

2008-2009 CATALOG

HILLSDALE FREE WILL BAPTIST COLLEGE

3701 South Interstate 35 Service Road
P.O. Box 7208
Moore, Oklahoma 73153



POLICY OF NONDISCRIMINATION

Hillsdale Free Will Baptist College complies with all federal and state non-discrimination laws and is an equal opportunity institution. However, Hillsdale Free Will Baptist College reserves the right to, and does, maintain student educational and behavioral standards and employment requirements and standards based upon religious considerations consistent with its role and mission.

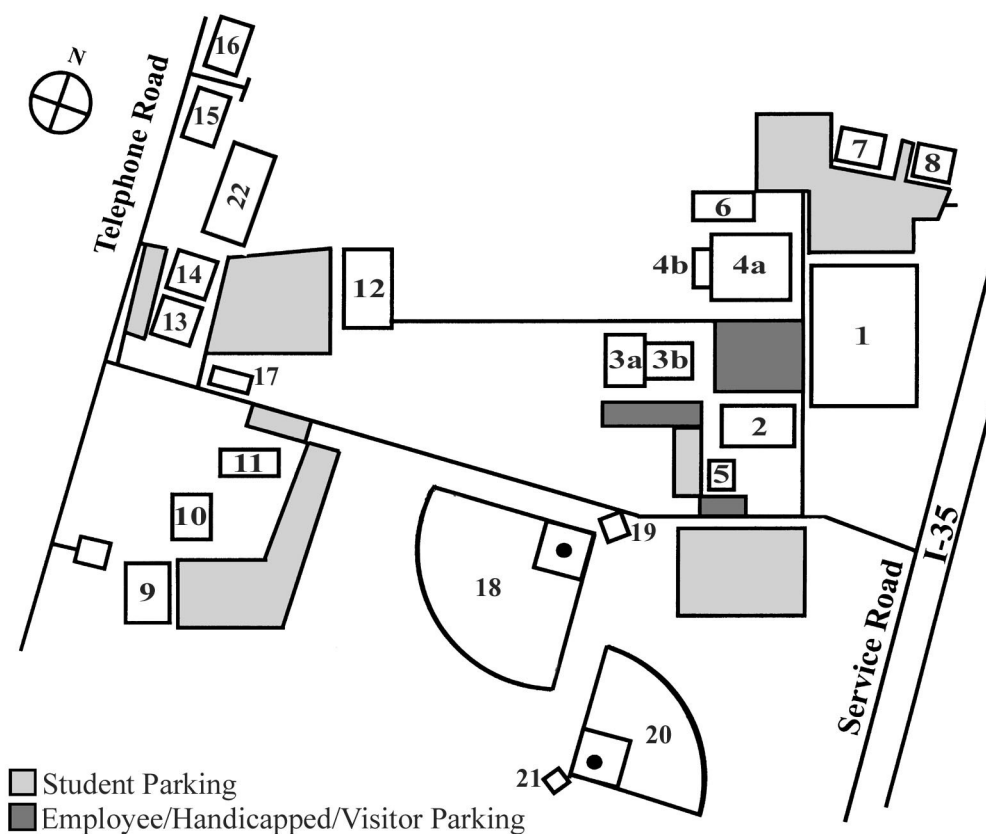
NOTE: Hillsdale Free Will Baptist College reserves the right to make necessary changes without further notice. The regulations, courses, personnel, and costs listed herein are subject to change through established procedures after the date of publication of this Catalog. It is **important** that each student familiarize himself/herself with the regulations set forth in this Catalog and assume his/her proper responsibilities concerning them.

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CAMPUS FACILITIES GUIDE

1. Bill J. and Alma Lou Barber Chapel/ Classroom
2. John H. West Administration Building
- 3a. Geri Ann Hull Learning Resource Center
- 3b. Classroom Building
- 4a. Activities Building (Gym)
- 4b. Activities Annex
5. Oller Annex (Science lab & lecture)
6. Vandivort Maintenance Building
7. Free Will Baptist Literature
8. Free Will Baptist State Office Building
9. Friends Hall (Women's residence)
10. Barnard Hall (Women's residence)
11. Willey Hall (Women's residence)
12. Yandell Hall (Men's residence)
13. Palmer Hall (Eight apartments)
14. Randall Hall (Eight apartments)
15. Faculty Duplex
16. Hillsdale House (President's Home)
17. Sand Volleyball Pit
18. Baseball Park
19. Baseball Press Box/Concessions
20. Softball Field
21. Softball Press Box/Concessions
22. Soccer Field

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CALENDAR OF EVENTS

2008-2009 ACADEMIC YEAR

FALL SEMESTER 2008

August 4-15..... Faculty Return and Orientation
August 16..... Dormitories Open
August 18..... Convocation
August 18-19..... Registration and Orientation
August 20 (Wednesday)..... Classes Begin
August 29..... Last Day to Enroll
August 29..... Last Day to Add Classes
September 1..... Labor Day Holiday (no classes)
September 2..... Day Classes Resume
TBA..... Professional Development Day (no classes)
October 31..... Last Day to Withdraw from Classes
November 14..... Spring Pre-enrollment Begins
November 22-30..... Thanksgiving Break
December 1..... Classes Resume
December 5..... Final Day of Classes
December 6-12..... Final Examinations
December 15..... Final Grades Due

WINTER INTERSESSION 2008

December 13-January 13..... Courses to be announced

SPRING SEMESTER 2009

January 5-9..... Faculty Return and Orientation
January 10..... Dormitories Open
January 12-13..... Registration and Orientation
January 14 (Wednesday)..... Classes Begin
January 19..... Martin Luther King Day
January 23..... Last Day to Enroll
January 23..... Last Day to Add Classes
February 18..... College Assessment Day
March 14-22..... Spring Break
March 23..... Classes Resume
March 27..... Last Day to Withdraw from Classes
April 13..... Fall Pre-enrollment Begins
May 1..... Final Day of Classes
May 2-7..... Final Examinations
May 8, 5:00 p.m. Graduate Reception
May 8, 7:00 p.m. Commencement
May 11..... Final Grades Due

SUMMER SESSION 2009

SUMMER SESSION I

May 11-29 (Interession)..... Courses to be announced
May 30-June 30..... Courses to be announced

SUMMER SESSION II

July 1-August 18..... Courses to be announced

NOTE: These dates and other commitments in this Catalog are
subject to change at the discretion of the administration.



A Message From The President

Since 1959, our students have discovered the strength of a value added higher education. Our distinctly Christian commitment to the pursuit of truth, the development of the whole person, and the worthiness of Christian service provides both the foundation and the future focus of Hillsdale.

In fact, we are able to offer several advantages to you because of our well trained and highly committed faculty. Personalized instruction and a sense of identity can be yours without sacrificing the quality of education. In addition, there are numerous opportunities for campus involvement and leadership development.

We make no apologies for what we are. We believe that there is a place on our campus for those who are seeking a higher education in a Christian context.

Thank you for considering Hillsdale Free Will Baptist College. The choice of a college is among the most important choices you will make. Give us an opportunity to tell you what Hillsdale can do for you. My vision for Hillsdale is:

To create an educational environment where students are challenged to serve Christ with integrity, show respect without exception, and shoulder responsibility without excuse.

I hope you will join me by adding your abilities, talents, and commitment to my personal vision for Hillsdale.

Leading generations in service to Christ,

Timothy W. Eaton, Ph.D.
President

HILLSDALE FREE WILL BAPTIST COLLEGE

PHILOSOPHY, MISSION, AND PURPOSE STATEMENTS

PHILOSOPHY OF EDUCATION

Believing that all truth is God's truth and that a college exists for teachers and students to pursue God's truth with freedom and responsibility, the intent of Hillsdale Free Will Baptist College is to facilitate this pursuit. The person of Jesus Christ embodies the Hillsdale philosophy of education. He said, "I am the way (ontology – What is real), the truth (epistemology – What is true), and the life (axiology – What is good)." Hillsdale exists so that all faculty and students may know Him and make Him known.

MISSION STATEMENT

Hillsdale Free Will Baptist College is a Christian institution of higher education committed to the intellectual, spiritual, social, moral, and physical development of its students. It seeks to prepare students to serve the Lord Jesus Christ, both in the church and in society at large.

PURPOSE STATEMENTS

INTELLECTUAL

- I-1 To serve members of the Free Will Baptist denomination and others who desire an education in the Free Will Baptist tradition by providing courses of study in theology, missions, church music, business, interdisciplinary studies, and other programs leading to a baccalaureate degree, plus the Master of Arts degree in Ministry.
- I-2 To provide an appropriate general education core for all degree-seeking students.
- I-3 To provide a climate of learning where the student may develop the lifelong habit of critical thinking in the search for truth.
- I-4 To offer students opportunities to improve communication through computing, oral, and writing competencies.

SPIRITUAL

- S-1 To assist students in understanding their relationship to God and strengthening their personal commitment to Jesus Christ.
- S-2 To help students cultivate habits of prayer, Bible study, and personal obedience to the teachings of Scripture.
- S-3 To foster in each student a commitment to service in a local church.
- S-4 To encourage student participation and support for world evangelization.

SOCIAL

- SO-1 To equip students to function as responsible citizens.
- SO-2 To encourage students to understand and appreciate other peoples and cultures.
- SO-3 To provide students opportunities for developing and using leadership skills.

MORAL

- M-1 To encourage students to adopt a Biblical approach to all relationships.
- M-2 To challenge students to take personal responsibility for their decisions by developing a lifestyle characterized by integrity.

PHYSICAL

- P-1 To help students achieve physical fitness and health.
- P-2 To maintain a campus environment free of tobacco, alcohol, and illegal drugs.
- P-3 To provide students opportunities for athletic competition and assist students to develop habits of good sportsmanship.

The Mission and Purpose Statements of Hillsdale Free Will Baptist College are the foundational guide for the institution. The intent of the policies, procedures, and practices of the College are to fulfill the Mission and Purpose Statements.

Students are required to become familiar with the Mission and Purpose Statements prior to admission to Hillsdale.

ACCREDITATION AND ASSOCIATIONS

Hillsdale Free Will Baptist College is accredited with the Transnational Association of Christian Colleges and Schools (TRACS), P.O. Box 328, Forest, Virginia 24551, Phone: 434-525-9539, Fax: 434-525-9538, and Website, www.tracs.org. Hillsdale is authorized by TRACS to offer certificates and appropriate associate, baccalaureate, and masters degrees.

The Transnational Association of Christian Colleges and Schools (TRACS) is recognized by both the United States Department of Education (USDE) www.ed.gov/admins/finaid/accred/accreditation-pg7.html and the Council for Higher Education Accreditation (CHEA) www.chea.org/pdf/CHEA_USDE_AllAccred.pdf as a national accrediting body for Christian institutions, colleges, universities, and seminaries. TRACS is a voluntary non-profit, self-governing organization that provides accreditation to Christian postsecondary institutions offering certificates, diplomas, and/or degrees through the doctorate. The geographic territory of TRACS currently consists of the United States and its territories. Transfer of credit is the prerogative of the receiving institution, and students who intend to transfer should consult that institution and work through their Hillsdale academic advisor to insure a smooth transition.

The College is approved by the State Accrediting Agency to offer training to eligible veterans and other persons under provision of Section 1775 (a) (1), USC 38. Approval has been given for training of students under the War Orphans Educational Assistance Act and for the training of foreign students.

HISTORY

Hillsdale Free Will Baptist College is named in honor of Hillsdale College in Hillsdale, Michigan, which began as a Free Will Baptist institution in 1840. (Hillsdale College in Michigan is no longer affiliated with Free Will Baptists.) Hillsdale Free Will Baptist College in Oklahoma continues the legacy of quality Christian education which began in Michigan over a century ago. Oklahoma Free Will Baptists had a vision for an institution of higher learning. That vision resulted in a Bible Institute which eventually developed into Hillsdale Free Will Baptist College. It began in the basement of the First Free Will Baptist Church in Tulsa in January, 1959. It was moved to Wagoner in the fall of 1959, to the Northwest Free Will Baptist Church in Oklahoma City in the fall of 1961, then a few miles south to the Capitol Hill Free Will Baptist Church in the fall of 1962. In 1966, the College began operating on its present campus.

State accreditation was gained in 1970 for the two-year program. The four-year B.A. in Theology was added in the fall of 1972 with the first graduating class in May, 1974. This program also received state accreditation allowing graduates the opportunity for admission into a graduate program. Students can now transfer the two-year A.A. degree to a senior college majoring in any field they desire, or they can continue at Hillsdale working for the baccalaureate degree. Candidacy status with the Transnational Association of Christian Colleges and Schools was gained in September of 1995, and for the first time Hillsdale was recognized by a national accrediting agency. Accreditation with TRACS followed on January 1, 1999. In 2002, Hillsdale received approval from TRACS to offer the masters degree.

LOCATION AND DESCRIPTION

Hillsdale is located on a 41-acre campus adjacent to Interstate 35, in the city of Moore. The College has a multimillion dollar plant which includes the John H. West Administration Building composed of classrooms and administrative offices; 4 student dormitories housing approximately 120 students and living quarters for the dormitory supervisor: Willey Hall, Barnard Hall, Friends Hall, and Yandell Hall; Oller Annex, a science lab/classroom; 16 single bedroom apartments: Randall Hall and Palmer Hall, 8 units each; an activities building consisting of a student center, classrooms, offices, fitness training center, and a gymnasium; the Geri Ann Hull Learning Resource Center/Classroom Building; a faculty duplex, and the Hillsdale House (missionary residence). The Bill J. and Alma Lou Barber Conference Center is on the east side of the quad (Administration, Library/Classroom, Activity, and Conference Center Building). The Barber Conference Center contains an 850 seat auditorium, a recital hall, a cafeteria, classrooms, offices, and Campus Bookstore.

POLICY ON PREVENTION OF ALCOHOL AND DRUG ABUSE ON CAMPUS AND IN THE WORKPLACE

Hillsdale Free Will Baptist College seeks to assure the health and well-being of all students and employees and to maintain an environment that supports and encourages the pursuit and dissemination of knowledge. Those goals are damaged by illegal drug and alcohol use. Therefore, to further these goals it has been, and shall continue to be, the policy of Hillsdale Free Will Baptist College to prohibit the illegal use, possession, sale, delivery, and/or manufacture of drugs, or the possession, use, or sale of alcohol by any student or employee of the College.

The College's policies and programs are intended to emphasize:

1. the incompatibility of the use or sale of illegal drugs and alcohol with the goals of the College;
2. the legal consequences of involvement with illegal drugs and alcohol;
3. the medical implications of the use of illegal drugs and alcohol; and,
4. the ways in which illegal drugs and alcohol jeopardize an individual's present accomplishments and future opportunities with the College.

The College will establish and maintain a program of education designed to help all members of the College community avoid involvement with illegal drugs and alcohol.

The College will provide information about drug and alcohol counseling and rehabilitation services available to members of the College community. Persons who voluntarily avail themselves of College services shall be assured that applicable professional standards of confidentiality will be observed.

The College shall take all actions necessary, consistent with state and federal law and applicable College policy, to eliminate illegal drugs and alcohol from the college community. College policy on illegal drugs and alcohol use will be publicized in student and faculty handbooks, student orientation materials, letters to students and parents, residence hall meetings, and faculty and employee meetings.

Students, faculty members, administrators, and other employees are responsible as citizens for knowing about and complying with the provisions of Oklahoma law that makes it a crime to possess, sell, deliver, or manufacture drugs designated collectively as "controlled substances" in Title 63, Section 2-401 et seq of the Oklahoma Statutes. Any member of the College community who violates that law is subject both to prosecution and punishment by the civil authorities and to disciplinary proceedings against the student or employee when the alleged conduct is deemed to affect the interest of the College.

Penalties will be imposed by Hillsdale Free Will Baptist College in accordance with procedural safeguards applicable to disciplinary action against students (see Student Handbook, "Enforcement of School Policies") and employees (see Employee Handbook).

This summary of the College policy on the prevention of alcohol and drug use on campus and in the workplace is based on the Drug-Free Workplace Act of 1988 (P.L. 100-690, Title V, Subtitle D) and the Drug-Free Schools and Communities Act Amendments of 1989 (P.L. 101-226). This policy is expressed in its entirety in the Student Handbook and Employee Handbook.

Our institution maintains the FERPA provision 99.31 that states disclosure to parents of students under 21 if the institution determines that the student has committed a violation of its drug or alcohol rules or policies.

POLICY OF NONDISCRIMINATION

Hillsdale Free Will Baptist College complies with all federal and state non-discrimination laws and is an equal opportunity institution. However, Hillsdale Free Will Baptist College reserves the right to, and does, maintain student educational and behavioral standards and employment requirements and standards based upon religious considerations consistent with its role and mission.

SEXUAL HARASSMENT

Hillsdale Free Will Baptist College is committed to maintaining high standards of professional ethics in which individuals do not abuse their personal authority

in interpersonal relationships. The College personnel and students should not condone actions and/or words which are regarded as sexual harassment.

Sexual harassment is defined as repeated and unwelcome sexual advances which interfere with an individual's work or academic environment; coercive behavior which threatens an employment or academic reprisal; promise of rewards contingent upon obtaining sexual favors; spreading false stories about a person's sexual conduct; or false accusations regarding sexual harassment.

Individuals who believe they have been objects of sexual harassment should advise the chief administrative officer of their work area; students should advise the Dean of Students.

CATALOG INFORMATION

It is the student's responsibility to have knowledge of the contents of the College Catalog, including requirements, policies, and regulations. The College reserves the right to revise curricula, policies, financial arrangements, etc., as such changes become necessary or desirable.

EXCEPTIONS TO POLICIES

Any exception to the policies in this Catalog must be addressed to the proper administrator: student services issues to the Director of Student Services, financial issues to the Vice President of Administration, and academic issues to the Vice President of Academic Affairs.

ADMISSIONS

Hillsdale Free Will Baptist College is committed to educating and preparing students to make a positive impact on the church and society. The moral character of all applicants must be good. The secondary prerequisite is academic achievement.

HIGH SCHOOL CURRICULAR REQUIREMENTS

Curricular requirements for regular admission to the College are as follows:

- 4 units English (Grammar, Composition, Literature)
- 2 units Lab Science (Biology, Chemistry, Physics, or lab science certified by the school district; General science with or without a lab may not be used to meet this requirement.)
- 3 units Mathematics (Algebra I, Algebra II, Math Analysis, Geometry, Trigonometry, Calculus)
- 3 units History and Citizenship Skills (including one unit of American History and two additional units from the subjects of History, Economics, Geography, Government, non-Western Culture)
- 3 Additional units of subjects listed above or selected from the following: Computer Science or Foreign Language.

Students who did not complete these required courses in high school will be assigned appropriate remedial work by the Assessment Committee. Curricular deficiencies must be remediated in the first 24 hours of enrollment.

In addition to the above requirements, the following subjects are recommended for college preparation:

- 2 additional units: fine arts (music, art, drama, and speech)
- 1 additional unit: lab science (as described above)
- 1 additional unit: mathematics (as described above)

PLANNING SUGGESTIONS

1. High school students are encouraged to take the ACT or SAT in the spring of their junior year and apply early in their senior year. Apply on-line at actstudent.org.
2. In January of the high school senior year, parents should consider filing the Free Application for Federal Student Aid (FAFSA) which is required for grants, loans, college work study, and most scholarships. Apply on-line at fafsa.edu.gov. Receipt of financial aid is dependent on acceptance for admission. ***Scholarship preference is given to those filing prior to March 1.***
3. Transfer students are encouraged to apply for admission at least three months prior to date of entry.

CANDIDATES FOR ADMISSION

1. Graduates of high school with a minimum of a 'C' average, or satisfactory scores on entrance exams,

American College Test (ACT) or Scholastic Aptitude Test (SAT).

2. Persons with a GED Certificate from a State Department of Education.
3. Transfer students from other colleges (see Students on Probation or Suspension).

Based on a review of credentials, students may be admitted on regular, conditional, or probationary admission status. Hillsdale Free Will Baptist College reserves the right to restrict or deny admission to any person, otherwise eligible, for reasons determined to be in the best interest of the institution by the officers thereof. This reserved right shall be administered in a manner strictly consistent with state and federal non-discrimination laws. See the following sections: Admission Status Restrictions, Freshman Admission Requirements, and Transfer Admission Requirements.

ADMISSION STATUS RESTRICTIONS

The College is aware that all students have not had the same opportunities for academic preparation and character formation. In recognition of extenuating circumstances, three types of admission have been established: regular, conditional, or probationary status.

Regular Admission: Granted to students who have met the criteria for admissions. The student is eligible for enrollment and subject to the academic placement recommendations of the Assessment Committee.

Conditional Admission: Granted to students who have not completed the required admission documents. A student admitted conditionally is given permission to enroll and complete only one semester. If the student is unable to submit the required admission documents or resolve the doubt discovered in the application process, he or she will not be permitted to enroll in courses beyond one semester at this institution.

Probationary Admission: Granted to students who do not meet the criteria for a candidate for admission, or who have an ACT Composite Score lower than 18, or who transfer from another college while on academic probation, or whose placement scores reflect serious doubt as to the student's ability to benefit and succeed on the college level. The student is limited to no more than 13 credit hours while on probationary status. Probation may be removed after satisfactory completion of the semester at this institution by action of the Registrar.

ADMISSION DOCUMENTS

Admission to all degree programs of Hillsdale requires the submission of the following documents:

1. **Application for Admission.** A \$20 non-refundable fee (fee waived for fall applications received before March 1) must accompany the application form. A \$25 non-refundable fee must accompany international student application forms.

2. **Transcripts.**

High School Transcript. Both freshmen and college transfer applicants with fewer than 24 semester credit hours must submit a high school transcript to the Admissions Office. Freshman applicants may be admitted on the basis of an incomplete but official transcript, which shows grades through at least 6 semesters. Upon graduation, the student should request that a final, official transcript be sent to Hillsdale, bearing the signature of a school official, graduation date, complete grade record, standardized test scores, school seal, and class rank when possible.

College Transcripts. Transfer applicants must request that an official transcript from each college or university attended be sent directly from the institution to the Hillsdale Admissions Office. New freshmen who have taken concurrent college work must also request an official transcript from each college or university attended. Any student who fails to report work taken at another institution is subject to immediate expulsion from the College.

3. **Test Scores.** New freshmen are expected to submit satisfactory scores on either the American College Test (ACT) or Scholastic Aptitude Test (SAT). While no minimum score is required for admission, a composite score of less than 18 will limit the student to probationary admission. Students without an entrance exam score may only be admitted on probation. Those who have participated in the ACT may be admitted conditionally; however, their status may be changed upon receipt of the scores. Transfer students with fewer than 24 semester hours are also required to participate in ACT testing on the Hillsdale campus or a national test site. Admission without college entrance exams may only be conditional or probationary. Students who submit SAT scores should understand that they will be converted to equivalent ACT scores. The equivalency information may be obtained from the Admissions Office upon request.

ENROLLMENT DOCUMENTS

1. **Student Health Record.** Students must complete a health form prior to enrollment. Transfers may submit a previous college health form.
2. **Biblical Foundations Student Statement.** The Biblical Foundations Statement of Hillsdale has been adopted by the Board of Trustees and each student seeking admission to the College must sign the statement acknowledging understanding and pledging to respect the statement while enrolled as a student.

BIBLICAL FOUNDATIONS

In order to be enrolled students must sign an agreement to respect the Biblical Foundations Student Statement of Hillsdale.

BIBLICAL FOUNDATIONS STUDENT STATEMENT

(A complete disclosure is found in A Treatise of the Faith and Practices of Free Will Baptists, Inc., 1992

edition and is available upon request from the College Executive Offices.)

1. **God** - The one true and living God revealed in nature as the creator, preserver, and righteous governor of the universe. He is revealed in Scripture as the triune God—Father, Son, and Holy Spirit, the One personal, perfect, infinitely wise and good God existing in three persons. He is the Redeemer, Savior, Sanctifier, and Judge of humanity, the only proper object of worship whom all intelligent creatures are to love, adore, and obey.

1.1 Father - He is infinite Spirit, the first person of the Godhead who is self-existent, eternal, unchangeable, everywhere present, all-knowing, all-powerful, independent, good, wise, holy, just, and merciful. There is nothing in the universe that can justly represent Him, for there is none like Him. He is the fountain of all perfection and happiness, exercising providential care and superintendence over all His creatures and governing the world in wisdom and mercy, according to the testimony of His Word. He is glorified by the whole creation and is worthy to be loved and served by all intelligence.

1.2 Son - Jesus Christ, the Son of God, is one with the Father in His divine nature. He is the second person of the Godhead and fills all the offices and performs the works of God. While possessing all divine perfections, He was miraculously conceived and born of the Virgin Mary and made of the seed of David according to the flesh, the only begotten of the Father, and the only incarnation of God. He is, therefore, God manifest in the flesh, in His divine nature truly God and in His human nature truly man, yet without sin. He is the mediator between God and humanity, once crucified; He is now risen and glorified, the ever present Savior and Lord.

1.3 Holy Spirit - The Holy Spirit, the third person of the Godhead, is one with the Father in His divine nature. The Bible ascribes to the Holy Spirit all the attributes of God. The Holy Spirit convicts humanity of its sin and draws all to Christ. The Holy Spirit indwells and fills the lives of all believers and endows them with spiritual gifts that are to be used in their personal service to God. There are no particular gifts that serve as visible evidence of the salvation or sanctification of the believer.

2. **The Bible** - The Scriptures of the Old and the New Testaments were written by holy men who were inspired by the Holy Spirit. They constitute God's full and complete word to humanity, the infallible rule and guide to Christian faith and practice. They are without error and trustworthy in all matters upon which they speak.

2.1 Special Creation - God created the universe in its present state by His spoken word and for His pleasure and glory and the enjoyment of His creatures. This was accomplished in a literal six-day creation week as recorded in the book of Genesis.

2.2 Historicity - All historical matters in the Bible, including Genesis 1-11, are to be considered as an accurate, literal record.

3. **Sin** - Adam and Eve were created innocent, but by willful disobedience fell into a state of sin and condemnation. Their posterity, therefore, inherits a fallen nature of such tendencies that all who come to moral awareness, sin and become guilty before God.
4. **Redemption** - The Son of God, by His incarnation, life, sufferings, substitutionary death for sin, burial, and resurrection, effected for all a redemption from sin that is full and free and is the ground of salvation by faith. Jesus Christ died for our sins, was resurrected, and ascended to heaven, where He serves as the only mediator between God and humanity. Christ makes intercession for us until He comes again.
5. **Salvation** - Individuals, by virtue of any natural goodness and human work, cannot become the children of God. They are all dependent for salvation upon the freely-provided redemption of God that is effected through the blood of Christ, the regeneration of the believer through faith in Christ, and the operation of the Spirit. In salvation the free will of man is retained. All believers in Christ, who through grace persevere in holiness to the end of life, have promise of eternal salvation.
6. **Satan** - Satan, an evil being, is the evil accuser who slanders God to man and man to God. He is the tempter of humanity who continually solicits people to sin. He is to be resisted by submitting to God. Satan's final destiny is that of a conquered enemy who now abides under a perpetual curse, whereby he is finally to be cast alive into the lake of fire. There he is to be tormented forever, along with all who refuse repentance and faith in Jesus Christ.
7. **Last Things** - The Lord Jesus, who ascended on high and sits at the right hand of God, will bodily return to close the Gospel era, glorify His saints, and judge the world. At the last day there will be a bodily resurrection of the dead, and all humanity will be judged according to their works. Following the judgment, the righteous will enter into eternal life, and the wicked will be condemned to a state of endless punishment.

FRESHMEN ADMISSION REQUIREMENTS

After submitting the required admissions documents, applicants meeting the following criteria will satisfy the academic requirements for REGULAR admission to Hillsdale:

1. High school grade point average of at least 2.00 or 'C' average.
2. ACT composite score of 18 or above.

Freshmen who do not meet the above criteria may be considered for conditional or probationary admission. The Director of Admissions may require a personal interview prior to presenting the applicant to the Admissions Committee.

GENERAL PROCEDURES FOR FRESHMEN ADMISSION

In applying for admission to Hillsdale the student should:

1. Submit a completed application form provided by the College.
2. Submit a transcript of credits from the high school from which the student graduated, complete with class standing, grade points, and graduation date. A grade average below 2.00 ('C' average) will require a decision of the Admissions Committee.
3. Participate in the American College Testing (ACT) program. A score of 18 or below will require a student to enter Hillsdale under probationary admission.

TRANSFER STUDENT ADMISSION REQUIREMENTS

A student transferring from another institution must:

1. Submit a completed admission application form.
2. Submit official transcripts from any institutions of higher education the student has attended. A grade point average below 2.00 ('C' average) will require a decision of the Admissions Committee. Students who have completed less than 24 college credit hours must also submit a high school transcript. No transfer students will be considered for admission until presentation of their transcript(s) from the college(s) previously attended.
3. Submit ACT/SAT scores if fewer than 24 college credit hours have been completed.

STUDENTS ON PROBATION OR SUSPENSION

Should the Admissions Committee allow students on academic probation to enroll, the first semester will be limited to probationary status, and the student must maintain satisfactory progress (see Academic Progress). Students suspended from another college may be admitted by the Academic Affairs Committee.

INTERNATIONAL STUDENT ADMISSION PROCEDURES

International students who apply for admission must:

1. Complete an International Student Application for Admission.
2. Submit official transcripts of completed secondary school and college credits with notarized translations.
3. Schedule an admissions interview with the International Student Advisor.
4. Demonstrate English proficiency, if English is a second language, in one of the following ways: Submit the Test of English as a Foreign Language (TOEFL) or the English Language School (ELS) form. A score of 500 or more on the TOEFL test, a score of 173+ on the computerized TOEFL exam, or the completion of an equivalent level on the ELS is required to enroll in a regular course of study.
5. Present positive proof of financial ability to pay all expenses while in school.
6. Provide documentation of satisfactory health insurance coverage approved by the College.
7. Completed I-901 and fee (\$100) after I-20 is received.

8. A valid I-20 is required for students already in the United States.
9. Transfer students require:
 - a. A valid I-94
 - b. A copy of their U.S. transfer transcript.
 - c. Letter from transferring institution declaring financial standing, academic standing, and INS standing (have any reinstatements been required)
 - d. A valid I-20 (transfer students can provide, with written verification, a copy of their original I-20 from their transferring institution.)
 - e. International transfer students are evaluated by the same academic standards as other transfer students.

ADULT AND SPECIAL STUDENTS

Students who are not candidates for degrees may be given special enrollment permission by the Registrar. This category includes the following: students taking only audit courses, students who have at least a bachelor's degree, high school students concurrently enrolled in the College, or adults over 25 years of age who do not meet the regular admissions requirements.

HOME STUDY OR UNACCREDITED HIGH SCHOOLS

Applicants who are graduates of an unaccredited or home study high school program are eligible for admission under the following conditions:

1. The applicant must have taken the ACT or the SAT.
2. The applicant's high school class must have graduated.
3. The applicant must satisfy the high school curricular requirements as certified by the high school or, in case of home study, the parent.

READMISSION POLICY

Former students who have not attended Hillsdale Free Will Baptist College for a period of two 16-week semesters or more (summers excluded) must be readmitted before enrollment. A readmission application, official transcripts of all work completed since leaving Hillsdale Free Will Baptist College, and a personal interview are required for admission.

CONCURRENT ENROLLMENT

High school juniors and seniors meeting the requirements listed below may be admitted as special students:

- a. Graduating seniors who are enrolled at an accredited high school and who have achieved a minimum composite ACT score of 19 or a high school grade point average of 3.0.
- b. Juniors who are enrolled at an accredited high school and who have achieved a minimum composite ACT score of 21 or a high school grade point average of 3.5.
- c. Home study students or students from unaccredited high schools who are 17 years of age or older and who have achieved a minimum composite ACT score of 19.
- d. Home study students or students from unaccredited high schools who are 16 years of

age or older and who have achieved a minimum composite ACT score of 21.

ACADEMIC PLACEMENT

Placement tests and ACT scores are used to determine placement in certain courses such as English, mathematics, reading, and science. The ACT scores used for placement are as follows:

English

<16	Fundamental English Skills
16-25 +	4 years H.S. English (A, B, C) English Composition I
>25 +	4 years H.S. English (A, B) English Composition II

Reading

<18	Reading Development
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Math

<15	Basic Mathematical Concepts
15-19	Intermediate Algebra Math Concepts/Applications Foundations of Geometry/Measurement
>19 + 2 years H.S. Algebra	College Algebra College Algebra for Business

Students who are not prepared to enter regular college courses will be required to complete appropriate developmental courses as assigned by the Assessment Committee.

All degree-seeking students must have either passed a computer literacy exam or completed Computer Literacy (CSCI 1003) before enrolling in any other computer course.

TRANSFER CREDIT

Transfer work from other post-secondary institutions, whose accrediting agency is listed by the U.S. Department of Education as a nationally recognized accrediting agency, will be evaluated to apply as credit on degrees awarded at the College. Courses approved for transfer must have been completed with passing grades. Associate degrees earned at approved Oklahoma institutions of higher education will be accepted in their entirety. In Oklahoma, credits earned by a student at an institution accredited by a recognized national accrediting agency may be reviewed on a course-by-course basis for possible transfer to an institution in The Oklahoma State System for Higher Education.

CONVERSION OF QUARTER HOURS TO SEMESTER HOURS

Hillsdale's standard for conversion of quarter hours to semester hours is 67% equivalency, rounded to the nearest whole credit.

DEGREE MILLS AND DIPLOMA MILLS

The following information is based on the publications of the Council for Higher Education Accreditation (CHEA) of which Hillsdale College is a member.

If the answers to many of the following questions are "yes," the degree provider under consideration may be a "mill":

- Can degrees be purchased?
- Is there a claim of accreditation when there is no evidence of this status?
- Is there a claim of accreditation from a questionable accrediting organization?
- Does the operation lack state or federal licensure or authority to operate?
- Is little if any attendance required of students, either online or in class?
- Are few assignments required for students to earn credits?
- Is a very short period of time required to earn a degree?
- Are degrees available based solely on experience or resume review?
- Are there few requirements for graduation?
- Does the operation fail to provide any information about a campus or business location or address and rely, e.g., only on a post office box?
- Does the operation fail to provide a list of its faculty and their qualifications?
- Does the operation have a name similar to other well-known colleges and universities?
- Does the operation make claims in its publications for which there is no evidence?

Hillsdale will not transfer academic credit from a known degree mill.

There are institutions that may not be accredited but are not degree mills. For example, the institution may be seeking accreditation, but the process is not complete. Or a legitimate institution may choose not to be accredited for reasons that do not relate to quality (see Unaccredited Institutions of Higher Education).

UNACCREDITED INSTITUTIONS OF HIGHER EDUCATION

Academic credits from an unaccredited institution of higher education will be considered through the Academic Affairs Committee as an exception to policy. However, the student must make a written request to the Vice President of Academic Affairs.

CREDIT FOR EXTRA-INSTITUTIONAL LEARNING

Students may receive credit for examinations (i.e., CLEP) or other extra-institutional learning. See "Credit for Extra-Institutional Learning" in the Academic section of this Catalog. Hillsdale recognizes that many students have been involved in significant learning beyond their formal education. Students are encouraged to maximize the opportunity to receive Credit for Extra-Institutional Learning in order to meet degree requirements and advance toward more demanding subject matter.

The credit received through the procedures in the "Credit for Extra-Institutional Learning" category will be transcribed with the grade of 'CR' for credit and no honor points will be calculated into the student's Grade Point Average (GPA). A fee of \$15/credit hour will be

charged for transcribing Credit for Extra-Institutional Learning. For more information, see page 22 and the appendix.

REGISTRATION

All students are expected to register on the official registration dates each year. Special permission is required for carrying more than 17 hours per semester. Students with regular employment should curtail their academic load. No student may register after the last day to enroll. The College reserves the right to cancel any class with fewer than eight registrants.

ADMISSION TO CLASSES

Students are permitted to enter classes only after the completion of financial arrangements. A student who fails to complete such arrangements within two days after the official registration day will not be permitted to attend class.

EXCEPTIONS PROCEDURE

Any student who is denied admission may appeal the decision of the Admissions Office. The appeal must be presented in writing by the student to the Director of Admissions. Any pertinent information which the student believes may improve his/her position may be presented. The Director of Admissions will forward a recommendation to the Administrative Committee. The decision of the Administrative Committee will be final.

ASSESSMENT PLAN OUTLINE

Hillsdale believes in a value added approach to education. It is therefore extremely important to evaluate students in the following:

1. Entry level assessment - high school grades, curriculum strength, ACT scores, and placement tests.
2. Writing Skills assessment - ENGL 1213 English Composition II term paper, ENGL 3113 Writing and Research paper, and an upper level writing project in their major.
3. General Education assessment - each sophomore who has completed 46 credit hours or more is required to participate in the College Academic Achievement Proficiency (CAAP) Test. This provides a quantitative measure of the strength of the General Education program of the College.
4. Exit Assessment - exit interview, Student Satisfaction Survey, and Senior Portfolio or Recital.

Students will participate in assessment as required for admission, course enrollment, college classification, and degree requirements. Student Assessment Profiles, containing the individual student's assessment record, will be stored under the supervision of the Director of Assessment. Full-time and graduating students are required to participate in the annual assessment day held on the campus each spring semester.

COLLEGE COSTS AND BUSINESS INFORMATION

Hillsdale Free Will Baptist College desires to offer sound Christian education as a private institution at the lowest possible cost. To help reduce costs, the College, through the Admissions/Financial Aid Office, provides assistance to any student who may qualify for grants, loans, or scholarships. Registration will be considered incomplete and no student will be admitted to classes until arrangements for payment of the semester's expenses have been satisfactorily made. Registration for any semester can be completed only after arrangements have been made for any previous semester's costs (also see Withdrawals and Refunds).

NOTE: The College reserves the right to adjust cost at any time without notice.

Payment for tuition, fees, or books may be made by cash, check, MasterCard, or Visa.

TUITION AND FEES

Adult Studies, Distance Learning, and Graduate students should consult the appropriate office for tuition information.

TUITION

Tuition - per credit hour (1-11 hours)	280.00
Tuition - 12-16 credit hours	3850/semester
Tuition - 17 hours or above	3850+200/additional hr
Senior Citizen Tuition (age 55+)	one half per credit hr rate

SEMESTER FEES

Independent Study Fee - per credit hour	50.00
Okla. Assessment/Tech. Fee - per credit hour	20.00
Comprehensive Semester Fees:	
Full-time Student	345.00
Full-time International Student	460.00
Part-Time (7-11 hours)	180.00
Part-Time (1-6 hours)	35.00
Night-Only Student	No Charge
Connectivity Fee (dorm & apartment residents)	55.00
Late Registration Fee (enrollment after classes begin)	60.00
Lab Fees:	
Bowling (HPES 1031)	95.00
Care & Prevention (HPES 3502)	25.00
Christian Ministry Counseling (CMIN 4723)	27.50
Computer Lab Fee (per course)	50.00
Drama I (DRAM 2113)	30.00
Drama II (DRAM 2123)	30.00
Drama Production (DRAM 1421)	40.00
Intercollegiate Sports/Cheerleading	245.00
Low-Budget Filmmaking (VPRO 2213)	50.00
MIDI Lab	25.00
Mission Seminar (MISS 3802)	45.00
Officiating (HPES 2333)	45.00
Piano	10.00
Racquetball (HPES 1331)	175.00
Science Lab	55.00
Sports Marketing (BUSN 3303)	50.00
Voice	10.00

SPECIAL FEES

ACT Exam	29.00
Matriculation Fee (one time application fee)	20.00
International Student (one time application fee)	25.00
Graduation Fee	
Undergraduate	120.00
Graduate	175.00
Transcript Fee (after the first one which is free)	5.00
Placement Test Fee (per test)	5.00
ESL Placement Test Fee	10.00
Schedule Change Fee	12.00
Room/Key Deposit	150.00
Refundable at graduation or exit from the College. (Costs for repair, damages or replacement may be in addition to this fee.)	

HOUSING AND MEALS

Room per semester (see note)	1050.00
Board per semester	1300.00
160 meal ticket	900.00
80 meal ticket	450.00
Single meal or additional meal added to meal ticket	6.00

NOTE: Dormitory Residency Requirement: Students under 21 years of age are required to live in the dorms unless commuting from home, married, or a junior.

BOOKS

PAYMENT MUST BE MADE TO THE CAMPUS BOOK-STORE FOR ALL TEXTBOOKS AT THE TIME OF ENROLLMENT. (Average cost per semester is \$300 to \$400.)

INSTALLMENT PAYMENTS

All fees and charges are due and payable at enrollment. If a student cannot pay all charges at time of enrollment, arrangements may be made for monthly payments through the Hillsdale Tuition Management Plan.

Payments can be automatically drafted from either checking or savings accounts at any financial institution, or automatically charged to Visa or MasterCard. Payments may be made on four-, five-, or six-month payment plans as outlined below:

Four Payment Plan

25% down at enrollment after deducting financial aid and scholarship awards.

	<u>Fall Semester</u>	<u>Spring Semester</u>
25% of balance	September	February
25% of balance	October	March
25% of balance	November	April

Five Payment Plan

20 % down at enrollment after deducting financial aid and scholarship awards.

	<u>Fall Semester</u>	<u>Spring Semester</u>
20% of balance	September	February
20% of balance	October	March
20% of balance	November	April
20% of balance	December	May

Six Payment Plan (For students who participate in Early Enrollment)

20% down at enrollment after deducting financial aid and scholarship awards. The remainder will be divided into five equal payments as follows:

	<u>Fall Semester</u>	<u>Spring Semester</u>
16% of balance	August	February
16% of balance	September	March
16% of balance	October	April
16% of balance	November	May
16% of balance	December	June

Payment Plan

Student must set up a payment plan by Wednesday of the first week of classes. If they have not set up a payment plan, they are automatically defaulted to the four month payment plan. The first payment of 25% of the bill is due on or before the last day of the month. The remaining three payments are due by the 20th of the month.

Installment Regulations

The following regulations will apply to students who make use of these payment plans:

1. The balance of charges will be due and payable on the dates outlined in each installment plan.
2. Students registering under these plans will not be allowed to continue in school with a past due payment, unless an extension has been approved by the Vice President of Business Affairs.
3. Transcripts or diplomas will not be issued to any student until all accounts are cared for at the business office.

REGULATIONS ON STUDENT ACCOUNTS

FEDERAL STUDENT AID APPLICATION DEADLINES

The student is responsible for completion of the Free Application for Federal Student Aid (FAFSA) for the possible awarding of grants, loans, and scholarships. The student is obligated for the balance of the account. Should the student fail to complete the FAFSA by the semester deadline (Fall, October 1 or Spring, April 1), the student is responsible to pay the balance of the account. Failure to meet his/her account obligations will cause the beginning of disenrollment proceedings, and the student will be withdrawn from courses through the Academic Affairs Office/Administrative Committee.

UNPAID AND PAST DUE BALANCES

If a student is unable to maintain the payment arrangements or has a past due account balance over \$500 on the Hillsdale account, he/she will not be allowed to take finals or re-enroll.

WITHDRAWALS AND REFUNDS

WITHDRAWALS

In case a student must withdraw, he/she is obligated for the balance of his/her payments, less any refund as stated below. To be eligible for any refund, a student must complete the appropriate withdrawal form and have it approved. Withdrawal forms may be obtained from the Registrar's Office.

DISCIPLINARY DISMISSAL

In case a student is dismissed for disciplinary reasons, he/she is obligated for the balance of his/her payments including room and board. He/she shall not be eligible for any refund as noted in "Semester Refunds" and "Other Refunds."

STUDENT REFUNDS AND RETURN OF FUNDS

The refund policies listed below describe the financial obligations of students who withdraw from classes after the official beginning of a semester. Students are advised to read these refund policies carefully to determine which apply to their specific circumstances.

COMPLETE WITHDRAWALS FROM THE COLLEGE

(Forms for withdrawal from the college are available in the Office of the Registrar):

A. REFUND POLICY FOR COMPLETE WITHDRAWAL FOR ALL STUDENTS WHO ARE NOT TITLE IV AID RECIPIENTS (See "B" below for definition of Title IV Aid Recipients)

Semester Refunds: Complete withdrawals from the institution during the first five days of classes in Fall and Spring semesters will result in full charges for courses added and full credit for courses dropped. Students who withdraw after the first five days of class (first week) will be refunded as follows: second week—80%, third week—60%, fourth week—40%, fifth week—20%, sixth week and thereafter—none. No refunds will be made after the refund period except as stipulated for enrollment of Title IV recipients.

Summer and Winter Term Refunds: Students who withdraw from Summer Session I, Summer Session II, or Winter Term will be refunded as follows: First day—100%, second day—80%, third day—60%, fourth day—40%, fifth day—20%, sixth day and thereafter—none. No refunds will be made after the refund period except as stipulated for enrollment of Title IV recipients.

Intensive Courses: No refunds will be made after the end of the first day of class, except as stipulated for enrollment of Title IV recipients.

B. REFUND REGULATIONS FOR COMPLETE WITHDRAWAL FOR ALL STUDENTS WHO ARE TITLE IV AID RECIPIENTS:

Any student receiving Federal Title IV funds will be subject to the following policy regarding return of Federal Title IV funds:

- The College and the student will be required to return to the federal aid programs the amount of aid received that was in excess of the aid "earned" for the term period the student remained enrolled.
- The percentage of the semester completed is the percentage of aid earned: This is

calculated by the number of days the student attended divided by the number of days in the payment period (i.e. semester). For example, if a student withdrew on the 20th day of a semester 107 days in length, the student would have only earned 19% of the aid he received ($20/107=0.19$).

- Students who remain enrolled through at least 60% of the payment period (semester) are considered to have earned 100% of the aid received and will not owe a repayment of Federal Title IV grant funds.
- If the college returns funds to the Title IV aid program, it could result in the student owing the College charges that were originally paid at the time of disbursement. Students may also be required to return funds released to them for personal expenses.
- Unearned Title IV funds will be returned within 45 days of the date the school determined the student withdrew (special rules apply to Post-Withdrawal Disbursements, see below). Monies returned to the Title IV aid programs will be applied first to loans to reduce the loan debt of the student and/or parent borrower. (The calculations will be made using the 'R2T4' form provided by the U.S. Department of Education.) The school will also notify the student, by mailing a copy of the notice to the lender, that the funds have been returned on his or her behalf.
- Post-Withdrawal Disbursements are determined through the use of the 'R2T4' form and the 'Post-Withdrawal Disbursements Tracking Sheet' provided by the U.S. Department of Education. Title IV grant funds must be distributed within 45 days of the date the school determined the student withdrew. The disbursement of any loan funds requires the notification of the student within 30 days and acceptance by the student within 180 days of the withdrawal date determined by the school.

REFUND POLICY FOR DROPPING A PORTION OF YOUR SCHEDULE AFTER CLASSES BEGIN.

Changes in schedules during the first five days of classes in Fall and Spring semester, first day of classes in Summer Sessions or Winter Term will result in full charges for courses added and full credit for courses dropped. No refunds for dropped courses will be made after this time.

STUDENT REPAYMENTS OF THE OVERPAYMENT (UNEARNED) OF TITLE IV FUNDS

The student is obligated to return any Title IV overpayment in the same order that is required for schools. The institution will notify the student within 30 days of withdrawal when he or she has received an overpayment of Title IV funds.

- In the notification the school will inform the student that: (1) The student owes an overpayment of Title IV funds. (2) The student's eligibility for additional Title IV funds will end if the student fails to take positive action by the 45th day following the date the school sent or was required to send notification to the student. (3) There are three positive actions a student can take to extend his or her eligibility for Title IV funds beyond 45 days; repay the overpayment in full to the school, sign a repayment agreement (maximum of 24 months), or the student may sign a repayment agreement with the Department.
- If the student fails to take positive action within the 45 day response period, the student's overpayment will be reported to the NSLDS and referred to the borrower Services for collection.
- Overpayments of less than \$50 are not subject to repayment.

FINANCIAL AID INFORMATION

School Code 010266

Financial aid programs at Hillsdale offer a variety of ways for almost every student to secure funds to attend college. The basic objective of the financial aid programs is to provide assistance based on financial need. Financial aid consists of funds awarded to help meet the student's educational expenses. There are several types of aid offered at Hillsdale under federal and state programs. There are also a number of scholarships funded by the College, individuals, churches, and organizations.

Those who find financing their education a problem should seek information from the Financial Aid Counselor about student aid available through the following programs:

GRANTS:

- Federal Pell Grants
- Federal Supplemental Educational Opportunity Grant
- Oklahoma Higher Learning Access Program
- Oklahoma Tuition Aid Grant
- Oklahoma Tuition Equalization Grant
- Tribal Higher Education Grants
- Vocational Rehabilitation Grants

LOANS:

- Federal Perkins Loan
- Federal Stafford Loan
- Federal Parental Loan for Undergraduate Students (PLUS)

EMPLOYMENT:

- Federal College Work Study

Application for each program is made by first completing the Free Application for Federal Student Aid (FAFSA). The FAFSA application is available online at www.fafsa.ed.gov. A student must:

- complete the form, designating Hillsdale Free Will Baptist College (010266) as the institution to receive the results.
- complete an online interview with VFAO (Virtual Financial Aid Office) which can be accessed from the Hillsdale College website www.hc.edu.
- apply for loans if desired. Contact Financial Aid Counselor for details.

Hillsdale Free Will Baptist College will receive the results and will make a final determination of financial aid available to the student after receiving all requested documents.

Please note: Eligibility for most financial aid is dependent on cumulative GPA. Failing classes may cause a student to lose eligibility for financial aid.

PREFERENCE DATES FOR APPLICATIONS

March 1	Full academic year (or fall semester only)
October 15	Spring semester

Because of the limited amount of funds in all aid programs, students applying by the above dates will be given first preference. Applicants submitting the required documents after these dates will be considered as funds are available.

VERIFICATION

To ensure fair and accurate awarding of Title IV funds, federal financial aid regulations require that Hillsdale Free Will Baptist College complete the verification process on all selected applicants or up to 30% of its financial aid applicant pool. The verification process is required by the Department of Education. Hillsdale carries out the verification process as required by the Department of Education. Other applicants will be selected on a case by case basis if we deem it necessary for accurate processing.

If you are selected for verification you will be notified by our Virtual Financial Aid Office with instructions outlining the forms and documents you will need to submit. The required forms can be printed from our Hillsdale website under Current Students, Financial Aid, Forms and Documents. Forms are also available in the Financial Aid office on our campus.

Once you are aware that you have been selected for verification you will need to complete the forms as soon as possible and return them along with all other required documents to the Hillsdale Financial Aid Office. We strongly recommend that verification forms and additional required documents be submitted no later than May 31. Failure to meet that deadline may delay the processing of the application and therefore reduce the amount of aid that is available.

FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS REQUIREMENTS

Hillsdale Free Will Baptist College is a participant with the Department of Education in the federal financial aid programs. In accordance with federal guidelines, any student receiving funds under the above-mentioned programs must maintain satisfactory academic progress in the course of study he/she is pursuing as outlined in the section entitled "Academic Progress." A full-time student must complete 12 hours per semester or 24 hours during the academic year. Failure to complete the required number of hours with satisfactory academic progress will result in Financial Aid Probation/Suspension. Please contact the Financial Aid Office for complete policy and procedures.

GRANTS

Federal and State grants are available to qualified students having substantial financial need.

Federal Pell Grants

Federal Pell Grants are awarded to eligible undergraduate students who show financial need based on a standard formula. Funding is determined by the FAFSA.

Federal Supplemental Educational Opportunity Grant (SEOG).

SEOG awards are made to students who have exceptional need. Funding is limited and priority is given to students who receive a Federal Pell Grant.

Oklahoma Higher Learning Access Program (OHLAP)

OHLAP is a program administered by the Oklahoma State Regents for Higher Education. It will cover a portion of tuition at an accredited private college or university. OHLAP does not cover items such as required fees, books, supplies, or room and board.

Oklahoma Tuition Aid Grants (OTAG)

OTAG is a state grant administered by the Oklahoma State Regents for Higher Education. Students will receive an award letter from OTAG when it is determined that they are eligible. OTAG monies are disbursed by Hillsdale to students' accounts. A student must be enrolled in a minimum of 6 hours to receive OTAG.

Oklahoma Tuition Equalization Grant (OTEG)

OTEG is a need-based grant program for Oklahoma residents enrolled as full-time undergraduates at Oklahoma not-for-profit, private or independent institutions of higher education.

Tribal Higher Education Grants

The Tribal Higher Education Grants are available for American Indian students and are funded by each individual tribe. Please apply early to appropriate tribal agency.

Vocational Rehabilitation Grants

A student who has an employment handicap because of a physical or an emotional disability may apply for payment of tuition through the appropriate office of Rehabilitative Services Division of the Department of Human Services. In order to be eligible for this assistance, the handicap must be medically established, and the student vocational objective must be approved by the appropriate counselor of the division.

LOANS**Federal Perkins Loan**

The Perkins Loan program makes long-term, low-interest rate loans to qualified students. Hillsdale is the lender and the loan is made with government funds. A student can borrow up to \$3000 a year, if funds are available. Repayment begins nine months after graduation or termination.

Federal Stafford Loan Program

(subsidized and unsubsidized)

This loan is a low interest loan made to a student by a lender, such as a bank, credit union, or savings and loan association, to help pay for the student's education

after high school. The form to apply for the Stafford Loan Program is found in the FAFSA packet. Maximum loan amount for a qualifying freshman is \$3500; sophomore is \$4500; junior or senior is \$5500.

PLUS Loans

PLUS loans are for parents who want to borrow to help pay for their children's education. PLUS loans provide additional funds for educational expense and are made by a lender. Repayment normally begins 60 days after the last loan disbursement. The lender will run a credit check on PLUS Loan applicants.

HARRY AND IMOGENE LEE STUDENT LOAN

(Non-Government Loan)

This is an 8% interest loan limited to \$800 per year, as funds permit. Preference will be given to students from the Kiamichi Association in Oklahoma, who are members of Free Will Baptist churches, and demonstrate financial need. Repayment of the loan shall begin 90 days following departure from school. Students must be working toward a degree and maintain a 2.0 GPA. Proceeds of this loan must be applied directly to the student's educational bill at Hillsdale. Additional information and loan applications are available through the Financial Aid Office.

STUDENT EMPLOYMENT

Students who demonstrate a need may be eligible for assistance through the work study program. Students are employed in various fields such as food services, grounds, building maintenance, and secretarial. Students normally work from 5 to 20 hours per week.

VETERANS BENEFITS

Hillsdale Free Will Baptist College is fully certified by the Oklahoma State Accrediting Agency to the Veterans Administration (VA) as an approved training institution. Certain veterans or service personnel, plus eligible dependents or survivors of same, may qualify for federally enacted education benefits. The Admissions Office offers assistance and information on available programs, applications for benefits, admissions, enrollments, academic goals, career guidance, and special tutorial and financial benefits. To begin receiving payments for attendance, students must contact the Admissions Office and initiate the required documents. Students either making initial use of their educational benefits or re-applying after an interruption of at least one term can expect beginning VA payments as follows:

1. Request for advance payment (to be received by start of term) must be made with the Veteran Coordinator no less than thirty days prior to start of term.
2. Regular payments can be expected to start approximately eight weeks after term begins.

VA policy precludes pay for courses previously taken for credit and courses not leading to a degree. Additionally, courses withdrawn from can cause the VA to recover monies for that course back to start of term.

SCHOLARSHIPS

APPLICATION AND AWARD INFORMATION

*The scholarship committee will begin awarding scholarships in March. **All scholarship applications received by March 1 will be reviewed first.** Awards will only be made to students who have been admitted. Some of our scholarships have limited funds and will be given as people apply and qualify. In order to have the greatest opportunity to receive scholarships, a student should have completed his/her admissions file and financial aid application by March 1. Scholarship awards are final and may not be traded. Any combination of scholarships cannot exceed the cost of tuition. All scholarships awarded are contingent upon satisfactory completion of the semester and the availability of funds; early withdrawal will result in the loss of scholarships awarded and recalculation of the student's account. Exceptions to any of the guidelines must be approved by the Administrative Committee.*

PRESIDENT'S SCHOLARSHIP

The President's Scholarship is awarded to students who have an ACT score of 26 or higher and a 3.0 cumulative high school GPA. This scholarship is \$5,000 per year for on-campus students and \$3,000 per year for off-campus students. Recipients must maintain at least a 3.0 cumulative grade point average on a 4.0 scale and must enroll in at least 12 hours each semester.

DEAN'S SCHOLARSHIP

The Dean's Scholarship is awarded to students who have an ACT score of 23-25 and a 3.0 cumulative high school GPA. This scholarship is \$3,500 per year for on-campus students and \$2,100 per year for off-campus students. Recipients must maintain at least a 3.0 cumulative grade point average on a 4.0 scale and must enroll in at least 12 hours each semester.

FACULTY SCHOLARSHIP

The Faculty Scholarship is awarded to students who have an ACT score of 20-22 and a 3.0 cumulative high school GPA. This scholarship is \$2,000 per year for on-campus students and \$1,000 per year for off-campus students. Recipients must maintain at least a 3.0 cumulative grade point average on a 4.0 scale and must enroll in at least 12 hours each semester.

LEGACY SCHOLARSHIP

This scholarship is awarded to the child or grandchild of a Hillsdale alumnus or the child of a parent who is employed as a minister. The amount of this scholarship is \$500 per year. The student must enroll in a minimum of 12 hours per semester and maintain a cumulative GPA of 2.5.

NEED-BASED SCHOLARSHIPS

Hillsdale offers a variety of need-based scholarships which are designed to assist students in completing degrees. In order to receive these, the student must first apply for financial aid available through federal and state programs. Need scholarships will not be awarded until the full amount of state and federal aid has been exhausted. Any scholarship funds provided by

churches, associations, and other organizations will also be taken into consideration in determining the student's financial aid package.

A student's financial aid package may not exceed the amount of financial need demonstrated, and all Hillsdale scholarship funds must be applied to the student's account. In accordance with federal regulations the student will not be over-awarded (financial assistance which exceeds the calculated need). Because a limited amount of funds is available, early application is suggested.

Students receiving need scholarships must enroll in at least 12 hours each semester, maintain a cumulative GPA of 2.5, and be making satisfactory progress toward a degree. If the cumulative GPA falls below 2.5, the scholarship will be canceled. If the cumulative GPA rises above 2.5 at a later time, the student may reapply and the scholarship will be restored if funds are available. It is the student's responsibility to reapply.

HILLSDALE JOB PROGRAM

Under the Hillsdale Job Program, students with demonstrated financial need will be allowed to apply for campus jobs. If hired for a campus job, the student's hourly wages (limited to \$500 each semester) will be applied to his or her account.

ASSISTANCE SCHOLARSHIPS

CHURCH TUITION ASSISTANCE PROGRAM

Awards of \$200 per semester are given to students based on the willingness of their home church to assist them in obtaining a Hillsdale degree. Hillsdale will match the amount given by the student's home church up to a maximum of \$200 per semester. Students must maintain a 2.00 GPA for continued eligibility.

GENERAL SCHOLARSHIPS

General scholarships are awarded only in the Spring Semester. Students must complete a separate application during the Fall Semester to be considered for the general scholarships. All applicants must attend Hillsdale a minimum of one semester before a scholarship can be awarded.

Kermit Argo Memorial Scholarship (general)

Jerry Banks Missions Student Scholarship

The Jerry Banks Missions Student Scholarship is awarded to a Junior or Senior missions student at Hillsdale Free Will Baptist College in memory of missionary, pastor, teacher, and friend, Jerry C. Banks. The recipient of the scholarship will be selected by the Banks family and Hillsdale scholarship administrators based on consistent and evident devotion to Christ, passion for fulfillment of the Great Commission, and perseverance in preparation for engagement in mission work following graduation. The student's testimony on and off campus is solid and his character reflects the

values and Christlike model appreciated by Jerry, the Banks family, and Hillsdale Free Will Baptist College.

Berkley Church Memorial Scholarship
(preference given to Missouri Students)

Kelly Braisher Memorial Scholarship
(Junior or Senior female mission student)

Albert Cook Memorial Scholarship
(general)

Ernest Harrison, Sr. Memorial Scholarship
(Junior or Senior ministerial student)

J.M. Howard Memorial Scholarship
(general)

Geri Ann Ross Hull Memorial Scholarship
(education student)

Nettie Jernigan Memorial Scholarship
(Business Major, Junior or Senior. Minimum cumulative GPA of 3.0. The selection process will include a member of the Jernigan family.)

Wade T. Jernigan Memorial Scholarship

T.J. Jones Memorial Scholarship
(general)

Marguerite Kern Memorial Scholarship
(female student with at least 2.5 GPA)

Harry and Imogene Lee Vocational Scholarship
(upper level student involved in church ministry)

Lone Star Free Will Baptist Church Book Scholarship
(In memory of the Lone Star Free Will Baptist Church in Seymour, Missouri. Awarded to students showing financial need, preferably a student with a Free Will Baptist background. Amount based on interest earned.)

Clyde Maxwell Memorial Scholarship
(general)

John and Kay Metcalf Memorial Scholarship
(missionary student)

Ministerial Fellowship Scholarship
(ministerial student)

Rachel Peck Memorial Scholarship
(Junior or Senior)

Melda and E.L. 'Bud' Pence Memorial Scholarship
(education student)

David O'Donnell Memorial Scholarship
(general)

Romans 10:14 Scholarship
This scholarship of \$1000 is awarded to a deserving missions student, preferably a junior or senior (a sophomore lacking just a few hours to be a junior and

showing seriousness about continuing the degree will be acceptable), and is to be divided into \$500 for the fall semester and \$500 for the spring semester to be applied to the student's account. The recipient is to be determined by the Scholarship Committee and the Director of Hillsdale's Mission Program. The award is to be announced in one of the first fall chapel sessions.

Amy Russell Memorial Scholarship
This scholarship of \$1000 is awarded annually in loving memory and honor of our precious daughter Amy. Amy loved the Lord and had an abundance of compassion for others. Her desire was to pursue a career in psychology. Music was also a major part of Amy's life. She loved to sing and was a member of "NewLife" 2002-2003 when her life was tragically taken during spring break 2003. Our goal is to honor Amy by selecting a student with a heart for God and a desire for helping others. Special consideration is given, but not limited, to students pursuing a degree in psychology, music, or missions. A cumulative GPA of 3.0 is required. Applications are due by June 30th.

Dr. and Mrs. Cecil Sanders Memorial Scholarship
(Order of preference will be student chosen by the Sanders family, Arkansas ministerial student, or ministerial student from other states)

Dola G. Sears Memorial Scholarship
(female student)

John and Glenda Strange Memorial Scholarship
(general)

Vietnam Memorial Scholarship
(general)

Woman's Auxiliary Nursing Scholarship
(2.5 GPA, order of preference in consideration will be given to students from the First Free Will Baptist Church of Joplin, Indian Creek Association, Missouri and finally students-at-large)

Orval Yandell Memorial Scholarship
(general)

ASSOCIATIONAL SCHOLARSHIPS

FIRST OKLAHOMA ASSOCIATION

The amount of this scholarship varies with the number of scholarships awarded each year to students from this association.

GAINES CREEK ASSOCIATION

A scholarship limited to students from this association; it is awarded annually in the amount of \$50.

SOUTH GRAND RIVER ASSOCIATION

The amount of assistance is dependent upon associational funds, but not less than \$50 is awarded. Students from this association are given preference.

DIBBLE ASSOCIATION

Students from this association are awarded this scholarship each semester.

PROGRESSIVE ASSOCIATION

Students from this association are awarded this scholarship in the amount of \$200.

UNION ASSOCIATION

Students from this association are awarded this scholarship in the amount of \$100.

UNITY ASSOCIATION OF ARKANSAS

Students from this association are given first preference for this scholarship. The amount of the scholarship varies. If there are no associational candidates, students from Arkansas are considered. If no Arkansas students are chosen, other worthy students are considered.

OKLAHOMA STATE WOMEN ACTIVE FOR CHRIST

This \$1000 scholarship (\$250 per semester for four semesters) is awarded to full-time female students who

are members of Free Will Baptist churches in Oklahoma. Selection is made by a committee from the Oklahoma Women Active for Christ. The application deadline is April 15; contact Hillsdale for application forms.

OKLAHOMA STATE MASTER'S MEN

These scholarships are awarded to full-time male students who are residents of Oklahoma. The recipient must be a member of a Free Will Baptist Church in Oklahoma. The scholarships are restricted to non-ministerial students. Selection is made by a committee from the Oklahoma State Master's Men. The application deadline for the fall semester is September 15; for the spring semester February 15. Contact Hillsdale for application forms.

STUDENT LIFE

CAMPUS LIFE

Academic excellence and spiritual vigor combine to develop the total person. Emphasis on the personal relationship of the individual student with God forms the basis upon which a full and satisfying life can be built. This same emphasis places in proper perspective all of learning as well as all of life. Bible and missionary conferences, days of prayer, dormitory devotions, and chapel stimulate each student to seek God's will for his/her life. This spiritual emphasis provides the help needed to develop spiritual maturity. The guidelines outlined in the Student Handbook also seek to foster spiritual growth and development. The spiritual emphasis has one additional advantage: it improves the quality of all learning.

NOTIFICATION OF PARENTS

As a matter of Biblical principle, the College believes that the parent or legal guardian of the student should be involved in the student's educational program. At the same time, the College seeks to protect the privacy of the student as guaranteed by the Family Education and Privacy Act of 1974, as amended. The following policies will apply:

1. The College will provide information concerning major misconduct and disciplinary action taken, to the parent or legal guardian of single students who have not yet attained the age of 21 years, provided that the student is legally dependent upon the parent or legal guardian.
2. Students who are married, 21 or older, or who are legally independent may request in writing that information be provided to parents or guardians.

FACILITIES FOR THE PHYSICALLY HANDICAPPED

The Bill J. and Alma Lou Barber Conference Center, the Hull Library/Classroom Building, most faculty offices, Oller Science Lab, and cafeteria of the College are accessible to persons who are handicapped. Changes in teaching techniques occur continually as instructors discover new ways to aid handicapped students. The College is in the process of implementing a master plan for compliance with the Americans with Disabilities Act.

REASONABLE ACCOMMODATION POLICY

Hillsdale Free Will Baptist College will reasonably accommodate otherwise qualified individuals with a disability unless such accommodation would pose an undue hardship, or would result in a fundamental alteration in the nature of the service, program or activity, or in undue financial or administrative burdens. The term "reasonable accommodation" is used in its general sense in this policy to apply to employees, students and visitors. Student requests for reasonable accommodation should be addressed to the Student Services Office or the College Counselor.

A student must self-identify as an individual with a disability and provide appropriate diagnostic information

that substantiates the disability. The College Counselor will then assess the impact of the disability on the student's academic program and record the required academic accommodations in a memo to the instructor. All diagnostic information is confidential and therefore memos can be sent only at the student's request.

Individuals who have complaints alleging discriminations based upon a disability may file them with the Director of Student Services.

CHAPEL AND CHRISTIAN SERVICE

Hillsdale is a Christian school, and chapel attendance is required of all full-time students. Messages are brought by faculty, students, and visiting speakers. Also, programs are presented by student organizations. Christian Service participation is expected of all students in some manner. A passing chapel grade is a prerequisite for extracurricular activities, public relations traveling groups, intercollegiate sports, and any academic honors.

STUDENT CONDUCT

Active involvement in the local church is available to students. Visitation, teaching opportunities, evangelistic outreach, and other ministries enable the student to put into practice that which is only theory in the classroom. Service in community organizations and benevolent groups is encouraged as a part of Christian citizenship.

All students of the College are expected to maintain the highest standards of moral conduct and concern for the well-being and rights of their fellow students. Plagiarism and cheating are considered serious enough offenses to warrant a failing grade for any course in which they have been practiced; repeated offense can result in the student's suspension or expulsion from the College. Gambling, homosexual activity, sexual activity outside of marriage, sexual harassment, the use or possession of alcoholic beverages, non-prescription narcotics and drugs, or hallucinogenic drugs, and use or possession of firearms or fireworks are expressly forbidden.

The Student Handbook provides detailed statements of the College policies, procedures and penalties relating to the campus citizenship. The handbook is provided free of charge to all enrolled students. Copies are available in the Student Service Office or the Office of Admissions.

CAMPUS ORGANIZATIONS

To foster in the student a sense of responsibility and participation, various groups function on the campus. One of these organizations is the Student Senate, a vital force in student life as it functions as liaison between the student body and the faculty. The Student Senate is composed of a president, vice president, secretary-treasurer, and chaplain who are elected by the student body, plus elected representatives from each campus organization.

The Ironmen Fellowship is composed of those students who are preparing for the ministry. This organization meets for fellowship and help on the problems of the ministry. The Student Mission Fellowship promotes missionary interest among students by sponsoring prayer, special missionary services, and mission trips. It also provides fellowship for those who intend to enter missionary service. Women's Fellowship is focused on the unique opportunities and contributions of Christian women to the church.

Literary Societies exist to provide a structure for student life activity. These societies promote the intramural athletic activities, plan special programs, cooperate in joint projects, stimulate academic interests, and form smaller units of fellowship. Recognition is given at the end of each school year to the societies for their contribution to student life. Three societies are open for men and three for women students. Those open to men are Delta Tau Chi, Gamma Epsilon Tau, Alpha Epsilon Chi. Those open to women are Louisa May Alcott, Elizabeth Barrett Browning, and Elisabeth Elliot Leitch.

CULTURAL DEVELOPMENT

Students are encouraged to participate in cultural experiences each semester through the College, civic presentations, or other area universities. These opportunities will be posted by the Student Services Office, and each full-time student is encouraged to attend at least two events during both the fall and spring semesters.

ACADEMIC GUIDANCE

Each student is oriented into the College schedule by means of evaluation tests and guidance on how to study and adapt to college life. Every student is assigned to a faculty advisor. The academic progress of the student is evaluated at mid-term and the student is advised of any unsatisfactory achievement. Individual counseling is part of the guidance program and is available for the students in regard to work, personal problems, religious experiences, or other matters.

ACADEMIC INTERVENTION

Any student who is considered at risk academically may be placed in the Academic Intervention Program. The student will be mentored by an appointed faculty member and involved in the various academic helps available. A student who receives lower than a 16 composite score on the ACT will be placed in the program as a condition for admittance.

ASSESSMENT

Determining to what extent students are actually benefiting from their experiences is vital in maintaining the accountability of both the faculty and the College. To this end, students will be required to participate in quantitative and qualitative measures of academic achievement. Fees will fund assessment activities (See the Assessment Plan Outline).

EXCEPTIONS TO POLICIES

Any exception to the policies in this Catalog must be addressed to the proper administrator: student services issues to the Director of Student Services, financial issues to the Vice President of Administration, and academic issues to the Vice President of Academic Affairs.

STUDENT RIGHT-TO-KNOW AND CAMPUS SECURITY ACT

Section 485(a)(1), 20 U.S.C. Section 1092
In compliance with Title I, the "Student Right-to-Know" act, information regarding graduation rates, is available in the Registrar's Office or visit www.hc.edu/gradrate.

The information contained in Title II, the "Campus Crime Awareness and Campus Security Act," requires higher education institutions to provide information regarding campus crime. This information is available in the office of the Director of Student Services or visit www.hc.edu/crimestats.

If there is a crime to report students should contact the Resident Life Director immediately. The RLC will have the student complete a "Hillsdale crime report" and if need be contact the proper authorities. If the RLC is not available please contact the Dean of Students.

It is the policy of Hillsdale to update the statistics each year following U.S. Department of Education reporting period during the fall semester.

PROCEDURES FOR THE RELEASE OF INFORMATION ABOUT STUDENTS

Information about students and former students gathered by Hillsdale FWB College is of two types: (1) directory, and (2) confidential. Any office gathering such information, and/or having custody of it, shall release it only in accordance with this policy.

When a student enters Hillsdale and furnishes data required for academic and personal records, there is an implicit and justifiable assumption of trust placed in the College as custodian of such information. This relationship continues with regard to any data subsequently generated during the student's enrollment.

While Hillsdale FWB College fully acknowledges the student's rights of privacy concerning this information, it also recognizes that certain information is part of the public record and may be released for legitimate purposes.

With these considerations in mind, the College adopts the following policy concerning the release of information contained in student records:

Directory Information: This is information which routinely appears in student directories and alumni publications and may be freely released. Upon written request by the student, this information will be treated as confidential and released only with the student's written consent. Forms for withholding student

"Directory Information" are available in the Office of Admissions and Records.

1. Name, current and permanent home addresses, telephone number, and e-mail addresses
2. College, major, and classification
3. Current enrollment status
4. Dates of attendance
5. Degrees and dates of graduation
6. College honors
7. Verification of student's participation in recognized student activities
8. Posting of individual student's grades and interim class evaluations by code number
9. Anticipated date of graduation based on completed hours
10. Weight and height of athletic team members
11. Photograph

Confidential Information: This is all other information contained in the student's educational record and can be released only upon the written consent of the student, the exceptions as defined in the Family Educational Rights and Privacy Act of 1974 (see FERPA section), as amended, which waive prior student consent are covered in the section.

Confidential information shall only be transferred to a third party, however, on the condition that such party will not permit any other party to have access to the information without the written consent of the student.

Original credentials with which a student applies for admission or readmission to the College become the property of the College, are assembled in a permanent student folder, and are not released to anyone. The file contents are made available only to those persons properly authorized to receive confidential information and only in consultation with a professional staff member in the Office of Admissions and Records.

Although the permanent academic record is a cumulative record compiled by the student, the Registrar is the officer of the institution charged with the responsibility of its accuracy and safekeeping. Accordingly, the student folder and the permanent cumulative academic record are not available to anyone for removal from the Registrar's assigned depository.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

- (1) The right to inspect and review the student's education records within 45 days of the day the College receives a request for access.

Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The College official will make arrangements for access and notify the student of the time and place where the records may be

inspected. If the records are not maintained by the College official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

- (2) The right to request the amendment of the student's education records that the student believes is inaccurate.

Students may ask the College to amend a record that they believe is inaccurate. They should write the College official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate.

If the College decides not to amend the record as requested by the student, the College will notify the student of the decision and advise the student of his/her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

- (3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the College in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the College has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his/her professional responsibility.

Upon request, the College discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

- (4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by Hillsdale Free Will Baptist College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

ACADEMIC INFORMATION

CLASSIFICATION OF STUDENTS

Freshmen: Students having fewer than 30 semester hours.

Sophomores: Students having at least 30 semester hours.

Juniors: Students having at least 60 semester hours.

Seniors: Students having at least 90 semester hours. (Senior status does not necessarily assure graduation with that class.)

Special: Students having a baccalaureate degree or those not wishing to pursue a degree program.

ACADEMIC PROGRESS

All students (except special students) are expected to be making academic progress which will allow them to complete their courses of study within a reasonable time. All students are expected to maintain a minimum Grade Point Average of 1.70 the first semester. For each succeeding semester, the student must maintain the following cumulative grade point averages: 1.80 second semester, 1.90 third semester, 2.0 all succeeding semesters. Students who fail to maintain these minimum grade point averages will be placed on academic warning. If the Grade Point Average is not improved, the student will be placed on academic probation for a semester. Failure to improve the Grade Point Average following academic probation may result in academic suspension. The Dean will make this decision based on the current performance of the student. Any appeal of academic suspension will be referred to the Academic Affairs Committee of the College. **NOTE:** Any student whose semester Grade Point Average falls below academic standards (while his/her Cumulative GPA remains within standards) will be warned by letter that failure to improve grades may result in substandard Cumulative GPA and formal notification on transcript of academic restrictions.

CLASS ATTENDANCE

1. Regular, punctual class attendance is essential for the satisfactory completion of a course. The student is expected, therefore, to attend all sessions of the courses in which he/she is enrolled.
2. All absences are recorded and an absence does not excuse any student from any required work.
3. Students who are involved in extracurricular activities and/or public relations for the College may receive excused absences. These absences **do** count against the 25% rule (see #6), but the student is allowed to complete the assignments missed during the absence.
4. Any unacceptable absence from a class is subject to grade reduction.
5. If a student's absences exceed the number of times that course normally meets in three weeks, the instructor may, after consultation with the Dean, drop the student from the course.
6. **Faculty will not give academic credit in any case where the student has exceeded 25% of class time in absences. The student must**

appeal to the Academic Affairs Committee for any exceptions to be granted.

7. Any tardiness or early departure over twenty minutes constitutes an absence; three tardies or early departures count as one absence.
8. Once a student reaches 75% of total allowed absences (Rule #6), the student shall be declared unsatisfactory on each of the next quarterly progress reports.

NO PASS, NO PLAY RULE

Periodic instructor reports are collected by the Registrar's Office from the faculty. The instructor identifies students who are performing unsatisfactorily in class. Unsatisfactory is defined as a grade lower than a 'C.' The major reason for the unsatisfactory performance will also be listed, such as Excessive Absences, Incomplete Work, Low Test Scores, Poor Assignment, or Poor Project Performance.

Participation in extracurricular activities (Inter-collegiate sports, Hillsdale Players, NewLife, ministerial work, preaching), or any activity in which a student represents the College, may be affected by the unsatisfactory progress reports. Any student making unsatisfactory progress will be assigned to the Academic Intervention Program. Any student who is uncooperative or is making unsatisfactory progress in more than one class may be placed on suspension by the Dean. Students who are suspended by the Dean from extracurricular activities will not be allowed to travel, perform, or participate in any group/team activity other than practice.

ACADEMIC DISHONESTY

Guiding Principle: No Hillsdale student shall commit any act of academic dishonesty in order to advance his/her own academic performance or to impede or advance the academic progress of others.

Academic dishonesty in any form is not condoned by the College community. It specifically includes cheating, plagiarism, fabrication, fraud, destruction of property, and bribery or intimidation, as well as assisting others or attempting to engage in such acts. If there exists no doubt that an act of academic dishonesty has occurred, the instructor has the authority to administer any of the following:

1. Record a "zero" for the assignment (or test) in question.
2. Recommend to the Dean that the student be dropped from the class and assigned a failing grade 'F' or an 'X' for the course. The written recommendation will include a description of the specific occurrence, including supportive documents if applicable.
3. In cases of extreme or repeated incidents of academic dishonesty, recommend to the Dean that the student be suspended or expelled from the College. The written recommendation will include a description of the specific occurrences, including

supportive documents if applicable. Such cases will be referred to the Disciplinary Committee in accordance with the student disciplinary procedures contained in the Student Handbook.

FRAUDULENT TRANSCRIPTS AND DIPLOMAS

Upon verification of a fraudulent transcript or diploma, a certified letter will be sent to the student stating that a disciplinary hold has been placed on the individual's records prohibiting future enrollments. A notation of academic dishonesty will be added to the student's transcript, and transcripts will only be sent to a university or agency, but not directly to the student.

REPEAT COURSES

A student shall have the prerogative to repeat courses and have only the second grade earned, even if it is lower than the first grade, count in the calculation of the retention/graduation GPA, up to a maximum of four courses, but not to exceed 18 hours, in the courses in which the original grade earned was a "D" or "F". Both attempts shall be recorded on the transcript with the earned grade for each listed in the semester earned. If a student repeats an individual course more than once, all grades earned, with the exception of the first, are used to calculate the retention/graduation GPA. Students repeating courses above the first four courses or 18 credit hours of "D" or "F" repeated may do so with the original grades and repeat grades averaged.

GRADING SYSTEM (See Grade Point Average)

GRADE	MEANING	POINTS
A	Excellent	4
B	Superior	3
C	Average	2
D	Below Average	1
F	Failure	0
P	Passing	0
S	Satisfactory	0
U	Unsatisfactory	0
CR	Credit, Extra-Institutional Learning	0
W	Official Withdrawal	0
AW	Administrative Withdrawal	0
X	No credit, excessive absences	0
I	Incomplete	0
NG	No Grade Reported	
NP	In Progress	

WITHDRAWALS

A student who wishes to withdraw from a course must obtain the proper form from his/her advisor, have it signed by the instructor, and submit it to the Registrar's Office. If the withdrawal is approved, the student will receive a grade of 'W' which is not computed in the GPA. Withdrawals will not be approved during the last six weeks of a semester. Exceptions in cases of serious illness or other cause beyond the student's control need to be appealed to the Academic Affairs Committee. Withdrawals completed prior to the last day to enroll will not be recorded on the student's transcript. A student who ceases to attend class without officially

withdrawing will receive either an 'X' or an 'F' at the discretion of the instructor (see Calendar of Events, "Last Day to Withdraw from Classes"). Students who pre-enroll but fail to attend or fulfill their financial obligations may be administratively withdrawn and receive the grade of 'AW.'

INCOMPLETE GRADES

The grade 'I' (Incomplete) means that a part of the course work was not completed and must be finished within the designated time frame. If an incomplete is granted, students have six weeks after the end of the course to complete the work. To be awarded the 'I' grade, the student must present valid reasons to the instructor for not having completed the course requirements and submit a "Request for Grade of Incomplete Form." The instructor and Academic Dean will determine if an 'I' grade will be granted. If the incomplete work is not satisfactorily completed by the deadline, the grade originally submitted by the instructor at the conclusion of the course/semester will become the final grade. If the incomplete work is completed to the instructor's satisfaction by the end of the six weeks, the instructor will submit a Grade Change. Any requests for exceptions to this policy must be submitted in writing to the Academic Affairs Committee.

GRADE DISPUTES

A student who disputes the accuracy of a course grade has ninety (90) days from the end of the term in which the grade was issued to submit an appeal. A letter disputing a course grade is to be addressed to the Registrar of Hillsdale Free Will Baptist College.

GRADE POINTS (also known as Honor Points) AND GRADE POINT AVERAGE (GPA)

The grade point is the basis for computing the student's grade point average (see Grading System). It represents the average number of grade points per hour earned by the student for a given term or number of terms. It is calculated by dividing the total number of grade points earned by the total number of hours for which the student has been registered. For example, a student registered for thirty credit hours and earning seventy-five grade points would have a grade point average of 2.50. The marks 'AW', 'CR', 'I', 'P', 'S', 'U', 'W', and 'X' do not give grade points, and courses so marked are omitted from grade point average computations. An 'F' is included in grade point averages as a zero.

TRANSCRIPTS

Every student is entitled to one official transcript of his/her course work provided all financial obligations to the College have been paid. At least two days notice should be given to the Registrar's Office when a transcript is needed. A charge of \$5 will be made for any transcript other than the first. The Registrar's Office will charge an additional fee of \$5 for same day service.

ACADEMIC CALENDAR

The College operates on a two-semester basis per year with each semester running approximately sixteen weeks. The fall semester begins in August with the spring semester beginning in January. Summer Session I begins the day after spring semester finals and ends June 30. Summer Session II begins July 1 and ends the day before the first day of fall semester classes. Winter Intersession begins the day after fall semester finals and ends the day before the first day of class in the spring semester.

CREDIT FOR EXTRA-INSTITUTIONAL LEARNING

Hillsdale recognizes that many students have been involved in significant learning beyond their formal education. Students are encouraged to maximize the opportunity to receive Credit for Extra-Institutional Learning in order to meet degree requirements and advance toward more demanding subject matter.

No credit in this category is granted toward a graduate degree. The granting of undergraduate credit based on prior learning is to be done in compliance with the general guidelines of the Council on Adult and Experiential Learning (CAEL). The amount of credit for extra-institutional learning that may be applied toward a degree is subject to the graduation requirements of the College. The credit allowed is limited to 25% of the credits required for a degree or 32 semester credit hours, whichever is smaller.

The credit received through the procedures in the "Credit for Extra-Institutional Learning" category will be transcribed with the grade of 'CR' for credit and no honor points will be calculated into the student's Grade Point Average (GPA). A fee of \$15/credit hour will be charged for transcribing Credit for Extra-Institutional Learning.

Credit for Extra-Institutional Learning will include the abbreviation of the source of evaluation as follows: Advanced Standing (AS); Advanced Placement Program (APP) administered by the College Board; College Level Examination Program (CLEP); American Council of Education (ACE) International Baccalaureate Program (IB); Transfer of Advanced Standing (TAS) awarded by another institution of higher education; recommendations for non-collegiate learning experiences; military credit (MC) as verified by the DD Form 214, DD Form 295, or other official military documents; Defense Activity for Non-Traditional Education Support (DANTES); and Credit by Demonstrated Competency (CDC). When a course is in a discipline not offered at Hillsdale, the prefix TRAN is used to denote elective transfer credit. See appendix for credit awarded for CLEP, AP, and IB scores. The student may contact the Registrar's Office for details on how to apply for extra-institutional learning credit.

DISTANCE LEARNING

This program allows the student to study by correspondence. A significant portion of work done in Distance Learning may apply to a degree program on

campus. This department is designed to offer college credit for off-campus studies. College credit is given for Distance Learning when regular requirements are met. Full time students may not enroll in more than one Distance Learning course at a time nor in a course that is offered during the semester. See page 79 for more details.

DEGREE COMPLETION PROGRAM

An accelerated track for the completion of a bachelor degree is available for adults with at least two years of higher education. Information is available through the Adult Studies Office (405-912-9020). See page 77 for more details.

LEARNING RESOURCE CENTER (LRC) – LIBRARY

The purpose of Hillsdale's Learning Resource Center is to serve as an academic library supporting the curricular needs of students and faculty. The LRC is continuing to expand its resources to support the curriculum and promote student academic success. Information about policies and services is available at the library website www.library.hc.edu or at the library circulation desk. Library hours are posted.

ACADEMIC HONORS

DEAN'S LIST

An honor roll is listed each semester of students who have carried an academic load of 12 hours or more, maintained a 3.5 grade point average with no grade lower than a 'C' for that semester, and have passed Chapel.

PRESIDENT'S LIST

An honor roll is listed each semester of students who have carried an academic load of 12 hours or more, have maintained a 4.0 grade point with no grade other than an 'A' or 'P', and have passed Chapel.

KEY AWARD

To stimulate scholarship and recognize achievements, the College annually gives a Key Award to the graduating sophomore and senior in the traditional program with the highest cumulative grade point average.

CLASS AWARD

A similar award is given to the freshman in the traditional program who has maintained the highest grade point average for the year and the junior with the highest cumulative grade point average.

PROGRAM AWARD

An award is given to the graduating student with the highest grade point average in each bachelor degree major (minimum of 3.0 GPA).

BEST ALL-AROUND STUDENTS' AWARD

This annual award is presented to a male and female selected by the students. Their vote is based on Christian character, campus leadership, and other traits of value.

MOST OUTSTANDING STUDENT AWARD

The most outstanding student award is presented annually to a student chosen by the faculty. The selection is based on academic ability, leadership ability, attitude, and general achievements in the area of relationship in regard to the faculty and other students.

GRADUATION WITH ACADEMIC HONORS

Under recommendation of the faculty, the College awards honors of three levels at commencement: Cum Laude, 3.50 to 3.69; Magna Cum Laude, 3.70 to 3.89; Summa Cum Laude, 3.90 to 4.0.

DEGREE REQUIREMENTS

REQUIREMENTS FOR AN ASSOCIATE IN ARTS DEGREE

The College offers courses leading to the Associate in Arts degree to high school graduates who complete the general education core curriculum and degree requirements. To receive the degree, a student must complete the following requirements:

1. Earn a minimum of 64 semester hours.
2. Earn a minimum of 128 grade (honor) points or double the number of semester hours completed.
3. Complete at least 16 semester credit hours of the 64 in residence.
4. Have no failing grade in any required subject.
5. Have no incomplete grade in a course needed for graduation.

REQUIREMENTS FOR A BACHELOR DEGREE

1. Earn a minimum of 128 semester hours (general education core curriculum and major requirements as prescribed by the College). A minimum of 45 hours must be completed in upper division courses.
2. Earn a minimum of 256 grade (honor) points or double the number of semester hours completed.
3. Complete at least 30 semester credit hours in residence.
4. Have no failing grade in any required subject.
5. Have no incomplete grade in a course needed for graduation. A diploma will be awarded after the incomplete grade is removed from the transcript.

NUMBERING OF COURSES

Course Numbers: Numbers of four digits are used to designate courses. The first digit represents the classification: Remedial, 0000; Freshman, 1000; Sophomore, 2000; Junior, 3000; Senior, 4000; and Graduate, 5000 or above. The last digit is the number of credit hours the student may earn for the course (see Course Descriptions).

CURRICULA INFORMATION

The classical world was rooted in two disciplines of intellectual pursuit. The trivium (commonly known as the arts and humanities in modern terminology) is based on language: grammar, logic, and rhetoric. The quadrivium deals with natural phenomena and consists of mathematics, physics, science, and rhythm (music, which in modern practice has been shifted into the Arts). The educational approach of studying across these disciplines became known as the Liberal Arts.

In modern practice the disciplines have been expanded from the original seven. At Hillsdale the Arts include Bible, Christian ministries, communication, drama, English, humanities, language, literature, missions, music, philosophy, religion, theology, and video production. The Sciences encompass both the social and natural sciences. At Hillsdale the areas included in the sciences are business, computer science, economics, education, health promotion and exercise science, history, mathematics, political science, psychology, science, sociology, and statistics.

GENERAL DEGREE INFORMATION

A student who completes the general education core curriculum may complete an Associate in Arts degree, a Bachelor of Arts degree, or a Bachelor of Science degree by finishing the requirements established by the College. The bachelor degrees consist of the general education requirements; religious studies core curriculum; and an emphasis or major area of study.

Note: Detailed requirements are listed in the following section on undergraduate degree programs, and in the Adult Studies and Graduate catalogs. Each is designed to allow the student to use the layout as a guide or checklist in pursuing a degree.

DOUBLE MAJORS AND SECOND DEGREES

If a student is working concurrently on two majors within the same degree plan (Bachelor of Arts or Bachelor of Science), that student is considered to be working on a double major. Only one diploma will be issued for students completing a double major.

If a student is working concurrently on two majors in separate degree plans (Bachelor of Arts and Bachelor of Science), that student is considered to be working on a second degree. When the student is working on two degrees concurrently, he/she must complete the general education requirements for each degree.

A transfer or returning student who is working on a second degree subsequent to the completion of his/her first bachelor degree must complete at least thirty (30) semester credit hours in residence at Hillsdale and the major requirements for the degree. The first bachelor degree is considered to meet the general education requirements for the second degree.

GENERAL EDUCATION CORE CURRICULUM

The following general education core curriculum requirements are basic to any program of study the student may choose as an area of concentration for the Associate in Arts degree. The following courses are designed to implement the general education objective of the College and conform to the articulation agreement adopted by the Oklahoma State Regents for Higher Education.

The Associate in Arts degree is a program designed to lead the student toward his/her educational goal. A faculty advisor will work with the student to help correlate his/her associate degree work with a bachelor

degree program at Hillsdale or another senior college of the student's choice. In Oklahoma, credits earned by a student at an institution accredited by a recognized national accrediting agency may be reviewed on a course-by-course basis for possible transfer to an institution in The Oklahoma State System for Higher Education.

GENERAL EDUCATION CORE CURRICULUM

Computer Science 3 hrs

One course from the following is required:

Computer Applications (CSCI 2723)	3 hrs
Introduction to Computers (CSCI 1113)	3 hrs
Web Page Design (CSCI 3333)	3 hrs

Humanities and Literature 9 hrs

The following are required:

Lit Study English Bible I (ENGL 1513)	3 hrs
Lit Study English Bible II (ENGL 1613)	3 hrs

One course from the following is required:

American Literature (ENGL 2113 or 2213)	3 hrs
Humanities (HUMN 1113)	3 hrs
Music Literature/History (MUSI 2113)*	3 hrs
Western Civilization (HIST 2133)	3 hrs
World Literature (ENGL 3513 or 3523)	3 hrs

Interdisciplinary 1 hr

Student Success Skills (IDIS 1001)	1 hr
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Language Arts 6 hrs

English Composition I (ENGL 1113)	3 hrs
English Composition II (ENGL 1213)	3 hrs

Mathematics (MATH 1400 level or above) 3 hrs

Natural Science 8 hrs

Life Science w/lab (NATS 1000 or above)	4 hrs
Physical Sci w/lab (NATS 1000 or above)	4 hrs

Philosophy and Theology 7 hrs

Christian Apologetics (PHIL 1122)	2 hrs
Christian Ethics (PHIL 1112)	2 hrs
FWB History and Doctrine (THEO 1213)	3 hrs

Physical Education** 2 hrs

Social Studies 9 hrs

American Fed Government (POLS 1523)	3 hrs
American History (HIST 1323 or 1423)	3 hrs
General Psychology (PSYC 1123)	3 hrs

General Education Total Requirements 48 hrs

Students enrolled in bachelor degree programs should follow the general education requirements for their selected emphasis.

All full-time students are required to take at least one of the following courses each semester until all are completed: Christian Apologetics, Christian Ethics, Literary Study of the English Bible I, Literary Study of the English Bible II, and FWB History and Doctrine.

*Music students should take MUSI 2113.

**Two hours from the activity classes or intercollegiate sports are required. Students with serious health problems (verified by a doctor), married students, and single students who have attained the age of 21 at first enrollment, may substitute Health and Hygiene (HPES 1132) with the permission of the Academic Advisor.

ASSOCIATE IN ARTS DEGREE

Each student is required to complete the general education core curriculum listed below. In addition, the student will choose, in consultation with his/her advisor, elective courses to increase professional skills, educational competencies, personal enrichment, and spiritual development. It is important that the student declares an area of concentration or identifies the institution and/or the desired degree program. This allows the faculty advisor to assist in tailoring a program which will facilitate transfer and to prepare the student for the future. *The student is ultimately responsible for his/her course selection in meeting the graduation requirements.*

Associate in Arts Aim:

The aim of the Associate in Arts degree is to provide a broad general education for Christians that will facilitate transfer and prepare the student for the future. The general objectives of this degree are as follows:

- Development of Christian world view
- Integration of knowledge into life practice

ASSOCIATE IN ARTS STUDENT DEGREE CHECK FORM

GENERAL EDUCATION REQUIREMENTS

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Science (CSCI 1113, 2723, 3333)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, one from the following	3 hrs
___ American Lit (ENGL 2113 or 2213)	
___ Humanities (HUMN 1113)	
___ Music Literature/History (MUSI 2113)	
___ Western Civilization (HIST 2133)	
___ World Lit (ENGL 3513 or ENGL 3523)	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Natural Sciences	8 hrs
___ Life Science w/lab (NATS 1000 level or above)	
___ Physical Sci. w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr
General Education Requirement is 48 hours.	

ASSOCIATE IN ARTS ELECTIVE COURSES

Sem/Yr	Course Number/Course Title	Cr Hrs
___	___	___
___	___	___
___	___	___
___	___	___
Elective Hours		___
General Education Requirements		<u>48</u>
TOTAL HOURS		___

An Associate in Arts degree requires a minimum of 64 credit hours.

ASSOCIATE IN ARTS CONCENTRATIONS

In addition to the general education core curriculum requirements, the following are suggested for those students who are not pursuing the bachelor degree. When the student selects a transfer institution, the requirements of that program will take priority over the following recommendations, but not the general education requirements. The student's faculty advisor will assist in correlating a program with the institution to which the student plans to transfer. The Associate in Arts degree requires a minimum of 64 credit hours.

BIBLICAL STUDIES CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

___ Early Christianity (BIBL 2613)	3 hrs
___ Elementary Greek I (LANG 2113)	3 hrs
___ Elementary Greek II (LANG 2213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ Homiletics (CMIN 2113)	3 hrs
___ Life and Writings of Paul (BIBL 2113)	3 hrs
___ Life of Christ (BIBL 2313)	3 hrs

BUSINESS CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

___ Business Law (BUSN 3323)	3 hrs
___ College Algebra for Business (MATH 1403)	3 hrs
___ Computer Applications (CSCI 2723)	3 hrs
___ Economic History of U.S. (ECON 3013)	3 hrs
___ Elementary Accounting I (ACCT 2523)	3 hrs
___ Elementary Accounting II (ACCT 2623)	3 hrs
___ Introduction to Business (BUSN 1523)	3 hrs
___ Introduction to Computers (CSCI 1113)	3 hrs
___ Macroeconomics (ECON 2123)	3 hrs
___ Microeconomics (ECON 2223)	3 hrs
___ Statistics (STAT 3003)	3 hrs

CHRISTIAN EDUCATION CONCENTRATION

The following courses are recommended:

___ Administration of Christian Education (CMIN 3523)	3 hrs
___ Child Psychology (PSYC 3113)	3 hrs
___ Elective, Voice or Drama	1 hr
___ Foundations of Education (EDUC 3113)	3 hrs
___ Found of Teaching/Preaching (CMIN 3003)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ Special Programs in Christian Educ (CMIN 3553)	3 hrs

ENGLISH CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

___ American Literature I (ENGL 2113)	3 hrs
___ American Literature II (ENGL 2213)	3 hrs
___ Dev of English Language (ENGL 3413)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ Gram Structure of English (ENGL 3313)	3 hrs
___ Introduction to Linguistics (ENGL 3213)	3 hrs
___ Shakespeare (ENGL 3613)	3 hrs
___ World Literature I (ENGL 3513)	3 hrs
___ World Literature II (ENGL 3523)	3 hrs

GENERAL STUDIES CONCENTRATION

The General Studies concentration provides students with a broad exposure to various academic disciplines during their first two years of post-secondary education. It offers students considerable latitude in curriculum choices. It consists of 15 hours selected in consultation with the faculty advisor. In order to receive an associate degree in General Studies, the student must complete

the General Education Core Curriculum and a minimum of 64 semester credit hours.

MISSIONS CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

___ Biblical Basis of Missions (MISS 2321)	1 hr
___ Comparative Religions I (RELG 3113)	3 hrs
___ History of Missions (MISS 3122)	2 hrs
___ Introduction to Sociology (SOCI 2123)	3 hrs
___ Life and Writings of Paul (BIBL 2113)	3 hrs
___ Life of Christ (BIBL 2313)	3 hrs
___ Principles of Missions (MISS 2111)	1 hr

MUSIC CONCENTRATION

The following courses are recommended:

___ Aural Skills I (MUSI 1501)	1 hr
___ Aural Skills II (MUSI 1601)	1 hr
___ Aural Skills III (MUSI 2501)	1 hr
___ Aural Skills IV (MUSI 2601)	1 hr
___ Midi I (APMU 1912)	2 hrs
___ Musical Structures I (MUSI 1503)	3 hrs
___ Musical Structures II (MUSI 1603)	3 hrs
___ Musical Structures III (MUSI 2503)	3 hrs
___ Musical Structures IV (MUSI 2603)	3 hrs
___ Other Music Electives	
___ Applied Music (must pass piano proficiency test)	
___ Ensemble Activities (e.g. Chorale, NewLife, etc.)	

PHYSICAL EDUCATION CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

___ Care/Prevention of Ath Injuries (HPES 3502)	2 hrs
___ Coaching (HPES 2033)	3 hrs
___ First Aid (HPES 1232)	2 hrs
___ Health and Hygiene (HPES 1132)	2 hrs
___ Intro to Physical Education (HPES 2233)	3 hrs
___ Officiating (HPES 2333)	3 hrs
___ School and Community Rec (HPES 2433)	3 hrs
___ Physical Education Activity Classes	

PRE-EDUCATION CONCENTRATION

Students entering the field of education should see a faculty advisor for guidance in correlating a program with the institutional program to which they plan to transfer. The following suggestions are intended for a pre-education concentration leading to a degree in education at another institution.

The following courses are recommended:

___ Foreign Language	6 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ Foundations of Education (EDUC 3113)	3 hrs

The following are suggested for elementary education students to meet the Oklahoma Department of Education 4 x 12 rule (need 12 hours in areas of English, Science, Math, and Social Science):

___ Math (course not used in Gen Ed Req)	9 hrs
___ Natural Sci (course not used in Gen Ed Req)	4 hrs
___ Social Sci (course not used in Gen Ed Req)	4 hrs

For secondary education, courses will be selected that correspond with the area in which the student plans to teach.

Must complete a minimum of 15 hours from the above.

PSYCHOLOGY CONCENTRATION

The following are recommended:

___ Adolescent Psychology (PSYC 3123)	3 hrs
___ Child Psychology (PSYC 3113)	3 hrs
___ Introduction to Sociology (SOCI 2123)	3 hrs
___ Life-Span Dev Psychology (PSYC 2223)	3 hrs
___ Statistics (STAT 3003)	3 hrs

SCIENCE CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

___ General Biology (NATS 1514)	4 hrs
___ General Chemistry I (NATS 1614)	4 hrs
___ General Chemistry II (NATS 1624)	4 hrs
___ Human Anatomy (NATS 2544)	4 hrs

___ Human Physiology (NATS 2644)	4 hrs
___ Lab Assistant Practicum (NATS 2001)	1 hr
___ Nutrition (NATS 2233)	3 hrs

SOCIAL STUDIES CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

___ Am Hist (section not used in Gen Ed Req)	3 hrs
___ European Hist 1500-1815 (HIST 3413)	3 hrs
___ European Hist 1815-Present (HIST 3423)	3 hrs
___ Introduction to Sociology (SOCI 2123)	3 hrs
___ Macroeconomics (ECON 2123)	3 hrs
___ Microeconomics (ECON 2223)	3 hrs
___ Principles of Geography (GEOG 2243)	3 hrs
___ Western Civilization (HIST 2133)	3 hrs

BACHELOR DEGREES

with major emphasis in

Business

Christian Education

Church Music

Communication

Exercise Science

Interdisciplinary Studies

Letters

Liberal Studies*

Missions

Pastoral Ministry

Piano Performance

Psychology

Teacher Education

Theology

Vocal Performance

Youth Ministry

*See Adult Studies section for information on this major.

BACHELOR OF SCIENCE WITH BUSINESS EMPHASIS

Each student is required to complete the general education, religious studies core, and business curriculum listed below. In addition, the student will choose, in consultation with his/her advisor, elective courses to increase professional skills, educational competencies, personal enrichment, and spiritual development. This allows the faculty advisor to assist each student in tailoring a program which will prepare the student for the future. The student is ultimately responsible for his/her course selection in meeting the graduation requirements.

BUSINESS EMPHASIS AIM:

The aim of the Business Program is to provide a broad general education with Biblical and religious studies at the core, preparing students to serve Jesus Christ, to function successfully in business, and to perform with competence in graduate school. The general objectives for the degree are as follows:

- Competency in basic business principles
- Critical thinking through sharpened analysis and problem solving
- Application of Christian values in business

GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Applied Calculus (MATH 2703)	3 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Science (CSCI 1113, 2723, or 3333)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, one from the following	3 hrs
___ American Lit (ENGL 2113 or 2213)	
___ Humanities (HUMN 1113)	
___ Music Literature/History (MUSI 2113)	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Natural Sciences	8 hrs
___ Life Science w/lab (NATS 1000 level or above)	
___ Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ World Literature (ENGL 3513 or 3523)	3 hrs
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 52 hours.

RELIGIOUS STUDIES CORE REQUIREMENTS:

Completed as General Education Requirements	
___ Christian Ethics (PHIL 1112)	
___ Literary Study English Bible I (ENGL 1513)	
___ Literary Study English Bible II (ENGL 1613)	
___ Bible, Missions, Religion, and Theo Elec (2000 level or above)	3 hrs
___ Bible, Missions, Religion, and Theo Elec (3000 level or above)	6 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs

Religious Studies Core Requirement is 14 hours.

BUSINESS EMPHASIS REQUIREMENTS:

___ Business Communication (BUSN 3503)	3 hrs
___ Business Ethics (BUSN 3003)	3 hrs
___ Business Finance (BUSN 3103)	3 hrs
___ Business Law (BUSN 3323)	3 hrs
___ College Algebra for Business (MATH 1403)	3 hrs
___ Coop Work Experience (BUSN 4513 or 4523)	6 hrs
___ Elementary Accounting I (ACCT 2523)	3 hrs
___ Elementary Accounting II (ACCT 2623)	3 hrs
___ Introduction to Business (BUSN 1523)	3 hrs
___ Macroeconomics (ECON 2123)	3 hrs
___ Microeconomics (ECON 2223)	3 hrs
___ Principles of Management (MGMT 3303)	3 hrs
___ Principles of Marketing (BUSN 3333)	3 hrs
___ Statistics (STAT 3003)	3 hrs

Three hours from the following are required: 3 hrs
 Business, Computer Sci, Econ, or Mgmt

Business Emphasis Requirement is 48 hours.

ELECTIVES

(Foreign Language Studies are recommended):

Minimum of 128 hours (45 of which must be upper level)
 is required for Bachelor of Science with Business Emphasis.
 A minimum grade of 'C' is required for all courses
 pertaining to the major.

BACHELOR OF ARTS WITH CHRISTIAN EDUCATION EMPHASIS

CHRISTIAN EDUCATION AIM:

The aim of the Christian Education Program is to provide general, theological, and educational ministry courses for Christians preparing for the educational ministry of the local church. The general objectives of this degree are as follows:

- Integration of theological knowledge and sound educational theory
- Competency as Christian educators
- Application of knowledge base to local church ministry
- Demonstration of servant leadership

GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Science (CSCI 1100 level or above)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ Fine Arts, from the following:	3 hrs
Drama	
Fundamentals of Music (MUSI 1122)	
Piano (Class or Private)	
Voice (Class or Private)	
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, from the following:	3 hrs
American Literature (ENGL 2113 or 2213)	
Humanities (HUMN 1113)	
Music Literature and History (MUSI 2113)	
Western Civilization (HIST 2133)	
World Literature (ENGL 3513 or 3523)	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Natural Sciences	8 hrs
Life Science w/lab (NATS 1000 level or above)	
Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 52 hours.

RELIGIOUS STUDIES CORE REQUIREMENTS:

Completed as General Education Requirements

Christian Ethics (PHIL 1112)	
Literary Study English Bible I (ENGL 1513)	
Literary Study English Bible II (ENGL 1613)	
___ Bible Electives (2000 level)	6 hrs
___ Bible Electives (3000 level or above)	6 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ Intro to Biblical Interpretation (BIBL 3013)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Religious Studies Core Requirement is 26 hours.

CHRISTIAN EDUCATION EMPHASIS:

___ Admin of Christian Ed (CMIN 3523)	3 hrs
___ Adult Learner in Christian Ed (CMIN 4123)	3 hrs
___ Children's Ed in the Church (CMIN 4113)	3 hrs
___ Christian Ministry (CMIN 3031) (2)	2 hrs
___ Christian Ministry Counseling (CMIN 4723)	3 hrs
___ Found of Education (EDUC 3113)	3 hrs
___ Found of Teaching/Preaching (CMIN 3003)	3 hrs

___ Ministering Cross-Culturally (CMIN 4103)	3 hrs
___ Other Electives, from the following:	9 hrs
Case Studies in Leadership (LEAD 4503)	
Small Group Leadership (LEAD 4003)	
Special Prog in Christian Educ (CMIN 3553)	
Women and Ministry (CMIN 3533)	
___ Pastoral Ldrshp in the Church (CMIN 4323)	3 hrs
___ Planning/Conduct Public Wrshp (CMIN 4413)	3 hrs
___ Psychology, from the following	6 hrs
Adolescent Psychology (PSYC 3123)	
Child Psychology (PSYC 3113)	
Educational Psychology (PSYC 3323)	

Christian Ed Emphasis Requirement is 44 hours.

ELECTIVES

___ Additional Electives	6 hrs
_____	_____
_____	_____
_____	_____

Minimum of 128 hours (45 of which must be upper level) is required for Bachelor of Arts with Christian Education Emphasis.

A minimum grade of 'C' is required for all courses pertaining to the major.

BACHELOR OF ARTS WITH CHURCH MUSIC EMPHASIS

CHURCH MUSIC AIM:

The aim of the Church Music Program is to provide general, theological, and music education preparing Christians for vocational ministry in the local church and graduate studies at a university or seminary. The general objectives of this degree are as follows:

- Competency in the discipline of music
- Integration of Christian principles with music knowledge and practice
- Demonstration of servant leadership

GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Science (CSCI 1113, 2723, or 3333)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Music Literature and History (MUSI 2113)	3 hrs
___ Natural Sciences	8 hrs
Life Science w/lab (NATS 1000 level or above)	
Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 46 hours.

RELIGIOUS STUDIES CORE REQUIREMENTS:

Completed as General Education Requirements	
Christian Ethics (PHIL 1112)	
Literary Study English Bible I (ENGL 1513)	
Literary Study English Bible II (ENGL 1613)	
___ Bible (2000 level or above)	3 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Religious Studies Core Requirement is 14 hours.

CHURCH MUSIC EMPHASIS REQUIREMENTS:

Lower Level Major Requirements:

___ Applied Music (3 hrs/major, 2 hrs/minor)	5 hrs
___ Aural Skills I (MUSI 1501)	1 hr
___ Aural Skills II (MUSI 1601)	1 hr
___ Aural Skills III (MUSI 2501)	1 hr
___ Aural Skills IV (MUSI 2601)	1 hr
___ Ensembles (e.g. Chorale, NewLife, etc.)	6 hrs

___ Midi I (APMU 1912)	2 hrs
___ Musical Structures I (MUSI 1503)	3 hrs
___ Musical Structures II (MUSI 1603)	3 hrs

___ Musical Structures III (MUSI 2503)	3 hrs
___ Musical Structures IV (MUSI 2603)	3 hrs
NOTE: All music students must satisfactorily complete 6 semesters of Recital Attendance (APMU 1000).	

Lower Level Major Requirement is 29 hours.

Upper Level Major Requirements:

Applied Music:

___ Applied Music (3000 level or above)	8 hrs
___ Elec in Music Major (3000 level or above)	6 hrs

___ Junior Recital (APMU 3000)	0 hrs
___ Vocal Pedagogy (APMU 4332)	2 hrs
___ Senior Recital (APMU 4111)	1 hr

Music History:

___ Music History I (MUSI 4413)	3 hrs
___ Music History II (MUSI 4423)	3 hrs
___ Music in Worship (MUSI 3112)	2 hrs

Music Technique:

___ Church Music Admin (MUSI 4713)	3 hrs
___ Conducting I (MUSI 3312)	2 hrs
___ Conducting II (MUSI 3322)	2 hrs
___ Intro to Church Music (MUSI 3712)	2 hrs
___ Church Music Methods/Mat I (MUSI 3212)	2 hrs
___ Church Music Methods/Mat II (MUSI 3222)	2 hrs

Music Theory:

___ Form and Analysis (MUSI 4112)	2 hrs
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Upper Level Major Requirement is 40 hours.

Minimum of 129 hours (45 of which must be upper level) is required for Bachelor of Arts with Church Music Emphasis.
A minimum grade of 'C' is required for all courses pertaining to the major.

BACHELOR OF ARTS WITH COMMUNICATION EMPHASIS

COMMUNICATION AIM:

The aim of the Communication Program is to provide a broad general education with Biblical and religious studies at the core to prepare students to serve Jesus Christ, to function successfully both in the field of communication and in the church, and to perform with competence in graduate school. The general objectives of this degree are as follows:

- Competency in basic communication principles
- Critical thinking through sharpened analysis and problem solving
- Application of a Christian worldview in the professional setting

GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Science (CSCI 1100 level or above)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, from the following:	3 hrs
___ American Literature (ENGL 2113 or 2213)	
___ Humanities (HUMN 1113)	
___ Music Literature and History (MUSI 2113)	
___ Western Civilization (HIST 2133)	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Math Concepts/Applications (MATH 1503)	3 hrs
___ Natural Sciences	8 hrs
___ Life Science w/lab (NATS 1000 level or above)	
___ Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 49 hours.

RELIGIOUS STUDIES CORE REQUIREMENTS:

Completed as General Education Requirements	
___ Christian Ethics (PHIL 1112)	
___ Literary Study English Bible I (ENGL 1513)	
___ Literary Study English Bible II (ENGL 1613)	
___ Bible, Missions, Christian Min, and Theology	3 hrs
___ Electives (2000 level or above)	
___ Bible, Missions, Christian Min, and Theology	6 hrs
___ Electives (3000 level or above)	
___ Christian Apologetics (PHIL 1122)	2 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ Intro to Biblical Interpretation (BIBL 3013)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Religious Studies Core Requirement is 23 hours.

COMMUNICATION EMPHASIS REQUIREMENTS:

___ Business Communication (BUSN 3503)	3 hrs
___ Communication in Society (COMM 2713)	3 hrs
___ Conflict Management (COMM 3833)	3 hrs
___ Drama I (DRAM 2113)	3 hrs
___ Intercultural Comm Global Wkpl (BUSN 3313)	3 hrs
___ Interpersonal Communication (COMM 2213)	3 hrs
___ Intro to Journalism (ENGL 2413)	3 hrs
___ Intro to Video Technology (VPRO 2113)	3 hrs

___ Nonverbal Communication (COMM 4153)	3 hrs
___ Persuasion Principles (COMM 3523)	3 hrs
___ Principles of Public Relations (MGMT 2113)	3 hrs
___ Voice and Diction (COMM 2113)	3 hrs

Communication Emphasis Requirement is 36 hours.

Communication students must complete at least one concentration.

DRAMA CONCENTRATION:

___ Acting I (DRAM 3113)	3 hrs
___ Acting II (DRAM 3123)	3 hrs
___ Directing (DRAM 4213)	3 hrs
___ Drama II (DRAM 2123)	3 hrs
___ Drama Production (DRAM 1421) (3)	3 hrs
___ Play Analysis (DRAM 4113)	3 hrs

Drama Concentration Requirement is 18 hours.

VIDEO PRODUCTION CONCENTRATION:

___ Amateur Filmmaking (VPRO 2213)	3 hrs
___ Camera Techniques (VPRO 3113)	3 hrs
___ Film Editing (VPRO 4113)	3 hrs
___ Film Lighting (VPRO 3213)	3 hrs
___ Film Sound (VPRO 3333)	3 hrs
___ Television/Live Production (VPRO 4213)	3 hrs

Video Production Concentration Requirement is 18 hours.

ELECTIVES:

___ Additional Electives	2 hrs
_____	_____
_____	_____
_____	_____

Minimum of 128 hours (45 of which must be upper level) is required for Bachelor of Arts with Communication Emphasis. A minimum grade of 'C' is required for all courses pertaining to the major.

BACHELOR OF SCIENCE WITH EXERCISE SCIENCE EMPHASIS

EXERCISE SCIENCE EMPHASIS AIM:

The aim of the Exercise Science Program is to provide students with a foundation in how exercise and lifestyle change affects God's greatest creation, the human body. Students will be prepared to enter the job market or continue into a graduate or professional degree program. The general objectives of this degree are as follows:

- Competency in the disciplines of health promotion and exercise science
- Integration of Christian principles with the knowledge and understanding of health
- Obtaining a high level of knowledge, skills, and abilities to take into a professional career or additional education

GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ College Algebra (Math 1403 or 1433)	3 hrs
___ Computer Science (CSCI 1113, 2723, or 3333)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, from the following:	3 hrs
___ American Literature (ENGL 2113 or 2213)	
___ Humanities (HUMN 1113)	
___ Music Literature and History (MUSI 2113)	
___ Introduction to Sociology (SOCI 2123)	3 hrs
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Natural Sciences	8 hrs
___ General Biology (NATS 1514)	
___ Introductory Physics (NATS 1314)	
___ Physical Education Activity Classes (2)	2 hrs
___ Statistics (STAT 3003)	3 hrs
___ Student Success Skills (IDIS 1001)	1 hr

General Education Requirement is 52 hours.

RELIGIOUS STUDIES CORE REQUIREMENTS:

Completed as General Education Requirements	
Christian Ethics (PHIL 1112)	
Literary Study English Bible I (ENGL 1513)	
Literary Study English Bible II (ENGL 1613)	
___ Bible, Missions, Christian Min, and Theology	3 hrs
___ Electives (2000 level or above)	
___ Bible, Missions, Christian Min, and Theology	3 hrs
___ Electives (3000 level or above)	
___ Christian Apologetics (PHIL 1122)	2 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ Intro to Biblical Interpretation (BIBL 3013)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Religious Studies Core Requirement is 20 hours.

EXERCISE SCIENCE EMPHASIS REQUIREMENTS:

___ Care/Prevention Athletic Injuries (HPES 3502)	2 hrs
___ Elective	3 hrs
___ Chronic Disease Intervention (HPES 4853)	
___ Sports Management (MGMT 4303)	
___ Sports Marketing (BUSN 3303)	
___ Exercise Testing and Prescription (HPES 3853)	3 hrs
___ General Chemistry I (NATS 1614)	4 hrs
___ Health and Hygiene (HPES 2912)	2 hrs
___ Health Promotion Programs (HPES 3513)	3 hrs
___ Human Anatomy (NATS 2544)	4 hrs
___ Human Physiology (NATS 2644)	4 hrs
___ Intro to Health Prom & Exercise Sci (HPES 2133)	3 hrs
___ Lifestyle Interventions (HPES 3563)	3 hrs
___ Motor Learning (HPES 3223)	3 hrs
___ Nutrition (HPES 2223)	3 hrs
___ Physiology of Exercise (HPES 4223)	3 hrs
___ Physiology of Exercise Lab (HPES 4833)	3 hrs
___ Principles of Health & Fitness (HPES 3813)	3 hrs
___ Principles of Personal Training (HPES 3873)	3 hrs
___ Senior Capstone (HPES 4403)	3 hrs
___ Structural Kinesiology (HPES 4113)	3 hrs

Major Emphasis Requirement is 55 hours.

ADDITIONAL ELECTIVE: 1 hr

Minimum of 128 hours (45 of which must be upper level)
is required for Bachelor of Science with
Exercise Science Emphasis.
A minimum grade of 'C' is required for all courses
pertaining to the major.

BACHELOR OF ARTS WITH INTERDISCIPLINARY STUDIES EMPHASIS

INTERDISCIPLINARY STUDIES AIM:

The aim of the Interdisciplinary Studies Program is to provide a broad general education with Biblical and religious studies at the core preparing students for service in the church, entry into the job market, or attendance at graduate school. The general objectives for the degree are as follows:

- Common literacy drawn from great literature of the world
- Competency in communication of ideas
- Application of knowledge across the various disciplines

GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Science (CSCI 1113, 2723, or 3333)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, one from the following	3 hrs
Humanities (HUMN 1113)	
Music Literature and History (MUSI 2113)	
___ Language Studies, from the following	6 hrs
Students may take either Elem Greek I and II or two semesters of a modern language or linguistics.	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Math Concepts/Applications (MATH 1503)	3 hrs
___ Natural Sciences	8 hrs
Life Science w/Lab (NATS 1000 level or above)	
Physical Sci w/Lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Statistics (STAT 3003)	3 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ Western Civilization (HIST 2133)	3 hrs
___ World Literature I (ENGL 3513)	3 hrs
___ World Literature II (ENGL 3523)	3 hrs
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 67 hours.

RELIGIOUS STUDIES CORE REQUIREMENTS:

Completed as General Education Requirements	
Christian Ethics (PHIL 1112)	
Literary Study English Bible I (ENGL 1513)	
Literary Study English Bible II (ENGL 1613)	
___ Bible, Missions, Religion, and Theo Elec (2000 level or above)	3 hrs
___ Bible, Missions, Religion, and Theo Elec (3000 level or above)	6 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ Comparative Religions II (RELG 3213)	3 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs

Religious Studies Core Requirement is 17 hours.

ARTS AND SCIENCES REQUIREMENTS:

The interdisciplinary approach is based on a broad exposure across disciplines. In order to complete the Interdisciplinary Studies degree, the student must complete a minimum of 15 credit hours in both the Arts (Humanities Division) and the Sciences (Social and

Natural Sciences Divisions) in addition to the general education requirements. **Courses must be 2000 level or above in order to count toward the degree.** No more than 30 credit hours may be counted from any single discipline toward the Interdisciplinary Studies degree.

ARTS AND HUMANITIES COURSES

(Bible, Christian Ministry, Communication, English, Humanities, Language, Literature, Missions, Music, Philosophy, Religion, or Theology)

SOCIAL AND NATURAL SCIENCES COURSES

(Business, Computer Science, Economics, Education, Exercise Science, History, Mathematics, Political Science, Psychology, Science, Sociology, or Statistics)

ELECTIVES:

GRADUATION REQUIREMENT:

___ Interdisciplinary Capstone (IDIS 4403)	3 hrs
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Minimum of 128 hours (45 of which must be upper level) is required for Bachelor of Arts with Interdisciplinary Studies Emphasis.

A minimum grade of 'C' is required for all courses pertaining to the major.

BACHELOR OF ARTS WITH LETTERS EMPHASIS

LETTERS AIM:

The aim of the Letters Emphasis is to provide a broad general education with Biblical and religious studies at the core to enrich the study of the Letters Major. Letters utilizes the classic integration preparing students for service in the church, entry into the job market, or attendance at graduate school. The general objectives of this degree are as follows:

- Common literacy drawn from great literature of the world
- Analysis of issues across the disciplines
- Competency in communication of ideas as evidence of critical thinking skills
- Integration of knowledge across the disciplines of Literature, History, and Philosophy
- Completion of a Senior Thesis that incorporates the preceding objectives

GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Science (CSCI 1113, 2723, or 3333)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, one from the following	3 hrs
Humanities (HUMN 1113)	
Music Literature and History (MUSI 2113)	
___ Language Studies, from the following	6 hrs
Students may take either Elem Greek I and II or two semesters of a modern language or linguistics.	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Math Concepts/Applications (MATH 1503)	3 hrs
___ Natural Sciences	8 hrs
Life Science w/lab (NATS 1000 level or above)	
Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Statistics (STAT 3003)	3 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 58 hours.

RELIGIOUS STUDIES CORE REQUIREMENTS:

Completed as General Education Requirements	
Christian Ethics (PHIL 1112)	
Literary Study English Bible I (ENGL 1513)	
Literary Study English Bible II (ENGL 1613)	
___ Bible, Missions, Religion, and Theology	3 hrs
Electives (2000 level or above)	
___ Bible, Missions, Religion, and Theology	6 hrs
Electives (3000 level or above)	
___ Christian Apologetics (PHIL 1122)	2 hrs
___ Comparative Religions II (RELG 3213)	3 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs

Religious Studies Core Requirement is 17 hours.

LETTERS EMPHASIS REQUIREMENTS:

A thirty-six (36) semester credit hour major completed with a grade of 'C' or above. The student must complete a minimum of twelve (12) semester credit hours (2000 level or above) each in history, literature, and philosophy. At least 27 semester credit hours must be in the upper-division (3000 level or above), including a minimum of nine (9) semester credit hours of upper-division courses in history, literature and philosophy. Graduates must complete a thesis* for IDIS 4403.

*Thesis Title: _____

LITERATURE (minimum of 12 semester credit hours with at least 9 semester hours 3000 level or above):

1-___ ENGL 3513 World Literature I	___
2-___ ENGL 3523 World Literature II	___
3-___	___
4-___	___
___	___

PHILOSOPHY (minimum of 12 semester credit hours with at least 9 semester hours 3000 level or above):

1-___ PHIL 2203 Introduction to Philosophy	___
2-___	___
3-___	___
4-___	___
___	___

HISTORY (minimum of 12 semester credit hours with at least 9 semester hours 3000 level or above):

1-___ HIST 2133 Western Civilization	___
2-___	___
3-___	___
4-___	___
___	___

ELECTIVES (GEOG 2243, ECON 2123, or SOCI 2123 are recommended):

___	___
___	___
___	___
___	___

GRADUATION REQUIREMENT:

___ Interdisciplinary Capstone (IDIS 4403*)	3 hrs
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Minimum of 128 hours (45 of which must be upper level) is required for Bachelor of Arts with Letters Emphasis.
A minimum grade of 'C' is required for all courses pertaining to the major.

BACHELOR OF ARTS WITH MISSIONS EMPHASIS

MISSIONS EMPHASIS AIM:

The Missions program exists to advance the cause of worldwide evangelization and discipleship through academic study, experiential learning, and character development. The academic program consists of general education, theology and Biblical studies, missiology, and practical ministry. Experiential learning is woven throughout the degree program, with both formal and non-formal active learning opportunities. In response to the command to disciple all nations, teaching them to obey all Christ commanded (Matt. 28:18-20), and recognizing the necessity of all Christians to strive for Christ-likeness (Phil. 2:5), this program includes intentional venues for personal spiritual growth and development.

CONCENTRATION TRACKS: The degree plan includes specific tracks so students can concentrate on particular areas of mission work to which they feel called and in which they have a compelling interest. Courses preceded by an asterisk (*) provide opportunities for students to concentrate on their respective track choice.

GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Science (CSCI 1113, 2723, or 3333)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, one from the following	3 hrs
Humanities (HUMN 1113)	
World Literature (ENGL 3513 or 3523)	
___ Introduction to Sociology (SOCI 2123)	3 hrs
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Physical Education Activity Classes (2)	2 hrs
___ Natural Sciences	8 hrs
Life Science w/lab (NATS 1000 level or above)	
Physical Sci w/lab (NATS 1000 level or above)	
___ Student Success Skills (IDIS 1001)	1 hr
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 52 hours.

RELIGIOUS STUDIES CORE REQUIREMENTS:

Completed as General Education Requirements	
Christian Ethics (PHIL 1112)	
Literary Study English Bible I (ENGL 1513)	
Literary Study English Bible II (ENGL 1613)	
___ Bible Electives (2000 level)	6 hrs
___ Bible Electives (3000 level or above)	15 hrs
___ Choose one of the following courses:	3 hrs
Introduction to Biblical Interpretation (BIBL 3013)	
Hermeneutics (THEO 4213)	
___ Christian Apologetics (PHIL 1122)	2 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Religious Studies Core Requirement is 35 hours.

MISSIONS EMPHASIS REQUIREMENTS:

___ *Area Studies (IDIS 4222)	2 hrs
___ Biblical Basis of Missions (MISS 2321)	1 hr
___ Christian Ministry Counseling (CMIN 4723)	3 hrs
___ *Contemp Issues/Meth Miss (MISS 3612)	2 hrs
___ Cultural Anthropology (SOCI 3123)	3 hrs
___ Foundations Teaching/Preaching (CMIN 3003)	3 hrs
___ History of Missions (MISS 3122)	2 hrs
___ Language options	6 hrs
Greek (LANG 2113 and 2213)	
Modern Language	
___ Ministering Cross-Culturally (MISS 4103)	3 hrs
___ *Ministry Strategy (MISS 4212)	2 hrs
___ *Missions Capstone (MISS 4983)	3 hrs
___ *Missions Internship Preparation (MISS 4400)	0 hrs
___ *Missions Internship (MISS 4403)	3 hrs
___ Principles of Missions (MISS 2111)	1 hr
___ Religions (choose 1)	3 hrs
Comparative Religions I (RELG 3113)	
Comparative Religions II (RELG 3213)	
___ *Special Track Requirement	3 hrs
Choose one from Track Choices below	
___ Survey of Church History (HIST 3103)	3 hrs

Missions Emphasis Requirement is 43 hours.

TRACK CHOICES (with specific requirements): Each student working on the bachelor degree with Mission emphasis must select one of the specialty tracks.

Domestic Church-Planting (Home Missions)
Planting Churches Cross-Culturally (MISS 4343)
Foreign Church-Planting
Planting Churches Cross-Culturally (MISS 4343)
General Missions
(Choose one from the following)
Planting Churches Cross-Culturally (MISS 4343)
Special Topics (MISS 4903)
Missions Mobilization
Special Topics (MISS 4903)
Teaching English as Second Language (TESL)
Meth Teaching Conv Engl for ESL (ENGL 4213)
Urban/Inner City Ministry
Special Topics (MISS 4903)

Minimum of 130 hours (45 of which must be upper level) is required for Bachelor of Arts with Missions Emphasis.

A minimum grade of 'C' is required for all courses pertaining to the major.

BACHELOR OF ARTS WITH PASTORAL MINISTRY EMPHASIS

PASTORAL MINISTRY EMPHASIS:

The aim of the Bachelor of Arts with Pastoral Ministry Emphasis is to provide general, theological, and pastoral ministry education for Christians preparing for vocational pastoral ministry in the local church for the advancement of God's Kingdom. The general objectives of this degree are as follows:

- Development of Christian character
- Integration of theological knowledge and church leadership principles
- Effectiveness in exegeting the Biblical text
- Demonstration of servant leadership

GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Science (CSCI 1113, 2723, or 3333)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, one from the following	3 hrs
American Literature (ENGL 2113 or 2213)	
Humanities (HUMN 1113)	
Music Literature and History (MUSI 2113)	
Western Civilization (HIST 2133)	
World Literature (ENGL 3513 or 3523)	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Natural Sciences	8 hrs
Life Science w/lab (NATS 1000 level or above)	
Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 49 hours.

RELIGIOUS STUDIES CORE REQUIREMENTS:

Completed as General Education Requirements	
Christian Ethics (PHIL 1112)	
Literary Study English Bible I (ENGL 1513)	
Literary Study English Bible II (ENGL 1613)	
___ Bible Electives (2000 level)	6 hrs
___ Bible Electives (3000 level or above)	9 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Religious studies Core Requirement is 26 hours.

PASTORAL MINISTRY EMPHASIS REQUIREMENTS:

___ Adv Biblical Preaching (CMIN 4213)	3 hrs
___ Christian Ministry (CMIN 3010)	0 hrs
___ Christian Ministry Counseling (CMIN 4723)	3 hrs
___ Church History I (HIST 3113)	3 hrs
___ Church History II (HIST 3213)	3 hrs
___ Church Planting/Growth (CMIN 4333)	3 hrs
___ Elementary Greek I (LANG 2113)	3 hrs
___ Elementary Greek II (LANG 2213)	3 hrs
___ Hermeneutics (THEO 4213)	3 hrs
___ Homiletics (CMIN 2113)	3 hrs
___ Intermediate Greek I (LANG 3113)	3 hrs

___ New Testament Introduction (BIBL 3213)	3 hrs
___ Old Testament Introduction (BIBL 3113)	3 hrs
___ Pastoral Internship I (CMIN 4013)	3 hrs
___ Pastoral Internship II (CMIN 4023)	3 hrs
___ Pastoral Ldrshp & the Church (CMIN 4323)	3 hrs
___ Planning/Conduct Public Wrshp (CMIN 4413)	3 hrs
___ The Pastor and World Missions (MISS 4112)	2 hrs

Note: After declaring a Pastoral Ministry major, students must enroll in CMIN 3010 each semester.

Pastoral Ministry Emphasis Requirement is 50 hours.

ELECTIVES: 3 hrs

Minimum of 128 hours (45 of which must be upper level) is required for Bachelor of Arts with Pastoral Ministry Emphasis.

A minimum grade of 'C' is required for all courses pertaining to the major.

BACHELOR OF ARTS WITH PIANO PERFORMANCE EMPHASIS

PIANO PERFORMANCE:

The aim of the Piano Performance Program is to provide general, theological, and music education preparing Christians for professional level performance of piano in the sacred and secular music industries, and graduate studies at a university or seminary. The general objectives of this degree are as follows:

- Competency in the discipline of music and excellence of piano performance
- Integration of Christian principles with music knowledge and practice
- Demonstration of servant leadership

GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Science (CSCI 1113, 2723, or 3333)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Music Literature and History (MUSI 2113)	3 hrs
___ Natural Sciences	8 hrs
___ Life Science w/lab (NATS 1000 level or above)	
___ Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 46 hours.

RELIGIOUS STUDIES CORE REQUIREMENTS:

Completed as General Education Requirements
 Christian Ethics (PHIL 1112)
 Literary Study English Bible I (ENGL 1513)
 Literary Study English Bible II (ENGL 1613)

___ Bible and Religion (3000 level or above)	3 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Religious Studies Core Requirement is 14 hours.

PIANO PERFORM. EMPHASIS REQUIREMENTS:

Lower Level Major Requirements:

___ Applied Music (8 hrs/major, 2 hrs/minor)	10 hrs
___ Aural Skills I (MUSI 1501)	1 hr
___ Aural Skills II (MUSI 1601)	1 hr
___ Aural Skills III (MUSI 2501)	1 hr
___ Aural Skills IV (MUSI 2601)	1 hr
___ Ensembles (e.g. Chorale, NewLife, etc.)	8 hrs

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___ Midi I (APMU 1912)	2 hrs
___ Musical Structures I (MUSI 1503)	3 hrs
___ Musical Structures II (MUSI 1603)	3 hrs
___ Musical Structures III (MUSI 2503)	3 hrs
___ Musical Structures IV (MUSI 2603)	3 hrs
___ NOTE: All music students must satisfactorily complete 6 semesters of Recital Attendance (APMU 1000).	

Lower Level Major Requirement is 36 hours.

Upper Level Major Requirements:

Applied Music:

___ Accompanying (APMU 3501) (2)	2 hrs
___ Applied Music (3000 level or above)	8 hrs
___ Functional Piano Skills (APMU 1532)	2 hrs
___ Junior Recital (APMU 3000)	0 hrs
___ Senior Recital (APMU 4111)	1 hr

Music History:

___ Music History I (MUSI 4413)	3 hrs
___ Music History II (MUSI 4423)	3 hrs

Music Technique:

___ Conducting I (MUSI 3312)	2 hrs
___ Conducting II (MUSI 3322)	2 hrs
___ Performance Practice (APMU 4503)	3 hrs
___ Piano Pedagogy I (MUSI 3512)	2 hrs
___ Piano Pedagogy II (MUSI 3522)	2 hrs

Music Literature:

___ Piano Literature (MUSI 3123)	3 hrs
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Music Theory:

___ Form and Analysis (MUSI 4112)	2 hrs
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Upper Level Major Requirement is 35 hours.

Minimum of 131 hours (45 of which must be upper level) is required for Bachelor of Arts with Piano Performance Emphasis.

A minimum grade of 'C' is required for all courses pertaining to the major.

BACHELOR OF SCIENCE WITH PSYCHOLOGY EMPHASIS

PSYCHOLOGY EMPHASIS AIM:

The aim of the psychology program is to provide a general, Bible based education in psychology to prepare students for service in church, entry into the job market, or entry into graduate school. The general objectives of this degree are as follows:

- Competency in the discipline of psychology
- Integration of Christian principles with the knowledge and understanding of psychology
- Critical thinking skills sharpened through analytical activities

GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Science (CSCI 1113, 2723, or 3333)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, one from the following	3 hrs
American Literature (ENGL 2113 or 2213)	
Humanities (HUMN 1113)	
Music Literature and History (MUSI 2113)	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Natural Sciences	8 hrs
Life Science w/lab (NATS 1000 level or above)	
Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ World Literature (ENGL 3513 or 3523)	3 hrs
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 52 hours.

RELIGIOUS STUDIES CORE REQUIREMENTS:

Completed as General Education Requirements
 Christian Ethics (PHIL 1112)
 Literary Study English Bible I (ENGL 1513)
 Literary Study English Bible II (ENGL 1613)

___ Bible Electives (2000 level or above)	6 hrs
___ Bible Electives (3000 level or above)	3 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ Intro to Biblical Interpretation (BIBL 3013)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Religious Studies Core Requirement is 23 hours.

PSYCHOLOGY EMPHASIS REQUIREMENTS:

___ Adolescent Psychology (PSYC 3123)	3 hrs
___ Child Psychology (PSYC 3113)	3 hrs
___ Clinical Electives, from the following	6 hrs
Abnormal Psychology (PSYC 4103)	
Christian Ministry Counseling (CMIN 4723)	
Group Processes (PSYC 4263)	
Marriage and Family (PSYC 3353)	
___ Intro to Christian Counseling (PSYC 4523)	3 hrs
___ Introduction to Sociology (SOCI 2123)	3 hrs
___ Lifespan Psychology (PSYC 2223)	3 hrs
___ Psychology Capstone (PSYC 4463)	3 hrs
___ Psychology of Personality (PSYC 3143)	3 hrs

___ Psychology Practicum (PSYC 4393)	3 hrs
___ Research Design (PSYC 4353)	3 hrs
___ Social Psychology (PSYC 3163)	3 hrs
___ Specialty Electives, from the following	9 hrs
Educational Psychology (PSYC 3323)	
Industrial/Organiza Psych (PSYC 4203)	
Learning and Cognition (PSYC 3193)	
Special Topics (PSYC 4903)	
Tests and Measurements (PSYC 4183)	
___ Statistics (STAT 3003)	3 hrs

Psychology Emphasis Requirement is 48 hours.

ELECTIVES:

___ Additional Electives	5 hrs
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Minimum of 128 hours (45 of which must be upper level) is required for Bachelor of Science with Psychology Emphasis.
 A minimum grade of 'C' is required for all courses pertaining to the major.

BACHELOR OF SCIENCE WITH TEACHER EDUCATION EMPHASIS

TEACHER EDUCATION PROGRAM:

A student must notify the Teacher Education Coordinator of intent to enter this program at least 60 days before the student wishes to enter the Teacher Education professional sequence.

1. The student must complete the Application for Admission to the Teacher Education Program.
2. The student must have completed 45 credit hours and must have a cumulative grade point average of 2.5, which includes a minimum of a 'C' in English Composition, Math courses, and, for elementary, all 4X12 courses.
3. The student's pastor or church youth worker and three college faculty members must complete recommendation forms.
4. The student will complete an interview with a faculty committee consisting of three members. The faculty committee will approve admission, conditionally admit the student, or deny admission of the student into the professional education sequence. The student will be notified in writing of the committee's decision.

TEACHER EDUCATION AIM:

The aim of the Teacher Education Program is to provide general, theological, and educational courses for Christians preparing to become professional educators. The general objectives of this degree are as follows:

- Preparation and certification for teaching in Christian schools throughout the world
- Competency in knowledge, principles, and strategies for teaching specific content areas
- Integration of Biblical truth into the total program of elementary or secondary education in Christian schools

ELEMENTARY EMPHASIS

4X12 COURSE REQUIREMENTS:

English	12 hrs
___ English Composition I (ENGL 1113)	
___ English Composition II (ENGL 1213)	
___ Fundamentals of Speech (COMM 1113)	
___ Grammatical Structure of English (ENGL 3313)	
Mathematics	12 hrs
___ College Algebra (MATH 1433)	
___ Found Geometry/Measurement (MATH 1533)	
___ Math Concepts/Applications (MATH 1503)	
___ Statistics (STAT 3003)	
Natural Sciences	12 hrs
___ General Biology (NATS 1514)	
___ Introductory Physics (NATS 1314)	
___ Science Elective (from the following)	
Gen Chemistry I (NATS 1614)	
Gen Chemistry II (NATS 1624)	
Human Anatomy (NATS 2544)	
Human Physiology (NATS 2644)	
Social Sciences	12 hrs
___ American Fed Government (POLS 1523)	
___ American History (HIST 1323 or 1423)	
___ Introduction to Sociology (SOCI 2123)	
___ Principles of Geography (GEOG 2243)	
4X12 Course Requirement is 48 hours.	

OTHER GEN EDUCATION REQUIREMENTS:

___ Christian Ethics (PHIL 1112)	2 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Literary Study English Bible I (ENGL 1513)	3 hrs
___ Literary Study English Bible II (ENGL 1613)	3 hrs
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr

Other General Education Requirement is 14 hours.

RELIGIOUS STUDIES CORE REQUIREMENTS:

Completed as General Education Requirements	
Christian Ethics (PHIL 1112)	
Literary Study English Bible I (ENGL 1513)	
Literary Study English Bible II (ENGL 1613)	
___ Christian Apologetics (PHIL 1122)	2 hrs
___ FWB History/Doctrine (THEO 1213)	3 hrs
___ Intro to Biblical Interpretation (BIBL 3013)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Religious Studies Core Requirement is 14 hours.

ELEM ED READING METHODS REQUIREMENTS:

___ Assess & Intervention in Lit K-8 (EDEL 4223)	3 hrs
___ Children's Literature (EDEL 4323)	3 hrs
___ Literacy in Intermediate Grades (EDEL 3223)	3 hrs
___ Literacy in Primary Grades (EDEL 3123)	3 hrs
___ Methods of Language Arts (EDEL 4123)	3 hrs

Elem Ed Reading Methods Requirement is 15 hours.

OTHER METHODS COURSE REQUIREMENTS:

___ Meth Teaching Creative Arts (EDEL 3152)	2 hrs
___ Meth Teaching Math (EDEL 4243)	3 hrs
___ Meth Teaching Physical Ed (EDEL 3252)	2 hrs
___ Meth Teaching Science (EDEL 3133)	3 hrs
___ Meth Teaching Social Studies (EDEL 3243)	3 hrs

Other Methods Course Requirement is 13 hours.

PROFESSIONAL EDUCATION REQUIREMENTS:

___ Adolescent Psychology (PSYC 3123)	3 hrs
___ Child Psychology (PSYC 3113)	3 hrs
___ Classroom Management (EDUC 4512)	2 hrs
___ Educational Assessment (EDUC 4312)	2 hrs
___ Educational Psychology (PSYC 3323)	3 hrs
___ Exceptional Child (EDUC 4112)	2 hrs
___ Foundations of Education (EDUC 3113)	3 hrs
___ Student Teaching (EDUC 4519)	9 hrs
___ Tech and Media in Education (EDUC 3412)	2 hrs

Professional Education Requirement is 29 hours.

- ___ Computer Science Competency—Student must pass a proficiency test or complete CSCI 2723 or 3333.
- ___ Foreign Language Competency

Minimum of 133 hours (45 of which must be upper level) is required for Bachelor of Science with Teacher Education Emphasis (Elementary).
A minimum grade of 'C' is required for all courses pertaining to the major.

BACHELOR OF SCIENCE WITH TEACHER EDUCATION EMPHASIS

SECONDARY EMPHASIS

Refer to previous page for Teacher Education Program information.

GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Science (CSCI 1113, 2723, or 3333)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, from following sequences:	6 hrs
___ West Civ/Europ Hist (HIST 2133 and 3413) or	
___ World Literature I and II (ENGL 3513 and 3523)	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Natural Sciences	8 hrs
___ Life Science w/lab (NATS 1000 level or above)	
___ Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr

General Education Requirement is 49 hours.

RELIGIOUS STUDIES CORE REQUIREMENTS:

Completed as General Education Requirements	
___ Christian Ethics (PHIL 1112)	
___ Literary Study English Bible I (ENGL 1513)	
___ Literary Study English Bible II (ENGL 1613)	
___ Christian Apologetics (PHIL 1122)	2 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ Intro to Biblical Interpretation (BIBL 3013)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Religious Studies Core Requirement is 14 hours.

SECONDARY EDUCATION EMPHASIS:

___ Adolescent Psychology (PSYC 3123)	3 hrs
___ Classroom Management (EDUC 4512)	2 hrs
___ Educational Assessment (EDUC 4312)	2 hrs
___ Educational Psychology (PSYC 3323)	3 hrs
___ Foundations of Education (EDUC 3113)	3 hrs
___ Reading Content Areas (EDUC 4213)	3 hrs
___ Secondary Teaching Meth—Major Field	3 hrs
___ Language Arts (EDUC 4413)	
___ Physical Education (EDUC 4423)	
___ Social Sciences (EDUC 4433)	
___ Student Teaching Exp (EDUC 4519)	9 hrs
___ Tech and Media in Ed (EDUC 3412)	2 hrs
___ The Exceptional Child (EDUC 4112)	2 hrs

Secondary Education Requirement is 32 hours.

AREA OF CONCENTRATION

Each student must choose a subject matter concentration in one of the following: language arts, social sciences, or physical education.

LANGUAGE ARTS:

- Completed as General Education Requirements
- English Composition I (ENGL 1113)
- English Composition II (ENGL 1213)
- Fundamentals of Speech (COMM 1113)

___ American Literature I (ENGL 2113)	3 hrs
___ American Literature II (ENGL 2213)	3 hrs
___ Dev of English Language (ENGL 3413)	3 hrs
___ Drama I (DRAM 2113)	3 hrs
___ Gram Structure of English (ENGL 3313)	3 hrs
___ Introduction to Journalism (ENGL 2413)	3 hrs
___ Shakespeare (ENGL 3613)	3 hrs
___ Teaching Methods, from the following:	3 hrs
___ Methods of Teaching Written	
___ English for ESL (ENGL 4113)	
___ Methods of Teaching Conversational	
___ English for ESL (ENGL 4213)	
___ World Literature I (ENGL 3513)	3 hrs
___ World Literature II (ENGL 3523)	3 hrs
___ Writing and Research (ENGL 3113)	3 hrs

Language Arts Concentration is 33 hours.

PHYSICAL EDUCATION:

___ Admin Health/Phys Educ (HPES 3113)	3 hrs
___ Care/Prevention Ath Inj (HPES 3502)	2 hrs
___ First Aid (HPES 1232)	2 hrs
___ Health and Hygiene (HPES 2912)	2 hrs
___ Human Anatomy (NATS 2544)	4 hrs
___ Human Physiology (NATS 2644)	4 hrs
___ Intro to Health Prom & Exercise Sci (HPES 2133)	3 hrs
___ Motor Learning (HPES 3223)	3 hrs
___ Physiology of Exercise (HPES 4223)	3 hrs
___ Phys Educ Activity Classes (no repeats)	7 hrs
___ Structural Kinesiology (HPES 4113)	3 hrs

Physical Education Concentration is 36 hours.

SOCIAL SCIENCES:

Completed in General Education Requirements	
___ American Federal Govt (POLS 1523)	
___ American History (HIST 1323 or 1423)	
___ Amer Hist (section not used in Gen Ed Req)	3 hrs
___ Church History II (HIST 3213)	3 hrs
___ Constitutional Law (POLS 3113)	3 hrs
___ Cultural Anthropology (SOCI 3123)	3 hrs
___ European Hist 1500-1815 (HIST 3413)	3 hrs
___ European Hist 1815-Present (HIST 3423)	3 hrs
___ Introduction to Sociology (SOCI 2123)	3 hrs
___ Oklahoma History (HIST 3313)	3 hrs
___ Three from the following:	9 hrs
___ Economic Hist of U.S. (ECON 3013)	
___ Macroeconomics (ECON 2123)	
___ Microeconomics (ECON 2223)	
___ Selected Topics in U.S. Hist (HIST 2013)	
___ 20 th Century History (HIST 4113)	
___ Western Civilization (HIST 2133)	3 hrs

Social Sciences Concentration is 36 hours.

Minimum of 128 hours (45 of which must be upper level) is required for Bachelor of Science with Teacher Education Emphasis (Secondary).
A minimum grade of 'C' is required for all courses pertaining to the major.

BACHELOR OF ARTS WITH THEOLOGY EMPHASIS

THEOLOGY EMPHASIS AIM:

The aim of the Bachelor of Arts with Theology Emphasis is to provide general, theological, and ministry education for Christians preparing for entrance into graduate school or seminary and vocational ministry for the advancement of God's Kingdom. The general objectives of this degree are as follows:

- Development of Christian character
- Integration of theological knowledge and church leadership principles
- Effectiveness in exegeting the Biblical text
- Demonstration of servant leadership

GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Science (CSCI 1113, 2723, or 3333)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, one from the following	3 hrs
___ American Literature (ENGL 2113 or 2213)	
___ Humanities (HUMN 1113)	
___ Music Literature and History (MUSI 2113)	
___ World Literature (ENGL 3513 or 3523)	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Natural Sciences	8 hrs
___ Life Science w/lab (NATS 1000 level or above)	
___ Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 49 hours.

RELIGIOUS STUDIES CORE REQUIREMENTS:

Completed as General Education Requirements

___ Christian Ethics (PHIL 1112)	
___ Literary Study English Bible I (ENGL 1513)	
___ Literary Study English Bible II (ENGL 1613)	
___ Bible Electives (2000 level or above)	6 hrs
___ Bible Electives (3000 level or above)	9 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Religious Studies Core Requirement is 26 hours.

THEOLOGY EMPHASIS REQUIREMENTS:

___ Adv Biblical Preaching (CMIN 4213)	3 hrs
___ Christian Ministry (CMIN 3010)	0 hrs
___ Christian Ministry Counseling (CMIN 4723)	3 hrs
___ Church History I (HIST 3113)	3 hrs
___ Church History II (HIST 3213)	3 hrs
___ Elementary Greek I (LANG 2113)	3 hrs
___ Elementary Greek II (LANG 2213)	3 hrs
___ Hermeneutics (THEO 4213)	3 hrs
___ Homiletics (CMIN 2113)	3 hrs
___ Intermediate Greek I (LANG 3113)	3 hrs
___ Intermediate Greek II (LANG 3213)	3 hrs
___ New Testament Introduction (BIBL 3213)	3 hrs

___ Old Testament Introduction (BIBL 3113)	3 hrs
___ Pastoral Internship I (CMIN 4013)	3 hrs
___ Pastoral Internship II (CMIN 4023)	3 hrs
___ Pastoral Ldrship & the Church (CMIN 4323)	3 hrs
___ The Pastor/ World Missions (MISS 4112)	2 hrs

Note: After declaring a Theology major, students must enroll in CMIN 3010 each semester.

Theology Emphasis Requirement is 47 hours.

ELECTIVES:

___ Additional electives	6 hrs
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Minimum of 128 hours (45 of which must be upper level) is required for Bachelor of Arts with Theology Emphasis.

A minimum grade of 'C' is required for all courses pertaining to the major.

BACHELOR OF ARTS WITH VOCAL PERFORMANCE EMPHASIS

VOCAL PERFORMANCE AIM:

The aim of the Vocal Performance Program is to provide general, theological, and music education preparing Christians for professional level performance of voice in the sacred and secular music industries, and graduate studies at a university or seminary. The general objectives of this degree are as follows:

- Competency in the discipline of music and excellence of vocal performance
- Integration of Christian principles with music knowledge and practice
- Demonstration of servant leadership

GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Science (CSCI 1113, 2723, or 3333)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Music Literature and History (MUSI 2113)	3 hrs
___ Natural Sciences	8 hrs
Life Science w/lab (NATS 1000 level or above)	
Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 46 hours.

RELIGIOUS STUDIES CORE REQUIREMENTS:

Completed as General Education Requirements	
Christian Ethics (PHIL 1112)	
Literary Study English Bible I (ENGL 1513)	
Literary Study English Bible II (ENGL 1613)	
___ Bible and Religion (3000 level or above)	3 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Religious Studies Core Requirement is 14 hours.

VOCAL PERFORM. EMPHASIS REQUIREMENTS:

Lower Level Major Requirements:

___ Applied Music (8 hrs/major, 4 hrs/minor)	12 hrs
___ Aural Skills I (MUSI 1501)	1 hr
___ Aural Skills II (MUSI 1601)	1 hr
___ Aural Skills III (MUSI 2501)	1 hr
___ Aural Skills IV (MUSI 2601)	1 hr
___ Ensembles (e.g. Chorale, NewLife, etc.)	8 hrs

___ Midi I (APMU 1912)	2 hrs
___ Musical Structures I (MUSI 1503)	3 hrs
___ Musical Structures II (MUSI 1603)	3 hrs
___ Musical Structures III (MUSI 2503)	3 hrs
___ Musical Structures IV (MUSI 2603)	3 hrs

NOTE: All music students must satisfactorily complete 6 semesters of Recital Attendance (APMU 1000). All voice majors must satisfactorily complete 6 semesters of voice seminar (APMU 1100).

Lower Level Major Requirement is 38 hours.

Upper Level Major Requirements:

Applied Music:

___ Applied Music (3000 level or above)	8 hrs
___ Junior Recital (APMU 3000)	0 hrs
___ Vocal Pedagogy (APMU 4332)	2 hrs
___ Senior Recital (APMU 4111)	1 hr

Music History:

___ Music History I (MUSI 4413)	3 hrs
___ Music History II (MUSI 4423)	3 hrs

Music Technique:

___ Conducting I (MUSI 3312)	2 hrs
___ Conducting II (MUSI 3322)	2 hrs
___ Performance Practice (APMU 4503)	3 hrs
___ Vocal Music Methods/Mat I (MUSI 3612)	2 hrs
___ Vocal Music Methods/Mat II (MUSI 3622)	2 hrs

Music Literature:

___ Vocal Literature (MUSI 3113)	3 hrs
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Music Theory:

___ Form and Analysis (MUSI 4112)	2 hrs
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Upper Level Major Requirement is 33 hours.

Minimum of 131 hours (45 of which must be upper level) is required for Bachelor of Arts with Vocal Performance Emphasis.

A minimum grade of 'C' is required for all courses pertaining to the major.

BACHELOR OF ARTS WITH YOUTH MINISTRY EMPHASIS

YOUTH MINISTRY AIM:

The aim of the Bachelor of Arts with Youth Ministry Emphasis is to provide general, theological, and ministry education for Christians preparing for various types of youth ministry. The general objectives of this degree are as follows:

- Development of Christian character
- Integration of theological knowledge and youth leadership principles
- Understanding of contemporary youth culture
- Demonstration of servant leadership

GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Science (CSCI 1113, 2723, or 3333)	3 hrs
___ Drama (DRAM 2113 or 2123)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, one from the following:	3 hrs
___ American Literature (ENGL 2113 or 2213)	
___ Humanities (HUMN 1113)	
___ Music Literature and History (MUSI 2113)	
___ Western Civilization (HIST 2133)	
___ World Literature (ENGL 3513 or 3523)	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Natural Sciences	8 hrs
___ Life Science w/lab (NATS 1000 level or above)	
___ Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 52 hours.

RELIGIOUS STUDIES CORE REQUIREMENTS:

Completed as General Education Requirements	
___ Christian Ethics (PHIL 1112)	
___ Literary Study English Bible I (ENGL 1513)	
___ Literary Study English Bible II (ENGL 1613)	
___ Bible Electives (2000 level)	6 hrs
___ Bible Electives (3000 level or above)	6 hrs
___ Biblical Interpretation, from the following	3 hrs
___ Hermeneutics (THEO 4213)	
___ Intro to Biblical Interpretation (BIBL 3013)	
___ Christian Apologetics (PHIL 1122)	2 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Religious Studies Core Requirement is 26 hours.

YOUTH MINISTRY EMPHASIS REQUIREMENTS:

___ Admin of Christian Education (CMIN 3523)	3 hrs
___ Admin of Youth Ministries (CMIN 3623)	3 hrs
___ Christian Ministry Counseling (CMIN 4723)	3 hrs
___ Christian Ministry (CMIN 3021) (2)	2 hrs
___ Elementary Greek I (LANG 2113)	3 hrs
___ Elementary Greek II (LANG 2213)	3 hrs
___ Foundations Teaching/Preaching (CMIN 3003)	3 hrs
___ Foundations of Youth Ministry (CMIN 2613)	3 hrs
___ Homiletics (CMIN 2113)	3 hrs
___ Internship in Youth Ministry (CMIN 4519)	9 hrs
___ Ministering Cross-Culturally (CMIN 4103)	3 hrs
___ Other Electives, from the following:	3 hrs
___ Children's Ed in the Church (CMIN 4113)	
___ Small Group Leadership (LEAD 4003)	
___ Special Prog in Christian Ed (CMIN 3553)	
___ Women and Ministry (CMIN 3533)	
___ Pastoral Ldrshp in the Church (CMIN 4323)	3 hrs
___ Youth Ministry Seminar	2 hrs

Youth Ministry Requirement is 46 hours.

ELECTIVES

___ Additional Electives	4 hrs
_____	_____
_____	_____
_____	_____

Minimum of 128 hours (45 of which must be upper level) is required for Bachelor of Arts with Youth Ministry Emphasis.
A minimum grade of 'C' is required for all courses pertaining to the major

BACHELOR OF ARTS PROGRAM MINORS

These guidelines are provided to assist the student in a desired second concentration. It should be noted that minors are not required and that completion of a minor may cause a student to exceed the minimum number of hours required for the bachelor degree.

CHRISTIAN EDUCATION (C. E.) MINOR

This program provides two courses of study for the student according to interests. The student may prepare for an associate ministry in the local church or for teaching in Christian schools by fulfilling one of the following programs:

C. E. MINOR FOR LOCAL CHURCH MINISTRY

The following courses are required:

___ Admin of Christian Ed (CMIN 3523)	3 hrs
___ Admin of Youth Ministries (CMIN 3623)	3 hrs
___ Christian Ministry Counseling (CMIN 4723)	3 hrs
___ Found of Teaching/Preaching (CMIN 3003)	3 hrs
___ Psychology, from the following	6 hrs
Adolescent Psychology (PSYC 3123)	
Child Psychology (PSYC 3113)	
Educational Psychology (PSYC 3323)	

C. E. MINOR FOR CHRISTIAN SCHOOL TEACHER

Approval by the Teacher Education Coordinator and the following courses are required:

___ Elementary Reading Meth (EDEL 3113)	3 hrs
___ Meth of Teaching Lang Arts (EDEL 4123)	3 hrs
___ Meth of Teaching Math (EDEL 4243)	3 hrs
___ Meth of Teaching Science (EDEL 3133)	3 hrs
___ Meth of Teaching Social Studies (EDEL 3243)	3 hrs
___ Psychology, from the following	6 hrs
Adolescent Psychology (PSYC 3123)	
Child Psychology (PSYC 3113)	
Educational Psychology (PSYC 3323)	

CHURCH MUSIC MINOR

The music program is designed to equip the student with skills to serve as Minister of Music in the local church. A double minor with Christian Education is a practical suggestion for many students. A minimum of 18 credit hours is required for the Church Music Minor.

The following courses are recommended:

___ Applied Music	3 hrs
___ Aural Skills I (MUSI 1501)	1 hr
___ Aural Skills II (MUSI 1601)	1 hr
___ Conducting I (MUSI 3312)	2 hrs
___ Ensemble (e.g. Chorale, NewLife, etc.)	3 hrs
___ Hymnology (MUSI 3112)	2 hrs
___ Musical Structures I (MUSI 1503)	3 hrs
___ Musical Structures II (MUSI 1603)	3 hrs

GREEK MINOR

The following courses are required:

___ Elementary Greek I (LANG 2113)	3 hrs
___ Elementary Greek II (LANG 2213)	3 hrs
___ Intermediate Greek I (LANG 3113)	3 hrs
___ Intermediate Greek II (LANG 3213)	3 hrs
___ Other Electives, from the following	6 hrs
Colossians (LANG 4323)	
Ephesians (LANG 4203)	
Galatians (LANG 4313)	
Philippians (LANG 4213)	
The Apology (LANG 4413)	
The Book of Acts (LANG 4113)	

MISSIONS MINOR

The missions program is designed to meet some of the requirements for missionary candidates.

Fifteen hours from the following are recommended:

___ Comparative Religions I (RELG 3113)	3 hrs
___ Early Christianity (BIBL 2613)	3 hrs
___ Introduction to Missions (MISS 1313)	3 hrs
___ Introduction to Sociology (SOCI 2123)	3 hrs
___ Life and Writings of Paul (BIBL 2113)	3 hrs
___ Life of Christ (BIBL 2313)	3 hrs
___ Missionary Internship (MISS 3112)	2 hrs
___ Missions Field Study (MISS 3111)	1 hr
___ Missions Seminar (MISS 2802)	2 hrs
___ Missions Workshop (MISS 2801)	1 hr

PASTORAL MINISTRIES MINOR

Before beginning this sequence of courses the student should have completed the following: Elementary Greek I (LANG 2113), Elementary Greek II (LANG 2213), Homiletics (CMIN 2113), Fundamentals of Speech (COMM 1113), and six hours of lower division Bible courses.

The Pastoral Ministries minor is designed to prepare the minister for the pastorate. This program will acquaint the student with situations he will encounter as a pastor and ways to cope with these situations. He will get on-the-job training through the Pastoral Internship courses.

The following twenty-six hours are required:

___ Adv Biblical Preaching (CMIN 4213)	3 hrs
___ Christian Ministry Counseling (CMIN 4723)	3 hrs
___ Church History I (HIST 3113)	3 hrs
___ Church History II (HIST 3213)	3 hrs
___ Intermediate Greek I (LANG 3113)	3 hrs
___ Pastoral Internship I (CMIN 4013)	3 hrs
___ Pastoral Internship II (CMIN 4023)	3 hrs
___ Pastoral Ldrshp & the Church (CMIN 4323)	3 hrs
___ The Pastor and World Missions (MISS 4112)	2 hrs

The following electives are recommended:

___ Church Administration (CMIN 4322)	2 hrs
___ Church Planting/Growth (CMIN 4333)*	3 hrs
___ Intermediate Greek II (LANG 3213)**	3 hrs
___ Plan/Cond Pub. Worship (CMIN 4413)	3 hrs

*Recommended for students with interest in Church planting or missions majors.

** Strongly recommended for those planning to attend graduate school or seminary.

TEACHING ENGLISH AS A SECOND LANGUAGE (TESL) MINOR

The student will gain a greater understanding of the English language and how to teach English to speakers of other languages.

The following are required:

___ Dev English Language (ENGL 3413)	3 hrs
___ ESL Student Teaching Prac (ENGL 4313)	3 hrs
___ Gram Structure of English (ENGL 3313)	3 hrs
___ Introduction to Linguistics (ENGL 3213)	3 hrs
___ Meth Teaching Conv Eng ESL (ENGL 4213)	3 hrs
___ Meth Teaching Written Eng ESL (ENGL 4113)	3 hrs

THEOLOGICAL STUDIES MINOR

Before beginning this sequence of courses the student should have completed the following: Elementary Greek I (LANG 2113), Elementary Greek II (LANG 2213), Homiletics (CMIN 2113), Fundamentals of Speech (COMM 1113), and six hours of lower division Bible courses.

This program of studies is designed to prepare the minister for seminary or graduate school. This program will acquaint the student with situations he will encounter as a pastor and ways to cope with these situations. He will get on-the-job training through the Pastoral Internship courses.

The following twenty-nine hours are required:

___ Adv Biblical Preaching (CMIN 4213)	3 hrs
___ Christian Ministry Counseling (CMIN 4723)	3 hrs
___ Church History I (HIST 3113)	3 hrs
___ Church History II (HIST 3213)	3 hrs
___ Intermediate Greek I (LANG 3113)	3 hrs
___ Intermediate Greek II (LANG 3213)	3 hrs
___ Pastoral Internship I (CMIN 4013)	3 hrs
___ Pastoral Internship II (CMIN 4023)	3 hrs

___ Pastoral Ldrshp & the Church (CMIN 4323)	3 hrs
___ The Pastor and World Missions (MISS 4112)	2 hrs

BIBLE CERTIFICATE

Upon successful completion of 30 semester hours of Bible and Bible-related courses, the student will be awarded a Certificate in recognition of his or her accomplishment. This Certificate is not a college degree, but it does provide appropriate recognition for the student's study and labor. Students may choose to participate in the graduation exercises but must pay the appropriate fees. These courses may be taken in residence, through Distance Learning, or by a combination of the two.

Required courses:

ENGL 1513 Lit Study English Bible I	3 hrs
ENGL 1613 Lit Study English Bible II	3 hrs

The remaining 24 hours may be chosen from Bible, Ministry, Missions, Theology, or Church History.

COURSE DESCRIPTIONS

Course Numbers: Numbers of four digits are used to designate courses. The first digit represents the classification: Remedial, 0000; Freshman, 1000; Sophomore, 2000; Junior, 3000; and Senior, 4000. The last digit is the number of credit hours the student may earn for the course. Graduate course descriptions are presented in the Graduate section.

Select courses are available in an on-line format. Please check the class schedule at www.hc.edu.

THE DIVISION OF HUMANITIES

BIBLE

The prerequisites for all upper level Bible courses are ENGL 1513 and ENGL 1613 (for Adult Studies students, permission from the Director of the Adult Studies Program).

BIBL 2013 HISTORY OF THE ISRAELITE KINGDOM 3 hours

This course is a study of the history of the people of God in the Old Testament as that history is recorded from Genesis through Esther. It will consider God's redemptive plan as it is expressed in His covenants with Israel.

BIBL 2113 LIFE AND WRITINGS OF PAUL 3 hours

This course includes a survey of the basic events in the life of the Apostle Paul and an introduction to his writings. Special attention is given to the important position occupied by Paul in the life, literature, and worship of the early church.

BIBL 2313 LIFE OF CHRIST 3 hours

This course is a study of the basic events of the life and ministry of Christ based upon the four Gospels. Special attention is given to His teachings and the history of the interpretation of the Gospels.

BIBL 2413 SURVEY OF THE PROPHETS 3 hours

This course is a study of the prophetic literature of the Old Testament. Attention is given to the beginnings of the prophetic movement, the place which it occupied in the history of Israel, and the major writings it produced.

BIBL 2613 EARLY CHRISTIANITY 3 hours

This course is a study of the early formative years of the Christian church with special reference to the Book of Acts and other early Christian writings.

BIBL 2801, 3801 BIBLICAL STUDIES WORKSHOP 1 hour

This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

BIBL 2802, 3802 BIBLICAL STUDIES SEMINAR 2 hours

This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

BIBL 2903, 4903 SPECIAL TOPICS 3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

BIBL 3003 BIBLE AND SCIENCE 3 hours

This course includes a careful examination of the basic scientific principles in each discipline of the biological and physical sciences and their correlation with the Scriptures. Biblical inerrancy is emphasized in this study of the actual facts of scientific observations and their complete agreement with the Bible.

BIBL 3013 INTRODUCTION TO BIBLICAL INTERPRETATION 3 hours

This course is a study of the process that led to the creation of the English Bible and its authority. It includes a survey of the principles and practice of independent Bible study, including an emphasis on the grammatical, historical approach to Biblical interpretation. The student will study methods of application leading to the development of theme, proposition, and, finally, the lesson itself.

BIBL 3113 OLD TESTAMENT INTRODUCTION 3 hours

This course is an introduction to the study of the Old Testament with special reference to the history of its interpretation and an examination of the critical problems (date, author, etc.) which relate to it. Attention is also given to the relationship between the literature of the Old Testament and that of the other cultures of that period.

BIBL 3213 NEW TESTAMENT INTRODUCTION 3 hours

This course is an introduction to the study of the New Testament with emphasis upon the history of its interpretation and consideration of current debate concerning date, authorship, text, etc. Attention is also given to the theological development presented in the books of the New Testament.

BIBL 3313 PENTATEUCH 3 hours

This course is a critical study of the text of the first five books of the Old Testament with an analysis of its historical setting and theological significance.

BIBL 3413 ROMANS 3 hours

This course is a careful analysis of the historical background, content, and interpretation of the book of Romans.

BIBL 3423 CORINTHIAN CORRESPONDENCE

3 hours

This course is an analytical study of the two letters with emphasis upon Paul's counsel to a particular congregation suffering through chaotic problems.

BIBL 3613 ISAIAH

3 hours

This course is a careful exegesis of the text of Isaiah together with an examination of its historical setting and theological significance.

BIBL 4113 DANIEL

3 hours

This study examines the life of Daniel and the major theological themes of the book that bears his name. Particular attention is given to analyzing prophetic passages.

BIBL 4313 GOSPEL OF JOHN

3 hours

This course offers a careful analysis of the historical background, content, and interpretation of the Gospel of John.

BIBL 4413 POETIC AND WISDOM LITERATURE

3 hours

This course is a literary study of Job, Psalms, Proverbs, Ecclesiastes, Song of Solomon, and Lamentations. It focuses on the background, content, interpretation, and application of these books.

BIBL 4513 HEBREWS AND GENERAL EPISTLES

3 hours

This course examines the background, writers, and content of Hebrews and the General Epistles.

BIBL 4613 REVELATION

3 hours

This course is an analytical study of the book of Revelation and a consideration of the different viewpoints of eschatology.

CHRISTIAN MINISTRIES**CMIN 2001 WORSHIP LEADERSHIP**

1 hour

This course is designed to involve students in the planning and implementation of worship services in the campus schedule. Students will be assigned individual responsibilities and work in a collaborative environment under the supervision of the campus pastor and music faculty. Prerequisite: Permission of the instructor.

CMIN 2113 HOMILETICS

3 hours

This course is an in-depth study of the science and art governing the preparation and delivery of sermons. The student is taught the classification of knowledge and the art of applying it through speech communication. Various types of sermons, such as topical, textual, and expository, are prepared and preached. Emphasis is placed upon effective message transmitting and receiving activities.

CMIN 2613 FOUNDATIONS OF YOUTH MINISTRY

3 hours

This course is an exploration of Biblical, educational, and philosophical foundations for youth ministry. Current youth culture and developmental needs of adolescents will be examined in light of these foundations. Students will be required to develop a personal theory of ministering to youth through Biblical education, personal evangelism, and relational discipleship.

CMIN 2801, 3801 CHRISTIAN MINISTRY WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

CMIN 2802, 3802 CHRISTIAN MINISTRY SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

CMIN 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

CMIN 3001 THE CHRISTIAN MINISTRY: MISSIONS

1 hour

This course is a requirement for all students with a major emphasis in Missions. Through participation in practical hands-on ministry and guidance by a designated Mentor/Advisor, the student is assisted in the development of attitudes and abilities which are necessary for successful ministry. This course may be repeated for a maximum of 4 hours.

CMIN 3003 FOUNDATIONS OF TEACHING AND PREACHING

3 hours

This course is a study of principles of the teaching-learning process coupled with basics of homiletics so students will gain skills necessary for transformational communication of the Bible. Methods of teaching, lesson preparation, types of sermons, and sermon preparation will be studied, followed by practical application experiences.

CMIN 3010 THE CHRISTIAN MINISTRY: PASTORAL MINISTRY/THEOLOGY

0 hours

This course is a requirement for all students with a major emphasis in either Pastoral Ministry or Theology. Through participation in practical hands-on ministry and guidance by a designated Mentor/Advisor, the student is assisted in the development of attitudes and abilities which are necessary for successful ministry.

CMIN 3021 THE CHRISTIAN MINISTRY: YOUTH MINISTRY

1 hour

This course is a requirement for all students with a major emphasis in Youth Ministry. Through participation in practical hands-on ministry and guidance by a designated Mentor/Advisor, the student is assisted in the development of attitudes and abilities which are necessary for successful ministry. This course may be repeated for a maximum of 4 hours. (Two semesters must be successfully completed, preferably during the Junior and Senior years.)

CMIN 3031 THE CHRISTIAN MINISTRY: CHRISTIAN EDUCATION

1 hour

This course is a requirement for all students with a major emphasis in Christian Education. Through participation in practical hands-on ministry and guidance by a designated Mentor/Advisor, the student is assisted in the development of attitudes and abilities which are necessary for successful ministry. This course may be repeated for a maximum of 4 hours. (Two semesters must be successfully completed, preferably during the Junior and Senior years.)

CMIN 3523 ADMINISTRATION OF CHRISTIAN EDUCATION

3 hours

This course includes a general introduction to Christian Education with an emphasis on the administration of the various Christian Education ministries. Topics include history of Christian education, staffing, organization, program, curriculum, training, methods, facilities, and other subjects related to the leadership of an active and effective church ministry. This course is required for Christian Education minor in the local church ministry during Junior or Senior year.

CMIN 3533 WOMEN AND MINISTRY

3 hours

This course is an examination and analysis of the history, theology, and contemporary issues related to women and Christian ministry. Special attention will be devoted to the nature and dynamics of Christ-centered service as related to women in leadership/ministry roles.

CMIN 3553 SPECIAL PROGRAMS IN CHRISTIAN EDUCATION

3 hours

This course provides an overview of various special programs offered through the Christian education department of the local church. These programs include camps, retreats, VBS, mission trips, and other special events. The study includes planning, budgeting, coordinating, implementing, and evaluating these activities.

CMIN 3623 ADMINISTRATION OF YOUTH MINISTRIES

3 hours

This course focuses on some of the "nuts-and-bolts" aspects of everyday youth ministry in the church setting. Topics examined range from organizing and administering a youth program to counseling teenagers, the dynamics of team ministry and working with volunteers. Finances and budgeting, church staff relationships, and promotional skills are also examined. Prerequisite: CMIN 2613

CMIN 3812 CHRISTIAN MINISTRY INTERNSHIP

2 hours

This course provides opportunity for practical application of ministry concepts. In addition to a faculty advisor, students will receive instruction, guidance, and constructive evaluation from a field mentor in a ministry setting. The course may be repeated for a maximum of four hours.

CMIN 3911, 3921, 3931, 3941 MINISTRY DEVELOPMENT WORKSHOP

1 hour

This course offers practical application and further development of ministry and leadership skills. One class session per semester is dedicated to discussion on various topics related to the practical application of the program courses to actual ministry and leadership experience. Various topics include research methods and practice, service leadership, lay leadership, women in ministry, mentoring, and current issues of interest to the students.

CMIN 4013 PASTORAL INTERNSHIP I

3 hours

CMIN 4023 PASTORAL INTERNSHIP II

3 hours

These courses are designed to provide the ministerial student with practical experience and on-the-job training through involvement in the work and ministry of a local church on a regular basis. Classroom time is devoted to discussion and analysis of the student's church involvement. Prerequisite: Senior standing or permission of the instructor.

CMIN 4103 MINISTERING CROSS-CULTURALLY

3 hours

This course is a study of principles, practices, and problems related to ministry within the context of cultural diversity. Topics of study include cross-cultural communication, conflict management, witnessing, teaching, preaching, building and maintaining relationships, and counseling. Crosslisted as MISS 4103

CMIN 4113 CHILDREN'S EDUCATION IN THE CHURCH

3 hours

This course is a study of objectives, methods, practices, activities, materials, and equipment used to meet the developing needs of preschool and elementary children as they relate to the total ministry of the church.

CMIN 4123 THE ADULT LEARNER IN CHRISTIAN EDUCATION

3 hours

This course is an overview of learning in adulthood. The focus will be on a reflective study of adult learning in theory and research as applied to adult education in the church. The characteristics of adult life, objectives, materials, activities, and adult ministry will be emphasized.

CMIN 4212 MINISTRY STRATEGY

2 hours

This course introduces students to the art of strategizing and provides opportunities for them to practice developing appropriate strategies for different types of ministry objectives. Content is general in nature, and each student will be challenged to make application relative to his or her ministry objectives. Crosslisted as MISS 4212

CMIN 4213 ADVANCED BIBLICAL PREACHING

3 hours

This is an advanced course designed to prepare the student for an effective preaching ministry in a local church. Attention is given to the preparation and delivery of various types of Biblical sermons and to the further development of proper speech technique. Attention is also given to planned programs of Biblical preaching. Prerequisite: CMIN 2113

CMIN 4323 PASTORAL LEADERSHIP AND THE CHURCH

3 hours

This course is designed to prepare the ministerial student for effective leadership in a local church. Attention is devoted to an analysis of basic principles of leadership which are important to a pastor. A pastor's administration and operation of a local church and his relationships with church members, other churches, and with society at large are discussed. Prerequisite: Senior standing.

CMIN 4333 CHURCH PLANTING AND GROWTH

3 hours

This course is an introduction to the basic principles and methods of church planting and growth. The student gains an understanding of different philosophies of church planting and growth as well as an acquaintance with contemporary methods and strategies. Prerequisite: Senior standing or permission of the instructor.

CMIN 4401 INTERNSHIP—INTRODUCTION

1 hour

This module offers practical application and further development of ministry concepts learned in class. Students begin a one-year internship in a ministry setting under the direct guidance of a field mentor. Students will journal their experiences, learning activities, and observations throughout the year. Approximately one year later CMIN 4403 Internship Capstone will enable the student to present the outcomes of the internship experience.

CMIN 4403 INTERNSHIP CAPSTONE

3 hours

This is the second part of the internship course for Ministry and Leadership students in the Adult Studies program. Students will have completed all course requirements and will present both oral and written reports on the experiences of the internship at the final class meeting.

CMIN 4412 EXPOSITORY PREACHING

2 hours

This course involves the development and delivery of expository sermons. It is designed to prepare a minister to preach both individual sermons and sermon series which utilize expository methods. Prerequisite: Senior standing or permission of the instructor.

CMIN 4413 PLANNING & CONDUCTING PUBLIC WORSHIP

3 hours

This course is a Biblical, theological, and practical study of public worship. The principles of worship design are studied, including a survey of various historical and contemporary models for corporate worship, elements of the worship program, how to plan an effective worship service, how to adapt to various types of churches, and the responsibility of the pastor and other leaders in planning and leading church worship services.

CMIN 4519 INTERNSHIP IN YOUTH MINISTRY

9 hours

This course is designed to provide the senior Youth Ministries student with an intensive ministry experience. Interns will assume the role of youth minister in the local church. Interns will be supervised and evaluated by a professional practitioner and a faculty mentor from Hillsdale. Interns will receive instruction, assistance, and constructive supervision in youth ministry administration, project planning and implementation, assessment of ministry effectiveness, various methods of teaching, selection of curriculum, and parent-youth-church relations. This is a Senior block course to be taken the last semester before graduation. Prerequisite: CMIN 3021 (2 semesters).

CMIN 4723 CHRISTIAN MINISTRY COUNSELING

3 hours

This course is designed for those in leadership positions. The course is practical and applicable to the counseling problems common to pastors and church leaders.

COMMUNICATION**COMM 1113 FUNDAMENTALS OF SPEECH**

3 hours

This course is a study of communication theory and practice of basic speech skills through public speaking. (This course is a prerequisite for advanced courses in speech.)

COMM 2113 VOICE AND DICTION

3 hours

This course is a general study of the structure of the vocal mechanism; principles of vocal quality, articulation, and pronunciation.

COMM 2213 INTERPERSONAL COMMUNICATION

3 hours

This course introduces the student to the complex interaction of social and psychological forces operating in human communication. Theories will be considered in the context of real communication situations in industry, education, medical and legal practice, as well as empirical research. The most recent laboratory and field research results will be discussed.

COMM 2713 COMMUNICATION IN SOCIETY

3 hours

This course examines the formats, roles, strategies, and constraints of human communication in varied social contexts.

COMM 2801, 3801 COMMUNICATION WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

COMM 2802, 3802 COMMUNICATION SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

COMM 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

COMM 3523 PERSUASION PRINCIPLES

3 hours

This course is a study of persuasive communication, including social, psychological, and rhetorical theories of human motivation. It also includes audience analysis, methods of adaptation, appeals to the audience, and analysis of persuasive premises. Special emphasis will be given to ethical responsibilities of the speaker, media, and listener.

COMM 3833 CONFLICT MANAGEMENT

3 hours

This course is an analysis of conflict situations in personal, professional, and cultural contexts. The role of communication in creating, expressing, and influencing conflict messages and behaviors is discussed. Topics include theories of conflict, cooperative processes, dialogue, mediation, interpersonal barriers, and power.

COMM 4153 NONVERBAL COMMUNICATION

3 hours

This course seeks to expose students to recent research on nonverbal behavior, emphasizing those properties of communication which characterize social and cultural groups.

DRAMA**DRAM 1411 DRAMA – HILLSDALE PLAYERS**

1 hour

This is a select ensemble that performs drama presentations throughout the school year. The emphasis will be placed on producing a program appropriate for church and school audiences. This course may be repeated.

DRAM 1421 DRAMA PRODUCTION

1 hour

This class includes various topics, stagecraft, acting, lighting, sound, and promotion. This course may be repeated. Students will be required to participate in a stage production before an audience.

DRAM 2113 DRAMA I

3 hours

This course develops an understanding and appreciation for the art of drama. Students will study and utilize basic drama techniques used for the church or theatre. Students will display the results of their work through the performance of dramatic and comedic scenes.

DRAM 2123 DRAMA II

3 hours

This course includes the study of scene analysis, character development, audition techniques, and improvisation, as well as how these techniques and concepts are beneficial for use in the church or theatre. Students will display the results of their work through the performance of dramatic and comedic scenes. Prerequisite: DRAM 2113

DRAM 2801, 3801 DRAMA WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

DRAM 2802, 3802 DRAMA SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

DRAM 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

DRAM 3113 ACTING I

3 hours

This course explores and develops fundamental acting-related skills, tools, and techniques that are prerequisite to success both on stage (theater, television, film, commercials) and in everyday life.

DRAM 3123 ACTING II

3 hours

This course is a continuation of Acting I, with an emphasis on improvisation, character development, and scene analysis. Prerequisite: DRAM 3113.

DRAM 4113 PLAY ANALYSIS

3 hours

This course explores the analysis of scripts by major American and European playwrights.

DRAM 4213 DIRECTING

3 hours

This course is a study of the techniques of directing and includes play analysis, blocking, communication skills, and working with actors. Prerequisites: DRAM 2113, DRAM 2123, DRAM 3113, DRAM 3123.

ENGLISH AND LITERATURE**ENGL 0013 CONVERSATIONAL ENGLISH I**

3 hours

This is a course in basic English conversation. Vocabulary, drills, writing exercises, and detailed explanations are presented in a systematic manner aimed at developing fluent oral control of the English language. This course is designed to prepare students for entry into ENGL 1113 English Composition I and is not acceptable for degree credit.

ENGL 0023 CONVERSATIONAL ENGLISH II

3 hours

This course is a continuation of ENGL 0013 Conversational English I. Vocabulary, drills, writing exercises, and detailed explanations are presented in a systematic manner aimed at developing fluent oral control of the English language. Prerequisite: ENGL 0013 or placement by assessment testing and/or instructor. This course is designed to prepare students for entry into ENGL 1113 English Composition I and is not acceptable for degree credit.

ENGL 0113 READING DEVELOPMENT

3 hours

This course provides a survey of basic reading techniques and vocabulary development designed to accelerate reading rates and improve comprehension. Attention is given to types of rapid reading and to skills in critical reading. This course is not acceptable for degree credit.

ENGL 0123 FUNDAMENTAL ENGLISH SKILLS

3 hours

This course provides a basic review of essential composition skills (usage, mechanics, graphics, sentence development, paragraph development, and so on). Basic grammar terminology is also reviewed. This course is designed to prepare students for entry into ENGL 1113 English Composition I and is not acceptable for degree credit.

ENGL 1103 AMERICAN CULTURE AND COMMUNICATION

3 hours

This course is primarily for international students who want to develop better communication skills while gaining an appreciation for the American culture and many issues that are relevant to modern day society in the United States. Students learn how to better state their opinions, speak persuasively, and debate issues. Cross-cultural communication issues are discussed, and students practice their pronunciation using American dialects. The student's vocabulary is greatly enhanced by learning many essential words that are needed to communicate effectively in American culture and academic environments.

ENGL 1111 YEARBOOK EDITING I

1 hour

This course will begin with the planning and scheduling of working timetable to successfully complete the contents of a yearbook. Techniques of layout, photography, and writing of copy will be examined. Actual work will be done in producing a yearbook by using computer desktop publishing programs which will enhance the computer proficiency of the student.

ENGL 1211 YEARBOOK EDITING II

1 hour

This is a continuation of ENGL 1111 and will focus on the implementation of a yearbook plan through problem solving, interpersonal cooperation, and meeting production deadlines to produce a finished yearbook. The study of the techniques of layout, photography, and writing of copy will continue to be developed. Actual work will be done in producing a yearbook by using computer and desktop publishing programs which will enhance the computer proficiency of the student.

ENGL 1113 ENGLISH COMPOSITION I

3 hours

This is a study of the principles of composition designed to develop the student's ability to write straightforward and effective English. A volume of readings is used as a basis for analysis of styles and resources for writing. Attention is given to the application of grammatical principles in the study of the sentence, the paragraph, and weekly expository papers. Study is made in research methods, and at least one research paper is required. Prerequisite: placement by the Assessment Committee or ENGL 0123.

ENGL 1213 ENGLISH COMPOSITION II

3 hours

This is a study of the principles of composition designed to develop the student's ability to write straightforward and effective English. A volume of readings is used as a basis for analysis of styles and resources for writing. Attention is given to the application of grammatical principles in the study of the sentence, the paragraph, and weekly expository papers. Study of literary types and themes is combined with research methods, and at least one research paper is required. A copy of the research paper will be forwarded to the Assessment Committee to be filed as a writing sample for individual student assessment. Prerequisite: ENGL 1113 or Advanced Placement.

ENGL 1513 LITERARY STUDY OF THE ENGLISH BIBLE I

3 hours

An overall view of the structure, contents, history, peoples, and teachings of the Old Testament is given. A careful reading of the Biblical text is required. The course includes geographical studies, character studies, and spiritual applications of modern-day living. Literary analysis and critical essays are included in the course.

ENGL 1613 LITERARY STUDY OF THE ENGLISH BIBLE II

3 hours

An overall view of the structure, contents, history, peoples, and teachings of the New Testament is given. A careful reading of the Biblical text is required. The course includes geographical studies, character studies, and spiritual applications of modern-day living. Literary analysis and critical essays are included in the course.

ENGL 2113 AMERICAN LITERATURE I

3 hours

This course is a survey of the work of the major American poets, essayists, novelists, historians, critics, and dramatists from the Colonial Period to Whitman. The relationship of the literature surveyed to the time frame in which it was written will be shown. Also, the value of great literature for the cultural enrichment of this generation will be noted. Prerequisite: ENGL 1113 or Advanced Placement.

ENGL 2213 AMERICAN LITERATURE II

3 hours

This course is a survey of the great American writers from Whitman to the present. As in ENGL 2113, the relationship between the work and time era will be highlighted. Discussion will be centered on literary texts and trends. Prerequisite: ENGL 1113 or Advanced Placement.

ENGL 2313 INTERMEDIATE COMPOSITION I

3 hours

This course is designed to improve a student's college level writing skills as they relate to a specific audience. The difference between the appropriate writing style for critical and other types of essays, research papers, journals, and abstracts will be explored.

ENGL 2323 INTERMEDIATE COMPOSITION II

3 hours

This course acquaints the student with a process of reading, responding to, analyzing, interpreting, and writing about three standard genres of literature: the short story, poetry, and drama. No prior literary study is assumed.

ENGL 2413 INTRODUCTION TO JOURNALISM

3 hours

This course is designed to acquaint the education students with basic news writing and editing, yearbook layout and design, and photography elements, as well as publications software and technology. It includes a laboratory experience of working with the Harvester yearbook and doing newsletter publication. In addition, the course looks at basic elements involved in sponsoring student publications.

ENGL 2801, 3801 ENGLISH WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

ENGL 2802, 3802 ENGLISH SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

ENGL 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

ENGL 3113 WRITING AND RESEARCH

3 hours

This is an undergraduate course designed to develop sound techniques of research (experimental, historical, and descriptive survey) and writing in the student's major field. It also deals with selecting appropriate subjects, gathering and evaluating data, presenting material, and objectively reporting conclusions. Prerequisite: ENGL 1213 or Advanced Placement.

ENGL 3213 INTRODUCTION TO LINGUISTICS

3 hours

This course provides an introduction to phonology, morphology, and syntax. Attention is given to current theoretical approaches. The science of language in its descriptive and historical aspects is studied. Prerequisite: ENGL 1213.

ENGL 3313 GRAMMATICAL STRUCTURE OF ENGLISH

3 hours

This course is a study of the grammar of English, using the most significant theoretical approaches. Both traditional grammar and transformational generative are emphasized. Prerequisite: ENGL 1213.

ENGL 3413 DEVELOPMENT OF THE ENGLISH LANGUAGE

3 hours

This course is the study of the English language from the time of earliest records, with emphasis on major external influences and internal changes which have shaped the present grammar, vocabulary, etc. Prerequisite: ENGL 1213.

ENGL 3513 WORLD LITERATURE I

3 hours

This course is a study of great literary works (selected from both Eastern and Western literatures) from classical antiquity to the Renaissance. Prerequisite: ENGL 1213 or permission of the instructor.

ENGL 3523 WORLD LITERATURE II

3 hours

This course is a study of great literary works representing the history of world literature from the Enlightenment to modern times. Prerequisite: ENGL 1213 or permission of the instructor.

ENGL 3613 SHAKESPEARE

3 hours

Students in this course will briefly review the origin and development of drama, survey of the life and times of William Shakespeare, and study nine plays including the major tragedies.

ENGL 3713 TECHNICAL WRITING

3 hours

This course provides a study of basic composition principles and will equip students in various disciplines to write clear technical expository prose, including reports, memorandums, proposals, brochures, and other technical communication formats, designed for specific audiences in each specific professional area. Prerequisites: ENGL 1113 and ENGL 1213.

ENGL 4113 METHODS OF TEACHING WRITTEN ENGLISH FOR ESL

3 hours

This course presents objectives, methods, assessment, and philosophies of teaching composition and grammar to speakers of other languages.

ENGL 4213 METHODS OF TEACHING CONVERSATIONAL ENGLISH FOR ESL

3 hours

This course presents objectives, methods, assessment, and philosophies of teaching the spoken language to speakers of other languages. Theories of second language acquisition will be studied.

ENGL 4313 ESL STUDENT TEACHING PRACTICUM

3 hours

This course is based on observation and teaching experience in an ESL classroom or extensive practice in private tutoring with formal supervision. Prerequisite: ENGL 4113.

HUMANITIES**HUMN 1113 HUMANITIES**

3 hours

This course is an introductory survey of music, art, and literature with consideration of the historical and philosophical background and with appreciation of their significance in human experience.

HUMN 2801, 3801 HUMANITIES WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

HUMN 2802, 3802 HUMANITIES SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

HUMN 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

LANGUAGE

LANG 1115 ELEMENTARY FRENCH I

5 hours

This is a basic course giving the student an overview of the French language. Drill in the pronunciation and conversation will be given, along with reading and writing of easy material and the study of grammar. Supplementary reading in French will be assigned to develop vocabulary and promote facility in reading.

LANG 1215 ELEMENTARY FRENCH II

5 hours

This course includes the systematic cultivation of increased depth and control in the basic skills of listening, speaking, reading, and writing French. Practical drills in the pronunciation and conversation will be given along with reading and writing of easy material, and the study of grammar will continue to be emphasized in order to build on previous knowledge. Supplementary reading in French will be assigned to develop vocabulary and promote facility in reading. Prerequisite: LANG 1115 or Advanced Placement through skills assessment.

LANG 1313 CONVERSATIONAL SPANISH I

3 hours

This is an elementary course in understanding the Spanish language. The course includes intensive practice in the pronunciation and conversation of everyday Spanish. The everyday topics of family, home, city, school, marketplace, and general life will be utilized.

LANG 1323 CONVERSATIONAL SPANISH II

3 hours

This course is a continuation of Conversational Spanish I. Further attention is given to the pronunciation and conversation of everyday Spanish.

LANG 1315 ELEMENTARY SPANISH I

5 hours

This is a basic course giving the student an overview of the problems involved in studying the Spanish language. Drills in pronunciation, grammar, and conversation will be given.

LANG 1415 ELEMENTARY SPANISH II

5 hours

This course is a continuation of Elementary Spanish I. Further attention is given to problems involved in studying the Spanish language. Drills in pronunciation, grammar, and conversation will be given.

LANG 1514 ELEMENTARY JAPANESE I

4 hours

This course is an elementary study of the grammar, reading, speaking, and writing with understanding the Japanese language. This is also an introduction to Japanese conversation. Vocabulary, dialogues, drills, and detailed explanations are presented in a systematic manner aimed at developing fluent oral control of the language.

LANG 1524 ELEMENTARY JAPANESE II

4 hours

This course is a systematic continuation of the elementary study of the grammar, reading, speaking, and writing with understanding the Japanese language. Vocabulary, dialogues, drills, and detailed explanations are presented in a systematic manner with the aim of developing fluent oral control of the language. Projects will include unrehearsed conversational practice. Prerequisite: LANG 1514.

LANG 2514 INTERMEDIATE JAPANESE

4 hours

This course is an intermediate study of the grammar, reading, speaking, and writing with understanding the Japanese language. Vocabulary, dialogues, drills, and detailed explanations are presented in a systematic manner with the aim of developing fluent oral control of the language. Projects will include unrehearsed conversational practice. Prerequisite: LANG 1524.

LANG 2113 ELEMENTARY GREEK I

3 hours

This course is a study of the basic grammar, syntax, and vocabulary of the Greek language. Emphasis is given to the Greek of the Hellenistic Period. Facility in translation is developed through the use of practice exercises.

LANG 2213 ELEMENTARY GREEK II

3 hours

This course is a continuation of Elementary Greek I. Further attention is given to the development of elementary grammar, vocabulary, and translation skills. Prerequisite: LANG 2113.

LANG 2801, 3801 LANGUAGE WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

LANG 2802, 3802 LANGUAGE SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

LANG 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours

LANG 3113 INTERMEDIATE GREEK I

3 hours

This course is a study of the vocabulary, grammar, and syntax of the Greek language designed for second year students. Facility in translation is developed through the translation of practice exercises and selected passages from the Greek New Testament and/or other Greek literature. Prerequisite: LANG 2213.

LANG 3213 INTERMEDIATE GREEK II

3 hours

This course is a continuation of Intermediate Greek I. It seeks to develop an understanding of the vocabulary, grammar, and syntax of the Greek language which is appropriate for a fourth semester student. Considerable attention is given to developing appropriate translation skills. Prerequisite: LANG 3113.

LANG 4103 NEW TESTAMENT GREEK APPRECIATION	3 hours
This course is an introductory study of the basic grammar, syntax, and vocabulary of the Greek Language. Emphasis is given to the use of Greek study aids. Facility in translation and use of Greek study aids is developed through the use of practice exercises.	
LANG 4113 THE BOOK OF ACTS	3 hours
This course involves translation and exegesis of selected passages of the Greek text of the Book of Acts. Prerequisite: LANG 3213.	
LANG 4203 EPHESIANS	3 hours
This course involves translation and exegesis of the Greek text of Ephesians. Prerequisite: LANG 3213.	
LANG 4213 PHILIPPIANS	3 hours
This course involves translation and exegesis of the Greek text of Philippians. Prerequisite: LANG 3213.	
LANG 4313 GALATIANS	3 hours
This course involves translation and exegesis of the Greek text of Galatians. Prerequisite: LANG 3213.	
LANG 4323 COLOSSIANS	3 hours
This course involves translation and exegesis of the Greek text of Colossians. Prerequisite: LANG 3213.	
LANG 4413 THE APOLOGY	3 hours
This course involves translation of selected passages from the Apology of Socrates. Prerequisite: LANG 3213.	

MISSIONS

MISS 1313 INTRODUCTION TO MISSIONS	3 hours
This course is designed to acquaint the student with the Bible basis of missions and basic missionary principles, purposes, and activities including the denominational program. It deals with the missionary's relations with the Mission Board and home constituency as well as with nationals and fellow missionaries.	
MISS 2111 PRINCIPLES OF MISSIONS	1 hour
This course is an overview of mission studies that includes topics such as the meaning of missions, calling, requirements, training, and ministry opportunities.	
MISS 2321 BIBLICAL BASIS OF MISSIONS	1 hour
This course is a study of the mission of God, as it is revealed and flows through the Bible. Topics include the missionary character and purpose of God, His strategy and actions taken to accomplish His mission, the global aspect of His mission, His use of human instruments through whom He has and continues to present His message and mission to the world, role of the church in missions, and the result of missionary activity.	
MISS 2801, 3801 MISSIONS WORKSHOP	1 hour
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.	
MISS 2802, 3802 MISSIONS SEMINAR	2 hours
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.	
MISS 2903, 4903 SPECIAL TOPICS	3 hours
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours	
MISS 3111 MISSIONS FIELD STUDY	1 hour
This is an in-service program designed to give the student a basic understanding of a particular home or foreign mission field. The student is required to spend one to two weeks of supervised learning and observation on the field. This course may be repeated once.	
MISS 3112 MISSIONARY INTERNSHIP	2 hours
This is an in-service program for students approved for short-term missionary work. Students will participate in actual field ministries under the supervision of experienced missionaries. Attention will be given to initiative and adjustment in field situations. Prerequisite: Junior standing.	
MISS 3122 HISTORY OF MISSIONS	2 hours
This course is a complement to the study of church history. Its focus is on the development of missionary activity, people, practices, problems, and progression from the apostolic age to the present day. Crosslisted as HIST 3122	
MISS 3612 CONTEMPORARY ISSUES AND METHODS OF MISSIONS	2 hours
Emphasis will be given to current trends and issues of major concern in mission strategy. Missionaries on furlough may be utilized in their areas of expertise.	
MISS 4001 MISSIONS READING	1 hour
This course is a contracted independent reading program under faculty direction for the purpose of completing the student's undergraduate preparation for missionary work. Study will include major reading assignments and written reports.	

MISS 4103 MINISTERING CROSS-CULTURALLY

3 hours

This course is a study of principles, practices, and problems related to ministry within the context of cultural diversity. Topics of study include cross-cultural communication, conflict management, witnessing, teaching, preaching, building and maintaining relationships, and counseling. Crosslisted as CMIN 4103

MISS 4112 THE PASTOR AND WORLD MISSIONS

2 hours

This course is designed to teach the student that the task of the church is to make Christ known to all people, to aid the student in understanding the denominational missions program, and to acquaint the student with the means to develop a complete mission program in the local church through organization, education, and promotion. Prerequisite: Senior standing or permission of the instructor.

MISS 4212 MINISTRY STRATEGY

2 hours

This course introduces students to the art of strategizing and provides opportunities for them to practice developing appropriate strategies for different types of ministry objectives. Content is general in nature, and each student will be challenged to make application relative to his or her ministry objectives. Crosslisted as CMIN 4212

MISS 4343 PLANTING CHURCHES CROSS-CULTURALLY

3 hours

This course integrates relevant sociological, anthropological, and historical insights as students examine Paul's model of planting churches cross-culturally as found in the book of Acts. It gives suggestions for the development of current effective strategies for multiplying growing indigenous congregations. It examines methods of evangelism and the training of pastors and laity.

MISS 4400 MISSIONS INTERNSHIP PREPARATION

0 hours

This course is an independent study that helps the intern prepare for the actual field experience. It includes reading, study of the area and the population, fund-raising strategy, recruitment of support team, and other practical learning activities appropriate for the type of ministry in which the student will be engaged. Prerequisite: Junior standing and approval by the Missions Program Director.

MISS 4403 MISSIONS INTERNSHIP

3 hours

This is an in-service program for students in a missions track-specific ministry for which they have been approved and accepted to work for approximately two months. This service will include opportunities for the student to learn and serve in ways that challenge his or her readiness to do that type of ministry. Details of the internship will be determined by the course supervisor and the host minister/missionary, in order to make this a significant part of the student's training. Prerequisite: Junior standing and enrollment in missions emphasis degree program.

MISS 4983 MISSIONS CAPSTONE

3 hours

This is a contract course in which the student does a ministry project/paper that integrates all degree coursework, practical experiences, and personal preparedness for the transition from college into the next necessary stage for engagement in his or her specific ministry track choice. The student will fulfill this requirement during his or her final semester in the Bachelor of Arts with Missions Emphasis program. The student's work will be evaluated by the instructor assigned to work with him or her, the missions program director, Christian ministry department chair, and the Academic Dean. An oral presentation before the preceding team of educators will be part of this evaluation. Prerequisite: Senior standing and departmental approval.

APPLIED MUSIC (APMU)**APMU 1000 RECITAL ATTENDANCE**

0 hours

This course requires attendance at department-approved recitals or concerts each semester. All music majors must successfully complete at least six semesters of APMU 1000 Recital Attendance.

APMU 1011 CLASS VOICE

1 hour

This course is a study of fundamentals of voice for those not ready for private voice. This course may be repeated.

APMU 1100 VOICE SEMINAR

0 hours

This course is a weekly hour-long seminar which includes foreign language diction, master classes, mock auditions, and studio recitals. All voice majors must successfully complete at least six semesters of APMU 1100 Voice Seminar.

APMU 1211 GROUP PIANO I

1 hour

This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire, and creative activities (harmonization, improvisation) will be emphasized.

APMU 1221 GROUP PIANO II

1 hour

This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire, and creative activities (harmonization, improvisation) will be emphasized. Prerequisite APMU 1211 or permission of the instructor.

APMU 2211 GROUP PIANO III

1 hour

This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire, and creative activities (harmonization, improvisation) will be emphasized. Prerequisite APMU 1221 or permission of the instructor.

APMU 2221 GROUP PIANO IV

1 hour

This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire, and creative activities (harmonization, improvisation) will be emphasized. Special emphasis is placed on sight-reading, accompanying, and instrumental and vocal-choral score reading. Prerequisite APMU 2211 or permission of the instructor.

APMU 1311 VOICE FOR NON-MAJORS

1 hour

This course of private music instruction is designed for students who are not music concentrates. The student receives one half-hour lesson per week. This course may be repeated.

APMU 1321-2 VOICE FOR MUSIC MAJORS

1-2 hour(s)

APMU 2321-2 VOICE FOR MUSIC MAJORS**APMU 3321-2 VOICE FOR MUSIC MAJORS****APMU 4321-2 VOICE FOR MUSIC MAJORS**

These courses consist of private voice instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

APMU 1511 PIANO FOR NON-MAJORS

1 hour

This course of private piano instruction is designed for students who are not music concentrates. The student receives one half-hour lesson per week. This course may be repeated.

APMU 1521-2 PIANO FOR MUSIC MAJORS

1-2 hour(s)

APMU 2521-2 PIANO FOR MUSIC MAJORS**APMU 3521-2 PIANO FOR MUSIC MAJORS****APMU 4521-2 PIANO FOR MUSIC MAJORS**

These courses consist of private piano instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

APMU 1532 FUNCTIONAL PIANO SKILLS

2 hours

This course focuses on improving functional skills at the piano including sight-reading, score-reading, accompanying, harmonization, modulation, playing by ear, and improvisation. Prerequisite: Piano performance major or permission of instructor.

APMU 1711-2 INSTRUMENTS

1-2 hour(s)

APMU 2711-2 INSTRUMENTS**APMU 3711-2 INSTRUMENTS****APMU 4711-2 INSTRUMENTS**

These courses consist of private instruction designed for music students or to improve the skills of non-music majors. This course may include private instruction on a variety of instruments. This course may be repeated.

APMU 1912 MIDI

2 hours

This course is a basic study in electronic music utilizing the Hillsdale Free Will Baptist College electronic music laboratory. This course may be repeated.

APMU 2801, 3801 APPLIED MUSIC WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

APMU 2802, 3802 APPLIED MUSIC SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

APMU 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours

APMU 3000 JUNIOR RECITAL

0 hours

This course involves preparation and performance of a public recital under the direction of the music faculty. Prerequisite: Junior standing and permission of the instructor.

APMU 3501 ACCOMPANYING

1 hour

This course consists of two hours per week of assigned and supervised accompanying of choral ensembles and/or teaching studios. Prerequisite: APMU 2522 or permission of instructor.

APMU 4111 SENIOR RECITAL

1 hour

This course involves preparation and performance of a public recital by students in the bachelor degree program. Prerequisite: APMU 3000 and permission of the instructor.

APMU 4332 VOCAL PEDAGOGY

2 hours

This course is a basic study of vocal instruction techniques including anatomy of the vocal tract, voice building and hygiene, physiological process, and acoustical properties. Prerequisite: Six (6) credit hours of vocal instruction and the permission of the instructor.

APMU 4503 PERFORMANCE PRACTICE

3 hours

This course consists of a study of the performing practices of the Renaissance, Baroque, and Classical style periods as applied to the student's primary instrument.

MUSIC HISTORY (MUSI)**MUSI 3112 MUSIC IN WORSHIP**

2 hours

This course is a study in Christian hymns, hymn tunes, sung scripture, psalms, and praise choruses. It will include studies of historical setting, music and text analysis, and interpretation as well as evaluation of standard hymnals and other praise music publications.

MUSI 4413 MUSIC HISTORY I

3 hours

This course is a study of the forms, styles, and composers through the Baroque Era using directed listening to develop basic criteria for understanding music.

MUSI 4423 MUSIC HISTORY II

3 hours

This course is a study of the forms, styles, and composers of the Preclassical Era to the present using directed listening to develop basic criteria for understanding music.

MUSIC LITERATURE (MUSI)**MUSI 2113 MUSIC LITERATURE AND HISTORY**

3 hours

This course is a detailed study of the musical masterworks illustrating different style periods and musical media, vocal and instrumental. Techniques of aural perception are stressed for the improvement of basic listening skills.

MUSIC TECHNIQUE (MUSI)**MUSI 1111 CONCERT CHORALE**

1 hour

In this course, time is given to the development of correct practice in singing and to the development of a high regard for the place of music in public worship. The course may be repeated.

MUSI 1301 NEWLIFE MINISTRY TEAM

1 hour

NewLife Ministry Team is a select ensemble of mixed voices that performs numerous times throughout the year. While a variety of music is covered, the emphasis is on contemporary gospel songs. The course may be repeated. Prerequisite: by audition and interview only.

MUSI 1401 HARVESTERS

1 hour

Harvesters is a select performance group. They perform often throughout the year. While a variety of music is covered, the emphasis is on contemporary gospel songs. The course may be repeated. Prerequisite: by audition and interview only.

MUSI 1701 INSTRUMENTAL ENSEMBLE

1 hour

The student will actively participate through playing an instrument in rehearsals and public performances. Literature used will vary in style and period. Membership is by permission of the instructor. The course may be repeated.

MUSI 2101 CHAMBER ENSEMBLE

1 hour

Chamber Ensemble is a high caliber ensemble of singers chosen by audition. This course will include rehearsal and performance of choral masterworks from the baroque through twentieth century style periods.

MUSI 2801, 3801 MUSIC WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

MUSI 2802, 3802 MUSIC SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

MUSI 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

MUSI 3113 VOCAL LITERATURE

3 hours

This course introduces concert, recital, and worship literature in the vocal performance area, including a wide variety of performance styles and style periods.

MUSI 3123 PIANO LITERATURE

3 hours

This course introduces concert, recital, and worship literature in the keyboard performance area, including a wide variety of performance styles and style periods.

MUSI 3212 CHURCH MUSIC METHODS AND MATERIALS I

2 hours

This course is a basic study of church music, including hymns, special music (solo, duet, trio, and quartet) and the basic music ministry in the local church. Suggested materials for children's choirs and appropriate rehearsal techniques will be emphasized.

MUSI 3222 CHURCH MUSIC METHODS AND MATERIALS II

2 hours

This course is a study of church music, various worship philosophies, and the basic music ministry in the local church. Suggested materials for teen and adult choirs with appropriate rehearsal techniques will be emphasized.

MUSI 3312 CONDUCTING I

2 hours

This course furnishes a study in fundamental theory of music and the conventional conducting beats. Individual demonstration is stressed. It seeks to prepare the student for directing choral groups and congregational worship.

- MUSI 3322 CONDUCTING II** 2 hours
This course furnishes a study in fundamental theory of music and the advanced conducting beats. Individual demonstration is stressed. It seeks to prepare the student for training and directing a choral group.
- MUSI 3512 PIANO PEDAGOGY I** 2 hours
This course is a basic study of beginning piano methods and the teaching skills necessary to successfully teach beginning piano for all ages and class environments (private or group lessons). Prerequisite: eight hours of piano or permission of instructor.
- MUSI 3522 PIANO PEDAGOGY II** 2 hours
This course is a basic study of intermediate piano literature and the teaching skills necessary to successfully teach intermediate to advanced piano students. Prerequisite: MUSI 3512 or permission of instructor.
- MUSI 3612 VOCAL METHODS AND MATERIALS I** 2 hours
This course is a basic study of early childhood and elementary vocal music, including solos and ensembles, and basic music teaching skills applicable to the private studio, church, or school. Suggested materials for children's choirs and appropriate rehearsal techniques will be emphasized.
- MUSI 3622 VOCAL METHODS AND MATERIALS II** 2 hours
This course is a study of junior high and high school vocal music, including solos and ensembles, with basic teaching techniques applicable to the private studio, church, or school. Suggested materials for teen and adult choirs with appropriate rehearsal techniques will be emphasized.
- MUSI 3712 INTRODUCTION TO CHURCH MUSIC** 2 hours
This course is designed to acquaint the student with the field of church music. Emphasis will be placed on the Biblical concept of music and the priorities of worship and service in the church music program.
- MUSI 4713 CHURCH MUSIC ADMINISTRATION** 3 hours
This course is a study of the church-wide program of music, its basic organization, budgeting, philosophies, and objectives.
- MUSIC THEORY (MUSI)**
- MUSI 1122 FUNDAMENTALS OF MUSIC** 2 hours
This course is designed to acquaint the student with the rudiments of music. It includes the study of the staff, notes, rests, scales, keys, key signatures, sight-singing, and ear training.
- MUSI 1501 AURAL SKILLS I** 1 hour
This course is a study of simple melodic and rhythmic patterns, isolated and in the context of literature, to the end of aural perception and vocal reading of same. Corequisite: MUSI 1503.
- MUSI 1503 MUSICAL STRUCTURES I** 3 hours
This course is a study of the basic materials of music as a necessary preparation for the study of music theory. These factors will be approached through written, aural, oral, sensitivity, keyboard, and analysis drills. Corequisite: MUSI 1501.
- MUSI 1601 AURAL SKILLS II** 1 hour
This course is a study of simple melodic and rhythmic patterns, isolated and in the context of literature, to the end of aural perception and vocal reading of same. Prerequisite: MUSI 1501. Corequisite: MUSI 1603.
- MUSI 1603 MUSICAL STRUCTURES II** 3 hours
This course is an overview of the common practice periods through writing, analysis, aural perception, and keyboard. Prerequisite: MUSI 1503. Corequisite: MUSI 1601.
- MUSI 2501 AURAL SKILLS III** 1 hour
This course is a study of moderately difficult rhythms and melodies in the context of illustrative 18th and 19th century styles, aural perception, vocal reading, and analysis. Prerequisite: MUSI 1601. Corequisite: MUSI 2503.
- MUSI 2503 MUSICAL STRUCTURES III** 3 hours
This course is a study of the traditional harmonic practices of the 18th and 19th century through writing, analysis, aural perception, and keyboard. Prerequisite: MUSI 1603. Corequisite: MUSI 2501.
- MUSI 2601 AURAL SKILLS IV** 1 hour
This course is a study of rhythms and melodies as used by late 19th and 20th century composers, aural perception, vocal reading, and analysis. Prerequisite: MUSI 2501. Corequisite: MUSI 2603.
- MUSI 2603 MUSICAL STRUCTURES IV** 3 hours
This course is a study of late 19th century harmonic practices and 20th century idioms through writing, analysis, aural perception, and keyboard. Prerequisite: MUSI 2503. Corequisite: MUSI 2601.
- MUSI 3202 COUNTERPOINT** 2 hours
This course is the study of composition of polyphonic music from the 16th to 20th centuries, focusing on eighteenth-century counterpoint and analysis of inventions and fugues with exercises in writing.
- MUSI 4112 FORM AND ANALYSIS** 2 hours
This course studies the structure of homophonic forms, followed by the standard polyphonic and homophonic forms of eighteenth through twentieth century music. Prerequisite: MUSI 2603.

PHILOSOPHY

- PHIL 1112 CHRISTIAN ETHICS** 2 hours
This course is an introductory study in Christian ethics designed to assist college students in the integration of belief and behavior. The course focuses on the kinds of ethical issues which college students are likely to encounter.

- PHIL 1122 CHRISTIAN APOLOGETICS** 2 hours
This course is a study of the case for Christianity and a critical evaluation of common objections to Christian claims. Attention will be given to ways in which apologetic considerations affect ministry and personal evangelism.
- PHIL 2013 CASE STUDIES IN ETHICS** 3 hours
This course includes readings, discussions, and development of papers pertaining to relevant case studies and readings involving ethical issues applied to actual situations.
- PHIL 2103 BIBLICAL FOUNDATIONS OF ETHICS** 3 hours
This is a study of key Biblical texts that particularly relate to the subject of ethics. The course helps students balance revelation and reason in a thoroughly Biblical treatment of decision-making.
- PHIL 2203 INTRODUCTION TO PHILOSOPHY** 3 hours
This is a basic course introducing the student to the problems, methods, and terminology of philosophy. Offered on demand.
- PHIL 2801, 3801 PHILOSOPHY WORKSHOP** 1 hour
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.
- PHIL 2802, 3802 PHILOSOPHY SEMINAR** 2 hours
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.
- PHIL 2903, 4903 SPECIAL TOPICS** 3 hours
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.
- PHIL 3003 LOGIC** 3 hours
This course is an examination of logical methods and procedures, with some consideration of contemporary philosophy of logic.
- PHIL 3203 CHRISTIAN PERSPECTIVE** 3 hours
This course will explore ways in which the student can develop a positive relationship with God as he or she explores the role of general revelation (the creation) and special revelation (the Scriptures) in the development of a Christian Worldview.
- PHIL 4443 FIRST PRINCIPLES** 3 hours
This course is designed as an integrated study of various topics, scripture texts, literature, and methodologies in Christian ministry. The purpose is to introduce the student to a comprehensive view of the ontology of personal and corporate ministry. The discovery of 'First Principles' will be derived through synthesis of descriptive accounts of existence, religion, the individual, the minister, and other related subjects. Crosslisted as THEO 4443

RELIGION

- RELG 2000 CHAPEL** 0 hours
Chapel attendance is required of full-time students, on-campus students, and students enrolled in coursework immediately preceding chapel services. Full-time and on-campus students are also required to attend Bible and Missions Conferences. Attendance will be monitored and a grade of pass or fail will be assigned. A passing grade in chapel is a prerequisite for extracurricular activities, public relations traveling groups, intercollegiate sports, and any academic honors.
- RELG 2801, 3801 RELIGION WORKSHOP** 1 hour
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.
- RELG 2802, 3802 RELIGION SEMINAR** 2 hours
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.
- RELG 2903, 4903 SPECIAL TOPICS** 3 hours
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.
- RELG 3113 COMPARATIVE RELIGIONS I: NON-CHRISTIAN AMERICAN RELIGIONS** 3 hours
The beliefs and practices of some of the fringe groups of the Christian religion such as Jehovah's Witnesses, Mormonism, New Age, the Occult, Unification Church, and others are examined. Discussion, lecture, and a project in which the student makes an extensive study of one of these groups will be the methods employed.
- RELG 3213 COMPARATIVE RELIGIONS II: WORLD RELIGIONS** 3 hours
This course is designed especially to acquaint students with the major religions of the world. The study includes Buddhism, Hinduism, Animism, Islam, Romanism, Bahaism, and others.

THEOLOGY

THEO 1213 FREE WILL BAPTIST HISTORY AND DOCTRINE

3 hours

This course is a study of the historical foundation of the Free Will Baptist denomination with attention to the men and women who have made significant contributions to its life and thought. The second part of the course consists of a survey of the beliefs of the Free Will Baptists including the distinctive doctrines of this movement.

THEO 2801, 3801 THEOLOGICAL WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

THEO 2802, 3802 THEOLOGICAL SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

THEO 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

THEO 3303 CHRISTIAN THEOLOGY

3 hours

This course is a study of the most important theological teachings of the Christian faith. It examines the doctrines of the Bible, God, Christ, Salvation, the Holy Spirit, and the Church. Key Scripture passages relating to these doctrines will be studied.

THEO 3313 SYSTEMATIC THEOLOGY I

3 hours

This course is an introduction to the major doctrinal teachings of the Christian faith. It begins with an analysis of the major terms used in the field of systematic theology and an overview of the major theological systems which the student is likely to encounter. It also examines theology, bibliology, Christology, and pneumatology.

THEO 3413 SYSTEMATIC THEOLOGY II

3 hours

This course is a continuation of THEO 3313 Systematic Theology I. It examines angelology, soteriology, ecclesiology, and eschatology.

THEO 4213 HERMENEUTICS

3 hours

This course is a study of the principal laws and methods of interpreting the various forms of Biblical expression. Attention is given to some of the problems of Biblical interpretations.

THEO 4443 FIRST PRINCIPLES

3 hours

This course is designed as an integrated study of various topics, scripture texts, literature, and methodologies in Christian ministry. The purpose is to introduce the student to a comprehensive view of the ontology of personal and corporate ministry. The discovery of 'First Principles' will be derived through synthesis of descriptive accounts of existence, religion, the individual, the minister, and other related subjects. Crosslisted as PHIL 4443

VIDEO PRODUCTION

VPRO 2113 INTRODUCTION TO VIDEO TECHNOLOGY

3 hours

In this course students are introduced to equipment used to make movies for film and television. They will demonstrate an understanding of the terms, procedures, and considerations in selecting the most effective equipment for specific scenes. They will demonstrate a basic understanding of how to use cameras, lights, and sound recording devices.

VPRO 2213 LOW-BUDGET FILMMAKING

3 hours

In this course students will learn basic camera, lighting, sound, and storytelling techniques to professionally produce a compelling video for church, business, or home using the tools available to them.

VPRO 3113 CAMERA TECHNIQUES

3 hours

In this course students will become familiar with f-stops, the impact of lighting conditions and specific lighting packages on lenses, emulsions, rigging, depth of field, and other camera and set operations and procedures, as well as the full range of technical maintenance needed for digital video and film cameras. Students will demonstrate the mastery of camera mechanics and the necessary support duties.

VPRO 3213 FILM LIGHTING

3 hours

This course introduces students to the basic technical considerations needed to create lighting effects. They will demonstrate an understanding of the subtle graduation in color and light and how to use them creatively to enhance the story. Students will demonstrate creating and setting up fixed, moving, and changing lighting effects for day and night scenes.

VPRO 3333 FILM SOUND

3 hours

This course allows students to demonstrate the use of microphones, microphone placement, sound enhancements, volume, and the recording techniques used on location and in a studio. They will produce a full sound mix, including dialogue, score, source music, sound effects, and a variety of digital technologies.

VPRO 4113 FILM EDITING

3 hours

This course introduces the students to the digital environment of the non-linear AVID editing system, mastering the basics of multiple video and audio tracks, scenes assembly, time line structure, and maintenance. Basic transitions such as dissolves, fades, wipes, and others will be introduced. Students will learn the process of commercial digital film editing and become familiar with story line and plot development through basic post-production techniques of picture and sound

juxtaposition. They will be introduced to the mechanics and methods of digital effects and will also demonstrate a proficiency in the manipulation of single images, resulting in digitally enhanced composite shots and scenes.

VPRO 4213 TELEVISION/LIVE PRODUCTION

3 hours

This course introduces the student to the process and techniques of live television studio production. Emphasis is on practical experience.

THE DIVISION OF INTERDISCIPLINARY STUDIES

IDIS 1001 STUDENT SUCCESS SKILLS

1 hour

This course provides students with knowledge of the basic skills required for college success. Topics covered include time management, reading textbooks, taking class notes and tests, documentation, library skills, web evaluation, learning styles, and personality assessment.

IDIS 2801, 3801 INTERDISCIPLINARY STUDIES WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

IDIS 2802, 3802 INTERDISCIPLINARY STUDIES SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

IDIS 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

IDIS 4222 AREA STUDIES

2 hours

Students who are prospective missionary candidates select for individual research the area in which they are interested. An in-depth study is made of the geography, history, culture, religion, and missionary activity of the chosen area. A research paper representing the results of the study will be required at the conclusion of the semester. Offered under the supervision of the instructor of missions.

IDIS 4403 INTERDISCIPLINARY CAPSTONE

3 hours

Seniors must complete a capstone course prior to graduation under the direction of their advisor. The student will present a proposal to his or her faculty advisor which must be approved by both the Department Chair in which the faculty advisor serves and the Interdisciplinary Studies Director. The IDIS 4403 project will be designed to demonstrate that the student has accomplished the degree purposes of common literacy, communication skills, and critical thinking.

THE DIVISION OF NATURAL SCIENCES

HEALTH PROMOTION/EXERCISE SCIENCE

(One hour HPES courses may be repeated.)

HPES 1031 BOWLING

1 hour

This course offers instruction and practice in the fundamentals of bowling with emphasis on basic skills and knowledge of the rules and scoring.

HPES 1131 AEROBIC CONDITIONING

1 hour

This is an exercise course designed to condition the body for maximum health and fitness with special emphasis on cardiovascular fitness.

HPES 1231 TEAM SPORTS

1 hour

Basic skills and competitive games in selected team sports are observed for promotion of the general health of the student.

HPES 1232 FIRST AID

2 hours

This course is a study of the anatomy and its care in times of emergency. The student will receive basic CPR training as a part of the course.

HPES 1331 RACQUETBALL

1 hour

This course builds the fundamental racquetball skills of serving, developing the forehand and backhand, court positioning, and strategy.

HPES 1431 INTERCOLLEGIATE GOLF

1 hour

This course provides the opportunity for students to participate in intercollegiate golf. Prerequisite: Permission of the instructor.

HPES 1611 WOMEN'S INTERCOLLEGIATE VOLLEYBALL

1 hour

This course provides the opportunity for students to participate in women's intercollegiate volleyball. Prerequisite: Permission of the instructor.

HPES 1621 WOMEN'S INTERCOLLEGIATE BASKETBALL	1 hour
This course provides the opportunity for students to participate in women's intercollegiate basketball. Prerequisite: Permission of the instructor.	
HPES 1631 WOMEN'S INTERCOLLEGIATE SOFTBALL	1 hour
This course provides the opportunity for students to participate in women's intercollegiate softball. Prerequisite: Permission of the instructor.	
HPES 1641 WOMEN'S INTERCOLLEGIATE SOCCER	1 hour
This course provides the opportunity for students to participate in women's intercollegiate soccer. Prerequisite: Permission of the instructor.	
HPES 1721 MEN'S INTERCOLLEGIATE BASKETBALL	1 hour
This course provides the opportunity for students to participate in men's intercollegiate basketball. Prerequisite: Permission of the instructor.	
HPES 1731 MEN'S INTERCOLLEGIATE BASEBALL	1 hour
This course provides the opportunity for students to participate in men's intercollegiate baseball. Prerequisite: Permission of the instructor.	
HPES 1741 MEN'S INTERCOLLEGIATE SOCCER	1 hour
This course provides the opportunity for students to participate in men's intercollegiate soccer. Prerequisite: Permission of the instructor.	
HPES 2001 WEIGHT TRAINING	1 hour
The purpose of this course is to learn the basic skills in weight training. This will be accomplished by introducing warm-up, lifting, and body strengthening techniques. Students will also learn warm-up programs, training programs, and programs that condition and strengthen the body through continuous weight training.	
HPES 2033 COACHING	3 hours
This course includes the history and development of games, conduct of coaching, training methods, strategy and rules, and systems of leading coaches.	
HPES 2111 CHEERLEADING	1 hour
Students will receive instruction, participate in cheerleading as exercise, and implement public demonstrations of this activity.	
HPES 2121 WALKING AS A LIFE SPORT	1 hour
This course gives a study of the physical, emotional, and spiritual benefits of walking. Included in the course are lectures, outside reading, and the development of a regular walking program with an accompanying logbook.	
HPES 2133 INTRODUCTION TO HEALTH PROMOTION AND EXERCISE SCIENCE	3 hours
This course is an introduction to the fields of health promotion and exercise science. Students will be introduced to the curriculum, employment opportunities, terminology, and professional associations. Students will develop the skills to perform basic library and web based research.	
HPES 2211 KARATE	1 hour
Students will receive instruction and participate in the Tae Kwon Do form of Karate.	
HPES 2223 NUTRITION	3 hours
This course is designed to teach the basic principles of optimal nutrition and their role in maintenance of health and prevention and treatment of disease. Emphasis is given to selection, quality, and interrelationships of nutrients in both the normal and therapeutic diet to meet the individual's physiological, psychological, and sociological needs. Crosslisted as NATS 2233	
HPES 2333 OFFICIATING	3 hours
This course offers the study and interpretation of various sports and their rules. It gives the opportunity for experience and for becoming a registered official. It provides a good background in the proper techniques of officiating and controlling a sport activity.	
HPES 2433 SCHOOL AND COMMUNITY RECREATION	3 hours
This course is for prospective teachers of physical education. It includes developing skills and techniques of recreational games and activities, team sports, rhythmic, individual activities, and recreational programs. It is required of physical education majors and recommended for all elementary and secondary teachers.	
HPES 2801, 3801 PHYSICAL EDUCATION WORKSHOP	1 hour
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.	
HPES 2802, 3802 PHYSICAL EDUCATION SEMINAR	2 hours
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.	
HPES 2903, 4903 SPECIAL TOPICS	3 hours
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.	
HPES 2912 HEALTH AND HYGIENE	2 hours
This course is a study of health information from the physical, emotional, social, intellectual, and spiritual dimensions. Emphasis is given to the health issues concerning college students.	

- HPES 3113 ADMINISTRATION OF HEALTH AND PHYSICAL EDUCATION** 3 hours
This course is a study of the principles of organization and administration in health and physical education programs for schools and communities.
- HPES 3223 MOTOR LEARNING** 3 hours
This course is designed to study the development of movement, competency, and implications for skill learning in young people.
- HPES 3502 CARE AND PREVENTION OF ATHLETIC INJURIES** 2 hours
This course will include a study of injuries in the exercise and sports sciences. Methods of care and prevention with emphasis on the common injuries and taping techniques will be included.
- HPES 3513 HEALTH PROMOTION PROGRAMS** 3 hours
This course focuses on the process involved with designing a health promotion program. It will include models, theories, and evaluation techniques to improve overall wellness, disease prevention, and risk reduction.
- HPES 3563 LIFESTYLE INTERVENTIONS** 3 hours
This course will show how students can interrelate their knowledge of applying lifestyle interventions to individuals, entire communities, work places, and schools.
- HPES 3813 PRINCIPLES OF HEALTH AND FITNESS** 3 hours
This course is an introduction to the biological, physical, and psychological sciences related to health, fitness, exercise, and sport. Theoretical and applied concepts and principles that make up the foundation of health, testing, design, and prescription will be presented.
- HPES 3853 EXERCISE TESTING AND PRESCRIPTION** 3 hours
This course will allow students to examine the process of testing an individual's fitness level and prescribing the correct dose of exercise accordingly. The student will be provided with knowledge of the impact exercise has on nutrition, weight control, and the overall dose response on the human body.
- HPES 3873 PRINCIPLES OF PERSONAL TRAINING** 3 hours
This course prepares students with the knowledge, skills, and abilities required for a nationally recognized certification in personal training. This includes obtaining the understanding of the body's response to acute and chronic exercise as well as competencies in technique and evaluation.
- HPES 4113 STRUCTURAL KINESIOLOGY** 3 hours
This course provides an introduction to basic human anatomy, physiology, and biomechanics of specific structures that produce and sustain movement.
- HPES 4223 PHYSIOLOGY OF EXERCISE** 3 hours
This course is a general study of the bioenergetics of muscular work; neuromuscular structure, function, and control; cardio respiratory functions and control; and physical training as it relates to nutrition and exercise performance.
- HPES 4403 SENIOR CAPSTONE** 3 hours
Seniors must complete a capstone course prior to graduation under the direction of their advisor. The student will present a proposal to his or her faculty advisor that must be approved by the department chair and the Exercise Science Program Director. The completed project will demonstrate that the student has accomplished the degree purposes of common literacy, communication skills, and critical thinking.
- HPES 4833 PHYSIOLOGY OF EXERCISE LABORATORY** 3 hours
This course includes laboratory experiments that allow the student to survey the fitness level of participants by evaluating fundamental physiological mechanisms, regulating responses, and adapting to exercise. Systems evaluated include cardio-respiratory, energy, and muscular.
- HPES 4853 CHRONIC DISEASE INTERVENTION** 3 hours
This course provides students with a basic understanding of chronic diseases and how they may be prevented or treated through the implementation of health promotion and exercise science.

MATHEMATICS AND STATISTICS

- MATH 0233 BASIC MATHEMATICAL CONCEPTS** 3 hours
This course is a thorough review of arithmetic and arithmetic concepts as well as an introduction to algebraic and geometric concepts. Topics covered include integers, fractions, linear equations, basic area and volume concepts, exponents, and problem solving. This course is designed to prepare students for entry into MATH 1503 Mathematical Concepts and Applications and is not acceptable for degree credit.
- MATH 1333 INTERMEDIATE ALGEBRA** 3 hours
This course presents the fundamental operations, linear equations, graphing, problem solving, exponents, quadratic equations, and inequalities. Prerequisite: one year of high school algebra or MATH 0233 with grade of 'C' or better.
- MATH 1403 COLLEGE ALGEBRA FOR BUSINESS** 3 hours
This course presents functions and graphs, systems of linear equations and inequalities, and matrices. Applications from business are utilized throughout the course. Prerequisite: two years of high school algebra or MATH 1333. Credit may be earned in only one course from MATH 1403 and MATH 1433.
- MATH 1433 COLLEGE ALGEBRA** 3 hours
This course presents functions and graphing. Polynomial, exponential, and logarithmic functions will be explored. Substitution, elimination, and matrices will be used to solve systems of linear equations. Prerequisite: two years of high school algebra or MATH 1333. Credit may be earned in only one course from MATH 1403 and MATH 1433.

MATH 1503 MATHEMATICAL CONCEPTS AND APPLICATIONS

3 hours

This is a course designed to enhance the student's abilities to analyze and solve problems. The course includes basic concepts of arithmetic and algebra, applications of exponents and logarithms, topics in coordinate geometry, and an introduction to elementary statistics. Prerequisite: one year of high school algebra or MATH 0233 with grade of 'C' or better.

MATH 1533 FOUNDATIONS OF GEOMETRY AND MEASUREMENT

3 hours

This is a course designed to enhance the student's abilities to analyze and solve problems. Topics included are plane geometry, transformations, and topology. It also includes a study and practice of systems of measurement and an introduction to trigonometry. Prerequisite: one year of high school algebra and one year of high school geometry or MATH 1503.

MATH 1613 TRIGONOMETRY

3 hours

This course presents the development and use of circular and trigonometric functions: relations between the functions, solutions of triangles, and applications to practical problems. Prerequisite: high school geometry and MATH 1433.

MATH 1715 CALCULUS I: CALCULUS WITH ANALYTIC GEOMETRY

5 hours

Topics include differentiation and integration of elementary functions, limits, continuity, and applications of the definite integral. Prerequisite: MATH 1403, MATH 1433 or permission of the instructor.

MATH 2703 APPLIED CALCULUS

3 hours

This course presents topics that include differentiation and integration of elementary functions, limits, continuity, and applications of the definite integral for solving theoretical and applied problems in business, life sciences, and social sciences. Prerequisite: MATH 1403, MATH 1433, or permission of instructor.

MATH 2725 CALCULUS II: CALCULUS WITH ANALYTIC GEOMETRY

5 hours

Topics covered include calculus of transcendental functions, techniques of integration, series, conic sections, polar coordinates, and parametric equations. Prerequisite: MATH 1715 or permission of the instructor.

MATH 2735 CALCULUS III: CALCULUS WITH ANALYTIC GEOMETRY

5 hours

Topics covered include vector calculus, functions of several variables, partial derivatives, and multiple integrals. Prerequisite: MATH 2725 or permission of the instructor.

MATH 2801, 3801 MATHEMATICS WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

MATH 2802, 3802 MATHEMATICS SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

MATH 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

STAT 3003 STATISTICS

3 hours

This is an introductory applied statistics course focusing on descriptive and inferential statistical methods. Topics include measures of central tendency and variability, the normal distribution, correlation, regression, and ANOVA. Prerequisite: MATH 1403, MATH 1433, MATH 1503 or permission of the instructor.

NATURAL SCIENCES**NATS 0124 CONCEPTS OF SCIENCE**

4 hours

This course is a survey of the basic principles of life and physical sciences. It includes both classroom and laboratory instruction. It is designed for students who need additional preparation before enrolling in college-level science classes. This course is not acceptable for degree credit.

NATS 1311 INTRODUCTORY PHYSICS LABORATORY

1 hour

A two-hour lab session each week is designed to facilitate understanding of the physical principles and concepts studied in physics. Available only to transfer students who completed a course in physics without lab hours.

NATS 1314 INTRODUCTORY PHYSICS

4 hours

This is an introductory study of the principles of force, energy, fluids, thermodynamics, electricity, waves, and optics. This course is not intended for physical science or mathematics majors. It has three hours of lecture and one two-hour laboratory period each week. Prerequisite: 1000 level or above mathematics course or two years of high school algebra.

NATS 1511 GENERAL BIOLOGY LABORATORY

1 hour

A two-hour lab session each week is designed to facilitate understanding of the biological principles and concepts studied in biology. Available only to transfer students who completed a course in biology without lab hours.

NATS 1514 GENERAL BIOLOGY

4 hours

The fundamental principles of biology will be studied through the investigation of the basic structural and functional characteristics of cell biology, energetics and metabolism, microbiology, and plant and animal systems. It has three hours of lecture and one two-hour laboratory period each week.

NATS 1611 GENERAL CHEMISTRY I LABORATORY

1 hour

A two-hour lab session each week is designed to facilitate understanding of the chemical concepts studied in chemistry. Available only to transfer students who completed a course in general chemistry without lab hours.

NATS 1614 GENERAL CHEMISTRY I

4 hours

This course is an introduction to the fundamental principles and basic areas of chemistry. Topics include principles of matter, ions, molecules and chemical formulas, stoichiometry, aqueous solutions, gases, energy, and atomic theory and bonding. It has three hours of lecture and one two-hour laboratory period each week. Prerequisites: 1000 level or above mathematics course or two years of high school algebra.

NATS 1621 GENERAL CHEMISTRY II LABORATORY

1 hour

A two-hour lab session each week is designed to facilitate understanding of the chemical concepts studied in General Chemistry II. Available only to transfer students who completed a course in general chemistry without lab hours.

NATS 1624 GENERAL CHEMISTRY II

4 hours

This course is a continuation of NATS 1614. Selected topics include chemical bonding, an introduction to organic chemistry, intermolecular forces, physical properties of solutions, chemical equilibrium, acids and bases, and thermodynamics. It has three hours of lecture and one two-hour laboratory period each week. Prerequisite: NATS 1614.

NATS 2001 LABORATORY ASSISTANT PRACTICUM

1 hour

Experience in conducting laboratory investigations will be gained by assisting the instructor in biological and physical science laboratory classes. Techniques of preparing materials and equipment, maintaining a clean and safe laboratory environment, guiding students' learning, and monitoring the laboratory inventory will be emphasized. Prerequisites: Permission of instructor, and NATS 1314 or NATS 1514. This course may be repeated.

NATS 2111 INTRODUCTION TO NURSING I

1 hour

This is a course to acquaint the student with the development of nursing from its beginning to the present. Major contributors and their contributions to nursing are discussed. Focus is on the beginning socialization into nursing. Students are introduced to the major concepts in the nursing curriculum. Basic math principles are applied to nursing.

NATS 2211 INTRODUCTION TO NURSING II

1 hour

Terminology and simple assessments techniques to facilitate nursing care are presented. Various roles associated with professional nursing are discussed.

NATS 2233 NUTRITION

3 hours

This course is designed to teach the basic principles of optimal nutrition and their role in maintenance of health and prevention and treatment of disease. Emphasis is given to selection, quality, and interrelationships of nutrients in both the normal and therapeutic diet to meet the individual's physiological, psychological, and sociological needs. Crosslisted as HPES 2223

NATS 2324 PRINCIPLES OF LIFE SCIENCE

4 hours

This course is designed to develop scientific literacy of the fundamental concepts and principles of biology. The scientific method of inquiry will be applied to an investigative study of the basic structural and functional characteristics of living organisms in their environment. Topics will include cell biology, bioenergetics, genetics, development and control in biological systems, biodiversity, bioethics, and models of the origin of life. Laboratory experiences will be directed throughout the course. Prerequisites: Adult Studies students or permission of Adult Studies Director.

NATS 2414 PRINCIPLES OF PHYSICAL SCIENCE

4 hours

This course is designed to increase the student's knowledge of the basic scientific concepts and principles of physical science with emphasis on the standards of science and the scientific laws governing the universe. The scientific method of inquiry will be applied to an investigative study of various topics in chemistry, physics, meteorology, geology, and astronomy. Models of origins are included. Laboratory experiences will be directed throughout the course. Prerequisites: Adult Studies students or permission of Adult Studies Director.

NATS 2541 HUMAN ANATOMY LABORATORY

1 hour

A two-hour lab session each week is designed to facilitate understanding of the anatomical concepts studied in human anatomy. Available only to transfer students who completed a course in human anatomy without lab hours.

NATS 2544 HUMAN ANATOMY

4 hours

This course is a study of the development and gross morphology of the human body and its systems. It has three hours of lecture and one two-hour laboratory period each week. Prerequisite: General Biology (NATS 1514) or permission of the instructor.

NATS 2641 HUMAN PHYSIOLOGY LABORATORY

1 hour

A two-hour lab session each week is designed to facilitate understanding of the physiological concepts studied in human physiology. Available only to transfer students who completed a course in human physiology without lab hours.

NATS 2644 HUMAN PHYSIOLOGY

4 hours

This course is a study of the function of vertebrate organ systems in homeostasis. Topics include circulation, digestion, endocrine and nervous control, metabolism, muscle action and respiration, with emphasis on humans. It has three hours of lecture and one two-hour laboratory period each week. Prerequisite: General Biology (NATS 1514) or permission of the instructor.

NATS 2801, 3801 NATURAL SCIENCE WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

NATS 2802, 3802 NATURAL SCIENCE SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

NATS 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

THE DIVISION OF SOCIAL SCIENCES

ACCOUNTING**ACCT 2003 ACCOUNTING FOR MANAGERS**

3 hours

This course is an overview of accounting from the perspective of a non-accounting manager to provide the tools to understand the essentials of how finance functions within an organization. This includes internal controls, the function of accounting, historical accounting data, and financial planning.

ACCT 2523 ELEMENTARY ACCOUNTING I

3 hours

This course presents the basic principles of financial accounting. Emphasis is given to the preparation and use of income statements, balance sheets, and statements of funds flow for corporations. Also included in this course are the analysis and recording of financial transactions involving cash, inventories, fixed assets, bonds, and capital stock as well as closing, adjusting, and reversing entries for revenues and expenses. Prerequisite: MATH 1403 or permission of the instructor.

ACCT 2623 ELEMENTARY ACCOUNTING II

3 hours

This course is an introduction to managerial accounting. It includes analysis of cost behavior and the use of this knowledge for both short and long term decisions. This course also introduces the student to budgeting and the accumulation of product costs for planning and performance evaluation. Specific subjects covered include cost-volume-profit analysis, capital budgeting, allocations, variances from standard costs, and the measurement of divisional performance. Prerequisite: ACCT 2523.

ACCT 2801, 3801 ACCOUNTING WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

ACCT 2802, 3802 ACCOUNTING SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

ACCT 2903, 4903 SPECIAL TOPIC

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

BUSINESS**BUSN 1523 INTRODUCTION TO BUSINESS**

3 hours

This course provides a broad understanding of the business world and how it functions. It outlines the philosophy, objectives, and responsibilities of business in its relationship to its environment. The many aspects of business, such as management, organization, production, labor, accounting, data processing, marketing, finance, and ethics are covered.

BUSN 1623 PERSONAL FINANCE

3 hours

This course is a survey of the field of consumption with attention to the needs and problems of the consumer and to better personal financial management practices.

BUSN 2801, 3801 BUSINESS WORKSHOP

1 hour

This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four hours.

BUSN 2802, 3802 BUSINESS SEMINAR

2 hours

This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four hours.

BUSN 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

BUSN 3003 BUSINESS ETHICS

3 hours

This course examines the ethical problems faced in business practice. The study focuses on relationships with employers, employees, customers, stockholders, suppliers, and society. Prerequisite: PHIL 1112 and BUSN 1523 or permission.

BUSN 3103 BUSINESS FINANCE

3 hours

This course is an introduction to the basic principles and concepts of financial management. It includes time value of money concepts, working capital management, ratio analysis and forecasting, financial planning, security valuation, capital budgeting, and alternative financing sources. Prerequisite: ACCT 2523 or permission.

BUSN 3303 SPORTS MARKETING

3 hours

This course is designed for students with an interest in sports and business. It highlights the intellectual, spiritual, social, and moral responsibilities of a franchise owner, manager, or player. Instructional areas will include an orientation to the sports industry, economics, event execution, career opportunities, financial risk and decision making, event marketing, advertising and promotion, and legal aspects/contracts from a Christian perspective. Prerequisite: CSCI 2723 and BUSN 1523 or permission of instructor.

BUSN 3313 INTERCULTURAL COMMUNICATION IN THE GLOBAL WORKPLACE

3 hours

This course examines methods necessary to effectively communicate in multinational companies and enterprises and to run successful businesses with international partners. Topics for discussion include reasons for Intercultural differences, group dynamics, culture and its impact on style of management and decision-making (cognitive styles), types of management models, intercultural communication in business and "globalization," cross-cultural aspects of business etiquette, and intercultural communication in business and management. Prerequisite: BUSN 1523 or permission of the instructor.

BUSN 3323 BUSINESS LAW

3 hours

This course is a study of the general principles of law as they apply to the business world. This course includes the law of contracts, agencies, torts, bailments, and employer-employee relationships. Prerequisite: POLS 1523 and BUSN 1523 or permission.

BUSN 3333 PRINCIPLES OF MARKETING

3 hours

This course is a survey of the marketing functions and role of marketing in the organization. Emphasis will be given to the factors that affect consumer behavior, the development and evaluation of an organization's marketing strategies, and the fundamental marketing variables.

BUSN 3503 BUSINESS COMMUNICATION

3 hours

This course is a study of business communication theory and techniques with emphasis on functional application of interpersonal skills, computer assisted presentations, oral presentations, letters, and reports. Prerequisite: COMM 1113.

BUSN 4001 DIRECTED READINGS IN BUSINESS

1 hour

This course is a contracted independent reading program under faculty direction for the purpose of completing the student's undergraduate preparation for business plus topics of current interest in the field. The study will include major reading assignments and written reports. The course may be repeated with a change of subject matter. Offered by arrangement.

BUSN 4511, 4521, 4531, 4541 CAREER DEVELOPMENT WORKSHOP

1 hour

This course is a series of workshops emphasizing career development. One workshop per semester is required. Topics include career planning, resume development, interviewing, current issues, and discussion of the program's courses to actual business experience. (Each of the four workshops is divided into discussion topics that are related to but distinguishable from all the other workshops. Each workshop is self-standing and students may begin the program with any one of the sequence.)

BUSN 4513, 4523 COOPERATIVE WORK EXPERIENCE

3 hours

This course uses supervised and evaluated work experience to supplement academic training with on-the-job training relevant to the student's career goals. In the parallel plan, up to three hours of credit may be earned with part-time work during the semester or with full-time employment during the summer. In the alternating plan, up to six hours of credit may be earned with full-time employment during a semester. Prerequisite: Permission of the instructor.

COMPUTER SCIENCE**CSCI 1003 COMPUTER LITERACY**

3 hours

This course is designed to give a broad introduction to the use of computers and includes five areas of study: computer system components, keyboarding, Windows operating system environment, Internet and electronic communications. Students will learn basic information about hardware devices, operating systems, and application software while learning proper keyboarding techniques to enhance both speed and accuracy on the keyboard. The Windows environment will be examined including the management and basic Windows navigation. Students will also learn to use the Internet and master the concepts of composing, sending and receiving electronic mail.

CSCI 1113 INTRODUCTION TO COMPUTERS

3 hours

This is a computer literacy course designed to acquaint the student with the history and vocabulary of computers. Also, the role and use of computers in society will be considered. Simple programming in Basic will be taught. Students will be introduced to computer applications, specifically word-processing, spreadsheets, and databases. Students will receive hands-on experience.

CSCI 2723 COMPUTER APPLICATIONS

3 hours

This course is a study of various computer software applications. The student gains experience in using commercially available software specifically spreadsheets, word processing, presentation software, and an introduction to databases. Prerequisite: Pass Computer Literacy assessment or complete CSCI 1003.

CSCI 2801, 3801 COMPUTER WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

CSCI 2802, 3802 COMPUTER SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

CSCI 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

CSCI 3003 COMPUTERS IN MINISTRY

3 hours

In this course students explore the world of computing as it relates to various areas of ministry and church administration. Topics covered include desktop publishing, use of the Internet, database management, computer networks, on-line services, information resources, and contact management.

CSCI 3333 WEB PAGE DESIGN

3 hours

This course provides students with all of the skills necessary to design and publish a professional-looking website. Various software applications will be taught allowing students to create and compile all of the components needed for good web pages such as text, graphics, audio, tables, and links. Proper screen layout techniques will be addressed. Students will be introduced to HTML concepts, JavaScript, and other more technical elements of web page creation. Students will be required to create, publish, and maintain their own websites during the course. Prerequisite: CSCI 2723 or permission of instructor.

CSCI 4003 ADVANCED WEB PAGE DESIGN

3 hours

This course provides students with more advanced skills of professional web page design. Although web-authoring software will be utilized, students will also learn to create and modify web pages using HTML and various scripting languages such as JavaScript. Frames, forms, and interactive multimedia elements will be taught. Students will demonstrate competency by publishing and maintaining their own websites reflecting these topics during the course. Prerequisite: CSCI 3333 or permission of instructor.

ECONOMICS**ECON 2123 MACROECONOMICS**

3 hours

This is an introductory course in economic principles as they relate to national income, economic growth and development, economic fluctuations, monetary policy, and fiscal policy. This course also includes material on foreign trade, international economics, and balance of payments.

ECON 2223 MICROECONOMICS

3 hours

This course provides a survey and analysis of the fields of production, supply and demand, and marginal analysis with the policies, practices, and operations of individual markets.

ECON 2801, 3801 ECONOMIC WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

ECON 2802, 3802 ECONOMIC SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

ECON 2903, 4903 SPECIAL TOPIC

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

ECON 3013 ECONOMIC HISTORY OF THE U.S.

3 hours

This course examines the development of the American economic system and institutions as they relate to agriculture, industry, and commerce of the United States. Crosslisted as HIST 3013

EDUCATION

EDUC 2223 INTRODUCTION TO EDUCATION

3 hours

This course is a basic introduction to the field of education. The student will study the history of the great movements and leaders in education. Particular attention will be given to modern institutions and means of education, including information on Christian colleges and day schools. A minimum of 30 hours field experience is required.

EDUC 2801, 3801 EDUCATION WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDUC 2802, 3802 EDUCATION SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDUC 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required.

This course may be repeated with change of subject matter for a maximum of nine credit hours. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDUC 3113 FOUNDATIONS OF EDUCATION

3 hours

This course is a basic introduction to the field of education. The student will study the history of the great movements and leaders in education. Particular attention will be given to modern institutions and means of education, including information on Christian colleges and day schools. Different models of teaching will also be examined. An in-depth look into a Biblical philosophy of Christian education enables the student to clearly articulate his or her own Biblical philosophy of education. This course is designed to meet the ACSI philosophy of Christian school education requirements.

EDUC 3123 HISTORY AND PHILOSOPHY OF EDUCATION

3 hours

This course is an in-depth look at the philosophical underpinnings of a Biblical philosophy of Christian education. A brief look at the historical roots of education builds a foundation upon which the student will be able to clearly articulate his or her own Biblical philosophy of Christian school education. This course is designed to meet the ACSI philosophy of Christian school education requirements. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDUC 3313 TEACHING METHODS AND PRACTICES

3 hours

This course studies the basic elements of lesson design. Pre-service teachers will study teaching models, design lesson plans, construct tests, and analyze grading and reporting systems. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDUC 3412 TECHNOLOGY AND MEDIA IN EDUCATION

2 hours

This course prepares the student to select, utilize, evaluate, and produce instructional materials. Computer technology, instructional aids, multimedia, and other emerging technologies will be emphasized. Prerequisite: Computer literacy and admission to Education Program or permission from Teacher Education Coordinator.

EDUC 4112 THE EXCEPTIONAL CHILD

2 hours

This course includes identifying characteristics of the exceptional child, resources in the community, and the federally mandated policies and procedures for educating children with exceptionalities. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDUC 4213 READING IN SECONDARY SCHOOL CONTENT AREAS

3 hours

This course prepares prospective secondary teachers to guide students in identifying reading and study skills needed to achieve success in the secondary school disciplines in language arts, social sciences, natural sciences, and others. A minimum of 30 hours field experience is required. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDUC 4312 EDUCATIONAL ASSESSMENT

2 hours

This course provides practice in the educational theories of effective instructional strategies, classroom management, and a variety of assessments, and the involvement of parents/caregivers and the community in the learning process. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDUC 4413 SECONDARY TEACHING METHODS: LANGUAGE ARTS

3 hours

This course for prospective secondary English teachers presents the teaching of composition, language principles, literature, speech, and journalism. Attention is given to research, curriculum design, evaluation, media, and the classroom applications and implications of each. Included are the evaluation of professional materials, the development of teaching units, and the study of basic research and pedagogy of the language arts. A minimum of 30 hours field experience is required. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDUC 4423 SECONDARY TEACHING METHODS: PHYSICAL EDUCATION

3 hours

This course for prospective secondary teachers of physical education presents the teaching of lifelong wellness through physical activity from pre-adolescence to adulthood. Attention is given to curriculum design, research, evaluation, and field application. Specific guidelines that will be tested and measured through physical performance are included in this course. Age-specific activities will be designed and monitored for proper mechanical usage. A minimum of 30 hours field experience is required. Prerequisite: Admission to the Education Program or permission from the Teacher Education Coordinator.

EDUC 4433 SECONDARY TEACHING METHODS: SOCIAL STUDIES

3 hours

This course for prospective secondary teachers of social studies presents the teaching of history, economics, geography, political science, psychology, and sociology. Attention is given to curriculum design, evaluation, media, research and the classroom applications and implications of each. Included are the evaluation of professional materials, development of teaching units, and study of basic research and pedagogy of the social studies. A minimum of 30 hours field experience is required. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDUC 4512 CLASSROOM MANAGEMENT

2 hours

This course includes techniques of classroom management related to concerns such as behavioral strategies, time and materials, rapport, and rules formation. This course also contains a component which deals with parent/community relations. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator. Corequisite: EDUC 4519.

EDUC 4519 STUDENT TEACHING

9 hours

In this course, student teachers assume the teaching role in the classroom. Student teachers will be supervised and evaluated by a professional practitioner and a faculty mentor from Hillsdale. Student teachers will receive instruction, assistance, and constructive supervision in classroom management, evaluation of student behavior, various methods of teaching, selection of teaching materials, and school-home-church community relations. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator. Corequisite: EDUC 4512.

ELEMENTARY EDUCATION**EDEL 2801, 3801 ELEMENTARY EDUCATION WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDEL 2802, 3802 ELEMENTARY EDUCATION SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDEL 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDEL 3113 ELEMENTARY READING METHODS

3 hours

This course acquaints future teachers with theories and methodologies designed to teach reading to children. Emphasis will be given to pre-reading skills and parental cooperation, word recognition and unified phonics skills, vocabulary development and the reading process, and critical comprehension skills. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDEL 3123 LITERACY IN PRIMARY GRADES

3 hours

This course is specifically designed to focus on research-based concepts of language and literacy learning. Evaluation of literacy activity and components of a literacy-rich environment will be examined. A minimum of 10 field experience hours is required. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDEL 3133 METHODS OF TEACHING SCIENCE

3 hours

This course teaches curriculum, concepts, and methods in science and health education in the elementary school. Materials and procedures for teaching life sciences and physical sciences, including earth science, are emphasized. A minimum of 10 field experience hours is required. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDEL 3152 METHODS OF TEACHING CREATIVE ARTS

2 hours

This course is designed to teach methods of general music and visual art in grades K-8. Classroom management of time, materials, and students will be included. Art/music appreciation and creativity will be taught and encouraged. A minimum of 10 field experience hours is required. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDEL 3223 LITERACY IN INTERMEDIATE GRADES

3 hours

This class is specifically designed to incorporate different components of an integrated literacy program in the intermediate grades. Issues related to planning, organizing and evaluation, and how it relates to literacy development will be explored. A minimum of 10 field experience hours is required. Prerequisite: EDEL 3123 and admission to Education Program or permission from Teacher Education Coordinator.

EDEL 3243 METHODS OF TEACHING SOCIAL STUDIES

3 hours

This course is designed to help the student develop skills for planning, implementing, and evaluating social studies instruction. Materials and procedures for teaching history, government, geography, and safety education are emphasized. A minimum of 10 field experience hours is required. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDEL 3252 METHODS OF TEACHING PHYSICAL EDUCATION

2 hours

This course is designed to present teachers with current methods and techniques of teaching physical education to students K-8. Special emphasis is placed on curriculum, methods of teaching, methods of learning, class management, and the use of equipment. A minimum of 10 field experience hours is required. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDEL 4123 METHODS OF TEACHING LANGUAGE ARTS

3 hours

This course studies materials and instructional strategies for practical language activities such as oral expression, written expression, storytelling and other creative activities, spelling, handwriting, and functional grammar. A minimum of 10 field experience hours is required. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDEL 4223 ASSESSMENT AND INTERVENTION IN LITERACY K-8

3 hours

This course is designed to assess literate activity in various settings, to collect and organize test materials, and to study instructional techniques. The student will learn how to administer and score test materials, interpret assessment findings, and select instructional strategies to aid in literacy development. After observations and evaluating test data, an individual remediation/motivational plan will be developed for the purpose of bringing student success in reading and language development. The student will study how success in reading affects self-esteem, behavior, and other academic areas. A minimum of 10 field experience hours is required. Prerequisite: EDEL 3123, EDEL 3223, and admission to Education Program or permission from Teacher Education Coordinator.

EDEL 4243 METHODS OF TEACHING MATHEMATICS

3 hours

This course is designed to help the student understand and develop specific strategies for teaching elementary mathematics, including manipulatives and use of math computer programs. A minimum of 10 field experience hours is required. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

EDEL 4323 CHILDREN'S LITERATURE

3 hours

This course is designed for elementary education majors, and any others interested in exploring quality literature for children, preschool through eighth grade. The course will provide a broad overview of the field of children's literature, including historical and contemporary considerations, criticism, and representative works from major genres. Examination of different responses to literature and how it relates to literacy development will be explored. A minimum of 10 observation hours is required with this course. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

GEOGRAPHY/HISTORY**GEOG 2243 PRINCIPLES OF GEOGRAPHY**

3 hours

This course includes study on how space is distributed and utilized physically, politically, and culturally. The impact of weather and natural phenomena is examined, and students are introduced to gathering and mapping of data.

GEOG 2801, 3801 GEOGRAPHY WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

GEOG 2802, 3802 GEOGRAPHY SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

GEOG 2903, 4903 SPECIAL TOPIC

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

HIST 0123 U.S. HISTORY

3 hours

This American history course is a survey of the nation's history from the earliest explorations to the present time. It is designed for students who need additional preparation before enrolling in college-level history courses. This course is not acceptable for degree credit.

HIST 1323 AMERICAN HISTORY TO 1865

3 hours

This course examines the early cultural and political development of North America and the formation of the United States of America, while special attention to construction and interpretations of the Constitution, economic development, and societal change. The Civil War is reviewed as a sectional struggle between competing cultural, economic, and political ideologies.

HIST 1423 AMERICAN HISTORY SINCE 1865

3 hours

This course examines the political, economic, and social development of the United States of America from the end of the Civil War to recent times. This includes the settlement and development of the trans-Mississippi West and Great Plains, the emergence of the U.S. as a world power, and the political evolution of the U.S. Constitution as it governs liberty and equity.

HIST 2013 SELECTED TOPICS IN U.S. HISTORY

3 hours

This course is a study of five selected topics from five periods in United States history emphasizing political, social, military, and other aspects of history. The five periods involved are colonial, federal, mid-nineteenth century, late nineteenth century, and mid-twentieth century.

HIST 2133 WESTERN CIVILIZATION

3 hours

This course is a survey of the background of western civilization, covering the early history of man and the civilization of the ancient Near-East, Greece, and Rome up to the Renaissance and Reformation.

HIST 2801, 3801 HISTORY WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

HIST 2802, 3802 HISTORY SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

HIST 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

HIST 3013 ECONOMIC HISTORY OF THE U.S.

3 hours

This course examines the development of the American economic system and institutions as they relate to agriculture, industry, and commerce of the United States. Crosslisted as ECON 3013

HIST 3103 SURVEY OF CHURCH HISTORY

3 hours

This course is a survey of the development of the Christian church from the end of the apostolic age to the Present. Consideration is given to the outstanding persons and events of this period and to the doctrinal development which took place.

HIST 3122 HISTORY OF MISSIONS

2 hours

This course is a complement to the study of church history. Its focus is on the development of missionary activity, people, practices, problems, and progression from the apostolic age to the present day. Crosslisted as MISS 3122

HIST 3113 CHURCH HISTORY I

3 hours

This course is a study of the development of the Christian church from the end of the apostolic age to the Protestant Reformation. Consideration is given to the outstanding persons and events of this period and to the doctrinal development which took place.

HIST 3213 CHURCH HISTORY II

3 hours

This course is a study of the growth and development of the Christian church since the Protestant Reformation. It examines the doctrinal development and missionary expansion of the Christian faith.

HIST 3313 OKLAHOMA HISTORY

3 hours

This course provides a survey of Oklahoma, including its geography, Native American populations, exploration, Indian reservation system, land openings, political origins and evolution, agricultural and mineral development, and economic progress. Oklahoma's cultural identity as distinct from that of surrounding states is studied.

HIST 3413 EUROPEAN HISTORY 1500 TO 1815

3 hours

This course is a study of early European history from the Renaissance to the French Revolution and Napoleon.

HIST 3423 EUROPEAN HISTORY 1815-PRESENT

3 hours

This course is a study of European history from 1815 to the present and includes the dominant political, social, and cultural trends in the major countries.

HIST 4113 20TH CENTURY HISTORY

3 hours

This course is a study of the history of the 20th century with a special focus on the rise of the United States as a world power. The study will include the general cultural, economic, and political developments that shaped the course of world events.

MANAGEMENT/LEADERSHIP**MGMT 2113 PRINCIPLES OF PUBLIC RELATIONS**

3 hours

This course is a study of current concepts in public relations as a management function in the church, business, industry, government, and education. Direction in producing practical public relations tools is given.

MGMT 2801, 3801 MANAGEMENT WORKSHOP

1 hour

This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four hours.

MGMT 2802, 3802 MANAGEMENT SEMINAR

2 hours

This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

MGMT 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

- MGMT 3003 GOALS, PRIORITIES, AND ATTITUDES** 3 hours
This course includes setting goals, prioritizing those goals, and studying personal management skills and attitudes necessary to be successful in life pursuits. It focuses on Christian principles that should be integrated into personal management. Student success skill development, including information literacy, is emphasized.
- MGMT 3303 MANAGEMENT PRINCIPLES** 3 hours
This course is a study of the eight aspects of managing organizations: planning, decision-making, organizing, staffing, communicating, motivating, leading, and controlling/evaluating with the presentation of principles for application to both not-for-profit and for-profit organizations.
- MGMT 3403 MANAGING PEOPLE IN ORGANIZATIONS** 3 hours
Organizational behavior is the composite of the values, behaviors, and attitudes of the organizational leadership, groups within the organization and all individual behaviors. Emphasis is on groups and individuals, how they interact with each other and the larger organizational culture.
- MGMT 3503 MANAGEMENT INFORMATION SYSTEM** 3 hours
This course is an introduction to management of information processing for rational decision-making. Topics include records management and other computer applications related to functional business areas.
- MGMT 3903 CONVENTION MANAGEMENT INTERNSHIP** 3 hours
Convention Management Internship features an intensive, eight-day, hands-on intern experience that allows selected students to work behind the scenes at the Free Will Baptist National Convention. The preliminary course work provides an overview of basic convention and meeting management issues, concepts, and vocabulary. The on-site experience allows for a detailed experience in one of eight specific areas.
- MGMT 4001 DIRECTED READINGS IN MANAGEMENT** 1 hour
This course is a contracted independent reading program under faculty direction for the purpose of completing the student's undergraduate preparation for business plus topics of current interest in the field. The study will include major reading assignments and written reports. The course may be repeated with a change of subject matter. Offered by arrangement.
- MGMT 4003 ORGANIZATIONAL BEHAVIOR** 3 hours
This course applies the concepts and theories of organizational behavior and human resources management. It is designed to be an integrative/cross-functional experience.
- MGMT 4203 ENTREPRENEURSHIP AND SMALL BUSINESS MANAGEMENT** 3 hours
This course is a study dealing with the effective management of small firms. It includes determination of appropriate strategy as well as the activities of planning, starting, organizing, directing, and controlling a small business operation. Offered on demand.
- MGMT 4303 SPORTS MANAGEMENT** 3 hours
This course is designed to provide insight into key decisions made by managers on the business or mission side of sports with emphasis from a Christian Perspective. Text and case studies from actual situations in the field help students analyze management strategies in regard to leagues, clubs, players/athletes and agents, college sports, advertising, sponsorships and endorsements, fan loyalty and branding, new media, stadium capital projects, and financial valuation and profitability. Prerequisite: BUSN 3303, BUSN 3333, or MGMT 3303
- LEAD 2801, 3801 LEADERSHIP WORKSHOP** 1 hour
This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. This course may be repeated with a change of subject matter for a maximum of four hours.
- LEAD 2802, 3802 LEADERSHIP SEMINAR** 2 hours
This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four hours.
Prerequisite: Permission of Department Director.
- LEAD 2903, 4903 SPECIAL TOPICS** 3 hours
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.
- LEAD 3823 CONCEPTS OF LEADERSHIP** 3 hours
This course is a study of the concepts of leadership presented in the Scriptures with the goal of maximizing leadership potential.
- LEAD 4003 SMALL GROUP LEADERSHIP** 3 hours
This course is a study of the organization and function of small groups. Emphasis will be given to the role of small groups in church ministry and business.
- LEAD 4503 CASE STUDIES IN LEADERSHIP** 3 hours
Case studies will be selected for in-depth study of the application of leadership concepts with particular reference to those concepts found in Scripture. Students will develop a written analysis of their style of leadership. Related issues are introduced through readings.

POLITICAL SCIENCE

POLS 1523 AMERICAN FEDERAL GOVERNMENT

3 hours

This course is a study of the realities of the political and governmental process in the United States: how that process actually works in practice, its strengths and shortcomings, the needs and possibilities for change and reform, and the significant issues of public policy.

POLS 2801, 3801 POLITICAL SCIENCE WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

POLS 2802, 3802 POLITICAL SCIENCE SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

POLS 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

POLS 3113 CONSTITUTIONAL LAW

3 hours

This course examines the constitutional origins of the government of the United States of America. The check and balance system between the legislative, judicial, and executive branches will be studied. Special emphasis will be given to Federalism, the Bill of Rights and amendments, the presidency, the congressional process, and the practice of judicial review. Prerequisite: POLS 1523 or permission of the instructor.

PSYCHOLOGY

PSYC 1123 GENERAL PSYCHOLOGY

3 hours

This course provides an introduction to the general principles of psychology. The student is acquainted with the human organism, its behavior, and some of the mechanics and dynamics of learning, perception, emotion, and motivation.

PSYC 2223 LIFE-SPAN DEVELOPMENTAL PSYCHOLOGY

3 hours

This course is a survey of the psychological changes in the human race through the life cycle. This includes the changes in cognitive, social, and emotional physiological development from the prenatal stages through death. Prerequisite: PSYC 1123

PSYC 2801, 3801 PSYCHOLOGY WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

PSYC 2802, 3802 PSYCHOLOGY SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

PSYC 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

PSYC 3113 CHILD PSYCHOLOGY

3 hours

This course is an investigation of the relationship between the child's development and environmental influences with observations of child behavior. Prerequisite: PSYC 1123.

PSYC 3123 ADOLESCENT PSYCHOLOGY

3 hours

This course is a study of the physical growth, glandular changes, and emotions of adolescents including interests, religious experience, and social adjustment. Prerequisite: PSYC 1123.

PSYC 3143 PSYCHOLOGY OF PERSONALITY

3 hours

This course provides a study of the classical theories of personality in psychology and introduces the student to the objectives and challenges of a scientific study of personal life. Emphasis will be given to a critical evaluation of personality theories in light of current knowledge and Biblical perspectives. Prerequisite: PSYC 1123 and junior/senior standing.

PSYC 3163 SOCIAL PSYCHOLOGY

3 hours

This course is a study of the nature of the social structures which man has developed and their influences on the functioning of human individuals/groups from a Christian perspective. Prerequisite: PSYC 1123, SOCI 2123, and Junior/Senior standing.

PSYC 3193 LEARNING AND COGNITION

3 hours

This course is a study of the research and theories in learning and cognition. Basic types of learning and the variables which influence the learning and cognitive processes will be included. In the learning component, the focus will be on instrumental and operant conditioning and issues growing from these basic types of learning. In the cognitive component,

topics covered will be information processing, memory, language, comprehension, and thought. Prerequisite: PSYC 1123 and Junior/Senior standing.

PSYC 3323 EDUCATIONAL PSYCHOLOGY 3 hours

This course is a study of the application of psychological principles to learning and behavior. Results of research as applied to classroom learning and motivation are studied together with factors which help or hinder effective learning. Prerequisite: PSYC 1123.

PSYC 3353 MARRIAGE AND FAMILY 3 hours

This course presents factors in self-understanding and interpersonal relations. Mate selection, changing roles of men and women, and problems of marital adjustments are investigated from a Christian perspective. Socialization of children and problems of parenthood are also considered. Prerequisite: PSYC 1123 and Junior/Senior standing.

PSYC 4103 ABNORMAL PSYCHOLOGY 3 hours

This course will provide students a general introduction to the study of abnormalities and the factors which make up such abnormalities. It includes a presentation of the biological, psychological, and sociological factors which are correlated with maladaptive behavior. Prerequisite: PSYC 1123 and Junior/Senior standing.

PSYC 4183 TESTS AND MEASUREMENTS 3 hours

This course is a study of the measurement of human behavior. Special reference is given to tests of intelligence, achievement, personality, and interest. Prerequisite: PSYC 1123, STAT 3003, and Junior/Senior

PSYC 4203 INDUSTRIAL/ORGANIZATIONAL PSYCHOLOGY 3 hours

This course provides a study of the individual and groups in complex organizations, including organizational structure, organizational changes, and the organization in society. The course is concerned with motivation, worker satisfaction, and communication in organizations, personnel relations, and other related factors. Prerequisite: PSYC 1123 and Junior/Senior standing.

PSYC 4263 GROUP PROCESSES 3 hours

This course deals with both the theoretical and the practical processes of group relationships. It provides students with an understanding of the psychological principles underlying group behavior. Topics covered will include group formation and development, cohesion and norms, social influence and power, stereotyping and prejudice, group decision-making, inter-group relations and diversity within groups, stigma in the workplace, leadership in groups, group performance, and staffing organizational groups. Prerequisite: PSYC 1123 and Junior/Senior standing.

PSYC 4353 RESEARCH DESIGN 3 hours

The purpose of this course is to introduce students to the various methods of research in the behavioral sciences. Topics will include surveys, longitudinal and cross-sectional studies, naturalistic observations, and experimental designs. Each student will complete a research project using knowledge gained from this course and the statistics course. Prerequisites: PSYC 1123, STAT 3003, and Junior/Senior standing.

PSYC 4393 PSYCHOLOGY PRACTICUM 3 hours

This course involves supervised work in a school, church, or community setting to provide practical experience in the area of psychology. Prerequisite: Permission of the Program Director and Junior/Senior standing.

PSYC 4463 PSYCHOLOGY CAPSTONE 3 hours

This is a capstone course to integrate the academic programs of psychology and general education with an emphasis on examining the interaction between the discipline and essential Christian beliefs and practices. It is required to be taken in the final semester of study. Prerequisite: PSYC 4353 and permission of the Program Director.

PSYC 4523 INTRODUCTION TO CHRISTIAN COUNSELING 3 hours

This is an introductory course to develop basic counseling skills for those who plan to serve as pastors, missionaries, or other Christian workers. It includes a study of the various approaches, methods, and resources which may be used in counseling in a Christian context. Prerequisite: PSYC 1123 or permission of the instructor.

SOCIOLOGY

SOCI 2123 INTRODUCTION TO SOCIOLOGY 3 hours

This course includes the study of humans as they relate through the social bond, groups, communities, and cultures. Norms and values, their application to anthropology and religion, and social deviancy are included.

SOCI 2801, 3801 SOCIOLOGY WORKSHOP 1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

SOCI 2802, 3802 SOCIOLOGY SEMINAR 2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

SOCI 2903, 4903 SPECIAL TOPICS 3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

SOCI 3102 PEOPLE GROUP STUDY

2 hours

This is an in-depth research project on a group of people identified by missiologists as a significantly large sociological grouping of individuals who have a common language, shared ethnicity, significant patterns of social interaction and who perceive themselves to have a common affinity for one another. The research project will include people group selection, gathering of available information, and compilation of available information in a research paper. Emphasis is given to studies about groups of people who do not have enough Christians and resources to reach their own people with the gospel message.

SOCI 3123 CULTURAL ANTHROPOLOGY

3 hours

This course is a study of man as related to the make-up and meaning of culture, the origin of man, and modern civilization.

ADULT STUDIES DEGREE PROGRAM

Hillsdale Free Will Baptist College's Bachelor of Arts with Liberal Studies emphasis is an academically rigorous, non-traditional degree program for adult learners. The goal is to help the adult learner:

- Grow in various areas of life, emphasizing the intellectual, spiritual, social, and professional realms;
- Enhance leadership techniques, basing them on Biblical principles;
- Increase effectiveness in interpersonal and professional communications; and
- Complete the goal of earning a college degree.

PROGRAM DESIGN

Each student will have an advisor who will assist the learner in customizing a program to complete the Liberal Studies degree. Hillsdale's Bachelor of Arts with Liberal Studies program is designed for people who:

- Are adults and need a non-traditional class schedule;
- May have completed some previous college (with a GPA of 2.0 or better on a 4.0 scale on all prior college work);
- Are highly motivated to seek and work diligently for a college degree;
- Have the potential for earning some college hours for prior experiential learning, and
- Desire the opportunity to work toward academic goals in a Christian college supported by well-qualified and caring faculty and staff.

The classes in the Bachelor of Arts with Liberal Studies program meet just once a week in order to be accessible to working adults. Courses are accelerated, meaning students attend for fewer hours than a traditional college program, but outside assignments make up for the reduced class time. Courses are offered one or two nights a week so students can focus on studies without the stress of taking a full complement of courses simultaneously.

PROGRAM FORMAT

To allow students to fit this program into their busy lives, the College schedules courses during evening weeknight hours from 6-10 p.m. Each three-hour course requires six weeks of class with possible pre- and post-course work. Additional course delivery options are on-line courses, weekend courses, workshops, independent studies, and other extra-traditional delivery formats.

ADMISSION GUIDELINES

This degree program has been designed for the student who needs a non-traditional format and is serious about reaching his or her academic goals. The student should be:

- 21 years of age or older, or
- Married, or
- Employed full-time

Traditional students desiring to take courses in this program should fit the above guidelines or have reached the Junior classification. Exceptions must be approved by the Coordinator of Adult Studies.

ADMISSION STATUS

Based on a review of credentials, students may be admitted on regular, conditional, probationary, or special status. Hillsdale Free Will Baptist College reserves the right to restrict or deny admission to any person, otherwise eligible, for reasons determined to be in the best interest of the institution by the officers thereof. This reserved right shall be administered in a manner strictly consistent with state and federal non-discrimination laws.

The College is aware that all students have not had the same opportunities for academic preparation. In recognition of extenuating circumstances, four types of admissions have been established for this Program: regular, conditional, probationary, and special.

Regular Admission:

Granted to students who have met the criteria for admission. The student is eligible for enrollment and subject to the academic placement recommendations of the Assessment Committee.

Conditional Admission:

Granted to students who have not completed the required admission documents or whose references reflect doubt on the compatibility of the student with the purposes of the College. A student admitted to the Program conditionally is given permission to enroll and complete up to 26 hours only. If the student is unable to submit the required admission documents or resolve the doubt discovered in the application process, he or she will not be permitted to enroll in courses beyond a total of 26 hours at this institution.

Probationary Admission:

Granted to students who do not meet the criteria for a candidate for admissions, or who have an ACT Composite Score lower than 16, or who transfer from another college while on academic probation, or whose placement scores reflect serious doubt as to the student's ability to benefit and succeed on the college level. The student is limited to not more than 13 credit hours while on probationary status. Probation may be removed after satisfactory completion of the semester at this institution by action of the Registrar.

Special Admission:

Students in this Program who do not meet the criteria for admission may be given special permission to enroll in the Program by the Admissions Committee. These students may continue in the Program as long as they maintain a grade of "C" or higher on all course work. Graduation with the baccalaureate degree will require successful completion of all general education and elective hours.

BACHELOR OF ARTS WITH LIBERAL STUDIES EMPHASIS

LIBERAL STUDIES AIM:

The aim of the Liberal Studies Program is twofold: first, to provide a broad general education with a biblical and religious studies core, and secondarily, to afford the student an opportunity to define the territory of intellectual enquiry. The very design of the program indicates a multiplicity of church-related and vocational possibilities. The general objectives of this degree are as follows:

- Competency in Biblical Foundations
- Integration of Christian principles with the student's primary area of competence

Humanities & Literature 12 hours
(Literature, Biblical Literature, Philosophy, Music, Art, Drama)

- *Literary Study of the Bible I
- *Literary Study of the Bible II

Language Arts 6 hours
*English Composition I
*English Composition II

Mathematics & Natural Science 11 hours
(Math, Biology, Physics, Chemistry, Geology, Astronomy, Earth Science, Environmental Science)

Social Studies 9 hours
(Psychology, Political Science, Economics, Sociology, Anthropology, History)

Religious Studies 18 hours
(Bible, Missions, Religion, Theology)
2000 level or above

Total 56 hours

Free Electives Total 30 hours
Above categories, Speech, Critical Thinking, Ethics, Computer Science, Physical Education, College Orientation, Business

Major (3000 level and above) 42 hours

DEGREE TOTAL 128 hours

Note: College policy requires a minimum of 45 credit hours in upper division courses for all Bachelor's degrees.

DISTANCE LEARNING PROGRAM

PURPOSE OF DISTANCE LEARNING

The primary purpose of Distance Learning is to make available to the non-resident student courses similar to those taken by students on the Hillsdale campus. This program is designed to meet the particular educational needs of pastors and other Christian workers who may not be able to come to the campus for resident study. For the student who wishes to come to Hillsdale and complete an A.A. or B.A. degree, these courses may be used to satisfy degree requirements.

The student who does not wish to complete a degree from Hillsdale may complete a Certificate in Bible entirely through these courses. This certificate is not a college degree, but it is recognition of a significant accomplishment in education.

A secondary purpose of Distance Learning is to make available to students a program of Biblical and secular courses that they may use to develop their own skills and abilities.

SCOPE

Using modern educational methods and materials, it is possible to offer a wide variety of courses through Distance Learning. The program at Hillsdale falls into two areas. First, there is the area of religious studies. This area includes courses in Bible, theology, church history, evangelism, Christian missions, pastoral ministry, and church music. These courses are designed to prepare one to serve more effectively in Christian work.

Second, there is the area of arts and sciences. This area includes courses in English, history, political science, psychology, etc. These courses are part of a well-rounded education, and they are designed to assist the student to become a more effective and meaningful member of society.

NEED FOR ADULT EDUCATION

Many individuals for a variety of different reasons have been unable to complete their educations during the years when most people do. During their adult years they desire further training and education. Those who have had college training may feel the need for refresher courses or courses they may not have had the opportunity to take. If you are in one of these categories, we invite you to consider Distance Learning.

Distance Learning is self-paced and self-directed. For that reason, it is not recommended for the young person who has just completed high school. That student might benefit more from the structured environment of traditional classes taught through a regular college semester format. For the more mature student who has the responsibility for a home, a job, and a church, a non-traditional distance learning course of study might be ideal. It is with that student in mind that this program is designed.

BENEFITS OF DISTANCE LEARNING

1. The student may enroll for the number of hours that will suit his or her own life schedule and educational ability.
2. The student may work at his or her own pace. The only restriction is that courses must be completed within one year of enrollment.
3. The student may work at convenient times without being tied to a class hour.
4. The student may work in his or her own home or other convenient place.
5. The student may begin or end courses at any time of year.
6. The cost of Distance Learning may be less than for resident courses.

COLLEGE CREDIT

Distance Learning courses are accepted for degree credit at Hillsdale in so far as they are applicable to the specific degree program which the student is pursuing. On-campus students should consult with their faculty advisor and the Academic Dean to insure applicability of courses.

Students who plan to transfer Distance Learning courses to other institutions should get the permission of the receiving institution prior to enrollment.

WHO IS ELIGIBLE TO ENROLL

Any person who has attained the age of eighteen years (regardless of race, sex, national origin, or handicap) may enroll for these courses. Since they are college level courses, students who have not graduated from high school or completed a GED will be admitted on a provisional basis. After the student has completed his or her first course with a passing grade, the provisional enrollment status will be removed.

ENROLLMENT PROCEDURES

The student must complete the following steps in order to enroll for Distance Learning courses:

1. Complete the Distance Learning Application and Enrollment form. A student may use this form to enroll for one, two, three, or four courses.
2. Include the proper payment with the Application and Enrollment form.
3. Students who plan to use Distance Learning courses to satisfy degree requirements should also forward copies of high school and college transcripts.

RE-ENROLLMENT

A student may enroll for additional courses by completing another Application and Enrollment form and paying the appropriate fees for tuition and materials.

TRADITIONAL STUDENTS

The guidelines regarding traditional students taking a Distance Learning course will include the following:

1. Any student receiving Federal Financial Aid cannot use the federal funds received to pay any portion of the cost associated with a Distance Learning course. For Example: The student's contribution (including institutional scholarships) toward the cost of attendance must equal or exceed the cost of any Distance Learning tuition, fees, books, and materials.
2. A student may not take a Distance Learning course during a semester when that same course is being offered in the traditional classroom setting.
3. A student may only take one Distance Learning course during a single semester or term.

COURSE MATERIALS

Distance Learning courses make use of a variety of course materials including textbooks, workbooks, cassette tapes, examinations, etc. Textbooks are published by major publishers and are similar to the textbooks used on the Hillsdale campus. These textbooks have been selected with care, but we cannot guarantee that they reflect at every point the viewpoint of the administration and faculty of Hillsdale Free Will Baptist College.

Workbooks, tapes, and examinations are developed under the supervision of the Coordinator of Adult Studies and the Academic Dean. The goal is that these course materials be comparable to the course materials used on campus.

EXAMINATIONS

At least one major examination is required in each course; most courses require two or three. These major examinations must be taken under appropriate supervision. Students who live within driving distance (app. 50 miles) of the Hillsdale campus are required to take the examinations on campus under the supervision of the faculty supervisor, Coordinator of Adult Studies, or in the Library Testing Center. Students who do not live within driving distance of the Hillsdale campus will take their examinations under the supervision of an approved proctor. The student will be responsible for identifying and making appropriate arrangements with a proctor. The suggested proctor should meet the following criteria: 1) must not be a relative or a co-worker of the student, and 2) must be a professional educator, administrator, librarian, member of the clergy, law enforcement officer, or direct supervisor at the student's place of employment. The student must submit a "Proctor Application Form." Approval for all proctors must be obtained from the Coordinator of Adult Studies.

TIME LIMITATIONS AND INCOMPLETE GRADES

A student may begin or end a Distance Learning course at any time of year. There is no minimum time, but all courses must be completed within one year of enrollment. All assignments, including examinations, must be completed at least two weeks before a transcript is needed. If a student is making progress on the course but needs an extension, he/she may request that a grade of "I" (Incomplete) be issued. If an "I" is granted, students have six weeks after the end of the initial year's enrollment to complete the work. To be granted an incomplete, the

student must submit a "Request for Grade of Incomplete Form." The course supervisor and the Coordinator of Adult Studies will determine if an "I" grade will be granted. If the incomplete work is not satisfactorily completed by the designated deadline, the grade originally submitted by the course supervisor at the conclusion of the year's enrollment will become the final grade. If the incomplete work is completed to the supervisor's satisfaction by the end of the six weeks, the supervisor will submit a Grade Change. Any requests for exceptions to this policy must be submitted in writing to the appropriate college committee.

FACULTY SUPERVISOR

Each student who enrolls in a Distance Learning course is assigned to a faculty supervisor who will supervise the student, grade the assignments, and determine the final grade for the course. Students should maintain regular contact with the faculty supervisor by mail, email, or telephone. With the exception of examinations, assignments which have been graded by the faculty supervisor are returned to the student with the supervisor's comments. A record of each student's progress is maintained in the office of the Coordinator of Adult Studies, and the student may receive a progress report at any time.

TUITION COSTS

Tuition for Distance Learning courses is \$160.00 per credit hour in U.S. funds; this fee is subject to change. Tuition for on-line courses is the same as the credit hour rate listed in the "College Costs and Business Information" section of this Catalog. For traditional students enrolled in 12-15 hours, one Distance Learning course may be covered by block tuition. Any student receiving Federal Financial Aid cannot use the federal funds received to pay any portion of the cost associated with a Distance Learning course.

Students may take the opportunity to reduce tuition costs by using the 4-for-3 program. A student may pay for 3 courses at one time and get the 4th course at no additional tuition costs. Costs for textbooks and materials will still apply. This program will carry the thirty-day money back guarantee, but no refunds will be issued after thirty days.

New students are charged a \$20.00 non-refundable application fee that covers the cost of setting up the new student's file.

DISCOUNTS

Students in full-time ministry and the spouse of those in full-time ministry may be eligible for a discount, upon approval of the Coordinator of Adult Studies, up to 50%.

TEXTBOOKS

Textbooks and other course materials must be purchased at the time of enrollment. The cost varies, but for most courses, the textbook and materials cost is \$50.00 to \$75.00.

TIME PAYMENT PLAN

Hillsdale Free Will Baptist College is pleased to make available to its Distance Learning students a time payment plan that operates as follows:

1. The \$20.00 application fee must be paid at the time of the student's first enrollment.
2. At least 25% of the tuition must be paid at the time of enrollment. The remainder must be paid over the next three months at the rate of 25% per month.
3. Students will be invoiced for course materials at the time of enrollment. Materials will be shipped upon receipt of the proper payment.
4. No transcript will be released until all accounts have been paid in full.

REFUND POLICY

Distance Learning courses carry a thirty-day money back guarantee. If a student decides not to complete a Distance Learning course, he or she may return the materials unused and undamaged to the Coordinator of Adult Studies within thirty days of receipt. The student will receive a full refund (except for the \$20.00 application fee). No refunds are given after thirty days.

NON-CREDIT COURSES

Hillsdale is pleased to make available a non-credit course on Free Will Baptist Doctrines. It is designed for individuals who wish to learn more about the Bible and Christian beliefs without obtaining college credit. Because this course is offered without college credit, the only cost is for books and materials.

The course is so designed that it may be taken by a student working alone or by a student working as a part of a class in his church.

It is not necessary to fill out a formal application to receive this course. All a student needs to do is to write Hillsdale Free Will Baptist College at the address given on the cover and request the course. Payment should accompany the order. Please contact the college for the cost of these materials.

This course is based on the Free Will Baptist *Treatise* and the book *Free Will Baptist Doctrines* written by Dr. J.D. O'Donnell, a former moderator of the National Association of Free Will Baptists. Free Will Baptist Doctrines is a course that may be taken in a Sunday School class, during a Church Training Service, or as part of a mid-week service. Any teacher or pastor can administer it to a group; there is a workbook with answer key.

BIBLE CERTIFICATE

Upon successful completion of 30 semester hours of Bible and Bible-related courses, the student will be awarded a Certificate in recognition of his or her accomplishment. This Certificate is not a college degree, but it does provide appropriate recognition for the student's study and labor. Students may choose to participate in the graduation exercises, but must pay the appropriate fees.

Required courses:

ENGL 1513 Literary Study of the English Bible I	3 hours
ENGL 1613 Literary Study of the English Bible II	3 hours

The remaining 24 hours may be chosen from Bible, Ministry, Mission, Theology, or Church History courses.

COURSE DESCRIPTIONS

Course Numbers: Numbers of four digits are used to designate courses. The first digit represents the classification: Freshman, 1000; Sophomore, 2000; Junior, 3000; and Senior, 4000. The last digit is the number of credit hours the student may earn for the course.

Select courses are available in an on-line format. Please contact the Distance Learning Office for details.

- BIBL 2113 LIFE AND WRITINGS OF PAUL** 3 hours
This course includes a survey of the basic events in the life of the Apostle Paul and an introduction to his writings. Special attention is given to the important position occupied by Paul in the life, literature and worship of the early church
- BIBL 2313 LIFE OF CHRIST** 3 hours
This course is a study of the basic events of the life and ministry of Christ based upon the four Gospels. Special attention is given to His teachings and the history of the interpretation of the Gospels.
- BIBL 2413 SURVEY OF THE PROPHETS** 3 hours
This course is a study of the prophetic literature of the Old Testament. Attention is given to the beginnings of the prophetic movement, the place which it occupied in the history of Israel, and the major writings it produced.
- BIBL 2613 EARLY CHRISTIANITY** 3 hours
This course is a study of the early formative years of the Christian church with special reference to the Book of Acts and other early Christian writings.
- BIBL 3313 PENTATEUCH** 3 hours
This course is a critical study of the text of the first five books of the Old Testament with an analysis of its historical setting and theological significance.
- BIBL 4313 GOSPEL OF JOHN** 3 hours
This course provides a careful analysis of the historical background, content, and interpretation of the Gospel of John.
- ENGL 1113 ENGLISH COMPOSITION I** 3 hours
This is a study of the principles of composition designed to develop the student's ability to write straightforward and effective English. A volume of readings is used as a basis for analysis of styles and resources for writing. Attention is given to the application of grammatical principles in the study of the sentence, the paragraph, and expository papers. Study is made in research methods, and at least one research paper is required.
- ENGL 1513 LITERARY STUDY OF THE ENGLISH BIBLE I** 3 hours
An over-all view of the structure, contents, history, peoples, and teachings of the Old Testament is given. A careful reading of the Biblical text is required. The course includes geography studies, character studies, and spiritual applications of modern-day living.
- ENGL 1613 LITERARY STUDY OF THE ENGLISH BIBLE II** 3 hours
An over-all view of the structure, contents, history, peoples, and teachings of the New Testament is given. A careful reading of the Biblical text is required. The course includes geography studies, character studies, and spiritual applications of modern-day living.
- HIST 1323 AMERICAN HISTORY TO 1865** 3 hours
A general course concerned with political, economic, and social history of the United States up to 1865.
- HIST 1423 AMERICAN HISTORY SINCE 1865** 3 hours
A continuation of the general course concerned with political, economic, and social history of the United States since 1865.
- HIST 3113 CHURCH HISTORY I** 3 hours
This course is a survey of the development of the Christian church from the end of the apostolic age to the Protestant Reformation. Consideration is given to the outstanding persons and events of this period and to the doctrinal development that took place.
- HIST 3213 CHURCH HISTORY II** 3 hours
This course is a survey of the development of the Christian church since the Protestant Reformation. It examines the doctrinal development and missionary expansion of the Christian faith.
- MISS 1112 PERSONAL EVANGELISM** 2 hours
This course is designed to aid the student in sharing his or her faith with another person. Various problems are discussed which the worker will encounter. Emphasis is given to scriptural passages of value in witnessing.
- MISS 1313 INTRODUCTION TO MISSIONS** 3 hours
This course is designed to acquaint the student with the Bible basis of missions and basic missionary principles, purposes, and activities including the denominational program. It deals with the missionary's relations with the Mission Board and home constituency as well as with nationals and fellow missionaries.
- MUSI 1122 FUNDAMENTALS OF MUSIC** 2 hours
This course is designed to acquaint the student with the rudiments of music. It includes the study of the staff, notes, rests, scales, keys, key signatures, sight singing, and ear training.
- PHIL 2113 ETHICAL ISSUES** 3 hours
This course is a study in ethics written from a Christian perspective. It is designed to assist college students in the integration of belief and behavior. The student is challenged to interact with some of the major ethical issues in today's society.

POLS 1523 AMERICAN FEDERAL GOVERNMENT

3 hours

A study of the realities of the political and governmental process in the United States: how that process actually works in practice, its strengths and shortcomings, the needs and possibilities for change and reform, and the significant issues of public policy.

PSYC 1123 GENERAL PSYCHOLOGY

3 hours

This course provides an introduction to the general principles of psychology. The student is acquainted with the human organism, its behavior, and some of the mechanics and dynamics of learning, perception, emotion, and motivation.

RELG 3113 COMPARATIVE RELIGIONS I: NON-CHRISTIAN AMERICAN RELIGIONS

3 hours

The beliefs and practices of some of the fringe groups of the Christian religion such as Jehovah's Witnesses, Mormonism, New Age, the Occult, Unification Church, and others are examined. Discussion, lecture and project in which the student makes and extensive study of one of these groups will be the methods employed.

RELG 3213 COMPARATIVE RELIGIONS II: WORLD RELIGIONS

3 hours

This course is designed especially to acquaint students with the major religions of the world. The study includes Buddhism, Hinduism, Animism, Islam, Romanism, Bahaism, and others.

THEO 1213 FREE WILL BAPTIST HISTORY AND DOCTRINE

3 hours

This course is a study of the historical foundation of the Free Will Baptist denomination with attention to the men and women who have made significant contributions to its life and thought. The second part of the course consists of a survey of the beliefs of the Free Will Baptists including the distinctive doctrines of this movement.

THEO 3313 SYSTEMATIC THEOLOGY I

3 hours

This course is an introduction to the major doctrinal teachings of the Christian faith. It begins with an analysis of the major terms used in the field of systematic theology and an over view of the major theological systems which the student is likely to encounter. It also examines theology, bibliology, Christology, and pneumatology.

THEO 3413 SYSTEMATIC THEOLOGY II

3 hours

This course is a continuation of THEO 3313 Systematic Theology I. It examines angelology, soteriology, ecclesiology, and eschatology.

GRADUATE PROGRAM



A Message from the Graduate Dean

The complex world in which we live is more demanding than ever. The world is more diverse and changing faster than at any other time in history. In order for the church to minister effectively in this chaotic environment, it is essential that its ministers (laity and clergy) continue to grow in competence and understanding. This is the mandate of the Graduate Program of Hillsdale Free Will Baptist College.

We are committed to providing excellent and relevant education and training in an environment that not only challenges, but nurtures its students. Regardless of where God's calling is leading, I believe that you will be better prepared to do effective ministry as a result of being trained in the Graduate Program.

Let me challenge you to consider an adventure with us in the Graduate Program at Hillsdale. It will be a trip that will be challenging and rigorous, but suited to equip you to be effective in the arena in which God has placed you.

Mark Braisher, D.Min.
Dean of Graduate Studies

PROGRAM BENEFITS

Graduate Students can...

1. Gain satisfaction of completing an educational goal.
2. Improve communicative skills, leadership and ministry effectiveness.
3. Continue with work schedules and family life while attending class in various concentrated formats.
4. Develop lasting friendships with other ministry professionals who have similar interests and who can enrich the learning experience.
5. Study under the guidance of Hillsdale's regular and adjunct faculty who recognize and encourage contributions that advanced students bring to the classroom.

ADMISSION REQUIREMENTS

1. Application form, Statement of Goals, Validation of Church Relationship Form, Official Transcript showing the completion of undergraduate program, signed Biblical Foundations Statement, Reference Form, FAFSA and Scholarship Application, and payment of the \$40 Application Fee.
2. Bachelors Degree.
3. GPA of 3.0 or better (on a 4.0 scale) on all prior college work.

Exceptions: Any applicant not meeting the above-stated requirements may petition for consideration by the Graduate Faculty Committee, which serves as the exceptions body in any academic policy matters.

APPLICATION PROCESS

Application is a simple process that can lead to a quick decision by the Graduate Dean.

1. Application for Admission
Complete the Application Form and send it with the \$40 Application Fee to the Graduate Admissions Office.
2. Statement of Goals
Complete a Statement of Goals which details your goals/plans for the degree program and your career in ministry.
3. Official Transcripts
Send a Request for Official Transcript to each college or university previously attended. Unofficial transcripts will not be accepted. Transcripts must be sent from the college or university to:
Hillsdale Free Will Baptist College
Graduate Office
PO BOX 7208
Moore, OK 73153
4. References
Give Validation of Church Relationship to your pastor to complete and return to you in a signed, sealed envelope. Send it with your application.
Give the Reference Form to an adult to complete and return to you in a signed, sealed envelope. Send it with your application.
5. Biblical Foundations Statement
Read and sign the Biblical Foundations Statement. Send it along with your application.

6. Financial Aid

If needed, apply for Financial Assistance or scholarships by filling out the Scholarship Application Form and a FAFSA. Call to schedule an appointment with the Financial Aid Officer.

ADMISSION STATUS

The College is aware that all students have not had the same opportunities for academic preparation. Therefore, three types of admission have been established for the Graduate Program: regular, probationary, and special.

Regular Admission

All the admission documents have been received and evaluated. The student is eligible for enrollment in the Graduate Program or any other Hillsdale degree program.

Probationary Admission

This status is granted to students who do not meet the academic criteria for admission to the Graduate Program. It also includes students whose GPA reflects serious doubt as to the student's ability to benefit from and succeed in the Hillsdale Graduate Program. The student must be granted probationary admission by vote of the Graduate Faculty Committee and maintain a cumulative GPA of 3.0 or better (on a 4.0 scale) in order to continue in the program.

Special Admission

Qualified students who only wish to enroll in specific courses without completing a degree may enroll for credit in any course upon the approval of the Academic Dean. Students who are not qualified for admission may audit a course upon the approval of the Graduate Dean.

Upon review of the application packet, the candidate will receive notice of acceptance or non-acceptance into the program.

FINANCIAL INFORMATION

The cost of attending the Graduate Program includes tuition, fees, books, and other course materials as listed and explained below.

Semester Tuition and Fee Schedule

Audit Tuition-per audit hour	\$40
Books.....	(TBA)
Dorm Room (per night)	\$15
Graduation Fee.....	\$175
Independent Study Fee (per credit hour)	\$50
Late Payment Fee (per month)	\$20
Program Application Fee	\$40
Tuition-per credit hour.....	\$280

Application Fee

The student pays the nonrefundable Program Application Fee (\$40) at the time of application.

Tuition

Tuition is determined by the semester credit hour rate. Students pay first semester tuition at registration, prior to the first class session. Students who apply for financial assistance must have all paperwork completed

by this time so that arrangements can be made for additional payments, if needed.

Payment Plans

1. Semester Payment Plan – Students may pay the entire tuition for the semester.
2. Monthly Payment Plan – If the student is unable to pay the full semester's tuition at registration, the College will make an installment plan available.
3. Employer Reimbursement Plan – If the student's employer will reimburse tuition cost upon successful completion of the course or semester, the student must still make payment at registration or make other arrangements with the Business Office.
4. VISA and MasterCard – Students may pay by credit card.

*Returned Check Charge – There will be a \$25 charge for all returned checks.

Unpaid & Past Due Balances

Actions taken if deadlines are not met on payments for student accounts:

1. Students whose accounts become more than 30 days delinquent are subject to a late-payment charge.
2. Students will not be allowed to enroll in a subsequent semester until their accounts are paid.
3. Transcripts will not be issued nor will students be permitted to appear for graduation exercises until all accounts are cared for at the Business Office.

Tuition Refunds

If a student withdraws from a course, tuition will be refunded according to the following:

Intensive Courses	
Withdrawal four weeks prior to class	90% refund
Withdrawal two weeks prior to class	80% refund
Withdrawal after class begins	No refund
Night Courses	
Withdrawal after one class	80% refund
Withdrawal after two classes	No refund

Books

It is the responsibility of the student to purchase all necessary materials before the actual class begins in order to have adequate time to complete pre-class assignments. Books and syllabi will be available at least four weeks prior to an intensive course and at least two weeks prior to a night course.

STUDENT FINANCIAL AID

Federal Student Aid Application Deadlines

The student is responsible for completion of the Free Application for Federal Student Aid (FAFSA) for the possible awarding of grants, loans, and scholarships. The student is obligated for the balance of the account. Should the student fail to complete the FAFSA by the semester deadline (Fall, October 1 or Spring, April 1), the student is responsible to pay the balance of the account. Failure to meet his/her account obligations will cause the beginning of disenrollment proceedings, and

the student will be withdrawn from courses through the Academic Affairs Office. Appeals may be made to the Operations Council.

Scholarships

To receive a scholarship, a student must complete the scholarship application form and supply any additional materials required. A student will only be eligible to receive one scholarship per semester. All scholarships awarded are contingent upon satisfactory completion of semester and availability of funds; early withdrawal will result in the loss of scholarship awarded and recalculation of the student's account. Exceptions to any of the above guidelines must be approved by the Graduate Faculty Committee.

Free Will Baptist Cooperative Scholarship

This scholarship is available to members and ministers attending a Free Will Baptist church that contributes to the Oklahoma State Cooperative Plan. Students must maintain a 3.00 GPA for continued eligibility.

Free Will Baptist Ministerial Scholarship

This scholarship is available to ordained Free Will Baptist ministers. Students must maintain a 3.00 GPA for continued eligibility.

Church Tuition Assistance Scholarship

Awards of \$200 per semester are given to students based on the willingness of their home church to assist them in obtaining a Hillsdale degree. Hillsdale will match the amount given by the student's home church up to a maximum of \$200 per semester. Students must maintain a 3.00 GPA for continued eligibility.

Veterans Assistance

Veterans or VA dependents applying for financial assistance should complete the application listed below that corresponds to his/her specific qualifications. All applications can be found at www.gibill.va.gov.

Student's Qualification	Application
Veteran – First Time Applicant	22-1990
Veteran – Returning Applicant	22-1995
Dependent – First Time Applicant	22-5490
Dependent – Returning Applicant	22-5495

After completing the appropriate application, the student should contact the Director of Veteran Affairs to complete the Enrollment Certification Form (22-1999).

ACADEMIC INFORMATION

Academic Progress

All degree seeking students are expected to be making academic progress which will allow them to complete their courses of study within a reasonable time. All students are expected to maintain a minimum grade point average of 2.5. Students who fail to maintain this minimum grade point average after completing twelve hours of course work will be placed on academic probation for a semester. Failure to improve the grade point average following nine course hours may result in academic suspension. The Academic Dean will make this decision based on the current performance of the

student. Any appeal of academic suspension will be referred to the Graduate Faculty Committee. Any student being placed on academic probation twice will be subject to confer with the Academic Dean and President of the institution.

Academic Dishonesty

No Hillsdale student shall commit any act of academic dishonesty in order to advance his/her own academic performance or to impede or advance the academic progress of others.

Academic dishonesty in any form is not condoned by the College community. This specifically includes cheating, plagiarism, fabrication, fraud, destruction of property, and bribery or intimidation, as well as assisting others or attempting to engage in such acts. If there exists no doubt that an act of academic dishonesty has occurred, the instructor has the authority to administer any of the following:

1. Record a "zero" for the assignment (or test) in questions.
2. Recommend to the Academic Dean that the student be dropped from the class and assigned a failing grade 'F' or an 'X' for the course. The written recommendation will include a description of the specific occurrence, including supportive documents if applicable.
3. In cases of extreme or repeated incidents of academic dishonesty, recommend the Academic Dean that the student be suspended or expelled from the College. The written recommendation will include a description of the specific occurrences, including supportive documents if applicable. Such cases will be referred to the Disciplinary Committee in accordance with the student disciplinary procedures contained in the Student Handbook.

Repeat Courses

A student who makes a 'C' grade and desires to repeat a course may do so. However, the credit hours will only be counted as taking it once. Grade points will be given for the repeated course on the regular basis. A student will not be given credit for any course in which he/she received a grade lower than a 'C.'. If the course is a required course, the student must retake the class. If the course is an elective, it is the student's choice to retake the course.

Grading System

(See Grade Point Average)

Grade	Meaning	Points
A	Excellent	4
B	Superior	3
C	Average	2
D	Below Average	1
F	Failure	0
P	Passing	0
CR	Credit	0
W	Official Withdrawal	0
AW	Administrative Withdrawal	0
X	No credit, excessive absences	0
I	Incomplete	0
NG	No Grade Reported	
NP	In Progress	

Withdrawals

In case a student must withdraw, he/she must complete the appropriate withdrawal form and have it approved. Withdrawal forms may be obtained from the Registrar's Office. If the withdrawal is approved, the student will receive a grade of 'W' which is not computed in the GPA. A student who ceases to attend class without officially withdrawing will receive either an 'X' or an 'F' at the discretion of the instructor.

Incomplete Grades

The grade 'I' (Incomplete) means that a part of the course work was not completed and must be finished within the designated time frame. If an incomplete is granted, a student has six weeks after the end of the course to complete the work. If the incomplete work is not satisfactorily completed by the deadline, the grade originally submitted by the instructor at the end of the course will become the final grade. Any exceptions to this policy must be submitted in writing to the Graduate Faculty Committee.

Grade Disputes

A student who disputes the accuracy of a course grade has ninety (90) days from the end of the term in which the grade was issued to submit an appeal. A letter disputing a course grade is to be addressed to the Registrar of the College.

REGISTRATION

Once a student has been admitted into the program, he/she will need to fill out registration forms. This can be done in one of two ways. Registration forms can be mailed into the Graduate Office, or the student can enroll personally with the Graduate Liaison.

COURSE FORMAT

There are currently two main methods of instruction. The first is an intensive format, which will be directed by current faculty, plus adjunct professionals from across the Free Will Baptist Association. This method will include a preparatory phase for readings and assignments, a concentrated instructional time (generally five or six days from Monday through Friday evening or Saturday noon), and a post-class project that will serve as the final. The second method is a one night a week class lasting for seven weeks. These courses are taught by on campus professors. This method allows for the working student to attend class without hindering his or her work schedule. A person who completes an average of six hours with either of the two methods, or a mixture of the two every six months, can graduate with the Masters in approximately three years. All of this can be done without becoming a permanent student or leaving your career position.

Intensives

Class sessions for each full week intensive course will begin at 1:00 pm on Monday and conclude no later than noon on Saturday. The course syllabi, textbooks, and other materials will be made available four weeks prior to the first day of class. It is the student's responsibility to contact the Graduate Office for syllabi and books.

Night Courses

Class sessions for each night course will begin at 6:00pm and conclude no later than 10:00pm one night a week for seven weeks. The course syllabi, textbooks, and other materials will be made available two weeks prior to the first night of class. It is the student's responsibility to contact the Graduate Office for syllabi and books.

Workshops/Seminars

The schedule for workshops (one hour courses) and seminars (two or three hour courses) will be announced prior to the pre-enrollment period for each semester.

Distance Learning Courses

The Hillsdale Masters Program also offers courses that may be taken off campus. These courses include study guides and lecture tapes of well-regarded professors in their respective fields.

GRADUATION REQUIREMENTS

To graduate with a Master of Arts degree a student must complete the following requirements:

1. Complete 36 semester hours (thesis option) or 42 semester hours (non-thesis option) acceptable to the College including the following:
 - A. Thesis option
 1. 15 hours from the Required Core Courses
 2. 15 hours from the Electives Courses
 3. 6 hours from the Research Core
 - B. Non-Thesis option
 1. 15 hours from the Required Core Courses
 2. 27 hours from the Elective Courses
2. Achieve a cumulative GPA of at least 3.0 or better (on a 4.0 scale) on all course work.
3. Satisfactorily complete every course in the degree with a grade of C or better.
4. Complete at least 9 credit hours in residence on the Hillsdale FWB College campus.
5. Satisfy all financial obligations to the College and be in good standing with the College.
6. Submit an Intent to Graduate Form by mid-term of the last semester before graduation and pay the nonrefundable Graduation Fee. Graduates must participate in Commencement Exercises unless excused by the Academic Affairs Committee.

MASTER OF ARTS

DEGREE OUTLINE

REQUIRED CORE COURSES

	HOURS
PHIL 5003 Apologetics	3
PHIL 5013 Philosophy of Religion	3
THEO 5013 New Testament Theology	3
THEO 5123 Historic Theology	3
THEO 5213 Hermeneutics	3
RESEARCH CORE COURSES (THESIS)	6
EDUC 5123 Research Methods	3
CMIN 5973 Masters Project or	
CMIN 5993 Masters Thesis	3
BIBL 5973 Masters Project or	
BIBL 5993 Masters Thesis	3

ELECTIVES

BIBL 5233	Jesus & the Gospel Tradition	3
BIBL 5253	Romans and Galatians	3
BIBL 5313	Pentateuch	3
BIBL 5503	Old Testament Poetical Books	3
BIBL 5603	Major Themes from the Prophets	3
CMIN 5103	Ministering Cross Culturally	3
CMIN 5333	Church Planting & Growth	3
CMIN 5413	Mentoring in Ministry	3
COMM 5413	Expository Preaching	3
COUN 5033	Counseling Theories & Methods	3
HIST 5333	Baptist Heritage	3
HIST 5903	Church History	3
LANG 5103	New Testament Greek Appreciation	3
LEAD 5213	Christian Leadership	3
MGMT 5123	Financial Planning	3
RELG 5113	American Religion & Culture	3
THEO 5333	The Works of Arminius	3

GRADUATE DEGREE STRUCTURE

Each course is distinguished by a unique alphanumeric label and course title. This combination of letters and numbers gives the course sequencing of the graduate curriculum its structure.

The numeric scheme for the graduate course sequence follows the same general outline in each discipline represented in the Bulletin. The last number in each course number equals the number of hours of graduate credit assigned to the course. All graduate credit will begin with a number of five (5) or higher. The numeric structure for the courses is as follows:

Alpha Label	5000/5800 General Courses	1-3 hours
Alpha Label	5801 Workshop	1 hour
Alpha Label	5802 Seminar	2 hours
Alpha Label	5903 Special Topics	3 hours
Alpha Label	5933 Independent Study	3 hours
Alpha Label	5943 Directed Readings	3 hours
Alpha Label	5953 Study Abroad	3 hours
Alpha Label	5963 Practicum	3 hours
Alpha Label	5973 Masters Project	3 hours
Alpha Label	5993 Masters Thesis	3 hours

The Alpha label in front of the course number represents the field of study or discipline to which the course is assigned. The course labels are four capital letters as follows:

BIBL	=	Bible
COUN	=	Counseling
COMM	=	Communication
CMIN	=	Christian Ministry
EDUC	=	Education
HIST	=	History
LANG	=	Language
LEAD	=	Leadership
MGMT	=	Management
MISS	=	Missions
PHIL	=	Philosophy
RELG	=	Religion
THEO	=	Theology

STAFF

Master of Arts Required Courses

The following five (5) courses are required for the Master of Arts degree (Thesis and Non-Thesis options):

PHIL 5003	Apologetics	3 hours
PHIL 5013	Philosophy of Religion	3 hours
THEO 5013	New Testament Theology	3 hours
THEO 5123	Historic Theology	3 hours
THEO 5213	Hermeneutics	3 hours

Thesis Option Requirements

EDUC 5123 Intro to Research and Statistics 3 hours

One of the following four (4) courses must be completed as the capstone course for the Master of Arts degree (Thesis option):

BIBL 5973	Masters Project	3 hours
BIBL 5993	Masters Thesis	3 hours
CMIN 5973	Masters Project	3 hours
CMIN 5993	Masters Thesis	3 hours

ACADEMIC SUPPORT

Learning Resource Center (LRC)

The purpose of Hillsdale's Learning Resource Center is to serve as an academic library supporting the curricular needs of students and faculty. The LRC is continuing to expand its resources to support the curriculum and promote student academic success. Library hours are posted. Internet access to library resources is available to current students.

Computer Lab

Hillsdale students have a number of computers and accessories available for their use. Computers equipped with Internet access are available for student use during posted hours. All students are required to complete a Computer Lab Information Sheet before being issued an access code for the system.

FACULTY

From its earliest days, Hillsdale has recognized the need for faculty members who are academically prepared, spiritually mature, and strongly committed to the mission and purposes of the College. The Graduate Program continues that tradition. In addition to the regular Hillsdale faculty, the College employs fully qualified adjunct faculty who can teach graduate students effectively, model Christian leadership, and make a positive contribution to the life of Hillsdale and her students.

In 1990 Hillsdale Free Will Baptist College had one instructor holding a terminal degree (doctorate) from a Department of Education recognized accrediting agency. Over the years the number of faculty holding terminal degrees has continued to grow. Since the inception of Graduate Education at Hillsdale in 2002, every course offering has been taught by a professor holding an earned and accredited doctoral degree. Thus, Hillsdale's Graduate program is committed to the highest standards of excellence in theological and ministry education.

The Academic Affairs personnel along with the entire College staff are all professing Christians who are committed to helping students succeed in their quest for higher education and leadership advancement. Any problems related to the Graduate Program should be addressed to the Academic Dean or the Graduate Liaison

CONSUMER INFORMATION

Department Of Education Regulation

Hillsdale is located in a low crime area of the Oklahoma City metroplex. In compliance with the Department of Education regulations, crime statistics are available through the Office of Admissions and Financial Aid.

Policy Of Nondiscrimination

Hillsdale Free Will Baptist College complies with all federal and state non-discrimination laws and is an equal opportunity institution. However, Hillsdale Free Will Baptist College reserves the right to, and does, maintain student educational and behavioral standards and employment requirements and standards based upon religious considerations consistent with its role and mission.

Individuals who believe they have been subjected to discrimination should report this matter to the President and/or the Vice President of Academic Affairs.

Policy Regarding Sexual Harassment

Hillsdale Free Will Baptist College is committed to maintaining high standards of professional ethics in which individuals do not abuse their personal authority in interpersonal relationships. The College personnel and students should not condone actions and/or words that are regarded as sexual harassment.

Sexual harassment is defined as repeated and unwelcome sexual advances which interfere with an individual's work or academic environment; coercive behavior which threatens an employment or academic reprisal; promise of rewards contingent upon obtaining sexual favors; spreading false stories about a person's sexual conduct; or, false accusations regarding sexual harassment.

Individuals who believe they have been objects of sexual harassment should report this matter to the Director of Student Services and/or the Academic Dean

Change of Information Notice

Hillsdale Free Will Baptist College reserves the right to make necessary changes without further notice. The regulations, courses, personnel, and costs listed herein are subject to change after date of publication of the Graduate Bulletin through established procedures. It is important that each student familiarize himself/herself with the regulations set forth in this Bulletin and assumes his/her proper responsibilities concerning them.

For more information or assistance in application contact:

Graduate Office
Hillsdale Free Will Baptist College
3701 S. I-35
P.O. Box 7208
Moore, OK 73153-1208
Phone: (405) 912-9016
Toll-free number: (800) 460-6328
Fax: (405) 912-9050
E-Mail: Graduate@hc.edu

***Study to show thyself approved unto God,
a workman that needeth not to be
ashamed, rightly dividing the word of
truth.***

II Timothy 2:15

GRADUATE COURSE DESCRIPTIONS

Select courses are available in an on-line format. Please contact the Graduate Office for details.

BIBLE

BIBL 5233 JESUS AND THE GOSPEL TRADITION

3 hours

This course will examine the early Christian traditions about Jesus as reflected in the four Gospels. Key events in the life and ministry of Jesus will be viewed in terms of primary exegesis. Consideration will be given to recent developments in Jesus studies related to apocryphal and Gnostic gospel writings.

BIBL 5253 ROMANS AND GALATIANS

3 hours

This course will examine the historical background, teachings, and interpretation of Paul's letters to the Romans and Galatians.

BIBL 5313 PENTATEUCH

3 hours

This course is a critical study of the text of the first five books of the Old Testament with an analysis of its historical setting and theological significance.

BIBL 5503 OLD TESTAMENT POETICAL BOOKS

3 hours

The emphasis of the course is an introduction to Hebrew poetry. Study will be made of Job, Psalms, Proverbs, and Ecclesiastes, focusing upon the central message of each book, highlighting their contribution to Old Testament theology. Form and function will be examined, seeking to expose meaning and significance for the life and ministry.

BIBL 5603 MAJOR THEMES FROM THE PROPHETS

3 hours

This course is designed to study recurring thematic patterns found within the Old Testament prophets. Some emphasis will be given to the historical period in which each of the prophets ministered. Additional emphasis will be given to setting the themes of the prophets in relation to the Torah and the on-going revelation of God.

BIBL 5801 WORKSHOP

1 hour

This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with change of subject matter for a maximum of four (4) hours. Prerequisite: Approval of the Advisor

BIBL 5802 SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of six (6) hours. Prerequisite: Approval of the Advisor

BIBL 5903 SPECIAL TOPICS

3 hours

This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with change of subject matter for a maximum of nine (9) credit hours. Prerequisite: Approval of the Advisor

BIBL 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor

BIBL 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor

BIBL 5953 STUDY ABROAD

3 hours

This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor

BIBL 5963 PRACTICUM

3 hours

This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor

BIBL 5973 MASTERS PROJECT

3 hours

This course is designed to provide students with the opportunity to pursue guided research in an area under faculty supervision. The course will be structured to utilize the appropriate methodology for the project, the communication of the findings, and the summary of the conclusions. Prerequisite: Approval of the Advisor

BIBL 5993 MASTERS THESIS

3 hours

This course is designed for students studying for a masters degree to demonstrate competency through the completion of a thesis. The student must complete independent research and write a thesis under faculty supervision. Prerequisite: Approval of the Advisor

CHRISTIAN MINISTRY

CMIN 5103 MINISTERING CROSS-CULTURALLY

3 hours

This course is a study of the principles and procedures of communication with an emphasis on cross-cultural ministry related to the Christian faith. A focus on the cultural diversity of today's world will assist the student in understanding both the complexity and necessity of successful communication. Crosslisted: MISS 5103

CMIN 5123 CHURCH STRUCTURE AND MINISTRY

3 hours

This is a study of the officers of the church—both staff and lay personnel. Specific duties of church officers and staff will be closely examined. The concept of team ministries will be studied along with a view of the role of individual responsibilities within the team. The role of the pastor will be examined in relationship to other members of the staff as well as to lay workers in the church. The place of church doctrine within church administration and ministry will also be emphasized.

CMIN 5333 CHURCH PLANTING AND GROWTH

3 hours

This course is an introduction to the basic principles and methods of church planting and growth. The student gains an understanding of different philosophies of church planting and growth as well as an acquaintance with contemporary methods and strategies.

CMIN 5413 MENTORING IN MINISTRY

3 hours

This course acquaints students with the theory and practice of mentoring. Emphasis is given to developing personal mentoring skills, as well as the creation and administration of ministry-based mentoring programs, including discipleship training.

CMIN 5801 WORKSHOP

1 hour

This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with change of subject matter for a maximum of four (4) hours. Prerequisite: Approval of the Advisor

CMIN 5802 SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of six (6) hours. Prerequisite: Approval of the Advisor

CMIN 5903 SPECIAL TOPICS

3 hours

This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with change of subject matter for a maximum of nine (9) credit hours. Prerequisite: Approval of the Advisor

CMIN 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor

CMIN 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor

CMIN 5953 STUDY ABROAD

3 hours

This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor

CMIN 5963 PRACTICUM

3 hours

This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor

CMIN 5973 MASTERS PROJECT

3 hours

This course is designed to provide students with the opportunity to pursue guided research in an area under faculty supervision. The course will be structured to utilize the appropriate methodology for the project, the communication of the findings, and the summary of the conclusions. Prerequisite: Approval of the Advisor

CMIN 5993 MASTERS THESIS

3 hours

This course is designed for students studying for a masters degree to demonstrate competency through the completion of a thesis. The student must complete independent research and write a thesis under faculty supervision. Prerequisite: Approval of the Advisor

COMMUNICATION**COMM 5413 EXPOSITORY PREACHING**

3 hours

This course involves the development and delivery of expository sermons. It is designed to prepare a minister to preach both individual sermons and sermon series, which utilize expository methods. Prerequisite: COMM 5013 or permission of the instructor

COMM 5433 ADVANCED BIBLICAL PREACHING

3 hours

This course is an advanced course designed to prepare the student for an effective preaching ministry in a local church. Attention is given to the preparation and delivery of various types of Biblical sermons and to the further development of proper speech technique. Attention is also given to planned programs of Biblical preaching. Prerequisite: COMM 5413

COMM 5801 WORKSHOP

1 hour

This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with change of subject matter for a maximum of four (4) hours. Prerequisite: Approval of the Advisor

COMM 5802 SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of six (6) hours. Prerequisite: Approval of the Advisor

COMM 5903 SPECIAL TOPICS

3 hours

This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with change of subject matter for a maximum of nine (9) credit hours. Prerequisite: Approval of the Advisor

COMM 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor

COMM 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor

COMM 5953 STUDY ABROAD

3 hours

This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor

COMM 5963 EXPOSITORY PREACHING PRACTICUM

3 hours

This course is in expository preaching in which the student prepares a sermon calendar for a year's preaching and preaches through a book in the New Testament. The students share their work with others in the class so that each one gathers a sermon reservoir on the book selected. There are both pre- and post-class assignments.

COUNSELING**COUN 5003 INTRODUCTION TO CHRISTIAN COUNSELING**

3 hours

This is an introductory course to develop basic counseling skills for those who plan to serve as pastors, missionaries, or other Christian workers. It includes a study of the various approaches, methods, and resources that may be used in counseling in a Christian context.

COUN 5033 COUNSELING THEORIES AND METHODS

3 hours

This course provides an overview of several key theorists and methodologies related to counseling psychology. Students will engage in practice counseling sessions with peer analysis. Emphasis will be given to matters of referral, including when and how referrals should be made. Legal issues related to the counselor/ counselee relationship will be addressed.

COUN 5123 MARRIAGE AND FAMILY COUNSELING

3 hours

This course is a consideration of the dynamics of marriage and family relationships. The emphasis is on understanding the structure and function of marriage, the various aspects of the marital relationship, family systems, and ways the counselor may approach marriage and family counseling as a creative, preventive, and healing ministry.

COUN 5801 WORKSHOP

1 hour

This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with change of subject matter for a maximum of four (4) hours. Prerequisite: Approval of the Advisor

COUN 5802 SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of six (6) hours. Prerequisite: Approval of the Advisor

COUN 5903 SPECIAL TOPICS

3 hours

This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with change of subject matter for a maximum of nine (9) credit hours. Prerequisite: Approval of the Advisor

COUN 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor

COUN 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor

COUN 5953 STUDY ABROAD

3 hours

This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor

COUN 5963 PRACTICUM

3 hours

This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor

EDUCATION

EDUC 5123 RESEARCH METHODS

3 hours

This course assists students in learning to conceptualize research problems and develop hypotheses. The student will examine concepts of defining and measuring important variables, data collecting and analysis of data, interpretation and making inferences, and writing and implementing a research proposal. The design of research strategies for experimental, quasi-experimental, and qualitative methods will be emphasized.

HISTORY

HIST 5113 CHURCH HISTORY

3 hours

This course is a study of the development of the Christian church from the end of the apostolic age through the 20th century. Consideration is given to outstanding persons and events, doctrinal controversies that have developed as well as missionary expansion of the Christian faith.

HIST 5213 PATRISTICS

3 hours

This course is a study of church life in the first five centuries, with emphasis upon Christian leaders, literature, doctrinal formulations, worship and developing ecclesiastical structures.

HIST 5333 BAPTIST HERITAGE

3 hours

This course is a survey of Baptist history in Europe, Great Britain, and North America. Attention will be focused on the development of the two distinct traditions of general and particular Baptists. Special emphasis will be directed toward the General, Free, and Free Will Baptist movements.

HIST 5801 WORKSHOP

1 hour

This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with change of subject matter for a maximum of four (4) hours. Prerequisite: Approval of the Advisor

HIST 5802 SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of six (6) hours. Prerequisite: Approval of the Advisor

HIST 5903 SPECIAL TOPICS

3 hours

This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with change of subject matter for a maximum of nine (9) credit hours. Prerequisite: Approval of the Advisor

HIST 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor

HIST 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor

HIST 5953 STUDY ABROAD

3 hours

This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor

HIST 5963 PRACTICUM

3 hours

This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor

LANGUAGE

LANG 5103 NEW TESTAMENT GREEK APPRECIATION

3 hours

This course is an introductory study of the basic grammar, syntax, and vocabulary of the Greek language. Emphasis is given to the use of Greek study aids and tools. Facility in translation and use of Greek study aids is developed through the use of practical exercises.

LEADERSHIP

LEAD 5213 CHRISTIAN LEADERSHIP

3 hours

This course examines the Biblical and theological perspectives of leadership as well as functions or tasks of leadership planning, organizing, directing, staffing and controlling. A unit is included on time management and personal planning for the Christian worker. The emphasis is to improve leadership abilities of the students and to prepare them to develop leadership in others.

LEAD 5801 WORKSHOP

1 hour

This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with change of subject matter for a maximum of four (4) hours. Prerequisite: Approval of the Advisor

LEAD 5802 SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of six (6) hours. Prerequisite: Approval of the Advisor

LEAD 5903 SPECIAL TOPICS

3 hours

This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with change of subject matter for a maximum of nine (9) credit hours. Prerequisite: Approval of the Advisor

LEAD 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor

LEAD 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor

LEAD 5953 STUDY ABROAD

3 hours

This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor

LEAD 5963 PRACTICUM

3 hours

This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor

MANAGEMENT**MGMT 5123 FINANCIAL PLANNING**

3 hours

This is a study of church stewardship planning based on Biblical principles. It is a study of what God has to say about financial practices coupled with standard bookkeeping methodology. It defines the work of the church treasurer, financial secretary, finance committee, and other church financial officers and terms.

MGMT 5801 WORKSHOP

1 hour

This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with change of subject matter for a maximum of four (4) hours. Prerequisite: Approval of the Advisor

MGMT 5802 SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of six (6) hours. Prerequisite: Approval of the Advisor

MGMT 5903 SPECIAL TOPICS

3 hours

This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with change of subject matter for a maximum of nine (9) credit hours. Prerequisite: Approval of the Advisor

MGMT 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor

MGMT 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor

MISSIONS**MISS 5103 MINISTERING CROSS-CULTURALLY**

3 hours

This course is a study of the principles and procedures of communication with an emphasis on cross-cultural ministry related to the Christian faith. A focus on the cultural diversity of today's world will assist the student in understanding both the complexity and necessity of successful communication. Crosslisted: CMIN 5103

MISS 5123 THEOLOGY OF MISSIONS

3 hours

This course is a study of the Biblical and theological foundations of Christian missions. The unfolding missionary purpose of God will be traced through the Bible as it relates to the purposes, nature, scope and current challenges of cross-cultural missions.

MISS 5343 CHURCH PLANTING AND GROWTH

3 hours

This course incorporates relevant sociological, anthropological, and historical insights as students examine Paul's model of planting churches cross-culturally as found in the book of Acts. It gives suggestions for the development of current effective strategies for multiplying growing indigenous congregations. It examines methods of evangelism and the training of pastors and laity.

- MISS 5613 CONTEMPORARY ISSUES AND METHODS OF MISSIONS** 3 hours
In this course emphasis will be given to current trends and issues of major concern in mission strategy. Missionaries on furlough may be utilized in their areas of expertise.
- MISS 5801 WORKSHOP** 1 hour
This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with change of subject matter for a maximum of four (4) hours. Prerequisite: Approval of the Advisor
- MISS 5802 SEMINAR** 2 hours
This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of six (6) hours. Prerequisite: Approval of the Advisor
- MISS 5903 SPECIAL TOPICS** 3 hours
This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with change of subject matter for a maximum of nine (9) credit hours. Prerequisite: Approval of the Advisor
- MISS 5933 INDEPENDENT STUDY** 3 hours
This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor
- MISS 5943 DIRECTED READINGS** 3 hours
This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor
- MISS 5953 STUDY ABROAD** 3 hours
This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor
- MISS 5963 PRACTICUM** 3 hours
This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor
- MISS 5973 MASTERS PROJECT** 3 hours
This course is designed to provide students with the opportunity to pursue guided research in an area under faculty supervision. The course will be structured to utilize the appropriate methodology for the project, the communication of the findings, and the summary of the conclusions. Prerequisite: Approval of the Advisor
- MISS 5993 MASTERS THESIS** 3 hours
This course is designed for students studying for a masters degree to demonstrate competency through the completion of a thesis. The student must complete independent research and write a thesis under faculty supervision. Prerequisite: Approval of the Advisor

PHILOSOPHY

- PHIL 5003 APOLOGETICS** 3 hours
This course is a study of the defense of Christianity with emphasis on the Biblical and theological foundation, methodology, and contemporary challenges to the truth of Christianity.
- PHIL 5013 PHILOSOPHY OF RELIGION** 3 hours
This course is an introductory study of selected topics in philosophy of religion. Critical analysis will be directed toward such subjects as the nature of God in classical theism, theistic arguments for God's existence, faith and reason, religious experience, religious language, and the problem of evil as it relates to theological issues.
- PHIL 5801 WORKSHOP** 1 hour
This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with change of subject matter for a maximum of four (4) hours. Prerequisite: Approval of the Advisor
- PHIL 5802 SEMINAR** 2 hours
This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of six (6) hours. Prerequisite: Approval of the Advisor
- PHIL 5903 SPECIAL TOPICS** 3 hours
This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with change of subject matter for a maximum of nine (9) credit hours. Prerequisite: Approval of the Advisor
- PHIL 5933 INDEPENDENT STUDY** 3 hours
This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor

PHIL 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor

PHIL 5953 STUDY ABROAD

3 hours

This course allows students to participate in short term experiences outside the continental United States. Students will propose learning objects for the study abroad experience that are deemed appropriate by the faculty supervisor. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor

PHIL 5963 PRACTICUM

3 hours

This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor

RELIGION**RELG 5113 AMERICAN RELIGION AND CULTURE**

3 hours

This course is designed to assist students to recognize and understand the place and roles that religion has had and continues to have in the United States. The study is an aid in understanding the nation, its culture, and its people. It will focus on traditional religious groups, movements, and issues. Limited attention will be paid to less traditional applications of religious practice.

RELG 5801 WORKSHOP

1 hour

This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with change of subject matter for a maximum of four (4) hours. Prerequisite: Approval of the Advisor

RELG 5802 SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of six (6) hours. Prerequisite: Approval of the Advisor

RELG 5903 SPECIAL TOPICS

3 hours

This course presents various subjects in the area of study through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis will be given to creative approaches, research, and collaborative learning to enrich the understanding of the student. The course may be repeated with change of subject matter for a maximum of nine (9) credit hours. Prerequisite: Approval of the Advisor

RELG 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor

RELG 5943 DIRECTED READINGS

3 hours

This course is for advanced students to enhance understanding in areas where they wish to gain some measure of expertise in the literature of the field. Prerequisite: Approval of the Advisor

RELG 5953 STUDY ABROAD

3 hours

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THEOLOGY**THEO 5013 NEW TESTAMENT THEOLOGY**

3 hours

This course is an examination of the dominant themes and the development of theological concepts of the New Testament.

THEO 5033 BIBLICAL THEOLOGY OF PAUL

3 hours

This course provides an inductive study of key themes as developed through Acts and the Pauline Epistles. The study will be conducted from the standpoint of the central importance of the concept of newness for New Testament theology and history.

THEO 5123 HISTORIC THEOLOGY

3 hours

This course is an examination of the birth and development of the Christian Church beliefs. The eras of the Apostolic Fathers, the Reformation, and the present will receive emphasis. Attention will be given to key figures, events, political themes, and theological developments.

THEO 5213 HERMENEUTICS

3 hours

This course is a study of the principal laws and methods of interpreting the various forms of Biblical expression. Attention is given to various problems of Biblical interpretation.

THEO 5333 THE WORKS OF ARMINIUS

3 hours

The primary focus of this course is on the theological writings of James Arminius translated by James and William Nichols and compiled into three volumes known as the London Edition. The Arminius writings are compared and contrasted with selected writings from John Calvin's Institutes of the Christian Religion. The context for both perspectives is set in the Reformed Orthodoxy of reformation and post-reformation Protestantism.

THEO 5801 WORKSHOP

1 hour

This workshop is designed as a study of various topics, issues, or methodologies. The course may be repeated with change of subject matter for a maximum of four (4) hours. Prerequisite: Approval of the Advisor

THEO 5802 SEMINAR

2 hours

This seminar is designed as an intensive study of various topics, issues, or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of six (6) hours. Prerequisite: Approval of the Advisor

THEO 5903 SPECIAL TOPICS

3 hours

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THEO 5933 INDEPENDENT STUDY

3 hours

This course allows the student to do an in depth, supervised study in an area related to his or her degree program. Students are limited to subject matter that can be supervised by a faculty member. Prerequisite: Approval of the Advisor

THEO 5943 DIRECTED READINGS

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THEO 5963 PRACTICUM

3 hours

This course allows students to participate in off-campus experiences designed to relate ideas and concepts to problems encountered on the field. Credit is given upon satisfactory completion of all course requirements. Prerequisite: Approval of the Advisor

THEO 5973 MASTERS PROJECT

3 hours

This course is designed to provide students with the opportunity to pursue guided research in an area under faculty supervision. The course will be structured to utilize the appropriate methodology for the project, the communication of the findings, and the summary of the conclusions. Prerequisite: Approval of the Advisor

THEO 5993 MASTERS THESIS

3 hours

This course is designed for students studying for a masters degree to demonstrate competency through the completion of a thesis. The student must complete independent research and write a thesis under faculty supervision. Prerequisite: Approval of the Advisor

GOVERNANCE

BOARD OF TRUSTEES

	City/State
Bill Barber.....	Poteau, Oklahoma
John Baumert.....	Cushing, Oklahoma
Terry Bigger	Jenks, Oklahoma
Jeff Blair, Chairman.....	Locust Grove, Oklahoma
Greg Conner	Bixby, Oklahoma
David Copeland.....	Searcy, Arkansas
Gary Curry.....	Ada, Oklahoma
Cody Freeman	Springfield, Missouri
Clyde Gillentine	Mesquite, Texas
Roger Hogan, Vice Chairman	Farmington, Missouri
Joel Kircher	McAlester, Oklahoma
Junior Phillips	Poteau, Oklahoma
Leonard Pirtle.....	Owasso, Oklahoma
Gene Richards	Kingwood, Texas
Dale Skiles	Springfield, Missouri
David Taylor, Clerk.....	Hot Springs, Arkansas
Dean Thompson.....	Duncan, Oklahoma

ADMINISTRATION

President.....	Timothy W. Eaton, Ph.D.
Vice President of Institutional Advancement	Bob Thompson
Vice President of Academic Affairs	Thomas L. Marberry, Ph.D.
Vice President of Administration	Mark Braisher, D.Min.

GOVERNING POLICY

Hillsdale Free Will Baptist College is governed by the Board of Trustees with the President of the College, the Moderator, and the Executive Secretary of the Oklahoma State Association of Free Will Baptists as ex-officio members. The State Associations of Arkansas and Texas elect two trustees each. The Missouri State Association of Free Will Baptists elects three trustees. The Oklahoma State Association of Free Will Baptist selects ten trustees. The trustees elected by these four states presently constitute the Board of Trustees. The President administers the day-to-day operation of the College under the direct supervision of the Board of Trustees.

DOCTRINE

The doctrine of the College is that of the Free Will Baptist denomination as outlined in A Treatise of the Faith and Practices of Free Will Baptists, Inc. As to fundamental principles, the College unreservedly endorses the conservative Protestant position. The Biblical Foundations Statement of the College is endorsed by each member of the Board of Trustees, Administration, Faculty, and Staff.

SUPPORT

Student fees account for approximately 70 percent of the total income of the College; local church groups and other sources account for 30 percent. The College thus depends upon Free Will Baptist individuals and churches for its support. The Cooperative Program of the Oklahoma State Association of Free Will Baptists provides a basic undergirding for the educational ministry of the College. Gift income comes primarily from a five-state area that includes approximately 65,000 Free Will Baptists.

If you are interested in supporting Hillsdale Free Will Baptist College through cash contributions, gifts, estate planning, annuities, or in-kind support, contact the Office of Development at 405-912-9008. Written inquiries should be addressed to:

Office of Development
Hillsdale Free Will Baptist College
P.O. Box 7208
Moore, OK 73153-1208

FACULTY

Instructors are listed with the highest degree received from an accredited institution. Only institutions whose accrediting body is nationally recognized as an institutional accrediting agency by the United States Department of Education are included. Teaching discipline(s), relevant experience, and additional education are included as information.

FULL-TIME FACULTY

PATTI ASHBY, M.L.S.

Assistant Director of the Learning Resource Center, Coordinator of Adult Studies

B.A., Christopher Newport College
M.L.S., East Carolina University
M.R.E., Grand Rapids Baptist Seminary
M.L.S., Kent State University
Experience in Higher Education: Adjunct Facilitator for MBA Online, Interlibrary Loan/Reference Librarian-Indiana Wesleyan University; Assistant Professor, Head of Technical Services/Cataloging Librarian-Cedarville University; Library Technical Assistant-Bowling Green State University; Assistant Professor, Technical Services Librarian-Liberty University; Technical Services Librarian-Grand Rapids Baptist College and Seminary
Hillsdale Free Will Baptist College since 2002

STEPHEN M. ASHBY, PH.D.

Philosophy, Religion

B.S., Free Will Baptist Bible College
M.R.E., Grand Rapids Baptist Seminary
M.Div., Grand Rapids Baptist Seminary
M.Ed., Lynchburg College
Ph.D., Bowling Green State University
Experience in Higher Education: Visiting Professor-Hillsdale Free Will Baptist College; Adjunct Professor-Taylor University; Teaching Fellow/Instructor of English/Assistant Professor of Philosophy and Religious Studies-Ball State University; Instructor of English-Liberty University
Pastoral experience: Chesterfield Free Will Baptist Church, Indiana; First Dayton Free Will Baptist Church, Ohio; First Free Will Baptist, Grand Rapids, Michigan; St. John Free Will Baptist Church, South Carolina
Publications: Four Views of Eternal Security (contributing author), composed the Introduction for The Works of Arminius published by Randall House, published articles in the fields of Philosophy and Cultural Studies
Contributor for Integrity: A Journal of Christian Thought
Symposium and Conference Speaker
Trustee, Free Will Baptist Bible College
Hillsdale Free Will Baptist College since 2002

JANICE BANKS, M.A.

Leadership, Missions

B.A., Free Will Baptist Bible College
M.A., Azusa Pacific University
D.Ed.Min. (in progress) Midwestern Baptist Theological Seminary

Additional graduate studies: Univ. of Oklahoma
Missionary to Japan 19 years
Teaching and administrative experience 18 years
Dean of Students 1991-1992
Director, ABLE Program 1998-2005
Hillsdale Free Will Baptist College 1988-1989, 1991-

ROBERT B. BLAND, ED.D.

English

B.A., Central State University
M.Ed., Central State University
Ed.D., Highland University
Accreditation experience with the following agencies recognized by the U.S. Department of Education: Accrediting Association of Bible Colleges (AABC), North Central Association of Colleges and Schools (NCA), Southern Association of Colleges and Schools (SACS), and the Transnational Association of Christian Colleges and Schools (TRACS).
Hillsdale Free Will Baptist College since 1992

MARK BRAISHER, D.MIN

Church Growth and Planting

B.A., Hillsdale Free Will Baptist College
M.Div., Midwestern Baptist Theological Seminary
D.Min., Midwestern Baptist Theological Seminary
Pastoral experience over 25 years
Board Member, Randall House Publications
Christian School Administrator 3 years
Church Growth Consultant since 1997
Dean of Graduate Studies since 2007
Hillsdale Free Will Baptist College since 2005

KATHLEEN CARLTON, D.M.A.

Music, Voice

B.A., Cameron University
M.M., University of Oklahoma
D.M.A., University of Oklahoma
Additional studies: American Institute of Musical Studies, Graz, Austria; Performing member of the Cimarron Circuit Opera Company; University of Oklahoma, European Tour Group; Former member of Oklahoma Collegium Musicum
Hillsdale Free Will Baptist College since 1988

JERROD DONAHOO, M.S.

Exercise Science

B.S., University of Oklahoma
M.S., University of Oklahoma
Hillsdale Free Will Baptist College since 2007

NANCY DRAPER, M.L.S.

Learning Resource Center Director

A.A., Hillsdale Free Will Baptist College
B.A., School of the Ozarks
M.L.S., University of Oklahoma
Accreditation experience with the following agencies recognized by the U.S. Department of Education: North Central Association of Colleges and Schools (NCA) and Transnational Association of Christian Colleges and Schools (TRACS).
Hillsdale Free Will Baptist College since 1977

TIMOTHY W. EATON, PH.D.**Bible, Theology**

B.Th., Hillsdale Free Will Baptist College
 M.Ed., University of Oklahoma
 M.Div., Southwestern Baptist Theological Seminary
 Ph.D., University of Oklahoma
 Additional studies: Missouri Southern State College,
 Murray State College, and American Institute of
 Church Growth.
 Masters Studies in Aging, North Texas State
 University
 Participant in the Oklahoma Scholar Leadership
 Program 1993-1994
 Christian Education Consultant for D. C. Cook
 Publishing 4 years
 Board Member, Randall House Publications
 Pastoral ministry experience over 25 years
 Teaching experience: Christian Education, Western
 Baptist College; Field Education Supervisor,
 Midwestern Baptist Theological Seminary; and
 graduate level instruction, University of Oklahoma.
 Member of the Accreditation Commission for the
 Transnational Association of Christian Colleges and
 Schools 1999-2002
 Vice President of Academic Affairs 1989-2003
 Executive Vice President 2003-2004
 President since 2004
 Hillsdale Free Will Baptist College since 1989

CARLA KRUEGER, M.A.**Counseling, Psychology**

A.A., Hillsdale Free Will Baptist College
 B.S., Southwest Missouri State University
 M.A., University of North Florida
 Teaching experience (secondary) 4 years
 Additional Graduate Studies: Southwest Missouri
 State Univ., University of Missouri, University of
 Central Oklahoma and University of Oklahoma.
 Hillsdale Free Will Baptist College since 1992

THOMAS L. MARBERRY, PH.D.**Theology, Greek**

B.A., Baylor University
 M.Div., Southwestern Baptist Theological Seminary
 Ph.D., Baylor University
 Baylor University Archeological Expedition 1983,
 under the auspices of the University of Tel Aviv,
 Israel
 Accreditation experience with the following agencies
 recognized by the U.S. Department of Education:
 North Central Association of Colleges and Schools
 (NCA) and Transnational Association of Christian
 Colleges and Schools (TRACS)
 Author of the Randall House Commentary on
 Galatians
 Contributing Editor, CONTACT Magazine
 FWB Higher Education Task Force
 Pastoral experience 19 years
 President of the Seminary of the Cross (Reynosa,
 Mexico) 1999-2008
 Director of External Studies, Hillsdale Free Will
 Baptist College, 1989-1999
 Vice President of Academic Affairs, Hillsdale Free
 Will Baptist College, 1983-1989, 2008-
 Hillsdale Free Will Baptist College 1975-1999, 2008-

TRACI MORRIS, M.ED.**Teacher Education**

B.A., Hillsdale Free Will Baptist College
 M.Ed., University of Oklahoma
 Teaching experience over 10 years
 Certified Teacher by both the Oklahoma Department
 of Education and the Association of Christian
 Schools International (ACSI)
 Teacher Education Coordinator since 2002
 Hillsdale Free Will Baptist College 1992-1997, 2001

RICHARD NEUMANN, M.ED.**Teacher Education**

B.S., University of North Texas
 M.Ed., Columbia International University
 Additional graduate studies: Wheaton College,
 Grace College and Seminary, and University of
 Oklahoma
 Teaching English as a Foreign Language
 Certificate from Wheaton College
 Teaching Certificates from State of Texas and ACSI
 Teaching and School Admin experience 6 years
 Hillsdale Free Will Baptist College since 2003

DARREL E. NICHOLS, M.DIV.**Bible, Spanish, French**

A.A., Hillsdale Free Will Baptist College
 B.A., Hillsdale Free Will Baptist College
 M.Div., Southwestern Baptist Theological Seminary
 Graduate School of Missionary Internship,
 Farmington, MI
 Edudes en Langue Française, L'Acuille Fraternelle
 Diploma in Spanish, Rio Grande Bible Institute
 Missionary Language School
 Diploma eu Español, Academia Americana
 25 years missionary experience in France, Ivory
 Coast, and Panama.
 Hillsdale Free Will Baptist College since 2006

EDWARD A. PACK, B.M.E.**Music**

B.M.E., Capital University Conservatory of Music
 Additional studies at the University of Oklahoma
 Hymn writer, composer, and arranger
 Music Minister experience over 25 years
 Hillsdale Free Will Baptist College 1979-1988, 2005-

MENDEL SIMMONS, PH.D.**Psychology**

B.S., Langston University
 M.Ed., University of Oklahoma
 Ph.D., University of Oklahoma
 College teaching experience over 25 years
 Hillsdale Free Will Baptist College since 2005

JEFFREY SLOAN, M.A.**Pastoral Ministry**

B.A., Hillsdale Free Will Baptist College
 M.A., Hillsdale Free Will Baptist College
 Pastoral experience 20 years
 Free Will Baptist church planter
 Biblical Counseling Intern at International Center for
 Biblical Counseling, Indiana 2002-2006
 Campus Pastor 2007-2008
 Hillsdale Free Will Baptist College since 2007

N.R. SMITH, D.MIN.**Bible**

B.A., Free Will Baptist Bible College
 M.Div., Luther Rice Seminary
 D.Min., Luther Rice Seminary
 Additional graduate studies: Liberty University
 Executive Director, Oklahoma State Association of
 Free Will Baptists 6 years
 Promotional Secretary/Business Manager, Free Will
 Baptist Sunday School Department 6 yrs
 Public Relations, Hillsdale FWB College 5 yrs
 Pastoral experience 32 years
 Independent Business Owner/Mgr 1985-2001
 Certified Estate Planner
 Author: Understanding Financial Management,
Understanding Living With God, Understanding
Biblical Beliefs
 Hillsdale Free Will Baptist College 1959-1967, 1981-
 1985, since 2000

FRANCES WADE, M.B.A.**Business**

B.S., University of Central Oklahoma
 M.B.A., University of Central Oklahoma
 Additional graduate hours from University of
 Oklahoma
 Adjunct Professor of Business: OCCC, Rose State
 College, OKC Southwestern College
 Secondary and Post-Secondary Teaching experience
 27 years
 International Mission Board missionary to Italy 2
 years
 Previous business owner/manager
 Certification Areas: Secondary School Principal,
 Business Education, Vocational Marketing, and,
 Vocational Business Education
 Hillsdale Free Will Baptist College since 2007

PERMANENT ADJUNCT FACULTY

Instructors regarded as permanent adjunct faculty have
 a regular assignment with a minimum of eighteen hours
 annual instruction, with a tenure of at least one year,
 and have been appointed by the President.

JIM HARRIS, M.DIV.**Bible**

B.A., Hillsdale Free Will Baptist College
 M.Div., Southwestern Baptist Theo. Seminary
 Pastoral experience over 15 years
 Hillsdale Free Will Baptist College since 1997

SPENCER LEDBETTER, D.PHIL.**Bible**

B.A., Oberlin College
 M.T.S., Harvard Divinity School
 D.Phil., Oxford Graduate School
 Pastoral experience over 25 years
 Teaching experience in Higher Education: Mid-
 America Christian University, American Christian
 College and Seminary
 Hillsdale Free Will Baptist College since 2004

CHRISTY LANE MORROW, M.S.**Science**

A.A., Hillsdale Free Will Baptist College
 B.S., University of Central Oklahoma
 M.S., University of Oklahoma
 Hillsdale Free Will Baptist College 1998-2004, 2006-

PART-TIME FACULTY**DAVID ARCHER, M.A.MIN.****Pastoral Ministries**

B.A., Hillsdale Free Will Baptist College
 M.A.Min., Moody Bible Institute
 Pastoral experience 35 years
 Hillsdale Free Will Baptist College since 1998

GLEN BARNES, ED.D.**Counseling**

B.S., Free Will Baptist Bible College
 B.S., Anderson University
 M.A., Ball State University
 Ed.D., Vanderbilt University
 Psychologist in Private Practice 13 years
 Sexual Abuse Counselor at Tennessee Correctional
 Facility 6 years
 Psychologist at Tennessee Public Schools 15 years
 Certified in Psychometric Testing
 Counselor in Residence at Tennessee Preparatory
 School 6 years

AILEEN BLAND, ED.D.**Science, Nursing**

B.S., Northwestern Oklahoma State University
 M.Ed., Northwestern Oklahoma State Univ.
 Ed.D., East Texas State University
 R.N., University of Oklahoma School of Nursing
 Professional nursing experience 9 years
 Teaching experience over 25 years
 Nursing Program Coordinator for Gulf Coast Bible
 College in Houston, TX 1975-1985
 Hillsdale Free Will Baptist College since 1987

WILLIAM (BILL) DAVIDSON, TH.D.**Church History**

B.A., Free Will Baptist Bible College
 M.Div (B.D.), Northern Baptist Seminary
 Th.D., New Orleans Baptist Seminary
 Author: An Early History of the Free Will Baptists
(1727-1830), The Free Will Baptists in America
1727-1984, and The Free Will Baptists in History.
 Pastoral ministry experience in Kentucky and Virginia
 FWB Higher Education Task Force
 Professor of Church History at Columbia
 International University 1973-2002

FRANK GILES, M.A.**Philosophy**

B.A., Hillsdale Free Will Baptist College
 M.A.Min., Southern Nazarene University
 M.A., University of Oklahoma
 Additional studies: Institute of Holy Land Studies,
 Jerusalem, Israel
 Pastoral experience over 25 years
 Hillsdale Free Will Baptist College 1980-82, 1994-

DANNY GREEN, M.S.**Business, Management**

B.S., Southern Illinois University
 M.S., University of Southern California
 Hillsdale Free Will Baptist College since 1998

MARTHA GRIFFITH, PH.D.**Music**

B.M.E., University of Central Arkansas
 M.M., University of Central Arkansas
 Ph.D., University of Oklahoma
 Elementary Music Teacher, 2005-2007
 Middle School Band Teacher, 2007-
 Visiting Assistant Professor, University of Oklahoma,
 2000-2001
 Performed with International Double Reed Society
 Hillsdale Free Will Baptist College since 2007

JONI HAMILTON, M.ED.**Teacher Education**

B.S., Oklahoma State University
 M.Ed., University of Oklahoma
 National Board Certification-Early
 Adolescence/English Language Arts
 Oklahoma State Certification, Elementary Education
 K-8
 Reading Specialist K-12
 Public school teaching experience
 Hillsdale Free Will Baptist College since 2005

BRAD HANNA, D.MIN.**Bible, Greek**

B.A., Hillsdale Free Will Baptist College
 M.Div., Southwestern Baptist Theological Seminary
 D.Min., Gordon-Conwell Theological Seminary
 Pastoral experience 11 years
 Army National Guard Chaplain, Captain
 Hillsdale Free Will Baptist College since 1998

DORTHY HARRIS, M.ED.**Business, Journalism**

B.S., University of Central Oklahoma
 M.Ed., University of Central Oklahoma
 Additional studies: Oklahoma State University and
 Texas A & M
 Teaching experience over 18 years
 Publisher and journalist for over 12 years
 Instructor: University of Central Oklahoma, Hillsdale,
 and Phillips University.
 Hillsdale Free Will Baptist College 1977-1980, 2000-

TODD JENSON, M.P.A.**History**

B.A., University of Oklahoma
 M.P.A., University of Oklahoma
 Hillsdale Free Will Baptist College since 2007

CRAIG MCDUGAL, J.D.**Social Sciences**

B.S., University of Oklahoma
 J.D., University of Oklahoma Law School
 Hillsdale Free Will Baptist College since 2007

SHELLY PAULK, M.B.A.**Business**

B.S., Mid-America Christian University
 M.B.A., Oklahoma City University
 Teaching and Administration experience 16 years
 Hillsdale Free Will Baptist College since 2004

ALLEN POINTER, M.A.**Youth Ministry**

B.S., Free Will Baptist Bible College
 M.A., Luther Seminary
 Youth Ministry experience over 15 years
 Director, Truth and Peace Student Leadership
 Conference since 1997
 Public school teaching experience 8 years
 Hillsdale Free Will Baptist College since 2007

GENE REID, M.H.R.**Business Communication/Management**

B.S., Oklahoma City University
 M.H.R., University of Oklahoma
 Xerox Corporation, Service Management & Field
 Operations 36 years
 Lean Six Sigma (LSS) Certified Black Belt
 Hillsdale Free Will Baptist College since 2002

VIVIAN REASNOR, M.ED.**Education**

B.S., Free Will Baptist Bible College
 M.Ed., Southern Nazarene University
 Teaching experience in private and international
 schools since 1983
 Elementary Principal since 1998
 Hillsdale Free Will Baptist College since 1994

DONALD ROMINGER, PH.D.**History, Sociology**

B.S., Oklahoma Baptist University
 M.A., University of Oklahoma
 Ph.D., Oklahoma State University
 Teaching and Administrative Experience over
 35 years
 Founder and Director of Crossroads Academy
 Hillsdale Free Will Baptist College since 2003

JANELLE ROMINGER, M.M.**Piano**

B.M., North Texas State University
 M.M., Wichita State University
 Additional graduate studies: Kansas City
 Conservatory, Boston University, and University of
 Colorado
 Two Certificates at the Mozarteum-Salzburg, Austria
 Previous teaching experience: Friends Bible College,
 McPherson College, East Texas Baptist University,
 and Kansas Wesleyan University
 Hillsdale Free Will Baptist College since 2007

RANDY SAWYER, D.MIN.**Hermeneutics, Homiletics, Bible**

B.A., Free Will Baptist Bible College
 M.Div., Southeastern Baptist Theological Seminary
 M.Th., University of South Africa (in progress)
 D.Min., Reformed Theological Seminary

Southeastern Free Will Baptist College 9 years
FWB Higher Education Task Force
Chair, FWB Music Commission
Conducted over 350 revivals and seminars
Pastoral experience over 20 years

THOMAS SCHWARTZ, M.ED., D.MIN.

Economics, History

A.A., El Reno Junior College
B.A., Southwestern Oklahoma State University
M.Ed., Southwestern Oklahoma State University
M.Div., Phillips Theological Seminary
M.C.P., Northwestern Oklahoma State Univ.
M.A.B.T.S., Luther Rice Seminary and Bible College
D.Min., American Bible College and Seminary
Additional Studies: Participant in the Oklahoma
Scholar Leadership Enrichment Program 1993-94
Hillsdale Free Will Baptist College since 1994

BRUCE SHARP, J.D.

Social Sciences

J.D., University of Oklahoma Law School
Hillsdale Free Will Baptist College since 2007

CRAIG D. SHAW, D.MIN.

Bible, Greek

B.A., Hillsdale Free Will Baptist College
M.Div., Southwestern Baptist Theological Seminary
D.Min., Gordon-Conwell Theological Seminary
Pastoral experience 8 years
Christian School Administrator 5 years
Member, Commission on Theological Integrity
Dean of Students 1999-2005
Undergraduate Dean 2005-2006
Vice President of Academic Affairs 2007-2008
Hillsdale Free Will Baptist College since 1998

RANDY TERRILL, J.D.

Government

B.A., University of Central Oklahoma Law School
J.D., University of Oklahoma
Oklahoma State Representative
Hillsdale Free Will Baptist College since 2005

EDWIN WADE, M.A.

Bible, Religion

B.A., Azusa Pacific College
M.A., Azusa Pacific College
Doctor of Divinity degree awarded by Bethany Bible
College
Public school teaching experience 4 years
Pastoral experience 12 years
College teaching experience over 30 years
Author: Walking in the "Reign"
President of Hillsdale Free Will Baptist College, 1982-
1988
Director of Distance Learning 1999-2005
Hillsdale Free Will Baptist College since 1975

MICHAEL WADE, M.A.MIN.

Bible, Ministry

B.A., University of Oklahoma
B.A., Hillsdale Free Will Baptist College
M.A.Min., Southern Nazarene University
Pastoral experience 24 years
Hillsdale Free Will Baptist College since 1983

CLARENCE WARNER, M.S.

Science

B.A., Kansas State Teachers College
M.S., Oklahoma State University
Independent business owner 1979-1999
Retired from Army National Guard as Colonel
Previous teaching experience: Sterling College and
Phillips University
Hillsdale Free Will Baptist College since 2008

LINDA WILEY, M.ED.

Elementary Education

B.S., University of Central Oklahoma
M.Ed., University of Central Oklahoma
Additional graduate studies: University of Central
Oklahoma
Public School experience 24 years
Hillsdale Free Will Baptist College since 1992

MILBURN WILSON, PH.D.

Counseling

A.A., Hillsdale Free Will Baptist College
B.S., Central State University
M.S., Baptist Christian University
Ph.D., Baptist Christian University
Licensed Temperament Therapist
Licensed Pastoral Counselor
Licensed Clinical Counselor
Certified Addiction Counselor
Director, Life Builders Counseling Center since 2000
Hillsdale Free Will Baptist College since 2006

TEACHING ASSISTANTS AND COACHES

Teaching Assistants work under the supervision of full-time faculty and are considered to have expertise in the area of instruction. Coaches are listed as faculty because students receive physical education activity credit for the courses under their supervision.

PHIL AKIN, B.S.

Business

B.S., East Central University
Additional graduate studies: Northeastern State
University
Teaching experience over 12 years
Small business entrepreneur over 15 years
Hillsdale Free Will Baptist College since 1995

JODY BLACKWELL, B.A.

English, Speech

B.A., Hillsdale Free Will Baptist College
M.Ed., (in progress), University of Oklahoma
Hillsdale Free Will Baptist College since 2008

EDDIE DAVIS

Baseball Coach

Hillsdale Free Will Baptist College since 2007

AUTUMN DRAKE, B.S.

Physical Education, Basketball

B.S., Mid-America Christian University
Women's Basketball Coach since 2002
Athletic Director 2006-2007
Hillsdale Free Will Baptist College since 2002

MATTHEW GILLENLINE, B.A.**Computer Science**

B.A., Hillsdale Free Will Baptist College
Information technology professional for over 5 years
Part-time Online instructor for Tulsa Community College since 2007
Hillsdale Free Will Baptist College since 2003

COURTNEY M. KRIEGER, B.S.**English**

B.S., Southwestern Oklahoma State University
M.Ed. (in progress), University of Oklahoma
Hillsdale Free Will Baptist College since 2008

DENNY KUHN, B.S.**Philosophy**

B.S., Ball State University
M.A.R., (in progress) Reformed Theological Seminary
Contributor to Integrity: A Journal of Christian Thought
Resident Life Coordinator 2003-2008
Hillsdale Free Will Baptist College since 2003

GROVER OZMUN III, B.B.A.**Business**

B.B.A., University of Oklahoma
Graduate, Command General Staff, U.S. Army
M.A. (in progress), Hillsdale Free Will Baptist College
Owner and operator, Balfour of Norman 1975-2006
Hillsdale Free Will Baptist College since 2008

TRAVIS PALMER, A.A.**Video**

A.A., Hillsdale Free Will Baptist College
B.A. (in progress), Hillsdale Free Will Baptist College
Additional studies at Oklahoma City Community College
Certificate of Mastery, Film and Video Production, Oklahoma City Community College
Hillsdale Free Will Baptist College since 2007

DEAN STONE, B.S.**Children's Ministry**

B.S., Oklahoma State University
Children's ministry experience over 20 years
Executive Director, International Network of Children's Ministry, 1992-2001
Hillsdale Free Will Baptist College since 2003

ADAM TAYLOR**Basketball Coach**

B.S. (in progress), Trinity Bible College
Women's Basketball Coach, University of Wisconsin at Green Bay, 2007-2008
Hillsdale Free Will Baptist College since 2008

KENT WILLIAMS, B.S.**Softball Coach, Mathematics**

B.S., Southwestern Oklahoma State University
Hillsdale Free Will Baptist College since 2007

ERIC WRIGHT, B.S.**Soccer Coach**

B.S., Calvary Bible College
Asst. Soccer Coach and Asst. Basketball Coach, Calvary Bible College
Hillsdale Free Will Baptist College since 2008

STAFF

Patti Ashby Assistant Director of Learning Resource Center, Coordinator of Adult Studies
 Janice Banks Director of Missions
 Sue Chaffin.....Director of Records and Registration
 Denise ConklinDirector of Financial Aid
 Sam Crilly Resident Life Director
 Daniel Doss Maintenance
 Nancy Draper Director of Learning Resource Center
 Ryan Giles..... Admissions Director, Dean of Students
 Matt Gillentine Information Technology
 Michael Grimes Food Service Manager
 Tracy Grimes..... Food Service Assistant Manager
 Vaughn JordanBookstore Manager
 Carla Krueger.....Assessment Director/Student Counselor
 Marla Lepi..... Executive Assistant to VPA
 Quentin Loop.....Information Technology Director
 Pat Miller Administrative Assistant to the VPA, Business Affairs
 Traci Morris Teacher Education Coordinator, Assistant Registrar
 Peggy Neumann Assistant to the Director of Financial Aid
 Darrel Nichols.....Missionary-in-Residence
 Jeff SloanMissionary-in-Residence
 Sherri Sloan Executive Assistant to the President
 Mariah Stafford..... Women's Resident Life Coordinator
 Adam Taylor.....Athletic Director
 Jenny Taylor..... Administrative Assistant to the VPA, Student Accounts
 Jerred Vandivort.....Director of Maintenance

APPENDIX

The Advanced Placement Program (AP) Administered by the College Entrance Examination Board The College Level Examination Program (CLEP) administered by the College Entrance Examination Board International Baccalaureate Program (IB)

Note: Hillsdale Free will Baptist College does not offer an equivalent course for some of the examinations for AP, CLEP, and IB. In those cases, the numbers 99 are used to denote elective credit (ex: CSCI 2993). When the course is in a discipline not offered at Hillsdale, the prefix TRAN is used to denote elective transfer credit.

AP

Scores 1 and 2 are not acceptable for credit. The courses listed in the various test-score columns are Hillsdale Courses, and the last digit of the four-digit number indicates the number of semester hours earned when a student is awarded credit for the course.

TEST NAME	SCORES		
	3	4	5
Art			
History of Art	TRAN 1993	TRAN 1993	TRAN 1993
Studio Art: Drawing Portfolio	TRAN 2993	TRAN 2993	TRAN 2993
Biology	NATS 1514	NATS 1514	NATS 1514
Chemistry	None	NATS 1614	NATS 1614, 1624
Computer Science A	None	CSCI 1993	CSCI 1993
Computer Science AB	None	CSCI 1993, 2993	CSCI 1993, 2993
Economics-Macro	ECON 2123	ECON 2123	ECON 2123
Economics-Micro	ECON 2223	ECON 2223	ECON 2223
English Lang/Composition	ENGL 1113	ENGL 1113, 1213	ENGL 1113, 1213
English Lit/Composition	ENGL 1113	ENGL 1113, 1213	ENGL 1113, 1213
Environmental Science	NATS 1993	NATS 1993	NATS 1993
European History	HIST 3413, 3423	HIST 3413, 3423	HIST 3413, 3423
French Language	LANG1115	LANG 1115, 1215	LANG 1115, 1215
French Literature	LANG 1115	LANG 1115, 1215	LANG 1115, 1215
German	LANG 2993	LANG 2993	LANG 2993
Govt & Politics: Comparative	None	POLS 2993	POLS 2993
Govt & Politics: U.S.	POLS 1523	POLS 1523	POLS 1523
Human Geography	GEOG 2993	GEOG 2993	GEOG 2993
Latin—Virgil	LANG 3993	LANG 3993	LANG 3993
Latin Literature	LANG 2993	LANG 2993	LANG 2993
Math-Calculus AB	MATH 1715	MATH 1715	MATH 1715
Math-Calculus BC	MATH 1715	MATH 1715, 2725	MATH 1715, 2725
Music Theory			
Aural (subscore)	None	MUSI 1501	MUSI 1501, 1601
Nonaural (subscore)	MUSI 1122	MUSI 1122, MUSI 1503	MUSI 1122, 1503, 1603
Physics B	NATS 1314	NATS 1314	NATS 1314
Physics C			
Mechanics	NATS 1994	NATS 2994	NATS 2994
Electricity & Magnetism	NATS 1994	NATS 2994	NATS 2994
Psychology	PSYC 1123	PSYC 1123	PSYC 1123
Spanish Language	LANG 1315	LANG 1315, 1415	LANG 1315, 1415
Spanish Literature	LANG 1315	LANG 1315, 1415	LANG 1315, 1415
Statistics	STAT 3003	STAT 3003	STAT 3003
U.S. History	HIST 1323, 1423	HIST 1323, 1423	HIST 1323, 1423
World History	HIST 2993	HIST 2993	HIST 2993

CLEP

Following are the approved CLEP examinations with the minimum scores required for credit, the equivalent Hillsdale Free Will Baptist College course(s), and the number of semester hours awarded.

CLEP SUBJECT EXAMINATION	EQUIVALENT COURSE	MINIMUM SCORE	SEMESTER CREDIT HOURS
American Government	POLS 1113	50	3
American Literature	ENGL 2113, 2213	50	6
Analyzing & Interpretating Literature	ENGL 2993	50	3
Biology	NATS 1514	50	4
College Algebra	MATH 1433	50	3
College Algebra and Trigonometry	MATH 1433	52	3
Freshman College Composition	ENGL 1113	54	3
English Literature	ENGL 1993, 2993	50	6
French	LANG 1115, 1215	50	10
General Chemistry	NATS 1614, 1624	50	8
German	LANG 1993, 2993	50	6
Human Growth & Development	PSYC 2223	50	3
Introductory Psychology	PSYC 1123	50	3
Introductory Sociology	SOCI 2123	50	3
Precalculus	MATH 1993	55	3
Principles of Macroeconomics	ECON 2123	50	3
Principles of Management	MGMT 3303	50	3
Principles of Marketing	BUSN 3333	50	3
Principles of Microeconomics	ECON 2223	50	3
Spanish	LANG 1315, 1415	50	10

IB

The following higher level International Baccalaureate courses have been approved for credit:

IB HIGHER LEVEL COURSE	EQUIVALENT HFWBC COURSE	MINIMUM SCORE	SEMESTER CREDIT HOURS
Biology	NATS 1514	4	4
Chemistry	NATS 1614, 1624	4	8
Economics	ECON 2123	4	3
Higher Mathematics	MATH 1715, 2725	4	6
History – Americas	HIST 2013	4	3
History – European	HIST 3423	4	3
Language A: English	ENGL 1113, 1213	4	6
Philosophy	PHIL 1013	4	3
Physics	NATS 1314, 2994	4	8
Social Anthropology	SOCI 3123	4	3

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