruction | 3 hrs* |
| HIST 4413 | History in Film & Literature | 3 hrs* |

| ADDITIONAL ELECTIVES | 33 hrs* |
|---|---|
| (Must be from Economics, Geography, History, Political Science, Sociology, or other approved elective with at least 15 hours at 3000 level or above) | |

History requirement is 69 hours.

| GRADUATION REQUIREMENT | | 3 hrs |
|---|---|---|
| HIST 4883 | History Capstone | 3 hrs* |

| TOTAL REQUIRED | 122 hrs |
|---|---|

- 45 hours must be upper level.
- A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk.
- A minimum cumulative GPA of 2.0 is required.

# BACHELOR OF ARTS IN MULTIDISCIPLINARY STUDIES

The aim of the Multidisciplinary Program has a twofold purpose: first, to provide a broad general education with a biblical and religious studies core, and secondarily, to afford the student an opportunity to define the territory of intellectual inquiry to prepare students for service in the church, entry into the job market, or attendance at graduate school. The general objectives for the degree are as follows:

- Competency in communication of ideas
- Application of knowledge across the various disciplines
- Integration of Christian principles with the student's primary area of competence

This program of study includes course work in several subject areas as listed below. Individual courses are to be selected in consultation with the program advisor to develop an individualized program of study requiring a minimum of 120 credit hours.

## CURRICULUM

| UNIVERSITY CORE | | 49 hrs |
|---|---|---|
| **Christian Studies Core (15 hours)** | | |
| BIBL 1113 | Survey of the Bible | 3 hrs |
| BIBL 2313 | Life of Christ | 3 hrs |
| PHIL 1123 | Christian Apologetics | 3 hrs |
| SOCI 2403 | Marriage and Family | 3 hrs |
| THEO 1223 | Christian Doctrine | 3 hrs |
| **English Composition (6 hours)** | | |
| ENGL 1113 | English Composition I | 3 hrs* |
| ENGL 1213 | English Composition II | 3 hrs* |
| **Liberal Arts (3 hours)** | | |
| IDIS 1553 | College Gateway: Saints Seminar | 3 hrs* |
| **Mathematics (3 hours)** | | |
| MATH ---- | Math (1500 or above) | 3 hrs |
| **Natural Sciences (6 hours + 1 hour of lab)** | | |
| BIOL, CHEM, or NATS (1000 or above) | | 7 hrs |
| **U.S. History and Government (6 hours)** | | |
| HIST 1323/1423 | American History | 3 hrs |
| POLS 1523 | American Federal Government | 3 hrs |
| **Core Electives (9 hours)** | | |

| PRIMARY AREA OF STUDY | 30 hrs* |
|---|---|
| 30 credit hours in major field (see options below). At least 18 credit hours must be 3000 level or above. | |

| SECONDARY AREA OF STUDY | 20 hrs* |
|---|---|
| 20 credit hours in secondary field (see options below). At least 9 credit hours must be 3000 level or above. | |

| ADDITIONAL ELECTIVES | 18 hrs |
|---|---|

| GRADUATION REQUIREMENT | | 3 hrs |
|---|---|---|
| IDIS 4403 | Interdisciplinary Capstone | 3 hrs* |

| TOTAL REQUIRED | 120 hrs |
|---|---|

- 40 hours must be upper level.
- A minimum grade of "C" is required for courses indicated with an asterisk and all 3000 and 4000 level courses.
- A minimum cumulative GPA of 2.0 is required.
- At least 15 of the final 30 credit hours counting toward the degree and at least ½ of the hours in the Primary Area of Study must be completed at Randall University.
- In order to reach the minimum 40 hours of upper-level courses, students may need to take upper-level courses within the core electives and/or free electives.
- The student should verify the estimated date of completion with their advisor, as course availability is subject to university course rotation.

**Primary Area Options**

Bible, Biology, *Business Management*, *Christian Ministry*, Education[1], English, Exercise Science, History, Humanities, Intercultural Studies, Natural Sciences, Pastoral, Psychology, Social Sciences, *Sports Management*, Theology, *Worship and Music Studies*, Youth and Family

**Secondary Area Options**

Bible, Biology, *Business Management*, *Christian Ministry*, Education[1], English, Exercise Science, History, Humanities, Intercultural Studies, *Liberal Studies*, *Marketing*, Mathematics, Natural Sciences, Pastoral, Psychology, Social Sciences, *Sports Management*, Theology, *Worship and Music Studies*, Youth and Family

*Italicized options are available online*.

[1]Permission required.

# BACHELOR OF SCIENCE IN PSYCHOLOGY

**ABEYANCE NOTICE:**
**New student admissions are in abeyance, effective Fall 2026. Continuing students are completing the degree in a teach-out by faculty.**

The Psychology Program provides a general, Bible based education in psychology to prepare students for service in church, entry into the job market, or entry into graduate school. The general objectives of this degree are as follows:

- Gain fundamental psychological knowledge and apply to one's understanding of self and Christian worldview
- Experiment by using scientific method and fundamental research skills in both qualitative and quantitative research. Demonstrate critical thinking skills through written assignments by applying theoretical perspectives and supporting evidence.
- Demonstrate awareness, sensitivity, and Christian-based ethical practices to issues diversity (individual differences), including culture, race, sex, class, and ethnicity.
- Practice and refine communication and interpersonal skills as evidenced by written and oral assignments.
- Develop fundamental dispositions through coursework and informal learning

## CURRICULUM

| UNIVERSITY CORE | | 50 hrs |
|---|---|---|
| **Christian Studies Core (15 hours)** | | |
| BIBL 1113 | Survey of the Bible | 3 hrs |
| BIBL 2313 | Life of Christ | 3 hrs |
| PHIL 1123 | Christian Apologetics | 3 hrs |
| SOCI 2403 | Marriage and Family | 3 hrs* |
| THEO 1223 | Christian Doctrine | 3 hrs |
| **English Composition (6 hours)** | | |
| ENGL 1113 | English Composition I | 3 hrs* |
| ENGL 1213 | English Composition II | 3 hrs* |
| **Liberal Arts (4 hours)** | | |
| HPES -- | Physical Education Activity Class | 1 hr |
| IDIS 1553 | College Gateway: Saints Seminar | 3 hrs* |
| **Mathematics (3 hours)** | | |
| MATH 1553 | Functions and Modeling | 3 hrs |
| **Natural Sciences (6 hours + 1 hour of lab)** | | |
| BIOL, CHEM, or NATS (1000 or above) | | 7 hrs |
| **U.S. History and Government (6 hours)** | | |
| HIST 1323/1423 | American History | 3 hrs |
| POLS 1523 | American Federal Government | 3 hrs |
| **Core Electives (9 hours)** | | |

| INTRODUCTORY | | 3 hrs* |
|---|---|---|
| PSYC 1221 | General Psychology Laboratory | 1 hrs* |
| PSYC 2122 | Sophomore Seminar & Careers | 2 hrs* |
| **CORE** | | **33 hrs*** |
| COUN 4113 | Intro to Biblical Counseling | 3 hrs* |
| COUN 4213 | Marriage and Family Counseling | 3 hrs* |
| PHIL 1113 | Christian Ethics | 3 hrs* |
| PSYC 2223 | Lifespan Psychology | 3 hrs* |
| PSYC 3143 | Psychology of Personality | 3 hrs* |
| PSYC 3163 | Social Psychology | 3 hrs* |
| PSYC 3193 | Learning and Cognition | 3 hrs* |
| PSYC 3213 | Child & Adolescent Psychology | 3 hrs* |
| PSYC 3243 | Community Psychology | 3 hrs* |
| PSYC 4103 | Abnormal Psychology | 3 hrs* |
| SOCI 2123 | Introduction to Sociology | 3 hrs* |
| **RESEARCH** | | **9 hrs*** |
| ENGL 3113 | Writing and Research | 3 hrs* |
| PSYC 4353 | Research Design | 3 hrs* |
| STAT 3003 | Statistics | 3 hrs* |
| **ELECTIVE** | | **15 hrs*** |
| **Choose from the following:** | | |
| SOCI 3123 | Cultural Anthropology | 3 hrs* |
| PSYC 3253 | Positive Psychology | 3 hrs* |
| PSYC 3323 | Educational Psychology | 3 hrs* |
| PSYC 3533 | Health Psychology | 3 hrs* |
| PSYC 4183 | Tests and Measurements | 3 hrs* |
| PSYC 4203 | Industrial/Organizational Psychology | 3 hrs* |
| PSYC 4263 | Group Processes | 3 hrs* |
| PSYC 4623 | Honors Research | 3 hrs* |
| PSYC 4903 | Special Topics | 3 hrs* |
| PSYC ---- | Other psychology elective(s) | 3 hrs* |
| **INTEGRATIVE** | | **9 hrs*** |
| PSYC 4223 | History & Systems of Psychology | 3 hrs* |
| PSYC 4393 | Psychology Practicum | 3 hrs* |
| PSYC 4463 | Psychology Capstone | 3 hrs* |

Psychology Requirement is 69 hours.

| ADDITIONAL ELECTIVES | 3 hrs |
|---|---|
| **TOTAL REQUIRED** | **122 hrs** |

- 45 hours must be upper level.
- A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk.
- A minimum cumulative GPA of 2.0 is required.

# SCHOOL OF CHRISTIAN MINISTRY

The School of Christian Ministry is comprised of undergraduate degrees in Christian Ministry with specializations in Ministry and Leadership, Pastoral Ministry, Theology, Worship Studies, and Youth and Family Ministry; Intercultural Studies; Ministry and Business; and Worship and Music Studies.


- Christian Ministry page #60
- Intercultural Studies page #63
- Ministry and Business page #64
- Worship and Music page #66


Every Randall University student will take 49-51 credit hours of University Core as part of the 120 – 124 minimum credit hours required for graduation in their program of study. University Core classes span a variety of disciplines, including English, math, science, history, humanities, and physical education. Ministry and Business requires a Foreign Language Competency (See Foreign Language Competency for details, page #45). Many of the degree programs feature internships and practical experience.

# BACHELOR OF ARTS IN CHRISTIAN MINISTRY

The Bachelor of Arts in Christian Ministry offers the following specialization:

- Pastoral Ministry
- Theology
- Youth and Family Ministry
- Ministry and Leadership *(Online)*
- Worship Studies *(Online)*

The Bachelor of Arts in Christian Ministry combines general education, biblical and practical theology, philosophical studies, and experiential learning in order to prepare the student for opportunities in various Christian Ministry fields. Alongside the core requirements, students are free to choose from a variety of ministry specializations directed toward their calling or interest. The student who completes this program will be able to:

- Interpret, defend, and articulate the foundational teachings of the Christian faith
- Apply sound methods of biblical interpretation in preaching and teaching
- Plan and develop effective programs of ministry in a local church context
- Analyze and evaluate effective models of Christian leadership in a ministry context
- Demonstrate professional skill in addressing the religious, social, and cultural needs of the members of a local church

## Pastoral Ministry Specialization

The Pastoral Ministry specialization provides general, theological, and pastoral ministry education for Christians preparing for vocational pastoral ministry in the local church for the advancement of God's Kingdom. The student who completes this program will be able to:

- Demonstrate spiritual maturity, character, and sound judgment in a local church context.
- Compose and present sermons and lessons that demonstrate appropriate theological content and sound methods of biblical interpretation.
- Apply sound leadership principles in pastoral ministry in a local church context.
- Organize and manage effectively the administrative structure of a local church.

## Theology Specialization

The Theology specialization provides general theological and ministry education for Christians preparing for entrance into graduate school or seminary and vocational ministry for the advancement of God's Kingdom. The general objectives of this degree are as follows: The student who completes this program will be able to:

- Utilize sound methods of biblical interpretation.
- Compare and contrast the major schools of theological thought.
- Demonstrate the original language skills necessary for the study of theology.
- Demonstrate critical thinking and effective oral and written communication skills necessary for the study of theology.

## Youth and Family Ministry Specialization

The Youth and Family Ministry specialization exists for the purpose of providing general, theological, and ministry education for Christians preparing for various types of youth and family ministry. The student who completes this program will be able to:

- Demonstrate spiritual maturity, character, and sound judgment in ministering to youth and their families in a local church.
- Demonstrate an understanding of the foundational teachings of the Christian faith including sound methods of biblical interpretation.
- Plan, develop, and organize effective youth and family ministry programs in a local church context.
- Analyze and evaluate current models of youth and family ministry implemented in local churches.
- Assist the youth of a local church to develop and defend a biblical worldview.

## Ministry and Leadership Specialization (Online)

The Christian Ministry - Ministry and Leadership specialization prepares students to lead in a variety of ministry roles with a biblical and theological foundation. In addition to the bible and theology core, students are taught ministry skills in teaching, preaching, discipleship, and evangelism. This program also develops planning, managing, and organizational practices for the variety of ministries within the local church, such as youth and family, worship, and educational ministry. The student who completes this program will be able to:

- Demonstrate spiritual maturity, character, and sound judgment in leading a local church context.
- Compose and present sermons and lessons that demonstrate appropriate theological content and sound methods of biblical interpretation.
- Demonstrate essential ministry skills through the integration of biblical and theological knowledge in discipleship strategies, evangelism, counseling, and leadership principles.
- Organize and manage effectively the administrative structure of a local church.

## Worship Studies Specialization (Online)

The Christian Ministry - Worship Studies specialization prepares worship leaders for a variety of ministries within the total program of the Church. The academic program consists of general education; Christian ministry studies; studies of worship and philosophy, technique, history and core musical components. Experiential learning is woven throughout the specialization with active learning opportunities. This program includes opportunities for the student's spiritual and professional growth and development that will transpire in leading others into a growing relationship with Christ through worship opportunities. The Student who completes this program will be able to:

- Demonstrate Christian Character in personal and ministry relationships.
- Communicate a philosophy of worship that is biblical and sensitive to changing styles and valued traditions.
- Demonstrate Competence in planning and leading worship services.
- Demonstrate Competence in preparing vocalists and instrumentalists for worship leading.
- Demonstrate servant leadership while assisting in a broad range of ministry within the church.

## CURRICULUM

### UNIVERSITY CORE — 50 hrs

**Christian Studies Core (15 hours)**

| | | |
|---|---|---|
| BIBL 1113 | Survey of the Bible | 3 hrs* |
| BIBL 2313 | Life of Christ | 3 hrs* |
| PHIL 1123 | Christian Apologetics | 3 hrs* |
| SOCI 2403 | Marriage and Family | 3 hrs* |
| THEO 1223 | Christian Doctrine | 3 hrs* |

**English Composition (6 hours)**

| | | |
|---|---|---|
| ENGL 1113 | English Composition I | 3 hrs* |
| ENGL 1213 | English Composition II | 3 hrs* |

**Liberal Arts (4 hours)**

| | | |
|---|---|---|
| HPES -- | Physical Education Activity Class | 1 hr |
| IDIS 1553 | College Gateway: Saints Seminar | 3 hrs* |

**Mathematics (3 hours)**

| | | |
|---|---|---|
| MATH ---- | Math (1500 or above) | 3 hrs |

**Natural Sciences (6 hours + 1 hour of lab)**

| | |
|---|---|
| BIOL, CHEM, or NATS (1000 or above) | 7 hrs |

**U.S. History and Government (6 hours)**

| | | |
|---|---|---|
| HIST 1323/1423 | American History | 3 hrs |
| POLS 1523 | American Federal Government | 3 hrs |

**Core Electives (9 hours)**

### BIBLE AND THEOLOGY CORE — 21 hrs*

| | | |
|---|---|---|
| BIBL 2113 | Life and Writings of Paul | 3 hrs* |
| BIBL 3013 | Biblical Interpretation | 3 hrs* |
| LANG 2333 | Biblical Greek Appreciation | 3 hrs* |
| THEO 3313 | Systematic Theology I | 3 hrs* |
| THEO 3413 | Systematic Theology II | 3 hrs* |
| THEO 4313 | Reformed Arminian Theology | 3 hrs* |
| Choose one: | | 3 hrs* |
| | Bible Elective (BIBL 3000 level or above) | |
| | Theology Elective (THEO 3000 level or above) | |

### CHRISTIAN MINISTRY CORE — 19 hrs*

| | | |
|---|---|---|
| CMIN 1011 | Discipler's Formation Series I | 1 hr* |
| CMIN 1021 | Discipler's Formation Series II | 1 hr* |
| CMIN 2011 | Discipler's Formation Series III | 1 hr* |
| CMIN 2021 | Discipler's Formation Series IV | 1 hr* |
| CMIN 2353 | Introduction to Christian Ministries | 3 hrs* |
| HIST 3103 | Church History | 3 hrs* |
| MISS 3223 | Global Ministry | 3 hrs* |
| PHIL 1113 | Christian Ethics | 3 hrs* |
| PHIL 4213 | Advanced Apologetics | 3 hrs* |

### ADDITIONAL ELECTIVES — 3 hrs

### SPECIALIZATION — 30-31 hrs*

*Choose One Specialization:*

**Pastoral Ministry Specialization — 30-31 hrs***

| | | |
|---|---|---|
| BIBL 3113 | Old Testament Intro to Critical Issues | 3 hrs* |
| BIBL 3213 | New Testament Intro to Critical Issues | 3 hrs* |
| CMIN 3113 | Homiletics | 3 hrs* |
| CMIN 4213 | Advanced Biblical Preaching | 3 hrs* |
| CMIN 4333 | Church Planting/Growth | 3 hrs* |
| CMIN 4442 | Ministry Internship (2) | 4 hrs* |
| COUN 4113 | Intro to Biblical Counseling | 3 hrs* |
| LANG 3333 | Biblical Greek for Ministry I | 3 hrs* |
| LANG 3433 | Biblical Greek for Ministry II | 3 hrs* |
| Choose one: | | 2-3 hrs* |
| WRSP 2212 | Intro to Worship Studies | |
| CMIN 3413 | Intro to Youth/Family Ministry | |

**Theology Specialization — 30-31 hrs***

| | | |
|---|---|---|
| BIBL 3113 | Old Testament Intro to Critical Issues | 3 hrs* |
| BIBL 3213 | New Testament Intro to Critical Issues | 3 hrs* |
| Choose one: | | 3 hrs* |
| CMIN 2003 | Foundations of Teaching | |
| CMIN 3113 | Homiletics | |
| CMIN 4442 | Ministry Internship | 2 hrs* |
| ENGL 3113 | Writing and Research | 3 hrs* |
| LANG 3333 | Biblical Greek for Ministry I | 3 hrs* |
| LANG 3433 | Biblical Greek for Ministry II | 3 hrs* |
| LANG 4333 | Biblical Greek Exegesis and Syntax | 3 hrs* |
| THEO 4232 | Directed Readings in Theology | 2 hrs* |
| Choose one: | | 3 hrs* |
| RELG 3113 | Comparative Religions I | |
| RELG 3213 | Comparative Religions II | |
| Choose one: | | 2-3 hrs* |
| WRSP 2212 | Intro to Worship Studies | |
| CMIN 3413 | Intro to Youth/Family Ministry | |

**Youth and Family Ministry Specialization — 30 hrs***

| | | |
|---|---|---|
| BIBL 3113 | Old Testament Intro to Critical Issues | 3 hrs* |
| BIBL 3213 | New Testament Intro to Critical Issues | 3 hrs* |
| Choose one: | | 3 hrs* |
| CMIN 2003 | Foundations of Teaching | |
| CMIN 3113 | Homiletics | |
| CMIN 3413 | Intro to Youth and Family Ministry | 3 hrs* |
| CMIN 4333 | Church Planting/Growth | 3 hrs* |
| CMIN 4442 | Ministry Internship (2) | 4 hrs* |
| LANG 3333 | Biblical Greek for Ministry I | 3 hrs* |
| PHIL 3103 | Case Studies in Ethics | 3 hrs* |
| WRSP 2212 | Intro to Worship Studies | 2 hrs* |
| Psychology Elective (choose one) | | 3 hrs* |
| COUN 4213 | Marriage and Family Counseling | |
| PSYC 2223 | Life-Span Develop Psychology | |

### TOTAL REQUIRED — 123-124 hrs

- 42 hours must be upper level.
- A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk.
- A minimum cumulative GPA of 2.0 is required.

## CURRICULUM FOR ONLINE SPECIALIZATIONS

| UNIVERSITY CORE | | 49 hrs |
|---|---|---|
| **Christian Studies Core (15 hours)** | | |
| BIBL 1113 | Survey of the Bible | 3 hrs* |
| BIBL 2313 | Life of Christ | 3 hrs* |
| PHIL 1123 | Christian Apologetics | 3 hrs* |
| SOCI 2403 | Marriage and Family | 3 hrs* |
| THEO 1223 | Christian Doctrine | 3 hrs* |
| **English Composition (6 hours)** | | |
| ENGL 1113 | English Composition I | 3 hrs* |
| ENGL 1213 | English Composition II | 3 hrs* |
| **Liberal Arts (3 hours)** | | |
| IDIS 1553 | College Gateway: Saints Seminar | 3 hrs* |
| **Mathematics (3 hours)** | | |
| MATH ---- | Math (1500 or above) | 3 hrs |
| **Natural Sciences (6 hours + 1 hour of lab)** | | |
| BIOL, CHEM, or NATS (1000 or above) | | 7 hrs |
| **U.S. History and Government (6 hours)** | | |
| HIST 1323/1423 | American History | 3 hrs |
| POLS 1523 | American Federal Government | 3 hrs |
| **Core Electives (9 hours)** | | |

| BIBLE AND THEOLOGY CORE | | 21 hrs* |
|---|---|---|
| BIBL 2113 | Life and Writings of Paul | 3 hrs* |
| BIBL 3013 | Biblical Interpretation | 3 hrs* |
| LANG 2333 | Biblical Greek Appreciation | 3 hrs* |
| THEO 3313 | Systematic Theology I | 3 hrs* |
| THEO 3413 | Systematic Theology II | 3 hrs* |
| THEO 4313 | Reformed Arminian Theology | 3 hrs* |
| Choose one: | | 3 hrs* |
| | Bible Elective (BIBL 3000 level or above) | |
| | Theology Elective (THEO 3000 level or above) | |

| CHRISTIAN MINISTRY CORE | | 18 hrs* |
|---|---|---|
| CMIN 2353 | Introduction to Christian Ministries | 3 hrs* |
| CMIN 3143 | Christian Spiritual Formation | 3 hrs* |
| HIST 3103 | Church History | 3 hrs* |
| MISS 3223 | Global Ministry | 3 hrs* |
| PHIL 1113 | Christian Ethics | 3 hrs* |
| PHIL 4213 | Advanced Apologetics | 3 hrs* |

| ADDITIONAL ELECTIVES | 9 hrs |
|---|---|

| SPECIALIZATION | | 23 hrs* |
|---|---|---|
| *Choose One Specialization:* | | |
| **Ministry And Leadership Specialization** | | **23 hrs*** |
| Choose one: | | 3 hrs* |
| | CMIN 2003 Foundations of Teaching | |
| | CMIN 3113 Homiletics | |
| CMIN 3413 | Intro to Youth and Family Ministry | 3 hrs* |
| CMIN 3523 | Admin of Christian Education | 3 hrs* |
| CMIN 4333 | Church Planting/Growth | 3 hrs* |
| CMIN 4442 | Ministry Internship | 2 hrs* |
| LEAD 3823 | Concepts of Leadership | 3 hrs* |
| WRSP 4423 | Planning/Conducting Public Worship | 3 hrs* |
| Choose one: | | 3 hrs* |
| | CMIN 4723 Christian Ministry Counseling | |
| | COUN 4113 Intro to Biblical Counseling | |
| **Worship Studies Specialization** | | **23 hrs*** |
| *Worship Studies* | | |
| WRSP 2212 | Introduction to Worship Studies | 2 hrs* |
| WRSP 3543 | Tools for Creative Worship | 3 hrs* |
| WRSP 3523 | History and Philosophy of Worship | 3 hrs* |
| *Worship Leadership* | | |
| Choose one: | | 3 hrs* |
| | CMIN 2003 Foundations of Teaching | |
| | CMIN 3113 Homiletics | |
| CMIN 4442 | Ministry Internship | 2 hrs* |
| WRSP 4423 | Planning/Conducting Public Worship | 3 hrs |
| *Worship & Music* | | |
| MUSI 3801 | Music Workshop | 1 hr* |
| WRSP 1503 | Music Skills for Worship Leading | 3 hrs* |
| WRSP 3553 | Technology in Worship | 3 hrs* |

| TOTAL REQUIRED | 120 hrs |
|---|---|

- Note: The online specialization university core differs from the in-person as it does not contain a Physical Education Activity Class. The university core is 49 hours.
- 42 hours must be upper level.
- A minimum grade of 'C' is required for all courses pertaining to the major. These courses are **indicated with an asterisk.**
- **A minimum cumulative GPA of 2.0 is required.**

# BACHELOR OF ARTS IN INTERCULTURAL STUDIES

The Intercultural Studies Program exists to equip its graduates to effectively respond to and serve men and women of diverse cultural and ethnic backgrounds in our global twenty-first century. The program includes studies in general education, philosophy, social sciences, cross-cultural communication, leadership, humanities, and theology. The relationship between ideas learned and practical experience are essential, therefore, experiential learning is woven throughout the degree program, with both formal and non-formal active learning opportunities. Emphasis on personal holistic growth and development is intentionally interwoven into the program.

- Theological and Biblical Foundation: To equip students with a profound understanding of the Bible, Christian theology, and historical perspectives, enabling them to articulate and apply Christian truths in diverse cultural and international contexts.
- Cross-cultural Competency: To develop students' ability to understand, appreciate, and engage with diverse cultures, religions, and worldviews, fostering effective cross-cultural communication and building bridges of understanding in mission settings.
- Mission Strategies and Methods: To provide students with knowledge of various mission methodologies and strategies, enabling them to discern and implement contextually appropriate approaches in their respective mission fields.
- Personal and Spiritual Formation: To cultivate a deep spiritual and moral character in students, preparing them for the unique challenges of overseas ministry, emphasizing virtues such as resilience, compassion, humility, and adaptability.
- Practical Ministry Experience: To ensure students acquire hands-on experience in ministry settings, both domestically and internationally, thus preparing them for real-world missionary endeavors and promoting a reflective practice of ministry.

## CURRICULUM

| UNIVERSITY CORE | | 50 hrs |
|---|---|---|
| **Christian Studies Core (15 hours)** | | |
| BIBL 1113 | Survey of the Bible | 3 hrs* |
| BIBL 2313 | Life of Christ | 3 hrs* |
| PHIL 1123 | Christian Apologetics | 3 hrs* |
| SOCI 2403 | Marriage and Family | 3 hrs* |
| THEO 1223 | Christian Doctrine | 3 hrs* |
| **English Composition (6 hours)** | | |
| ENGL 1113 | English Composition I | 3 hrs* |
| ENGL 1213 | English Composition II | 3 hrs* |
| **Liberal Arts (4 hours)** | | |
| HPES -- | Physical Education Activity Class | 1 hr |
| IDIS 1553 | College Gateway: Saints Seminar | 3 hrs* |
| **Mathematics (3 hours)** | | |
| MATH ---- | Math (1500 or above) | 3 hrs |
| **Natural Sciences (6 hours + 1 hour of lab)** | | |
| BIOL, CHEM, or NATS (1000 or above) | | 7 hrs |
| **U.S. History and Government (6 hours)** | | |
| HIST 1323/1423 | American History | 3 hrs |
| POLS 1523 | American Federal Government | 3 hrs |
| **Core Electives (9 hours)** | | |

| BIBLE AND THEOLOGY CORE | | 21 hrs* |
|---|---|---|
| BIBL 2113 | Life and Writings of Paul | 3 hrs* |
| BIBL 3013 | Biblical Interpretation | 3 hrs* |
| HIST 3103 | Church History | 3 hrs* |
| THEO 3313 | Systematic Theology I | 3 hrs* |
| THEO 3413 | Systematic Theology II | 3 hrs* |
| THEO 4313 | Reformed Arminian Theology | 3 hrs* |
| Choose one: | | 3 hrs* |
| | Bible Elective (BIBL 3000 level or above) | |
| | Theology Elective (THEO 3000 level or above) | |

| INTERCULTURAL STUDIES | | 48 hrs* |
|---|---|---|
| CMIN 1011 | Discipler's Formation I | 1 hr* |
| CMIN 1021 | Discipler's Formation II | 1 hr* |
| Choose one: | | 3 hrs* |
| | CMIN 2003 Foundations of Teaching | |
| | CMIN 3113 Homiletics | |
| CMIN 2353 | Introduction to Christian Ministries | 3 hrs* |
| Language options | | 6 hrs* |
| | Students may take either Biblical Greek Appreciation and Biblical Greek for Ministry I or two semesters of the same modern language | |
| MISS 3123 | Missions and Culture | 3 hrs* |
| MISS 3212 | Biblical Basis of Missions | 2 hrs* |
| MISS 3223 | Global Ministry | 3 hrs* |
| MISS 3613 | Cont. Iss., Methods & Strat. of Missions | 3 hrs* |
| MISS 3723 | History of Missions | 3 hrs* |
| MISS 4103 | Ministering Cross-Culturally | 3 hrs* |
| MISS 4333 | Church Planting/Growth | 3 hrs* |
| MISS 4402 | Missions Internship | 2 hrs* |
| PHIL 1113 | Christian Ethics | 3 hrs* |
| PHIL 4213 | Advanced Apologetics | 3 hrs* |
| RELG 3113 | Comparative Religions I | 3 hrs* |
| RELG 3213 | Comparative Religions II | 3 hrs* |

| ADDITIONAL ELECTIVES | 3 hrs |
|---|---|

| TOTAL REQUIRED | 122 hrs |
|---|---|

- 42 hours must be upper level.
- A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk.
- A minimum cumulative GPA of 2.0 is required.

# BACHELOR OF ARTS IN MINISTRY AND BUSINESS

The Bachelor of Arts in Ministry and Business provides general education with business and ministry studies in order to prepare the student with opportunities for bi-vocational ministry. The options in both ministry and business allow the student to select tracks that suit his/her vocational goals. Upon completion of the program, the student will be able to:

- Exhibit proficiency in written and verbal ministry and business communication.
- Recognize issues dealing with ethical or moral situations.
- Incorporate management and administrative skills in dealing with staff and the public.
- Understand the global picture of missions in ministry and business
- Apply core concepts of religion and business.

## CURRICULUM

### UNIVERSITY CORE — 50 hrs

**Christian Studies Core (15 hours)**

| | | |
|---|---|---|
| BIBL 1113 | Survey of the Bible | 3 hrs* |
| BIBL 2313 | Life of Christ | 3 hrs* |
| PHIL 1123 | Christian Apologetics | 3 hrs* |
| SOCI 2403 | Marriage and Family | 3 hrs* |
| THEO 1223 | Christian Doctrine | 3 hrs* |

**English Composition (6 hours)**

| | | |
|---|---|---|
| ENGL 1113 | English Composition I | 3 hrs* |
| ENGL 1213 | English Composition II | 3 hrs* |

**Liberal Arts (4 hours)**

| | | |
|---|---|---|
| HPES -- | Physical Education Activity Class | 1 hr |
| IDIS 1553 | College Gateway: Saints Seminar | 3 hrs* |

**Mathematics (3 hours)**

| | | |
|---|---|---|
| MATH 1553 | Functions and Modeling | 3 hrs |

**Natural Sciences (6 hours + 1 hour of lab)**

BIOL, CHEM, or NATS (1000 or above) — 7 hrs

**U.S. History and Government (6 hours)**

| | | |
|---|---|---|
| HIST 1323/1423 | American History | 3 hrs |
| POLS 1523 | American Federal Government | 3 hrs |

**Core Electives (9 hours)**

**University Core Competencies (Required):**

Foreign Language Competency (See further details page #45)

### BIBLE AND THEOLOGY CORE — 21 hrs*

| | | |
|---|---|---|
| BIBL 2113 | Life and Writings of Paul | 3 hrs* |
| BIBL 3013 | Biblical Interpretation | 3 hrs* |
| LANG 2333 | Biblical Greek Appreciation | 3 hrs* |
| THEO 3313 | Systematic Theology I | 3 hrs* |
| THEO 3413 | Systematic Theology II | 3 hrs* |
| THEO 4313 | Reformed Arminian Theology | 3 hrs* |
| Choose one: | | 3 hrs* |

Bible Elective (BIBL courses 3000 level or above)
Theology Elective (THEO courses 3000 level or above)

### CHRISTIAN MINISTRY CORE — 19 hrs*

| | | |
|---|---|---|
| CMIN 1011 | Discipler's Formation Series I | 1 hr* |
| CMIN 1021 | Discipler's Formation Series II | 1 hr* |
| CMIN 2011 | Discipler's Formation Series III | 1 hr* |
| CMIN 2021 | Discipler's Formation Series IV | 1 hr* |
| CMIN 2353 | Introduction to Christian Ministries | 3 hrs* |
| HIST 3103 | Church History | 3 hrs* |
| MISS 3223 | Global Ministry | 3 hrs* |
| PHIL 1113 | Christian Ethics | 3 hrs* |
| PHIL 4213 | Advanced Apologetics | 3 hrs* |

### MINISTRY AND BUSINESS — 29 hrs*

| | | |
|---|---|---|
| BUSN 2213 | Introduction to Business | 3 hrs* |
| Choose one: | | 3 hrs* |
| CMIN 2003 | Foundations of Teaching | |
| CMIN 3113 | Homiletics | |
| CMIN 4442 | Ministry Internship | 2 hrs* |
| MGMT 3303 | Management Principles | 3 hrs* |

18 hours of electives (10-13 hrs must be upper level) 18 hrs*
Must be Accounting, Business, Computer Science, Economics, Leadership, Math, or Management.

### ADDITIONAL ELECTIVES — 3 hrs

### TOTAL REQUIRED — 122 hrs

- 42 hours must be upper level.
- A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk.
- A minimum cumulative GPA of 2.0 is required.

## CURRICULUM FOR ONLINE SPECIALIZATION

| UNIVERSITY CORE | | 49 hrs |
|---|---|---|
| **Christian Studies Core (15 hours)** | | |
| BIBL 1113 | Survey of the Bible | 3 hrs* |
| BIBL 2313 | Life of Christ | 3 hrs* |
| PHIL 1123 | Christian Apologetics | 3 hrs* |
| SOCI 2403 | Marriage and Family | 3 hrs* |
| THEO 1223 | Christian Doctrine | 3 hrs* |
| **English Composition (6 hours)** | | |
| ENGL 1113 | English Composition I | 3 hrs* |
| ENGL 1213 | English Composition II | 3 hrs* |
| **Liberal Arts (3 hours)** | | |
| IDIS 1553 | College Gateway: Saints Seminar | 3 hrs* |
| **Mathematics (3 hours)** | | |
| MATH 1553 | Functions and Modeling | 3 hrs |
| **Natural Sciences (6 hours + 1 hour of lab)** | | |
| BIOL, CHEM, or NATS (1000 or above) | | 7 hrs |
| **U.S. History and Government (6 hours)** | | |
| HIST 1323/1423 | American History | 3 hrs |
| POLS 1523 | American Federal Government | 3 hrs |
| **Core Electives (9 hours)** | | |

| BIBLE AND THEOLOGY CORE | | 21 hrs* |
|---|---|---|
| BIBL 2113 | Life and Writings of Paul | 3 hrs* |
| BIBL 3013 | Biblical Interpretation | 3 hrs* |
| LANG 2333 | Biblical Greek Appreciation | 3 hrs* |
| THEO 3313 | Systematic Theology I | 3 hrs* |
| THEO 3413 | Systematic Theology II | 3 hrs* |
| THEO 4313 | Reformed Arminian Theology | 3 hrs* |
| Choose one: | | 3 hrs* |
| Bible Elective (BIBL courses 3000 level or above) | | |
| Theology Elective (THEO courses 3000 level or above) | | |

| CHRISTIAN MINISTRY CORE | | 18 hrs* |
|---|---|---|
| CMIN 2353 | Introduction to Christian Ministries | 3 hrs* |
| CMIN 3143 | Christian Spiritual Formation | 3 hrs* |
| HIST 3103 | Church History | 3 hrs* |
| MISS 3223 | Global Ministry | 3 hrs* |
| PHIL 1113 | Christian Ethics | 3 hrs* |
| PHIL 4213 | Advanced Apologetics | 3 hrs* |

| MINISTRY AND BUSINESS | | 26 hrs* |
|---|---|---|
| BUSN 2213 | Introduction to Business | 3 hrs* |
| Choose one: | | 3 hrs* |
| CMIN 2003 Foundations of Teaching | | |
| CMIN 3113 Homiletics | | |
| CMIN 4442 | Ministry Internship | 2 hrs* |
| MGMT 3303 | Management Principles | 3 hrs* |

15 hours of electives (6 hrs must be upper level) 15 hrs*
Must be Accounting, Business, Computer Science, Economics, Leadership, Math, or Management.

| ADDITIONAL ELECTIVES | 6 hrs |
|---|---|

| TOTAL REQUIRED | 120 hrs |
|---|---|

- Note: The online specialization university core differs from the in-person as it does not contain a Physical Education Activity Class. The university core is 49 hours.
- 40 hours must be upper level.
- A minimum grade of 'C' is required for all courses pertaining to the major and all 3000 and 4000 level courses. These courses are indicated with an asterisk.
- A minimum cumulative GPA of 2.0 is required.
- In order to reach the minimum 40 hours of upper-level courses, student may need to take upper-level courses within the core electives of general and/or free electives.

# BACHELOR OF ARTS IN WORSHIP AND MUSIC STUDIES

The Worship and Music Studies program prepares worship leaders for a variety of ministries within the total program of the Church. The academic program consists of general education; Christian ministry studies; studies of worship/music philosophy, technique, history, and theory; and vocal and instrumental performance. Experiential learning is woven throughout the degree program, with both formal and non-formal active learning opportunities. As the Apostle Paul exhorts in Colossians 3:16, this program includes venues for the student's spiritual and professional growth and development that will transpire in leading others into a growing relationship with Christ through worship opportunities. The student who successfully completes this program of study will be able to:

- Demonstrate Christian character in personal and ministry relationships.
- Communicate a philosophy of worship that is biblical and sensitive to changing styles and valued traditions.
- Demonstrate competence in planning and leading worship services.
- Demonstrate competence in preparing vocalists and instrumentalists for worship leading.
- Demonstrate servant leadership while assisting in a broad range of ministry within the church.
- Demonstrate a proficiency in a chosen instrument (i.e., voice and keyboard or guitar).

## CURRICULUM

### UNIVERSITY CORE — 50 hrs

**Christian Studies Core (15 hours)**

| | | |
|---|---|---|
| BIBL 1113 | Survey of the Bible | 3 hrs* |
| BIBL 2313 | Life of Christ | 3 hrs* |
| PHIL 1123 | Christian Apologetics | 3 hrs* |
| SOCI 2403 | Marriage and Family | 3 hrs* |
| THEO 1223 | Christian Doctrine | 3 hrs* |

**English Composition (6 hours)**

| | | |
|---|---|---|
| ENGL 1113 | English Composition I | 3 hrs* |
| ENGL 1213 | English Composition II | 3 hrs* |

**Liberal Arts (4 hours)**

| | | |
|---|---|---|
| HPES -- | Physical Education Activity Class | 1 hr |
| IDIS 1553 | College Gateway: Saints Seminar | 3 hrs* |

**Mathematics (3 hours)**

| | | |
|---|---|---|
| MATH ---- | Math (1500 or above) | 3 hrs |

**Natural Sciences (6 hours + 1 hour of lab)**

| | | |
|---|---|---|
| BIOL, CHEM, or NATS (1000 or above) | | 7 hrs |

**U.S. History and Government (6 hours)**

| | | |
|---|---|---|
| HIST 1323/1423 | American History | 3 hrs |
| POLS 1523 | American Federal Government | 3 hrs |

**Core Electives (9 hours)**

### BIBLE AND THEOLOGY CORE — 18 hrs*

| | | |
|---|---|---|
| BIBL 2113 | Life and Writings of Paul | 3 hrs* |
| BIBL 3013 | Biblical Interpretation | 3 hrs* |
| LANG 2333 | Biblical Greek Appreciation | 3 hrs* |
| THEO 3313 | Systematic Theology I | 3 hrs* |
| THEO 3413 | Systematic Theology II | 3 hrs* |
| THEO 4313 | Reformed Arminian Theology | 3 hrs* |

### CHRISTIAN MINISTRY CORE — 16 hrs*

| | | |
|---|---|---|
| CMIN 1011 | Discipler's Formation Series I | 1 hr* |
| CMIN 1021 | Discipler's Formation Series II | 1 hr* |
| CMIN 2011 | Discipler's Formation Series III | 1 hr* |
| CMIN 2021 | Discipler's Formation Series IV | 1 hr* |
| CMIN 2353 | Introduction to Christian Ministries | 3 hrs* |
| HIST 3103 | Church History | 3 hrs* |
| MISS 3223 | Global Ministry | 3 hrs* |
| PHIL 4213 | Advanced Apologetics | 3 hrs* |

### HARMONIC PRACTICES & MUSICIANSHIP — 12 hrs*

| | | |
|---|---|---|
| MUSI 1501 | Aural Skills I | 1 hr* |
| MUSI 1503 | Musical Structures I | 3 hrs* |
| MUSI 2511 | Aural Skills II | 1 hr* |
| MUSI 2513 | Musical Structures II | 3 hrs* |
| MUSI 3511 | Aural Skills III | 1 hr* |
| MUSI 3513 | Musical Structures III | 3 hrs* |

### WORSHIP STUDIES — 18 hrs*

Choose one: 3 hrs*

| | |
|---|---|
| CMIN 2003 | Foundations of Teaching |
| CMIN 3113 | Homiletics |

| | | |
|---|---|---|
| MUSI 3233 | Music Literature and History | 3 hrs* |
| WRSP 2212 | Intro to Worship Studies | 2 hrs* |
| WRSP 3212 | Worship Technology | 2 hrs* |
| WRSP 3222 | Creative Worship | 2 hrs* |
| WRSP 3533 | Tools, Techniques, & Lit. for Worship | 3 hrs* |
| WRSP 4423 | Planning & Conducting Public Worship | 3 hrs* |

### INTERNSHIPS & ENSEMBLES — 5 hrs*

| | | |
|---|---|---|
| CMIN 4442 | Ministry Internship | 2 hrs* |
| Ensembles (1 hr X 3 semesters) | | 3 hrs* |

| | |
|---|---|
| WRSP 1301 | RU Ministry Team |
| MUSI 2221 or 4221 | Concert Chorale |
| CMIN/WRSP 2001 | Worship Leadership |

### APPLIED MUSIC STUDIES — 4 hrs*

Primary (choose either Voice, Piano, Guitar)

| | |
|---|---|
| APMU ---- Private or Group Lessons (2) | 2 hrs* |
| APMU ---- Private Lessons (3000 level or above) (2) | 2 hrs* |

-Secondary (choose from piano, voice, or guitar) – must pass a proficiency or take 0-4 hours on individual or group lessons.
-Students choosing Voice Primary will take either Piano or Guitar as the Secondary Instrument. Students selecting Piano, Guitar, or Approved Instrument as the Primary Instrument *must* take Voice as the Secondary Instrument.

All students are required to successfully complete a Senior Recital.

### TOTAL REQUIRED — 123 hrs

- 42 hours must be upper level.
- A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk.
- A minimum cumulative GPA of 2.0 is required.

# SCHOOL OF EDUCATION

**SCHOOL OF EDUCATION REQUIREMENTS:**

All candidates must meet the following criteria to gain admittance into the School of Education.

- Successful completion of the freshman year (30 hours).
- Successful completion of EDUC 3113 Foundations of Education.
- Completion of Criminal History Disclosure Statement/Background Check/ Liability Insurance.
- A cumulative grade point average of 2.50 or higher.
- Completion of English and Math courses and for elementary, all 4X12 courses with a minimum of a "C". Should a candidate make an unsatisfactory grade in any of these courses, he/she must repeat the course and earn a minimum of "C".
- Completion of Foreign Language Competency.
- 2 Completed Disposition Reference Forms (one must be completed by an advisor or instructor and the other by your pastor or youth pastor)
- 3 Completed Academic Reference Forms (by an instructor, cooperating teacher, and choice of someone who is an instructor or employer)
- Typed essay addressing your interest in the teaching profession which must include a list and description of any work experience with students. The essay should be 350-500 words in APA format.
- Successfully complete an interview with a faculty committee consisting of three members
- A satisfactory score on the candidate's Level I Portfolio Rubric. (Level I checkpoint occurs in Foundations of Education.)

The Education Committee will approve admission, provisionally admit the student, or deny admission of the student into the professional education sequence. The student will be notified in writing of the committee's decision.

**UNIT AIM:**

The School of Education prepares reflective teachers who: 1) display a love of learning, 2) practice personal and professional integrity, 3) demonstrate care and acceptance for all students, and 4) have a spiritual commitment to their faith.

For more information on Randall University's School of Education's conceptual framework and Education Preparation Provider (EPP) unit objectives please see the Randall University Teacher Education Handbook (pages 2-8).

**UNIT PHILOSOPHY:**

It is the philosophy of the School of Education that a liberal arts education and professional training will produce a teacher candidate who has academic and professional excellence, skill, and the character to be a reflective teacher with the potential for educational leadership.

The School of Education is committed to the selection and preparation of future elementary and secondary teachers who reflect the spirit of the mission statement of the University which promotes holistic education of all students and focuses on the intellectual, moral, social, and spiritual development of all students.

## BACHELOR OF SCIENCE IN TEACHER EDUCATION

### ELEMENTARY EMPHASIS

**CURRICULUM**

**UNIVERSITY CORE** **70 hrs**

**4X12 COURSE REQUIREMENTS:**

English 12 hrs*

- COMM 1113 Fundamentals of Speech
- ENGL 1113 English Composition I
- ENGL 1213 English Composition II
- ENGL 3313 Morphology and Syntax of English

Mathematics 12 hrs*

- MATH 1503 Math Concepts/Applications
- MATH 1533 Found Geometry/Measurement
- MATH 1553 Functions and Modeling
- MATH 2343 Algebra for Elementary Teachers

Natural Sciences 12 hrs*

- BIOL 1114 General Biology I with Lab
- NATS 2314 Earth Science with Lab
- Science Elective (from the following):
  - BIOL 2544 Human Anatomy
  - BIOL 2644 Human Physiology
  - CHEM 1114 Gen Chemistry I with Lab
  - CHEM 1124 Gen Chemistry II
  - NATS 1314 Intro to Physics with Lab
  - NATS 1414 Principles of Physical Science

Social Sciences 12 hrs*

- GEOG 2243 Principles of Geography
- HIST 1323 or 1423 American History
- POLS 1523 American Fed Government
- SOCI 2123 Introduction to Sociology

**Christian Studies Core (15 hours)**

| | | |
|---|---|---|
| BIBL 1113 | Survey of the Bible | 3 hrs |
| BIBL 2313 | Life of Christ | 3 hrs |
| PHIL 1123 | Christian Apologetics | 3 hrs |
| SOCI 2403 | Marriage and Family | 3 hrs |
| THEO 1223 | Christian Doctrine | 3 hrs |

**Liberal Arts (4 hours)**

| | | |
|---|---|---|
| HPES -- | Physical Education Activity Class | 1 hr |
| IDIS 1553 | College Gateway: Saints Seminar | 3 hrs* |

**Core Electives (3 hours)**

**University Core Competencies (Required):**

Foreign Language Competency (See further details page #45)

| **ELEM ED READING METHODS** | | **12 hrs*** |
|---|---|---|
| EDEL 3123 | Literacy in Primary Grades | 3 hrs* |
| EDEL 3223 | Literacy in Intermediate Grades | 3 hrs* |
| EDEL 4123 | Meth. Teaching Language Arts | 3 hrs* |
| EDEL 4223 | Assess & Intervention in Lit K-8 | 3 hrs* |

| **OTHER METHODS COURSES** | | **13 hrs*** |
|---|---|---|
| EDEL 3133 | Meth. Teaching Science | 3 hrs* |
| EDEL 3152 | Meth. Teaching Creative Arts | 2 hrs* |
| EDEL 3243 | Meth. Teaching S.S., Div. & Culture | 3 hrs* |
| EDEL 3252 | Meth. Teaching Physical Ed | 2 hrs* |
| EDEL 4243 | Meth. Teaching Math | 3 hrs* |

| **PROFESSIONAL EDUCATION** | | **28 hrs*** |
|---|---|---|
| EDUC 3113 | Foundations of Education | 3 hrs* |
| EDUC 3412 | Tech and Media in Education | 2 hrs* |
| EDUC 3423 | Instructional Design | 3 hrs* |
| EDUC 4112 | The Exceptional Child | 2 hrs* |
| EDUC 4513 | Classroom Management | 3 hrs* |
| PSYC 3323 | Educational Psychology | 3 hrs* |
| Clinical Experience: | | |
| EDEL 4622 | Clinical Practice Seminar | 2 hrs* |
| EDEL 4610 | Supervised Clinical Practice | 10 hrs* |

**TOTAL REQUIRED** **123 hrs**

- 45 hours must be upper level.
- A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk.
- A minimum cumulative GPA of 2.5 is required.

# BACHELOR OF SCIENCE IN TEACHER EDUCATION

## SECONDARY EMPHASIS

**CURRICULUM**

**UNIVERSITY CORE** — **50 hrs**

**Christian Studies Core (15 hours)**

| | | |
|---|---|---|
| BIBL 1113 | Survey of the Bible | 3 hrs |
| BIBL 2313 | Life of Christ | 3 hrs |
| PHIL 1123 | Christian Apologetics | 3 hrs |
| SOCI 2403 | Marriage and Family | 3 hrs |
| THEO 1223 | Christian Doctrine | 3 hrs |

**English Composition (6 hours)**

| | | |
|---|---|---|
| ENGL 1113 | English Composition I | 3 hrs* |
| ENGL 1213 | English Composition II | 3 hrs* |

**Liberal Arts (4 hours)**

| | | |
|---|---|---|
| HPES -- | Physical Education Activity Class | 1 hr |
| IDIS 1553 | College Gateway: Saints Seminar | 3 hrs* |

**Mathematics (3 hours)**

Choose one (See concentration for specific requirement):3 hrs
- MATH 1513 College Algebra
- MATH 1553 Functions and Modeling

**Natural Sciences (6 hours + 1 hour of lab)**

(See concentration for specific requirement):
BIOL, CHEM, or NATS (1000 or above) — 7 hrs

**U.S. History and Government (6 hours)**

| | | |
|---|---|---|
| HIST 1323/1423 | American History | 3 hrs |
| POLS 1523 | American Federal Government | 3 hrs |

**Core Electives (9 hours)**

**University Core Competencies (Required):**
Foreign Language Competency (See further details page #45)

**SECONDARY EDUCATION EMPHASIS** — **37 hrs***

| | | |
|---|---|---|
| EDUC 3113 | Foundations of Education | 3 hrs* |
| EDUC 3412 | Tech and Media in Ed | 2 hrs* |
| EDUC 3423 | Instructional Design | 3 hrs* |
| EDUC 3463 | Dev. & Assess. for Secondary Ed. | 3 hrs* |
| EDUC 4112 | The Exceptional Child | 2 hrs* |
| EDUC 4213 | Reading Content Areas | 3 hrs* |
| EDUC 4463 | Secondary Teach. Methods/Combined | 3 hrs* |
| EDUC 4513 | Classroom Management | 3 hrs* |
| PSYC 3323 | Educational Psychology | 3 hrs* |

Clinical Experience:

| | | |
|---|---|---|
| EDUC 4622 | Clinical Practice Seminar | 2 hrs* |
| EDUC 4610 | Supervised Clinical Practice | 10 hrs* |

**AREA OF CONCENTRATION** — **36 hrs**

Each student must choose a subject matter concentration in one of the following: Biology, Business, English, Mathematics, or History and Social Studies.

**Biology Education Specialization** — **36 hrs***

Completed as University Core Requirements:
- BIOL 1114 General Biology I with Lab*
- CHEM 1114 General Chemistry I with Lab*
- MATH 1513 College Algebra

| | | |
|---|---|---|
| BIOL 1124 | General Biology II | 4 hrs* |
| BIOL 2644 | Human Physiology | 4 hrs* |
| BIOL 3204 | Cell Biology | 4 hrs* |
| BIOL 3244 | Microbiology | 4 hrs* |
| BIOL 3574 | Ecology | 4 hrs* |
| BIOL 4333 | Genetics | 3 hrs* |
| CHEM 1124 | General Chemistry II | 4 hrs* |
| NATS 1314 | Intro to Physics I with Lab | 4 hrs* |
| NATS 1334 | Intro to Physics II | 4 hrs* |

**Business Education Specialization** — **36 hrs***

Completed as University Core Requirements:
- MATH 1553 Functions and Modeling

| | | |
|---|---|---|
| ACCT 2523 | Elementary Accounting I | 3 hrs* |
| ACCT 2623 | Elementary Accounting II | 3 hrs* |
| BUSN 2213 | Introduction to Business | 3 hrs* |
| BUSN 3003 | Business Ethics | 3 hrs* |
| BUSN 3103 | Business Finance | 3 hrs* |
| BUSN 3313 | Intercult. Comm. in Global Workplace | 3 hrs* |
| BUSN 3323 | Business Law | 3 hrs* |
| BUSN 3333 | Principles of Marketing | 3 hrs* |
| BUSN 4643 | Business Education Capstone | 3 hrs* |
| ECON 2123 | Macroeconomics | 3 hrs* |
| ECON 2223 | Microeconomics | 3 hrs* |
| MGMT 3303 | Management Principles | 3 hrs* |

**English Education Specialization** — **36 hrs***

Completed as University Core Requirements:
- MATH 1553 Functions and Modeling

| | | |
|---|---|---|
| COMM 1113 | Fundamentals of Speech | 3 hrs* |
| ENGL 3113 | Writing and Research | 3 hrs* |
| ENGL 3313 | Morphology and Syntax of English | 3 hrs* |
| ENGL 3413 | Dev of English Language | 3 hrs* |
| ENGL 3613 | Shakespeare | 3 hrs* |
| ENGL 3623 | Young Adult Literature | 3 hrs* |
| ENGL 3643 | Survey of British Literature | 3 hrs* |
| ENGL 3723 | Creative Writing | 3 hrs* |

Literature from the following: — 9 hrs*
- ENGL 2113 American Literature I
- ENGL 2213 American Literature II
- ENGL 3513 World Literature I
- ENGL 3523 World Literature II
- ENGL 4903 Special Topics

Teaching Methods, from the following: — 3 hrs*
- ENGL 4113 Meth. of Teaching Written English for ESL
- ENGL 4213 Meth. of Teaching Conver. English for ESL

**Mathematics Education Specialization 36 hrs***

Completed as University Core Requirement
MATH 1513 College Algebra*

| | | |
|---|---|---|
| MATH 1533 | Found. Geometry/Measurement | 3 hrs* |
| MATH 1613 | Trigonometry | 3 hrs* |
| MATH 1714 | Calculus I: Calc w/Analytic Geometry | 4 hrs* |
| MATH 2703 | Applied Calculus | 3 hrs* |
| MATH 2724 | Calculus II: Calc w/Analytic Geometry | 4 hrs* |
| MATH 3013 | Linear Algebra | 3 hrs* |
| MATH 3601 | Technology and Media in Mathematics | 1 hr* |
| MATH 4773 | Research in the Math Classroom | 3 hrs* |
| STAT 3003 | Statistics | 3 hrs* |

Nine hours from the following: 9 hrs*

MATH 2734 Calculus III: Calc w/Analytic Geometry
MATH 2802/3802 Mathematics Seminar
MATH 2903/4903 Special Topics
MATH 3123 Elementary Number Theory
MATH 4023 Modern Math
MATH 4103 History of Mathematics

**History and Social Studies Education Specialization 36 hrs***

Completed in University Core Requirements
HIST 1323/1423 American History*
POLS 1523 American Federal Government*
MATH 1553 Functions and Modeling

| | | |
|---|---|---|
| ECON 2123 | Macroeconomics | 3 hrs* |
| GEOG 2243 | Principles of Geography | 3 hrs* |
| HIST 1323 or 1423 | Amer Hist (section not used) | 3 hrs* |
| HIST 2133 | Western Civilization | 3 hrs* |
| HIST 2313 | World History | 3 hrs* |
| HIST 3313 | Oklahoma History | 3 hrs* |
| HIST 3413 | European Hist 1500-1815 | 3 hrs* |
| HIST 3423 | European Hist 1815-Present | 3 hrs* |
| SOCI 2123 | Introduction to Sociology | 3 hrs* |

Choose three from the following: 9 hrs*

ECON 2223 Microeconomics
ECON 3213 Economics: Wage and Labor Issues
ECON 4903 Special Topics
HIST 3103 Church History
HIST 4113 20th Century History
HIST 4903 Special Topics
POLS 3113 Constitutional Law
SOCI 3123 Cultural Anthropology

**TOTAL REQUIRED 123 hrs**

- 45 hours must be upper level.
- A minimum grade of 'C' is required for all courses pertaining to the major. These courses are indicated with an asterisk.
- A minimum cumulative GPA of 2.5 is required.

# SCHOOL OF GRADUATE STUDIES

**School of Graduate Studies:**

- Master of Arts in Ministry (M.A.)
- Master of Arts in Teaching (M.A.T.)
- Master of Educational Leadership (M.Ed.)

# MASTER OF ARTS IN MINISTRY

The Master of Arts in Ministry is an advanced degree for ministers and other church workers who have grown in their professions to the point that they require training beyond the baccalaureate level to make a greater ministry impact or increase effectiveness in their careers.

## PROGRAM OBJECTIVES

Graduate students will gain:

1. Access to an atmosphere for equipping for ministry while performing ministry and identifying and enhancing ministry specialties.
2. An opportunity to develop and articulate a philosophy of ministry that integrates their calling with their personal responsibilities.
3. A learning community of committed, experienced instructors who live out their own ministry goals and share those experiences in the coursework.
4. A venue for completing an advanced degree without relocation.
5. Access to a network of lifelong learners who will encourage one another through future ministry challenges.
6. An orientation to relate cross-culturally in a variety of ministry or professional situations for evangelism, discipleship, and being salt and light.

## MASTER OF ARTS IN MINISTRY AIM

The Master of Arts in Ministry program is designed to:

1. Prepare students for effective service in local churches (as pastors, associate pastors, Christian education directors, etc.) and leadership positions in businesses, parachurch organizations, mission agencies, and non-government organizations (NGOs).
2. Enhance knowledge and expertise in Bible (study and interpretation), theology (doctrine, philosophy, apologetics), and Christian ministry (homiletics, pastoral care, homiletics, evangelism, discipling, spiritual direction); i.e. anything necessary for Christian service.
3. Include appropriate and adequate reading material, integrational writing assignments, and critical thinking assignments.

**Resulting Competencies**

Students who successfully complete the program will be able to:

*Spiritual abilities*

1. Understand and maintain a core devotion to God that will equip and sustain the graduate for any calling.
2. Disciple and mentor others in spiritual activities.

*Intellectual abilities*

3. Conduct academic research and writing which reflects a significant level of understanding, critical thinking, and philosophical reflection.
4. Understand key concepts of the Christian faith, including revelation, inspiration, soteriology, ecclesiology, eschatology, and other critical doctrines.
5. Integrate theology, philosophy, and culture to develop and maintain a Biblical worldview.

*Ministry abilities*

6. Articulate key concepts of the Christian faith, including revelation, inspiration, soteriology, ecclesiology, eschatology, and other critical doctrines in sermons, lessons, and evangelistic presentations, and daily conversations.
7. Provide effective leadership to congregations, organizations, teams and coalitions in all types of God-glorifying activities, including works of evangelism and benevolence.
8. Utilize available means of communication (electronic, print, visual, aural, etc.) to communicate God's message and will.

## ARMY CHAPLAINCY

Randall University courses and degrees are recognized by the United Sates Armed Services for Chaplaincy preparation. Candidates may use Randall University course work to meet the military's educational requirements of a Masters degree in theological or religious studies and at least 72 graduate hours that includes 30 hours of Bible. In addition, each successful candidate must gain an ecclesiastical endorsement from the faith group the student is serving and meet the military requirements for the branch of the U.S. Military enlisted. (For examples of current requirements see https://www.goarmy.com/chaplain.html)

## ADMISSION REQUIREMENTS

1. Submission of required application forms (see application process below).
2. Documented proof of completion of an earned accredited baccalaureate degree (BA or BS).
3. Grade point average (GPA) of 3.0 or better (on a 4.0 scale), in the BA (or BS) degree, documented by official transcripts.

*Exceptions:* Any applicant not meeting the above-stated requirements may petition the Graduate Faculty Committee (which serves as the exceptions body in any academic policy matters) for an exception.

## APPLICATION PROCESS

Application is a simple process. Expeditious submission of the following forms or documentation to the Admissions Office should result in prompt acceptance to the Master of Arts program.

1. *Application for Admission*. Complete and submit the *Application Form* (online) and with a **$42 Application Fee.**
2. *Statement of Goals.* Write a Statement of Goals which lists your goals/plans and explains how the degree will help you fulfill them.
3. *Official Transcripts.* Send a *Request for Official Transcripts* to each college or university you have

previously attended. (Unofficial transcripts will not be accepted.) Sealed transcripts must be sent by the college/university to:

Admissions
Randall University
3701 S. I-35 Service Road
Moore, OK 73160

4. *References.*
   - Request your pastor to complete a *Validation of Church Relationship Form* and return to you in a signed, sealed envelope. Submit the form with your application.
   - Request an adult who knows you well to complete a *Reference Form* in a signed, sealed envelope. Submit the form with your application.
5. *Biblical Foundations Statement.* Read and sign the *Biblical Foundations Statement*. Submit the form with your application.
6. *Financial Aid*. If needed, apply for Financial Assistance or scholarships by filling out the *Scholarship Application Form* and the *FAFSA*. After the forms are completed, schedule an appointment with the Financial Aid Officer.

## GRADUATION REQUIREMENTS

To graduate with a Master of Arts in Ministry degree, the student must achieve the following:

1. Complete a minimum of 36 semester hours of one MA emphasis track (Ministry or Leadership):
   a. *Ministry emphasis*
      i. 6 required core hours
      ii. 6 required emphasis hours
      iii. 18-21 elective hours
      iv. 3-6 summative hours
   b. *Leadership emphasis*
      i. 6 required core hours
      ii. 12 required emphasis hours
      iii. 12-15 elective hours
      iv. 3-6 summative hours
2. Grade requirement: Satisfactorily complete every course in the degree with a C or better.
3. Complete a minimum of 50% of the required credit hours (and all of the core courses) at Randall University.
4. Satisfactorily complete every course in the degree with a C or better and earn a cumulative GPA of 3.0 or better.
5. Satisfy all financial obligations to the University and be in good standing with the University.
6. Graduation preparation
   a. Submit an *Application for Graduation* form by the beginning of the last semester before graduation and pay the nonrefundable Graduation Fee.
   b. Participate in commencement exercises unless excused by the Academic Affairs Committee.

## MASTER OF ARTS IN MINISTRY

The following courses are required for the Master of Arts in Ministry degree (Thesis and Non-Thesis options):

**ADVANCED STANDING**

- IDIS 5113 Christian Ministry Immersion & Integration (3 hours). *Students achieving a score of 90% or more in IDIS 5113 will receive an additional 3 hours of advanced placement credit in* CMIN 5913 Advanced Christian Ministry.
- ***The Master of Arts Program Director will review the official transcripts of applicants and determine any advanced standing or award of credit toward the M.A. degree.***

| **CURRICULUM** | |
|---|---|
| **CORE** | **6 hrs** |
| PHIL 5003 Apologetics | 3 hrs |
| RELG 5113 Christianity and Culture | 3 hrs |
| **SUMMATIVE PROJECT** | **3-6 hrs** |
| BIBL 5963/CMIN 5963/LEAD 5963 Practicum OR | |
| BIBL 5973/CMIN 5973/LEAD 5973 Masters Project OR | |
| BIBL 5996/CMIN 5996 Masters Thesis | |
| **AREA OF EMPHASIS** | **24-27 hrs** |
| Each student must choose one of the following emphasis tracks: Ministry or Leadership. | |
| **Ministry Emphasis** | **24-27 hrs** |
| CMIN 5223 Discipleship Ministries | 3 hrs |
| THEO 5213 Hermeneutics | 3 hrs |
| Electives | 18-21 hrs |
| **Leadership Emphasis** | **24-27 hrs** |
| LEAD 5103 Leadership Theory | 3 hrs |
| LEAD 5233 Strategic Planning | 3 hrs |
| Choose two from the following: | |
| LEAD 5333 Organization Culture & Change | 3 hrs |
| LEAD 5413 Leadership Ethics | 3 hrs |
| LEAD 5433 Effective Team Management | 3 hrs |
| Electives | 12-15 hrs |
| **TOTAL REQUIRED** | **36 hrs** |

**Sample M.A. Completion Schedule, 36 Hours**

Students may be required to enroll in IDIS 5113 with the benefit of possible advanced standing and/or additional credits toward the M.A. (see Advanced Standing). Semesters contain three sequential 8-week modules, and students may take up to 3 modules each semester to complete in 2 years.

This schedule is provided for illustration purposes only:

***Semester A***
PHIL 5003 Apologetics
RELG 5113 Christianity and Culture
CMIN 5223 Discipleship Ministries
Or 5000+ Graduate Elective

***Semester B***
LANG 5103 N.T. Greek Appreciation
Or 5000+ Graduate Elective
THEO 5213 Hermeneutics

BIBL 5253 Romans and Galatians

***Semester C***

BIBL 5233 Jesus and the Gospel Tradition
COMM 5433 Advanced Biblical Preaching
LEAD 5223 Strategic Planning
Or BIBL 5533 Old Testament Wisdom Literature
Or 5000+ Graduate Elective

***Semester D***

BIBL 5503 Pastoral Theology
HIST 5333 Baptist Heritage and Doctrine
BIBL/CMIN 5973 Summative Project

## MASTER OF ARTS FACULTY AND LECTURERS

**M.A. Program Director:**
**TIMOTHY W. EATON, PH.D.**
**Chancellor**
**Teaching emphasis: Bible, Theology, Education & Research**
B.Th., Hillsdale Free Will Baptist College
M.A., Randall University
M.Ed., University of Oklahoma
M.Div., Southwestern Baptist Theological Seminary
Ph.D., University of Oklahoma
Postdoctoral Advanced Studies; Harvard Institute of Higher Education, Harvard University
Director of the Oklahoma Independent Colleges 2020-2025
President of the Transnational Association of Christian Colleges and Schools since 2019
Randall University since 1989

**Faculty:**
**JEFFRY BLAIR, JR., D.MIN.**
**Teaching emphasis: Bible, Hermeneutics, Homiletics**
B.A., Hillsdale Free Will Baptist College
M.Div., Southwestern Baptist Theological Seminary
D.Min., Northern Baptist Theological Seminary

**RON DAVIS, PH.D.**
**Teaching emphasis: Apologetics**
B.A., Southeastern Free Will Baptist College
M.Div., Liberty University
Ph.D., Liberty University
Founder/CEO of CORE Apologetics

**NEIL GILLILAND, PH.D.**
**Teaching emphasis: Psychology**
B.S., Ohio State University
M.S., Tennessee State University
Ph.D., Tennessee State University

**RON HUNTER, JR., PH.D.**
**Teaching emphasis: Discipleship, Leadership**
B.A., Welch College
M.P.A., University of Colorado
Ph.D., Leadership from Cook School of Leadership at Dallas Baptist University
President/CEO, Randall House Publications, Inc.

**ERIC ANTHONY JOSEPH, PH.D.**
**Teaching emphasis: Apologetics, Philosophy**
B.A., BIOLA University
M.A.C.E. and M.Div., Talbot School of Theology
Ph.D. (Ed.D.), Cook School of Intercultural Studies, Talbot School of Theology

**SPENCER LEDBETTER, D.PHIL.**
**Teaching emphasis: Bible, Ministry**
B.A., Oberlin College
M.T.S., Harvard Divinity School
D.Phil., Oxford Graduate School

**JEFF MANNING, D.MIN.**
**Teaching emphasis: Preaching and Ministry**
B.A., Welch College
M.Div., Bob Jones University
D.Min. (Expository Preaching), Southern Baptist Theological Seminary

**W. JACKSON WATTS, PH.D.**
**Teaching emphasis: Apologetics, Bible, Ministry, Theology**
B.S., Welch College
M.Div. (Apologetics Concentration), Southeastern Baptist Theological Seminary
Th.M. (Systematic Theology) Duke University Divinity School
Ph.D., Concordia Seminary

**TIM YORK, D.MIN.**
**Teaching emphasis: Christian Ministry, Spiritual Formation**
B. S., Liberty University
M.Div., Liberty University
D.Min., Liberty University
Moderator, National Association of Free Will Baptists

**Lecturers:**
**CHARLES COOK, M.T.S.**
**Teaching emphasis: History, Philosophy**
B.S., Welch College
M.T.S. Duke University
Additional Studies, Gordon Conwell Theological Seminary
Christian Guidance Supervisor, Billy Graham Evangelistic Association, 2 yrs.

**CORY THOMPSON, M.TH.**
**Teaching emphasis: Bible, Greek**
B.A., Hillsdale Free Will Baptist College
M.Div., Southwestern Baptist Theological Seminary
M.Th., Southwestern Baptist Theological Seminary

**KEVIN WILLIFORD, M.DIV.**
**Teaching emphasis: Bible, Hebrew**
B.A., Hillsdale Free Will Baptist College
M.Div., Midwestern Baptist Theological Seminary
Ph.D., Midwestern Baptist Theological Seminary (In Progress)

## MASTER OF ARTS IN TEACHING

This Master of Arts in Teaching degree prepares students not only for the practical duties associated with teaching but also takes them to a new level in their teaching career. This degree program provides teachers with the opportunity to earn an advanced degree that will allow them to raise their salary in the teaching profession. This degree focuses on the artistic skills associated with teaching and provides teachers with the skills needed to be highly effective and well-qualified, instructional coaches, and curriculum specialists. Teachers who graduate from this program will be well-equipped to be master teachers and able to provide mentoring to other teachers.

The Master of Arts in Teaching program is designed to enable career changes for those holding a baccalaureate degree in subject areas commonly taught in grades K-12. The program comprises 27 hours of online graduate coursework and three hours of internship. The MAT is a 30-hour program.

### PROGRAM OBJECTIVES

Candidates will:

1. Develop a greater depth of knowledge about how K-12 learners grow and develop, recognizing that patterns of learning and development vary individually within and across the cognitive, linguistic, social, emotional, and physical areas. They will also be able to develop appropriate and challenging learning experiences.
2. Develop a great understanding of individual differences and diverse cultures and communities to ensure inclusive learning environments that enable each K-12 learner to meet high standards.
3. Be able to create environments that support individual and collaborative learning, encouraging positive social interaction, active engagement in learning, and self-motivation.
4. Develop a greater understanding of the central concepts, tools of inquiry, and structures of the discipline(s) he or she teaches and create learning experiences that make the discipline accessible and meaningful for learners and ensure mastery of the content.
5. Understand how to connect concepts and use differing perspectives to engage learners in critical thinking, creativity, and collaborative problem-solving related to authentic local and global issues.
6. Understand and use multiple methods of assessment to engage learners in their growth, monitor learner progress, and guide the teacher's and learner's decision-making.
7. Be better prepared to plan instruction that supports every student in meeting rigorous learning goals by drawing upon knowledge of content areas, curriculum, cross-disciplinary skills, and pedagogy, as well as knowledge of learners and the community context.
8. Develop a greater understanding and use of a variety of instructional strategies to encourage learners to develop a deep understanding of content areas and their connections and to build skills to apply knowledge in meaningful ways.
9. Fully understand and use research-based evidence to continually evaluate his/her practice, particularly the effects of his/her choices and actions on others (learners, families, other professionals, and the community), and adapt to meet the needs of each learner.
10. Be able to seek appropriate leadership roles and opportunities to take responsibility for student learning and to collaborate with learners, families, colleagues, other school professionals, and community members to ensure learner growth and to advance the profession.

### ADMISSION REQUIREMENTS

1. Submission of required application forms (see application process below).
2. Documented proof of completion of an earned accredited baccalaureate degree (BA or BS).
3. Grade point average (GPA) of 3.0 or better (on a 4.0 scale), in the BA (or BS) degree, documented by official transcripts.

*Exceptions:* Any applicant not meeting the above-stated requirements may petition the Graduate Faculty Committee (which serves as the exceptions body in any academic policy matters) for an exception.

### APPLICATION PROCESS

Application is a simple process. Expeditious submission of the following forms or documentation to the Admissions Office should result in prompt acceptance to the Master of Arts program.

1. *Application for Admission*. Complete and submit the *Application Form* (online) and with a **$42 Application Fee.**
2. *Statement of Goals.* Write a Statement of Goals which lists your goals/plans and explains how the degree will help you fulfill them.
3. *Official Transcripts.* Send a *Request for Official Transcripts* to each college or university you have previously attended. (Unofficial transcripts will not be accepted.) Sealed transcripts must be sent by the college/university to:

   Admissions
   Randall University
   3701 S. I-35 Service Road
   Moore, OK 73160
4. *Biblical Foundations Statement.* Read and sign the *Biblical Foundations Statement*. Submit the form with your application.
5. *Financial Aid*. If needed, apply for Financial Assistance or scholarships by filling out the *Scholarship Application Form* and the *FAFSA*. After the forms are completed, schedule an appointment with the Financial Aid Officer.

## GRADUATION REQUIREMENTS

To graduate with a Master of Arts in Teaching degree, the student must achieve the following:

1. Complete a minimum of 30 semester hours of one MAT emphasis track (Elementary or Secondary)
2. Grade requirement: Satisfactorily complete every course in the degree with a C or better.
3. Complete a minimum of 50% of the required credit hours (and all of the core courses) at Randall University.
4. Satisfactorily complete every course in the degree with a C or better and earn a cumulative GPA of 3.0 or better.
5. Satisfy all financial obligations to the University and be in good standing with the University.
6. Graduation preparation:
    a. Submit an *Application for Graduation* form by the beginning of the last semester before graduation and pay the nonrefundable Graduation Fee.
    b. Participate in commencement exercises unless excused by the Academic Affairs Committee.

## MASTER OF ARTS IN TEACHING

The following courses are required for the Master of Arts in Teaching degree:

| **CURRICULUM** | |
|---|---|
| **CORE** | **27 hrs** |
| EDUC 5223 The Art of Teaching | 3 hrs |
| EDUC 5253 Classroom Leadership & Management | 3 hrs |
| EDUC 5283 Educational Technology | 3 hrs |
| EDUC 5333 Collab./Interdisc. Teaching Methods | 3 hrs |
| EDUC 5363 Survey of Exceptional Individuals | 3 hrs |
| EDUC 5413 Education and the Law | 3 hrs |
| EDUC 5713 Biblical Integration of Teaching & Lead. | 3 hrs |
| EDUC 5923 Internship | 3 hrs |
| EDUC 5973 Professional Focus Capstone | 3 hrs |
| **AREA OF EMPHASIS** | **3 hrs** |
| Each student must choose one of the following emphasis tracks: Elementary Education or Secondary Education. | |
| **Elementary Education Emphasis** | |
| EDUC 5313 Reading Assessment & Instruction | 3 hrs |
| **Secondary Education Emphasis** | |
| EDUC 5323 Secondary Teaching Methods | 3 hrs |
| **TOTAL REQUIRED** | **30 hrs** |

## MASTER OF EDUCATIONAL LEADERSHIP

The Master of Educational Leadership degree primarily focuses on helping students redefine their functions as instructional leaders. They will learn their primary focus must be on improving instruction that enhances greater depths of student achievement.

The program is designed to qualify students seeking professional licensure/certification in Oklahoma or other states to sit for their licensure/certification exams and fulfill all academic requirements to be licensed/certified in educational leadership/administration. This degree provides a pathway to the principalship and also becoming an athletic director, instructional coach, or curriculum director.

The program is also designed to help address the great shortage of school administrators and, therefore, is committed to developing a high-quality master's program to address this great need. The program is a 33-credit hour program designed for working adults who have the desire to improve schools in Oklahoma and other states.

**Alternative Certification:**
This degree program will also be a huge benefit for those already holding a master's degree, but not in educational leadership. Candidates for alternative principal certification must complete a 27-credit hour program of study in not more than three years (Oklahoma Statutes, 70-6-189(C)). On an individual basis, provisions may be made for relevant work experience and coursework. All coursework to be counted as part of the requirement must have been completed no earlier than 5 years prior to the approval of this plan.

### PROGRAM OBJECTIVES

Students who complete the master's degree in educational leadership will:

1. **Mission, Vision, and Improvement:** Understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to collaboratively lead, design, and implement a school mission, vision, and process for continuous improvement that reflects a core set of values and priorities that include data use, technology, equity, diversity, digital citizenship, and community.
2. **Ethics and Professional Norms:** Understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to understand and demonstrate the capacity to advocate for ethical decisions and cultivate and enact professional norms.
3. **Equity, Inclusiveness, and Responsiveness:** Understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to develop and maintain a supportive, equitable, culturally responsive, and inclusive school culture.
4. **Learning and Instruction:** Be able to understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to evaluate, develop, and implement coherent curriculum systems, instruction, data systems, support, and assessment.
5. **Community and External Relationships:** Understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to engage families, community, and school personnel to strengthen student learning, support school improvement, and advocate for the needs of their school and community.
6. **Operations and Management:** Understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to improve management, communication, technology, school-level governance, and operation systems to develop and improve data-informed and equitable school resource plans and to apply laws, policies, and regulations.
7. **Building Professional Capacity:** Understand and demonstrate the capacity to promote the current and future success and well-being of each student and adult by applying the knowledge, skills, and commitments necessary to build the school's professional capacity, engage staff in the development of a collaborative professional culture, and improve systems of staff supervision, evaluation, support, and professional learning.

### ADMISSION REQUIREMENTS

1. Submission of required application forms (see application process below).
2. Documented proof of completion of an earned accredited baccalaureate degree (BA or BS).
3. Grade point average (GPA) of 3.0 or better (on a 4.0 scale), in the BA (or BS) degree, documented by official transcripts.

*Exceptions:* Any applicant not meeting the above-stated requirements may petition the Graduate Faculty Committee (which serves as the exceptions body in any academic policy matters) for an exception.

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5. *Financial Aid*. If needed, apply for Financial Assistance or scholarships by filling out the *Scholarship Application Form* and the *FAFSA*. After the forms are completed, schedule an appointment with the Financial Aid Officer.

## GRADUATION REQUIREMENTS

To graduate with a Master of Educational Leadership degree, the student must achieve the following:

1. Complete a minimum of 33 semester hours.
2. Grade requirement: Satisfactorily complete every course in the degree with a C or better.
3. Complete a minimum of 50% of the required credit hours (and all of the core courses) at Randall University.
4. Satisfactorily complete every course in the degree with a C or better and earn a cumulative GPA of 3.0 or better.
5. Satisfy all financial obligations to the University and be in good standing with the University.
6. Graduation preparation:
   a. Submit an *Application for Graduation* form by the beginning of the last semester before graduation and pay the nonrefundable Graduation Fee.
   b. Participate in commencement exercises unless excused by the Academic Affairs Committee.

## MASTER OF EDUCATIONAL LEADERSHIP

The following courses are required for the Master of Educational Leadership degree:

| **CURRICULUM** | |
|---|---|
| **CORE** | **33 hrs** |
| EDLD 5113 Introduction to Educational Research | 3 hrs |
| EDLD 5213 Principal as Instructional Leader | 3 hrs |
| EDLD 5233 School and Staff Development | 3 hrs |
| EDLD 5253 Supervision of Instruction | 3 hrs |
| EDLD 5283 Technology in Educational Administration | 3 hrs |
| EDLD 5313 Politics in Education | 3 hrs |
| EDLD 5413 Education and the Law | 3 hrs |
| EDLD 5443 School Financial Leadership | 3 hrs |
| EDLD 5923 Internship | 3 hrs |
| EDLD 5963 Practicum | 3 hrs |
| EDUC 5713 Biblical Integration of Teaching & Lead. | 3 hrs |
| **TOTAL REQUIRED** | **33 hrs** |

# COURSE DESCRIPTIONS

Course Numbers: Numbers of four digits are used to designate courses. The first digit represents the classification: Remedial, 0000; Freshman, 1000; Sophomore, 2000; Junior, 3000; Senior, 4000; and Graduate 5000. The last digit is the number of credit hours the student may earn for the course.

Select courses are available in an online format. Please check the class schedule at www.ru.edu and/or the Registrar Office for details.

## UNDERGRADUATE COURSES

### ACCOUNTING (ACCT)

**ACCT 2003 ACCOUNTING FOR MANAGERS** (3 hours)
This course is an overview of accounting from the perspective of a non-accounting manager to provide the tools to understand the essentials of how finance functions within an organization. This includes internal controls, the function of accounting, historical accounting data, and financial planning.

**ACCT 2523 ELEMENTARY ACCOUNTING I** (3 hours)
This course presents the basic principles of financial accounting. Emphasis is given to the preparation and use of income statements, balance sheets, and statements of funds flow for corporations. Also included in this course are the analysis and recording of financial transactions involving cash, inventories, fixed assets, bonds, and capital stock as well as closing, adjusting, and reversing entries for revenues and expenses.

**ACCT 2623 ELEMENTARY ACCOUNTING II** (3 hours)
This course is an introduction to managerial accounting. It includes analysis of cost behavior and the use of this knowledge for both short and long term decisions. This course also introduces the student to budgeting and the accumulation of product costs for planning and performance evaluation. Specific subjects covered include cost-volume-profit analysis, capital budgeting, allocations, variances from standard costs, and the measurement of divisional performance. Prerequisite: ACCT 2523.

**ACCT 2801 ACCOUNTING WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**ACCT 2802 ACCOUNTING SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**ACCT 2903 SPECIAL TOPIC** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**ACCT 3113 INCOME TAX ACCOUNTING I** (3 hours)
This course is a study of individual income tax accounting utilizing a forms-based approach to basic and intermediate tax concepts. Emphasis will be given to filing status, exemptions and dependency determination, evaluation of taxable and non-taxable income, adjustments, deductions, and credits, and earned income credit as well as additional income tax concepts. Prerequisites: ACCT 2523 and junior standing or permission of the program director.

**ACCT 3213 INTERMEDIATE ACCOUNTING I** (3 hours)
This course is a study of the valuation and other theoretical problems in accounting for cash, temporary investments, receivables, inventories, long-term investments, plant and equipment and intangible assets. Prerequisites: ACCT 2523 and ACCT 2623 with a minimum grade of C or better in each.

**ACCT 3223 INTERMEDIATE ACCOUNTING II** (3 hours)
This course is a study of stockholders' equity, dilutive securities, investments, issues related to income determination including revenue recognition, accounting for income taxes, pensions, leases and error analysis, preparation and analysis of financial statements, including price level changes and statement of changes in financial position. Prerequisite: ACCT 3213.

**ACCT 3801 ACCOUNTING WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**ACCT 3802 ACCOUNTING SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of the program director is required.

**ACCT 4113 INCOME TAX ACCOUNTING II** (3 hours)
This course is a continuation of ACCT 3113 (Income Tax Accounting I) which integrates the academic knowledge of individual income tax accounting with practical experience in a real lab environment. Students will implement their knowledge by completing actual tax forms both manually and through tax software provided by the Internal Revenue Service in a TAX Center. Students will practice basic and intermediate tax concepts and get acquainted with advanced level tax law for various forms of business organizations, military, international, and ministry returns. Prerequisites: ACCT 3113 and permission of the program director.

**ACCT 4903 SPECIAL TOPIC** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## APPLIED MUSIC (APMU)

**APMU 1011 CLASS VOICE** (1 hour)
This course is a study of fundamentals of voice for those not ready for private voice. This course may be repeated.

**APMU 1211 GROUP PIANO I** (1 hour)
This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire, and creative activities (harmonization, improvisation) will be emphasized.

**APMU 1221 GROUP PIANO II** (1 hour)
This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire, and creative activities (harmonization, improvisation) will be emphasized. Prerequisite: APMU 1211 or permission of the instructor.

**APMU 1311 VOICE FOR NON-MAJORS** (1 hour)
This course of private music instruction is designed for students who are not music concentrates. The student receives one half-hour lesson per week. This course may be repeated.

**APMU 1321-2 VOICE FOR MUSIC MAJORS** (1-2 hour(s))
This course consists of private voice instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

**APMU 1412 GROUP GUITAR I** (2 hours)
This course introduces students to basic guitar chords and basic strumming patterns with attention given to beginning guitar literature.

**APMU 1422 GROUP GUITAR II** (2 hours)
This course is a continuation of APMU 1412. Students should know how to play comfortably in the Keys of D, G and A major. Experiences in reading traditional notation and tab notation continue with more time given to transposition and new strumming patterns. Prerequisite: APMU 1412 or permission of the instructor.

**APMU 1511 PIANO FOR NON-MAJORS** (1 hour)
This course of private piano instruction is designed for students who are not music concentrates. The student receives one half-hour lesson per week. This course may be repeated.

**APMU 1521-2 PIANO FOR MUSIC MAJORS** (1-2 hour(s))
This course consists of private piano instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

**APMU 1711-2 INSTRUMENTS** (1-2 hour(s))
This course consists of private instruction designed for music students or to improve the skills of non-music majors. This course may include private instruction on a variety of instruments. This course may be repeated.

**APMU 2211 GROUP PIANO III** (1 hour)
This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire, and creative activities (harmonization, improvisation) will be emphasized. Prerequisite: APMU 1221 or permission of the instructor.

**APMU 2221 GROUP PIANO IV** (1 hour)
This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire, and creative activities (harmonization, improvisation) will be emphasized. Special emphasis is placed on sight-reading, accompanying, and instrumental and vocal-choral score reading. Prerequisite: APMU 2211 or permission of the instructor.

**APMU 2321-2 VOICE FOR MUSIC MAJORS** (1-2 hour(s))
This course consists of private voice instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

**APMU 2521-2 PIANO FOR MUSIC MAJORS** (1-2 hour(s))
This course consists of private piano instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

**APMU 2711-2 INSTRUMENTS** (1-2 hour(s))
This course consists of private instruction designed for music students or to improve the skills of non-music majors. This course may include private instruction on a variety of instruments. This course may be repeated.

**APMU 2801 APPLIED MUSIC WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**APMU 2802 APPLIED MUSIC SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**APMU 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours

**APMU 3321-2 VOICE FOR MUSIC MAJORS** (1-2 hour(s))
This course consists of private voice instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

**APMU 3501 ACCOMPANYING** (1 hour)
This course consists of two hours per week of assigned and supervised accompanying of choral ensembles and/or teaching studios. Prerequisite: APMU 2522 or permission of instructor.

**APMU 3521-2 PIANO FOR MUSIC MAJORS** (1-2 hour(s))
This course consists of private piano instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

**APMU 3711-2 INSTRUMENTS** (1-2 hour(s))
This course consists of private instruction designed for music students or to improve the skills of non-music majors. This course may include private instruction on a variety of instruments. This course may be repeated.

**APMU 3801 APPLIED MUSIC WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**APMU 3802 APPLIED MUSIC SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**APMU 4111 SENIOR RECITAL** (1 hour)
This course involves preparation and performance of a public recital by students in the bachelor degree program. Prerequisites: permission of the instructor.

**APMU 4321-2 VOICE FOR MUSIC MAJORS** (1-2 hour(s))
This course consists of private voice instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

**APMU 4332 VOCAL PEDAGOGY** (2 hours)
This course is a basic study of vocal instruction techniques including anatomy of the vocal tract, voice building and hygiene, physiological process, and acoustical properties. Prerequisites: Six (6) credit hours of vocal instruction and permission of the instructor.

**APMU 4521-2 PIANO FOR MUSIC MAJORS** (1-2 hour(s))
This course consists of private piano instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

**APMU 4711-2 INSTRUMENTS** (1-2 hour(s))
This course consists of private instruction designed for music students or to improve the skills of non-music majors. This course may include private instruction on a variety of instruments. This course may be repeated.

**APMU 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours

## BIBLE (BIBL)

**The prerequisites for all upper level Bible courses are BIBL 1113 and BIBL 2313.**

**BIBL 1113 SURVEY OF THE BIBLE** (3 hours)
This course will introduce students to the biblical storyline, equipping them to become biblically literate and to gain a holistic understanding of Christian Scripture. The content of the course deals primarily with Scripture's overall message, such as creation, fall, redemption, and consummation, along with other biblical themes like the covenants, God's nature, and messianic hope.

**BIBL 2113 LIFE AND WRITINGS OF PAUL** (3 hours)
This course includes a survey of the basic events in the life of the Apostle Paul and an introduction to his writings. Special attention is given to the important position occupied by Paul in the life, literature, and worship of the early church.

**BIBL 2313 LIFE OF CHRIST** (3 hours)
This course is a study of the basic events of the life and ministry of Christ based upon the four Gospels. Special attention is given to His teachings and the history of the interpretation of the Gospels.

**BIBL 2801 BIBLICAL STUDIES WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**BIBL 2802 BIBLICAL STUDIES SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**BIBL 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**BIBL 3003 BIBLE AND SCIENCE** (3 hours)
This course includes a careful examination of the basic scientific principles in each discipline of the biological and physical sciences and their correlation with the Scriptures. Biblical inerrancy is emphasized in this study of the actual facts of scientific observations and their complete agreement with the Bible. Prerequisites: BIBL 1113 and BIBL 2313.

**BIBL 3013 BIBLICAL INTERPRETATION** (3 hours)
This course is a study of the process that led to the creation of the English Bible and its authority. It includes a survey of the principles and practice of independent Bible study, including an emphasis on the grammatical, historical approach to Biblical interpretation. The student will study methods of application leading to the development of theme, proposition, and, finally, the lesson itself. Prerequisites: BIBL 1113 and BIBL 2313.

**BIBL 3113 OLD TESTAMENT INTRODUCTION TO CRITICAL ISSUES** (3 hours)
This course is an introduction to the study of the Old Testament with special reference to the history of its interpretation and an examination of the critical problems (date, author, etc.) which relate to it. Attention is also given to the relationship between the literature of the Old Testament and that of the other cultures of that period. Prerequisites: BIBL 1113 and BIBL 2313.

**BIBL 3213 NEW TESTAMENT INTRODUCTION TO CRITICAL ISSUES** (3 hours)
This course is an introduction to the study of the New Testament with emphasis upon the history of its interpretation and consideration of current debate concerning date, authorship, text, etc. Attention is also given to the theological development presented in the books of the New Testament. Prerequisites: BIBL 1113 and BIBL 2313.

**BIBL 3313 PENTATEUCH** (3 hours)
This course is a critical study of the text of the first five books of the Old Testament with an analysis of its historical setting and theological significance. Prerequisites: BIBL 1113 and BIBL 2313.

**BIBL 3353 OLD TESTAMENT PROPHETS** (3 hours)
This course is a study of the prophetic literature of the Old Testament. Attention is given to the beginnings of the prophetic movement, the place which it occupied in the history of Israel, and the major writings it produced. Prerequisites: BIBL 1113 and BIBL 2313.

**BIBL 3413 ROMANS** (3 hours)
This course is a careful analysis of the historical background, content, and interpretation of the book of Romans. Prerequisites: BIBL 1113 and BIBL 2313.

**BIBL 3423 CORINTHIAN CORRESPONDENCE** (3 hours)
This course is an analytical study of the two letters with emphasis upon Paul's counsel to a particular congregation suffering through chaotic problems. Prerequisites: BIBL 1113 and BIBL 2313.

**BIBL 3443 BOOK OF ACTS** (3 hours)
This course is an analysis of the background, authorship, exegesis, and interpretation of the Book of Acts. Attention is given to how this book may be used in preaching and teaching. Prerequisites: BIBL 1113 and BIBL 2313.

**BIBL 3613 ISAIAH** (3 hours)
This course is a careful exegesis of the text of Isaiah together with an examination of its historical setting and theological significance. Prerequisites: BIBL 1113 and BIBL 2313.

**BIBL 3801 BIBLICAL STUDIES WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisites: BIBL 1113 and BIBL 2313.

**BIBL 3802 BIBLICAL STUDIES SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required. Prerequisites: BIBL 1113 and BIBL 2313.

**BIBL 4113 DANIEL** (3 hours)
This study examines the life of Daniel and the major theological themes of the book that bears his name. Particular attention is given to analyzing prophetic passages. Prerequisites: BIBL 1113 and BIBL 2313.

**BIBL 4313 GOSPEL OF JOHN** (3 hours)
This course offers a careful analysis of the historical background, content, and interpretation of the Gospel of John. Prerequisites: BIBL 1113 and BIBL 2313.

**BIBL 4413 POETIC AND WISDOM LITERATURE** (3 hours)
This course is a literary study of Job, Psalms, Proverbs, Ecclesiastes, Song of Solomon, and Lamentations. It focuses on the background, content, interpretation, and application of these books. Prerequisites: BIBL 1113 and BIBL 2313.

**BIBL 4513 HEBREWS AND GENERAL EPISTLES** (3 hours)
This course examines the background, writers, and content of Hebrews and the General Epistles. Prerequisites: BIBL 1113 and BIBL 2313.

**BIBL 4613 REVELATION** (3 hours)
This course is an analytical study of the book of Revelation and a consideration of the different viewpoints of eschatology. Prerequisites: BIBL 1113 and BIBL 2313.

**BIBL 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisites: BIBL 1113 and BIBL 2313.

## BIOLOGY (BIOL)

**BIOL 0000 GENERAL BIOLOGY - SUPPLEMENTAL ACADEMIC INSTRUCTION (SAI)** (0 hours)
This co-requisite course will be taken concurrently with BIOL 1114 General Biology I in order to support and scaffold the student's comprehension of the materials. This course will provide more opportunity for discussion on the essential basics of Biology laid out in BIOL 1114. This course is designed to support and assist students to successfully complete BIOL 1114 by providing them with structured additional time with an instructor. The goal of SAI is to facilitate the application of learning within the associated course. Students enrolled in this course need to be aware that the participation, performance, and progress in this SAI course will affect their final grade in the associated co-requisite course. This course is graded as "P" Pass or "F" Fail.

**BIOL 1104 PRINCIPLES OF BIOLOGICAL SCIENCE** (4 hours)
This course is a study of the literacy level basics of biology. The scientific method is applied to the study of structure and function of living things in their environments. Topics include cell biology, metabolism, genetics, growth and development, diversity of life, ethics in biology, and the contrasting models for the origin of species. Directed laboratory exercises are included: Prerequisite: high school algebra or equivalent.

**BIOL 1111 GENERAL BIOLOGY I LABORATORY** (1 hour)
Hands-on laboratory instruction is critical for understanding how the scientific method is applied in the experimental environment. This course will support BIOL 1113 General Biology I. This class will develop basic laboratory skills as they apply to biological sciences. Prerequisite: Permission of the instructor.

**BIOL 1113 GENERAL BIOLOGY I (3 hours)**
This course is a study of the basic structural and functional characteristics of cell biology, energetics and metabolism. The fundamental principles of living organisms will be studied through an investigation of microbiology, plant and animal systems including the human system. This course includes three hours of classroom lecture each week.

**BIOL 1114 GENERAL BIOLOGY I WITH LAB** (4 hours)
This lecture-laboratory course is a study of the basic structural and functional characteristics of cell biology, energetics and metabolism. The fundamental principles of living organisms will be studied through an investigation of microbiology, plant and animal systems including the human system.

**BIOL 1121 GENERAL BIOLOGY II LABORATORY** (1 hour)
Hands-on laboratory instruction is critical for understanding how the scientific method is applied in the experimental environment. This course will support BIOL 1124 General Biology II. This class will further develop basic laboratory skills as they apply to biological sciences. Prerequisite: Permission of the instructor.

**BIOL 1124 GENERAL BIOLOGY II** (4 hours)
The course will entail continued studies of the structure and function and plant and animal systems. Emphasis will be on the study of the classification and characterization of living organisms, plant structure and physiology, animal structure and physiology, ecological systems, and evolution in relation to a Christian worldview. This course includes classroom and laboratory instruction. Prerequisite: BIOL 1114.

**BIOL 2544 HUMAN ANATOMY** (4 hours)
This course is designed so that the student understands the development, histology and gross morphology of the human body. The course will use a lab/lecture format with extensive use of models, videos, and computer-assisted instruction as well as the dissection of a virtual cadaver utilizing high end educational software to achieve an understanding of human structure. The goal is to provide the student with the basic understanding of the human structure for use in further education or the student's professional career. Prerequisite: BIOL 1114 or permission of the instructor.

**BIOL 2644 HUMAN PHYSIOLOGY** (4 hours)
This course is a study of the function of vertebrate organ systems in homeostasis. Topics include circulation, digestion, endocrine and nervous control, metabolism, muscle action and respiration, with emphasis on humans. It has three hours of lecture and one two-hour laboratory period each week. Prerequisite: BIOL 1114 or permission of the instructor.

**BIOL 3033 ORIGINS** (3 hours)
This course is an introduction to the history of science as it relates to origins. The student will evaluate various theories of the beginning of life on Earth and the universe from a Christian worldview. The course will combine a survey of the scientific literature regarding creation and evolution with a careful examination of Biblical scholarship. Prerequisite: BIOL 1114.

**BIOL 3204 CELL BIOLOGY** (4 hours)
This course is a study of the smallest unit of life, the cell. Emphasis will be placed on cell structure and function including cell specific processes such membrane function, reproduction, metabolism, and respiration. Prerequisites: BIOL 1114 and 1124 or permission of instructor.

**BIOL 3244 MICROBIOLOGY** (4 hours)
This course will cover the fundamental principles of microbiology including the structure and function of microbial cells and their activities in nature. This course includes classroom and laboratory instruction. Experimental methods in microbiology will be the focus of the laboratory. Prerequisites: BIOL 1114 and 1124.

**BIOL 3313 IMMUNOLOGY** (3 hours)
Students in this course will be introduced to basic principles of immunobiology and immunochemistry. Human immunity will be emphasized to include the lymphatic system, innate and adaptive immune mechanisms, antigen and antibody structure and interactions, and the roles of the immune system in allergies, autoimmunity, and transplantation. Prerequisites: BIOL 1114 and 1124.

**BIOL 3343 PHARMACOLOGY** (3 hours)
This course will study the chemical and pharmacological properties of the major classes of drugs. Pharmacokinetics and pharmacodynamics will be discussed for both licit and illicit pharmaceuticals including structure-activity relationships, mechanisms of action, and toxicity. Prerequisites: BIOL 1114 and 1124.

**BIOL 3514 BOTANY** (4 hours)
The focus of this class is the anatomy and physiology of the plant kingdom with an emphasis on photosynthesis, water and nutrient transport and use, and growth/development. Students gain practical experience in the laboratory using microscopic and macroscopic observations along with plant physiology experiments. Prerequisites: BIOL 1114 and 1124.

**BIOL 3544 GENERAL ZOOLOGY** (4 hours)
This course teaches students the basic principles of animal biology including surveys of morphology, physiology, genetics, and development. Classification, structure, and function of both invertebrates and vertebrates are examined in the laboratory. The course will examine zoology from evolution and creation perspectives. Prerequisites: BIOL 1114 and 1124.

**BIOL 3574 ECOLOGY** (4 hours)
Students will analyze and learn the basics of ecology, studying the interactions of organisms with their environment. Studies will include examination of the ecosystems of plants and animals in lecture and laboratory settings. Prerequisites: BIOL 1114 and 1124.

**BIOL 4114 MOLECULAR BIOLOGY** (4 hours)
This course is a study of molecular biology and genetics with emphasis on the structure, function, and mechanisms of the molecules involved in replication, recombination, transcription, RNA processing, translation, and gene expression. This course includes classroom and laboratory instruction. Prerequisites: BIOL 4333 and CHEM 3214.

**BIOL 4203 INTRODUCTION TO NEUROSCIENCE** (4 hours)
This course is an introduction to the structure and function of the vertebrate nervous system, including the cellular basis of neuronal activities, the physiological bases of motor control, sensory systems, motivated behaviors, and higher mental processes. We will also introduce neuroanatomical, neurophysiological, and behavioral methodologies, which contribute to an understanding of brain-behavior relationships. Prerequisites: BIOL 1114, BIOL 1124, and BIOL 2644.

**BIOL 4333 GENETICS** (3 hours)
This course is an introduction to the foundational principles of heredity and variation in humans, plants and animals including molecular and classical genetics. Prerequisites: BIOL 1114 and 1124.

**BIOL 4883 BIOLOGY CAPSTONE** (3 hours)
Students are to complete this course during their senior year. The student will develop a proposal for a research project to be completed prior to graduation. The proposal must be approved by the advisor as well as the Biology Department Chair. The project will demonstrate that the student has accomplished the degree objectives of the Bachelor of Science in Biology program. Prerequisite: Senior standing or Permission of program director.

## BUSINESS (BUSN)

**BUSN 1623 PERSONAL FINANCE** (3 hours)
This course is a survey of the field of consumption with attention to the needs and problems of the consumer and to better personal financial management practices.

**BUSN 2213 INTRODUCTION TO BUSINESS** (3 hours)
This course provides a broad understanding of the business world and how it functions. It outlines the philosophy, objectives, and responsibilities of business in its relationship to its environment. The many aspects of business, such as management, organization, production, labor, accounting, data processing, marketing, finance, and ethics are covered.

**BUSN 2313 SPORTS LAW** (3 hours)
This course is a study of the general principles of law as they apply to sports and the business world. This course includes the study of the laws of contracts, torts, and employment. It highlights the legal responsibilities of recreation and sports professionals. Prerequisite: BUSN 2213 or permission of the program director.

**BUSN 2801 BUSINESS WORKSHOP** (1 hour)
This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**BUSN 2802 BUSINESS SEMINAR** (2 hours)
This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**BUSN 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**BUSN 3003 BUSINESS ETHICS** (3 hours)
This course examines the ethical problems faced in business practice. The study focuses on relationships with employers, employees, customers, stockholders, suppliers, and society. Prerequisite: BUSN 2213 or permission of the instructor.

**BUSN 3103 BUSINESS FINANCE** (3 hours)
This course is an introduction to the basic principles and concepts of financial management. It includes time value of money concepts, working capital management, ratio analysis and forecasting, financial planning, security valuation, capital budgeting, and alternative financing sources. Prerequisite: ACCT 2523 or permission of the instructor.

**BUSN 3203 DIGITAL CONTENT DEVELOPMENT** (3 hours)
This course is a study of techniques and practices used to create content using digital media. It emphasizes the role and impact of digital media by providing an understanding of broadcasting, blogging, social media, and podcasting. Students receive practical instruction with digital media recording equipment, cameras, tablets, smartphones, content management systems, and software. Prerequisites: COMM 1113 and Junior standing, or permission of the instructor. Crosslisted as COMM 3203.

**BUSN 3303 SPORTS MARKETING** (3 hours)
This course is designed for students with an interest in sports and business. It highlights the intellectual, spiritual, social, and moral responsibilities of a franchise owner, manager, or player. Instructional areas will include an orientation to the sports industry, economics, event execution, career opportunities, financial risk and decision making, event marketing, advertising and promotion, and legal aspects/contracts from a Christian perspective. Prerequisite: BUSN 2213 or permission of the instructor. Crosslisted as MKTG 3303.

**BUSN 3313 INTERCULTURAL COMMUNICATION IN THE GLOBAL WORKPLACE** (3 hours)
This course examines methods necessary to effectively communicate in multinational companies and enterprises and to run successful businesses with international partners. Topics for discussion include reasons for intercultural differences, group dynamics, culture and its impact on style of management and decision-making (cognitive styles), types of management models, intercultural communication in business and "globalization," cross-cultural aspects of business etiquette, and intercultural communication in business and management. Prerequisite: BUSN 2213 or permission of the instructor. Crosslisted as COMM 3313.

**BUSN 3323 BUSINESS LAW** (3 hours)
This course is a study of the general principles of law as they apply to the business world. This course includes the law of contracts, agencies, torts, bailments, and employer-employee relationships. Prerequisites: POLS 1523 and BUSN 2213 or permission of the instructor.

**BUSN 3333 PRINCIPLES OF MARKETING** (3 hours)
This course is a survey of the marketing functions and role of marketing in the organization. Emphasis will be given to the factors that affect consumer behavior, the development and evaluation of an organization's marketing strategies, and the fundamental marketing variables. Prerequisite: BUSN 2213 or permission of the program director. Crosslisted as MKTG 3113.

**BUSN 3343 PROFESSIONAL SELLING** (3 hours)
This course is an application of sales principles in which students work through steps of the sales process by developing a sales plan and executing a professional sales role-play. These steps will be addressed within the context of an ethically-based relationship selling approach.

**BUSN 3503 BUSINESS COMMUNICATION** (3 hours)
This course is a study of business communication theory and techniques with emphasis on functional application of interpersonal skills, computer assisted presentations, oral presentations, letters, and reports. Prerequisites: COMM 1113 and BUSN 2213 or permission of the program director.

**BUSN 3801 BUSINESS WORKSHOP** (1 hour)
This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**BUSN 3802 BUSINESS SEMINAR** (2 hours)
This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**BUSN 4001 DIRECTED READINGS IN BUSINESS** (1 hour)
This course is a contracted independent reading program under faculty direction for the purpose of completing the student's undergraduate preparation for business plus topics of current interest in the field. The study will include major reading assignments and written reports. The course may be repeated with a change of subject matter. Offered by arrangement.

**BUSN 4113 SPORTS FUNDRAISING & SPONSORSHIPS** (3 hours)
The course focuses on the role of sponsorship and fundraising in sports. Students are exposed to sport-specific fundraising challenges and goals for events, facilities, and organizations in the sports industry. This course stresses practical applications in unique situations faced by sports management practioners.

**BUSN 4203 INDUSTRIAL/ORGANIZATIONAL PSYCHOLOGY** (3 hours)
This course provides a study of the individual and groups in complex organizations, including organizational structure, organizational changes, and the organization in society. The course is concerned with motivation, worker satisfaction, and communication in organizations, personnel relations, and other related factors. Prerequisite: PSYC 1123. Crosslisted as PSYC 4203.

**BUSN 4303 SPORTS MANAGEMENT** (3 hours)
This course is designed to provide insight into key decisions made by managers on the business or mission side of sports with emphasis from a Christian perspective. Text and case studies from actual situations in the field help students analyze management strategies in regard to leagues, clubs, players/athletes and agents, college sports, advertising, sponsorships and endorsements, fan loyalty and branding, news media, stadium capital projects, and financial valuation and profitability. Prerequisite: BUSN 3303 or BUSN 3333 or MGMT 3303 or permission of the instructor. Crosslisted as MGMT 4303.

**BUSN 4333 BUSINESS ANALYTICS** (3 hours)
An examination of analytical tools and quantitative methods used to support business decision-making. Students learn to analyze and interpret business data, evaluate organizational performance, and apply data-driven insights to managerial and strategic decisions. Prerequisites: STAT 3003 and MGMT 3503.

**BUSN 4511 CAREER DEVELOPMENT WORKSHOP** (1 hour)
This course is a series of workshops emphasizing career development. One workshop per semester is required. Topics include career planning, resume development, interviewing, current issues, and discussion of the program's courses to actual business experience. (Each of the four workshops is divided into discussion topics that are related to but distinguishable from all the other workshops. Each workshop is self-standing and students may begin the program with any one of the sequence).

**BUSN 4513 COOPERATIVE WORK EXPERIENCE** (3 hours)
This course uses supervised and evaluated work experience to supplement academic training with on-the-job training relevant to the student's career goals. In the parallel plan, up to three hours of credit may be earned with part-time work during the semester or with full-time employment during the summer. In the alternating plan, up to six hours of credit may be earned with full-time employment during a semester. This course may be repeated. Permission of the instructor is required.

**BUSN 4521 CAREER DEVELOPMENT WORKSHOP** (1 hour)
This course is a series of workshops emphasizing career development. One workshop per semester is required. Topics include career planning, resume development, interviewing, current issues, and discussion of the program's courses to actual business experience. (Each of the four workshops is divided into discussion topics that are related to but distinguishable from all the other workshops. Each workshop is self-standing and students may begin the program with any one of the sequence).

**BUSN 4531 CAREER DEVELOPMENT WORKSHOP** (1 hour)
This course is a series of workshops emphasizing career development. One workshop per semester is required. Topics include career planning, resume development, interviewing, current issues, and discussion of the program's courses to actual business experience. (Each of the four workshops is divided into discussion topics that are related to but distinguishable from all the other workshops. Each workshop is self-standing and students may begin the program with any one of the sequence).

**BUSN 4541 CAREER DEVELOPMENT WORKSHOP** (1 hour)
This course is a series of workshops emphasizing career development. One workshop per semester is required. Topics include career planning, resume development, interviewing, current issues, and discussion of the program's courses to actual business experience. (Each of the four workshops is divided into discussion topics that are related to but distinguishable from all the other workshops. Each workshop is self-standing and students may begin the program with any one of the sequence).

**BUSN 4543 STRATEGIC BUSINESS CAPSTONE** (3 hours)
This course serves as the capstone for the business core curriculum and its purpose is to provide a practical forum for students to integrate and apply the knowledge and skills that they have gained from all previous business courses. Students will learn to think strategically as they develop comprehensive solutions to current business problems. A graded college level assessment may be included in this course at the discretion of the Business Program Director. It is required to be taken in the final semester of study. Prerequisites: Senior standing, Permission of the program director, BUSN 3503, BUSN 3103, BUSN 3323, BUSN 3333, and MGMT 3303.

**BUSN 4643 BUSINESS EDUCATION CAPSTONE** (3 hours)
This course is a capstone course which integrates business communication practice with additional foundational business course curricula. The capstone project will be designed to require the student to demonstrate critical thinking and problem solving on a local and global perspective using interpersonal skills, computer-assisted materials, oral presentations, and portfolio documents. Prerequisites: Senior standing, BUSN 3003, BUSN 3103, BUSN 3323, BUSN 3333 and MGMT 3303**.**

**BUSN 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## CHEMISTRY (CHEM)

**CHEM 1111 GENERAL CHEMISTRY I LABORATORY** (1 hour)
Hands-on laboratory instruction is critical for understanding how the scientific method is applied in the experimental environment. This course will support CHEM 1113 General Chemistry. This class will develop basic laboratory skills as they apply to chemistry. Prerequisite: Permission of the instructor.

**CHEM 1113 GENERAL CHEMISTRY I (3 hours)**
This course is an introduction to the fundamental principles and basic areas of chemistry. Topics include principles of matter, ions, molecules and chemical formulas, stoichiometry, aqueous solutions, gases, energy, and atomic theory and bonding. This course includes three hours of classroom lecture each week. Prerequisite: 1000 level or above mathematics course or two years of high school algebra.

**CHEM 1114 GENERAL CHEMISTRY I WITH LAB** (4 hours)
This lecture-laboratory course is an introduction to the fundamental principles and basic areas of chemistry. Topics include principles of matter, ions, molecules and chemical formulas, stoichiometry, aqueous solutions, gases, energy, and atomic theory and bonding. Prerequisite: 1000 level or above mathematics course or two years of high school algebra.

**CHEM 1121 GENERAL CHEMISTRY II LABORATORY** (1 hour)
Hands-on laboratory instruction is critical for understanding how the scientific method is applied in the experimental environment. This course will support CHEM 1124 General Chemistry II. This class will further develop basic laboratory skills as they apply to chemistry. Prerequisite: Permission of the instructor.

**CHEM 1124 GENERAL CHEMISTRY II** (4 hours)
This course is a continuation of General Chemistry I (CHEM 1114). Selected topics include chemical bonding, an introduction to organic chemistry, intermolecular forces, physical properties of solutions, chemical equilibrium, acids and bases, and thermodynamics. It has 150 minutes of lecture and one 100 minutes laboratory period each week. Prerequisite: CHEM 1114.

**CHEM 3214 ORGANIC CHEMISTRY I** (4 hours)
Students in this course will learn the structure, reactions, and reaction mechanisms of alkanes, alkyl halides, alkenes, alkynes, alcohols, ethers, and epoxides. The course also includes the study of stereochemistry and aromatic compounds. This course includes classroom and laboratory instruction. Prerequisites: CHEM 1114 and 1124.

**CHEM 3224 ORGANIC CHEMISTRY II** (4 hours)
This course is a continuation of the first semester course with emphasis on aspects of spectroscopy and conjugated systems, ketones, aldehydes, amines, carboxylic acids and their derivatives, and enols. This course includes classroom and laboratory instruction. Prerequisite: CHEM 3214.

**CHEM 4414 BIOCHEMISTRY** (4 hours)
This course is an in-depth examination of the structure and function of carbohydrates, lipids, proteins, and nucleic acids. Vitamins, hormones, and enzymes will also be studied with regard to their relationship to life and metabolic processes. This course includes classroom and laboratory instruction. Prerequisites: BIOL 1114, CHEM 3214, and CHEM 3224.

**CHEM 4713 INTRODUCTION TO FORENSIC TOXICOLOGY** (3 hours)
Students will learn fundamentals concepts of forensic toxicology with emphasis on three major areas: postmortem forensic toxicology, human performance toxicology and forensic urine drug testing. In addition, they will be introduced to various aspects of analytical methodology for the isolation and identification of drugs of forensic interest in biological materials. Interpretive concepts such as pharmacokinetics and pharmacodynamics will be discussed. Prerequisite: BIOL 3343.

## CHRISTIAN MINISTRIES (CMIN)

**CMIN 1011, 1021, 2011, 2021 DISCIPLER'S FORMATION SERIES** (1 hour each)
This series of courses is designed to assist students in character and spiritual development through instruction and guidance by designated spiritual coaches. The series includes focus on spiritual disciplines, spiritual gifts, character, lifestyle, discernment, and other topics.

**CMIN 2001 WORSHIP LEADERSHIP** (1 hour)
This course is designed to involve students in the planning and implementation of worship services in the campus schedule. Students will be assigned individual responsibilities and work in a collaborative environment. Permission of the instructor is required. Crosslisted as WRSP 2001.

**CMIN 2003 FOUNDATIONS OF TEACHING** (3 hours)
This course is a study of principles of the teaching-learning process so students will gain skills necessary for transformational communication of the Bible. Methods of teaching and lesson preparation will be studied, followed by practical application experiences.

**CMIN 2353 INTRODUCTION TO CHRISTIAN MINISTRY** (3 hours)
This course is a broad overview of various aspects of Christian ministry. It includes an introduction to missions, pastoral and youth ministries, worship leadership, and educational ministry. The biblical basis, principles, and practices of each area of ministry are examined. The course is designed for students pursuing either vocational or lay ministry.

**CMIN 2801 CHRISTIAN MINISTRY WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**CMIN 2802 CHRISTIAN MINISTRY SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of the program director is required.

**CMIN 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**CMIN 3041 PRACTICAL MINISTRY EXPERIENCE** (1 hour)
This series of practical ministry experience courses involves supervised ministry in a local church or another approved ministry setting. Students will engage in various types of Christian service ministries determined by the faculty instructor and field supervisor to be valuable for the student's preparation for ministry (i.e. degree specialization). Prerequisite: Junior standing.

**CMIN 3051 PRACTICAL MINISTRY EXPERIENCE** (1 hour)
This series of practical ministry experience courses involves supervised ministry in a local church or another approved ministry setting. Students will engage in various types of Christian service ministries determined by the faculty instructor and field supervisor to be valuable for the student's preparation for ministry (i.e. degree specialization). Prerequisite: Junior standing.

**CMIN 3113 HOMILETICS** (3 hours)
This course is an in-depth study of the science and art governing the preparation and delivery of sermons. The student is taught the classification of knowledge and the art of applying it through speech communication. Various types of sermons, such as topical, textual, and expository, are prepared and preached. Emphasis is placed upon effective message transmitting and receiving activities.

**CMIN 3143 CHRISTIAN SPIRITUAL FORMATION** (2 hours)
This course is a study about Christian spiritual formation, which is the process of being shaped by the Holy Spirit into the likeness of Christ. Studies help students identify how God transforms Christ-followers and what their individual collective responsibilities are in that process. Although much of the course is informative, the ultimate goal is that it will be transformative as students apply what they learn in their own spiritual journey and use what they learn in discipling others.

**CMIN 3223 TEACHING IN THE CHURCH** (3 hours)
This course is a study of principles and practices involved in the teaching-learning process of spiritual formation primarily taking place in the postmodern church. Students will be challenged with information and skill development opportunities necessary for effective service in church-based educational ministry.

**CMIN 3413 INTRODUCTION TO YOUTH AND FAMILY MINISTRY** (3 hours)
This course explores the Biblical, theological and sociological view of youth and family ministry. It will investigate the various models and principles of youth and family ministry and look at the role of parents, youth workers and mentors. It will examine practical techniques for designing and implementing church programs to enrich family life and encourage church-home cooperation. It will include the study of strategies for implementing a multigenerational approach in local church ministry.

**CMIN 3523 ADMINISTRATION OF CHRISTIAN EDUCATION** (3 hours)
This course is designed to assist ministers and lay-leaders in the design, organization, and administration of educational ministries in the local church. Topics include planning, needs assessment, program design and development, recruitment, resource (human and material) management, training, and curriculum evaluation and selection. The general principles and practices covered in the course will also be applicable to parachurch educational ministries.

**CMIN 3533 WOMEN AND MINISTRY** (3 hours)
This course is an examination and analysis of the history, theology, and contemporary issues related to women and Christian ministry. Special attention will be devoted to the nature and dynamics of Christ-centered service as related to women in leadership/ministry roles.

**CMIN 3553 SPECIAL PROGRAMS IN CHRISTIAN EDUCATION** (3 hours)
This course provides an overview of various special programs offered through the Christian education department of the local church. These programs include camps, retreats, VBS, mission trips, and other special events. The study includes planning, budgeting, coordinating, implementing, and evaluating these activities.

**CMIN 3603 FOUNDATIONS OF YOUTH MINISTRY** (3 hours)
This course is an exploration of Biblical, educational, and philosophical foundations for youth ministry. Current youth culture and developmental needs of adolescents will be examined in light of these foundations. Students will be required to develop a personal theory of ministering to youth through Biblical education, personal evangelism, and relational discipleship.

**CMIN 3613 CONTEMPORARY ISSUES AND METHODS OF YOUTH MINISTRY** (3 hours)
This course emphasizes current trends and issues of major concern in youth ministry. The course includes studies in the methods for effective ministry in contemporary settings.

**CMIN 3623 ADMINISTRATION OF YOUTH MINISTRIES** (3 hours)
This course focuses on some of the "nuts-and-bolts" aspects of everyday youth ministry in the church setting. Topics examined range from organizing and administering a youth program to counseling teenagers, the dynamics of team ministry and working with volunteers. Finances and budgeting, church staff relationships, and promotional skills are also examined. Prerequisite: CMIN 3603.

**CMIN 3801 CHRISTIAN MINISTRY WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**CMIN 3802 CHRISTIAN MINISTRY SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of the program director is required.

**CMIN 3812 CHRISTIAN MINISTRY INTERNSHIP** (2 hours)
This course provides opportunity for practical application of ministry concepts. In addition to a faculty advisor, students will receive instruction, guidance, and constructive evaluation from a field mentor in a ministry setting. The course may be repeated for a maximum of four credit hours.

**CMIN 4001 YOUTH MINISTRY READING** (1 hour)
This course is a contracted reading program under faculty direction for the purpose of completing the student's undergraduate preparation for Youth Ministry work. Study will include major reading assignments, critical summary reports, and group discussions.

**CMIN 4101 EDUCATIONAL MINISTRY READING** (1 hour)
This is a directed independent reading course designed to acquaint the student with contemporary issues in educational ministry. Related written work is required. The course may be repeated once, with a change in topic. Prerequisite: Junior standing or permission of the instructor.

**CMIN 4103 MINISTERING CROSS-CULTURALLY** (3 hours)
This course is a study of principles, practices, and problems related to ministry within the context of cultural diversity. Topics of study include cross-cultural communication, conflict management, witnessing, teaching, preaching, building and maintaining relationships, and counseling. Crosslisted as MISS 4103.

**CMIN 4113 CHILDREN'S EDUCATION IN THE CHURCH** (3 hours)
This course is a study of objectives, methods, practices, activities, materials, and equipment used to meet the developing needs of preschool and elementary children as they relate to the total ministry of the church.

**CMIN 4123 THE ADULT LEARNER IN CHRISTIAN EDUCATION** (3 hours)
This course is an overview of learning in adulthood. The focus will be on a reflective study of adult learning in theory and research as applied to adult education in the church. The characteristics of adult life, objectives, materials, activities, and adult ministry will be emphasized.

**CMIN 4212 MINISTRY STRATEGY** (2 hours)
This course introduces students to the art of strategizing and provides opportunities for them to practice developing appropriate strategies for different types of ministry objectives. Content is general in nature, and each student will be challenged to make application relative to his or her ministry objectives. Crosslisted as MISS 4212.

**CMIN 4213 ADVANCED BIBLICAL PREACHING** (3 hours)
This is an advanced course designed to prepare the student for an effective preaching ministry in a local church. Attention is given to the preparation and delivery of various types of Biblical sermons and to the further development of proper speech technique. Attention is also given to planned programs of Biblical preaching. Prerequisite: CMIN 3113.

**CMIN 4333 CHURCH PLANTING AND GROWTH** (3 hours)
This course is a study of basic principles and methods of church planting and growth. The study integrates relevant insights from history and sociology with foundational Biblical materials related to development of churches and church-planting movements. Application for ministries within one's own cultural context and cross-cultural contexts are included in the study. Crosslisted as MISS 4333.

**CMIN 4412 EXPOSITORY PREACHING** (2 hours)
This course involves the development and delivery of expository sermons. It is designed to prepare a minister to preach both individual sermons and sermon series which utilize expository methods. Prerequisite: Senior standing or permission of the instructor. Prerequisite: CMIN 3113

**CMIN 4442 MINISTRY INTERNSHIP** (2 hours)
This course is designed to provide the ministerial student with practical experience and on-the-job training through involvement in the work and ministry of a local church on a regular basis. Classroom time is devoted to discussion and analysis of the student's church involvement. The course may be repeated. Prerequisite: Junior standing or permission of the instructor.

**CMIN 4523 MINISTRY CAPSTONE** (3 hours)
This is a contract course in which the student does a ministry project/paper that integrates all degree coursework, practical experiences, and personal preparedness for the transition from college into the next necessary stage for engagement in his or her specific ministry track choice. The student will fulfill this requirement during his or her final semester in the program. The student's work will be evaluated by the instructor assigned to work with him or her, the program director, Christian ministry department chair, and the Provost. An oral presentation before the preceding team of educators will be part of this evaluation. Prerequisites: Senior standing and approval of the department chair.

**CMIN 4723 CHRISTIAN MINISTRY COUNSELING** (3 hours)
This course is designed for those in leadership positions. The course is practical and applicable to the counseling problems common to pastors and church leaders.

**CMIN 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## COMMUNICATION (COMM)

**COMM 1111 MULTIMEDIA EDITING I** (1 hour)
This course is a study of the techniques needed for creating and producing digital photographs, as well as, how to use photographs as a form of visual communication. It will provide a basic understanding of how to use a digital camera when documenting events and basic understanding of software editing. This course may be repeated for a maximum of four credit hours.

**COMM 1112 YEARBOOK EDITING I** (2 hours)
This course will begin the planning and layout of a working timetable to successfully complete the contents of a yearbook. Main focus will be on constructing layouts, writing headlines, blurbs, and thematic pieces for the yearbook. Students will develop the following skills: journalistic interviewing, interpersonal cooperation, professional communications, and desktop publishing. The course may be repeated for a maximum of eight credit hours.

**COMM 1113 FUNDAMENTALS OF SPEECH** (3 hours)
This course is a study of communication theory and practice of basic speech skills through public speaking. (This course is a prerequisite for advanced courses in speech).

**COMM 2113 VOICE AND DICTION** (3 hours)
This course is a general study of the structure of the vocal mechanism; principles of vocal quality, articulation, and pronunciation.

**COMM 2213 INTERPERSONAL COMMUNICATION** (3 hours)
This course introduces the student to the complex interaction of social and psychological forces operating in human communication. Theories will be considered in the context of real communication situations in industry, education, medical and legal practice, as well as empirical research. The most recent laboratory and field research results will be discussed.

**COMM 2713 COMMUNICATION IN SOCIETY** (3 hours)
This course examines the formats, roles, strategies, and constraints of human communication in varied social contexts.

**COMM 2801 COMMUNICATION WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**COMM 2802 COMMUNICATION SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**COMM 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**COMM 3203 DIGITAL CONTENT DEVELOPMENT** (3 hours)
This course is a study of techniques and practices used to create content using digital media. It emphasizes the role and impact of digital media by providing an understanding of broadcasting, blogging, social media, and podcasting. Students receive practical instruction with digital media recording equipment, cameras, tablets, smartphones, content management systems, and software. Prerequisites: COMM 1113 and Junior standing, or permission of the instructor. Crosslisted as BUSN 3203.

**COMM 3211 MULTIMEDIA EDITING II** (1 hour)
This is a continuation of COMM 1111 and will focus on documenting campus events through digital photographs for the yearbook. This course will continue to focus on constructing visually dynamic media and furthering field experience with digital photography. Students will develop digital images for the recruitment and branding side of the university. This course will also require students to submit their work for a photo contest and have their digital photography evaluated outside of the classroom. This course is for juniors and seniors. This course may be repeated for a maximum of four credit hours. Prerequisite: COMM 1111 or permission of the instructor.

**COMM 3212 YEARBOOK EDITING II** (2 hours)
This is a continuation of COMM 1112 and will focus on completing the yearbook and meeting production deadlines. This course will focus on time management, leadership characteristics, editing, shifting, and finalizing of all spreads within the yearbook. Students enrolled in this course may be asked to attend outside professional development to understand and manage the publication of the yearbook. This course may be repeated for a maximum of eight credit hours. Prerequisite: COMM 1112 or permission of the instructor.

**COMM 3313 INTERCULTURAL COMMUNICATION IN THE GLOBAL WORKPLACE** (3 hours)
This course examines methods necessary to effectively communicate in multinational companies and enterprises and to run successful businesses with international partners. Topics for discussion include reasons for intercultural differences, group dynamics, culture and its impact on style of management and decision-making (cognitive styles), types of management models, intercultural communication in business and "globalization," cross-cultural aspects of business etiquette, and intercultural communication in business and management. Prerequisite: BUSN 2213 or permission of the instructor. Crosslisted as BUSN 3313.

**COMM 3523 PERSUASION PRINCIPLES** (3 hours)
This course is a study of persuasive communication, including social, psychological, and rhetorical theories of human motivation. It also includes audience analysis, methods of adaptation, appeals to the audience, and analysis of persuasive premises. Special emphasis will be given to ethical responsibilities of the speaker, media, and listener.

**COMM 3801 COMMUNICATION WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**COMM 3802 COMMUNICATION SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**COMM 3833 CONFLICT MANAGEMENT** (3 hours)
This course is an analysis of conflict situations in personal, professional, and cultural contexts. The role of communication in creating, expressing, and influencing conflict messages and behaviors is discussed. Topics include theories of conflict, cooperative processes, dialogue, mediation, interpersonal barriers, and power.

**COMM 4153 NONVERBAL COMMUNICATION** (3 hours)
This course seeks to expose students to recent research on nonverbal behavior, emphasizing those properties of communication which characterize social and cultural groups.

**COMM 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## COMPUTER SCIENCE (CSCI)

**CSCI 2213 PROGRAMMING I** (3 hours)
Introduction to programming and computational problem solving using a high-level language. Covers fundamentals such as variables, data types, control structures, methods/functions, arrays, debugging, testing, and basic software development practices with hands-on lab work.

**CSCI 2223 PROGRAMMING II** (3 hours)
Continuation of Programming I emphasizing object-oriented programming and core data structures. Covers topics such as recursion, inheritance and polymorphism, exception handling, file I/O, linked lists/stacks/queues/trees, and searching/sorting with basic efficiency concepts, supported by significant lab projects. Prerequisite: CSCI 2213.

**CSCI 2723 COMPUTER APPLICATIONS** (3 hours)
This course is a study of various computer software applications. The student gains experience in using commercially available software specifically spreadsheets, word processing, presentation software, and an introduction to databases.

**CSCI 2801 COMPUTER WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**CSCI 2802 COMPUTER SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**CSCI 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**CSCI 3003 COMPUTERS IN MINISTRY** (3 hours)
In this course students explore the world of computing as it relates to various areas of ministry and church administration. Topics covered include desktop publishing, use of the Internet, database management, computer networks, online services, information resources, and contact management. Prerequisite: CSCI 2723.

**CSCI 3333 WEB PAGE DESIGN** (3 hours)
This course provides students with all of the skills necessary to design and publish a professional-looking website. Various software applications will be taught allowing students to create and compile all of the components needed for good web pages such as text, graphics, audio, tables, and links. Proper screen layout techniques will be addressed. Students will be introduced to HTML concepts, JavaScript, and other more technical elements of web page creation. Students will be required to create, publish, and maintain their own websites during the course. Prerequisite: CSCI 2723 or permission of the instructor.

**CSCI 3801 COMPUTER WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**CSCI 3802 COMPUTER SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**CSCI 4003 ADVANCED WEB PAGE DESIGN** (3 hours)
This course provides students with more advanced skills of professional web page design. Although web-authoring software will be utilized, students will also learn to create and modify web pages using HTML and various scripting languages such as JavaScript. Frames, forms, and interactive multimedia elements will be taught. Students will demonstrate competency by publishing and maintaining their own websites reflecting these topics during the course. Prerequisite: CSCI 3333 or permission of the instructor.

**CSCI 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## COUNSELING (COUN)

**COUN 4113 INTRODUCTION TO BIBLICAL COUNSELING** (3 hours)
This course introduces students to the foundational principles and practices of biblical counseling, with particular emphasis on Nouthetic and third-wave Biblical Counseling models. Students will examine the theological basis of counseling by exploring the sufficiency and authority of Scripture, the role of the Holy Spirit in personal transformation, the importance of repentance, sanctification, and discipleship, and the application of biblical truth to the problems of the human soul. The course also develops essential counseling skills, including data gathering, problem identification, loving confrontation, and the practical application of Scripture to real-life situations, while critically evaluating contemporary psychological models through the lens of a distinctly Christian worldview.

**COUN 4133 THE USE OF SCRIPTURE IN COUNSELING** (3 hours)
The course is a study of the theological foundations, hermeneutical principles, and practical methodologies for the use of Scripture in biblical counseling. Emphasis is placed on the sufficiency, authority, and application of God's Word in addressing the spiritual and emotional struggles of individuals. Students will learn how to interpret, apply, and communicate Scripture effectively within counseling situations while avoiding common misuses of biblical texts.

**COUN 4213 MARRIAGE AND FAMILY COUNSELING** (3 hours)
This course is a study of biblical principles and counseling methodologies related to marriage and family relationships. Emphasis is placed on God's design for marriage, roles within the family, communication, conflict resolution, and discipleship in the home. Students will learn to apply Scripture to common relational struggles such as marital conflict, parenting challenges, and family dysfunction while engaging critically with contemporary secular theories of marriage and family therapy. Prerequisites: SOCI 2403 and COUN 4113.

## DRAMA (DRAM)

**DRAM 1113 INTRODUCTION TO THEATRE** (3 hours)
This course explores the philosophy, practice, and theory of elementary principles of direction, acting, and stagecraft.

**DRAM 1411 DRAMA – RANDALL UNIVERSITY PLAYERS** (1 hour)
This is a select ensemble that performs drama presentations throughout the school year. The emphasis will be placed on producing a program appropriate for church and school audiences. This course may be repeated.

**DRAM 1421 DRAMA PRODUCTION** (1 hour)
This class includes various topics, stagecraft, acting, lighting, sound, and promotion. This course may be repeated. Students will be required to participate in a stage production before an audience.

**DRAM 2113 ACTING I** (3 hours)
This course develops an understanding and appreciation for the art of drama. Students will explore and develop fundamental acting-related skills, tools, and techniques that are prerequisite to success on stage (theater, television, film, commercials), in church and in everyday life.

**DRAM 2123 ACTING II** (3 hours)
This course includes the study of scene analysis, character development, audition techniques, and improvisation, as well as how these techniques and concepts are beneficial for use in the church or theater.

**DRAM 2801 DRAMA WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**DRAM 2802 DRAMA SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**DRAM 2903 SPECIAL TOPICS** (3 hours)
This course will present various subjects in the area of study through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Permission of program director.

**DRAM 3213 MANAGEMENT STUDIO** (3 hours)
This course thoroughly explores the creation and effective use of stagecraft, lighting, makeup and costume design. Prerequisite: DRAM 1113 or Permission of program director.

**DRAM 3801 DRAMA WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**DRAM 3802 DRAMA SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**DRAM 4113 PLAY ANALYSIS** (3 hours)
This course explores the analysis of scripts by major American and European playwrights. Prerequisite: DRAM 1113 or Permission of program director.

**DRAM 4213 DIRECTING** (3 hours)
This course is a study of the techniques of directing and includes play analysis, blocking, communication skills, and working with actors. Prerequisites: DRAM 1113, DRAM 2113, DRAM 2123, DRAM 3213 or permission of program director.

**DRAM 4313 THEATRE HISTORY** (3 hours)
This course is a survey of growth and development of the theatre from its beginnings with consideration of dramatic literature, physical theatre, style of presentation, and social significance of theatre. Prerequisite: DRAM 1113 or Permission of program director.

**DRAM 4323 PRINCIPLES OF DRAMATIC STRUCTURE** (3 hours)
This course acquaints the student with dramatic structure and technical limitations placed upon material written for dramatic production and provides experience in writing for the stage. Prerequisite: DRAM 1113 or permission of program director.

**DRAM 4903 SPECIAL TOPICS** (3 hours)
This course will present various subjects in the area of study through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Permission of program director.

## ECONOMICS (ECON)

**ECON 2023 SURVEY OF ECONOMICS** (3 hours)
An introduction to the fundamental principles of economics and their application to business decision-making. Topics include supply and demand, market behavior, economic indicators, inflation, unemployment, and fiscal and monetary policy, with emphasis on how economic forces influence businesses and markets.

**ECON 2123 MACROECONOMICS** (3 hours)
This is an introductory course in economic principles as they relate to national income, economic growth and development, economic fluctuations, monetary policy, and fiscal policy. This course also includes material on foreign trade, international economics, and balance of payments.

**ECON 2223 MICROECONOMICS** (3 hours)
This course provides a survey and analysis of the fields of production, supply and demand, and marginal analysis with the policies, practices, and operations of individual markets.

**ECON 2801 ECONOMICS WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**ECON 2802 ECONOMICS SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**ECON 2903 SPECIAL TOPIC** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**ECON 3213 ECONOMICS: WAGE AND LABOR ISSUES** (3 hours)
This course is a study of the success, decline, and trends of our economic system as it depends on the workings of labor markets which include the impact of married women, the aged, immigrants, manual labor, hourly employees, unions, and any other wage group which affects the economy. Prerequisite: ECON 2123 or ECON 2223.

**ECON 3801 ECONOMICS WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**ECON 3802 ECONOMICS SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**ECON 4903 SPECIAL TOPIC** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## ELEMENTARY EDUCATION (EDEL)

**EDEL 2801 ELEMENTARY EDUCATION WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDEL 2802 ELEMENTARY EDUCATION SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDEL 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDEL 3123 LITERACY IN PRIMARY GRADES** (3 hours)
This course is specifically designed for elementary education majors to focus on research-based concepts of language and literacy learning of primary grades. This course will also provide a broad overview of the field of children's literature with considerations and criticism of major genres and how they relate to literacy development in the primary grades. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDEL 3133 METHODS OF TEACHING SCIENCE** (3 hours)
This course teaches curriculum, concepts, and methods in science and health education in the elementary school. Materials and procedures for teaching life sciences and physical sciences, including earth science, are emphasized. A minimum of 10 field experience hours is required. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDEL 3152 METHODS OF TEACHING CREATIVE ARTS** (2 hours)
This course is designed to teach methods of general music and visual art in grades K-8. Classroom management of time, materials, and students will be included. Art/music appreciation and creativity will be taught and encouraged. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDEL 3223 LITERACY IN INTERMEDIATE GRADES** (3 hours)
This class is specifically designed to incorporate different components of an integrated literacy program in the intermediate grades. Issues related to planning, organizing and evaluation, and how it relates to literacy development will be explored. Prerequisites: EDEL 3123 and admission to Education Program or permission from Education Program Director.

**EDEL 3243 METHODS OF TEACHING SOCIAL STUDIES, DIVERSTY AND CULTURE** (3 hours)
This course is designed to help the student develop skills for planning, implementing, and evaluating social studies instruction, including diversity and culture. Materials and procedures for teaching history, government, and relationships with cultural values and social contexts are emphasized. A minimum of 10 field experience hours is required. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDEL 3252 METHODS OF TEACHING PHYSICAL EDUCATION** (2 hours)
This course is designed to present teachers with current methods and techniques of teaching physical education to students K-8. Special emphasis is placed on curriculum, methods of teaching, methods of learning, class management, and the use of equipment. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDEL 3801 ELEMENTARY EDUCATION WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDEL 3802 ELEMENTARY EDUCATION SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDEL 4123 METHODS OF TEACHING LANGUAGE ARTS** (3 hours)
This course studies materials and instructional strategies for practical language activities such as oral expression, written expression, storytelling and other creative activities, spelling, handwriting, and functional grammar. This instruction also includes strategies for accommodating and modifying lessons for English language learners. A minimum of 10 field experience hours is required within an ELL/ESL program. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDEL 4223 ASSESSMENT AND INTERVENTION IN LITERACY K-8** (3 hours)
This course is designed to assess literate activity in various settings, to collect and organize test materials, and to study instructional techniques. The student will learn how to administer and score test materials, interpret assessment findings, and select instructional strategies to aid in literacy development. After observations and evaluating test data, an individual remediation/motivational plan will be developed for the purpose of bringing student success in reading and language development. The student will study how success in reading affects self-esteem, behavior, and other academic areas. Prerequisites: EDEL 3123, EDEL 3223, and admission to Education Program or permission from Education Program Director.

**EDEL 4243 METHODS OF TEACHING MATHEMATICS** (3 hours)
This course is designed to help the student understand and develop specific strategies for teaching elementary mathematics, including manipulatives and use of math computer programs. A minimum of 10 field experience hours is required. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDEL 4323 CHILDREN'S LITERATURE** (3 hours)
This course is designed for elementary education majors, and any others interested in exploring quality literature for children, preschool through eighth grade. The course will provide a broad overview of the field of children's literature, including historical and contemporary considerations, criticism, and representative works from major genres. Examination of different responses to literature and how it relates to literacy development will be explored. A minimum of 10 field experience hours is required with this course. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDEL 4610 SUPERVISED CLINICAL PRACTICE – (ELEMENTARY)** (10 hours)
Clinical practice is one semester of full-time directed teaching at the elementary level. The course gives teacher candidates first-hand experience in the school situation through observation/teaching in accredited schools of the surrounding areas. Prerequisite: Admission into the Teacher Education Program and approval of the Teacher Education Committee. Corequisite: EDEL 4622.

**EDEL 4622 CLINICAL PRACTICE SEMINAR – (ELEMENTARY)** (2 hours)
The seminar is to be taken concurrently with the clinical practice and will meet for two hours once a week. This seminar provides elementary teacher candidates with the opportunity to develop the necessary skills for teachers and explore and process issues directly related to teaching. The seminar will also include time to complete certain required projects such as the teacher work sample, the portfolio, and generally enhance the skills for job seeking. Prerequisite: Admission into the Teacher Education Program and approval of the Teacher Education Committee. Corequisite: EDEL 4610.

**EDEL 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

## EDUCATION (EDUC)

**EDUC 2223 INTRODUCTION TO EDUCATION** (3 hours)
This course is a basic introduction to the field of education. The student will study the history of the great movements and leaders in education. Particular attention will be given to modern institutions and means of education, including information on Christian colleges and day schools.

**EDUC 2311 CORNERSTONE** (1 hour)
This course is designed to assist students who are considering teaching as a profession. It is a basic introduction to the field of education generally and to Randall University's School of Education specifically. Emphasis is placed on self-evaluation and exploration of the field of education.

**EDUC 2801 EDUCATION WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDUC 2802 EDUCATION SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDUC 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDUC 3113 FOUNDATIONS OF EDUCATION** (3 hours)
This course is designed to help students become familiar with the history of education in America as well as explore different educational viewpoints. It includes an in-depth look at the philosophical foundations of a Christian education in public and private sector schools. This course will prepare students to clearly articulate his or her own Biblical philosophy of Christian school education. This course is designed to meet the ACSI philosophy of Christian school education requirements. A minimum of 20 hours of field experience is required.

**EDUC 3123 HISTORY AND PHILOSOPHY OF EDUCATION** (3 hours)
This course is an in-depth look at the philosophical underpinnings of a Biblical philosophy of Christian education. A brief look at the historical roots of education builds a foundation upon which the student will be able to clearly articulate his or her own Biblical philosophy of Christian school education. This course is designed to meet the ACSI philosophy of Christian school education requirements. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDUC 3313 TEACHING METHODS AND PRACTICES** (3 hours)
This course studies the basic elements of lesson design. Pre-service teachers will study teaching models, design lesson plans, construct tests, and analyze grading and reporting systems. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDUC 3412 TECHNOLOGY AND MEDIA IN EDUCATION** (2 hours)
This course prepares the student to select, utilize, evaluate, and produce instructional materials. Computer technology, instructional aids, multimedia, and other emerging technologies will be emphasized. Prerequisites: Computer literacy and admission to Education Program or permission from Education Program Director.

**EDUC 3423 INSTRUCTIONAL DESIGN** (3 hours)
This course is designed to teach the fundamentals of instructional design, including the principles of learning theory, and instructional strategies that are relevant to instructional design. Students will learn the purpose and approach to completing each phase of the instructional design process and will produce a set of outputs from each of these phases in accordance with requirements specified in a final course project. Included are the evaluation of professional materials, the development of teaching units, and the study of pedagogy of each area. Prerequisite: EDUC 3113.

**EDUC 3463 DEVELOPMENT & ASSESSMENT FOR SECONDARY EDUCATION** (3 hours)
This course is designed to assess the secondary teacher candidates' ability to plan, administer and evaluate assessments in various settings. Teacher Candidates will determine best practices to collect, record and analyze data of assessments. Individual remediation/ motivational plans will be developed using differentiated instruction for English language learners and exceptional students. Prerequisite PSYC 1123.

**EDUC 3801 EDUCATION WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDUC 3802 EDUCATION SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDUC 4112 THE EXCEPTIONAL CHILD** (2 hours)
This course includes identifying characteristics of the exceptional child, resources in the community, and the federally mandated policies and procedures for educating children with exceptionalities. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDUC 4213 READING IN SECONDARY SCHOOL CONTENT AREAS** (3 hours)
This course prepares prospective secondary teachers to guide students in identifying reading and study skills needed to achieve success in the secondary school disciplines in language arts, social sciences, natural sciences, and others. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDUC 4312 EDUCATIONAL ASSESSMENT** (2 hours)
This course provides practice in the educational theories of effective instructional strategies, classroom management, and a variety of assessments, and the involvement of parents/caregivers and the community in the learning process. Prerequisite: Admission to Education Program or permission from Education Program Director.

**EDUC 4463 SECONDARY TEACHING METHODS: COMBINED** (3 hours)
The course for prospective secondary teachers presents the teaching of their subject matter with a focus on research and classroom applications and implications of each subject area findings. Included are the evaluation of professional materials, the development of teaching units, and the study of pedagogy of each area. A minimum of 40 hours field experience is required. Prerequisites: Admission to Education Program, Registration for the OSAT by add/drop date.

**EDUC 4513 CLASSROOM MANAGEMENT** (3 hours)
This course is designed to help teacher candidates learn techniques of classroom management to effectively deal with concerns related to behavior, time, materials, rapport, and rules. A minimum of 20 hours of field experience is required. This course includes techniques of classroom management related to concerns such as behavioral strategies, time and materials, rapport, and rules formation. This course also contains a component which deals with parent/community relations. Prerequisites: Admission into the Teacher Education Program and/or approval of the Teacher Education Program Director.

**EDUC 4610 SUPERVISED CLINICAL PRACTICE – (SECONDARY)** (10 hours)
Clinical practice is one semester of full-time directed teaching at the secondary level. The course gives teacher candidates first-hand experience in the school situation through observation/teaching in accredited schools in the surrounding areas. Prerequisites: Admission into the Teacher Education Program and approval of the Teacher Education Committee. Corequisite: EDUC 4622.

**EDUC 4622 CLINICAL PRACTICE SEMINAR – (SECONDARY)** (2 hours)
The seminar is to be taken concurrently with the clinical practice and will meet for two hours once a week. This seminar provides secondary teacher candidates with the opportunity to develop the necessary skills for teachers and explore and process issues directly related to teaching. The seminar will also include time to complete certain required projects such as the teacher work sample, the portfolio, and generally enhance the skills for job seeking. Prerequisites: Admission into the Teacher Education Program and approval of the Teacher Education Committee. All professional education coursework must be completed. Registration for the OPTE by add/drop date. Corequisite: EDUC 4610

**EDUC 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Admission to Education Program or permission from Education Program Director.

## ENGLISH AND LITERATURE (ENGL)

**ENGL 0000 READING - SUPPLEMENTAL ACADEMIC INSTRUCTION (SAI)** (0 hours)
This co-requisite course will be taken concurrently with other academic courses in the student's schedule which require significant reading. This course will provide the student with active reading skills, note-taking strategies, critical reading strategies, and basic reading techniques along with vocabulary development to support their comprehension. This course provides opportunities for the student and instructor to engage with selected readings from other courses which the student has identified as difficult or challenging. This course is graded as "P" Pass or "F" Fail.

**ENGL 0010 ENGLISH COMPOSITION I - SUPPLEMENTAL ACADEMIC INSTRUCTION (SAI)** (0 hours)
This co-requisite course will be taken concurrently with ENGL 1113 in order to support and scaffold the student's comprehension of the materials. This course will provide a more in-depth discussion on the essential basics of composition skills (usage, mechanics, sentence development, paragraph development, research, etc.). This course is designed to support students as they take ENGL 1113 and provide them structured extra time with an instructor to facilitate their learning and growth within the credited course. Students enrolled in this course need to be aware that their performance and progress in this SAI course will affect their final grade in the associated corequisite course. This course is graded as "P" Pass or "F" Fail.

**ENGL 0013 CONVERSATIONAL ENGLISH I** (3 hours)
This is a course in basic English conversation. Vocabulary, drills, writing exercises, and detailed explanations are presented in a systematic manner aimed at developing fluent oral control of the English language. This course is designed to prepare students for entry into ENGL 1113 English Composition I and is not acceptable for degree credit.

**ENGL 0023 CONVERSATIONAL ENGLISH II** (3 hours)
This course is a continuation of ENGL 0013 Conversational English I. Vocabulary, drills, writing exercises, and detailed explanations are presented in a systematic manner aimed at developing fluent oral control of the English language. Prerequisite: ENGL 0013 or placement by assessment testing and/or instructor. This course is designed to prepare students for entry into ENGL 1113 English Composition I and is not acceptable for degree credit.

**ENGL 1103 AMERICAN CULTURE AND COMMUNICATION** (3 hours)
This course is primarily for international students who want to develop better communication skills while gaining an appreciation for the American culture and many issues that are relevant to modern day society in the United States. Students learn how to better state their opinions, speak persuasively, and debate issues. Cross-cultural communication issues are discussed, and students practice their pronunciation using American dialects. The student's vocabulary is greatly enhanced by learning many essential words that are needed to communicate effectively in American culture and academic environments.

**ENGL 1113 ENGLISH COMPOSITION I** (3 hours)
This course is a study of analysis and research writing techniques, persuasive composition, style, and the effective use of language. A research paper is required. Students must earn a minimum of 'C' to fulfill degree requirements. Prerequisite: Guidelines set by the Assessment Committee.

**ENGL 1213 ENGLISH COMPOSITION II** (3 hours)
This course is a study of purpose and audience with an emphasis on persuasive writing, style, and critical thinking. A research paper is required. Students must earn a minimum of 'C' to fulfill degree requirements. Prerequisite: Minimum of 'C' in ENGL 1113 or Advanced Placement.

**ENGL 1513 LITERARY STUDY OF THE ENGLISH BIBLE I** (3 hours)
An overall view of the structure, contents, history, peoples, and teachings of the Old Testament is given. A careful reading of the Biblical text is required. The course includes geographical studies, character studies, and spiritual applications of modern-day living. Literary analysis and critical essays are included in the course.

**ENGL 1613 LITERARY STUDY OF THE ENGLISH BIBLE II** (3 hours)
An overall view of the structure, contents, history, peoples, and teachings of the New Testament is given. A careful reading of the Biblical text is required. The course includes geographical studies, character studies, and spiritual applications of modern-day living. Literary analysis and critical essays are included in the course.

**ENGL 2113 AMERICAN LITERATURE I** (3 hours)
This course is a survey of the work of the major American poets, essayists, novelists, historians, critics, and dramatists from the Colonial Period to Whitman. The relationship of the literature surveyed to the time frame in which it was written will be shown. Also, the value of great literature for the cultural enrichment of this generation will be noted. Prerequisite: ENGL 1113 or Advanced Placement.

**ENGL 2213 AMERICAN LITERATURE II** (3 hours)
This course is a survey of the great American writers from Whitman to the present. As in ENGL 2113, the relationship between the work and time era will be highlighted. Discussion will be centered on literary texts and trends. Prerequisite: ENGL 1113 or Advanced Placement.

**ENGL 2313 INTERMEDIATE COMPOSITION I** (3 hours)
This course is designed to improve a student's college level writing skills as they relate to a specific audience. The difference between the appropriate writing style for critical and other types of essays, research papers, journals, and abstracts will be explored.

**ENGL 2323 INTERMEDIATE COMPOSITION II** (3 hours)
This course acquaints the student with a process of reading, responding to, analyzing, interpreting, and writing about three standard genres of literature: the short story, poetry, and drama. No prior literary study is assumed.

**ENGL 2801 ENGLISH WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**ENGL 2802 ENGLISH SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Permission of program director.

**ENGL 2903 SPECIAL TOPICS** (3 hours)
This course will cover various subjects in the area of study through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Permission of program director.

**ENGL 3113 WRITING AND RESEARCH** (3 hours)
This is an undergraduate course designed to develop sound techniques of research (experimental, historical, and descriptive survey) and writing in the student's major field. It also deals with selecting appropriate subjects, gathering and evaluating data, presenting material, and objectively reporting conclusions. Prerequisites: ENGL 1113 and ENGL 1213.

**ENGL 3123 SECOND LANGUAGE ACQUISITION AND CULTURAL DIVERSITY** (3 hours)
This course is an introduction to ESLTESL/TESOL. The historic and current theories of how people acquire a second language with the considerations of the multicultural backgrounds of learners will be studied.

**ENGL 3213 INTRODUCTION TO LINGUISTICS** (3 hours)
This course is an introduction to the study of human languages. Phonics, semantics morphology, and syntax will be studied. Prerequisites: ENGL 1113 and ENGL 1213.

**ENGL 3313 MORPHOLOGY AND SYNTAX OF ENGLISH** (3 hours)
This course provides a deep investigation into word and sentence level grammar of the English language. Prerequisites: ENGL 1113 and ENGL 1213.

**ENGL 3413 DEVELOPMENT OF THE ENGLISH LANGUAGE** (3 hours)
This course is the study of the English language from the time of earliest records, with emphasis on major external influences and internal changes which have shaped the present grammar, vocabulary, etc. Prerequisites: ENGL 1113 and ENGL 1213.

**ENGL 3513 WORLD LITERATURE I** (3 hours)
This course is a study of great literary works (selected from both Eastern and Western literatures) from classical antiquity to the Renaissance. Prerequisites: ENGL 1113 and ENGL 1213.

**ENGL 3523 WORLD LITERATURE II** (3 hours)
This course is a study of great literary works representing the history of world literature from the Enlightenment to modern times. Prerequisites: ENGL 1113 and ENGL 1213.

**ENGL 3613 SHAKESPEARE** (3 hours)
This course will briefly review the origin and development of drama, survey of the life and times of William Shakespeare, and study nine plays including the major tragedies. Prerequisites: ENGL 1113 and ENGL 1213.

**ENGL 3623 YOUNG ADULT LITERATURE** (3 hours)
This course will focus on the content of young adult literature (YAL), the diversity inherent in the genre, and appropriate strategies for encouraging student literary response to YAL and literature in general. Prerequisites: ENGL 1113 and ENGL 1213.

**ENGL 3643 SURVEY OF BRITISH LITERATURE** (3 hours)
This course is a survey of British literature from Anglo-Saxon to the present. Prerequisites: ENGL 1113 and ENGL 1213.

**ENGL 3723 CREATIVE WRITING** (3 hours)
This course provides training in writing and teaching poetry, short story, play, non-fiction and other genres. Prerequisites: ENGL 1113 and ENGL 1213.

**ENGL 3801 ENGLISH WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisites: ENGL 1113 and ENGL 1213.

**ENGL 3802 ENGLISH SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisites: ENGL 1113, ENGL 1213, and Permission of program director.

**ENGL 4113 METHODS OF TEACHING WRITTEN ENGLISH FOR ESL** (3 hours)
This course presents objectives, methods, assessment, and philosophies of teaching composition and grammar to speakers of other languages. Prerequisites: ENGL 1113 and ENGL 1213.

**ENGL 4213 METHODS OF TEACHING CONVERSATIONAL ENGLISH FOR ESL** (3 hours)
This course presents objectives, methods, assessment, and philosophies of teaching the spoken language to speakers of other languages. Theories of second language acquisition will be studied. Prerequisites: ENGL 1113 and ENGL 1213.

**ENGL 4313 ESL STUDENT TEACHING PRACTICUM** (3 hours)
This course is based on observation and teaching experience in an ESL classroom or extensive practice in private tutoring with formal supervision. Prerequisite: ENGL 4113.

**ENGL 4413 LIFE & WRITINGS OF C.S. LEWIS** (3 hours)
This course is a study of the life and writings of the influential Twentieth century Christian writer C.S. Lewis. Attention will be given to Lewis' contribution to a variety of fields including: theology, philosophy, apologetics, ethics, literary criticism, fiction, children's stories, etc. Prerequisites: ENGL 1113 and ENGL 1213, PHIL 2203 or permission of the instructor. Crosslisted as PHIL 4413.

**ENGL 4423 METHODS OF TEACHING ESL** (3 hours)
This is a study of objectives, methods, assessment, and philosophies for teaching literacy and oracy. Prerequisites: ENGL 1113 and ENGL 1213.

**ENGL 4513 PRACTICUM IN TESOL** (3 hours)
This course emphasizes the practice and evaluation of teaching in the classroom to speakers of other languages, including lesson planning, activity selection, teaching, testing and classroom management. Prerequisite: ENGL 4423.

**ENGL 4903 SPECIAL TOPICS** (3 hours)
This course presents various subjects in the area of study through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Permission of program director.

## GEOGRAPHY (GEOG)

**GEOG 2243 PRINCIPLES OF GEOGRAPHY** (3 hours)
This course is a study of and an introduction to the humanized earth; specifically, to the geography of population, the global pattern of cultures and such related elements as language, religion, technology, political organization, resource issues, mapping, and the concepts of space and region in both rural and urban settings.

**GEOG 2801 GEOGRAPHY WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**GEOG 2802 GEOGRAPHY SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**GEOG 2903 SPECIAL TOPIC** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of the instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**GEOG 3801 GEOGRAPHY WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**GEOG 3802 GEOGRAPHY SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**GEOG 4903 SPECIAL TOPIC** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of the instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## HISTORY (HIST)

**HIST 1323 AMERICAN HISTORY TO 1865** (3 hours)
This course examines the early cultural and political development of North America and the formation of the United States of America, while special attention to construction and interpretations of the Constitution, economic development, and societal change. The Civil War is reviewed as a sectional struggle between competing cultural, economic, and political ideologies.

**HIST 1423 AMERICAN HISTORY SINCE 1865** (3 hours)
This course examines the political, economic, and social development of the United States of America from the end of the Civil War to recent times. This includes the settlement and development of the trans-Mississippi West and Great Plains, the emergence of the U.S. as a world power, and the political evolution of the U.S. Constitution as it governs liberty and equity.

**HIST 2013 SELECTED TOPICS IN U.S. HISTORY** (3 hours)
This course is a study of five selected topics from five periods in United States history emphasizing political, social, military, and other aspects of history. The five periods involved are colonial, federal, mid-nineteenth century, late nineteenth century, and mid-twentieth century.

**HIST 2133 WESTERN CIVILIZATION** (3 hours)
This course is a survey of the background of western civilization, covering the early history of man and the civilization of the ancient Near-East, Greece, and Rome up to the Renaissance and Reformation.

**HIST 2313 WORLD HISTORY** (3 hours)
This course introduces students to moral, economic, political, social, ideological, and cultural connections and developments in non-Western civilizations from antiquity to modern times.

**HIST 2801 HISTORY WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**HIST 2802 HISTORY SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**HIST 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**HIST 3103 CHURCH HISTORY** (3 hours)
This course examines the development of the Christian church from the end of the apostolic age to the present. Consideration is given to the outstanding persons and events of this period and to the doctrinal development which took place.

**HIST 3253 SOCIAL & CULTURAL HISTORY OF THE U.S.** (3 hours)
This course is a study of the social and cultural forces that have shaped the development of the United States from early colonial times to modern times. It will include studies of groups such as African-Americans, women, and other minority groups. Prerequisites: HIST 1323 and HIST 1423.

**HIST 3313 OKLAHOMA HISTORY** (3 hours)
This course provides a survey of Oklahoma History, including its geography, Native American populations, exploration, Indian reservation system, land openings, political origins and evolution, agricultural and mineral development, and economic progress. Oklahoma's distinct cultural identity is studied.

**HIST 3333 AMERICAN INDIAN HISTORY** (3 hours)
This course is a study of the culture and history of American Indian history both from the perspective of indigenous peoples and their role in the development of the United States. Prerequisites: HIST 1323 and HIST 3313.

**HIST 3413 EUROPEAN HISTORY 1500 TO 1815** (3 hours)
This course is a study of early European history from the Renaissance to the French Revolution and Napoleon.

**HIST 3423 EUROPEAN HISTORY 1815-PRESENT** (3 hours)
This course is a study of European history from 1815 to the present and includes the dominant political, social, and cultural trends in the major countries.

**HIST 3723 HISTORY OF MISSIONS** (3 hours)
This course is a complement to the study of church history. Its focus is on the development of missionary activity, people, practices, problems, and progression from the apostolic age to the present day. Crosslisted as MISS 3723.

**HIST 3801 HISTORY WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**HIST 3802 HISTORY SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**HIST 4103 HISTORY OF MATHEMATICS** (3 hours)
This course is a study of the historical development of mathematics, including an introduction to the works of notable mathematicians and a look at famous problems and their development over time. Prerequisites: MATH 1513 and junior standing or permission of the instructor. Crosslisted as MATH 4103.

**HIST 4113 TWENTIETH CENTURY HISTORY** (3 hours)
This course is a study of the history of the twentieth century with a special focus on the rise of the United States as a world power. The study will include the general cultural, economic, and political developments that shaped the course of world events.

**HIST 4243 CIVIL WAR AND RECONSTRUCTION** (3 hours)
This course is a study of the causes and the issues that led to the American Civil War, the key personalities and battles, the strategies of the Union and Confederate war efforts, and the aftermath of the war known as Reconstruction. The course will also deal with how Americans view the war today. Prerequisite: HIST 1323.

**HIST 4413 HISTORY IN FILM AND LITERATURE** (3 hours)
This course is a study of the major works of literature and motion pictures that have used historical material and historical personalities, with special emphasis on the historical accuracy of these works. An important element of the course will be how these works have influenced what the public believes about these past events and personalities. Prerequisites: HIST 1323 and HIST 1423.

**HIST 4883 HISTORY CAPSTONE** (3 hours)
This course will consist of an independent and in-depth investigation of a significant historical person or event. The student will demonstrate that they have developed and refined their skills in historical research, analysis, and writing good narrative history. Students will also demonstrate their communication skills with a presentation on their topic before a live audience. Prerequisites: ENGL 3113 and senior standing, or permission of the program director.

**HIST 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## HEALTH PROMOTION EXERCISE SCIENCE (HPES)

(One-hour HPES courses may be repeated. One-hour HPES courses are Pass/Fail and will not affect GPA.)

**HPES 1031 BOWLING** (1 hour)
This course offers instruction and practice in the fundamentals of bowling with emphasis on basic skills and knowledge of the rules and scoring.

**HPES 1051 PICKLEBALL** (1 hour)
This course offers instruction and practice in the fundamentals of pickleball with an emphasis on rules and strategy.

**HPES 1131 AEROBIC CONDITIONING** (1 hour)
This is an exercise course designed to condition the body for maximum health and fitness with special emphasis on cardiovascular fitness.

**HPES 1231 TEAM SPORTS** (1 hour)
Basic skills and competitive games in selected team sports are observed for promotion of the general health of the student.

**HPES 1232 FIRST AID** (2 hours)
This course is a study of the anatomy and its care in times of emergency. The student will receive basic CPR training as a part of the course.

**HPES 1341 STRENGTH AND CONDITIONING TRAINING** (1 hour)
This course is a study in strength and conditioning techniques designed to incorporate advanced training into the student's training program through periodization principles and program design. Depending on their fitness goals, fitness level, and training season for sport (In-season, off-season) students will receive structured training to help them maximize their performance during the semester.

**HPES 1431 INTERCOLLEGIATE GOLF** (1 hour)
This course provides the opportunity for students to participate in intercollegiate golf. Permission of the instructor is required.

**HPES 1611 WOMEN'S INTERCOLLEGIATE VOLLEYBALL** (1 hour)
This course provides the opportunity for students to participate in women's intercollegiate volleyball. Permission of the instructor is required.

**HPES 1621 WOMEN'S INTERCOLLEGIATE BASKETBALL** (1 hour)
This course provides the opportunity for students to participate in women's intercollegiate basketball. Permission of the instructor is required.

**HPES 1641 WOMEN'S INTERCOLLEGIATE SOCCER** (1 hour)
This course provides the opportunity for students to participate in women's intercollegiate soccer. Permission of the instructor is required.

**HPES 1651 WOMEN'S INTERCOLLEGIATE CROSS-COUNTRY** (1 hour)
This course provides the opportunity for students to participate in women's intercollegiate cross-country running. Permission of the instructor is required.

**HPES 1721 MEN'S INTERCOLLEGIATE BASKETBALL** (1 hour)
This course provides the opportunity for students to participate in men's intercollegiate basketball. Permission of the instructor is required.

**HPES 1731 MEN'S INTERCOLLEGIATE BASEBALL** (1 hour)
This course provides the opportunity for students to participate in men's intercollegiate baseball. Permission of the instructor is required.

**HPES 1741 MEN'S INTERCOLLEGIATE SOCCER** (1 hour)
This course provides the opportunity for students to participate in men's intercollegiate soccer. Permission of the instructor is required.

**HPES 1751 MEN'S INTERCOLLEGIATE CROSS-COUNTRY** (1 hour)
This course provides the opportunity for students to participate in men's intercollegiate cross-country running. Permission of the instructor is required.

**HPES 2001 WEIGHT TRAINING** (1 hour)
The purpose of this course is to learn the basic skills in weight training. This will be accomplished by introducing warm-up, lifting, and body strengthening techniques. Students will also learn warm-up programs, training programs, and programs that condition and strengthen the body through continuous weight training.

**HPES 2033 COACHING** (3 hours)
This course includes the history and development of games, conduct of coaching, training methods, strategy and rules, and systems of leading coaches.

**HPES 2121 WALKING AS A LIFE SPORT** (1 hour)
This course gives a study of the physical, emotional, and spiritual benefits of walking. Included in the course are lectures, outside reading, and the development of a regular walking program with an accompanying logbook.

**HPES 2133 INTRODUCTION TO HEALTH PROMOTION AND EXERCISE SCIENCE** (3 hours)
This course is an introduction to the fields of health promotion and exercise science. Students will be introduced to the curriculum, employment opportunities, terminology, and professional associations. Students will develop the skills to perform basic library and web-based research.

**HPES 2211 KARATE** (1 hour)
Students will receive instruction and participate in the Tae Kwon Do form of Karate.

**HPES 2223 NUTRITION** (3 hours)
This course is designed to teach the basic principles of optimal nutrition and their role in maintenance of health and prevention and treatment of disease. Emphasis is given to selection, quality, and interrelationships of nutrients in both the normal and therapeutic diet to meet the individual's physiological, psychological, and sociological needs. Crosslisted as NATS 2233.

**HPES 2433 SCHOOL AND COMMUNITY RECREATION** (3 hours)
This course is for prospective teachers of physical education. It includes developing skills and techniques of recreational games and activities, team sports, rhythmics, individual activities, and recreational programs. It is required of physical education majors and recommended for all elementary and secondary teachers.

**HPES 2801 PHYSICAL EDUCATION WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**HPES 2802 PHYSICAL EDUCATION SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**HPES 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**HPES 2912 PERSONAL HEALTH** (2 hours)
This course is a study of health information from the physical, emotional, social, intellectual, and spiritual dimensions. Emphasis is given to the health issues concerning college students.

**HPES 3113 ADMINISTRATION OF HEALTH AND PHYSICAL EDUCATION** (3 hours)
This course is a study of the principles of organization and administration in health and physical education programs for schools and communities.

**HPES 3223 MOTOR LEARNING** (3 hours)
This course is designed to study the development of movement, competency, and implications for skill learning in young people.

**HPES 3232 ADAPTED PHYSICAL EDUCATION** (2 hours)
This course is designed to challenge the future teacher to adapt instruction, activities, and information according to the needs of the participant.

**HPES 3323 MOTOR DEVELOPMENT** (3 hours)
This course will allow students to study growth and physical development throughout different stages of life and the acquisition of neuromuscular control of movement at different levels of development.

**HPES 3333 OFFICIATING** (3 hours)
This course offers the study and interpretation of various sports and their rules. It gives the opportunity for experience and for becoming a registered official. It provides a good background in the proper techniques of officiating and controlling a sport activity.

**HPES 3502 CARE AND PREVENTION OF ATHLETIC INJURIES** (2 hours)
This course will include a study of injuries in the exercise and sports sciences. Methods of care and prevention with emphasis on the common injuries and taping techniques will be included.

**HPES 3513 HEALTH PROMOTION PROGRAMS** (3 hours)
This course focuses on the process involved with designing a health promotion program. It will include models, theories, and evaluation techniques to improve overall wellness, disease prevention, and risk reduction.

**HPES 3533 HEALTH PSYCHOLOGY** (3 hours)
This course is a study of a broad overview of the field of health psychology, including concepts, theory, and research. It will examine the bi-directional relationship between psychology and mental and physical health. The course will provide an interface with the real world and will provide a balanced presentation of the important issues in the field including health, wellness, mental stability and stress management. Prerequisite: PSYC 1123. Crosslisted as PSYC 3533.

**HPES 3563 LIFESTYLE INTERVENTIONS** (3 hours)
This course will show how students can interrelate their knowledge of applying lifestyle interventions to individuals, entire communities, work places, and schools.

**HPES 3801 PHYSICAL EDUCATION WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**HPES 3802 PHYSICAL EDUCATION SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**HPES 3813 PRINCIPLES OF HEALTH AND FITNESS** (3 hours)
This course is an introduction to the biological, physical, and psychological sciences related to health, fitness, exercise, and sport. Theoretical and applied concepts and principles that make up the foundation of health, testing, design, and prescription will be presented.

**HPES 3853 EXERCISE TESTING AND PRESCRIPTION** (3 hours)
This course will allow students to examine the process of testing an individual's fitness level and prescribing the correct dose of exercise accordingly. The student will be provided with knowledge of the impact exercise has on nutrition, weight control, and the overall dose response on the human body.

**HPES 3873 PRINCIPLES OF PERSONAL TRAINING** (3 hours)
This course prepares students with the knowledge, skills, and abilities required for a nationally recognized certification in personal training. This includes obtaining the understanding of the body's response to acute and chronic exercise as well as competencies in technique and evaluation.

**HPES 4113 STRUCTURAL KINESIOLOGY** (3 hours)
This course provides an introduction to basic human anatomy, physiology, and biomechanics of specific structures that produce and sustain movement.

**HPES 4223 PHYSIOLOGY OF EXERCISE** (3 hours)
This course is a general study of the bioenergetics of muscular work; neuromuscular structure, function, and control; cardio respiratory functions and control; and physical training as it relates to nutrition and exercise performance.

**HPES 4403 SENIOR CAPSTONE** (3 hours)
Seniors must complete a capstone course prior to graduation under the direction of their advisor. The student will present a proposal to his or her faculty advisor that must be approved by the department chair and the Exercise Science Program Director. The completed project will demonstrate that the student has accomplished the degree purposes of common literacy, communication skills, and critical thinking.

**HPES 4833 PHYSIOLOGY OF EXERCISE LABORATORY** (3 hours)
This course includes laboratory experiments that allow the student to survey the fitness level of participants by evaluating fundamental physiological mechanisms, regulating responses, and adapting to exercise. Systems evaluated include cardio-respiratory, energy, and muscular. Prerequisite: HPES 4223.

**HPES 4853 CHRONIC DISEASE INTERVENTION** (3 hours)
This course provides students with a basic understanding of chronic diseases and how they may be prevented or treated through the implementation of health promotion and exercise sciences.

**HPES 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## HUMANITIES (HUMN)

**HUMN 1113 HUMANITIES** (3 hours)
This course is an introductory survey of music, art, and literature with consideration of the historical and philosophical background and with appreciation of their significance in human experience.

**HUMN 2801 HUMANITIES WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**HUMN 2802 HUMANITIES SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**HUMN 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**HUMN 3801 HUMANITIES WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**HUMN 3802 HUMANITIES SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**HUMN 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## INTERDISCIPLINARY STUDIES (IDIS)

**IDIS 0120 STRATEGIES FOR ACADEMIC ACHIEVEMENT** (0 hours)
An Academic Support Program designed to partner At-Risk students with an Academic Success Coach. Regular meetings between the Success Coach and the student will provide the framework for support and achievement of academic and personal goals related to success in the college setting.

**IDIS 1001 STUDENT SUCCESS SKILLS** (1 hour)
This course provides students with knowledge of the basic skills required for college success. Topics covered include time management, reading textbooks, taking class notes and tests, documentation, library skills, web evaluation, learning styles, and personality assessment. A letter grade of C or higher is required for passing this course.

**IDIS 1120 ONLINE ORIENTATION** (0 hours)
This course is designed for online students to determine if they have learning styles and skills necessary for successful online learning (including daily access to a computer and the Internet). Successful completion of the orientation is required before a student will be admitted to Randall University online courses.

**IDIS 1153 ACADEMIC SUCCESS IN ONLINE STUDIES** (3 hours)
The purpose of this course is to improve opportunities for the adult student to succeed in college and life. The student will be empowered to be a responsible learner. This course will provide students with the tools necessary for successful learning experiences: university policies and expectations, communication and time management skills, and learning styles. Required for all School of Online Studies students unless waived by the Provost or Director of Online Studies. A letter grade of C or higher is required for passing the course.

**IDIS 1330 STRATEGIES FOR SUCCESS** (0 hours)
The course is designed to provide academic, spiritual, socioemotional, and life skills for students to be successful in college-level courses, and contribute to the overall well-being of the student body at Randall University. Special emphasis is given to practicing metacognitive skills, establishing positive habits, and goal setting. Required for all students placed on academic probation (can be repeated). Failure to successfully pass this course could result in suspension from the university. This course is graded as “P” Pass or “F” Fail.

**IDIS 1553 COLLEGE GATEWAY: SAINTS SEMINAR** (3 hours)
This course equips students with the academic, personal, physical, and spiritual foundations for success at a Christian liberal arts university. This course emphasizes academic integrity, time management, study skills, collegiate-level reading, and effective use of university resources. Students will explore topics of spiritual formation, physical and mental health awareness, and professional communication. Students will demonstrate effective use of computer applications that will contribute to college success.

**IDIS 2801 INTERDISCIPLINARY STUDIES WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**IDIS 2802 INTERDISCIPLINARY STUDIES SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**IDIS 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**IDIS 3801 INTERDISCIPLINARY STUDIES WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**IDIS 3802 INTERDISCIPLINARY STUDIES SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**IDIS 4222 AREA STUDIES** (2 hours)
Students who are prospective missionary candidates select for individual research the area in which they are interested. An in-depth study is made of the geography, history, culture, religion, and missionary activity of the chosen area. A research paper representing the results of the study will be required at the conclusion of the semester. Offered under the supervision of the instructor of missions.

**IDIS 4303 MINISTRY AND BUSINESS CAPSTONE** (3 hours)
Seniors must complete a capstone course prior to graduation under the combined direction of the Ministry Advisor and the Business Advisor. The student will present a proposal to his or her faculty advisor in both departments. The proposal must be approved by both advisors, and it will be designed to demonstrate that the student has accomplished the degree purposes of common literacy, communication skills and critical thinking in regards to a local and global perspective in a ministry specialization as well as a business specialization. The course is to be taken during the final semester in the degree program. Prerequisite: Senior standing.

**IDIS 4403 INTERDISCIPLINARY CAPSTONE** (3 hours)
Seniors must complete a capstone course prior to graduation under the direction of their advisor. The student will present a proposal to his or her faculty advisor which must be approved by both the Department Chair in which the faculty advisor serves and the Interdisciplinary Studies Director. The IDIS 4403 project will be designed to demonstrate that the student has accomplished the degree purposes of common literacy, communication skills, and critical thinking.

**IDIS 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## LANGUAGE (LANG)

**LANG 1113 ELEMENTARY FRENCH I** (3 hours)
This is a basic course giving the student an overview of the French language. Drill in the pronunciation and conversation will be given, along with reading and writing of easy material and the study of grammar. Supplementary reading in French will be assigned to develop vocabulary and promote facility in reading.

**LANG 1123 ELEMENTARY FRENCH II** (3 hours)
This course includes the systematic cultivation of increased depth and control in the basic skills of listening, speaking, reading, and writing French. Practical drills in the pronunciation and conversation will be given along with reading and writing of easy material, and the study of grammar will continue to be emphasized in order to build on previous knowledge. Supplementary reading in French will be assigned to develop vocabulary and promote facility in reading. Prerequisite: LANG 1113 or Advanced Placement through skills assessment.

**LANG 1213 ELEMENTARY SPANISH I** (3 hours)
This is a beginning course in understanding, speaking, and reading and writing Spanish.

**LANG 1223 ELEMENTARY SPANISH II** (3 hours)
This is a continuation of LANG 1213 Elementary Spanish I. It is a basic course in reading, writing, and speaking Spanish. Prerequisite: LANG 1213 or permission of the instructor.

**LANG 1313 CONVERSATIONAL SPANISH I** (3 hours)
This is an elementary course in understanding the Spanish language. The course includes intensive practice in the pronunciation and conversation of everyday Spanish. The everyday topics of family, home, city, school, marketplace, and general life will be utilized.

**LANG 1323 CONVERSATIONAL SPANISH II** (3 hours)
This course is a continuation of Conversational Spanish I (LANG 1313). Further attention is given to the pronunciation and conversation of everyday Spanish. Prerequisite: LANG 1313.

**LANG 2313 INTERMEDIATE SPANISH I** (3 hours)
This course focuses on the development of reading, grammar, writing, and speaking skills in Spanish. It emphasizes the expansion of vocabulary and strong re-enforcement of grammatical structures. It includes the reading and discussion of Spanish texts appropriate for a third semester student. Prerequisite: LANG 1223 or permission of the instructor.

**LANG 2333 BIBLICAL GREEK APPRECIATION** (3 hours)
This course is an introductory study of Biblical Greek. Emphasis is given to history and the importance of using Biblical Greek for Ministry. Facility in translation and use of Greek study aids is developed through the use of practice exercises.

**LANG 2413 INTERMEDIATE SPANISH II** (3 hours)
This course continues to refine reading skill and mastery of Spanish grammar. It emphasizes a more sophisticated vocabulary and a greater understanding of grammatical structures. This course includes the reading and discussion of literary and cultural texts appropriate for a fourth semester student. Prerequisite: LANG 2313.

**LANG 2801 LANGUAGE WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**LANG 2802 LANGUAGE SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**LANG 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**LANG 3333 BIBLICAL GREEK FOR MINISTRY I** (3 hours)
This course gives focus to vocabulary and analysis of the grammar of Biblical Greek to prepare the student to read and teach God's Word as He gave it. Prerequisite: LANG 2333.

**LANG 3433 BIBLICAL GREEK FOR MINISTRY II** (3 hours)
This course is a continuation of Biblical Greek for Ministry I. Further attention will be given to grammar and vocabulary of the Greek New Testament to facilitate reading, studying, and translating God's Word as He gave it. Prerequisites: LANG 2333 and LANG 3333.

**LANG 3801 LANGUAGE WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**LANG 3802 LANGUAGE SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**LANG 4333 BIBLICAL GREEK EXEGESIS AND SYNTAX** (3 hours)
This course is an exegetical study of the Greek New Testament, focusing on the grammatical and syntactical issues of selected passages. Students will develop exegetical skills for studying God's Word as He gave it for faithful teaching and preaching. Prerequisites: LANG 2333, LANG 3333, and LANG 3433.

**LANG 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## LEADERSHIP (LEAD)

**LEAD 2801 LEADERSHIP WORKSHOP** (1 hour)
This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. This course may be repeated with a change of subject matter for a maximum of four credit hours.

**LEAD 2802 LEADERSHIP SEMINAR** (2 hours)
This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**LEAD 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**LEAD 3801 LEADERSHIP WORKSHOP** (1 hour)
This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. This course may be repeated with a change of subject matter for a maximum of four credit hours.

**LEAD 3802 LEADERSHIP SEMINAR** (2 hours)
This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**LEAD 3823 CONCEPTS OF LEADERSHIP** (3 hours)
This course is a study of the concepts of leadership presented in the Scriptures with the goal of maximizing leadership potential.

**LEAD 4003 SMALL GROUP LEADERSHIP** (3 hours)
This course is a study of the organization and function of small groups. Emphasis will be given to the role of small groups in church ministry and business. Prerequisite: Junior standing.

**LEAD 4503 CASE STUDIES IN LEADERSHIP** (3 hours)
Case studies will be selected for in-depth study of the application of leadership concepts with particular reference to those concepts found in Scripture. Students will develop a written analysis of their style of leadership. Related issues are introduced through readings. Prerequisite: Junior standing.

**LEAD 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. This course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisites: Junior standing and permission of the instructor is required.

## LETTERS (LTRS)

**LTRS 4403 LETTERS CAPSTONE** (3 hours)
Seniors must complete a capstone course prior to graduation under the direction of the Letters Program Director (or assigned faculty advisor). The student will develop and present a research proposal for approval. Upon approval, the student will plan, research, and write a senior thesis. The student will also provide an oral presentation of his or her thesis. The project will be designed to demonstrate student competency in accomplishing the degree purposes of common literacy, critical thinking and analysis, research ability, evaluation of evidence, and communication skills (written, oral, and visual).

## MATHEMATICS (MATH)

**MATH 0010 MATH CONCEPTS AND APPLICATIONS - SUPPLEMENTAL ACADEMIC INSTRUCTION (SAI)** (0 hours)
This co-requisite course will be taken concurrently with MATH 1503 in order to support and scaffold the student's comprehension of the materials. This course will provide a more in-depth discussion and practice on the essential skills (such as basic concepts of arithmetic and algebra, applications of exponents and logarithms, topic is coordinate geometry, and elementary statistics) required for each lesson assigned in MATH 1503. This course is designed to support students as they take MATH 1503 and provide them structured extra time with an instructor to facilitate their learning and growth within the credited course. Students enrolled in this course need to be aware that their performance and progress in this SAI course will affect their final grade in the associated co-requisite course. This course is graded as "P" Pass or "F" Fail.

**MATH 1503 MATHEMATICAL CONCEPTS AND APPLICATIONS** (3 hours)
This course is designed to enhance students' abilities to analyze and solve problems within numerous mathematical disciplines. The focus will include the structure of the number system, operations and basic functions, problems involving percent and interest in a real-world context, application of central tendencies, and an introduction to probability. This course is a prerequisite for Math 1513 and Math 1553 unless the student has earned a score of 19 on the ACT Mathematics subscore or Accuplacer Test equivalent.

**MATH 1513 COLLEGE ALGEBRA** (3 hours)
This course presents functions and graphing. Polynomial, exponential, and logarithmic functions will be explored. Substitution, elimination, and matrices will be used to solve systems of linear equations. Prerequisite: Minimum ACT Mathematics subscore of 19 or Accuplacer Test equivalent or MATH 1503.

**MATH 1533 FOUNDATIONS OF GEOMETRY AND MEASUREMENT** (3 hours)
This is a course designed to enhance the student's abilities to analyze and solve problems. Topics included are plane geometry, transformations, and topology. It also includes a study and practice of systems of measurement and an introduction to trigonometry. Prerequisites: one year of high school algebra and one year of high school geometry or MATH 1503.

**MATH 1543 BUSINESS MATH FOR PROFESSIONALS** (3 hours)
This course provides solid, practical, and up-to-date coverage of fractions, formulas, and algebra. It will introduce business topics such as bank services, payroll, taxes, risk management, interest, annuities, depreciation, and financial statements.

**MATH 1553 FUNCTIONS AND MODELING** (3 hours)
This course presents the study of equations and functions (linear, polynomial, rational, exponential) from various perspectives (symbolic, verbal, numerical and graphical), and evaluating statistical problems. These math concepts will be employed using mathematical simulations in solving applications in financial and other real-world situations throughout the course. Prerequisite: Minimum ACT Mathematics subscore of 19 or Accuplacer Test equivalent or MATH 1503.

**MATH 1613 TRIGONOMETRY** (3 hours)
This course presents the development and use of circular and trigonometric functions: relations between the functions, solutions of triangles, and applications to practical problems. Prerequisites: high school geometry and MATH 1513.

**MATH 1714 CALCULUS I: CALCULUS WITH ANALYTIC GEOMETRY** (4 hours)
Topics include differentiation and integration of elementary functions, limits, continuity, and applications of the definite integral. Prerequisites: MATH 1513 or permission of the instructor.

**MATH 2343 ALGEBRA FOR ELEMENTARY TEACHERS** (3 hours)
This course presents topics that include number sense, relations and patterns with algebraic thinking, and problem-solving principles integrated throughout to meet the needs of the Elementary Education teacher candidate. Research, theory, and practice facilitating elementary children's learning will be explored. Prerequisite: Admission to Education program or permission from Education Program Director. Prerequisite: MATH 1513.

**MATH 2703 APPLIED CALCULUS FOR BUSINESS, LIFE AND SOCIAL SCIENCES** (3 hours)
This course is a study of topics that include differentiation and integration of elementary functions, limits, continuity, and applications of the definite integral for solving theoretical and applied problems in business, life sciences, and social sciences. Prerequisites: MATH 1553 with a minimum grade of 'C' or permission of instructor.

**MATH 2724 CALCULUS II: CALCULUS WITH ANALYTIC GEOMETRY** (4 hours)
Topics covered include calculus of transcendental functions, techniques of integration, series, conic sections, polar coordinates, and parametric equations. Prerequisite: MATH 1714 or permission of the instructor.

**MATH 2734 CALCULUS III: CALCULUS WITH ANALYTIC GEOMETRY** (4 hours)
Topics covered include vector calculus, functions of several variables, partial derivatives, and multiple integrals. Prerequisite: MATH 2724 or permission of the instructor.

**MATH 2801 MATHEMATICS WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**MATH 2802 MATHEMATICS SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**MATH 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**MATH 3013 LINEAR ALGEBRA** (3 hours)
This course is an introductory course in vector spaces, matrices, determinants, characteristic roots, and applications. Prerequisite: MATH 2724 or permission of the instructor.

**MATH 3123 ELEMENTARY NUMBER THEORY** (3 hours)
This is a course designed to present theoretical studies in mathematics including primes and composites, number theoretic functions, Diophantine equations, congruence classes, and mathematical induction. Prerequisite: MATH 2724.

**MATH 3601 TECHNOLOGY AND MEDIA IN MATHEMATICS** (1 hour)
This course will be an introduction to computer software and calculators used for students of mathematics. Topics will be selected from uses of the internet for the study of mathematics, graphing calculators, and computer software for solving mathematical problems. Permission of the instructor is required.

**MATH 3801 MATHEMATICS WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**MATH 3802 MATHEMATICS SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**MATH 4023 MODERN ALGEBRA** (3 hours)
This course is an introduction to group, ring, and field theory. Emphasis is on real and complex number fields with supportive problem sets and applications. Prerequisite: MATH 2734.

**MATH 4103 HISTORY OF MATHEMATICS** (3 hours)
This course is a study of the historical development of mathematics, including an introduction to the works of notable mathematicians and a look at famous problems and their development over time. Prerequisite: MATH 1513 and junior standing or permission of the instructor. Crosslisted as HIST 4103.

**MATH 4543 CAPSTONE: THE NATURE OF MODERN MATHEMATICS** (3 hours)
This capstone course for Mathematics Education majors examines the connections between the mathematics disciplines required for the Mathematics Education Program. Connections between the disciplines in modern uses of mathematics and the historical development of each of the disciplines are studied. Prerequisite: Senior standing or permission of the instructor.

**MATH 4773 RESEARCH IN THE MATH CLASSROOM** (3 hours)
This course is designed to build the candidate's ability to research and find solutions to confounding issues that impact the secondary mathematics classroom. The candidate will use library resources to identify issues within the secondary classroom such as students with disabilities, challenges in teaching number theory, the needs of English Language Learners, and others. The candidate will develop a problem statement to address, research questions to guide their efforts and solutions to the problem based on existing research in the field.

**MATH 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## MANAGEMENT (MGMT)

**MGMT 2113 PRINCIPLES OF PUBLIC RELATIONS** (3 hours)
This course is a study of current concepts in public relations as a management function in the church, business, industry, government, and education. Direction in producing practical public relations tools is given.

**MGMT 2801 MANAGEMENT WORKSHOP** (1 hour)
This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**MGMT 2802 MANAGEMENT SEMINAR (**2 hours)
This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**MGMT 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of the instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**MGMT 3003 GOALS, PRIORITIES, AND ATTITUDE**S (3 hours)
This course includes setting goals, prioritizing those goals, and studying personal management skills and attitudes necessary to be successful in life pursuits. It focuses on Christian principles that should be integrated into personal management. Student success skill development, including information literacy, is emphasized. Prerequisites: Junior standing and MGMT 3303 or Permission of program director.

**MGMT 3303 MANAGEMENT PRINCIPLES** (3 hours)
This course is a study of the eight aspects of managing organizations: planning, decision-making, organizing, staffing, communicating, motivating, leading, and controlling/ evaluating with the presentation of principles for application to both not-for-profit and for-profit organizations. Prerequisite: Junior standing or BUSN 2213 or pass Business Proficiency Test.

**MGMT 3403 MANAGING PEOPLE IN ORGANIZATIONS** (3 hours)
Organizational behavior is the composite of the values, behaviors, and attitudes of the organizational leadership, groups within the organization, and all individual behaviors. Emphasis is on groups and individuals, how they interact with each other and the larger organizational culture. Prerequisites: Junior standing and MGMT 3303 or Permission of program director.

**MGMT 3503 MANAGEMENT INFORMATION SYSTEM** (3 hours)
This course is an introduction to management of information processing for rational decision-making. Topics include records management and other computer applications related to functional business areas.

**MGMT 3801 MANAGEMENT WORKSHOP** (1 hour)
This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**MGMT 3802 MANAGEMENT SEMINAR** (2 hours)
This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**MGMT 3903 CONVENTION MANAGEMENT INTERNSHIP** (3 hours)
Convention Management Internship features an intensive, eight-day, hands-on intern experience that allows selected students to work behind the scenes at the Free Will Baptist National Convention. The preliminary course work provides an overview of basic convention and meeting management issues, concepts, and vocabulary. The on-site experience allows for a detailed experience in one of eight specific areas. Permission of program director is required.

**MGMT 4001 DIRECTED READINGS IN MANAGEMENT** (1 hour)
This course is a contracted independent reading program under faculty direction for the purpose of completing the student's undergraduate preparation for business plus topics of current interest in the field. The study will include major reading assignments and written reports. The course may be repeated with a change of subject matter. Offered by arrangement. Prerequisite: MGMT 3303 or Permission of program director.

**MGMT 4003 ORGANIZATIONAL BEHAVIOR** (3 hours)
This course applies the concepts and theories of organizational behavior and human resources management. It is designed to be an integrative/cross-functional experience. Prerequisite: MGMT 3303 or permission of program director.

**MGMT 4203 ENTREPRENEURSHIP AND SMALL BUSINESS MANAGEMENT** (3 hours)
This course is a study dealing with the effective management of small firms. It includes determination of appropriate strategy as well as the activities of planning, starting, organizing, directing, and controlling a small business operation. Offered on demand. Prerequisite: MGMT 3303.

**MGMT 4213 SPORTS FACILITY MANAGEMENT** (3 hours)
This course will study current research related to planning, funding, and operating sports events and sport/recreation facilities.

**MGMT 4223 SPORTS MANAGEMENT INTERNSHIP** (3 hours)
This course is designed to provide students with valuable work experience in a sport or entertainment management industry. This course uses supervised and evaluated work experience to supplement the sports academic training with on-the-job training relevant to the student's career goal in this field. Prerequisite: Permission of the Program Director.

**MGMT 4283 SUPPLY CHAIN MANAGEMENT** (3 hours)
An examination of the management of supply chain systems and operational processes within organizations. Topics include procurement, production planning, inventory management, logistics, distribution systems, and supply chain coordination, with emphasis on improving efficiency and supporting organizational decision-making. Prerequisites: STAT 3003 and BUSN 3333.

**MGMT 4303 SPORTS MANAGEMENT** (3 hours)
This course is designed to provide insight into key decisions made by managers on the business or mission side of sports with emphasis from a Christian Perspective. Text and case studies from actual situations in the field help students analyze management strategies in regard to leagues, clubs, players/athletes and agents, college sports, advertising, sponsorships and endorsements, fan loyalty and branding, new media, stadium capital projects, and financial valuation and profitability. Prerequisites: BUSN 3303, BUSN 3333, or MGMT 3303. Crosslisted as BUSN 4303.

**MGMT 4523 SPORTS MANAGEMENT CAPSTONE** (3 hours)
This course serves as a capstone for the sports management curriculum and its purpose is to provide a practical forum for students to integrate and apply the knowledge and skills learned in the areas of health promotion, business, and sports administration. Students will develop comprehensive solutions to current business problems in the sports field. Seniors must complete a capstone course prior to graduation under the direction of the Sports Management Advisor. The Sports Management capstone project, approved by the Program Director, allows the student to demonstrate mastery for common literacy, communication skills, and critical thinking. Prerequisites: Senior standing and permission of the program director.

**MGMT 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## MARKETING (MKTG)

**MKTG 3113 PRINCIPLES OF MARKETING** (3 hour)
This course is a survey of the marketing functions and role of marketing in the organization. Emphasis will be given to the factors that affect consumer behavior, the development and evaluation of an organization's marketing strategies, and the fundamental marketing variables. Prerequisite: BUSN 2213 or permission of the program director. Crosslisted as BUSN 3333.

**MKTG 3173 DIGITAL MARKETING** (3 hours)
This course explores the fundamentals of digital marketing, such as SEO, content marketing, social media strategy, email marketing, paid advertising, and data analytics. Students will learn how to develop integrated digital campaigns and leverage digital tools to drive consumer engagement and business growth. Prerequisite: BUSN 3333.

**MKTG 3303 SPORTS MARKETING** (3 hour)
This course is designed for students with an interest in sports and business. It highlights the intellectual, spiritual, social, and moral responsibilities of a franchise owner, manager, or player. Instructional areas will include an orientation to the sports industry, economics, event execution, career opportunities, financial risk and decision making, event marketing, advertising and promotion, and legal aspects/contracts from a Christian perspective. Prerequisite: BUSN 2213 or permission of the instructor. Crosslisted as BUSN 3303.

**MKTG 3413 CONSUMER BEHAVIOR** (3 hours)
This course examines psychological, social, and cultural factors that influence consumer decision-making. Topics include perception, motivation, attitudes, brand loyalty, and the impact of digital media on purchasing behavior. Prerequisite: BUSN 3333.

**MKTG 4113 MARKET RESEARCH** (3 hours)
This course introduces qualitative and quantitative research methods essential for marketing decision-making. Students will learn how to design surveys, conduct focus groups, analyze data, and interpret insights to drive business strategies. Prerequisites: ENGL 1113, ENGL 1213, and BUSN 3333.

**MKTG 4213 SERVICES MARKETING** (3 hours)
This course focuses on marketing strategies for service-based industries, such as hospitality, healthcare, financial services, and technology. It emphasizes service quality, customer experience, relationship management, and digital transformation in service marketing. Prerequisite: BUSN 3333.

**MKTG 4333 STRATEGIC BRAND MANAGEMENT** (3 hours)
This course explores the principles of brand building, positioning, and equity management. Students will learn how to create strong brand identities, craft compelling brand narratives, and measure brand performance in competitive markets. Prerequisite: BUSN 3333.

**MKTG 4923 MARKETING INTERNSHIP** (3 hours)
This course provides students with hands-on experience in a professional marketing setting. Through internships with businesses, agencies, or nonprofit organizations, students will apply theoretical knowledge to real-world marketing challenges. The course emphasizes practical skill development, industry networking, and career readiness. Students will gain insights into marketing operations, consumer engagement strategies, and data-driven decision-making while working under the guidance of experienced professionals. Permission of program director is required.

**MKTG 4973 MARKETING CAPSTONE** (3 hours)
This course is a culminating experience that integrates knowledge and skills acquired throughout the marketing degree program. Students will work on a comprehensive project that requires strategic thinking, data analysis, and problem-solving to address a real-world marketing challenge. The course emphasizes critical decision-making, teamwork, and professional presentation skills, preparing students for leadership roles in the marketing industry. Prerequisites: Senior standing, BUSN 3503, BUSN 3333, MKTG 3173, and MKTG 3413, or permission of program director.

## MISSIONS (MISS)

**MISS 2363 INTRODUCTION TO WORLD MISSIONS** (3 hours)
This course is designed to acquaint the student with the Biblical basis of missions, history of missions, principles of missions, and missionary practice.

**MISS 2801 MISSIONS WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**MISS 2802 MISSIONS SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of Department Director is required.

**MISS 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours

**MISS 3041 PRACTICAL MINISTRY EXPERIENCE** (1 hour)
**MISS 3051 PRACTICAL MINISTRY EXPERIENCE** (1 hour)
This series of practical ministry experience courses involves supervised ministry in a local church or other approved ministry setting. Students will engage in various types of Christian service ministries determined by the faculty instructor and field supervisor to be valuable for the student's preparation for ministry (i.e. degree specialization). Prerequisite: Junior standing.

**MISS 3111 MISSIONS FIELD STUDY** (1 hour)
This is an in-service program designed to give the student a basic understanding of a particular home or foreign mission field. The student is required to spend one to two weeks of supervised learning and observation on the field. This course may be repeated once.

**MISS 3113 PERSPECTIVES ON THE WORLD CHRISTIAN MOVEMENT** (3 hours)
This is an in-depth study of world missions. It includes extensive study of God's global mission for all every tribe, tongue and nation. This course is offered for credit from the U.S. Center for World Mission and is held in local churches. (With approval from the program director this course can replace the in-class course MISS 3223 Global Ministry).

**MISS 3123 MISSIONS AND CULTURE** (3 hours)
This is a study of the nature of missions as it relates to the purpose, function, and patterns of man in culture. It is designed to give students an orientation toward peoples and cultures of other lands for the sake of imparting the Christian witness in indigenous rather than western forms. The course should be equally helpful for other church workers and laypersons to better understand and minister to people of various subcultures in American society.

**MISS 3212 BIBLICAL BASIS OF MISSIONS** (2 hours)
This is a study of God's mission as it is revealed and flows throughout the Bible. Topics include God's missionary character, His global mission strategy, and His active engagement in mission through His followers.

**MISS 3223 GLOBAL MINISTRY** (3 hours)
This is a comprehensive study of missions from four perspectives: Biblical, historical, cultural, and strategic. It provides students of all Christian ministry degree programs the opportunity to intensely study and understand the global mission of God and their responsibilities in it. (With approval from the program director this course can be substituted with MISS 3113 Perspectives on the World Christian Movement.)

**MISS 3613 CONTEMPORARY ISSUES, METHODS, AND STRATEGIES OF MISSIONS** (3 hours)
This study deals with critical issues that confront Christians in intercultural ministries today. It includes study of mission methods and strategies for effective ministries in contemporary settings.

**MISS 3723 HISTORY OF MISSIONS** (3 hours)
This course is a complement to the study of church history. Its focus is on the development of missionary activity, people, practices, problems, and progression from the apostolic age to the present day. Crosslisted as HIST 3723.

**MISS 3801 MISSIONS WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**MISS 3802 MISSIONS SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**MISS 4001 MISSIONS READING** (1 hour)
This course is a contracted independent reading program under faculty direction for the purpose of completing the student's undergraduate preparation for missionary work. Study will include major reading assignments and written reports.

**MISS 4103 MINISTERING CROSS-CULTURALLY** (3 hours)
This course is a study of principles, practices, and problems related to ministry within the context of cultural diversity. Topics of study include cross-cultural communication, conflict management, witnessing, teaching, preaching, building and maintaining relationships, and counseling. Crosslisted as CMIN 4103.

**MISS 4212 MINISTRY STRATEGY** (2 hours)
This course introduces students to the art of strategizing and provides opportunities for them to practice developing appropriate strategies for different types of ministry objectives. Content is general in nature, and each student will be challenged to make application relative to his or her ministry objectives. Crosslisted as CMIN 4212.

**MISS 4333 CHURCH PLANTING AND GROWTH** (3 hours)
This course is a study of basic principles and methods of church planting and growth. The study integrates relevant insights from history and sociology with foundational Biblical materials related to development of churches and church-planting movements. Application for ministries within one's own cultural context and cross-cultural contexts are included in the study. Crosslisted as CMIN 4333.

**MISS 4402 MISSIONS INTERNSHIP** (2 hours)
This course is designed to provide the student with practical experience and on-the-job training in missions work. The student will work with a faculty instructor and field supervisor in the development of a learning and ministry plan for the semester or summer term. Prerequisite: Junior standing and enrollment in the Intercultural Studies degree program.

**MISS 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours

**MISS 4983 MISSIONS CAPSTONE** (3 hours)
This is a contract course in which the student does a ministry project/paper that integrates all degree coursework, practical experiences, and personal preparedness for the transition from college into the next necessary stage for engagement in his or her specific ministry track choice. The student will fulfill this requirement during his or her final semester in the Bachelor of Arts with Missions Emphasis program. The student's work will be evaluated by the instructor assigned to work with him or her, the missions program director, Christian ministry department chair, and the Provost. An oral presentation before the preceding team of educators will be part of this evaluation. Prerequisite: Senior standing and departmental approval.

## MUSIC (MUSI)

**MUSI 1122 FUNDAMENTALS OF MUSIC** (2 hours)
This course is designed to acquaint the student with the rudiments of music. It includes the study of the staff, notes, rests, scales, keys, key signatures, sight-singing, and ear training.

**MUSI 1501 AURAL SKILLS I** (1 hour)
This course is a study of simple melodic and rhythmic patterns, isolated and in the context of literature, to the end of aural perception and vocal reading of same. Corequisite: MUSI 1503.

**MUSI 1503 MUSICAL STRUCTURES I** (3 hours)
This course is a study of the basic materials of music as a necessary preparation for the study of music theory. These factors will be approached through written, aural, oral, sensitivity, keyboard, and analysis drills. Corequisite: MUSI 1501.

**MUSI 2221 CONCERT CHORALE** (1 hour)
This course provides opportunity for the student to develop correct practice in group singing and a high regard for the place of music in public worship. This course is for freshmen and sophomores. The course may be repeated.

**MUSI 2511 AURAL SKILLS II** (1 hour)
This course is a study of simple melodic and rhythmic patterns, isolated and in the context of literature, to the end of aural perception and vocal reading of same. Prerequisite: MUSI 1501. Corequisite: MUSI 2513.

**MUSI 2513 MUSICAL STRUCTURES II** (3 hours)
This course is an overview of the common practice periods through writing, analysis, aural perception, and keyboard. Prerequisite: MUSI 1503. Corequisite: MUSI 2511.

**MUSI 2801 MUSIC WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**MUSI 2802 MUSIC SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**MUSI 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**MUSI 3143 CHORAL CONDUCTING** (3 hours)
This course is a study in fundamental theory of music and the conventional and advanced conducting beats. Individual demonstration is stressed. It seeks to prepare the student for leading congregational worship as well as training and preparing for a choral group.

**MUSI 3202 COUNTERPOINT** (2 hours)
This course is the study of composition of polyphonic music from the sixteenth to twentieth centuries, focusing on eighteenth-century counterpoint and analysis of inventions and fugues with exercises in writing.

**MUSI 3233 MUSIC LITERATURE AND HISTORY** (3 hours)
This course is a detailed study of the musical masterworks illustrating different style periods and musical media, vocal, and instrumental. Techniques of aural perception are stressed for the improvement of basic listening skills, analysis and application of basic music theory.

**MUSI 3312 CONDUCTING I** (2 hours)
This course furnishes a study in fundamental theory of music and the conventional conducting beats. Individual demonstration is stressed. It seeks to prepare the student for directing choral groups and congregational worship.

**MUSI 3322 CONDUCTING II** (2 hours)
This course furnishes a study in fundamental theory of music and the advanced conducting beats. Individual demonstration is stressed. It seeks to prepare the student for training and directing a choral group.

**MUSI 3511 AURAL SKILLS III** (1 hour)
This course is a study of moderately difficult rhythms and melodies in the context of illustrative eighteenth and nineteenth century styles, aural perception, vocal reading, and analysis. Prerequisite: MUSI 2511. Corequisite: MUSI 3513.

**MUSI 3513 MUSICAL STRUCTURES III** (3 hours)
This course is a study of the traditional harmonic practices of the eighteenth and nineteenth century through writing, analysis, aural perception, and keyboard. Prerequisite: MUSI 2513. Corequisite: MUSI 3511.

**MUSI 3612 VOCAL METHODS AND MATERIALS I** (2 hours)
This course is a basic study of early childhood and elementary vocal music, including solos and ensembles, and basic music teaching skills applicable to the private studio, church, or school. Suggested materials for children's choirs and appropriate rehearsal techniques will be emphasized.

**MUSI 3622 VOCAL METHODS AND MATERIALS II** (2 hours)
This course is a study of junior high and high school vocal music, including solos and ensembles, with basic teaching techniques applicable to the private studio, church, or school. Suggested materials for teen and adult choirs with appropriate rehearsal techniques will be emphasized.

**MUSI 3801 MUSIC WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**MUSI 3802 MUSIC SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**MUSI 4112 FORM AND ANALYSIS** (2 hours)
This course studies the structure of homophonic forms, followed by the standard polyphonic and homophonic forms of eighteenth through twentieth century music. Prerequisite: MUSI 4513.

**MUSI 4221 CONCERT CHORALE** (1 hour)
This course provides opportunity for the student to develop correct practice in group singing and a high regard for the place of music in public worship. This course is for juniors and seniors. The course may be repeated. Prerequisites: 2 semesters of MUSI 2221 and/or CMIN/WRSP 2001.

**MUSI 4511 AURAL SKILLS IV** (1 hour)
This course is a study of rhythms and melodies as used by late nineteenth and twentieth century composers, aural perception, vocal reading, and analysis. Prerequisite: MUSI 3511. Corequisite: MUSI 4513.

**MUSI 4513 MUSICAL STRUCTURES IV** (3 hours)
This course is a study of late nineteenth century harmonic practices and twentieth century idioms through writing, analysis, aural perception, and keyboard. Prerequisite: MUSI 3513. Corequisite: MUSI 4511.

**MUSI 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## NATURAL SCIENCES (NATS)

**NATS 1311 INTRODUCTION TO PHYSICS I LABORATORY** (1 hour)
Hands-on laboratory instruction is critical for understanding how the scientific method is applied in the experimental environment. This course will support NATS 1313 Intro to Physics I. This class will develop basic laboratory skills as they apply to Physics. Prerequisite: Permission of the instructor.

**NATS 1313 INTRODUCTION TO PHYSICS I (3 hours)**
This is an introductory study of the principles of force, energy, fluids, thermodynamics, electricity, waves, and optics. This course is not intended for physical science or mathematics majors. This course includes three hours of classroom lecture each week. Prerequisite: 1000 level or above mathematics course.

**NATS 1314 INTRODUCTION TO PHYSICS I WITH LAB** (4 hours)
This lecture-laboratory course is an introductory study of the principles of force, energy, fluids, thermodynamics, electricity, waves, and optics. This course is not intended for physical science or mathematics majors. Prerequisite: 1000 level or above mathematics course.

**NATS 1331 INTRODUCTION TO PHYSICS II LABORATORY** (1 hour)
Hands-on laboratory instruction is critical for understanding how the scientific method is applied in the experimental environment. This course will support NATS 1334 Intro to Physics II. This class will further develop basic laboratory skills as they apply to Physics. Prerequisite: Permission of the instructor.

**NATS 1334 INTRODUCTION TO PHYSICS II** (4 hours)
This course is a continuation of Introduction to Physics I (NATS 1314) and will study electricity, magnetism, light and optics, special relativity, and introductory atomic and nuclear physics. This course includes classroom and laboratory instruction. Prerequisite: NATS 1314.

**NATS 1414 PRINCIPLES OF PHYSICAL SCIENCE** (4 hours)
This course is a study of the literacy level basics in the physical sciences. The scientific method is applied to the study of the non-living world. Topics are in the areas of chemistry, physics, meteorology, geology, astronomy, and the contrasting models for the origin of the universe. Directed laboratory exercises are included. Prerequisite: high school algebra or equivalent.

**NATS 2001 LABORATORY ASSISTANT PRACTICUM** (1 hour)
Experience in conducting laboratory investigations will be gained by assisting the instructor in biological and physical science laboratory classes. Techniques of preparing materials and equipment, maintaining a clean and safe laboratory environment, guiding students' learning, and monitoring the laboratory inventory will be emphasized. This course may be repeated. Prerequisites: Permission of instructor and NATS 1314 or BIOL 1114.

**NATS 2213 MEDICAL TERMINOLOGY** (3 hours)
This course is a study of Latin and Greek common roots, prefixes, and suffixes from which medical terms evolve. The student will correctly spell and define terms commonly used in medical fields, and determine the meaning of unfamiliar medical terms.

**NATS 2233 NUTRITION** (3 hours)
This course is designed to teach the basic principles of optimal nutrition and their role in maintenance of health and prevention and treatment of disease. Emphasis is given to selection, quality, and interrelationships of nutrients in both the normal and therapeutic diet to meet the individual's physiological, psychological, and sociological needs. Crosslisted as HPES 2223.

**NATS 2311 EARTH SCIENCE LABORATORY** (1 hour)
Hands-on laboratory instruction is critical for understanding how the scientific method is applied in the experimental environment. This course will support NATS 2313 Earth Science. This class will develop basic laboratory skills as they apply to Earth Science. Prerequisite: Permission of the instructor.

**NATS 2313 EARTH SCIENCE** (3 hours)
This course explores the scientific concepts and principles of chemistry, physics, meteorology, geology, and astronomy. Emphasis is given to the scientific method of inquiry, standards of science, and the scientific laws governing the universe. This course includes three hours of classroom lecture each week.

**NATS 2314 EARTH SCIENCE WITH LAB** (4 hours)
This lecture-laboratory course explores the scientific concepts and principles of chemistry, physics, meteorology, geology, and astronomy. Emphasis is given to the scientific method of inquiry, standards of science, and the scientific laws governing the universe.

**NATS 2801 NATURAL SCIENCE WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**NATS 2802 NATURAL SCIENCE SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**NATS 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**NATS 3801 NATURAL SCIENCE WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**NATS 3802 NATURAL SCIENCE SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**NATS 4123 HISTORY OF SCIENCE** (3 hours)
This course is an introduction to the study of science in light of historical, philosophical, and cultural analysis. The course will analyze the evolution of science and technology. Focusing on the relationships between science, nature, and society, this class introduces some of the big questions about who we are, who we have been, and who we might become.

**NATS 4513 ETHICS IN SCIENCE** (3 hours)
The course will combine case-studies with experiential elements in an examination of professional and social responsibility, authorship and peer review, and current ethical dilemmas in a variety of scientific arenas. Prerequisite: PHIL 1113.

**NATS 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## PHILOSOPHY (PHIL)

**PHIL 1113 CHRISTIAN ETHICS** (3 hours)
This course is an introductory study in Christian ethics designed to assist college students in the integration of belief and behavior. The course focuses on the kinds of ethical issues which college students are likely to encounter.

**PHIL 1123 CHRISTIAN APOLOGETICS** (3 hours)
This course is a study of the case for Christianity and a critical evaluation of common objections to Christian claims. Attention will be given to ways in which apologetic considerations affect ministry and personal evangelism.

**PHIL 2103 BIBLICAL FOUNDATIONS OF ETHICS** (3 hours)
This is a study of key Biblical texts that particularly relate to the subject of ethics. The course helps students balance revelation and reason in a thoroughly Biblical treatment of decision-making.

**PHIL 2203 INTRODUCTION TO PHILOSOPHY** (3 hours)
This course is a basic introduction to the problems, methods, and terminology of philosophy by means of an historical examination of the major philosophers in the Western tradition. The perennial questions of philosophy are explored including, the nature of God, reality, knowledge, values, and humanity. The analysis of these issues emphasizes their integration in the development of an overall conceptual framework or worldview.

**PHIL 2801 PHILOSOPHY WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**PHIL 2802 PHILOSOPHY SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**PHIL 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**PHIL 3003 LOGIC** (3 hours)
This course is an examination of logical methods and procedures, with some consideration of contemporary philosophy of logic.

**PHIL 3103 CASE STUDIES IN ETHICS** (3 hours)
This course includes readings, discussions, and development of papers pertaining to relevant case studies and readings involving ethical issues applied to actual situations.

**PHIL 3203 CHRISTIAN PERSPECTIVE** (3 hours)
This course will explore ways in which the student can develop a positive relationship with God as he or she explores the role of general revelation (the creation) and special revelation (the Scriptures) in the development of a Christian Worldview.

**PHIL 3801 PHILOSOPHY WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**PHIL 3802 PHILOSOPHY SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**PHIL 4213 ADVANCED APOLOGETICS** (3 hours)
This course is an advanced study of the case for Christianity and a critical evaluation of common objections to Christian truth claims. Attention will be given to theoretical arguments for/against the truth of the Christian faith. Emphasis will also be given to the practical application of the ideas discussed for ministry and personal evangelism. Prerequisites: PHIL 1123.

**PHIL 4413 LIFE & WRITINGS OF C.S. LEWIS** (3 hours)
This course is a study of the life and writings of the influential Twentieth century Christian writer C.S. Lewis. Attention will be given to Lewis' contribution to a variety of fields including: theology, philosophy, apologetics, ethics, literary criticism, fiction, children's stories, etc. Prerequisites: ENGL 1113 and ENGL 1213, PHIL 2203 or permission of the instructor. Crosslisted as ENGL 4413.

**PHIL 4443 FIRST PRINCIPLES** (3 hours)
This course is designed as an integrated study of various topics, scripture texts, literature, and methodologies in Christian ministry. The purpose is to introduce the student to a comprehensive view of the ontology of personal and corporate ministry. The discovery of 'First Principles' will be derived through synthesis of descriptive accounts of existence, religion, the individual, the minister, and other related subjects. Crosslisted as THEO 4443.

**PHIL 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## POLITICAL SCIENCE (POLS)

**POLS 1523 AMERICAN FEDERAL GOVERNMENT** (3 hours)
This course is a study of the realities of the political and governmental process in the United States: how that process actually works in practice, its strengths and shortcomings, the needs and possibilities for change and reform, and the significant issues of public policy.

**POLS 2223 AMERICAN PUBLIC ADMINISTRATION** (3 hours)
This course is a study of public administration at the national level addressing the three branches of government, how they are inter-related by the Constitution, and how they function today. The course will also address organizational theory, managing public programs, human resources, and intergovernmental relations as well as functions and challenges of the executive branch. Prerequisite: POLS 1523.

**POLS 2801 POLITICAL SCIENCE WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**POLS 2802 POLITICAL SCIENCE SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**POLS 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**POLS 3113 CONSTITUTIONAL LAW** (3 hours)
This course is a study of the constitutional origins of the U.S. government, with emphasis on the history and development of the Constitution, including the ratification debates, principles found in the Constitution, such as checks and balances, separation of powers, federalism, civil liberties and civil rights, the roles of the separate branches in our system, interstate commerce issues, police powers of the state, property rights, the incorporation doctrine and the 14th Amendment, the growth of executive power, and the role of judicial review upon our constitutional interpretation. Various theories of constitutional interpretation will be discussed and analyzed. Prerequisite: POLS 1523 or permission of the instructor.

**POLS 3213 STATE GOVERNMENT** (3 hours)
This course is a study of the functions and types of various state governments with emphasis on Oklahoma government. It will stress interagency relations, relations with local governments, and the impact of federalism on these governments, and address how political change affects these bodies. Prerequisite: POLS 1523.

**POLS 3233 POLITICAL PHILOSOPHY** (3 hours)
This course is a study of the major thinkers and primary texts of the Western political tradition (from ancient to modern) including Plato, Aristotle, Aquinas, Rousseau, Locke, Jefferson, and Madison, among others. Moreover, special emphasis will be given to the ways in which different political philosophies have shaped and influenced American government and civil society. Prerequisite: POLS 1523.

**POLS 3313 U. S. CONGRESS** (3 hours)
This course is a study of the constitutional basis of the legislative branch and its responsibilities, functions and limitations. It will address congressional leadership and traditions, explain the system of checks and balances, and examine the impact of politics and media on Congress. Prerequisite: POLS 1523.

**POLS 3333 U. S. PRESIDENCY** (3 hours)
This course is a study of the constitutional basis of the U.S. presidency, and its constitutional and traditional responsibilities. It will compare how various presidents have performed in the office and contrast their leadership or the lack thereof. It will illustrate the advantages and disadvantages the president has with the legislative and judicial branches. Prerequisite: POLS 1523.

**POLS 3801 POLITICAL SCIENCE WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**POLS 3802 POLITICAL SCIENCE SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**POLS 4113 WORLD POLITICS** (3 hours)
This course is a study of the various nations of the world today, their political systems, and their role in the modern world. Prerequisite: POLS 1523.

**POLS 4213 PUBLIC FINANCE ADMINISTRATIONS** (3 hours)
This course is a study of the legal and ethical practices of public finance as well as the allocation and planning of government funds. Issues will include investments of funds-on-hand, structuring of public debt, economic efficiency, and transparency. Prerequisites: ACCT 2523, ACCT 2623, POLS 2223.

**POLS 4233 PUBLIC POLICY** (3 hours)
This course is a study of identifying, addressing and resolving public policy issues. It will explain how policy is formulated and discuss the likely consequences. It will explain and describe the key players of national policy. Prerequisites: POLS 1523 and POLS 3313 or POLS 3333.

**POLS 4313 INTRODUCTION TO ADMINISTRATIVE LAW** (3 hours)
This course is a study of the general laws and legal principles of implementing law in government agencies. Students will examine statues, regulations and case law affecting public policy at the national and state levels. Prerequisite: POLS 1523, POLS 2223.

**POLS 4333 CASES IN PUBLIC ADMINISTRATION** (3 hours)
This course is a study of various cases from the federal and state government levels. Students will receive a well-rounded idea of real-world issues that public administrators deal with on a regular basis. Students will participate in a public administration simulation to experience problem solving in a government agency. Prerequisites: POLS 1523, POLS 2223, and POLS 3313 or POLS 3333.

**POLS 4423 PUBLIC ADMINISTRATION INTERNSHIP** (3 hours)
Students will work in and observe a government agency (federal, state or local) or a nonprofit agency to determine the leadership, management, processes and functions of the agency. Students will research and write about their observations in conjunction with their studies in public administration. Prerequisites: POLS 1523 and POLS 3313 or POLS 3333.

**POLS 4443 PUBLIC ADMINISTRATION CAPSTONE** (3 hours)
This capstone course will serve as the culmination of what the student has learned from the public administration specialization and how it applies to current government agencies. Students will apply and integrate the knowledge they have gained by writing and researching about public administration issues demonstrating critical thinking and problem-solving skills including current public administration terminology. Restricted to senior standing Public Administration specialization students in the last semester.

**POLS 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## PSYCHOLOGY (PSYC)

**PSYC 1123 GENERAL PSYCHOLOGY** (3 hours)
This course provides an introduction to the general principles of psychology. The student is acquainted with the human organism, its behavior, and some of the mechanics and dynamics of learning, perception, emotion, and motivation.

**PSYC 1221 GENERAL PSYCHOLOGY LABORATORY** (1 hour)
The course is designed to provide students majoring in psychology laboratory experience in methodology, measurement, data interpretation, and ethical issues in psychology. This will be partially achieved through peer-mentoring utilizing students enrolled in Research Design or Honors Research. Students anticipating a psychology major should take this course while enrolled in PSYC 1123. If a student declares as a psychology major after completing General Psychology, this lab should be taken at the time of that declaration.

**PSYC 2122 SOPHOMORE SEMINAR CAREERS AND RESEARCH LITERACY** (3 hours)
This course is designed as an overview of the field of psychology. There are three foci of the course: exploring the various career options in psychology, exploring the option of graduate school, and developing research literacy. Prerequisite PSYC 1123, or Permission of program director.

**PSYC 2223 LIFE-SPAN DEVELOPMENTAL PSYCHOLOGY** (3 hours)
This course is a survey of the psychological changes in the human race through the life cycle. This includes the changes in cognitive, social, and emotional physiological development from the prenatal stages through death. Prerequisite: PSYC 1123.

**PSYC 2801 PSYCHOLOGY WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**PSYC 2802 PSYCHOLOGY SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**PSYC 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**PSYC 3113 CHILD PSYCHOLOGY** (3 hours)
This course is an investigation of the relationship between the child's development and environmental influences with observations of child behavior. Prerequisite: PSYC 1123.

**PSYC 3123 ADOLESCENT PSYCHOLOGY** (3 hours)
This course is a study of the physical growth, glandular changes, and emotions of adolescents including interests, religious experience, and social adjustment. Prerequisite: PSYC 1123.

**PSYC 3143 PSYCHOLOGY OF PERSONALITY** (3 hours)
This course provides a study of the classical theories of personality in psychology and introduces the student to the objectives and challenges of a scientific study of personal life. Emphasis will be given to a critical evaluation of personality theories in light of current knowledge and Biblical perspectives. Prerequisites: PSYC 1123 and junior/senior standing.

**PSYC 3163 SOCIAL PSYCHOLOGY** (3 hours)
This course is a study of the nature of the social structures which man has developed and their influences on the functioning of human individuals/groups from a Christian perspective. Prerequisites: PSYC 1123 and SOCI 2123.

**PSYC 3193 LEARNING AND COGNITION** (3 hours)
This course is a study of the research and theories in learning and cognition. Basic types of learning and the variables which influence the learning and cognitive processes will be included. In the learning component, the focus will be on instrumental and operant conditioning and issues growing from these basic types of learning. In the cognitive component, topics covered will be information processing, memory, language, comprehension, and thought. Prerequisites: PSYC 1123 and junior/senior standing.

**PSYC 3213 CHILD AND ADOLESCENT PSYCHOLOGY** (3 hours)
This course is a study of human development from conception through adolescence. Focus will be given to physiological, psychological, social, behavioral, and spiritual development and the various theories that seek to understand human behavior. Prerequisite: PSYC 1123.

**PSYC 3243 COMMUNITY PSYCHOLOGY** (3 hours)
This course introduces students to community psychology as a discipline and emerging field of practice. It is a scientific study of social problems and solutions through the application of psychological principles such as community-based research and needs analysis. Students will develop an intervention rooted in biblical principles. Prerequisites: PSYC 1123 and SOCI 2123, or approval of the instructor.

**PSYC 3253 POSITIVE PSYCHOLOGY** (3 hours)
The course is a study of the field of positive psychology, which seeks to assess and understand optimum human functioning. Well-being and other concepts are explored from sociological, evolutionary and Christian theological perspectives. Prerequisite: PSYC 1123.

**PSYC 3323 EDUCATIONAL PSYCHOLOGY** (3 hours)
This course is a study of the application of psychological principles to learning and behavior. Results of research as applied to classroom learning and motivation are studied together with factors which help or hinder effective learning. A minimum of 20 hours field experience is required. Prerequisite: PSYC 1123 or SOCI 2123.

**PSYC 3533 HEALTH PSYCHOLOGY** (3 hours)
This course is a study of a broad overview of the field of health psychology, including concepts, theory, and research. It will examine the bi-directional relationship between psychology and mental and physical health. The course will provide an interface with the real world and will provide a balanced presentation of the important issues in the field including health, wellness, mental stability and stress management. Prerequisite: PSYC 1123. Crosslisted as HPES 3533.

**PSYC 3801 PSYCHOLOGY WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**PSYC 3802 PSYCHOLOGY SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**PSYC 4103 ABNORMAL PSYCHOLOGY** (3 hours)
This course will provide students a general introduction to the study of abnormalities and the factors which make up such abnormalities. It includes a presentation of the biological, psychological, and sociological factors which are correlated with maladaptive behavior. Prerequisites: PSYC 1123 and junior/senior standing.

**PSYC 4183 TESTS AND MEASUREMENTS** (3 hours)
This course is a study of the measurement of human behavior. Special reference is given to tests of intelligence, achievement, personality, and interest. Prerequisites: PSYC 1123 and STAT 3003.

**PSYC 4203 INDUSTRIAL/ORGANIZATIONAL PSYCHOLOGY** (3 hours)
This course provides a study of the individual and groups in complex organizations, including organizational structure, organizational changes, and the organization in society. The course is concerned with motivation, worker satisfaction, and communication in organizations, personnel relations, and other related factors. Prerequisite: PSYC 1123. Crosslisted as BUSN 4203.

**PSYC 4223 HISTORY AND SYSTEMS OF PSYCHOLOGY** (3 hours)
This course is an exercise in critical thinking for senior psychology students. Emphasis is given to geographical, historical, and sociopolitical influencing the birth of psychology in 1879 and subsequent growth of psychology as a science, and resultant paradigms. Prerequisites: PSYC 1123 and junior/senior standing.

**PSYC 4263 GROUP PROCESSES** (3 hours)
This course deals with both the theoretical and the practical processes of group relationships. It provides students with an understanding of the psychological principles underlying group behavior. Topics covered will include group formation and development, cohesion and norms, social influence and power, stereotyping and prejudice, group decision-making, inter-group relations and diversity within groups, stigma in the workplace, leadership in groups, group performance, and staffing organizational groups. Prerequisite: PSYC 1123.

**PSYC 4353 RESEARCH DESIGN** (3 hours)
The purpose of this course is to introduce students to the various methods of research in the behavioral sciences. Topics will include surveys, longitudinal and cross-sectional studies, naturalistic observations, and experimental designs. Each student will complete a research project using knowledge gained from this course and the statistics course. Prerequisites: PSYC 1123, STAT 3003, and junior/senior standing.

**PSYC 4393 PSYCHOLOGY PRACTICUM** (3 hours)
This course involves supervised work in a school, church, or community setting to provide practical experience in the area of psychology. Prerequisites: Permission of the program director and junior/senior standing.

**PSYC 4463 PSYCHOLOGY CAPSTONE** (3 hours)
This is a capstone course to integrate the academic programs of psychology and general education with an emphasis on examining the interaction between the discipline and essential Christian beliefs and practices. It is required to be taken in the final semester of study. Prerequisites: PSYC 4353 and permission of the program director.

**PSYC 4623 HONORS RESEARCH IN PSYCHOLOGY** (3 hours)
This course provides students the opportunity to conduct an independent research project in an area of particular interest to her or him, under the direct supervision of a selected member of the faculty. Prerequisites: PSYC 4353 Research Design, senior standing, and cumulative GPA of 3.0 or higher (or permission of the program director if GPA is below threshold).

**PSYC 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of the instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## RELIGION (RELG)

**RELG 2000 CHAPEL** (0 hours)
Randall University chapel is a required opportunity for the entire campus to come together and affirm our common commitments to Christ, His church, and our community. We are affirmed in these commitments by the work of the Holy Spirit through Biblical worship, the preached word, creative expression, and practical instruction. In addition, the student is required to choose a local church for regular worship while enrolled as a student and to complete 10 hours of voluntary community service through a school, church or agency approved by the Provost Office.

The course is graded as 'P' Pass or 'F' Fail. Students receiving a failing grade (F) in Chapel will be subject to conditions and restrictions on their academic and extra-curricular activities in the following semester. Students receiving an unsatisfactory grade (F) in two consecutive semesters may be excluded from enrollment for one semester.

**RELG 2801 RELIGION WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**RELG 2802 RELIGION SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**RELG 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**RELG 3113 COMPARATIVE RELIGIONS I: NON-CHRISTIAN AMERICAN RELIGIONS** (3 hours)
This is a comparative study of non-Christian American cults and religious movements. The course will include the historical development, key leaders, religious texts and other authority sources, membership statistics, practices, doctrines, and influence of the religious systems studied.

**RELG 3213 COMPARATIVE RELIGIONS II: WORLD RELIGIONS** (3 hours)
This course is designed especially to acquaint students with the major religions of the world. The study includes Buddhism, Hinduism, Animism, Islam, Romanism, Bahaism, and others.

**RELG 3801 RELIGION WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**RELG 3802 RELIGION SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**RELG 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## SOCIOLOGY (SOCI)

**SOCI 2123 INTRODUCTION TO SOCIOLOGY** (3 hours)
This course includes the study of humans as they relate through the social bond, groups, communities, and cultures. Norms and values, their application to anthropology and religion, and social deviancy are included.

**SOCI 2403 MARRIAGE AND FAMILY** (3 hours)
This course explores the sociological, psychological, cultural, and religious factors that contribute to marital success and child-rearing. Contemporary cultural topics are examined within the context of biblical principles. It also offers a comprehensive exploration of the foundational principles, values, and dynamics inherent in Christian marriage and family life. Students will contrast contemporary and sociological views of marriage and family, including research, within this Biblical framework. Likely issues include: cohabitation, divorce, gender identity, premarital sex, reproductive considerations, common marital problems, and gay marriage.

**SOCI 2801 SOCIOLOGY WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**SOCI 2802 SOCIOLOGY SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**SOCI 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**SOCI 3102 PEOPLE GROUP STUDY** (2 hours)
This is an in-depth research project on a group of people identified by missiologists as a significantly large sociological grouping of individuals who have a common language, shared ethnicity, significant patterns of social interaction and who perceive themselves to have a common affinity for one another. The research project will include people group selection, gathering of available information, and compilation of available information in a research paper. Emphasis is given to studies about groups of people who do not have enough Christians and resources to reach their own people with the gospel message.

**SOCI 3123 CULTURAL ANTHROPOLOGY** (3 hours)
This course is a study of man as related to the make-up and meaning of culture, the origin of man, and modern civilization.

**SOCI 3801 SOCIOLOGY WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**SOCI 3802 SOCIOLOGY SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**SOCI 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## STATISTICS (STAT)

**STAT 3003 STATISTICS** (3 hours)
This is an introductory applied statistics course focusing on descriptive and inferential statistical methods. Topics include measures of central tendency and variability, the normal distribution, correlation, regression, and ANOVA. Prerequisite: MATH 1503, or 1513, or 1553 or permission of the instructor.

## THEOLOGY (THEO)

**THEO 1213 FREE WILL BAPTIST HISTORY AND DOCTRINE** (3 hours)
This course is a study of the historical foundation of the Free Will Baptist denomination with attention to the men and women who have made significant contributions to its life and thought. The second part of the course consists of a survey of the beliefs of the Free Will Baptists including the distinctive doctrines of this movement.

**THEO 1223 CHRISTIAN DOCTRINE** (3 hours)
This course is a study of the elementary doctrines of the Christian faith. It examines the reliability of Scripture, the message of the Gospel, the person of Jesus, the role of the Holy Spirit, and the other spiritual realities of the faith. The course will be taught from a Free Will Baptist tradition and perspective.

**THEO 2801 THEOLOGICAL WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**THEO 2802 THEOLOGICAL SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**THEO 2903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

**THEO 3303 CHRISTIAN THEOLOGY** (3 hours)
This course is a study of the most important theological teachings of the Christian faith. It examines the doctrines of the Bible, God, Christ, Salvation, the Holy Spirit, and the Church. Key Scripture passages relating to these doctrines will be studied. Prerequisites: BIBL 1113 and BIBL 2313.

**THEO 3313 SYSTEMATIC THEOLOGY I** (3 hours)
This course examines the major doctrinal teachings of the Christian faith. It begins with an analysis of the key terms used in the study of systematic theology and an overview of the major theological systems which the student is likely to encounter. It also examines theology, bibliology, and Christology. Prerequisite: THEO 1223.

**THEO 3413 SYSTEMATIC THEOLOGY II** (3 hours)
This course is a continuation of THEO 3313 Systematic Theology I. It examines pneumatology, angelology, soteriology, ecclesiology, and eschatology. Prerequisite: THEO 1223.

**THEO 3801 THEOLOGICAL WORKSHOP** (1 hour)
This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours.

**THEO 3802 THEOLOGICAL SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of four credit hours. Permission of program director is required.

**THEO 4232 DIRECTED READINGS IN THEOLOGY** (2 hours)
This course requires the reading and analysis of leading works in theology under faculty supervision. Works read come from a variety of different religious traditions including traditional Protestantism, Roman Catholicism, Eastern Orthodoxy, Neo-orthodoxy, and liberal Protestantism. The course may be repeated once with different content. Prerequisites: THEO 3303 or THEO 3313 and THEO 3413 or permission of the instructor.

**THEO 4243 EVANGELICAL THEOLOGY** (3 hours)
This course examines the development of theology of the evangelical movement. It focuses on the contributions of leading evangelical theologians such as Charles Hodge, Carl F.H. Henry, and others. The course includes an analysis of the doctrines which are distinctive to the evangelical movement. Prerequisite: THEO 3303 or THEO 3313 and THEO 3413 or permission of the instructor.

**THEO 4313 REFORMED ARMINIAN THEOLOGY** (3 hours)
This course is the study of the philosophical-theological system of Jacob (James) Arminius and Reformed Arminianism. Arminius' theological perspective, especially regarding the doctrine of soteriology, is critically explored, promoted, and defended against its theological rivals, including the theology of John Calvin and the Reformed Calvinist tradition, and the theology of John Wesley and the Wesleyan Arminian tradition. The context for the analysis of these perspectives is set within the Reformed orthodoxy of Reformation and Post-Reformation Protestantism. Moreover, the course examines historico-theological developments within Arminian theology from Arminius' immediate successors, the Remonstrants, representing the tradition of the Dutch Reformed Church, to the work of present-day advocates of the Reformed Arminian view. Prerequisites: THEO 3303, or THEO 3313 and 3413, or permission of the instructor.

**THEO 4443 FIRST PRINCIPLES** (3 hours)
This course is designed as an integrated study of various topics, scripture texts, literature, and methodologies in Christian ministry. The purpose is to introduce the student to a comprehensive view of the ontology of personal and corporate ministry. The discovery of 'First Principles' will be derived through synthesis of descriptive accounts of existence, religion, the individual, the minister, and other related subjects. Crosslisted as PHIL 4443.

**THEO 4903 SPECIAL TOPICS** (3 hours)
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with a change of subject matter for a maximum of nine credit hours.

## WORSHIP STUDIES (WRSP)

**WRSP 1301 RANDALL UNIVERSITY MINISTRY TEAM** (1 hour)
This is a select ensemble of mixed voices and instruments that performs and leads worship numerous times during the year. While a variety of music is performed, the emphasis is on songs that are useful and beneficial in leading believers in worship. The course may be repeated. Prerequisite: By audition only.

**WRSP 1503 MUSIC SKILLS FOR WORSHIP LEADING** (3 hours)
This course is a study of the most common music skills a worship leader needs to know to effectively carry out the music side of his/her ministry position. This includes reading notes on a staff, time signatures, key signatures, major and minor scales and chords.

**WRSP 2001 WORSHIP LEADERSHIP** (1 hour)
This course is designed to involve students in the planning and implementation of worship services in the campus schedule. Students will be assigned individual responsibilities and work in a collaborative environment. Permission of the instructor is required. Crosslisted as CMIN 2001.

**WRSP 2212 INTRODUCTION TO WORSHIP STUDIES** (2 hours)
This course is an introductory study of Christian worship. Application is made to worship as a lifestyle integrated into the community life of congregational worship in the church. Time is spent discerning what is meant by biblical worship and how it is enacted philosophically and practically in a worship service.

**WRSP 3212 WORSHIP TECHNOLOGY** (2 hours)
This course is a study of sound, presentation software, lighting, and computer competencies for the use of Finale music notation software in the church music and Christian Music Industry setting. This includes, but is not limited to, the creation of: lead sheets, piano-vocal, guitar, praise band, choral charts and full orchestration. Musical knowledge is combined with technological skill in entering music notation and producing written music of a publishing level. Prerequisites: MUSI 1503 and MUSI 2513.

**WRSP 3222 CREATIVE WORSHIP** (2 hours)
This course is a biblical study of worship as it relates to engaging the whole person as heart, soul, mind, and strength. Application is made to creative planning in lighting design, audio and video production, presentation software, banners, staging, and a variety of multi-media possibilities.

**WRSP 3523 HISTORY AND PHILOSOPHY OF WORSHIP** (3 hours)
This course is an analysis of worship practices from the beginning of worship in the Old Testament to the present time. The students will analyze and evaluate different worship practices found in churches today. Upon completion of this study, the student will be able to develop a personal philosophy of worship.

**WRSP 3533 TOOLS, TECHNIQUES AND LITERATURE FOR WORSHIP** (3 hours)
This course is an analysis of the tools, techniques, and literature available to the worship leader today. It includes information on basic vocal and instrumental techniques, the locations of tutorials and other helps, worship planning tools, and presentation software. It will also assist the student in locating music charts, blogs, worship publications, social media, websites, and other valuable information.

**WRSP 3543 TOOLS FOR CREATIVE WORSHIP** (3 hours)
This course is a biblical study of worship as related to the five senses, exploring the whole person given in worship to God. Application is made to lighting design, audio and video production, creative use of presentation software, banners, choreography and movement, staging, and a variety of multi-media possibilities. Students will prepare a project that represents understanding and application of creative worship.

**WRSP 3553 TECHNOLOGY IN WORSHIP** (3 hours)
This course is a study of technology used in worship today. From sound, the use of tracks including click and multi-tracks, loop community to the following software and tools which could include but are not limited to: Finale, Final Cut Pro, Ableton, Pro Tools, Main Stage, midi, Sunday Keys, Worship Essentials, Pro Presenter. Students will prepare tutorials and projects which will demonstrate their understanding of the technology being introduced. Prerequisite: WRSP 1503.

**WRSP 4243 ARRANGING FOR CONTEMPORARY WORSHIP** (3 hours)
This course is a study of the basics of arranging for a small ensemble focusing on contemporary worship styles. Two areas covered: (1) a study of the principles of arranging for, coordinating, and directing a contemporary vocal ensemble, and (2) proper instrumental arranging, both independent of, and in accompaniment of vocal ensembles. Prerequisites: MUSI 1503, MUSI 2513, MUSI 3513, MUSI 4513.

**WRSP 4423 PLANNING AND CONDUCTING PUBLIC WORSHIP** (3 hours)
This course is a Biblical, theological, and practical study of public worship. The principles of worship design are studied, including a survey of various historical and contemporary models for corporate worship, elements of the worship program, how to plan an effective worship service, how to adapt to various types of churches, and the responsibility of the pastor and other leaders in planning and leading church worship services.

**WRSP 4513 CONDUCTING FOR THE WORSHIP LEADING** (3 hours)
This course is a study in the conventional conducting of beats. Basic conducting patterns for the most common time signatures of 2/4, 3/4, 4/4, 6/4, 6/8, 9/8, and 12/4. Rehearsal techniques for choirs and ensembles will also be taught, individual demonstration is stressed. Prerequisite: WRSP 1503.

# GRADUATE COURSES

## ACCOUNTING (ACCT)

**ACCT 5113 MANAGERIAL ACCOUNTING** (3 hours)
This course equips MBA students with the accounting tools and frameworks necessary to support strategic business decisions, such as cost analysis, budgeting, and performance measurement. Emphasis is placed on interpreting and applying financial data to drive operational efficiency and achieve organizational objectives.

## BIBLE (BIBL)

**BIBL 5233 JESUS AND THE GOSPEL TRADITION** (3 hours)
This course will examine the early Christian traditions about Jesus as reflected in the four Gospels. Key events in the life and ministry of Jesus will be viewed in terms of primary exegesis. Consideration will be given to recent developments in Jesus studies related to apocryphal and Gnostic gospel writings.

**BIBL 5253 ROMANS AND GALATIANS** (3 hours)
This course will examine the historical background, teachings, and interpretation of Paul's letters to the Romans and Galatians.

**BIBL 5313 PENTATEUCH** (3 hours)
This course is a critical study of the text of the first five books of the Old Testament with an analysis of its historical setting and theological significance.

**BIBL 5503 OLD TESTAMENT POETICAL BOOKS** (3 hours)
The emphasis of this course is an introduction to Hebrew poetry. Psalms, Song of Songs, Lamentations, and selected poetry throughout the Old Testament will be studied. The central message of three major poetic books will be highlighted, as well as, their contribution to Old Testament theology. Form and function will be examined, seeking to expose meaning and significance for life and ministry.

**BIBL 5533 OLD TESTAMENT WISDOM LITERATURE** (3 hours)
Hebrew wisdom literature emphasizes the study of Proverbs, Job, and Ecclesiastes, focusing upon the central message of each book, other selected wisdom texts in the Old Testament, and highlighting their contribution to Old Testament theology. Form and function will be examined, seeking to expose meaning and significance for life.

**BIBL 5603 MAJOR THEMES FROM THE PROPHETS** (3 hours)
This course is designed to study recurring thematic patterns found within the Old Testament prophets. Some emphasis will be given to the historical period in which each of the prophets ministered. Additional emphasis will be given to setting the themes of the prophets in relation to the Torah and the on-going revelation of God.

**BIBL 5713 BIBLICAL INTEGRATION OF TEACHING AND LEADERSHIP** (3 hours)
This course will allow principals and the Biblical foundations of teaching and leadership, equipping students to integrate faith into their professional practice within educational settings. Emphasizing the development of a Christian worldview and philosophy of education, students will explore biblically-based leadership principles and the role of spiritual formation in sustaining effective leadership. Through theological reflection, academic study, and practical application, students will cultivate Christ-centered approaches to education and leadership. Crosslisted as EDUC 5713.

**BIBL 5801 WORKSHOP** (1 hour)
This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with change of subject matter for a maximum of four (4) hours. Prerequisite: Approval of the Advisor.

**BIBL 5802 SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six (6) hours. Prerequisite: Approval of the Advisor.

**BIBL 5903 SPECIAL TOPICS** (3 hours)
This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine (9) credit hours. Prerequisite: Approval of the Advisor.

**BIBL 5933 INDEPENDENT STUDY** (3 hours)
This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor.

**BIBL 5943 DIRECTED READINGS** (3 hours)
This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor.

**BIBL 5953 STUDY ABROAD** (3 hours)
This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor.

**BIBL 5963 PRACTICUM** (3 hours)
This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor.

**BIBL 5970 PROJECT EXTENSION** (0 hours)
This is a fee-based course mandated for students who do not complete their master's project or thesis within the allotted time frame of the program of study. The student should work closely with her/his advisor during this course to complete the summative project or thesis. This course may be repeated up to four terms and does not count towards the degree plan.

**BIBL 5973 MASTERS PROJECT** (3 hours)
This course is designed to provide students with the opportunity to pursue guided research in an area under faculty supervision. The course will be structured to utilize the appropriate methodology for the project, the communication of the findings, and the summary of the conclusions. Prerequisite: Approval of the Advisor.

**BIBL 5990 THESIS RESEARCH EXTENSION** (0 hours)
This is a fee-based course mandated for students who do not complete their master's project or thesis within the allotted time frame of the program of study. The student should work closely with her/his advisor during this course to complete the summative project or thesis. This course may be repeated up to four terms and does not count towards the degree plan.

**BIBL 5996 MASTERS THESIS** (6 hours)
This course is designed for students studying for a masters degree to demonstrate competency through the completion of a thesis. The student must complete independent research and write a thesis under faculty supervision. Prerequisite: Approval of the Advisor.

## BIBLICAL COUNSELING (BCOU)

**BCOU 5113 INTRODUCTION TO BIBLICAL COUNSELING** (3 hours)
This course introduces students to the foundational principles and practices of biblical counseling, with particular emphasis on Nouthetic and third-wave Biblical Counseling models. Students will examine the theological basis of counseling by exploring the sufficiency and authority of Scripture, the role of the Holy Spirit in personal transformation, the importance of repentance, sanctification, and discipleship, and the application of biblical truth to the problems of the human soul. The course also develops essential counseling skills, including data gathering, problem identification, loving confrontation, and the practical application of Scripture to real-life situations, while critically evaluating contemporary psychological models through the lens of a distinctly Christian worldview.

**BCOU 5123 CHRISTIAN MINISTRY COUNSELING** (3 hours)
This course examines counseling within the broader framework of Christian ministry, emphasizing the pastor's role as shepherd, disciple-maker, and provider of soul care. Building on the principles of biblical counseling, students will explore the theological foundations of pastoral care, the integration of counseling with preaching, pastoral visitation, discipleship, crisis care, and church leadership, while developing practical skills for addressing common ministry challenges such as grief, marital conflict, spiritual discouragement, habitual sin, and crisis situations. Special emphasis is placed on counseling through the ordinary means of grace, the ministry of the Word, prayer, and the life of the local church, as well as understanding the ethical responsibilities, limitations, and appropriate referral practices of pastoral counseling to cultivate a culture of discipleship and mutual care within the church.

**BCOU 5133 THE USE OF SCRIPTURE IN COUNSELING** (3 hours)
The course is a study of the theological foundations, hermeneutical principles, and practical methodologies for the use of Scripture in biblical counseling. Emphasis is placed on the sufficiency, authority, and application of God’s Word in addressing the spiritual and emotional struggles of individuals. Students will learn how to interpret, apply, and communicate Scripture effectively within counseling situations while avoiding common misuses of biblical texts.

**BCOU 5143 THEOLOGY OF BIBLICAL COUNSELING** (3 hours)
This course explores the theological doctrines that undergird biblical counseling, including the doctrines of Scripture, God, man, sin, salvation, and sanctification. Emphasis is placed on how these doctrines shape the philosophy and practice of counseling within a biblical framework.

**BCOU 5213 MARRIAGE AND FAMILY COUNSELING** (3 hours)
This course is a study of biblical principles and counseling methodologies related to marriage and family relationships. Emphasis is placed on God’s design for marriage, roles within the family, communication, conflict resolution, and discipleship in the home. Students will learn to apply Scripture to common relational struggles such as marital conflict, parenting challenges, and family dysfunction while engaging critically with contemporary secular theories of marriage and family therapy.

**BCOU 5313 BIBLICAL COUNSELING IN THE LOCAL CHURCH** (3 hours)
This course explores the principles, practices, and organizational strategies for implementing biblical counseling ministries in local churches. Emphasis is placed on understanding the sufficiency of Scripture for soul care, developing counseling competency among church leaders, and integrating counseling into discipleship and pastoral care structures. Students will study methods for identifying spiritual and emotional needs, training volunteers, and creating sustainable counseling ministries that honor God’s Word.

**BCOU 5413 BIBLICAL COUNSELING AND PSYCHOTHERAPIES** (3 hours)
This course examines major secular psychotherapeutic models, including Cognitive Behavioral Therapy (CBT), Psychodynamic Therapy, Humanistic Approaches, and Family Systems Therapy, exclusively through the lens of Scripture. Students will critically evaluate the theological and ethical assumptions underlying these models, demonstrating where they conflict with God's Word, the sufficiency of Scripture, and biblical counseling methodology. The course emphasizes reliance on Scripture as the ultimate authority for understanding human nature, sin, and soul transformation.

**BCOU 5513 COUNSELING SPECIAL ISSUES** (3 hours)
This course examines contemporary challenges faced by individuals in the 21st century, including depression, anxiety, chronic stress, relational conflict, grief, and spiritual struggles. Each topic is addressed exclusively from a biblical counseling framework, emphasizing the sufficiency of Scripture for understanding the human heart, identifying sin and heart idols, and applying God's Word for lasting change. Secular psychological theories or therapies are studied only to demonstrate their inconsistencies with biblical truth.

**BCOU 5523 BIBLICAL COUNSELING AND EMOTIONAL ISSUES** (3 hours)
This course examines a range of emotional issues commonly experienced by individuals, including anger, fear, guilt, grief, sadness, and anxiety. Each topic is studied exclusively through the lens of Scripture and biblical counseling principles, emphasizing the root causes of emotional struggles in sin, heart idols, and relational disobedience to God. Secular psychology, counseling theories, or therapeutic models are studied only to demonstrate their inconsistency with biblical truth, not to be integrated. Students will learn to apply Scripture as the sole authority for understanding and addressing emotional struggles in ministry and counseling contexts.

**BCOU 5533 BIBLICAL COUNSELING AND ADDICTIVE BEHAVIORS** (3 hours)
This course examines addictive behaviors in light of Scripture, focusing on the root causes of bondage in sin, heart idols, and disobedience to God. Students will explore how addictive patterns manifest spiritually, emotionally, and relationally, and learn to apply biblical counseling principles for repentance, renewal, and sanctification. Secular psychology, therapeutic models, or clinical approaches are studied only to demonstrate their inconsistency with biblical truth, not for integration.

**BCOU 5963 SUPERVISED CHURCH-BASED PRACTICUM I** (3 hours)
This course provides foundational supervised experience in biblical counseling within a local church setting. Students will observe, participate in, and gradually engage in counseling sessions under the direction of approved supervisors. Emphasis is placed on the application of Scripture to real-life problems, developing counseling skills rooted in theological conviction, and maintaining fidelity to the sufficiency of Scripture. Secular counseling methodologies are not utilized but may be evaluated in light of biblical truth.

**BCOU 5973 SUPERVISED CHURCH-BASED PRACTICUM II** (3 hours)
This advanced practicum builds upon foundational counseling experience by requiring students to actively lead counseling sessions under supervision. Students will engage in ongoing counseling relationships, develop case strategies, and demonstrate increasing proficiency in applying Scripture to complex personal and relational issues. Emphasis remains on the sufficiency of Scripture, heart-level transformation, and the role of the local church in counseling ministry.

## BUSINESS (BUSN)

**BUSN 5413 BUSINESS LAW AND ETHICAL STEWARDSHIP** (3 hours)
This course examines the legal and ethical environment in which organizations operate, integrating the higher standard of ethical stewardship from a biblical view and equipping MBA students to make sound managerial decisions that are legally compliant and morally grounded.

**BUSN 5513 BUSINESS INTELLIGENCE AND ANALYTICS** (3 hours)
Prepares MBA students to identify, analyze, and communicate data-driven insights using descriptive and inferential analysis, predictive modeling, forecasting, and decision modeling. Students are aware of common BI tools, with applications across key business functions and ethical stewardship of data.

**BUSN 5973 STRATEGIC MANAGEMENT CAPSTONE** (3 hours)
In this culminating experience, students integrate knowledge from across the MBA curriculum to tackle complex, real-world style business challenges. The focus of the student's project may change based on the student's area of specialization or organization where they work.

## CHRISTIAN MINISTRIES (CMIN)

**CMIN 5103 MINISTERING CROSS-CULTURALLY** (3 hours)
This course is a study of the principles and procedures of communication with an emphasis on cross-cultural ministry related to the Christian faith. A focus on the cultural diversity of today's world will assist the student in understanding both the complexity and necessity of successful communication. Crosslisted: MISS 5103.

**CMIN 5123 CHURCH STRUCTURE AND MINISTRY** (3 hours)
This is a study of the officers of the church—both staff and lay personnel. Specific duties of church officers and staff will be closely examined. The concept of team ministries will be studied along with a view of the role of individual responsibilities within the team. The role of the pastor will be examined in relationship to other members of the staff as well as to lay workers in the church. The place of church doctrine within church administration and ministry will also be emphasized.

**CMIN 5213 SPIRITUAL FORMATION** (3 hours)
This course focuses on the development of the spiritual life in ministry. Attention is given to the spiritual disciplines, the prayer life, and the biblical nature of calling, ministry and character.

**CMIN 5223 DISCIPLESHIP MINISTRIES** (3 hours)
This course will examine the biblical, general and specific steps to enable a person first to be a disciple. The student will discover systems, biblical principles and methods that create a disciple making context. The systems will cover both the macro-level and the micro-level. Once this has been discovered and discussed the student will select a disciple making system and create a micro-level disciple making plan for a local church.

**CMIN 5333 CHURCH PLANTING AND GROWTH** (3 hours)
This course is an introduction to the basic principles and methods of church planting and growth. The student gains an understanding of different philosophies of church planting and growth as well as an acquaintance with contemporary methods and strategies.

**CMIN 5413 MENTORING IN MINISTRY** (3 hours)
This course acquaints students with the theory and practice of mentoring. Emphasis is given to developing personal mentoring skills, as well as the creation and administration of ministry-based mentoring programs, including discipleship training.

**CMIN 5801 WORKSHOP** (1 hour)
This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor.

**CMIN 5802 SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor.

**CMIN 5903 SPECIAL TOPICS** (3 hours)
This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor.

**CMIN 5913 ADVANCED CHRISTIAN MINISTRY** (3 hours)
This course examines Christian ministry in an integrated Biblical, theological, and ecclesiological model. It combines Biblical studies, theological principles, and ecclesiological methodology to provide an understanding of the interdependent relationships between the three fields. It also emphasizes their critical mutual significance to accomplishing effective ministry in personal, peer, and public arenas. The course is designed for students pursuing either vocational or lay ministry.

**CMIN 5933 INDEPENDENT STUDY** (3 hours)
This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor.

**CMIN 5943 DIRECTED READINGS** (3 hours)
This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor.

**CMIN 5953 STUDY ABROAD** (3 hours)
This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor.

**CMIN 5963 PRACTICUM** (3 hours)
This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor.

**CMIN 5970 PROJECT EXTENSION** (0 hours)
This is a fee-based course mandated for students who do not complete their master's project or thesis within the allotted time frame of the program of study. The student should work closely with her/his advisor during this course to complete the summative project or thesis. This course may be repeated up to four terms and does not count towards the degree plan.

**CMIN 5973 MASTERS PROJECT** (3 hours)
This course is designed to provide students with the opportunity to pursue guided research in an area under faculty supervision. The course will be structured to utilize the appropriate methodology for the project, the communication of the findings, and the summary of the conclusions. Prerequisite: Approval of the Advisor.

**CMIN 5990 THESIS RESEARCH EXTENSION** (0 hours)
This is a fee-based course mandated for students who do not complete their master's project or thesis within the allotted time frame of the program of study. The student should work closely with her/his advisor during this course to complete the summative project or thesis. This course may be repeated up to four terms and does not count towards the degree plan.

**CMIN 5996 MASTERS THESIS** (6 hours)
This course is designed for students studying for a masters degree to demonstrate competency through the completion of a thesis. The student must complete independent research and write a thesis under faculty supervision. Prerequisite: Approval of the Advisor.

## COMMUNICATION (COMM)

**COMM 5413 EXPOSITORY PREACHING** (3 hours)
This course involves the development and delivery of expository sermons. It is designed to prepare a minister to preach both individual sermons and sermon series, which utilize expository methods. Prerequisite: COMM 5013 or permission of the instructor.

**COMM 5433 ADVANCED BIBLICAL PREACHING** (3 hours)
This course is an advanced course designed to prepare the student for an effective preaching ministry in a local church. Attention is given to the preparation and delivery of various types of Biblical sermons and to the further development of proper speech technique. Attention is also given to planned programs of Biblical preaching. Prerequisite: COMM 5413.

**COMM 5801 WORKSHOP** (1 hour)
This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor.

**COMM 5802 SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor.

**COMM 5903 SPECIAL TOPICS** (3 hours)
This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor.

**COMM 5933 INDEPENDENT STUDY** (3 hours)
This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor.

**COMM 5943 DIRECTED READINGS** (3 hours)
This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor.

**COMM 5953 STUDY ABROAD** (3 hours)
This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor.

**COMM 5963 EXPOSITORY PREACHING PRACTICUM** (3 hours)
This course is in expositional preaching in which the student prepares a sermon calendar for a year's preaching and preaches through a book in the New Testament. The students share their work with others in the class so that each one gathers a sermon reservoir on the book selected. There are both pre- and post-class assignments.

## COUNSELING (COUN)

**COUN 5003 INTRODUCTION TO CHRISTIAN COUNSELING** (3 hours)
This is an introductory course to develop basic counseling skills for those who plan to serve as pastors, missionaries, or other Christian workers. It includes a study of the various approaches, methods, and resources that may be used in counseling in a Christian context.

**COUN 5033 COUNSELING THEORIES AND METHODS** (3 hours)
This course provides an overview of several key theorists and methodologies related to counseling psychology. Students will engage in practice counseling sessions with peer analysis. Emphasis will be given to matters of referral, including when and how referrals should be made. Legal issues related to the counselor/ counselee relationship will be addressed.

**COUN 5123 MARRIAGE AND FAMILY COUNSELING** (3 hours)
This course is a consideration of the dynamics of marriage and family relationships. The emphasis is on understanding the structure and function of marriage, the various aspects of the marital relationship, family systems, and ways the counselor may approach marriage and family counseling as a creative, preventive, and healing ministry.

**COUN 5801 WORKSHOP** (1 hour)
This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor.

**COUN 5802 SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor.

**COUN 5903 SPECIAL TOPICS** (3 hours)
This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor.

**COUN 5933 INDEPENDENT STUDY** (3 hours)
This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor.

**COUN 5943 DIRECTED READINGS** (3 hours)
This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor.

**COUN 5953 STUDY ABROAD** (3 hours)
This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor.

**COUN 5963 PRACTICUM** (3 hours)
This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor.

## ECONOMICS (ECON)

**ECON 5213 PRINCIPLES OF MACRO ECONOMIC POLICY** (3 hours)
This course will examine the philosophies of several economists including Hayek and Keynes, and will address the impact of monetary and fiscal policies on the U.S. and world economies.

## EDUCATIONAL LEADERSHIP (EDLD)

**EDLD 5113 INTRODUCTION TO EDUCATIONAL RESEARCH** (3 hours)
This course allows principals to use research-supported data to successfully lead and manage schools and to develop the ability and capacity to manage and lead effective performance by applying research that supports improvement in teaching, learning, and school improvement.

**EDLD 5213 PRINCIPAL AS INSTRUCTIONAL LEADER** (3 hours)
This course focuses directly on leadership and the challenges of becoming a dynamic instructional leader. The primary focus will be given to those qualities that will help you prepare yourself to become a leader who can build positive relationships and trust that will gain you the influence you will need to lead people in a school setting. In addition, you will realize that everything rises and falls on leadership and once the leadership issue is addressed, the organization/school can move forward. Establish the right leader, and you create the best school possible.

**EDLD 5233 SCHOOL AND STAFF DEVELOPMENT** (3 hours)
The primary purpose of this course is to prepare school administrators to design professional planning programs to support the implementation of school-based improvement while examining the research and knowledge base for continuous professional growth and learning. The course provides both the theoretical base and practical applications in the areas of team building, organizing for school-based change, systematic planning, shared decision making, adult learning, design of in-service and organizational learning, implementation strategies, monitoring and evaluating staff development, and policy issues related to staff development and change.

**EDLD 5253 SUPERVISION OF INSTRUCTION** (3 hours)
This course provides students with the leadership skills and knowledge needed to become an outstanding school instructional leader. All aspects of this course are to help you develop the skills necessary for effective supervision of instruction while exploring the theoretical underpinnings of the knowledge base of the field of supervision-past, present, and future. The course focuses on instructional leadership, supervision of classroom performance, and the relationships of instructional procedures to the processes of observation and conferencing following a variety of supervisory/observational methods that offer both technical and developmental support for teacher professional growth and instructional improvement.

**EDLD 5283 TECHNOLOGY IN EDUCATIONAL ADMINISTRATION** (3 hours)
This course provides a fundamental understanding of technology planning and selected computer applications for educational leaders and administrators. The focus of instruction is to have educational leaders use the computer as a decision-making and planning tool for conducting communication functions of administration at the building level, its usage in classroom management, and instructional presentations.

**EDLD 5313 POLITICS IN EDUCATION** (3 hours)
This course is an introduction to the complex and often contested field of politics and education. The purpose of the course is to provide students with an understanding of the forces that shape educational policy, with an emphasis on governance structures, stakeholders, public engagement, and current policy issues and political contexts.

**EDLD 5413 EDUCATION AND THE LAW** (3 hours)
This course is intended to familiarize students with case and statutory law which helps students develop the skills to effectively identify legal issues within the educational environment. Students will be expected to apply their knowledge of education law to the development of school practices that inform those practices and decision-making. Crosslisted as EDUC 5413.

**EDLD 5443 SCHOOL FINANCIAL LEADERSHIP** (3 hours)
This course stresses the conceptual bases in the economics of education, taxation, distribution systems, policy analysis; application to Oklahoma school finance; and introduction to budget development.

**EDLD 5923 INTERNSHIP** (3 hours)
The building-level internship is a capstone experience required for all M. Ed. candidates and for those pursuing building-level (non-degree) certification. The internship is offered during the last semester candidates are enrolled in the program, with concentrated hours consisting of 10-15 hours per week that include field experiences within multiple school environments. Since candidates are required to demonstrate skills in multiple environments, the internship provides significant field experiences and clinical practice. This allows candidates the opportunity to interact with stakeholders, synthesize and apply the content knowledge, and develop and refine their professional skills.

**EDLD 5963 PRACTICUM** (3 hours)
This course is part one of the internship and provides a disciplined study of your school as it relates to the School's Mission and Vision for Learning. The field-type experiences under faculty supervision are designed to introduce students to the practical application of theory within an environment where professional practice occurs. Students will be expected to begin developing a school mission and vision for learning. Specifically, students will start the process of understanding and demonstrating the capacity to collaboratively evaluate, develop, and communicate a school mission and vision designed to reflect a core set of values and priorities that will improve the school.

## EDUCATION (EDUC)

**EDUC 5123 RESEARCH METHODS** (3 hours)
This course assists students in learning to conceptualize research problems and develop hypotheses. The student will examine concepts of defining and measuring important variables, data collecting and analysis of data, interpretation and making inferences, and writing and implementing a research proposal. The design of research strategies for experimental, quasi-experimental, and qualitative methods will be emphasized.

**EDUC 5133 UNDERSTANDING EDUCATIONAL RESEARCH AND ASSESSMENT** (3 hours)
This course is an overview of the nature of research on human development, learning, and pedagogical knowledge and skills. Topics include current trends and issues in education, skills in data collection and assessment, and application of research in educational settings.

**EDUC 5223 THE ART OF TEACHING** (3 hours)
An introductory course exploring the historical and practical aspects of American education. Students evaluate current educational trends, issues, and practices. They also explore teaching as an art and what it takes to become an outstanding teacher. This course also emphasizes sound educational practices in the classroom as they relate to methods of teaching, and management in a traditional, Christian environment.

**EDUC 5253 CLASSROOM LEADERSHIP AND MANAGEMENT** (3 hours)
This course focuses on three approaches to classroom management: proactive, responsive, and supportive. Students in this course will learn how to lead and guide their students in K-12 schools through the learning process that fosters a positive learning environment and focuses on leading and managing in a Christ-like manner that supports greater depths of student achievement.

**EDUC 5283 EDUCATIONAL TECHNOLOGY** (3 hours)
This course provides a comprehensive examination of the characteristics of teaching and learning with the ethical use of technology. Students will become proficient in using numerous computer application tools and how to integrate those tools across the curriculum by evaluating the strength of technology and its use for interventions. Students will explore questions related to the sociological, psychological, developmental, and ethical implications of technology use and the appropriate use of advanced computer applications in classrooms. The goal of the course is to create a comfort level with the use of instructional technology and expose students to different possibilities as they expand their knowledge and form processes of utilizing technology in their teaching practice.

**EDUC 5313 READING ASSESSMENT AND INSTRUCTION** (3 hours)
The course focuses on the necessity of using assessment as part of the teaching/learning process. Emphasis is placed on authentic classroom assessment as well as on standardized assessment and the relationship of assessment to standards and learning. Students will learn to develop differentiated authentic assessments and the practical implementation of sound educational practices in classroom materials, methods, and management in a traditional, Christian environment. **Elementary (PreK-5) Education Majors only*

**EDUC 5323 SECONDARY TEACHING METHODS** (3 hours)
This course provides teachers with information and experiences that will help them develop and deliver effective instructional programs across four curricular areas in secondary grades (6-12). Major areas of content focus are the nature of the teaching/learning process, including research-based models of instruction, planning, assessments learning environments, motivation, and student engagement. Teachers will become familiar with and demonstrate evidence of the knowledge, skills, and Christ-like dispositions for effective teaching. **Secondary Education Majors only*

**EDUC 5333 COLLABORATIVE/INTERDISCIPLINARY TEACHING METHODS** (3 hours)
This course will address the theoretical frameworks and assessments for consultation and collaboration including paraprofessionals and student families. Professional relationships will be emphasized for the practical implementation of sound educational teaching practices concerning methods and management in a Christian environment.

**EDUC 5363 SURVEY OF EXCEPTIONAL INDIVIDUALS** (3 hours)
This course is an introductory special education course that focuses on Christian-centered skills teachers need when covering the conditions and psychological characteristics of exceptional children that support their individual differences in learning and engagement in the classroom.

**EDUC 5413 EDUCATION AND THE LAW** (3 hours)
This course is intended to familiarize students with case and statutory law that will help them develop the skills to effectively identify legal issues within the educational environment. Students will be expected to apply their knowledge of education law to the development of school practices that inform those practices and decision-making. Various issues will be discussed that examine their philosophical basis and their impact on Christian values. Crosslisted as EDLD 5413.

**EDUC 5713 BIBLICAL INTEGRATION OF TEACHING AND LEADERSHIP** (3 hours)
This course will allow principals and the Biblical foundations of teaching and leadership, equipping students to integrate faith into their professional practice within educational settings. Emphasizing the development of a Christian worldview and philosophy of education, students will explore biblically-based leadership principles and the role of spiritual formation in sustaining effective leadership. Through theological reflection, academic study, and practical application, students will cultivate Christ-centered approaches to education and leadership. Crosslisted as BIBL 5713.

**EDUC 5923 INTERNSHIP** (3 hours)
The Internship represents the culminating experience for the MAT Degree in the preparation of prospective teachers as knowledgeable, reflective practitioners and emerging leaders who conduct themselves ethically and professionally. The course provides students with many opportunities within diverse classroom settings to refine the knowledge, skills, and dispositions they have developed as active participants in the MAT Program.

**EDUC 5973 PROFESSIONAL FOCUS CAPSTONE** (3 hours)
The Professional Focus Capstone is a field-based course that provides students with background knowledge of child and adolescent development principles as well as principles of effective teaching and training practices. Students in the course work under the joint direction and supervision of both a teacher with knowledge of early childhood, middle childhood, and adolescence education and exemplary educators in direct instructional roles with elementary-, middle school-, and high school-aged students.

## FINANCE (FINC)

**FINC 5113 MANAGERIAL FINANCE** (3 hours)
This course develops the analytical tools and frameworks needed for sound financial decision-making, covering capital budgeting, risk analysis, and business valuation. Students apply financial theory to real-world type scenarios to evaluate investments, optimize capital structure, and drive firm value.

**FINC 5613 NONPROFIT FINANCE** (3 hours)
This course examines the financial management principles and practices unique to nonprofit organizations, such as fund accounting, revenue diversification, grant management, and compliance with regulatory requirements. Students will develop the analytical skills to evaluate financial health, build sustainable budgets, and communicate financial strategy to boards, donors, and other key stakeholders.

## HISTORY (HIST)

**HIST 5113 CHURCH HISTORY** (3 hours)
This course is a study of the development of the Christian church from the end of the apostolic age through the 20th century. Consideration is given to outstanding persons and events, doctrinal controversies that have developed as well as missionary expansion of the Christian faith.

**HIST 5213 PATRISTICS** (3 hours)
This course is a study of church life in the first five centuries, with emphasis upon Christian leaders, literature, doctrinal formulations, worship and developing ecclesiastical structures.

**HIST 5333 BAPTIST HERITAGE AND DOCTRINE** (3 hours)
This course is a survey of Baptist history in Europe, Great Britain, and North America. Attention will be focused on the development of the two distinct traditions of general and particular Baptists. Special emphasis will be directed toward the General, Free, and Free Will Baptist movements.

**HIST 5801 WORKSHOP** (1 hour)
This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor.

**HIST 5802 SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor.

**HIST 5903 SPECIAL TOPICS** (3 hours)
This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor.

**HIST 5933 INDEPENDENT STUDY** (3 hours)
This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor.

**HIST 5943 DIRECTED READINGS** (3 hours)
This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor.

**HIST 5953 STUDY ABROAD** (3 hours)
This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor.

**HIST 5963 PRACTICUM** (3 hours)
This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor.

## INTERDISCIPLINARY STUDIES (IDIS)

**IDIS 5113 CHRISTIAN MINISTRY IMMERSION AND INTEGRATION** (3 hours)
This course is designed to be an immersion in Bible knowledge, Christian theology, and Christian ministry in order to provide the student with an integrated understanding of their substance and functions, and to guide the students the student into learning practices that will enable and enhance the academic experience. Required for all students.

**IDIS 5120 MPA ONLINE ORIENTATION** (0 hours)
This course is designed for online students to determine if they have learning styles and skills necessary for successful online learning (including daily access to a computer and the Internet). Successful completion of the orientation is required before a student will be admitted to Randall University Master of Public Administration online courses.

## LANGUAGE (LANG)

**LANG 5103 NEW TESTAMENT GREEK APPRECIATION** (3 hours)
This course is a study of the grammar, syntax, and vocabulary of the Greek language. It is specifically designed to meet the needs of the graduate student who has not completed at least one year of Greek grammar and vocabulary at the undergraduate level. It gives the student a sufficient understanding of the Greek language to use leading commentaries, Bible dictionaries, and other resources requiring an understanding of the original language of the New Testament. It also prepares a student to translate selected verses from the Greek New Testament using the resources that are normally available to pastors and other Christian workers.

## LEADERSHIP (LEAD)

**LEAD 5103 LEADERSHIP THEORY (3 hours)**
This course examines the history, development, and implementation of leadership theories. Current practices in leadership and collective behavior within organizations are evaluated. A synthesis and integration of Biblical examples of leadership will help the student evaluate her/his leadership style in light of scripture.

**LEAD 5213 CHRISTIAN LEADERSHIP (3 hours)**
This course examines the Biblical and theological perspectives of leadership as well as functions or tasks of leadership planning, organizing, directing, staffing and controlling. A unit is included on time management and personal planning for the Christian worker. The emphasis is to improve leadership abilities of the students and to prepare them to develop leadership in others.

**LEAD 5233 STRATEGIC PLANNING** (3 hours)
This course will examine principles of planning for ministries. An emphasis will be placed on the local church. Attention will be given to long-range planning, as well as short-term and day to day planning. Development of other leaders will be included as well.

**LEAD 5313 LEADERSHIP & ORGANIZATIONAL CULTURE** (3 hours)
This course will teach the student various methods of evaluating public programs including needs assessment, process evaluation, and program effectiveness. It will guide them on how to evaluate a program for their research project, and how to write their findings for the program's management.

**LEAD 5333 ORGANIZATIONAL CULTURE & CHANGE (3 hours)**
This course investigates the impact that individuals, groups, organizational structure, and culture have on behavior within organizations. Emphasis is placed on utilizing this knowledge for application towards improving an organizational effectiveness and change. Special importance is placed on the importance of the leader exhibiting Biblical tenets of love of others, humility, and integrity.

**LEAD 5343 ORGANIZATIONAL CHANGE LEADERSHIP** (3 hours)
The course introduces students to the basic types and impacts of change in an organization. Emphasis is placed on working with people during change and on the role of communication. The student knows and can distinguish types of business structures and what to focus on during changes. The student distinguishes and can support change management in its basic phases, knows how people experience change and how they react to it. The graduate is able to formulate a plan and gradually implement changes in various types of organizations, knows how to work with resistance and create commitment.

**LEAD 5413 LEADERSHIP ETHICS (3 hours)**
This course explores worldviews of leadership and ethical frameworks with an emphasis on scripture as supreme authority. Topics of focus include case studies, ethical issues, and dilemmas faced by leaders. Students will establish Biblical principles for ethical and righteous judgment and define healthy leadership habits.

**LEAD 5433 EFFECTIVE TEAM MANAGEMENT (3 hours)**
This course examines group dynamics, team development, motivation, conflict resolution, job stress and satisfaction, and decision-making, and the relationship between the organization and Christian leadership. This course provides opportunities to participate in and analyze group behavior, verbal, and nonverbal communication.

**LEAD 5613 NONPROFIT LEADERSHIP** (3 hours)
This course examines the unique strategic, financial, and operational challenges facing nonprofit organizations, equipping students with frameworks for effective governance, mission-driven decision-making, and stakeholder management. Students will develop leadership competencies tailored to the nonprofit sector, such as fund development, impact measurement, and building high-performing boards and teams in resource-constrained environments.

**LEAD 5801 WORKSHOP** (1 hour)
This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor.

**LEAD 5802 SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor.

**LEAD 5903 SPECIAL TOPICS** (3 hours)
This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor.

**LEAD 5933 INDEPENDENT STUDY** (3 hours)
This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor.

**LEAD 5943 DIRECTED READINGS** (3 hours)
This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor.

**LEAD 5953 STUDY ABROAD** (3 hours)
This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor.

**LEAD 5963 PRACTICUM** (3 hours)
This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor.

**LEAD 5973 MASTERS PROJECT** (3 hours)
This course is designed to provide students with the opportunity to pursue guided research in an area under faculty supervision. The course will be structured to utilize the appropriate methodology for the project, the communication of the findings, and the summary of the conclusions. Prerequisite: Approval of the Advisor.

**LEAD 5996 MASTERS THESIS** (6 hours)
This course is designed for students studying for a masters degree to demonstrate competency through the completion of a thesis. The student must complete independent research and write a thesis under faculty supervision. Prerequisite: Approval of the Advisor.

## MANAGEMENT (MGMT)

**MGMT 5123 FINANCIAL PLANNING** (3 hours)
This is a study of church stewardship planning based on Biblical principles. It is a study of what God has to say about financial practices coupled with standard bookkeeping methodology. It defines the work of the church treasurer, financial secretary, finance committee, and other church financial officers and terms.

**MGMT 5133 ORGANIZATIONAL BEHAVIOR** (3 hours)
This course examines the psychological and sociological forces that shape individual, group, and organizational dynamics in the workplace. Students will develop evidence-based frameworks for leading teams, managing change, and fostering cultures that drive both performance and employee well-being.

**MGMT 5213 STRATEGIC OPERATIONAL EXCELLENCE** (3 hours)
This course enhances students' ability to manage organizations and their members by integrating business intelligence, operational planning, and strategy development to generate value and sustain competitive advantage. Students will develop managerial skills across individual, group, and organizational levels — learning to manage self, lead others, and be accountable for measurable results through effective organizing, controlling, and leading.

**MGMT 5383 GOVERNANCE AND COMMUNITY DEVELOPMENT** (3 hours)
This course examines the principles of effective nonprofit governance, exploring board leadership, fiduciary responsibility, and organizational accountability within mission-driven institutions. Students will apply frameworks for community development strategy, stakeholder engagement, and cross-sector partnerships to address complex social challenges and advance sustainable organizational impact.

**MGMT 5801 WORKSHOP** (1 hour)
This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor.

**MGMT 5802 SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor.

**MGMT 5903 SPECIAL TOPICS** (3 hours)
This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor.

**MGMT 5933 INDEPENDENT STUDY** (3 hours)
This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor.

**MGMT 5943 DIRECTED READINGS** (3 hours)
This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor.

## MANAGEMENT – ADMINISTRATIVE (MPAM)

**MPAM 5113 INTRODUCTION TO PUBLIC ADMINISTRATION** (3 hours)
This course is an introduction to public administration and to the MPA program. The course will give an overview of public administration in American government. Attention will be given to the legislative process, policy implementation, administrative oversight, court decisions, and management of government agencies. Additionally the role of government spending will be examined concerning its effects on American government and the U.S. economy.

**MPAM 5213 PROGRAM EVALUATION & RESEARCH** (3 hours)
This course will teach the student various methods of evaluating public programs including needs assessment, process evaluation, and program effectiveness. It will guide them on how to evaluate a program for their research project, and how to write their findings for the program's management.

**MPAM 5223 PUBLIC PROGRAM MANAGEMENT** (3 hours)
This course will focus on individual decision-making, diversity management, inter-governmental relations, collaboration, team management, and strategic planning. Case studies will be examined and discussed.

**MPAM 5233 PUBLIC BUDGETING & FINANCE** (3 hours)
This course will address the realities of fiscal scarcity, downsizing and rapid technological change. Resource budgeting and finance concepts will be emphasized. Students will become astute consumers of budget data and related research. The course will include budget creation and financing of various types of projects over appropriate periods of time.

**MPAM 5323 PUBLIC POLICY DEVELOPMENT** (3 hours)
This course is the study of policy development from its inception to it implementation. It includes the initiation and formation of sound policy; how to determine the needs and acquire support from citizens and groups for legislative action or initiative petitions; writing effective legislation; and oversight of the policy implementation with the appropriate agency.

**MPAM 5613 PRESENTATION OF RESEARCH** (3 hours)
In this course students will combine all of their research chapters into one document as their capstone. They will create an outline of this information to be presented in a new conference setting. Students will take the MPA Major Field Test.

## MANAGEMENT – EMERGENCY (MPAE)

**MPAE 5213 INTRODUCTION TO EMERGENCY MANAGEMENT** (3 hours)
This course Examines the history and current practices of Emergency Management to include concepts, theories, methodology and common emergency management lexicon/phraseology. Case study analysis of disasters, related human behavior and critical recent literature and studies will be presented. Students will further explore the roles of local, state and federal government to include assessments, strategies and implementation plans of action. Also information regarding responsibilities and roles of the nonprofit and private sectors during emergencies.

**MPAE 5233 DISASTER RESPONSE, RECOVERY & RESILIENCE** (3 hours)
This course will examine case-studies and existing literature review related to human behavior in response to emergencies, and identify key stakeholder roles and responsibilities during a disaster. The course will dissect the parameters of disaster declarations, interagency relations, coordination and communications, establishment of joint field office operations, and application of the National Incident Management System (NIMS). Case studies will also be examined regarding risk governance, recovery, housing, and adaptive versus inherent resilience.

**MPAE 5253 HOMELAND SECURITY PREPAREDNESS, PLANNING & MITIGATION** (3 hours)
This course will examine case studies, existing literature and current technology to plan and prepare for natural and man-made disasters. Students will dissect the roles of federal, state and local government, along with nonprofit organizations during disasters. Attention will also focus on the community level planning and mitigation strategies to reduce risk.

**MPAE 5323 INTERAGENCY RELATIONS & CRISIS COMMUNICATION** (3 hours)
This course will examine the historical evolution and advancement of intergovernmental relations between local, state and federal agencies, and the methodologies of building emergency preparedness coalitions.

**MPAE 5333 INCIDENT COMMAND SYSTEM & COMPLEX EMERGENCIES** (3 hours)
The Incident Command System (ICS) will be examined to build a cooperative response by multiple agencies without compromising the decision-making authority of local command. Policies and procedures of ICS will be examined along with case studies concerning armed conflict, infectious disease, collapse of government, and food insecurity.

## MANAGEMENT – GOVERNMENTAL (MPAG)

**MPAG 5213 LEGISLATIVE PROCESS** (3 hours)
This course will provide an overview of the legislative process as it is implemented through the U.S. Congress and state legislatures. Assignments will include interaction with a congressional or legislative staff. Students will be exposed to the responsibilities and routines of such offices.

**MPAG 5313 ADMINISTRATIVE LAW** (3 hours)
This course focuses on the legal principles governing federal and state agencies including statutory and constitutional framework; the role of executive offices; the role of the legislative branch; and judicial review.

**MPAG 5413 PUBLIC POLICY IMPLEMENTATION** (3 hours)
This course includes the study of various relationships and communication by a government agency as it implements new law. It includes policy-making processes in conjunction with legislators and the public. Strategies to implement new laws will be studied. Case studies will be examined for real-world issues.

## MANAGEMENT – NON-PROFIT (MPAN)

**MPAN 5213 ESTABLISHING A NON-PROFIT ORGANIZATION** (3 hours)
This course will include the filing of legal documents, creating a board of directors, establishing a vision and mission statement, writing and implementing policy, and creating a personnel manual. Case studies will be examined for real-world issues.

**MPAN 5313 FUNDING A NON-PROFIT AGENCY** (3 hours)
This course will address strategic financial planning of a non-profit, various vehicles for funding a non-profit, creating a realistic budget, and issues related to special events. Other issues will include products, services, membership fees, Internet, and social media.

**MPAN 5413 GRANT WRITING** (3 hours)
This course will include writing grant proposals, researching available grant sources, and connecting with foundations and government entities offering rants. Students will learn how to strategically plan for grant acquisition.

## MARKETING (MKTG)

**MKTG 5513 MARKETING IN THE MODERN ERA** (3 hours)
This course equips MBA students with the strategic frameworks and digital fluency needed to navigate today's rapidly evolving marketing landscape, from data-driven consumer insights to omnichannel brand management. Students will analyze real-world style case studies and emerging trends to develop integrated strategies that drive sustainable business growth.

## MISSIONS (MISS)

**MISS 5103 MINISTERING CROSS-CULTURALLY** (3 hours)
This course is a study of the principles and procedures of communication with an emphasis on cross-cultural ministry related to the Christian faith. A focus on the cultural diversity of today’s world will assist the student in understanding both the complexity and necessity of successful communication. Crosslisted: CMIN 5103.

**MISS 5123 THEOLOGY OF MISSIONS** (3 hours)
This course is a study of the Biblical and theological foundations of Christian missions. The unfolding missionary purpose of God will be traced through the Bible as it relates to the purposes, nature, scope and current challenges of cross-cultural missions.

**MISS 5343 CHURCH PLANTING AND GROWTH** (3 hours)
This course incorporates relevant sociological, anthropological, and historical insights as students examine Paul’s model of planting churches cross-culturally as found in the book of Acts. It gives suggestions for the development of current effective strategies for multiplying growing indigenous congregations. It examines methods of evangelism and the training of pastors and laity.

**MISS 5613 CONTEMPORARY ISSUES AND METHODS OF MISSIONS** (3 hours)
In this course emphasis will be given to current trends and issues of major concern in mission strategy. Missionaries on furlough may be utilized in their areas of expertise.

**MISS 5801 WORKSHOP** (1 hour)
This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor.

**MISS 5802 SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor.

**MISS 5903 SPECIAL TOPICS** (3 hours)
This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor.

**MISS 5933 INDEPENDENT STUDY** (3 hours)
This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor.

**MISS 5943 DIRECTED READINGS** (3 hours)
This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor.

**MISS 5953 STUDY ABROAD** (3 hours)
This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor.

**MISS 5963 PRACTICUM** (3 hours)
This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor.

**MISS 5973 MASTERS PROJECT** (3 hours)
This course is designed to provide students with the opportunity to pursue guided research in an area under faculty supervision. The course will be structured to utilize the appropriate methodology for the project, the communication of the findings, and the summary of the conclusions. Prerequisite: Approval of the Advisor.

**MISS 5996 MASTERS THESIS** (6 hours)
This course is designed for students studying for a masters degree to demonstrate competency through the completion of a thesis. The student must complete independent research and write a thesis under faculty supervision. Prerequisite: Approval of the Advisor.

## PHILOSOPHY (PHIL)

**PHIL 5003 APOLOGETICS** (3 hours)
This course is a study of the defense of Christianity with emphasis on the Biblical and theological foundation, methodology, and contemporary challenges to the truth of Christianity.

**PHIL 5013 PHILOSOPHY OF RELIGION** (3 hours)
This course is an introductory study of selected topics in philosophy of religion. Critical analysis will be directed toward such subjects as the nature of God in classical theism, theistic arguments for God's existence, faith and reason, religious experience, religious language, and the problem of evil as it relates to theological issues.

**PHIL 5203 CHRISTIAN ETHICS** (3 hours)
This course presents a Biblical model for ethics in a postmodern world, examining the ethical theories of obligation and value from a philosophical perspective. The lectures survey various ethical systems, identify unstated assumptions in ethical theories, and evaluate those theories for legitimacy, relevancy, and cogency. The goal of the course is to provide learners with a Christian framework of values and ethics, leading them to make God-honoring decisions in a truth-relative world.

**PHIL 5801 WORKSHOP** (1 hour)
This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor.

**PHIL 5802 SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor.

**PHIL 5903 SPECIAL TOPICS** (3 hours)
This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor.

**PHIL 5933 INDEPENDENT STUDY** (3 hours)
This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor.

**PHIL 5943 DIRECTED READINGS** (3 hours)
This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor.

**PHIL 5953 STUDY ABROAD** (3 hours)
This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor.

**PHIL 5963 PRACTICUM** (3 hours)
This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor.

## RELIGION (RELG)

**RELG 5113 CHRISTIANITY AND CULTURE** (3 hours)
This course is designed to equip students to understand the concept of culture within the biblical storyline and as expressed in the contemporary world. This study of culture will give attention to the world as the arena of cultural activity, expression, and change as each of these manifest the image of God, fallen human nature, as well as redeemed human life. Attention will also be given to how an understanding of culture functions in the context of ministry in modern American society.

**RELG 5213 WORLD RELIGIONS** (3 hours)
This course is designed especially to acquaint students with the major religions of the world. The study includes Buddhism, Hinduism, Animism, Islam, Romanism, Baha'ism, and others.

**RELG 5801 WORKSHOP** (1 hour)
This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor.

**RELG 5802 SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor.

**RELG 5903 SPECIAL TOPICS** (3 hours)
This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor.

**RELG 5933 INDEPENDENT STUDY** (3 hours)
This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor.

**RELG 5943 DIRECTED READINGS** (3 hours)
This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor.

**RELG 5953 STUDY ABROAD** (3 hours)
This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor.

## STATISTICS (STAT)

**STAT 5213 INTRODUCTORY QUANTITATIVE METHODS** (3 hours)
This course will include math calculations to determine statistical exercises. Focus will include descriptive statistics and the beginning of inferential statistics.

**STAT 5313 QUANTITATIVE DATA ANALYSIS FOR PUBLIC ADMINISTRATION** (3 hours)
Students will learn how to evaluate program data to determine the effectiveness of a program and how to write up their findings. The course will include conclusions related to hypotheses testing, and descriptive and inferential statistics. Students will examine how to generate and interpret statistical analysis.

## THEOLOGY (THEO)

**THEO 5013 NEW TESTAMENT THEOLOGY** (3 hours)
This course is an examination of the dominant themes and the development of theological concepts of the New Testament.

**THEO 5033 BIBLICAL THEOLOGY OF PAUL** (3 hours)
This course provides an inductive study of key themes as developed through Acts and the Pauline Epistles. The study will be conducted from the standpoint of the central importance of the concept of newness for New Testament theology and history.

**THEO 5123 HISTORICAL THEOLOGY** (3 hours)
This course is an examination of the birth and development of the Christian Church beliefs. The eras of the Apostolic Fathers, the Reformation, and the present will receive emphasis. Attention will be given to key figures, events, political themes, and theological developments.

**THEO 5213 HERMENEUTICS** (3 hours)
This course is a study of the principal laws and methods of interpreting the various forms of Biblical expression. Attention is given to various problems of Biblical interpretation.

**THEO 5313 ARMINIAN SOTERIOLOGY** (3 hours)
This course is an in-depth study of the doctrine of soteriology, exploring it critically, defending it, and contrasting it against the theology of John Calvin and the Reformed Calvinist tradition, Moderate Calvinism, Reformed Arminianism, and the theology of John Wesley and the Wesleyan Arminian tradition. The course places particular emphasis on the doctrines of atonement, election, foreknowledge and predestination, and how Arminian Soteriology/Theology aligns with the Five Solas of the Reformation: Sola Scriptura (Scripture Alone), Sola Gratia (Grace Alone), Sola Fide (Faith Alone), Solus Christus (Christ Alone), and Soli Deo Gloria (Glory for God Alone).

**THEO 5333 THE WORKS OF ARMINIUS** (3 hours)
The primary focus of this course is on the theological writings of James Arminius translated by James and William Nichols and compiled into three volumes known as the London Edition. The Arminius writings are compared and contrasted with selected writings from John Calvin's Institutes of the Christian Religion. The context for both perspectives is set in the Reformed Orthodoxy of reformation and post-reformation Protestantism.

**THEO 5503 PASTORAL THEOLOGY** (3 hours)
This course is an exegetical and theological study of relevant biblical texts in order to ground, develop, and sharpen the practice of Christian pastoral ministry. The study of biblical texts is supplemented by readings from the tradition of pastoral theological reflection.

**THEO 5801 WORKSHOP** (1 hour)
This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with a change of subject matter for a maximum of four credit hours. Prerequisite: Approval of the Advisor.

**THEO 5802 SEMINAR** (2 hours)
This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with a change of subject matter for a maximum of six credit hours. Prerequisite: Approval of the Advisor.

**THEO 5903 SPECIAL TOPICS** (3 hours)
This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with a change of subject matter for a maximum of nine credit hours. Prerequisite: Approval of the Advisor.

**THEO 5933 INDEPENDENT STUDY** (3 hours)
This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor.

**THEO 5943 DIRECTED READINGS** (3 hours)
This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor.

**THEO 5953 STUDY ABROAD** (3 hours)
This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor.

**THEO 5963 PRACTICUM** (3 hours)
This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor.

**THEO 5973 MASTERS PROJECT** (3 hours)
This course is designed to provide students with the opportunity to pursue guided research in an area under faculty supervision. The course will be structured to utilize the appropriate methodology for the project, the communication of the findings, and the summary of the conclusions. Prerequisite: Approval of the Advisor.

**THEO 5996 MASTERS THESIS** (6 hours)
This course is designed for students studying for a masters degree to demonstrate competency through the completion of a thesis. The student must complete independent research and write a thesis under faculty supervision. Prerequisite: Approval of the Advisor.

# GOVERNANCE

**Board of Trustees**

| *Members* | *Home Town* | *Term Ends* |
|---|---|---|
| Randy Puckett | Sugar Land, TX | 2027 |
| Kendall Ross | Altus, AR | 2027 |
| Ryan Long | Park Hills, MO | 2027 |
| Ray Paxton | Cape Girardeau, MO | 2027 |
| Bruce Sharp | Noble, OK | 2027 |
| Roger Ballard | Catoosa, OK | 2027 |
| Brent Meadows | Coweta, OK | 2028 |
| Jay Dixon | Haskell, OK | 2028 |
| Jason Nichols, *Clerk* | Van Buren, AR | 2028 |
| Doug Dickey | Bryan, TX | 2028 |
| Lyle Hoover | Liberty, MO | 2028 |
| Dan Stokes | Locust Grove, OK | 2029 |
| Mike Wade | Norman, OK | 2029 |
| Craig Shaw | Collinsville, OK | 2030 |
| Ryan Davis | Oklahoma City, OK | 2030 |
| Devon Rogers | Tulsa, OK | 2031 |
| Anthony Williams, *Chairman* | Muldrow, OK | 2031 |
| *President, Randall University* | - | *Ex Officio* |
| *Moderator, OKFWB* | - | *Ex Officio* |
| *Exec. Secretary, OKFWB* | - | *Ex Officio* |

**GOVERNING POLICY**

Randall University is governed by the Board of Trustees with the President of the University, the Moderator, and the Executive Secretary of the Oklahoma State Association of Free Will Baptists as ex-officio members. The State Associations of Arkansas and Texas elect two trustees each. The Missouri State Association of Free Will Baptists elects three trustees. The Oklahoma State Association of Free Will Baptist selects ten trustees. The trustees elected by these four states presently constitute the Board of Trustees. The President administers the day-to-day operation of the University under the direct supervision of the Board of Trustees.

**DOCTRINE**

The doctrine of the University is that of the Free Will Baptist denomination as outlined in A Treatise of the Faith and Practices of Free Will Baptists, Inc. As to fundamental principles, the University unreservedly endorses the conservative Protestant position. The Biblical Foundations Statement of the University is endorsed by each member of the Board of Trustees, Administration, Faculty, and Staff.

**SUPPORT**

Student fees account for approximately 60 percent of the total income of the University; local church groups and other sources account for 40 percent. The University thus depends upon Free Will Baptist individuals and churches for its support. The Cooperative Program of the Oklahoma State Association of Free Will Baptists provides a basic undergirding for the educational ministry of the University. Gift income comes primarily from a five-state area that includes approximately 65,000 Free Will Baptists.

# ADMINISTRATION AND STAFF ORGANIZATION

### *Senior Administrative Team*
Bob Thompson, President
Dr. Jay McCurry, Provost, Chief Academic Officer

### *Academic Division*
Dr. Jay McCurry, Provost, Chief Academic Officer, Accommodations Coordinator
Louis Rakoczy, Registrar, Veteran Affairs
DeAnna Rinehart, Ass't Registrar, Director of Online Learning
Dr. John Jones, Dean, School of Graduate Studies
Dr. Jerime Parker, Dean, School of Education
Daniel Sweet, Dean, School of Christian Ministry
Dr. Philip Kemp, Dean, School of Arts & Sciences
Evan Aldridge, International Students
Autumn Vandivort, Librarian
Heather Clinkenbeard, Director of Assessment
Hannah Morrison, Executive Academic Assistant

### *Business Division*

#### *Office of Admissions*
Evan Aldridge, Director of Admissions
Katelyn Nading, Admissions Coordinator

#### *Office of Athletics*
Joe Fidelie, Athletic Director, Interim Director of Sports Management
Michelle Allison, Women's Basketball Coach
Mike Freeman, Women's Volleyball Coach
Byron Gutierrez, Women's Soccer Coach
Mario Godinez, Men's Soccer Coach
George Milsap, Men's Basketball Coach
Joseph Adair, Men's Baseball Coach
Katelyn Nading, Ass't Volleyball Coach
Lucy Macias, Ass't Women's Soccer Coach

#### *Office of Business Affairs & Facilities*
Tim Van Horn, Chief Financial Officer
Todd Jenson, Vice President for Operations and Maintenance
Dylan Miller, Bursar
Michael Grimes, Director of Food Services
Quentin Loop, Director of IT
Tracy Grimes, Food Services
Autumn Vandivort, Bookstore Manager
Jerred Vandivort, Director of Maintenance
Mitch Selfridge, Maintenance
Brandt Nading, Maintenance

#### *Office of Financial Aid*
Brad Burnett, Director of Financial Aid
Byron Gutierrez, Ass't Director of Financial Aid

#### *Office of Institutional Advancement*
Bob Thompson, President
Dr. Timothy Eaton, Chancellor
Hannah Morrison, Coordinator of Alumni Relations
Hailey Miller, Executive Assistant
Rhonda Giles, Executive Assistant

#### *Office of Recruitment*
Lucy Macias, Director of Recruitment
Jana Belcher, Outreach Coordinator
Katelyn Nading, Recruitment Coordinator

#### *Office of Student Affairs*
Brooks McMullan, Director of Student Affairs
Ethan McBride, Student Life Coordinator
Emily McBride, DOSA Ass't, Student Life Coordinator

# FACULTY DIRECTORY

Instructors are listed with the highest degree received from an accredited institution. Only institutions whose accrediting body is nationally recognized as an institutional accrediting agency by the United States Department of Education are included. The date in parentheses represents the year of becoming employed at RU.

## FULL-TIME FACULTY

**DYLAN BARBER, Ph.D.** (2026)
**Professor of Natural Sciences**
B.S., East Central University
Ph.D., University of Oklahoma

**MARGENE BROHAMMER, Ed.D.** (2023)
**Director of Secondary Education**
**Professor of Education**
B.S., University of Kansas
M.Ed., West Texas A&M University
Ed.D., Saint Louis University

**STEVEN D. BYAS, M.Ed.** (2011)
**Chair, History**
**Associate Professor of History**
B.A., University of Central Oklahoma
M.Ed., University of Central Oklahoma

**HEATHER CLINKENBEARD, MBA** (2022)
**Chair, Business Administration**
**Assistant Professor of Business**
B.A., University of Oklahoma
MBA, Mid-America Christian University

**ZACHARY DAVIS, M.Ed** (2026)
**Associate Professor of Mathematics**
B.A., University of Oklahoma
M.Ed., Grand Canyon University
Ed.D., Grand Canyon University (In Progress)

**LUIS EZRA, MBA** (2025)
**Assistant Professor of Business**
A.A., Tusculum University
B.A., Tusculum University
MBA, University of Fort Lauderdale

**REBEKAH HAYS, J.D.** (2025)
**Professor of English**
B.A., University of Central Oklahoma
M.A., University of Central Oklahoma
J.D., The University of Alabama School of Law

**PHILIP KEMP, PH.D.** (2021)
**Dean, School of Arts and Sciences**
**Chair, Biology**
**Professor of Natural Sciences**
B.S., University of Texas at Arlington
M.S., University of North Texas
Ph.D., Louisiana State University School of Medicine

**SPENCER LEDBETTER, D.Phil.** (2004)
**Professor of Christian Ministry**
B.A., Oberlin College
M.T.S., Harvard Divinity School
D.Phil., Oxford Graduate School

**MICHAEL LEWIS, M.A.** (2007)
**Chair, Worship and Music Studies**
**Assistant Professor of Worship**
B.S., Free Will Baptist Bible College
B.S., Mt. Olive College
M.A., Liberty University

**RODNEY (BRIAN) LINDSEY, M.S.** (2024)
**Assistant Professor of Business**
B.A., American Military University
M.S., American Military University

**JERIME PARKER, M.S.** (2025)
**Dean, School of Education**
**Chair, Teacher Education**
**Assistant Professor of Education**
B.S., Cameron University
M.S., University of Central Oklahoma

**AMANDA REED, Ph.D.** (2025)
**Chair, Exercise Science**
**Professor of Exercise Science**
B.S., East Central University
M.Ed., University of Central Oklahoma
Ph.D., Oklahoma State University

**DANIEL SWEET, M.DIV.** (2016)
**Dean, School of Christian Ministry**
**Chair, Christian Ministry**
**Chair, Ministry and Business**
**Associate Professor of Christian Ministry**
B.A., Hillsdale Free Will Baptist College
M.A.R., Liberty Baptist Theological Seminary
M.Div., Liberty Baptist Theological Seminary

**BRANDON TRUEBLOOD, D.Min.** (2022)
**Chair, Master of Arts in Biblical Counseling**
**Chair, Psychology**
**Professor of Psychology**
B.C.C., International Institute of Christian Counseling
M.A., Cornerstone University
M.S., Mid-America Christian University
D.Min., Jacksonville Theological Seminary

**TOMMY TURNER, D.B.A** (2024)
**Chair, Master of Business Administration**
**Professor of Business**
B.S., Tarleton State University
MBA, Tarleton State University
D.B.A., University of Economics and Management

## ADJUNCT FACULTY

**L. EVAN ALDRIDGE, M.A.** (2013)
**Worship Studies**
B.M., Oklahoma Baptist University
M.A., Liberty University
D.W.S., Liberty University (In Progress)

**FRANK ANDERSON, Ph.D.** (2014)
**Mathematics**
M.S., Emporia State University
M.A., University of Oklahoma
Ph.D., University of Oklahoma

**JEFFRY BLAIR, JR., D.Min.** (2019)
**Bible**
B.A., Hillsdale Free Will Baptist College
M.Div., Southwestern Baptist Theological Seminary
D.Min., Northern Baptist Theological Seminary

**ADAM BLEHM, Ph.D.** (2024)
**Philosophy**
B.A., Randall University
M.A., Oklahoma Wesleyan University
M.S., University of Edinburgh
Ph.D., University of Arkansas

**LAURA BRANDHERM, M.Ed.** (2023)
**Education**
B.A., Northern Illinois University
M.Ed., University of Texas, Arlington

**DANIEL BRATCHER, M.Ed.** (2026)
**Counseling**
B.S., East Central University
M.Ed., Oklahoma City University

**VICKI BROBECK, D. Min.** (2014)
**Psychology**
B.A., Life Pacific University
M.A., Fuller Theological Seminary
M.A., Phillips Graduate Institute
D.Min., Fuller Theological Seminary

**SARAH BROWN, M.A.** (2022)
**Philosophy**
B.A., Grace College
M.A., Biola University

**DONALD BRUBAKER, M.Div.** (2014)
**Christian Ministry**
B.A., Fort Hays State University
M.Div., Oral Roberts University

**BRADLEY CHAPPELL, D.O.** (2014)
**Natural Sciences**
B.S., University of California, Los Angeles
M.H.A., California State University, Northridge
D.O., Touro University College of Medicine

**PAUL CHAPPELL, Ph.D.** (2014)
**Christian Ministry**
B.A., Oral Roberts University
M.Div., Asbury Theological Seminary
Th.M., Princeton Theological Seminary
M.Phil., Drew University
Ph.D., Drew University

**SCOTT CHEATHAM, M.R.E.** (2013)
**Christian Ministry**
B.S., Colorado Christian University
M.A.R., Liberty University
M.R.E., Liberty University
Ph.D., Trinity Seminary (In Progress)

**JAMES-HENRY CHRISTIAN, M.T.S** (2023)
**Bible**
B.A., Randall University
M.T.S., Gateway Seminary

**JULIE CURRY, M.Ed.** (2017)
**Education**
B.S., University of Oklahoma
M.Ed., University of Oklahoma
M.S., Mid-America Christian University

**RON DAVIS, Ph.D.** (2026)
**Philosophy**
B.S., Southeastern FWB College
M.A., Pensacola Theological Seminary
M.Div., Liberty University
Ph.D., Liberty University

**TIMOTHY EATON, Ph.D.** (1989)
**Chancellor**
**Chair, Master of Arts in Ministry**
**Christian Ministry**
B.Th., Hillsdale Free Will Baptist College
M.A., Randall University
M.Ed., University of Oklahoma
M.Div., Southwestern Baptist Theological Seminary
Ph.D., University of Oklahoma

**JOE FIDELIE, M.S.** (2021)
**Health and Exercise Science**
B.A., Midwestern State University
M.S., University of Texas at Tyler

**ERIN FRIZZELL, M.S.** (2022)
**Education**
B.A., Southwestern Oklahoma State University
M.S.L., University of Central Oklahoma
M.S., University of Central Oklahoma

**NEIL GILLILAND, Ph.D.** (2022)
**Psychology**
B.S., Ohio State University
M.S., Tennessee State University
Ph.D., Tennessee State University

**JAMES HARRIS, M.Div.** (1997)
**Christian Ministry**
B.A., Hillsdale Free Will Baptist College
M.Div., Southwestern Baptist Theological Seminary

**STEVEN HARRIS, MBA** (2015)
**Business**
B.Th., The King's University
MBA, DeVry University

**KENZIE HEANEY, M.M.E.** (2023)
**Music**
B.M., Susquehanna University
M.M.E., Bowling Green State University
M.M., Bowling Green State University
Ph.D., The University of Oklahoma (In Progress)

**STEPHEN HIEBSCH, M.S.** (2014)
**Statistics**
B.A., Southwestern College
M.S., Oklahoma State University

**DIANE HODGSON, Ph.D.** (2022)
**Natural Sciences**
B.A., Susquehanna University
M.S., Southern Illinois University
Ph.D., Southern Illinois University

**CURT HOLLAND, M.A.R.** (2013)
**Christian Ministry**
B.A., Hillsdale Free Will Baptist College
M.A.R., Liberty University

**RON HUNTER, JR., Ph.D.** (2012)
**Christian Ministry**
B.A., Welch College
M.P.A., University of Colorado
Ph.D., Dallas Baptist University

**TODD JENSON, M.P.A.** (2007)
**Economics**
B.A., University of Oklahoma
M.P.A., University of Oklahoma

**RICK JOHNSON, M.A.** (2024)
**Business**
B.A., Randall University
M.A., Greenville University

**JACOB JONES, D.Min.** (2025)
**Bible**
A.A., Missouri State University
B.A., Randall University
M.A., Liberty University
D.Min., Liberty University

**JOHN JONES, Ed.D.** (2025)
**Dean, School of Graduate Studies**
**Chair, Master of Educational Leadership**
**Chair, Master of Arts in Teaching Education**
B.A., East Central University
M.M.Ed., University of Oklahoma
Ed.D., Oklahoma State University

**PAULETTE JONES, Ed.D.** (2012)
**Political Science**
B.F.A., University of Oklahoma
M.A., Central State University (now University of Central Oklahoma)
Ed.D., Oklahoma State University

**ERIC JOSEPH, Ph.D.** (2025)
**Christian Ministry**
B.A., Biola University
M.Div., Biola University
M.A., Biola University
Ed.D., Biola University
Ph.D., Biola University

**LETICIA JUSTISS, D.Min.** (2015)
**Christian Ministry**
B.A., University of California, Los Angeles
M.Div., The King's University
D.Min., The King's University

**NASER KHOURY, J.D.** (2016)
**Social Sciences**
B.A., California State University, Northridge
J.D., University of West Los Angeles School of Law

**BRIAN LITTERAL, M.A.** (2025)
**Psychology**
B.S., Oklahoma State University
M.A., Southern Nazarene University

**JON LOWRY, Ph.D.** (2025)
**Education**
B.A., University of Oklahoma
M.Ed., University of Oklahoma
Ph.D., University of Oklahoma

**BROOKLYN LUELF, MBA** (2026)
**Business**
A.S., Murray State College
B.A., Western Governors University
MBA, Western Governors University

**JEFFREY MAIDEN, Ph.D.** (2025)
**Educational Leadership**
B.A.Ed., University of Florida
M.Ed., University of Florida
Ph.D., University of Florida

**SHERRY MARTIN, Ed.D.** (2025)
**Education**
B.S., Cameron University
M.Ed., East Central University
M.Ed., East Central University
Ed.D., The University of Oklahoma

**JEFF MANNING, D.Min.** (2025)
**Christian Ministry**
B.A., Welch College
M.Div., Bob Jones University
D.Min., Southern Baptist Theological Seminary

**SHELI MCADOO, Ph.D.** (2025)
**Education**
B.S., University of Oklahoma
M.Ed., University of Central Oklahoma
Ph.D., University of Oklahoma

**JAY MCCURRY, Ed.D.** (2025)
**Provost**
**Leadership**
B.S., Southern Nazarene University
M.A., Oral Roberts University
C.Ed.D., Pillsbury Seminary
Ed.D., Oakland City University

**ROMAN MCKEEVER, M.A.** (2026)
**Christian Ministry**
B.A., Randall University
M.A., Houston Christian University

**BROOKS MCMULLAN, M.A.** (2022)
**Interdisciplinary**
B.S., University of New Hampshire
M.A., University of Oklahoma

**OWEN NEASE, Ph.D.** (2021)
**Language**
B.A., Oklahoma Baptist University
M.Div., New Orleans Baptist Theological Seminary
Ph.D., New Orleans Baptist Theological Seminary

**DAMIEN PARKS, D.Min.** (2011)
**Christian Ministry**
B.A., University of Oklahoma
M.A., Fuller Theological Seminary
D.Min., Fuller Theological Seminary

**JOSH PHILIPS, M.A.** (2024)
**Christian Ministry**
B.A., Hillsdale Free Will Baptist College
M.A., Randall University

**MASON POLK, M.A.** (2019)
**Christian Ministry**
B.A., Randall University
M.A., Liberty University
Ph.D., Dallas Baptist University (In Progress)

**LOUIS RAKOCZY, IV, M.A.** (2020)
**Bible**
B.A., Randall University
M.A., Randall University

**TOBY RINGWALD, Ed.D.** (2025)
**Education**
B.S., East Central University
M.Ed., East Central University
Ed.D., Southern Nazarene University

**CARL ROSE, M.A.** (2012)
**Business**
B.A., East Central University
M.A., Mid-America Christian University

**EUGENE SAUNDERS, D.Min.** (2022)
**English**
B.Th., Pacific Life Bible College
M.Div., The King's University
D.Min., The King's University
Ph.D., Regent University (In Progress)

**BARBARA A. SCHULTZ, M.Div.** (2020)
**Bible**
B.A., American Christian College and Seminary
M.Div., The King's University

**TIFFANY SCHWANDER, M.A.** (2025)
**Psychology**
B.A., University of Oregon
M.A., Pacific University

**THOMAS SCHWARTZ, D.Min.** (2025)
**Social Science**
A.A., El Reno Junior College
A.A., Berean Bible Institute
B.A., Southwestern Oklahoma State University
M.Ed., Southwestern Oklahoma State University
M.C.P., Northwestern Oklahoma State University
M.A., Luther Rice Seminary
M.A., Grace Christian University
M.A., Luther Rice Seminary
M.T.S., Philips Theological Seminary
M.Div., Philips Theological Seminary
D.Min, American Christian College and Seminary

**JAN SIMMONS, Ph.D.** (2013)
**Mathematics**
B.S., University of Oklahoma
M.Ed., University of Oklahoma
Ph.D., University of Oklahoma

**ADRIA SMITH, M.Ed.** (2022)
**Education**
B.A., Southwestern Oklahoma State University
M.Ed., Southern Nazarene University

**SHERRYE SMITH, M.Ed.** (2024)
**Mathematics**
B.S., Northeastern State University
M.Ed., Northeastern State University

**CORY THOMPSON, M.Div.** (2021)
**Bible**
B.A., Randall University
M.Div., Southwestern Baptist Theological Seminary
M.Th., Southwestern Baptist Theological Seminary

**ROBERT THOMPSON, M.A.** (2001)
**President**
**Christian Ministry**
B.A., Hillsdale Free Will Baptist College
M.A., Randall University

**AUTUMN VANDIVORT, M.L.I.S.** (2024)
**English**
B.A., Randall University
M.L.I.S., Oklahoma University

**PABLO VILLA, M.D.** (2026)
**Christian Ministry**
B.S., University of Oklahoma
M.S., University of Oklahoma
M.D., University of Oklahoma, College of Medicine

**W. JACKSON WATTS, Ph.D.** (2024)
**Christian Ministry**
B.A., Welch College
M.Div., Southeastern Baptist Theological Seminary
Th.M., Duke University Divinity School
Ph.D., Concordia Seminary

**MATTHEW WHEELER, M.A.** (2025)
**Christian Ministry**
B.A., Randall University
M.A., Liberty University

**LINDA WILEY, M.Ed.** (1992)
**Elementary Education**
B.S., University of Central Oklahoma
M.Ed., University of Central Oklahoma

**KEVIN WILLIFORD, M.Div.** (2010)
**Bible**
B.A., Hillsdale Free Will Baptist College
M.Div., Midwestern Baptist Theological Seminary
Ph.D., Midwestern Baptist Theological Seminary (In Progress)

**THAD WOODWARD, M.D.** (2016)
**Health and Exercise Science**
B.S., University of Oklahoma
M.S., University of Oklahoma
M.D., University of Oklahoma, College of Medicine

**TIM YORK, D.Min.** (2019)
**Christian Ministry**
B.S., Liberty University
M.Div., Liberty University
D.Min., Liberty University

**JARRED YOUNGBLOOD, M.A.** (2024)
**Leadership**
A.A., Oklahoma State University
B.A., Oklahoma City University
M.A., Randall University

## TEACHING ASSISTANTS AND COACHES

Teaching Assistants work under the supervision of full-time faculty and are considered to have expertise in the area of instruction. Coaches are listed as faculty because students receive physical education activity credit for the courses under their supervision.

**JOSEPH ADAIR, B.S.** (2025)
**Men's Baseball Coach**
B.S., University of Southern Mississippi

**MICHELLE ALLISON, B.S.** (2012)
**Women's Basketball Coach**
B.S., Hillsdale Free Will Baptist College
M.Ed., Randall University (In Progress)

**TYLER DICKEY, A.S.** (2021)
**Music**
A.S., Full Sail University

**MIKE FREEMAN** (2018)
**Women's Volleyball Coach**

**MARIO GODINEZ** (2023)
**Men's Soccer Coach**
B.S., Randall University (In Progress)

**BYRON GUTIERREZ, B.S.** (2023)
**Women's Soccer Coach**
B.S., Oklahoma Baptist University
M.Ed., Randall University (In Progress)

**CASSIE HORATH, B.A.** (2024)
**Music**
B.A., Hillsdale Free Will Baptist College

**ETHAN MCBRIDE, B.A.** (2025)
**Christian Ministry**
B.A., Randall University
M.Div., Southern Baptist Theological Seminary (In Progress)

**GEORGE MILSAP, B.A.** (2025)
**Men's Basketball Coach**
B.A., Western Illinois University

**OMAR OJEDA, B.A.** (2016)
**Mathematics**
B.A., California State University, Northridge

**KATELYN NADING, B.S.** (2025)
**Psychology**
B.S., Randall University
M.A.T., Midwestern Baptist Theological Seminary (In Progress)

**DEANNA RINEHART, B.A.** (2022)
**Chair, Multidisciplinary Studies**
**Chair, Associate of Arts Program**
**English**
B.A., Randall University
M.A., Liberty University (In Progress)

## EMERITUS FACULTY

The Emeritus Faculty have given years of faithful service to this institution. They continue to serve in an advisory capacity to the students, faculty, and administration of the college.

**STEPHEN M. ASHBY, Ph.D.** (2002)
**Professor of Philosophy of Religion**
B.S., Free Will Baptist Bible College
M.R.E., Grand Rapids Baptist Seminary
M.Div., Grand Rapids Baptist Seminary
M.Ed., Lynchburg College
Ph.D., Bowling Green State University

# APPENDIX

**The Advanced Placement Program (AP) Administered by the College Entrance Examination Board**
**The College Level Examination Program (CLEP) administered by the College Entrance Examination Board**
**International Baccalaureate Program (IB)**

**Note**: Randall University does not offer an equivalent course for some of the examinations for AP, CLEP, and IB. In those cases, the numbers 99 are used to denote elective credit (ex: CSCI 1993). When the course is in a discipline not offered at Randall University, the prefix TRAN is used to denote elective transfer credit.

**AP (School code: 6744)**

Scores 1 and 2 are not acceptable for credit. The courses listed in the various test-score columns are Randall University Courses, and the last digit of the four-digit number indicates the number of semester hours earned when a student is awarded credit for the course.

| FIELD | TEST NAME | SCORE- 3 | SCORE- 4 | SCORE-5 |
|---|---|---|---|---|
| **Art** | 2-D Art and Design | HUMN 1993 | HUMN 1993 | HUMN 1993 |
| | 3-D Art and Design | HUMN 1993 | HUMN 1993 | HUMN 1993 |
| | Drawing | HUMN 1993 | HUMN 1993 | HUMN 1993 |
| | Art History | HUMN 1993 | HUMN 1993 | HUMN 1993 |
| | Music Theory | MUSI 1122 | MUSI 1501, 1503 | MUSI 1501, 1503 |
| **English** | English Lang/Composition | ENGL 1113 | ENGL 1113, 1213 | ENGL 1113, 1213 |
| | English Lit/Composition | ENGL 1113 | ENGL 1113, 1213 | ENGL 1113, 1213 |
| **History and Social Sciences** | African American Studies | HUMN 1993 | HUMN 1993 | HUMN 1993 |
| | Comparative Government and Politics | POLS 1993 | POLS 1993 | POLS 1993 |
| | European History | HIST 3413, 3423 | HIST 3413, 3423 | HIST 3413, 3423 |
| | Human Geography | GEOG 2243 | GEOG 2243 | GEOG 2243 |
| | Macroeconomics | ECON 2123 | ECON 2123 | ECON 2123 |
| | Microeconomics | ECON 2223 | ECON 2223 | ECON 2223 |
| | Psychology | PSYC 1123 | PSYC 1123 | PSYC 1123 |
| | United States Government and Politics | POLS 1523 | POLS 1523 | POLS 1523 |
| | United States History | HIST 1323, 1423 | HIST 1323, 1423 | HIST 1323, 1423 |
| | World History – Modern | HIST 2313 | HIST 2313 | HIST 2313 |
| **Math and Computer Science** | Calculus AB | MATH 1714 | MATH 1714 | MATH 1714 |
| | Calculus BC | MATH 1714 | MATH 1714, 2724 | MATH 1714, 2724 |
| | Computer Science A | CSCI 1993 | CSCI 1993 | CSCI 1993 |
| | Computer Science Principles | CSCI 1993 | CSCI 1993, 2993 | CSCI 1993, 2993 |
| | Precalculus | MATH 1513 | MATH 1513 | MATH 1513 |
| | Statistics | STAT 3003 | STAT 3003 | STAT 3003 |
| **Sciences** | Biology | BIOL 1114 | BIOL 1114 | BIOL 1114 |
| | Chemistry | CHEM 1114 | CHEM 1114 | CHEM 1114, 1124 |
| | Environmental Science | NATS 1993 | NATS 1993 | NATS 1993 |
| | Physics 1: Algebra-Based | NATS 1314 | NATS 1314 | NATS 1314 |
| | Physics 2: Algebra-Based | NATS 1334 | NATS 1334 | NATS 1334 |
| | Physics C: Electricity & Magnetism | NATS 1994 | NATS 1994 | NATS 1994 |
| | Physics C: Mechanics | NATS 1994 | NATS 1994 | NATS 1994 |
| **World Languages and Cultures** | Chinese Language and Culture | LANG 1993 (2x) | LANG 1993 (2x) | LANG 1993 (2x) |
| | French Language and Culture | LANG 1113, 1123 | LANG 1113, 1123 | LANG 1113, 1123 |
| | German Language and Culture | LANG 1993 (2x) | LANG 1993 (2x) | LANG 1993 (2x) |
| | Italian Language and Culture | LANG 1993 (2x) | LANG 1993 (2x) | LANG 1993 (2x) |
| | Japanese Language and Culture | LANG 1993 (2x) | LANG 1993 (2x) | LANG 1993 (2x) |
| | Latin | LANG 1993 (2x) | LANG 1993 (2x) | LANG 1993 (2x) |
| | Spanish Language and Culture | LANG 1213, 1223 | LANG 1213, 1223 | LANG 1213, 1223 |
| | Spanish Literature and Culture | LANG 1213, 1223 | LANG 1213, 1223 | LANG 1213, 1223 |
| **Capstone** | Research | TRAN 1993 | TRAN 1993 | TRAN 1993 |
| | Seminar | TRAN 1993 | TRAN 1993 | TRAN 1993 |

**CLEP (School code: 6744)**

Following are the approved CLEP examinations with the minimum scores required for credit, the equivalent Randall University course(s), and the number of semester hours awarded.

| FIELD | CLEP SUBJECT EXAMINATION | EQUIVALENT RU COURSE | MINIMUM SCORE | CREDIT HOURS |
|---|---|---|---|---|
| **Business** | Financial Accounting | ACCT 2523 | 50 | 3 |
| | Information Systems | BUSN 1993 | 50 | 3 |
| | Introductory Business Law | BUSN 1993 | 50 | 3 |
| | Principles of Management | MGMT 1993 | 50 | 3 |
| | Principles of Marketing | MKTG 1993 | 50 | 3 |
| **Composition and Literature** | American Literature | ENGL 2113, 2213 | 50 | 6 |
| | Analyzing & Interpreting Literature | ENGL 2993 | 50 | 3 |
| | College Composition | ENGL 1113, ENGL 1213 | 50 | 6 |
| | College Composition Modular | ENGL 1993 | 50 | 3 |
| | English Literature | ENGL 1993, 2993 | 50 | 6 |
| | Humanities | HUMN 1113 | 50 | 3 |
| **History and Social Sciences** | American Government | POLS 1113 | 50 | 3 |
| | History of the United States I | HIST 1323 | 50 | 3 |
| | History of the United States II | HIST 1423 | 50 | 3 |
| | Human Growth & Development | PSYC 2223 | 50 | 3 |
| | Introduction to Educational Psychology | PSYC 1993 | 50 | 3 |
| | Introductory Psychology | PSYC 1123 | 50 | 3 |
| | Introductory Sociology | SOCI 2123 | 50 | 3 |
| | Principles of Macroeconomics | ECON 2123 | 50 | 3 |
| | Principles of Microeconomics | ECON 2223 | 50 | 3 |
| | Social Sciences and History | HIST 1993 | 50 | 3 |
| | Western Civilization I | HIST 2133 | 50 | 3 |
| | Western Civilization II | HIST 2133 | 50 | 3 |
| **Science and Mathematics** | Biology | BIOL 1113 | 50 | 3 |
| | Calculus | MATH 1714 | 50 | 4 |
| | Chemistry | CHEM 1114 | 50 | 4 |
| | College Algebra | MATH 1513 | 50 | 3 |
| | College Mathematics | MATH 1503 | 50 | 3 |
| | Natural Sciences | NATS 1993 | 50 | 3 |
| | Precalculus | MATH 1993 | 50 | 3 |
| **World Languages** | French Language Level I | LANG 1113, 1123 | 50 | 6 |
| | French Language Level II | LANG 1113, 1123 | 50 | 6 |
| | German Language Level I | LANG 1993, 2993 | 50 | 6 |
| | German Language Level II | LANG 1993, 2993 | 50 | 6 |
| | Spanish Language Level I | LANG 1213, 1223 | 50 | 6 |
| | Spanish Language Level II | LANG 2313, 2413 | 63 | 6 |
| | Spanish with Writing Level I | LANG 1993, 2993 | 50 | 6 |
| | Spanish with Writing Level II | LANG 1993, 2993 | 50 | 6 |

**IB**

The following higher level International Baccalaureate courses have been approved for credit:

| IB HIGHER LEVEL COURSE | EQUIVALENT RU COURSE | MINIMUM SCORE | SEMESTER CREDIT HOURS |
|---|---|---|---|
| Biology | BIOL 1114 | 4 | 4 |
| Chemistry | CHEM 1114, 1124 | 4 | 8 |
| Economics | ECON 2123 | 4 | 3 |
| Higher Mathematics | MATH 1714, 2724 | 4 | 6 |
| History – Americas | HIST 2013 | 4 | 3 |
| History – European | HIST 3423 | 4 | 3 |
| Language A: English | ENGL 1113, 1213 | 4 | 6 |
| Philosophy | PHIL 1013 | 4 | 3 |
| Physics | NATS 1314, 2994 | 4 | 8 |
| Social Anthropology | SOCI 3123 | 4 | 3 |

**CAMPUS FACILITIES GUIDE**

1. Bill J. and Alma Lou Barber Chapel/ Classroom
2. John H. West Administration Building
3a. Geri Ann Hull Learning Resource Center
3b. Classroom Building
4a. Activities Building (Gym)
4b. Activities Annex
5. Oller Annex (Science lab & lecture)
6. Vandivort Maintenance Building
7. Recruitment Center
8. Free Will Baptist State Office
9. Thompson Hall (Women's Residence Hall)
10. Barnard Hall (Residence Hall)
11. Willey Hall (Residence Hall)
12. Yandell Hall (Men's Residence Hall)
13. Palmer Hall (Eight apartments)
14. Randall Hall (Eight apartments)
15. Duplex
16. Randall University House
17. Sand Volleyball Pit
18. Baseball Park
19. Baseball Press Box/Concessions
20. Soccer Field
21. Soccer Press Box/Concessions

**UNIVERSITY FUNCTION GUIDE**

| | |
|---|---|
| Academic Affairs | 2 |
| Admissions | 2 |
| Auditorium | 1 |
| Bursar | 2 |
| Cafeteria | 1 |
| Chapel | 1 |
| Computer Lab | 3b |
| Institutional Advancement | 1 |
| Financial Aid | 2 |
| Fine Arts Theater | 1 |
| Gymnasium | 4a |
| International Student Services | 2 |
| Library | 3a |
| President's Office | 1 |
| Recruitment | 7 |
| Registrar | 2 |
| Financial Aid | 2 |
| Student Affairs | 2 |
| Student Center | 4a |
| Veteran Affairs (Registrar Office) | 2 |