

## 2005-2007 CATALOG

# HILLSDALE FREE WILL BAPTIST COLLEGE

3701 South Interstate 35  
Moore, Oklahoma



### **POLICY OF NONDISCRIMINATION**

Hillsdale Free Will Baptist College complies with all federal and state nondiscrimination laws and is an equal opportunity institution. However, Hillsdale Free Will Baptist College reserves the right to, and does, maintain student educational and behavioral standards and employment requirements and standards based upon religious considerations consistent with its role and mission.

NOTE: Hillsdale Free Will Baptist College reserves the right to make necessary changes without further notice. The regulations, courses, personnel, and costs listed herein are subject to change after date of publication of this Catalog through established procedures. It is **important** that each student familiarize himself/herself with the regulations set forth in this Catalog and assume his/her proper responsibilities concerning them.

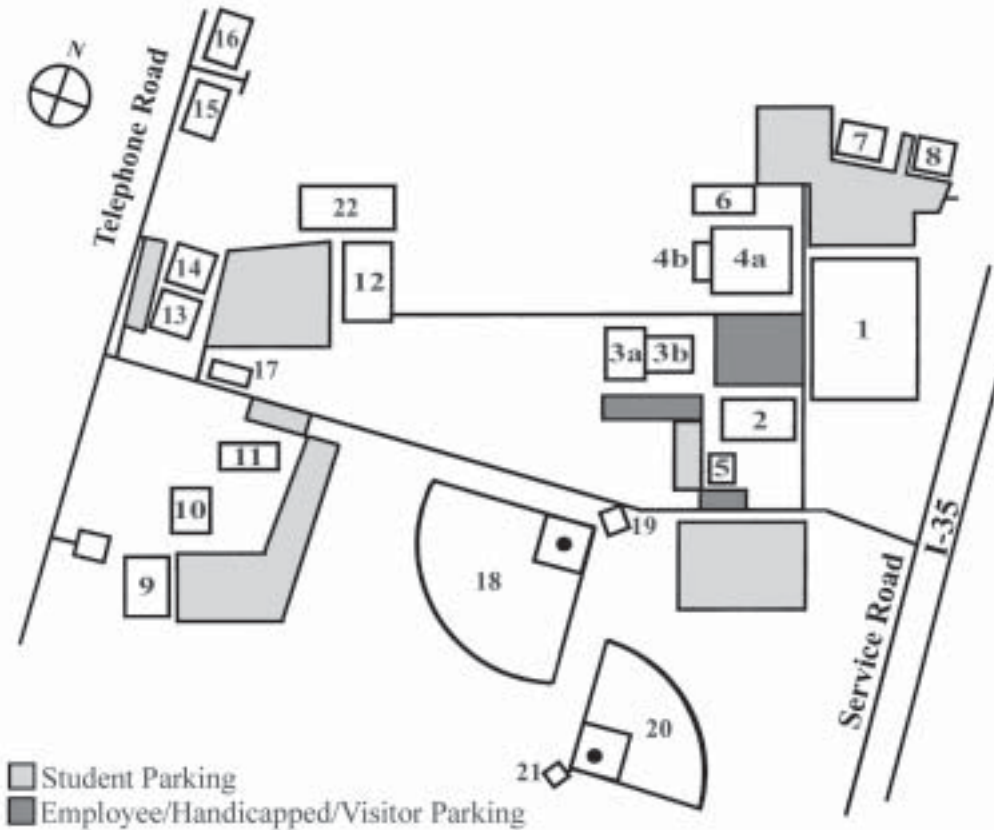
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# Hillsdale Free Will Baptist College Campus



## CAMPUS FACILITIES GUIDE

1. Bill J. and Alma Lou Barber Chapel/ Classroom
2. John H. West Administration Building
- 3a. Geri Ann Hull Learning Resource Center
- 3b. Classroom Building
- 4a. Activities Building (Gym)
- 4b. Activities Annex
5. Oller Annex (Science lab & lecture)
6. Vandivort Maintenance Building
7. Martin/DaVoult Building
8. Free Will Baptist State Office Building
9. Friends Hall (Men's residence)
10. Barnard Hall (Men's residence)
11. Willey Hall (Men's residence)
12. Yandell Hall (Women's residence)
13. Palmer Hall (Eight apartments)
14. Randall Hall (Eight apartments)
15. Faculty Duplex
16. President's Home
17. Sand Volleyball Pit
18. Baseball Park
19. Baseball Press Box/Concessions
20. Softball Field
21. Softball Press Box/Concessions
22. Soccer Field

## COLLEGE FUNCTION GUIDE

- |                                     |           |
|-------------------------------------|-----------|
| ABLE Office                         | 3a        |
| Academic Affairs Office             | 1         |
| Admissions Office                   | 2         |
| Auditorium                          | 1         |
| Business Office                     | 2         |
| Cafeteria                           | 1         |
| Chapel                              | 1         |
| Computer Lab                        | 3b        |
| Dean of Students                    | 2         |
| Development Office                  | 1         |
| Distance Learning                   | 3a        |
| Financial Aid                       | 2         |
| Fine Arts Theater                   | 1         |
| Gymnasium                           | 4a        |
| Housing (Business Office)           | 2         |
| International Students              | 2         |
| Library (LRC)                       | 3a        |
| Men's Residence Hall                | 9, 10, 11 |
| President's Office                  | 1         |
| Publications (Development Office)   | 1         |
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# CALENDAR OF EVENTS

## 2005-2006 ACADEMIC YEAR

### **FALL SEMESTER 2005**

August 1-12 ..... Faculty Return and Orientation  
August 14 ..... Dormitories Open  
August 15-16 ..... Registration and Orientation  
August 17 (Wednesday) ..... Classes Begin  
August 26 ..... Last Day to Enroll  
August 26 ..... Last Day to Add Classes  
September 5 ..... Labor Day Holiday (no classes)  
September 6 ..... Day Classes Resume  
TBA ..... Professional Development Day (no classes)  
October 21 ..... Last Day to Withdraw from Classes  
November 14 ..... Spring Pre-enrollment Begins  
November 19-27 ..... Thanksgiving Break  
November 28 ..... Classes Resume  
December 9 ..... Final Day of Classes  
December 12-15 ..... Final Examinations  
December 19 ..... Final Grades Due

### **WINTER INTERSESSION 2005**

December 16-January 17 ..... Courses to be announced

### **SPRING SEMESTER 2006**

January 2-13 ..... Faculty Return and Orientation  
January 15 ..... Dormitories Open  
January 16-17 ..... Registration and Orientation  
January 18 (Wednesday) ..... Classes Begin  
January 27 ..... Last Day to Enroll  
January 27 ..... Last Day to Add Classes  
February 15 ..... College Assessment Day  
March 11-19 ..... Spring Break  
March 20 ..... Classes Resume  
March 24 ..... Last Day to Withdraw from Classes  
April 15 ..... Fall Pre-enrollment Begins  
May 5 ..... Final Day of Classes  
May 8-11 ..... Final Examinations  
May 12, 5:00 p.m. .... Graduate Reception  
May 12, 7:00 p.m. .... Commencement  
May 15 ..... Final Grades Due

### **SUMMER SESSION 2006**

#### **SUMMER SESSION I**

May 12-28 (Interession) ..... Courses to be announced  
May 29-June 30 ..... Courses to be announced

#### **SUMMER SESSION II**

July 1-August 16 ..... Courses to be announced

## 2006-2007 ACADEMIC YEAR

### **FALL SEMESTER 2006**

July 31-August 11 ..... Faculty Return and Orientation  
August 13 ..... Dormitories Open  
August 14-15 ..... Registration and Orientation  
August 16 (Wednesday) ..... Classes Begin  
August 25 ..... Last Day to Enroll  
August 25 ..... Last Day to Add Classes  
September 4 ..... Labor Day Holiday (no classes)  
September 5 ..... Day Classes Resume  
TBA ..... Professional Development Day (no classes)  
October 20 ..... Last Day to Withdraw from Classes  
November 13 ..... Spring Pre-enrollment Begins  
November 18-26 ..... Thanksgiving Break  
November 27 ..... Classes Resume  
December 8 ..... Final Day of Classes  
December 11-14 ..... Final Examinations  
December 18 ..... Final Grades Due

### **WINTER INTERSESSION 2006**

December 15-January 16 ..... Courses to be announced

### **SPRING SEMESTER 2007**

January 2-12 ..... Faculty Return and Orientation  
January 14 ..... Dormitories Open  
January 15-16 ..... Registration and Orientation  
January 17 (Wednesday) ..... Classes Begin  
January 26 ..... Last Day to Enroll  
January 26 ..... Last Day to Add Classes  
February 21 ..... College Assessment Day  
March 17-25 ..... Spring Break  
March 26 ..... Classes Resume  
March 26 ..... Last Day to Withdraw from Classes  
April 14 ..... Fall Pre-enrollment Begins  
May 4 ..... Final Day of Classes  
May 7-10 ..... Final Examinations  
May 11, 5:00 p.m. .... Graduate Reception  
May 11, 7:00 p.m. .... Commencement  
May 14 ..... Final Grades Due

### **SUMMER SESSION 2007**

#### **SUMMER SESSION I**

May 11-29 (Interession) ..... Courses to be announced  
May 30-June 30 ..... Courses to be announced

#### **SUMMER SESSION II**

July 1-August 16 ..... Courses to be announced

NOTE: These dates and other commitments in this Catalog are subject to change at the discretion of the administration.





# *A Message From The President*

Since 1959, our students have discovered the strength of a value added higher education. Our distinctly Christian commitment to the pursuit of truth, the development of the whole person, and the worthiness of Christian service provides both the foundation and the future focus of Hillsdale.

In fact, we are able to offer several advantages to you because of our well trained and highly committed faculty. Personalized instruction and a sense of identity can be yours without sacrificing the quality of education. In addition, there are numerous opportunities for campus involvement and leadership development.

We make no apologies for what we are. We believe that there is a place for those who are seeking a higher education in a Christian context on our campus.

Thank you for considering Hillsdale Free Will Baptist College. The choice of a college is among the most important choices you will make. Give us an opportunity to tell you what Hillsdale can do for you. My vision for Hillsdale is:

To create an educational environment where students are challenged to serve Christ with integrity, show respect without exception, and shoulder responsibility without excuse.

I hope you will join me by adding your abilities, talents, and commitment to my personal vision for Hillsdale.

Timothy W. Eaton  
President



# HILLSDALE FREE WILL BAPTIST COLLEGE

## PHILOSOPHY, MISSION, AND PURPOSE STATEMENTS

### PHILOSOPHY OF EDUCATION

Believing that all truth is God's truth and that a college exists for teachers and students to pursue God's truth with freedom and responsibility, the intent of Hillsdale Free Will Baptist College is to facilitate this pursuit. The person of Jesus Christ embodies the Hillsdale philosophy of education. He said, "I am the way (ontology – What is real), the truth (epistemology – What is true), and the life (axiology – What is good)." Hillsdale exists so that all faculty and students may know Him and make Him known.

### MISSION STATEMENT

Hillsdale Free Will Baptist College is a Christian institution of higher education committed to the intellectual, spiritual, social, moral, and physical development of its students. It seeks to prepare students to serve the Lord Jesus Christ, both in the church and in society at large.

### PURPOSE STATEMENTS

#### INTELLECTUAL

- I-1 To serve members of the Free Will Baptist denomination and others who desire an education in the Free Will Baptist tradition by providing courses of study in theology, missions, church music, business, interdisciplinary studies, and other programs leading to a baccalaureate degree, plus the Master of Arts degree in Ministry.
- I-2 To provide an appropriate general education core for all degree-seeking students.
- I-3 To provide a climate of learning where the student may develop the lifelong habit of critical thinking in the search for truth.
- I-4 To offer students opportunities to improve communication through computing, oral, and writing competencies.

#### SPIRITUAL

- S-1 To assist students in understanding their relationship to God and strengthening their personal commitment to Jesus Christ.
- S-2 To help students cultivate habits of prayer, Bible study, and personal obedience to the teachings of Scripture.
- S-3 To foster in each student a commitment to service in a local church.
- S-4 To encourage student participation and support for world evangelization.

#### SOCIAL

- SO-1 To equip students to function as responsible citizens.

- SO-2 To encourage students to understand and appreciate other peoples and cultures.
- SO-3 To provide students opportunities for developing and using leadership skills.

### MORAL

- M-1 To encourage students to adopt a Biblical approach to all relationships.
- M-2 To challenge students to take personal responsibility for their decisions by developing a lifestyle characterized by integrity.

### PHYSICAL

- P-1 To help students achieve physical fitness and health.
- P-2 To maintain a campus environment free of tobacco, alcohol, and illegal drugs.
- P-3 To provide students opportunities for athletic competition and assist students to develop habits of good sportsmanship.

*The Mission and Purpose Statements of Hillsdale Free Will Baptist College are the foundational guide for the institution. The intent of the policies, procedures, and practices of the College are to fulfill the Mission and Purpose Statements.*

*Students are required to become familiar with the Mission and Purpose Statements prior to admission to Hillsdale.*

### ACCREDITATION AND ASSOCIATIONS

Hillsdale Free Will Baptist College is accredited with the Transnational Association of Christian Colleges and Schools (TRACS), P.O. Box 328, Forest, Virginia 24551, Phone: 434-525-9539, Fax: 434-525-9538, and Website, [www.tracs.org](http://www.tracs.org). Hillsdale is authorized by TRACS to offer certificates and appropriate associate, baccalaureate, and masters degrees.

The Transnational Association of Christian Colleges and Schools (TRACS) is recognized by both the United States Department of Education (USDE) <http://www.ed.gov/NLE/USNEI/us/accred-recog-associations.html> and the Council for Higher Education Accreditation (CHEA) <http://www.chea.org/Directories/national.cfm>, as a national accrediting body for Christian institutions, colleges, universities, and seminaries. TRACS is a voluntary non-profit, self-governing organization that provides accreditation to Christian postsecondary institutions offering certificates, diplomas, and/or degrees through the doctorate. The geographic territory of TRACS currently consists of the United States and its territories. Transfer of credit is the prerogative of the receiving institution, and students who intend to transfer should consult that institution and work



through their Hillsdale academic advisor to insure a smooth transition.

The College is approved by the State Accrediting Agency to offer training to eligible veterans and other persons under provision of Section 1775 (a) (1), USC 38. Approval has been given for training of students under the War Orphans Educational Assistance Act and for the training of foreign students. The College also maintains membership in the National Association of Independent Colleges and Universities and the Oklahoma Association of Independent Colleges and Universities.

## **HISTORY**

Hillsdale Free Will Baptist College is named in honor of Hillsdale College in Hillsdale, Michigan which began as a Free Will Baptist institution in 1840. (Hillsdale College in Michigan is no longer affiliated with Free Will Baptists.) Hillsdale Free Will Baptist College in Oklahoma continues the legacy of quality Christian education which began in Michigan over a century ago. Oklahoma Free Will Baptists had a vision for an institution of higher learning. That vision resulted in a Bible Institute which eventually developed into Hillsdale Free Will Baptist College. It began in the basement of the First Free Will Baptist Church in Tulsa in January, 1959. It was moved to Wagoner in the fall of 1959, to the Northwest Free Will Baptist Church in Oklahoma City in the fall of 1961, then a few miles south to the Capitol Hill Free Will Baptist Church in the fall of 1962. In 1966, the College began operating on its present campus.

State accreditation was gained in 1970 for the two-year program. The four-year B.A. in Theology was added in the fall of 1972 with the first graduating class in May, 1974. This program also received state accreditation allowing graduates the opportunity for admission into a graduate program. Students can now transfer the two-year A.A. degree to a senior college majoring in any field they desire, or they can continue at Hillsdale working for the baccalaureate degree. Candidacy status with the Transnational Association of Christian Colleges and Schools was gained in September of 1995, and for the first time Hillsdale was recognized by a national accrediting agency. Accreditation with TRACS followed on January 1, 1999. In 2002, Hillsdale received approval from TRACS to offer the masters degree.

## **LOCATION AND DESCRIPTION**

Hillsdale is located on a 41-acre campus adjacent to Interstate 35, in the city of Moore. The College has a multimillion dollar plant which includes the John H. West Administration Building composed of classrooms and administrative offices; 3 men's dormitories housing 62 students: Willey Hall,

Barnard Hall, and Friends Hall; Oller Annex, a science lab/classroom; a women's dormitory, Yandell Hall, which will accommodate 56 students and living quarters for the dormitory supervisor; 2 married student apartment complexes: Randall Hall and Palmer Hall, 8 units each; an activities building consisting of a student union, classrooms, offices, a gymnasium, and a student lounge; the Geri Ann Hull Learning Resource Center/Classroom Building; a faculty duplex, and the president's home. The Bill J. and Alma Lou Barber Conference Center is on the east side of the quad (Administration, Library/ Classroom, Activity, and Conference Center Building). The Barber Conference Center contains an 850 seat auditorium, a recital hall, a cafeteria, classrooms, and offices. The Campus Bookstore is across the parking lot north of the Barber Conference Center.

## **POLICY ON PREVENTION OF ALCOHOL AND DRUG ABUSE ON CAMPUS AND IN THE WORKPLACE**

Hillsdale Free Will Baptist College seeks to assure the health and well-being of all students and employees and to maintain an environment that supports and encourages the pursuit and dissemination of knowledge. Those goals are damaged by illegal drug and alcohol use. Therefore, to further these goals it has been, and shall continue to be, the policy of Hillsdale Free Will Baptist College to prohibit the illegal use, possession, sale, delivery, and/or manufacture of drugs, or the possession, use, or sale of alcohol by any student or employee of the College.

The College's policies and programs are intended to emphasize:

1. the incompatibility of the use or sale of illegal drugs and alcohol with the goals of the College;
2. the legal consequences of involvement with illegal drugs and alcohol;
3. the medical implications of the use of illegal drugs and alcohol; and,
4. the ways in which illegal drugs and alcohol jeopardize an individual's present accomplishments and future opportunities with the College.

The College will establish and maintain a program of education designed to help all members of the College community avoid involvement with illegal drugs and alcohol.

The College will provide information about drug and alcohol counseling and rehabilitation services available to members of the College community. Persons who voluntarily avail themselves of College services shall be assured that applicable professional standards of confidentiality will be observed.

The College shall take all actions necessary, consistent with state and federal law and applicable College policy, to eliminate illegal drugs and alcohol from the college community. College policy on illegal drugs and alcohol use will be publicized in student and faculty handbooks, student orientation materials, letters to students and parents, residence hall meetings, and faculty and employee meetings.

Students, faculty members, administrators, and other employees are responsible as citizens for knowing about and complying with the provisions of Oklahoma law that makes it a crime to possess, sell, deliver, or manufacture drugs designated collectively as “controlled substances” in Title 63, Section 2-401 et seq of the Oklahoma Statutes. Any member of the College community who violates that law is subject both to prosecution and punishment by the civil authorities and to disciplinary proceedings against the student or employee when the alleged conduct is deemed to affect the interest of the College.

Penalties will be imposed by Hillsdale Free Will Baptist College in accordance with procedural safeguards applicable to disciplinary action against students (see Student Handbook, “Enforcement of School Policies”) and employees (see Employee Handbook).

This summary of the College policy on the prevention of alcohol and drug use on campus and in the workplace is based on the Drug-Free Workplace Act of 1988 (P.L. 100-690, Title V, Subtitle D) and the Drug-Free Schools and Communities Act Amendments of 1989 (P.L. 101-226). This policy is expressed in its entirety in the Student Handbook and Employee Handbook.

Our institution maintains the FERPA provision 99.31 that states disclosure to parents of students under 21 if the institution determines that the student has committed a violation of its drug or alcohol rules or policies.

## **POLICY OF NONDISCRIMINATION**

Hillsdale Free Will Baptist College complies with all federal and state nondiscrimination laws and is an equal opportunity institution. However, Hillsdale Free Will Baptist College reserves the right to, and does, maintain student educational and behavioral standards and employment requirements and standards based upon religious considerations consistent with its role and mission.

## **SEXUAL HARASSMENT**

Hillsdale Free Will Baptist College is committed to maintaining high standards of professional ethics in which individuals do not abuse their personal authority in interpersonal relationships. The College personnel and students should not condone actions and/or words which are regarded as sexual harassment.

Sexual harassment is defined as repeated and unwelcome sexual advances which interfere with an individual's work or academic environment; coercive behavior which threatens an employment or academic reprisal; promise of rewards contingent upon obtaining sexual favors; spreading false stories about a person's sexual conduct; or, false accusations regarding sexual harassment.

Individuals who believe they have been objects of sexual harassment should advise the chief administrative officer of their work area; students should advise the Dean of Students.

## **CATALOG INFORMATION**

It is the student's responsibility to have knowledge of the contents of the College Catalog, including requirements, policies, and regulations. The College reserves the right to revise curricula, policies, financial arrangements, etc., as such changes become necessary or desirable.

## **EXCEPTIONS TO POLICIES**

Any exception to the policies in this Catalog must be addressed to the proper administrator: student services issues to the Director of Student Services, financial issues to the Vice President of Business Affairs, and academic issues to the Dean of Faculty.

# ADMISSIONS

Hillsdale Free Will Baptist College is committed to educating and preparing students to make a positive impact on the church and society. In an effort to approach admissions with self-awareness and integrity, the College has established the Student Matrix. The Student Matrix is a tool that allows the College to admit those students for whom it was designed to educate. There are two arms to this matrix: academic and character. The academic arm quantifies the ACT or SAT and the student's high school or college GPA. The character arm is measured with a character evaluation and a general Bible knowledge test. Together, these measurements will help us match students to the mission of Hillsdale.

## RECOMMENDED HIGH SCHOOL COURSES

Listed below are the high school courses that are recommended for admission to the College.

- 4 units English (Grammar, Composition, Literature)
- 2 units Lab Science (Biology, Chemistry, Physics, or other lab sciences)
- 3 units Mathematics (Algebra I, Algebra II, Math Analysis, Geometry, Trigonometry, Calculus)
- 2 units History (including one unit of American History)
- 1 unit Citizenship Skills (Economics, Geography, Government, Non-Western Culture)
- 3 additional units (Computer Science or Foreign Language)

Students who did not complete these recommended courses in high school will be assigned appropriate remedial work by the Assessment Committee.

## PLANNING SUGGESTIONS

1. High school students are encouraged to take the ACT or SAT in the spring of their junior year and apply early in their senior year.
2. In January of the high school senior year, parents should consider filing the Free Application for Federal Student Aid (FAFSA) which is required for grants, loans, college work study, and most scholarships. Receipt of financial aid is dependent on acceptance for admission. Preference is given to those filing prior to March 1.
3. Transfer students are encouraged to apply for admission at least three months prior to date of entry.

## CANDIDATES FOR ADMISSION

1. Graduates of high school with a minimum of a 'C' average, or satisfactory scores on entrance

exams, usually American College Test (ACT) or Scholastic Aptitude Test (SAT).

2. Persons with a GED Certificate from a State Department of Education.
3. Transfer students from other colleges or junior colleges (see Students on Probation or Suspension).

Based on a review of credentials, students may be admitted on regular, conditional, or probationary admission status. Hillsdale Free Will Baptist College reserves the right to restrict or deny admission to any person, otherwise eligible, for reasons determined to be in the best interest of the institution by the officers thereof. This reserved right shall be administered in a manner strictly consistent with state and federal nondiscrimination laws. See the following sections: Admission Status Restrictions, Freshman Admission Requirements, and Transfer Admission Requirements.

## ADMISSION STATUS RESTRICTIONS

The College is aware that all students have not had the same opportunities for academic preparation and character formation. In recognition of extenuating circumstances, three types of admission have been established: regular, conditional, or probationary status.

**Regular Admission:** Granted to students who have met the criteria for admissions. The student is eligible for enrollment and subject to the academic placement recommendations of the Assessment Committee.

**Conditional Admission:** Granted to students who have not completed the required admission documents or whose Student Matrix results reflect doubt on the compatibility of the student with the purposes of the College. A student admitted conditionally is given permission to enroll and complete only 24 hours. If the student is unable to submit the required admission documents or resolve the doubt discovered in the application process, he or she will not be permitted to enroll in courses beyond a total of 24 hours at this institution.

**Probationary Admission:** Granted to students who do not meet the criteria for a candidate for admission, or who have an ACT Composite Score lower than 16, or who transfer from another college while on academic probation, or whose placement scores reflect serious doubt as to the student's ability to benefit and succeed on the college level. The student is limited to no more than 13 credit hours while on probationary status. Probation may be removed after satisfactory completion of the semester at this institution by action of the Registrar.

## ADMISSION DOCUMENTS

Admission to all degree programs of Hillsdale requires the submission of the following documents:

1. **Application for Admission.** Application for admission begins by submitting a completed application form to the Office of Admissions.
2. **Transcripts.**  
**High School Transcript.** Both freshmen and college transfer applicants with fewer than 12 semester credit hours must submit a high school transcript to the Admissions Office. Freshman applicants may be admitted on the basis of an incomplete but official transcript, which shows grades through at least 6 semesters. Upon graduation, the student should request that a final, official transcript be sent to Hillsdale, bearing the signature of a school official, graduation date, complete grade record, standardized test scores, school seal, and class rank when possible.  
**College Transcripts.** Transfer applicants must request that an official transcript from each college or university attended be sent directly from the institution to the Hillsdale Admissions Office. New freshmen who have taken concurrent college work must also request an official transcript from each college or university attended. Any student who fails to report work taken at another institution is subject to immediate expulsion from the College.
3. **Test Scores.** New freshmen are expected to submit satisfactory scores on either the American College Test (ACT) or Scholastic Aptitude Test (SAT). While no minimum score is required for admission, a composite score of less than 16 will limit the student to conditional or probationary admission. Students without an entrance exam score may only be admitted on probation. Those who have participated in the ACT may be admitted conditionally; however, their status may be changed upon receipt of the scores. Transfer students with fewer than 12 semester hours are also required to participate in ACT testing on the Hillsdale campus or a national test site. Admission without college entrance exams may only be conditional or probationary. Students who submit SAT scores should understand that they will be converted to equivalent ACT scores. The equivalency information may be obtained from the Admissions Office upon request.
4. **Student Health Record.** The health form is sent to the applicant when the Application for Admission is received and should be returned prior to enrollment. Transfers may submit a previous college health form.
5. **Personal/Pastoral Reference.** No student may be admitted to the College without a reference(s) vouching for the prospective

student's character and commitment to education. A pastoral reference is preferred.

6. **Biblical Foundations Student Statement.** The Biblical Foundations Statement of Hillsdale has been adopted by the Board of Trustees and each student seeking admission to the College must sign the statement acknowledging understanding and pledging to respect the statement while enrolled as a student.
7. **Character Evaluation.** A character evaluation will be sent to the applicant or can be taken on-site. The result will be used to evaluate the applicant's admissions status.
8. **Bible Knowledge Test.** This test will be taken on-site and will be used to assess the applicant's admissions status. If the applicant cannot visit the campus, the test can be taken via proctor or by telephone.

## BIBLICAL FOUNDATIONS

In order to be enrolled students must sign an agreement to respect the Biblical Foundations Student Statement of Hillsdale.

### BIBLICAL FOUNDATIONS STUDENT STATEMENT

*(A complete disclosure is found in A Treatise of the Faith and Practices of Free Will Baptists, Inc., 1992 edition and is available upon request from the College Executive Offices.)*

1. **God** - The one true and living God revealed in nature as the creator, preserver, and righteous governor of the universe. He is revealed in Scripture as the triune God—Father, Son, and Holy Spirit, the One personal, perfect, infinitely wise and good God existing in three persons. He is the Redeemer, Savior, Sanctifier, and Judge of humanity, the only proper object of worship whom all intelligent creatures are to love, adore, and obey.
  - 1.1 **Father** - He is infinite Spirit, the first person of the Godhead who is self-existent, eternal, unchangeable, everywhere present, all-knowing, all-powerful, independent, good, wise, holy, just, and merciful. There is nothing in the universe that can justly represent Him, for there is none like Him. He is the fountain of all perfection and happiness, exercising providential care and superintendence over all His creatures and governing the world in wisdom and mercy, according to the testimony of His Word. He is glorified by the whole creation and is worthy to be loved and served by all intelligence.
  - 1.2 **Son** - Jesus Christ, the Son of God, is one with the Father in His divine nature. He is the second person of the Godhead and fills all the offices and performs the works of

God. While possessing all divine perfections, He was miraculously conceived and born of the Virgin Mary and made of the seed of David according to the flesh, the only begotten of the Father, and the only incarnation of God. He is, therefore, God manifest in the flesh, in His divine nature truly God and in His human nature truly man, yet without sin. He is the mediator between God and humanity, once crucified; He is now risen and glorified, the ever present Savior and Lord.

**1.3 Holy Spirit** - The Holy Spirit, the third person of the Godhead, is one with the Father in His divine nature. The Bible ascribes to the Holy Spirit all the attributes of God. The Holy Spirit convicts humanity of its sin and draws all to Christ. The Holy Spirit indwells and fills the lives of all believers and endows them with spiritual gifts that are to be used in their personal service to God. There are no particular gifts that serve as visible evidence of the salvation or sanctification of the believer.

**2. The Bible** - The Scriptures of the Old and the New Testaments were written by holy men who were inspired by the Holy Spirit. They constitute God's full and complete word to humanity, the infallible rule and guide to Christian faith and practice. They are without error and trustworthy in all matters upon which they speak.

**2.1 Special Creation** - God created the universe in its present state by His spoken word and for His pleasure and glory and the enjoyment of His creatures. This was accomplished in a literal six-day creation week as recorded in the book of Genesis.

**2.2 Historicity** - All historical matters in the Bible, including Genesis 1-11, are to be considered as an accurate, literal record.

**3. Sin** - Adam and Eve were created innocent, but by willful disobedience fell into a state of sin and condemnation. Their posterity, therefore, inherits a fallen nature of such tendencies that all who come to moral awareness, sin and become guilty before God.

**4. Redemption** - The Son of God, by His incarnation, life, sufferings, substitutionary death for sin, burial, and resurrection, effected for all a redemption from sin that is full and free and is the ground of salvation by faith. Jesus Christ died for our sins, was resurrected, and ascended to heaven, where He serves as the only mediator between God and humanity. Christ makes intercession for us until He comes again.

**5. Salvation** - Individuals, by virtue of any natural goodness and human work, cannot become the children of God. They are all dependent for salvation upon the freely-provided redemption

of God that is effected through the blood of Christ, the regeneration of the believer through faith in Christ, and the operation of the Spirit. In salvation the free will of man is retained. All believers in Christ, who through grace persevere in holiness to the end of life, have promise of eternal salvation.

**6. Satan** - Satan, an evil being, is the evil accuser who slanders God to man and man to God. He is the tempter of humanity who continually solicits people to sin. He is to be resisted by submitting to God. Satan's final destiny is that of a conquered enemy who now abides under a perpetual curse, whereby he is finally to be cast alive into the lake of fire. There he is to be tormented forever, along with all who refuse repentance and faith in Jesus Christ.

**7. Last Things** - The Lord Jesus, who ascended on high and sits at the right hand of God, will bodily return to close the Gospel era, glorify His saints, and judge the world. At the last day there will be a bodily resurrection of the dead, and all humanity will be judged according to their works. Following the judgment, the righteous will enter into eternal life, and the wicked will be condemned to a state of endless punishment.

## FRESHMEN ADMISSION REQUIREMENTS

After submitting the required admissions documents, applicants meeting the following criteria will satisfy the academic requirements for REGULAR admission to Hillsdale:

1. High school grade point average of at least 2.00 or 'C' average.
2. ACT composite score of 16 or above.

Freshmen who do not meet the above criteria may be considered for conditional or probationary admission. The Director of Admissions may require a personal interview prior to presenting the applicant to the Admissions Committee.

## GENERAL PROCEDURES FOR FRESHMEN ADMISSION

In applying for admission to Hillsdale the student should:

1. Submit a completed application form provided by the College. Reference forms will be sent to the names submitted on the application. At least one reference must be returned for the student to be eligible for regular admission status.
2. Submit a transcript of credits from the high school from which the student graduated, complete with class standing, grade points, and graduation date. A grade average below 2.00 ('C' average) will require a decision of the Admissions Committee.



3. Complete the character evaluation either on-site or via mail and submit the results to the Office of Admissions.
4. Complete the Bible Knowledge Test on-site.
5. Schedule an admissions interview through the Office of Admissions. A representative will interview the applicant and legal guardian(s).
6. Sign and submit the Biblical Foundations Student Statement.
7. Complete the medical form provided by the College. In addition, a physical examination is required for all students participating in the intercollegiate sports programs and public relations traveling groups.
8. Participate in the American College Testing (ACT) program. A score of 15 or below will require a student to enter Hillsdale under probationary admission.
9. Register for the current semester in consultation with an advisor.

### **TRANSFER STUDENT ADMISSION REQUIREMENTS**

A student transferring from another institution must:

1. Submit a completed application form provided by the College. Reference forms will be sent to the names submitted on the application. At least one reference must be returned for the student to be eligible for regular admission status.
2. Submit official transcripts from any institutions of higher education the student has attended. A grade point average below 2.00 ('C' average) will require a decision of the Admissions Committee. Students who have completed less than 12 college credit hours must also submit a high school transcript. No transfer students will be considered for admission until presentation of their transcript(s) from the college(s) previously attended.
3. Complete the character evaluation either on-site or via mail and submit the results to the Office of Admissions.
4. Complete the Bible Knowledge Test on-site.
5. Schedule an admissions interview through the Office of Admissions. A representative will interview the applicant and legal guardian(s).
6. Sign and submit the Biblical Foundations Student Statement.
7. Complete the medical form provided by the College. In addition, a physical examination is required for all students participating in the intercollegiate sports programs and public relations traveling groups. (The health form of the previous college or university may be acceptable.)
8. Participate in the American College Testing (ACT) program if fewer than 12 college credit hours have been completed.

6. Register for the current semester in consultation with an Advisor.

### **STUDENTS ON PROBATION OR SUSPENSION**

Should the Admissions Committee allow students on academic probation to enroll, the first semester will be limited to probationary status, and the student must maintain satisfactory progress in accordance with the policies established by the Oklahoma State Regents for Higher Education (see Academic Progress). Students suspended from another college may be admitted by the Academic Affairs Committee.

### **INTERNATIONAL STUDENT ADMISSION PROCEDURES**

International students who apply for admission must:

1. Complete an International Student Application for Admission.
2. Submit an official transcript of completed secondary school and college credits with notarized translations.
3. Complete the character evaluation either on-site or via mail and submit the results to the Office of Admissions.
4. Complete the Bible Knowledge Test on-site.
5. Schedule an admissions interview through the Office of Admissions. A representative will interview the applicant and legal guardian(s).
6. Sign and submit the Biblical Foundations Student Statement.
7. Provide a valid medical form.
8. Furnish satisfactory proof of proficiency in reading, writing, speaking, and understanding English.
9. Submit the Test of English as a Foreign Language (TOEFL) or the English Language School (ELS) form. A score of 500 or more on the TOEFL test, or the completion of an equivalent level on the ELS is required to enroll in a regular course of study.
10. Present positive proof of financial ability to pay all expenses while in school.
11. Have satisfactory health insurance coverage approved by the College.

### **ADULT AND SPECIAL STUDENTS**

Students who are not candidates for degrees may be given special enrollment permission by the Registrar. This category includes the following: students taking only audit courses, students who have at least a bachelor's degree, high school students concurrently enrolled in the College, or adults over 25 years of age who do not meet the regular admissions requirements.

## **HOME STUDY OR UNACCREDITED HIGH SCHOOLS**

Applicants who are graduates of an unaccredited or home study high school program are eligible for admission under the following conditions:

1. The applicant must have taken the ACT or the SAT.
2. The applicant's high school class must have graduated.
3. The applicant must satisfy the high school curricular requirements as certified by the high school or, in case of home study, the parent.

## **READMISSION POLICY**

Former students who have not attended Hillsdale Free Will Baptist College for a period of two 16-week semesters or more (summers excluded) must be readmitted before enrollment. A readmission application, official transcripts of all work completed since leaving Hillsdale Free Will Baptist College, and a personal interview are required for admission.

## **ACADEMIC PLACEMENT**

Placement tests and ACT scores are used to determine placement in certain courses such as English, mathematics, and science. The ACT scores used for placement are as follows:

English

- <16 Fundamental English Skills
- 16-25 + 4 years H.S. English (A, B, C)  
English Composition I
- >25 + 4 years H.S. English (A, B)  
AP English Composition II

Math

- <15 Introduction to Algebra
- 15-19 Intermediate Algebra or Math Concepts
- >19 + 2 years H.S. Algebra  
College Algebra or Business Math

Students who are not prepared to enter regular college courses will be required to complete appropriate developmental courses as assigned by the Assessment Committee.

All degree-seeking students must have either passed a computer literacy exam or completed Computer Literacy (CSCI 1003) before enrolling in any other computer course.

## **TRANSFER CREDIT**

Transfer work from other postsecondary institutions, whose accrediting agency is listed by the U.S. Department of Education as a nationally recognized accrediting agency, will be evaluated to apply as credit on degrees awarded at the College. Courses approved for transfer must have been completed

with a final grade of 'C' or better. Associate degrees earned at approved Oklahoma institutions of higher education will be accepted in their entirety. In Oklahoma, credits earned by a student at an institution accredited by a recognized national accrediting agency may be reviewed on a course-by-course basis for possible transfer to an institution in The Oklahoma State System for Higher Education.

## **CREDIT FOR EXTRA-INSTITUTIONAL LEARNING**

Students may receive credit for examinations (i.e., CLEP) or other extra-institutional learning. See "Credit for Extra-Institutional Learning" in the Academic section of this Catalog. Hillsdale recognizes that many students have been involved in significant learning beyond their formal education. Students are encouraged to maximize the opportunity to receive Credit for Extra-Institutional Learning in order to meet degree requirements and advance toward more demanding subject matter.

The credit received through the procedures in the "Credit for Extra-Institutional Learning" category will be transcribed with the grade of 'CR' for credit and no honor points will be calculated into the student's Grade Point Average (GPA). A fee of \$15/credit hour will be charged for transcribing Credit for Extra-Institutional Learning.

## **REGISTRATION**

All students are expected to register on the official registration dates each year. Special permission is required for carrying more than 17 hours per semester. Students with regular employment should curtail their academic load. No student may register after the last day to enroll. The College reserves the right to cancel any class with fewer than eight registrants.

## **ADMISSION TO CLASSES**

Students are permitted to enter classes only after the completion of financial arrangements. A student who fails to complete such arrangements within two days after the official registration day will not be permitted to attend class.

## **EXCEPTIONS PROCEDURE**

Any student who is denied admission may appeal the decision of the Admissions Office. The appeal must be presented in writing by the student to the Director of Admissions. Any pertinent information which the student believes may improve his/her position may be presented. The Director of Admissions will forward a recommendation to the



Administrative Committee. The decision of the Administrative Committee will be final.

### ASSESSMENT PLAN OUTLINE

Hillsdale believes in a value added approach to education. It is therefore extremely important to evaluate students in the following:

1. Entry level assessment - high school grades, curriculum strength, ACT scores, and placement tests.
2. Writing Skills assessment - ENGL 1213 English Composition II term paper, ENGL 3113 Writing and Research paper, and an upper level writing project in their major.
3. General Education assessment - each sophomore who has completed 46 credit hours

or more is required to participate in the College Academic Achievement Proficiency (CAAP) Test. This provides a quantitative measure of the strength of the General Education program of the College.

4. Exit Assessment - exit interview, Student Satisfaction Survey, and Senior Portfolio or Recital.

Students will participate in assessment as required for admission, course enrollment, college classification, and degree requirements. Student Assessment Profiles, containing the individual student's assessment record, will be stored under the supervision of the Director of Assessment. ***Full-time and graduating students are required to participate in the annual assessment day held on the campus each spring semester.***



# PLAYERS



# COLLEGE COSTS AND BUSINESS INFORMATION

Hillsdale Free Will Baptist College desires to offer sound Christian education as a private institution at the lowest possible cost. To help reduce costs, the College, through the Admissions/Financial Aid Office, provides assistance to any student who may qualify for grants, loans, or scholarships. Registration will be considered incomplete and no student will be admitted to classes until arrangements for payment of the semester's expenses have been satisfactorily made. Registration for any semester can be completed only after arrangements have been made for any previous semester's costs (also see Withdrawals and Refunds).

**NOTE:** The College reserves the right to adjust cost at any time without notice.

**Payment for tuition, fees, or books may be made by cash, check, MasterCard, or Visa.**

## TUITION AND FEES (2005-2006 Rates)

ABLE Degree Completion, Distance Learning, and Graduate students should consult the appropriate catalog for tuition information.

### TUITION

Tuition - per credit hour (1-11 hours) .....	260.00
Tuition - 12-15 credit hours .....	3400/semester
Tuition - 16 hours or above .....	3400+200/additional hr
Senior Citizen Tuition (age 55+) per credit hr .....	130.00
Coop Church Tuition Discount/block tuition ....	(-180.00)

The student must be a member in good standing of a Free Will Baptist church that systematically contributes to the Cooperative Plan or to Hillsdale Free Will Baptist College, and be in good standing with both the Academic Affairs Office (no academic dishonesty discipline in the previous semester) and Student Affairs Office (no Disciplinary Committee sanction in the previous semester).

### SEMESTER FEES

Independent Study Fee - per credit hour .....	50.00
Okl. Assessment/Tech. Fee - per credit hour .....	10.00
Comprehensive Semester Fees:	
Full-time Student .....	305.00
Full-time International Student .....	400.00
Part-Time (7-11 hours) .....	150.00
Part-Time (1-6 hours) .....	35.00
Night-Only Student .....	No Charge
Connectivity Fee (dorms & apartments) .....	30.00
FACTS Fee .....	25.00
Internet Fee per credit hour .....	5.00
Late Registration Fee .....	30.00
Lab Fees:	
Bowling (PHED 1031) .....	80.00
Care & Prevention (PHED 2222) .....	25.00
Computer Lab Fee (per course) .....	45.00
Intercollegiate Sports/Cheerleading .....	180.00
Racquetball (PHED 1331) .....	155.00
Science Lab .....	50.00

Mission Seminar (MISS 3802) .....	45.00
Drama I (COMM 1213) .....	25.00
Drama II (COMM 1313) .....	25.00
Drama Production (COMM 1421) .....	15.00
MIDI Lab .....	25.00
Piano .....	10.00
Voice .....	10.00

### SPECIAL FEES

Matriculation Fee (one time application fee) .....	20.00
International Student (one time application fee) ...	25.00
Graduation Fee .....	100.00
Transcript Fee (after the first one which is free) ....	5.00
Schedule Change Fee .....	12.00
Room/Key Deposit .....	150.00
Refundable at graduation or exit from the College. (Costs for repair, damages or replacement may be in addition to this fee.)	
Student Insurance (accident only-annual charge)	120.00
International Student Medical Plan .....	300.00
(Check with Business Office on rates for spouse and children.)	

### HOUSING AND MEALS

Room per semester (see note) .....	975.00
Board per semester .....	1125.00
80 meal ticket (non-dorm students only) .....	450.00

**NOTE: Dormitory Residency Requirement:** Students under 21 years of age are required to live in the dorms unless commuting from home, married, or a junior.

### BOOKS

Payment must be made to the **Campus Bookstore** for all textbooks at the time of enrollment. (Average cost per semester is \$300 to \$400.)

### INSTALLMENT PAYMENTS

All fees and charges are due and payable at enrollment. If a student cannot pay all charges at time of enrollment, arrangements may be made for monthly payments through a full service tuition management company. Visit [www.factsmgt.com](http://www.factsmgt.com) for more information about the company.

Payments can be automatically drafted from either checking or savings accounts at any financial institution, or automatically charged to Visa, MasterCard, or Discover Card. Payments may be made on four-, five-, or six-month payment plans as outlined below:

#### Four Payment Plan

Nothing down at enrollment. Balance after deducting financial aid and scholarship awards will be divided into four equal payments.

	Fall Semester	Spring Semester
25% of balance	September 5 or 20	February 5 or 20
25% of balance	October 5 or 20	March 5 or 20
25% of balance	November 5 or 20	April 5 or 20
25% of balance	December 5 or 20	May 5 or 20

### Five Payment Plan

20 % down at enrollment after deducting financial aid and scholarship awards.

	<u>Fall Semester</u>	<u>Spring Semester</u>
20% of balance	September 5 or 20	February 5 or 20
20% of balance	October 5 or 20	March 5 or 20
20% of balance	November 5 or 20	April 5 or 20
20% of balance	December 5 or 20	May 5 or 20

### Six Payment Plan--For students who participate in Early Enrollment

20% down at enrollment after deducting financial aid and scholarship awards. The remainder will be divided into five equal payments as follows:

	<u>Fall Semester</u>	<u>Spring Semester</u>
First draft	August 5 or 20	February 5 or 20
Second draft	September 5 or 20	March 5 or 20
Third draft	October 5 or 20	April 5 or 20
Fourth draft	November 5 or 20	May 5 or 20
Fifth draft	December 5 or 20	June 5 or 20

### Installment Regulations

The following regulations will apply to students who make use of these payment plans:

1. The balance of charges will be due and payable on the dates outlined in each installment plan.
2. Students registering under these plans will not be allowed to continue in school with a past due payment, unless an extension has been approved by the Vice President of Business Affairs.
3. Transcripts or diplomas will not be issued to any student until all accounts are cared for at the business office.

## REGULATIONS ON STUDENT ACCOUNTS

### FEDERAL STUDENT AID APPLICATION DEADLINES

The student is responsible for completion of the Free Application for Federal Student Aid (FAFSA) for the possible awarding of grants, loans, and scholarships. The student is obligated for the balance of the account. Should the student fail to complete the FAFSA by the semester deadline (Fall, October 1 or Spring, April 1), the student is responsible to pay the balance of the account. Failure to meet his/her account obligations will cause the beginning of disenrollment proceedings, and the student will be withdrawn from courses through the Academic Affairs Office. Appeals may be made to the Operations Council.

### UNPAID AND PAST DUE BALANCES

If a student is unable to maintain the payment arrangements or has a past due account balance over \$500 on the Hillsdale account, he/she will be referred to the Admissions Committee. That student may not enroll until the terms of the Admissions Committee have been satisfied.

## WITHDRAWALS AND REFUNDS

### WITHDRAWALS

In case a student must withdraw, he/she is obligated for the balance of his/her payments, less any refund as stated below. To be eligible for any refund, a student must complete the appropriate withdrawal form and have it approved. Withdrawal forms may be obtained from the Registrar's Office.

### DISCIPLINARY DISMISSAL

In case a student is dismissed for disciplinary reasons, he/she is obligated for the balance of his/her payments including room and board. He/she shall not be eligible for any refund as noted in "Semester Refunds" and "Other Refunds."

### SEMESTER REFUNDS

If a student withdraws during the fall or spring semesters, tuition will be refunded as follows: first week in which classes begin - 80%; second week - 60%; third week - 40%; fourth week - 20%; fifth week and thereafter - none.

### SUMMER SCHOOL REFUNDS

Withdrawals during the summer session: refunds by the end of the first day - 100%; second day - 80%; third day - 60%; fourth day - 40%; fifth day - 20%; sixth day - 0%.

### OTHER REFUNDS

For intersessions: no refund if classes are attended. Any refund for unused board will be made on the basis of the number of weeks the student attended. Refund of unused room will be made on the basis of the number of months attended. No refunds for board or room will be made for a portion of a week (board) or month (room). Refund of fees through the fifth week - 50%; sixth week and thereafter - none.

### REFUNDS FOR FIRST TIME COLLEGE STUDENTS

***First time college student refunds will be figured under the College, State Regents, and Federal pro rata policies; the student will receive the largest refund available from the three calculations.***

# FINANCIAL AID INFORMATION

School Code 010266

Financial aid programs at Hillsdale offer a variety of ways for almost every student to secure funds to attend college. The basic objective of the financial aid programs is to provide assistance based on financial need. Financial aid consists of funds awarded to help meet the student's educational expenses. There are several types of aid offered at Hillsdale under federal and state programs. There are also a number of scholarships funded by the College, individuals, churches, and organizations.

Those who find financing their education a problem should seek information from the Financial Aid Director about student aid available through the following programs:

## GRANTS:

- Federal Pell Grants
- Federal Supplemental Educational Opportunity Grant (SEOG)
- Oklahoma Tuition Aid Program (OTAG)

## LOANS:

- Federal Perkins Loan
- Federal Stafford Loan
- Federal Parental Loan for Undergraduate Students (PLUS)

## EMPLOYMENT:

- Federal College Work Study

Application for each program is made by completing the Free Application for Federal Student Aid (FAFSA). The FAFSA application forms are available to students through the Financial Aid Office at Hillsdale. A student must complete the form, designating Hillsdale as the institution to receive the results, and send the form to the Processing Center. Hillsdale receives the results and will make a final determination of financial aid available to the student after receiving all requested documents.

## PREFERENCE DATES FOR APPLICATIONS

- |            |   |
|------------|---|
| March 1    | Full academic year<br>(or fall semester only) |
| October 15 | Spring semester                               |

Because of the limited amount of funds in all aid programs, students applying by the above dates will be given first preference. Applicants submitting the required documents after these dates will be considered as funds are available.

## GRANTS

Federal and State grants are available to qualified students having substantial financial need.

### Federal Pell Grants

Federal Pell Grants are awarded to eligible undergraduate students who show financial need based on a standard formula. Funding is determined by the FAFSA.

### Federal Supplemental Educational Opportunity Grant (SEOG).

SEOG awards are made to students who have exceptional need. Funding is limited and priority is given to students who receive a Federal Pell Grant.

### Oklahoma Tuition Aid Grants (OTAG)

OTAG is a state grant administered by the Oklahoma State Regents for Higher Education. Students will receive an award letter from OTAG when it is determined that they are eligible. OTAG monies are disbursed by Hillsdale to students' accounts. A student must be enrolled in a minimum of 6 hours to receive OTAG.

### Tribal Higher Education Grants

The Tribal Higher Education Grants are available for American Indian students and are funded by each individual tribe. Please apply early to appropriate tribal agency.

### Vocational Rehabilitation Grants

A student who has an employment handicap because of a physical or an emotional disability may apply for payment of tuition through the appropriate office of Rehabilitative Services Division of the Department of Human Services. In order to be eligible for this assistance, the handicap must be medically established, and the student vocational objective must be approved by the appropriate counselor of the division.

## LOANS

### Federal Perkins Loan

The Perkins Loan program makes long-term, low-interest rate loans to qualified students. Hillsdale is the lender and the loan is made with government funds. A student can borrow up to \$3000 a year, if funds are available. Repayment begins nine months after graduation or termination.

### **Federal Stafford Loan Program**

(subsidized and unsubsidized)

This loan is a low interest loan made to a student by a lender, such as a bank, credit union, or savings and loan association, to help pay for the student's education after high school. The form to apply for the Stafford Loan Program is found in the FAFSA packet. Maximum loan amount for a qualifying freshman is \$2625; sophomore is \$3500; junior or senior is \$5500.

### **PLUS Loans**

PLUS loans are for parents who want to borrow to help pay for their children's education. PLUS loans provide additional funds for educational expense and are made by a lender. Repayment normally begins 60 days after the last loan disbursement. The lender will run a credit check on PLUS Loan applicants.

### **HARRY AND IMOGENE LEE STUDENT LOAN**

(Non-Government Loan)

This is an 8% interest loan limited to \$800 per year, as funds permit. Preference will be given to students from the Kiamichi Association in Oklahoma, who are members of Free Will Baptist churches, and demonstrate financial need. Repayment of the loan shall begin 90 days following departure from school. Students must be working toward a degree and maintain a 2.0 GPA. Proceeds of this loan must be applied directly to the student's educational bill at Hillsdale. Additional information and loan applications are available through the Financial Aid Office.

## **STUDENT EMPLOYMENT**

Students who demonstrate a need may be eligible for assistance through the work study program. Students are employed in various fields such as food services, grounds, building maintenance, and secretarial. Students normally work from 5 to 20 hours per week.

## **VETERANS BENEFITS**

Hillsdale Free Will Baptist College is fully certified by the Oklahoma State Accrediting Agency to the Veterans Administration (VA) as an approved training institution. Certain veterans or service personnel, plus eligible dependents or survivors of same, may qualify for federally enacted education benefits. The Admissions Office offers assistance and information on available programs, applications for benefits, admissions, enrollments, academic goals, career guidance, and special tutorial and financial benefits. To begin receiving payments for attendance, students must contact the Admissions Office and initiate the required documents. Students either making initial use of their educational benefits

or reapplying after an interruption of at least one term can expect beginning VA payments as follows:

1. Request for advance payment (to be received by start of term) must be made with the Veteran Coordinator no less than thirty days prior to start of term.
2. Regular payments can be expected to start approximately eight weeks after term begins.

VA policy precludes pay for courses previously taken for credit and courses not leading to a degree. Additionally, courses withdrawn from can cause the VA to recover monies for that course back to start of term.

## **FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS REQUIREMENTS**

Hillsdale Free Will Baptist College is a participant with the Department of Education in the federal financial aid programs. In accordance with federal guidelines, any student receiving funds under the above-mentioned programs must maintain satisfactory academic progress in the course of study he/she is pursuing as outlined in the section entitled "Academic Progress". A full-time student must complete 12 hours per semester or 24 hours during the academic year. Failure to complete the required number of hours with satisfactory academic progress will result in Financial Aid Probation/Suspension. Please contact the Financial Aid Office for further information.



# SCHOLARSHIPS

## APPLICATION AND AWARD INFORMATION

*The scholarship committee will begin awarding scholarships in March. All scholarships received by March 1 will be reviewed first. Some of our scholarships have limited funds and will be given as people apply and qualify. In order to have the greatest opportunity to receive scholarships, a student should have completed his/her admissions file and financial aid application by March 1. No more than two scholarships in any combination may be awarded. Scholarship awards are final and may not be traded. Any combination of scholarships cannot exceed the cost of tuition. All scholarships awarded are contingent upon satisfactory completion of the semester and the availability of funds; early withdrawal will result in the loss of scholarships awarded and recalculation of the student's account. Exceptions to any of the guidelines must be approved by the Administrative Committee.*

## PRESIDENT'S SCHOLARSHIP

This scholarship will be awarded at the rate of \$750 per semester. Candidates must be nominated to the President of the College, and will be evaluated on the basis of academic and leadership ability. Students must have at least a 3.0 cumulative grade point average on a 4.0 scale, must enroll in 15 hours each semester, and live on campus. Maximum of two scholarships will be awarded for each entering class.

## HONORS SCHOLARSHIP

The College will award this scholarship to any student with an ACT of 25 or higher. Students with an ACT of 30 or above will receive full tuition, while students with an ACT of 25-29 will receive one-half tuition. The full tuition award is renewable with a 3.5 Hillsdale GPA while the half tuition award is renewable with a 3.3 Hillsdale GPA. The applicants must be enrolled in a minimum of 15 semester hours. An applicant must be an on-campus student; any exceptions must be approved by the Scholarship Committee.

## ACADEMIC SCHOLARSHIP

This tuition scholarship is awarded to each full-time student enrolled in at least 15 semester credit hours who has at least a 3.0 high school grade point average (GPA) on a 4.0 scale without regard to financial need. The high school GPA must be certified by an official high school transcript or high school registrar. Transfer students with 12 semester credit hours or more must qualify by their official college transcript (not including concurrent enrollment). The scholarship is awarded each semester to those who maintain the required semester GPA after they enroll at Hillsdale. The amount of the

scholarship varies according to the GPA. If the student fails to maintain the requisite GPA, the amount of the scholarship will be reduced accordingly. The student may reapply when the requisite GPA is recovered and the scholarship will be restored if funds are available.

<u>GRADE RANGE</u>	<u>ON CAMPUS</u>	<u>OFF CAMPUS</u>
GPA of 3.80-4.00	\$700.00	\$550.00
GPA of 3.60-3.79	\$600.00	\$450.00
GPA of 3.40-3.59	\$500.00	\$350.00
GPA of 3.20-3.39	\$400.00	\$250.00
GPA of 3.00-3.19	\$300.00	\$150.00

## COMMUNITY SERVICE SCHOLARSHIP

A one-time scholarship of \$400 is awarded to students who demonstrate outstanding achievement in voluntary community and/or church service. A portfolio documenting the applicant's service, including a letter from the volunteer's supervisor, is required. Applicants must have a 2.0 GPA. A maximum of ten scholarships will be awarded annually.

## MUSIC SCHOLARSHIP (Music Major)

This scholarship is awarded to students who demonstrate musical ability in voice or instrument and who can make a worthwhile contribution to the program at Hillsdale. The amount of this scholarship is \$400 per semester for freshmen and sophomores and \$500 per semester for juniors and seniors. In order to qualify for this scholarship, the student must meet the following conditions:

1. The student must demonstrate musical ability through an audition and interview with the music director and/or other faculty members.
2. The student must enroll as a full-time student (at least 12 hours per semester).
3. The student must maintain a cumulative GPA of at least 3.0 after the first semester. If the GPA falls below 3.0, the scholarship will be canceled. If the cumulative GPA rises above 3.0, the student may reapply and the scholarship will be restored if funds are available.
4. The student must participate in at least one ensemble activity each semester.
5. The student must have music or church music as his/her area of concentration and be making satisfactory progress toward a B.A. degree in Church Music.

## MUSIC SCHOLARSHIP (Non-Music Major)

This scholarship is awarded to students who demonstrate musical ability in voice or instrument and who can make a worthwhile contribution to the program at Hillsdale. The amount of this scholarship is \$200 per semester. In order to qualify for this

scholarship, the student must meet the following conditions:

1. The student must demonstrate musical ability through an audition and interview with the music director and/or other faculty members.
2. The student must enroll as a full-time student (at least 12 hours per semester).
3. The student must maintain a cumulative GPA of at least 3.0 after the first semester. If the GPA falls below 3.0, the scholarship will be canceled. If the cumulative GPA rises above 3.0, the student may reapply and the scholarship will be restored if funds are available.
4. The student must participate in at least one ensemble activity each semester.

#### **PIANO PERFORMANCE SCHOLARSHIP**

This scholarship of \$600 per semester is awarded to music majors who demonstrate outstanding ability and promise in piano performance. In return for this scholarship, the student must work for the college music department in some approved capacity for 50 hours each semester (e.g., accompaniment of NewLife, choirs, private lessons, etc.). The recipient must maintain residence in the dorms, a minimum of 15 semester hours of enrollment, and a GPA of 3.0. Audition required.

#### **DRAMA SCHOLARSHIP**

This scholarship is awarded to students who demonstrate ability in drama and who can make a worthwhile contribution to the program at Hillsdale. The amount of this scholarship is \$400 per semester for a maximum of four semesters. The recipient must enroll in a drama or production class each semester, enroll in a minimum of 15 semester hours per semester, and maintain a cumulative GPA of 3.0. Audition required.

#### **LEGACY SCHOLARSHIP**

This scholarship is awarded to the child or grandchild of a Hillsdale alumnus who is/has been employed by a church or agency affiliated with the National Association of Free Will Baptists. The amount of this scholarship is \$500 per semester. The student must enroll in a minimum of 15 hours per semester and maintain a cumulative GPA of 2.5.

#### **NATIONAL YOUTH ACHIEVEMENT SCHOLARSHIP**

This scholarship of \$1000 (\$250 per semester) is for those who are selected for the Truth & Peace and/or the National Youth Evangelistic Team (YET) programs. Anyone who places first in the National Youth Conference (NYC) competition in category D or above will also qualify for this scholarship. Students must verify their achievement with the appropriate certificates.

#### **FREE WILL BAPTIST STATE COMPETITIVE ACTIVITIES SCHOLARSHIP**

Scholarships of \$250 (\$125 per semester for two semesters) are awarded to students who place first in category D or above in the Free Will Baptist state competitive activities. Students must verify their achievement with the appropriate certificates.

#### **NEED-BASED SCHOLARSHIPS**

Hillsdale offers a variety of need-based scholarships which are designed to assist students in completing degrees. In order to receive these, the student must first apply for financial aid available through federal and state programs. Need scholarships will not be awarded until the full amount of state and federal aid has been exhausted. Any scholarship funds provided by churches, associations, and other organizations will also be taken into consideration in determining the student's financial aid package.

A student's financial aid package may not exceed the amount of financial need demonstrated, and all Hillsdale scholarship funds must be applied to the student's account. In accordance with federal regulations the student will not be over-awarded (financial assistance which exceeds the calculated need). Because a limited amount of funds is available, early application is suggested.

Students receiving need scholarships must enroll in at least 12 hours each semester, maintain a cumulative GPA of 2.5, and be making satisfactory progress toward a degree. If the cumulative GPA falls below 2.5, the scholarship will be canceled. If the cumulative GPA rises above 2.5 at a later time, the student may reapply and the scholarship will be restored if funds are available. It is the student's responsibility to reapply.

#### **WORKSHIP SCHOLARSHIP**

This scholarship of \$1000 per year is awarded to students who demonstrate financial need. In return for the \$1000 scholarship, the student must work for the College in some approved capacity for an hourly wage until \$500 is worked off each semester.

#### **MISSION SCHOLARSHIP**

This scholarship (up to \$300 per semester) is awarded to deserving missionary students and to the children of missionaries.

#### **MINISTERIAL SCHOLARSHIP**

This scholarship is awarded to ministerial students who are members (in good standing) of a Free Will Baptist Church. They must be sophomores, juniors, or seniors and must have completed at least 12 semester hours at Hillsdale with a minimum



cumulative GPA of 2.5. Scholarships of \$200 per semester for off-campus students or \$300 for on-campus students are awarded.

#### **FREE WILL BAPTIST MINISTER'S CHILDREN SCHOLARSHIP**

Scholarships of \$200 per semester are awarded to dependent students whose parent or guardian is employed by a church or agency affiliated with the National Association of Free Will Baptists. The parent or guardian must derive a majority of his/her income from denominational service.

#### **SIBLING SCHOLARSHIP**

Scholarships of \$200 per semester are awarded to students who have a sibling enrolled at Hillsdale. Each student must carry a minimum of 12 hours and live on campus.

#### **ALUMNI DEPENDENT SCHOLARSHIP**

Scholarships of \$200 per semester are awarded to the children of alumni who enroll in at least 12 hours and live on campus.

#### **SPOUSE SCHOLARSHIP**

This scholarship is awarded to the student's spouse who is enrolled in a minimum of 12 hours and maintains a cumulative GPA of at least 2.5. The spouse shall be awarded \$200 per semester.

### **ASSISTANCE SCHOLARSHIPS**

#### **CHURCH TUITION ASSISTANCE PROGRAM**

Awards of \$200 per semester are given to students based on the willingness of their home church to assist them in obtaining a Hillsdale degree. Hillsdale will match the amount given by the student's home church up to a maximum of \$200 per semester. Students must maintain a 2.00 GPA for continued eligibility.

#### **RECRUITMENT TUITION WAIVER**

A one-time tuition waiver will be awarded to a student who recruits another student (who is not listed on the prospective student database) to enroll in the College. There will be a \$200 waiver awarded at the end of the add/drop period for off-campus students who are enrolled in at least 12 hours. There will be a \$400 waiver awarded at the end of the add/drop period for dormitory students who are enrolled in at least 12 hours.

### **GENERAL SCHOLARSHIPS**

General scholarships are awarded only in the Spring Semester. Students must complete a separate application during the Fall Semester to be considered for the general scholarships. All applicants must attend Hillsdale a minimum of one semester before a scholarship can be awarded.

#### **Kermit Argo Memorial Scholarship** (general)

**Jerry Banks Missions Student Scholarship**  
(Awarded to Junior or Senior missions students. Applications required. Details will be determined by the Banks Family in conjunction with Hillsdale Administrative Council.)

#### **Berkley Church Memorial Scholarship** (preference given to Missouri Students)

#### **Kelly Braisher Memorial Scholarship** (Junior or Senior female mission student)

#### **Albert Cook Memorial Scholarship** (general)

#### **Ernest Harrison, Sr. Memorial Scholarship** (Junior or Senior ministerial student)

#### **J.M. Howard Memorial Scholarship** (general)

#### **Geri Ann Ross Hull Memorial Scholarship** (education student)

#### **T.J. Jones Memorial Scholarship** (general)

**Nettie Jernigan Memorial Scholarship**  
(Business Major, Junior or Senior. Minimum cumulative GPA of 3.0. The selection process will include a member of the Jernigan family.)

#### **Marguerite Kern Memorial Scholarship** (female student with at least 2.5 GPA)

#### **Harry and Imogene Lee Vocational Scholarship** (upper level student involved in church ministry)

**Lone Star Free Will Baptist Church Book Scholarship**  
(In memory of the Lone Star Free Will Baptist Church in Seymour, Missouri. Awarded to students showing financial need, preferably a student with a Free Will Baptist background. Amount based on interest earned.)

#### **Clyde Maxwell Memorial Scholarship** (general)

#### **John and Kay Metcalf Memorial Scholarship** (missionary student)

#### **Ministerial Fellowship Scholarship** (ministerial student)

#### **Rachel Peck Memorial Scholarship** (Junior or Senior)

**Melda and E.L. ‘Bud’ Pence Memorial Scholarship**

(education student)

**David O’Donnell Memorial Scholarship**

(general)

**Amy Russell Memorial Scholarship**

This scholarship of \$1000 is awarded annually in loving memory and honor of our precious daughter Amy. Amy loved the Lord and had an abundance of compassion for others. Her desire was to pursue a career in psychology. Music was also a major part of Amy’s life. She loved to sing and was a member of “NewLife” 2002-2003 when her life was tragically taken during spring break 2003. Our goal is to honor Amy by selecting a student with a heart for God and a desire for helping others. Special consideration is given, but not limited, to students pursuing a degree in psychology, music, or missions. A cumulative GPA of 3.0 is required. Applications are due by June 30th.

**Dr. and Mrs. Cecil Sanders Memorial Scholarship**

(Order of preference will be student chosen by the Sanders family, Arkansas ministerial student, or ministerial student from other states)

**Dola G. Sears Memorial Scholarship**

(female student)

**John and Glenda Strange Memorial Scholarship**

(general)

**Vietnam Memorial Scholarship**

(general)

**Woman’s Auxiliary Nursing Scholarship**

(2.5 GPA, order of preference in consideration will be given to students from the First Free Will Baptist Church of Joplin, Indian Creek Association, Missouri and finally students-at-large)

**Orval Yandell Memorial Scholarship**

(general)

**ASSOCIATIONAL SCHOLARSHIPS**

**FIRST OKLAHOMA ASSOCIATION**

The amount of this scholarship varies with the number of scholarships awarded each year to students from this association.

**GAINES CREEK ASSOCIATION**

A scholarship limited to students from this association; it is awarded annually in the amount of \$50.

**SOUTH GRAND RIVER ASSOCIATION**

The amount of assistance is dependent upon associational funds, but not less than \$50 is awarded. Students from this association are given preference.

**DIBBLE ASSOCIATION**

Students from this association are awarded this scholarship each semester.

**PROGRESSIVE ASSOCIATION**

Students from this association are awarded this scholarship in the amount of \$200.

**UNION ASSOCIATION**

Students from this association are awarded this scholarship in the amount of \$100.

**UNITY ASSOCIATION OF ARKANSAS**

Students from this association are given first preference for this scholarship. The amount of the scholarship varies. If there are no associational candidates, students from Arkansas are considered. If no Arkansas students are chosen, other worthy students are considered.

**OKLAHOMA STATE WOMEN ACTIVE FOR CHRIST**

This \$1000 scholarship (\$250 per semester for four semesters) is awarded to full-time female students who are members of Free Will Baptist churches in Oklahoma. Selection is made by a committee from the Oklahoma Women Active for Christ. The application deadline is April 15; contact Hillsdale for application forms.

**OKLAHOMA STATE MASTER’S MEN**

These scholarships are awarded to full-time male students who are residents of Oklahoma. The recipient must be a member of a Free Will Baptist Church in Oklahoma. The scholarships are restricted to non-ministerial students. Selection is made by a committee from the Oklahoma State Master’s Men. The application deadline for the fall semester is September 15; for the spring semester February 15. Contact Hillsdale for application forms.

# STUDENT LIFE

## CAMPUS LIFE

Academic excellence and spiritual vigor combine to develop the total person. Emphasis on the personal relationship of the individual student with God forms the basis upon which a full and satisfying life can be built. This same emphasis places in proper perspective all of learning as well as all of life. Bible and missionary conferences, days of prayer, dormitory devotions, and chapel stimulate each student to seek God's will for his/her life. This spiritual emphasis provides the help needed to develop spiritual maturity. The guidelines outlined in the Student Handbook also seek to foster spiritual growth and development. The spiritual emphasis has one additional advantage: it improves the quality of all learning.

### NOTIFICATION OF PARENTS

As a matter of Biblical principle, the College believes that the parent or legal guardian of the student should be involved in the student's educational program. At the same time, the College seeks to protect the privacy of the student as guaranteed by the Family Education and Privacy Act of 1974, as amended. The following policies will apply:

1. The College will provide information concerning grades, academic progress, and disciplinary action taken, to the parent or legal guardian of single students who have not yet attained the age of 21 years, provided that the student is legally dependent upon the parent or legal guardian.
2. The College will consider a student to be legally dependent if the student is listed as a dependent on the parent's federal income tax return, if the parent contributes to the payment of the student's educational expenses, or if the student resides at the parent's home when school is not in session.
3. Students who are married, 21 or older, or who are legally independent may request in writing that information be provided to parents or guardians.

### FACILITIES FOR THE PHYSICALLY HANDICAPPED

The Bill J. and Alma Lou Barber Conference Center, the Hull Library/Classroom Building, most faculty offices, Oller Science Lab, and cafeteria of the College are accessible to persons who are handicapped. Changes in teaching techniques occur continually as instructors discover new ways to aid handicapped students. The College is in the process of implementing a master plan for compliance with the Americans with Disabilities Act.

## REASONABLE ACCOMMODATION POLICY

Hillsdale Free Will Baptist College will reasonably accommodate otherwise qualified individuals with a disability unless such accommodation would pose an undue hardship, or would result in a fundamental alteration in the nature of the service, program or activity, or in undue financial or administrative burdens. The term "reasonable accommodation" is used in its general sense in this policy to apply to employees, students and visitors. Student requests for reasonable accommodation should be addressed to the Student Services Office or the College Counselor.

A student must self-identify as an individual with a disability and provide appropriate diagnostic information that substantiates the disability. The College Counselor will then assess the impact of the disability on the student's academic program and record the required academic accommodations in a memo to the instructor. All diagnostic information is confidential and therefore memos can be sent only at the student's request.

Individuals who have complaints alleging discriminations based upon a disability may file them with the Director of Student Services.

### CHAPEL AND CHRISTIAN SERVICE

Hillsdale is a Christian school, and chapel attendance is required of all full-time students. Messages are brought by faculty, students, and visiting speakers. Also, programs are presented by student organizations. Christian Service participation is expected of all students in some manner. A passing chapel grade is a prerequisite for extracurricular activities, public relations traveling groups, intercollegiate sports, and any academic honors.

### COMMUNITY/CHURCH SERVICE

Active involvement in the local church is available to students. Visitation, teaching opportunities, evangelistic outreach, and other ministries enable the student to put into practice that which is only theory in the classroom. Service in community organizations and benevolent groups is encouraged as a part of Christian citizenship.

All students of the College are expected to maintain the highest standards of moral conduct and concern for the well-being and rights of their fellow students. Plagiarism and cheating are considered serious enough offenses to warrant a failing grade for any course in which they have been practiced; repeated

offense can result in the student's suspension or expulsion from the College. Gambling, homosexual activity, sexual activity outside of marriage, sexual harassment, the use or possession of alcoholic beverages, non-prescription narcotics and drugs, or hallucinogenic drugs, and use or possession of firearms or fireworks are expressly forbidden.

The Student Handbook provides detailed statements of the College policies, procedures and penalties relating to the campus citizenship. The handbook is provided free of charge to all enrolled students. Copies are available in the Student Service Office or the Office of Admissions.

### **CAMPUS ORGANIZATIONS**

To foster in the student a sense of responsibility and participation, various groups function on the campus. One of these organizations is the Student Senate, a vital force in student life as it functions as liaison between the student body and the faculty. The Student Senate is composed of a president, vice president, secretary-treasurer, and chaplain who are elected by the student body, plus elected representatives from each campus organization.

The Ironmen Fellowship is composed of those students who are preparing for the ministry. This organization meets for fellowship and help on the problems of the ministry. The Student Mission Fellowship promotes missionary interest among students by sponsoring prayer, special missionary services, and mission trips. It also provides fellowship for those who intend to enter missionary service. Women's Fellowship is focused on the unique opportunities and contributions of Christian women to the church.

Literary Societies exist to provide a structure for student life activity. These societies promote the intramural athletic activities, plan special programs, cooperate in joint projects, stimulate academic interests, and form smaller units of fellowship. Recognition is given at the end of each school year to the societies for their contribution to student life. Three societies are open for men and three for women students. Those open to men are Delta Tau Chi, Gamma Epsilon Tau, Alpha Epsilon Chi. Those open to women are Louisa May Alcott, Elizabeth Barrett Browning, Elisabeth Elliot Leitch.

### **CULTURAL DEVELOPMENT**

Students are encouraged to participate in cultural experiences each semester through the College, civic presentations, or other area universities. These opportunities will be posted by the Student Services Office, and each full-time student is encouraged to

attend at least two events during both the fall and spring semesters.

### **ACADEMIC GUIDANCE**

Each student is oriented into the College schedule by means of evaluation tests and guidance on how to study and adapt to college life. Every student is assigned to a faculty advisor. The academic progress of the student is evaluated at mid-term and the student is advised of any unsatisfactory achievement. Individual counseling is part of the guidance program and is available for the students in regard to work, personal problems, religious experiences, or other matters.

### **ACADEMIC INTERVENTION**

Any student who is considered at risk academically may be placed in the Academic Intervention Program. The student will be mentored by an appointed faculty member and involved in the various academic helps available. A student who receives lower than a 16 composite score on the ACT will be placed in the program as a condition for admittance.

### **ASSESSMENT**

Determining to what extent students are actually benefiting from their experiences is vital in maintaining the accountability of both the faculty and the College. To this end, students will be required to participate in quantitative and qualitative measures of academic achievement. Fees will fund assessment activities (See the Assessment Plan Outline).

### **EXCEPTIONS TO POLICIES**

Any exception to the policies in this Catalog must be addressed to the proper administrator: student services issues to the Director of Student Services, financial issues to the Vice President of Business Affairs, and academic issues to the Dean of Faculty.

### **STUDENT RIGHT-TO-KNOW AND CAMPUS SECURITY ACT**

Section 485(a)(1), 20 U.S.C. Section 1092  
In compliance with Title I, the "Student Right-to-Know" act, information regarding graduation rates, is available in the Registrar's Office.

The information contained in Title II, the "Campus Crime Awareness and Campus Security Act", requires higher education institutions to provide information regarding campus crime. This information is available in the office of the Director of Student Services.

## PROCEDURES FOR THE RELEASE OF INFORMATION ABOUT STUDENTS

Information about students and former students gathered by Hillsdale FWB College is of two types: (1) directory, and (2) confidential. Any office gathering such information, and/or having custody of it, shall release it only in accordance with this policy.

When a student enters Hillsdale and furnishes data required for academic and personal records, there is an implicit and justifiable assumption of trust placed in the College as custodian of such information. This relationship continues with regard to any data subsequently generated during the student's enrollment.

While Hillsdale FWB College fully acknowledges the student's rights of privacy concerning this information, it also recognizes that certain information is part of the public record and may be released for legitimate purposes.

With these considerations in mind, the College adopts the following policy concerning the release of information contained in student records:

**Directory Information:** This is information which routinely appears in student directories and alumni publications and may be freely released. Upon written request by the student, this information will be treated as confidential and released only with the student's written consent. Forms for withholding student "Directory Information" are available in the Office of Admissions and Records.

1. Name, current and permanent home addresses, telephone number, and e-mail addresses
2. College, major and classification
3. Current enrollment status
4. Dates of attendance
5. Degrees and dates of graduation
6. College honors
7. Verification of student's participation in recognized student activities
8. Posting of individual student's grades and interim class evaluations by code number
9. Anticipated date of graduation based on completed hours
10. Weight and height of athletic team members
11. Photograph

**Confidential Information:** This is all other information contained in the student's educational record and can be released only upon the written consent of the student, the exceptions as defined in the Family Educational Rights and Privacy Act of 1974 (see FERPA section), as amended, which waive prior student consent are covered in the section.

Confidential information shall only be transferred to a third party, however, on the condition that such party will not permit any other party to have access to the information without the written consent of the student.

Original credentials with which a student applies for admission or readmission to the College become the property of the College, are assembled in a permanent student folder, and are not released to anyone. The file contents are made available only to those persons properly authorized to receive confidential information and only in consultation with a professional staff member in the Office of Admissions and Records.

Although the permanent academic record is a cumulative record compiled by the student, the Registrar is the officer of the institution charged with the responsibility of its accuracy and safekeeping. Accordingly, the student folder and the permanent cumulative academic record are not available to anyone for removal from the Registrar's assigned depository.

## FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

- (1) The right to inspect and review the student's education records within 45 days of the day the College receives a request for access.

Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The College official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the College official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

- (2) The right to request the amendment of the student's education records that the student believes is inaccurate.

Students may ask the College to amend a record that they believe is inaccurate. They should write the College official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate.



If the College decides not to amend the record as requested by the student, the College will notify the student of the decision and advise the student of his/her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

- (3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the College in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the College has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board

of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his/her professional responsibility.

Upon request, the College discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

- (4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by Hillsdale Free Will Baptist College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4605



# ACADEMIC INFORMATION

## CLASSIFICATION OF STUDENTS

**Freshmen:** Students having fewer than 30 semester hours.

**Sophomores:** Students having at least 30 semester hours.

**Juniors:** Students having at least 60 semester hours.

**Seniors:** Students having at least 90 semester hours. (Senior status does not necessarily assure graduation with that class.)

**Special:** Students having a baccalaureate degree or those not wishing to pursue a degree program.

## ACADEMIC PROGRESS

All students (except special students) are expected to be making academic progress which will allow them to complete their courses of study within a reasonable time. All students are expected to maintain a minimum grade point average of 1.70 the first semester. For each succeeding semester, the student must maintain the following cumulative grade point averages: 1.80 second semester, 1.90 third semester, 2.0 all succeeding semesters. (This section conforms to the Academic Progress Policy of the Oklahoma State Regents for Higher Education and is subject to the Regents' discretion.) Students who fail to maintain these minimum grade point averages will be placed on academic warning. If the grade point average is not improved, the student will be placed on academic probation for a semester. Failure to improve the grade point average following academic probation may result in academic suspension. The Dean will make this decision based on the current performance of the student. Any appeal of academic suspension will be referred to the Academic Affairs Committee of the College.

**NOTE:** Any student whose semester grade point average falls below academic standards (while his/her cumulative gpa remains within standards) will be warned by letter that failure to improve grades may result in substandard cumulative gpa and formal notification on transcript of academic restrictions.

## CLASS ATTENDANCE

1. Regular, punctual class attendance is essential for the satisfactory completion of a course. The student is expected, therefore, to attend all sessions of the courses in which he/she is enrolled.
2. All absences are recorded and an absence does not excuse any student from any required work.
3. Students who are involved in extracurricular activities and/or public relations for the College may receive excused absences. These

absences **do** count against the 25% rule (see #6), but the student is allowed to complete the assignments missed during the absence.

4. Any unacceptable absence from a class is subject to grade reduction.
5. If a student's absences exceed the number of times that course normally meets in three weeks, the instructor may, after consultation with the Dean, drop the student from the course.
6. **Faculty will not give academic credit in any case where the student has exceeded 25% of class time in absences. The student must appeal to the Academic Affairs Committee for any exceptions to be granted.**
7. Any tardiness or early departure over twenty minutes constitutes an absence; three tardies or early departures count as one absence.
8. Once a student reaches 75% of total allowed absences (Rule #6), the student shall be declared unsatisfactory on each of the next quarterly progress reports.

## NO PASS, NO PLAY RULE

Periodic instructor reports are collected by the Registrar's Office from the faculty. The instructor identifies students who are performing unsatisfactorily in class. The major reason for the unsatisfactory performance will also be listed, such as Excessive Absences, Incomplete Work, Low Test Scores, Poor Assignment, or Poor Project Performance.

Participation in extracurricular activities (Inter-collegiate sports, Hillsdale Players, NewLife, ministerial work, preaching), or any activity in which a student represents the College, may be affected by the unsatisfactory progress reports. Any student making unsatisfactory progress will be assigned to the Academic Intervention Program. Any student who is uncooperative or is making unsatisfactory progress in more than one class may be placed on suspension by the Dean. Students who are suspended by the Dean from extracurricular activities will not be allowed to travel, perform, or participate in any group/team activity other than practice.

## ACADEMIC DISHONESTY

Guiding Principle: No Hillsdale student shall commit any act of academic dishonesty in order to advance his/her own academic performance or to impede or advance the academic progress of others.

Academic dishonesty in any form is not condoned by the College community. It specifically includes cheating, plagiarism, fabrication, fraud, destruction



of property, and bribery or intimidation, as well as assisting others or attempting to engage in such acts. If there exists no doubt that an act of academic dishonesty has occurred, the instructor has the authority to administer any of the following:

1. Record a “zero” for the assignment (or test) in question.
2. Recommend to the Dean that the student be dropped from the class and assigned a failing grade ‘F’ or an ‘X’ for the course. The written recommendation will include a description of the specific occurrence, including supportive documents if applicable.
3. In cases of extreme or repeated incidents of academic dishonesty, recommend to the Dean that the student be suspended or expelled from the College. The written recommendation will include a description of the specific occurrences, including supportive documents if applicable. Such cases will be referred to the Disciplinary Committee in accordance with the student disciplinary procedures contained in the Student Handbook.

### REPEAT COURSES

A student who makes a ‘C’ grade or lower and desires to repeat a course may do so. However, the credit hours will only be counted as taking it once. Grade points will be given for the repeated course on the regular basis.

### GRADING SYSTEM (See Grade Point Average)

GRADE	MEANING	POINTS
A	Excellent	4
B	Superior	3
C	Average	2
D	Below Average	1
F	Failure	0
P	Passing	0
CR	Credit, Extra-Institutional Learning	0
W	Official Withdrawal	0
AW	Administrative Withdrawal	0
X	No credit, excessive absences	0
I	Incomplete	0
NG	No Grade Reported	
NP	In Progress	

### WITHDRAWALS

A student who wishes to withdraw from a course must obtain the proper form from his/her advisor, have it signed by the instructor, and submit it to the Registrar’s Office. If the withdrawal is approved, the student will receive a grade of ‘W’ which is not computed in the GPA. Withdrawals will not be approved during the last six weeks of a semester. Exceptions in cases of serious illness or other cause

beyond the student’s control need to be appealed to the Academic Affairs Committee. Withdrawals completed prior to the last day to enroll will not be recorded on the student’s transcript. A student who ceases to attend class without officially withdrawing will receive either an ‘X’ or an ‘F’ at the discretion of the instructor (see Calendar of Events, “Last Day to Withdraw from Classes”). Students who preenroll but fail to attend or fulfill their financial obligations may be administratively withdrawn and receive the grade of ‘AW’.

### INCOMPLETE GRADES

The grade ‘I’ (Incomplete) means that a part of the course work was not completed and must be finished within the designated time frame. If an incomplete is granted, students have six weeks after the end of the course to complete the work. To be awarded the ‘I’ grade, the student must present valid reasons to the instructor for not having completed the course requirements and submit a “Request for Grade of Incomplete Form.” The instructor and Academic Dean will determine if an ‘I’ grade will be granted. If the incomplete work is not satisfactorily completed by the deadline, the grade originally submitted by the instructor at the conclusion of the course/semester will become the final grade. If the incomplete work is completed to the instructor’s satisfaction by the end of the six weeks, the instructor will submit a Grade Change. Any requests for exceptions to this policy must be submitted in writing to the Academic Affairs Committee.

### GRADE DISPUTES

A student who disputes the accuracy of a course grade has ninety (90) days from the end of the term in which the grade was issued to submit an appeal. A letter disputing a course grade is to be addressed to the Registrar of Hillsdale Free Will Baptist College.

### GRADE POINTS (also known as Honor Points) AND GRADE POINT AVERAGE (GPA)

The grade point is the basis for computing the student’s grade point average (see Grading System). It represents the average number of grade points per hour earned by the student for a given term or number of terms. It is calculated by dividing the total number of grade points earned by the total number of hours for which the student has been registered. For example, a student registered for thirty credit hours and earning seventy-five grade points would have a grade point average of 2.50. The marks ‘AW’, ‘CR’, ‘I’, ‘P’, ‘W’, and ‘X’ do not give grade points, and courses so marked are omitted from grade point average computations. An ‘F’ is included in grade point averages as a zero.

## **TRANSCRIPTS**

Every student is entitled to one official transcript of his/her course work provided all financial obligations to the College have been paid. At least two days notice should be given to the Registrar's Office when a transcript is needed. A charge of \$5 will be made for any transcript other than the first. The Registrar's Office will charge an additional fee of \$5 for same day service.

## **ACADEMIC CALENDAR**

The College operates on a two-semester basis per year with each semester running approximately sixteen weeks. The fall semester begins in August with the spring semester beginning in January. Summer Session I begins the day after spring semester finals and ends June 30. Summer Session II begins July 1 and ends the day before the first day of fall semester classes. Winter Intersession begins the day after fall semester finals and ends the day before the first day of class in the spring semester.

## **CREDIT FOR EXTRA-INSTITUTIONAL LEARNING**

Hillsdale recognizes that many students have been involved in significant learning beyond their formal education. Students are encouraged to maximize the opportunity to receive Credit for Extra-Institutional Learning in order to meet degree requirements and advance toward more demanding subject matter.

No credit in this category is granted toward a graduate degree. The granting of undergraduate credit based on prior learning is to be done in compliance with the general guidelines of the Council on Adult and Experiential Learning (CAEL). The amount of credit for extra-institutional learning that may be applied toward a degree is subject to the graduation requirements of the College. The credit allowed is limited to 25% of the credits required for a degree or 32 semester credit hours, whichever is smaller.

The credit received through the procedures in the "Credit for Extra-Institutional Learning" category will be transcribed with the grade of 'CR' for credit and no honor points will be calculated into the student's Grade Point Average (GPA). A fee of \$15/credit hour will be charged for transcribing Credit for Extra-Institutional Learning.

Credit for Extra-Institutional Learning will include the abbreviation of the source of evaluation as follows: Advanced Standing (AS); Advanced Placement Program (APP) administered by the College Board; College Level Examination Program (CLEP);

International Baccalaureate Program (IB); Transfer of Advanced Standing (TAS) awarded by another institution of higher education; American Council of Education (ACE) recommendations for non-collegiate learning experiences; military credit (MC) as verified by the DD Form 214, DD Form 295, or other official military documents; Defense Activity for Non-Traditional Education Support (DANTES); and Credit by Demonstrated Competency (CDC).

The student may contact the Registrar's Office for details on how to apply for extra-institutional learning credit.

## **DISTANCE LEARNING**

This program allows the student to study by correspondence. A significant portion of work done in Distance Learning may apply to a degree program on campus. This department is designed to offer college credit for off-campus studies. College credit is given for Distance Learning when regular requirements are met. Full time students may not enroll in more than one Distance Learning course at a time nor in a course that is offered during the semester.

## **DEGREE COMPLETION PROGRAM**

An accelerated track for the completion of a bachelor degree is available for adults with at least two years of higher education. Information is available through the ABLE Degree Completion Program office (405-912-9020).

## **LEARNING RESOURCE CENTER (LRC) – LIBRARY**

The purpose of Hillsdale's Learning Resource Center is to serve as an academic library supporting the curricular needs of students and faculty. The LRC is continuing to expand its resources to support the curriculum and promote student academic success. Information about policies and services is available at the library website [www.library.hc.edu](http://www.library.hc.edu) or at the library circulation desk. Library hours are posted.

## **ACADEMIC HONORS**

### **DEAN'S LIST**

An honor roll is listed each semester of students who have carried an academic load of 12 hours or more, maintained a 3.5 grade point average with no grade lower than a 'C' for that semester, and have passed Chapel.

### **PRESIDENT'S LIST**

An honor roll is listed each semester of students who have carried an academic load of 12 hours or more, have maintained a 4.0 grade point with no

grade other than an 'A' or 'P', and have passed Chapel.

### KEY AWARD

To stimulate scholarship and recognize achievements, the College annually gives a Key Award to the graduating sophomore and senior in the traditional program with the highest cumulative grade point average.

### CLASS AWARD

A similar award is given to the freshman in the traditional program who has maintained the highest grade point average for the year and the junior with the highest cumulative grade point average.

### PROGRAM AWARD

An award is given to the graduating student with the highest grade point average in each bachelor degree major (minimum of 3.0 GPA).

### BEST ALL-AROUND STUDENTS' AWARD

This annual award is presented to a male and female selected by the students. Their vote is based on Christian character, campus leadership, and other traits of value.

### MOST OUTSTANDING STUDENT AWARD

The most outstanding student award is presented annually to a student chosen by the faculty. The selection is based on academic ability, leadership ability, attitude, and general achievements in the area of relationship in regard to the faculty and other students.

### GRADUATION WITH ACADEMIC HONORS

Under recommendation of the faculty, the College awards honors of three levels at commencement: Cum Laude, 3.30 to 3.59; Magna Cum Laude, 3.60 to 3.84; Summa Cum Laude, 3.85 to 4.0.

## DEGREE REQUIREMENTS

### REQUIREMENTS FOR AN ASSOCIATE IN ARTS DEGREE

The College offers courses leading to the Associate in Arts degree to high school graduates who complete the general education core curriculum and degree requirements. To receive the degree, a student must complete the following requirements:

1. Earn a minimum of 64 semester hours.
2. Earn a minimum of 128 grade (honor) points or double the number of semester hours completed.
3. Complete at least 16 semester credit hours of the 64 in residence.
4. Have no failing grade in any required subject.
5. Have no incomplete grade in a course needed for graduation.

### REQUIREMENTS FOR A BACHELOR DEGREE

1. Earn a minimum of 128 semester hours (general education core curriculum and major requirements as prescribed by the College). A minimum of 45 hours must be completed in upper division courses.
2. Earn a minimum of 256 grade (honor) points or double the number of semester hours completed.
3. Complete at least 30 semester credit hours in residence.
4. Have no failing grade in any required subject.
5. Have no incomplete grade in a course needed for graduation. A diploma will be awarded after the incomplete grade is removed from the transcript.

### NUMBERING OF COURSES

Course Numbers: Numbers of four digits are used to designate courses. The first digit represents the classification: Remedial, 0000; Freshman, 1000; Sophomore, 2000; Junior, 3000; Senior, 4000; and Graduate, 5000 or above. The last digit is the number of credit hours the student may earn for the course (see Course Descriptions).

### CURRICULA INFORMATION

The classical world was rooted in two disciplines of intellectual pursuit. The trivium (commonly known as the arts and humanities in modern terminology) is based on language: grammar, logic, and rhetoric. The quadrivium deals with natural phenomena and consists of mathematics, physics, science, and rhythm (music, which in modern practice has been shifted into the Arts). The educational approach of studying across these disciplines became known as the Liberal Arts.

In modern practice the disciplines have been expanded from the original seven. At Hillsdale the Arts include Bible, Christian ministry, communication, English, humanities, language, literature, missions, music, philosophy, physical education, religion, and theology. The Sciences encompass both the social and natural sciences. At Hillsdale the areas included in the sciences are business, computer science, economics, education, history, mathematics, political science, psychology, science, sociology, and statistics.

### GENERAL DEGREE INFORMATION

A student who completes the general education core curriculum may complete an Associate in Arts degree, a Bachelor of Arts degree, or a Bachelor of Science degree by finishing the requirements established by the College. The bachelor degrees consist of the general education requirements; Bible,

theology, and religion core curriculum; and an emphasis or major area of study.

Note: Detailed requirements are listed in the following section on undergraduate degree programs, and in the ABLE and Graduate catalogs. Each is designed to allow the student to use the layout as a guide or checklist in pursuing a degree.

## DOUBLE MAJORS AND SECOND DEGREES

If a student is working concurrently on two majors within the same degree plan (Bachelor of Arts or Bachelor of Science), that student is considered to be working on a double major. Only one diploma will be issued for students completing a double major.

If a student is working concurrently on two majors in separate degree plans (Bachelor of Arts and Bachelor of Science), that student is considered to be working on a second degree. When the student is working on two degrees concurrently he/she must complete the general education requirements for each degree.

A transfer or returning student who is working on a second degree subsequent to the completion of his/her first bachelor degree must complete at least thirty (30) semester credit hours in residence at Hillsdale and the major requirements for the degree. The first bachelor degree is considered to meet the general education requirements for the second degree.

## GENERAL EDUCATION CORE CURRICULUM

The following general education core curriculum requirements are basic to any program of study the student may choose as an area of concentration for the Associate in Arts degree. The following courses are designed to implement the general education objective of the College and conform to the articulation agreement adopted by the Oklahoma State Regents for Higher Education.

The Associate in Arts degree is a program designed to lead the student toward his/her educational goal. A faculty advisor will work with the student to help correlate his/her associate degree work with a bachelor degree program at Hillsdale or another senior college of the student's choice. In Oklahoma, credits earned by a student at an institution accredited by a recognized national accrediting agency may be reviewed on a course-by-course basis for possible transfer to an institution in The Oklahoma State System for Higher Education.

## GENERAL EDUCATION CORE CURRICULUM

### Computer Science 3 hrs

One course from the following is required:

Computer Applications (CSCI 2723)	3 hrs
Introduction to Computers (CSCI 1113)	3 hrs
Web Page Design (CSCI 3333)	3 hrs

### Humanities and Literature 9 hrs

The following are required:

Lit Study English Bible I (ENGL 1513)	3 hrs
Lit Study English Bible II (ENGL 1613)	3 hrs
One course from the following is required:	
American Literature (ENGL 2113 or 2213)	3 hrs
Humanities (HUMN 1113)	3 hrs
Music Literature/History (MUSI 2113)*	3 hrs
Western Civilization (HIST 2133)	3 hrs
World Literature (ENGL 3513 or 3523)	3 hrs

### Interdisciplinary 1 hr

Student Success Skills (IDIS 1001)	1 hr
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### Language Arts 6 hrs

English Composition I (ENGL 1113)	3 hrs
English Composition II (ENGL 1213)	3 hrs

### Mathematics (MATH 1400 level or above) 3 hrs

### Natural Science 8 hrs

Life Science w/lab (NATS 1000 or above)	4 hrs
Physical Sci w/lab (NATS 1000 or above)	4 hrs

### Philosophy and Religion 7 hrs

Christian Apologetics (PHIL 1122)	2 hrs
Christian Ethics (PHIL 1112)	2 hrs
FWB History and Doctrine (THEO 1213)	3 hrs

### Physical Education\*\* 2 hrs

### Social Studies 9 hrs

American Fed Government (POLS 1523)	3 hrs
American History (HIST 1323 or 1423)	3 hrs
General Psychology (PSYC 1123)	3 hrs

### General Education Total Requirements 48 hrs

Students enrolled in bachelor degree programs should follow the general education requirements for their selected emphasis.

\*Music students should take MUSI 2113.

\*\*Two hours from the activity classes or intercollegiate sports are required. Students with serious health problems (verified by a doctor), married students, and single students who have attained the age of 21 at first enrollment, may substitute Health and Hygiene (NATS 1132) with the permission of the Academic Advisor.

## ASSOCIATE IN ARTS DEGREE

Each student is required to complete the general education core curriculum listed below. In addition, the student will choose, in consultation with his/her advisor, elective courses to increase professional skills, educational competencies, personal enrichment, and spiritual development. It is important that the student declares an area of concentration or identifies the institution and/or the desired degree program. This allows the faculty advisor to assist in tailoring a program which will facilitate transfer and to prepare the student for the future. *The student is ultimately responsible for his/her course selection in meeting the graduation requirements.*

### Associate in Arts Aim:

The aim of the Associate in Arts degree is to provide a broad general education for Christians that will facilitate transfer and prepare the student for the future. The general objectives of this degree are as follows:

- Development of Christian world view
- Integration of knowledge into life practice

## ASSOCIATE IN ARTS STUDENT DEGREE CHECK FORM

### GENERAL EDUCATION REQUIREMENTS

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Sci (CSCI 1113, 2723, 3333)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, one from the following	3 hrs
American Lit (ENGL 2113 or 2213)	
Humanities (HUMN 1113)	
Music Literature/History (MUSI 2113)	
Western Civilization (HIST 2133)	
World Lit (ENGL 3513 or ENGL 3523)	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Natural Sciences	8 hrs
Life Science w/lab (NATS 1000 level or above)	
Physical Sci. w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr

General Education Requirement is 48 hours.

### ASSOCIATE IN ARTS ELECTIVE COURSES

Sem/Yr	Course Number/Course Title	Cr Hrs
___	___	___
___	___	___
___	___	___

Elective Hours

General Education Requirements 48

TOTAL HOURS

An Associate in Arts degree  
requires a minimum of 64 credit hours.

NOTE: Candidates for graduation must meet the Associate in Arts degree requirements previously outlined in this Catalog.

## ASSOCIATE IN ARTS CONCENTRATIONS

In addition to the general education core curriculum requirements, the following are suggested for those students who are not pursuing the bachelor degree. When the student selects a transfer institution, the requirements of that program will take priority over the following recommendations, but not the general education requirements. The student's faculty advisor will assist in correlating a program with the institution to which the student plans to transfer. The Associate in Arts degree requires a minimum of 64 credit hours.

### BIBLICAL STUDIES CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

___ Early Christianity (BIBL 2613)	3 hrs
___ Elementary Greek I (LANG 2113)	3 hrs
___ Elementary Greek II (LANG 2213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ Homiletics (CMIN 2113)	3 hrs
___ Life and Writings of Paul (BIBL 2113)	3 hrs
___ Life of Christ (BIBL 2313)	3 hrs

### BUSINESS CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

___ Business Law (BUSN 3323)	3 hrs
___ Business Mathematics (MATH 1403)	3 hrs
___ Computer Applications (CSCI 2723)	3 hrs
___ Economic History of U.S. (ECON 3013)	3 hrs
___ Elementary Accounting I (ACCT 2523)	3 hrs
___ Elementary Accounting II (ACCT 2623)	3 hrs
___ Introduction to Business (BUSN 1523)	3 hrs
___ Introduction to Computers (CSCI 1113)	3 hrs
___ Macroeconomics (ECON 2123)	3 hrs
___ Microeconomics (ECON 2223)	3 hrs
___ Statistics (STAT 3003)	3 hrs

### CHRISTIAN EDUCATION CONCENTRATION

The following courses are recommended:

___ Child Psychology (PSYC 3113)	3 hrs
___ Elective, Voice or Drama	1 hr
___ Fundamentals of Music (MUSI 1122)	2 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ Gen Christian Teaching Meth (CMIN 2423)	3 hrs
___ History/Philosophy of Education (EDUC 3123)	3 hrs
___ Introduction to Education (EDUC 2223)	3 hrs



## ENGLISH CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

___ American Literature I (ENGL 2113)	3 hrs
___ American Literature II (ENGL 2213)	3 hrs
___ Dev of English Language (ENGL 3413)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ Gram Structure of English (ENGL 3313)	3 hrs
___ Introduction to Linguistics (ENGL 3213)	3 hrs
___ World Literature I (ENGL 3513)	3 hrs
___ World Literature II (ENGL 3523)	3 hrs

## GENERAL STUDIES CONCENTRATION

The General Studies concentration provides students with a broad exposure to various academic disciplines during their first two years of post-secondary education. It offers students considerable latitude in curriculum choices. It consists of 16 hours selected in consultation with the faculty advisor. In order to receive an associate degree in General Studies, the student must complete the General Education Core Curriculum and a minimum of 64 semester credit hours.

## MATHEMATICS CONCENTRATION

The following courses are recommended:

___ Calculus I (MATH 1715)	5 hrs
___ Calculus II (MATH 2725)	5 hrs
___ Calculus III (MATH 2735)	5 hrs
___ Other Electives	1 hr

## MISSIONS CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

___ Comparative Religions I (RELG 2213)	3 hrs
___ Early Christianity (BIBL 2613)	3 hrs
___ Introduction to Missions (MISS 1313)	3 hrs
___ Introduction to Sociology (SOCI 2123)	3 hrs
___ Life and Writings of Paul (BIBL 2113)	3 hrs
___ Life of Christ (BIBL 2313)	3 hrs

## MUSIC CONCENTRATION

The following courses are recommended:

___ Aural Skills I (MUSI 1501)	1 hr
___ Aural Skills II (MUSI 1601)	1 hr
___ Aural Skills III (MUSI 2501)	1 hr
___ Aural Skills IV (MUSI 2601)	1 hr
___ Midi I (APMU 1912)	2 hrs
___ Musical Structures I (MUSI 1503)	3 hrs
___ Musical Structures II (MUSI 1603)	3 hrs
___ Musical Structures III (MUSI 2503)	3 hrs
___ Musical Structures IV (MUSI 2603)	3 hrs
___ Other Music Electives	
___ Applied Music (must pass piano proficiency test)	
___ Ensemble Activities (e.g. Chorale, NewLife, etc.)	

## PHYSICAL EDUCATION CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

___ Care/Prevention of Ath Injuries (PHED 2222)	2 hrs
___ Coaching (PHED 2033)	3 hrs
___ First Aid (NATS 1232)	2 hrs
___ Health and Hygiene (NATS 1132)	2 hrs
___ Intro to Physical Education (PHED 2233)	3 hrs

___ Officiating (PHED 2333)	3 hrs
___ School and Community Rec (PHED 2433)	3 hrs
___ Physical Education Activity Classes	

## PRE-EDUCATION CONCENTRATION

Students entering the field of education should see a faculty advisor for guidance in correlating a program with the institutional program to which they plan to transfer. The following suggestions are intended for a pre-education concentration leading to a degree in education at another institution.

The following courses are recommended:

___ Bible (2000 level)	3 hrs
___ Drama/Music Elective	1 hr
___ Foreign Language	6 hrs
___ Fundamentals of Music (MUSI 1122)	2 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ Introduction to Education (EDUC 2223)	3 hrs
___ World Literature I (ENGL 3513)	3 hrs
___ World Literature II (ENGL 3523)	3 hrs

The following are suggested to meet the Oklahoma Department of Education 4 x 12 rule (need 12 hours in areas of English, Science, Math, and Social Science):

___ Math (course not used in Gen Ed Req)	9 hrs
___ Natural Sci (course not used in Gen Ed Req)	4 hrs
___ Social Sci (course not used in Gen Ed Req)	4 hrs

## PRE-NURSING CONCENTRATION

The following program is suggested for students who plan to transfer to complete the Bachelor of Science in professional nursing. The student's faculty advisor will assist in correlating the program with the institution in preparation for the student to transfer.

The following courses are recommended:

___ Chemistry II (NATS 1623)	3 hrs
___ Chemistry II Lab (NATS 1621)	1 hr
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ Human Anatomy (NATS 2543)	3 hrs
___ Human Anatomy Lab (NATS 2541)	1 hr
___ Human Physiology (NATS 2643)	3 hrs
___ Human Physiology Lab (NATS 2641)	1 hr
___ Introduction to Nursing I (NATS 2111)	1 hr
___ Introduction to Nursing II (NATS 2211)	1 hr
___ Introduction to Sociology (SOCI 2123)	3 hrs
___ Lab Assistant Practicum (NATS 2001)	1 hrs
___ Life-Span Dev Psychology (PSYC 2223)	3 hrs
___ Nutrition (NATS 2233)	3 hrs

NOTE: All pre-nursing courses require a minimum grade of 'C', with an overall Grade Point Average of 2.50 for the associate degree in Pre-Nursing Concentration.

## PSYCHOLOGY CONCENTRATION

The following courses are recommended:

___ Adolescent Psychology (PSYC 3123)	3 hrs
___ Child Psychology (PSYC 3113)	3 hrs
___ Introduction to Sociology (SOCI 2123)	3 hrs
___ Life-Span Dev Psychology (PSYC 2223)	3 hrs
___ Statistics (STAT 3003)	3 hrs

## SCIENCE CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

___ General Biology (NATS 1513)	3 hrs
___ General Biology Lab (NATS 1511)	1 hr
___ General Chemistry I (NATS 1613)	3 hrs
___ General Chemistry I Lab (NATS 1611)	1 hr
___ General Chemistry II (NATS 1623)	3 hrs
___ General Chemistry II Lab (NATS 1621)	1 hr
___ Health and Hygiene (NATS 1132)	2 hrs
___ Human Anatomy (NATS 2543)	3 hrs
___ Human Anatomy Lab (NATS 2541)	1 hr
___ Human Physiology (NATS 2643)	3 hrs
___ Human Physiology Lab (NATS 2641)	1 hr
___ Lab Assistant Practicum (NATS 2001)	1 hr
___ Nutrition (NATS 2233)	3 hrs

## SOCIAL STUDIES CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

___ Am Hist (section not used in Gen Ed Req)	3 hrs
___ European Hist 1500-1815 (HIST 3413)	3 hrs
___ European Hist 1815-Present (HIST 3423)	3 hrs
___ Introduction to Sociology (SOCI 2123)	3 hrs
___ Macroeconomics (ECON 2123)	3 hrs
___ Microeconomics (ECON 2223)	3 hrs
___ Western Civilization (HIST 2133)	3 hrs



# **BACHELOR DEGREES**

with major emphasis in

Biblical Studies\*

Business

Business and Leadership\*

Christian Education

Church Music

Interdisciplinary Studies

Ministry and Leadership\*

Missions

Pastoral Ministry

Piano Performance

Psychology

Teacher Education

Theology

Vocal Performance

Youth Ministry

\*See ABLE Adult Degree Completion section for information on these majors.

# BACHELOR OF SCIENCE WITH BUSINESS EMPHASIS

Each student is required to complete the general education, religious studies core, and business curriculum listed below. In addition, the student will choose, in consultation with his/her advisor, elective courses to increase professional skills, educational competencies, personal enrichment, and spiritual development. This allows the faculty advisor to assist each student in tailoring a program which will prepare the student for the future. The student is ultimately responsible for his/her course selection in meeting the graduation requirements.

## BUSINESS EMPHASIS AIM:

The aim of the Business Program is to provide a broad general education with Biblical and religious studies at the core, preparing students to serve Jesus Christ, to function successfully in business, and to perform with competence in graduate school. The general objectives for the degree are as follows:

- Competency in basic business principles
- Critical Thinking through sharpened analysis and problem solving
- Application of Christian values in business

## GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Calculus I (MATH 1715)	5 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Sci (CSCI 1113, 2723, or 3333)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, one from the following	3 hrs
American Lit (ENGL 2113 or 2213)	
Humanities (HUMN 1113)	
Music Literature/History (MUSI 2113)	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Natural Sciences	8 hrs
Life Science w/lab (NATS 1000 level or above)	
Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ World Literature (ENGL 3513 or 3523)	3 hrs
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 54 hours.

## RELIGIOUS STUDIES CORE REQUIREMENTS:

___ Bible, Missions, Religion, and Theo Elec (2000 level or above)	3 hrs
___ Bible, Missions, Religion, and Theo Elec (3000 level or above)	6 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs

Religious Studies Core Requirement is 14 hours.

## BUSINESS EMPHASIS REQUIREMENTS:

___ Business Communication (BUSN 3503)	3 hrs
___ Business Ethics (BUSN 3003)	3 hrs
___ Business Finance (BUSN 3103)	3 hrs
___ Business Law (BUSN 3323)	3 hrs
___ College Algebra for Business (MATH 1403)	3 hrs
___ Coop Work Experience (BUSN 4513 or 4523)	6 hrs
___ Elementary Accounting I (ACCT 2523)	3 hrs
___ Elementary Accounting II (ACCT 2623)	3 hrs
___ Introduction to Business (BUSN 1523)	3 hrs
___ Macroeconomics (ECON 2123)	3 hrs
___ Microeconomics (ECON 2223)	3 hrs
___ Principles of Management (MGMT 3303)	3 hrs
___ Principles of Marketing (BUSN 3333)	3 hrs
___ Statistics (STAT 3003)	3 hrs

Three hours from the following are required:

Business, Computer Sci, Econ, or Mgmt

Business Emphasis Requirement is 48 hours.

## ELECTIVES

(Foreign Language Studies are recommended):

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Minimum of 128 hours is required for  
Bachelor of Science with Business Emphasis.

## STUDENT NOTES:

# BACHELOR OF ARTS WITH CHRISTIAN EDUCATION EMPHASIS

## CHRISTIAN EDUCATION AIM:

The aim of the Christian Education Program is to provide general, theological, and educational ministry courses for Christians preparing for the educational ministry of the local church. The general objectives of this degree are as follows:

- Integration of theological knowledge and sound educational theory
- Competency as Christian educators
- Application of knowledge base to local church ministry
- Demonstration of servant leadership

## GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Sci (CSCI 1100 level or above)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ Fine Arts, from the following:	3 hrs
Drama	
Fundamentals of Music (MUSI 1122)	
Piano (Class or Private)	
Voice (Class or Private)	
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, from the following:	3 hrs
American Literature (ENGL 2113 or 2213)	
Humanities (HUMN 1113)	
Music Literature and History (MUSI 2113)	
Western Civilization (HIST 2133)	
World Literature (ENGL 3513 or 3523)	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Natural Sciences	8 hrs
Life Science w/lab (NATS 1000 level or above)	
Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 52 hours.

## BIBLE AND THEOLOGY CORE REQUIREMENTS:

___ Bible Electives (2000 level)	6 hrs
___ Bible Electives (3000 level or above)	6 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ Intro to Biblical Interpretation (BIBL 3013)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Bible and Theology Core Requirement is 26 hours.

## CHRISTIAN EDUCATION EMPHASIS:

___ Admin of Christian Ed (CMIN 3523)	3 hrs
___ Adult Learner in Christian Ed (CMIN 4123)	3 hrs
___ Children's Ed in the Church (CMIN 4113)	3 hrs
___ Christian Ministry (CMIN 3031) (2)	2 hrs
___ Christian Ministry Counseling (CMIN 4723)	3 hrs

___ Gen Christian Teaching Meth (CMIN 2423)	3 hrs
___ History/Philosophy of Ed (EDUC 3123)	3 hrs
___ Ministering Cross-Culturally (CMIN 4103)	3 hrs
___ Other Electives, from the following:	9 hrs
Case Studies in Leadership (MGMT 4503)	
Small Group Leadership (CMIN 4003)	
Special Prog in Christian Educ (CMIN 3553)	
Women and Ministry (CMIN 3533)	
___ Pastoral Ldrshp in the Church (CMIN 4323)	3 hrs
___ Planning/Conduct Public Wrshp (CMIN 4413)	3 hrs
___ Psychology, from the following	6 hrs
Adolescent Psychology (PSYC 3123)	
Child Psychology (PSYC 3113)	
Educational Psychology (PSYC 3323)	

Christian Ed Emphasis Requirement is 44 hours.

## ELECTIVES

___ Additional Electives	6 hrs
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Minimum of 128 hours is required for Bachelor of Arts with Christian Education Emphasis.

## STUDENT NOTES:



# BACHELOR OF ARTS WITH CHURCH MUSIC EMPHASIS

## CHURCH MUSIC AIM:

The aim of the Church Music Program is to provide general, theological, and music education preparing Christians for vocational ministry in the local church and graduate studies at a university or seminary. The general objectives of this degree are as follows:

- Competency in the discipline of music
- Integration of Christian principles with music knowledge and practice
- Demonstration of servant leadership

## GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Sci (CSCI 1113, 2723, or 3333)	3 hrs
___ Elective - Arts & Sci (2000 level or above)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Music Literature and History (MUSI 2113)	3 hrs
___ Natural Sciences	8 hrs
___ Life Science w/lab (NATS 1000 level or above)	
___ Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 54 hours.

## LOWER LEVEL MAJOR REQUIREMENTS:

___ Applied Music (3 hrs/major, 2 hrs/minor)	5 hrs
___ Aural Skills I (MUSI 1501)	1 hr
___ Aural Skills II (MUSI 1601)	1 hr
___ Aural Skills III (MUSI 2501)	1 hr
___ Aural Skills IV (MUSI 2601)	1 hr
___ Ensembles (e.g. Chorale, NewLife, etc.)	6 hrs

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___ Midi I (APMU 1912)	2 hrs
___ Musical Structures I (MUSI 1503)	3 hrs
___ Musical Structures II (MUSI 1603)	3 hrs
___ Musical Structures III (MUSI 2503)	3 hrs
___ Musical Structures IV (MUSI 2603)	3 hrs

NOTE: All music students must satisfactorily complete 6 semesters of Recital Attendance (APMU 1000).

Lower Level Major Requirement is 29 hours.

## UPPER LEVEL MAJOR REQUIREMENTS:

### Applied Music:

___ Applied Music (3000 level or above)	8 hrs
___ Elec in Music Major (3000 level or above)	6 hrs

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___ Junior Recital (APMU 3000)	0 hrs
___ Vocal Pedagogy (APMU 4332)	2 hrs
___ Senior Recital (APMU 4111)	1 hr

### Music History:

___ Music History I (MUSI 4413)	3 hrs
___ Music History II (MUSI 4423)	3 hrs
___ Music in Worship (MUSI 3122)	2 hrs

### Music Technique:

___ Church Music Admin (MUSI 4713)	3 hrs
___ Conducting I (MUSI 3312)	2 hrs
___ Conducting II (MUSI 3322)	2 hrs
___ Intro to Church Music (MUSI 3712)	2 hrs
___ Church Music Methods/Mat I (MUSI 3212)	2 hrs
___ Church Music Methods/Mat II (MUSI 3222)	2 hrs

### Music Theory:

___ Form and Analysis (MUSI 4112)	2 hrs
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Upper Level Major Requirement is 40 hours.

## BIBLE REQUIREMENTS:

___ Bible (2000 level or above)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Bible Requirement is 9 hours.

Minimum of 132 hours is required for Bachelor of Arts with Church Music Emphasis.

## STUDENT NOTES:

# BACHELOR OF ARTS WITH INTERDISCIPLINARY STUDIES EMPHASIS

## INTERDISCIPLINARY STUDIES AIM:

The aim of the Interdisciplinary Studies Program is to provide a broad general education with Biblical and religious studies at the core preparing students for service in the church, entry into the job market, or attendance at graduate school. The general objectives for the degree are as follows:

- Common literacy drawn from great literature of the world
- Competency in communication of ideas
- Application of knowledge across the various disciplines

## GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Sci (CSCI 1113, 2723, or 3333)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, one from the following	3 hrs
Humanities (HUMN 1113)	
Music Literature and History (MUSI 2113)	
___ Language Studies, from the following	6 hrs
Students may take either Elem Greek I and II or two semesters of a modern language or linguistics.	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Math Concepts/Applications (MATH 1503)	3 hrs
___ Natural Sciences	8 hrs
Life Science w/Lab (NATS 1000 level or above)	
Physical Sci w/Lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Statistics (STAT 3003)	3 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ World Literature I (ENGL 3513)	3 hrs
___ World Literature II (ENGL 3523)	3 hrs
___ Writing and Research (ENGL 3113)	3 hrs
___ Western Civilization (HIST 2133)	3 hrs

General Education Requirement is 67 hours.

## RELIGIOUS STUDIES CORE REQUIREMENTS:

___ Bible, Missions, Religion, and Theo Elec	3 hrs
(2000 level or above)	
___ Bible, Missions, Religion, and Theo Elec	6 hrs
(3000 level or above)	
___ Christian Apologetics (PHIL 1122)	2 hrs
___ Comparative Religions II (RELG 3213)	3 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs

Religious Studies Core Requirement is 14 hours.

## ARTS AND SCIENCES REQUIREMENTS:

The interdisciplinary approach is based on a broad exposure across disciplines. In order to complete the Interdisciplinary Studies degree, the student must complete a minimum of 15 credit hours in both the Arts (Humanities Division) and the Sciences

(Social and Natural Sciences Divisions) in addition to the general education requirements. **Courses must be 2000 level or above in order to count toward the degree.** No more than 30 credit hours may be counted from any single discipline toward the Interdisciplinary Studies degree.

## ARTS AND HUMANITIES COURSES

(Bible, Christian Ministry, Communication, English, Humanities, Language, Literature, Missions, Music, Philosophy, Physical Education, Religion, or Theology)

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## SOCIAL AND NATURAL SCIENCES COURSES

(Business, Computer Science, Economics, Education, History, Mathematics, Political Science, Psychology, Science, Sociology, or Statistics)

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## ELECTIVES:

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## GRADUATION REQUIREMENT:

___ Interdisciplinary Capstone (IDIS 4403)	3 hrs
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Minimum of 128 hours is required for Bachelor of Arts with Interdisciplinary Studies Emphasis.

# BACHELOR OF ARTS WITH MISSIONS EMPHASIS

## MISSIONS EMPHASIS AIM:

The aim of the Missions Program is to provide general, theological, and missiological education in order to prepare students for worldwide Christian ministry. The general objectives of this degree are as follows:

- Competency in evangelism, disciple-making, and church-planting
- Knowledge and understanding of the message of missions (i.e., Bible)
- Skill in cross-cultural ministry

## GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Comp Sci (CSCI 1113, 2723, or 3333)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, one from the following	3 hrs
Humanities (HUMN 1113)	
World Literature (ENGL 3513 or 3523)	
___ Introduction to Sociology (SOCI 2123)	3 hrs
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Physical Education Activity Classes (2)	2 hrs
___ Natural Sciences	8 hrs
Life Science w/lab (NATS 1000 level or above)	
Physical Sci w/lab (NATS 1000 level or above)	
___ Student Success Skills (IDIS 1001)	1 hr
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 52 hours.

## BIBLE AND THEOLOGY CORE REQUIREMENTS:

___ Bible Electives (2000 level)	6 hrs
___ Bible Electives (3000 level or above)	9 hrs
___ Choose one of the following courses:	3 hrs
Intro. to Biblical Interpretation (BIBL 3013)	
Hermeneutics (THEO 4213)	
___ Christian Apologetics (PHIL 1122)	2 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ New Testament Introduction (BIBL 3213)	3 hrs
___ Old Testament Introduction (BIBL 3113)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Bible and Theology Core Requirement is 35 hours.

## REQUIREMENTS FOR MISSIONS EMPHASIS:

___ Christian Ministry (CMIN 3001) (2)	2 hrs
___ Christian Ministry Counseling (CMIN 4723)	3 hrs
___ Church History II (HIST 3213)	3 hrs
___ Comparative Religions I (RELG 2213)	3 hrs
___ Comparative Religions II (RELG 3213)	3 hrs
___ Contemp Issues/Meth Miss (MISS 4612)	2 hrs
___ Cultural Anthropology (SOCI 3123)	3 hrs
___ Elementary Greek I (LANG 2113)	3 hrs
___ Elementary Greek II (LANG 2213)	3 hrs
___ Gen Christian Teaching Meth (CMIN 2423)	3 hrs

___ Intro to Missions (MISS 1313)	3 hrs
___ Plant Churches Cross-Cult (MISS 4343)	3 hrs
___ Ministering Cross-Culturally (CMIN 4103)	3 hrs
___ Practical Experience	2 hrs
(choose 2 hours from the following)	
Missionary Internship (MISS 3112)	
Missions Field Study (MISS 3111)	

Missions Emphasis Requirement is 39 hours.

## ELECTIVES

2 hrs

Suggestions:  
 Area Studies (IDIS 4222)  
 Homiletics (CMIN 2113) (for preachers)  
 Missions Reading (MISS 4001)  
 Missions Seminar (MISS 3802)  
 Missions Workshop (MISS 3801)  
 People Group Study (SOCI 3102)

Minimum of 128 hours is required for Bachelor of Arts with Missions Emphasis.

## STUDENT NOTES:

# BACHELOR OF ARTS WITH PASTORAL MINISTRY EMPHASIS

## PASTORAL MINISTRY EMPHASIS AIM:

The aim of the Bachelor of Arts with Pastoral Ministry Emphasis is to provide general, theological, and pastoral ministry education for Christians preparing for vocational pastoral ministry in the local church for the advancement of God's Kingdom. The general objectives of this degree are as follows:

- Development of Christian character
- Integration of theological knowledge and church leadership principles
- Effectiveness in exegeting the Biblical text
- Demonstration of servant leadership

## GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Sci (CSCI 1113, 2723, or 3333)	3 hrs
___ Elec from Arts/Sci (2000 level or above)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, one from the following	3 hrs
American Literature (ENGL 2113 or 2213)	
Humanities (HUMN 1113)	
Music Literature and History (MUSI 2113)	
Western Civilization (HIST 2133)	
World Literature (ENGL 3513 or 3523)	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Physical Education Activity Classes (2)	2 hrs
___ Natural Sciences	8 hrs
Life Science w/lab (NATS 1000 level or above)	
Physical Sci w/lab (NATS 1000 level or above)	
___ Student Success Skills (IDIS 1001)	1 hr
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 54 hours.

## LOWER LEVEL MAJOR REQUIREMENTS:

___ Bible Electives (2000 level)	6 hrs
___ Elementary Greek I (LANG 2113)	3 hrs
___ Elementary Greek II (LANG 2213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ Homiletics (CMIN 2113)	3 hrs

Lower Level Major Requirement is 18 hours.

## UPPER LEVEL MAJOR REQUIREMENTS:

___ Adv Biblical Preaching (CMIN 4213)	3 hrs
___ Bible Electives (3000 level or above)	9 hrs
___ Christian Ministry (CMIN 3011) (2)	2 hrs
___ Christian Ministry Counseling (CMIN 4723)	3 hrs
___ Church History I (HIST 3113)	3 hrs
___ Church History II (HIST 3213)	3 hrs
___ Church Planting/Growth (CMIN 4333)	3 hrs
___ Hermeneutics (THEO 4213)	3 hrs
___ Intermediate Greek I (LANG 3113)	3 hrs
___ New Testament Introduction (BIBL 3213)	3 hrs

___ Old Testament Introduction (BIBL 3113)	3 hrs
___ Pastoral Internship I (CMIN 4012)	2 hrs
___ Pastoral Internship II (CMIN 4022)	2 hrs
___ Pastoral Ldrshp & the Church (CMIN 4323)	3 hrs
___ Planning/Conduct Public Wrshp (CMIN 4413)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs
___ The Pastor and World Missions (MISS 4112)	2 hrs

Upper Level Major Requirement is 56 hours.

Minimum of 128 hours is required for Bachelor of Arts with Pastoral Ministry Emphasis.

## STUDENT NOTES:

# BACHELOR OF ARTS WITH PIANO PERFORMANCE EMPHASIS

## PIANO PERFORMANCE AIM:

The aim of the Piano Performance Program is to provide general, theological, and music education preparing Christians for professional level performance of piano in the sacred and secular music industries, and graduate studies at a university or seminary. The general objectives of this degree are as follows:

- Competency in the discipline of music and excellence of piano performance
- Integration of Christian principles with music knowledge and practice
- Demonstration of servant leadership

## GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Sci (CSCI 1113, 2723, or 3333)	3 hrs
___ Elective - Arts & Sci (2000 level or above)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Music Literature and History (MUSI 2113)	3 hrs
___ Natural Sciences	8 hrs
Life Science w/lab (NATS 1000 level or above)	
Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 54 hours.

## LOWER LEVEL MAJOR REQUIREMENTS:

___ Applied Music (8 hrs/major, 2 hrs/minor)	10 hrs
___ Aural Skills I (MUSI 1501)	1 hr
___ Aural Skills II (MUSI 1601)	1 hr
___ Aural Skills III (MUSI 2501)	1 hr
___ Aural Skills IV (MUSI 2601)	1 hr
___ Ensembles (e.g. Chorale, NewLife, etc.)	8 hrs

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___ Midi I (APMU 1912)	2 hrs
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___ Musical Structures I (MUSI 1503)	3 hrs
___ Musical Structures II (MUSI 1603)	3 hrs
___ Musical Structures III (MUSI 2503)	3 hrs
___ Musical Structures IV (MUSI 2603)	3 hrs
___ NOTE: All music students must satisfactorily complete 6 semesters of Recital Attendance (APMU 1000).	

Lower Level Major Requirement is 36 hours.

## UPPER LEVEL MAJOR REQUIREMENTS:

### Applied Music:

___ Accompanying (APMU 3501) (2)	2 hrs
___ Applied Music (3000 level or above)	8 hrs
___ Functional Piano Skills (APMU 1532)	2 hrs
___ Junior Recital (APMU 3000)	0 hrs
___ Senior Recital (APMU 4111)	1 hr

### Music History:

___ Music History I (MUSI 4413)	3 hrs
___ Music History II (MUSI 4423)	3 hrs

### Music Technique:

___ Conducting I (MUSI 3312)	2 hrs
___ Conducting II (MUSI 3322)	2 hrs
___ Performance Practice (APMU 4503)	3 hrs
___ Piano Pedagogy I (MUSI 3512)	2 hrs
___ Piano Pedagogy II (MUSI 3522)	2 hrs

### Music Literature:

___ Piano Literature (MUSI 3123)	3 hrs
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### Music Theory:

___ Form and Analysis (MUSI 4112)	2 hrs
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Upper Level Major Requirement is 35 hours.

## BIBLE REQUIREMENTS:

___ Bible and Religion (2000 level or above)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Bible Requirement is 9 hours.

Minimum of 134 hours is required for Bachelor of Arts with Church Music Emphasis.

## STUDENT NOTES:



# BACHELOR OF SCIENCE WITH PSYCHOLOGY EMPHASIS

## PSYCHOLOGY EMPHASIS AIM:

The aim of the psychology program is to provide a general, Bible based education in psychology to prepare students for service in church, entry into the job market, or entry into graduate school.

- Competency in the discipline of psychology
- Integration of Christian principles with the knowledge and understanding of psychology
- Critical thinking skills sharpened through analytical activities

## GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Sci (CSCI 1113, 2723, or 3333)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, one from the following	3 hrs
American Literature (ENGL 2113 or 2213)	
Humanities (HUMN 1113)	
Music Literature and History (MUSI 2113)	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Natural Sciences	8 hrs
Life Science w/lab (NATS 1000 level or above)	
Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ World Literature (ENGL 3513 or 3523)	3 hrs
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 54 hours.

## RELIGIOUS STUDIES CORE REQUIREMENTS:

___ Bible Electives (2000 level or above)	6 hrs
___ Bible Electives (3000 level or above)	6 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ Intro to Biblical Interpretation (BIBL 3013)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Lower Level Major Requirement is 24 hours.

## MAJOR EMPHASIS REQUIREMENTS:

___ Adolescent Psychology (PSYC 3123)	3 hrs
___ Child Psychology (PSYC 3113)	3 hrs
___ Christian Ministry Counseling (CMIN 4723)	3 hrs
___ Introduction to Sociology (SOCI 2123)	3 hrs
___ Lifespan Psychology (PSYC 2223)	3 hrs
___ Psychology Capstone (PSYC 4463)	3 hrs
___ Psychology of Personality (PSYC 3143)	3 hrs
___ Psychology Practicum (PSYC 4393)	3 hrs
___ Research Design (PSYC 4353)	3 hrs
___ Social Psychology (PSYC 3163)	3 hrs
___ Statistics (STAT 3003)	3 hrs

Major Emphasis Requirement is 33 hours.

## PSYCHOLOGY ELECTIVES:

___ Clinical Electives, from the following	6 hrs
Abnormal Psychology (PSYC 4103)	
Group Processes (PSYC 4263)	
Intro to Christian Counseling (PSYC 4523)	
Marriage and Family (PSYC 3353)	
___ Specialty Electives, from the following	9 hrs
Educational Psychology (PSYC 3323)	
Industrial/Organiza Psych (PSYC 4203)	
Learning and Cognition (PSYC 3193)	
Special Topics (PSYC 4903)	
Tests and Measurements (PSYC 4183)	

Psychology Electives Requirement is 15 hours.

## ELECTIVES:

___ Additional Electives	2 hrs
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Minimum of 128 hours is required for  
Bachelor of Science with Psychology Emphasis.

## STUDENT NOTES:

# BACHELOR OF SCIENCE WITH TEACHER EDUCATION EMPHASIS

## TEACHER EDUCATION PROGRAM:

A student must notify the Teacher Education Coordinator of intent to enter this program at least 60 days before the student wishes to enter the Teacher Education professional sequence.

1. The student must complete the Application for Admission to the Teacher Education Program.
2. The student must have completed 45 credit hours and must have a cumulative grade point average of 2.5, which includes a minimum of a 'C' in English and Math courses.
3. The student's pastor or church youth worker and three college faculty members must complete recommendation forms.
4. The student will complete an interview with a faculty committee consisting of three members.

The faculty committee will approve admission, conditionally admit the student, or deny admission of the student into the professional education sequence. The student will be notified in writing of the committee's decision.

## TEACHER EDUCATION AIM:

The aim of the Teacher Education Program is to provide general, theological, and educational courses for Christians preparing to become professional educators. The general objectives of this degree are as follows:

- Preparation and certification for teaching in Christian schools throughout the world
- Competency in knowledge, principles, and strategies for teaching specific content areas
- Integration of Biblical truth into the total program of elementary or secondary education in Christian schools

## GENERAL EDUCATION REQUIREMENTS:

— American Fed Government (POLS 1523)	3 hrs
— American History (HIST 1323 or 1423)	3 hrs
— Christian Ethics (PHIL 1112)	2 hrs
— Comp Sci (CSCI 1113, 2723, or 3333)	3 hrs
— English Composition I (ENGL 1113)	3 hrs
— English Composition II (ENGL 1213)	3 hrs
— Fundamentals of Speech (COMM 1113)	3 hrs
— General Psychology (PSYC 1123)	3 hrs
— Humanities, from following sequences:	6 hrs
West Civ/Europ Hist (HIST 2133 and 3413) or	
World Literature I and II (ENGL 3513 and 3523)	
— Lit Study English Bible I (ENGL 1513)	3 hrs
— Lit Study English Bible II (ENGL 1613)	3 hrs
— Mathematics (MATH 1400 level or above)	3 hrs
— Natural Sciences	8 hrs
Life Science w/lab (NATS 1000 level or above)	
Physical Sci w/lab (NATS 1000 level or above)	
— Physical Education Activity Classes (2)	2 hrs
— Student Success Skills (IDIS 1001)	1 hr

General Education Requirement is 49 hours.

## BIBLE AND THEOLOGY CORE REQUIREMENTS:

— Bible Elective (2000 level)	3 hrs
— Christian Apologetics (PHIL 1122)	2 hrs
— FWB History and Doctrine (THEO 1213)	3 hrs
— Intro to Biblical Interpretation (BIBL 3013)	3 hrs
— Systematic Theology I (THEO 3313)	3 hrs
— Systematic Theology II (THEO 3413)	3 hrs

Bible and Theology Core Requirement is 17 hours.

## TEACHER EDUCATION EMPHASES:

*Each Teacher Education Program student must complete the General Education Requirements, Bible and Theology Requirements, plus a major emphasis in either Elementary Education (with a concentration in English, mathematics, modern language, music, physical education, science, or social studies) or Secondary Education (with a subject matter concentration in one of the following: language arts, social sciences, or physical education).*

## BACHELOR OF SCIENCE WITH ELEMENTARY EDUCATION EMPHASIS:

— Adolescent Psychology (PSYC 3123)	3 hrs
— Child Psychology (PSYC 3113)	3 hrs
— Classroom Management (EDUC 4512)	2 hrs
— Educational Psychology (PSYC 3323)	3 hrs
— Elementary Reading Meth (EDEL 3113)	3 hrs
— Fine Arts, 3 hours from the following:	3 hrs
Voice (Class or Private)	
Piano (Class or Private)	
Drama	
Fundamentals of Music (MUSI 1122)	
— History/Philosophy of Ed (EDUC 3123)	3 hrs
— Intro to Education (EDUC 2223)	3 hrs
— Meth Teaching Lang Arts (EDEL 4123)	3 hrs
— Meth Teaching Math (EDEL 4243)	3 hrs
— Meth Teaching Science (EDEL 3133)	3 hrs
— Meth Teaching Soc Studies (EDEL 3243)	3 hrs
— Student Teaching Exp (EDUC 4519)	9 hrs
— Teaching Meth/Practices (EDUC 3313)	3 hrs
— Tech and Media in Ed (EDUC 3413)	3 hrs
— The Exceptional Child (EDUC 4112)	2 hrs

Teacher Education Requirement is 52 hours.

## AREA OF CONCENTRATION

Each student must choose a subject matter concentration of 12 semester credit hours in one of the following: English, mathematics, modern language, music, physical education, science, or social studies.

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Minimum of 130 hours is required for Bachelor of Science with Elementary Education Emphasis.

## BACHELOR OF SCIENCE WITH SECONDARY EDUCATION EMPHASIS:

___ Adolescent Psychology (PSYC 3123)	3 hrs
___ Classroom Management (EDUC 4512)	2 hrs
___ Educational Psychology (PSYC 3323)	3 hrs
___ History/Philosophy of Ed (EDUC 3123)	3 hrs
___ Intro to Education (EDUC 2223)	3 hrs
___ Reading Content Areas (EDUC 4213)	3 hrs
___ Secondary Teaching Meth—Major Field	3 hrs
Language Arts (EDUC 4413)	
Social Sciences (EDUC 4433)	
___ Student Teaching Exp (EDUC 4519)	9 hrs
___ Tech and Media in Ed (EDUC 3413)	3 hrs
___ The Exceptional Child (EDUC 4112)	2 hrs

Teacher Education Requirement is 34 hours.

## AREA OF CONCENTRATION

Each student must choose a subject matter concentration in one of the following: language arts, social sciences, or physical education.

### LANGUAGE ARTS:

Completed as General Education Requirements

- English Composition I (ENGL 1113)
- English Composition II (ENGL 1213)
- Fundamentals of Speech (COMM 1113)

Subject Matter Concentration:

___ American Literature I (ENGL 2113)	3 hrs
___ American Literature II (ENGL 2213)	3 hrs
___ Dev of English Language (ENGL 3413)	3 hrs
___ Drama I (COMM 1113)	3 hrs
___ Gram Structure of English (ENGL 3313)	3 hrs
___ Introduction to Journalism (ENGL 2413)	3 hrs
___ Shakespeare (ENGL 3613)	3 hrs
___ Teaching Methods, from the following:	3 hrs
Methods of Teaching Written	
English for ESL (ENGL 4113)	
Methods of Teaching Conversational	
English for ESL (ENGL 4213)	
___ World Literature I (ENGL 3513)	3 hrs
___ World Literature II (ENGL 3523)	3 hrs
___ Writing and Research (ENGL 3113)	3 hrs

Language Arts Emphasis is 33 hours.

### PHYSICAL EDUCATION:

___ Admin Health/Phys Educ (PHED 3113)	3 hrs
___ Coaching (PHED 2033)	3 hrs
___ Care/Prevention Ath Inj (PHED 2222)	2 hrs
___ Human Anatomy (NATS 2543)	3 hrs
___ Human Anatomy Lab (NATS 2541)	1 hr
___ Human Physiology (NATS 2643)	3 hrs
___ Human Physiology Lab (NATS 2641)	1 hr
___ Intro to Physical Educ (PHED 2233)	3 hrs
___ Motor Learning (PHED 3223)	3 hrs
___ Officiating (PHED 3333)	3 hrs
___ Physiology of Exercise (PHED 4223)	3 hrs
___ Participation/Phys Educ Classes	7 hrs
___ Structural Kinesiology (PHED 4113)	3 hrs

Physical Education Emphasis is 38 hours.

## SOCIAL SCIENCES:

Completed in General Education Requirements

- American Federal Government (POLS 1523)
- American History (HIST 1323 or 1423)

Subject Matter Concentration:

___ Amer Hist (section not used in Gen Ed Req)	3 hrs
___ Church History II (HIST 3213)	3 hrs
___ Constitutional Law (POLS 3113)	3 hrs
___ Cultural Anthropology (SOC1 3123)	3 hrs
___ European Hist 1500-1815 (HIST 3413)	3 hrs
___ European Hist 1815-Present (HIST 3423)	3 hrs
___ Introduction to Sociology (SOC1 2123)	3 hrs
___ Oklahoma History (HIST 3313)	3 hrs
___ Three from the following:	9 hrs
Economic Hist of U.S. (ECON 3013)	
Macroeconomics (ECON 2123)	
Microeconomics (ECON 2223)	
Special Topics in U.S. History (HIST 2013)	
20th Century History (HIST 4113)	
___ Western Civilization (HIST 2133)	3 hrs

Social Sciences Emphasis is 36 hours.

Minimum of 133 hours is required for Bachelor of Science with Secondary Education Emphasis.

## STUDENT NOTES:

# BACHELOR OF ARTS WITH THEOLOGY EMPHASIS

## THEOLOGY EMPHASIS AIM:

The aim of the Bachelor of Arts with Theology Emphasis is to provide general, theological, and ministry education for Christians preparing for entrance into graduate school or seminary and vocational ministry for the advancement of God's Kingdom. The general objectives of this degree are as follows:

- Development of Christian character
- Integration of theological knowledge and church leadership principles
- Effectiveness in exegeting the Biblical text
- Demonstration of servant leadership

## GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Sci (CSCI 1113, 2723, or 3333)	3 hrs
___ Elec from Arts/Sci (2000 level or above)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, one from the following	3 hrs
American Literature (ENGL 2113 or 2213)	
Humanities (HUMN 1113)	
Music Literature and History (MUSI 2113)	
World Literature (ENGL 3513 or 3523)	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Natural Sciences	8 hrs
Life Science w/lab (NATS 1000 level or above)	
Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 54 hours.

## LOWER LEVEL MAJOR REQUIREMENTS:

___ Bible Electives (2000 level)	6 hrs
___ Elementary Greek I (LANG 2113)	3 hrs
___ Elementary Greek II (LANG 2213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ Homiletics (CMIN 2113)	3 hrs

Lower Level Major Requirement is 18 hours.

## UPPER LEVEL MAJOR REQUIREMENTS:

___ Adv Biblical Preaching (CMIN 4213)	3 hrs
___ Bible Electives (3000 level or above)	9 hrs
___ Christian Ministry (CMIN 3011) (2)	2 hrs
___ Christian Ministry Counseling (CMIN 4723)	3 hrs
___ Church History I (HIST 3113)	3 hrs
___ Church History II (HIST 3213)	3 hrs
___ Hermeneutics (THEO 4213)	3 hrs
___ Intermediate Greek I (LANG 3113)	3 hrs
___ Intermediate Greek II (LANG 3213)	3 hrs
___ New Testament Introduction (BIBL 3213)	3 hrs

___ Old Testament Introduction (BIBL 3113)	3 hrs
___ Pastoral Internship I (CMIN 4012)	2 hrs
___ Pastoral Internship II (CMIN 4022)	2 hrs
___ Pastoral Ldrship & the Church (CMIN 4323)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs
___ The Pastor/ World Missions (MISS 4112)	2 hrs

Upper Level Major Requirement is 53 hours.

## ELECTIVES

___ Additional electives	3 hrs
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Minimum of 128 hours is required for Bachelor of Arts with Theology Emphasis.

## STUDENT NOTES:

# BACHELOR OF ARTS WITH VOCAL PERFORMANCE EMPHASIS

## VOCAL PERFORMANCE AIM:

The aim of the Vocal Performance Program is to provide general, theological, and music education preparing Christians for professional level performance of voice in the sacred and secular music industries, and graduate studies at a university or seminary. The general objectives of this degree are as follows:

- Competency in the discipline of music and excellence of vocal performance
- Integration of Christian principles with music knowledge and practice
- Demonstration of servant leadership

## GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Sci (CSCI 1113, 2723, or 3333)	3 hrs
___ Elective - Arts & Sci (2000 level or above)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Music Literature and History (MUSI 2113)	3 hrs
___ Natural Sciences	8 hrs
Life Science w/lab (NATS 1000 level or above)	
Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 54 hours.

## LOWER LEVEL MAJOR REQUIREMENTS:

___ Applied Music (8 hrs/major, 4 hrs/minor)	12 hrs
___ Aural Skills I (MUSI 1501)	1 hr
___ Aural Skills II (MUSI 1601)	1 hr
___ Aural Skills III (MUSI 2501)	1 hr
___ Aural Skills IV (MUSI 2601)	1 hr
___ Ensembles (e.g. Chorale, NewLife, etc.)	8 hrs

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___ Midi I (APMU 1912)	2 hrs
___ Musical Structures I (MUSI 1503)	3 hrs
___ Musical Structures II (MUSI 1603)	3 hrs
___ Musical Structures III (MUSI 2503)	3 hrs
___ Musical Structures IV (MUSI 2603)	3 hrs

\_\_\_ NOTE: All music students must satisfactorily complete 6 semesters of Recital Attendance (APMU 1000). All voice majors must satisfactorily complete 6 semesters of voice seminar (APMU 1100).

Lower Level Major Requirement is 38 hours.

## UPPER LEVEL MAJOR REQUIREMENTS:

### Applied Music:

___ Applied Music (3000 level or above)	8 hrs
___ Junior Recital (APMU 3000)	0 hrs
___ Vocal Pedagogy (APMU 4332)	2 hrs
___ Senior Recital (APMU 4111)	1 hr

### Music History:

___ Music History I (MUSI 4413)	3 hrs
___ Music History II (MUSI 4423)	3 hrs

### Music Technique:

___ Conducting I (MUSI 3312)	2 hrs
___ Conducting II (MUSI 3322)	2 hrs
___ Performance Practice (APMU 4503)	3 hrs
___ Vocal Music Methods/Mat I (MUSI 3612)	2 hrs
___ Vocal Music Methods/Mat II (MUSI 3622)	2 hrs

### Music Literature:

___ Vocal Literature (MUSI 3113)	3 hrs
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### Music Theory:

___ Form and Analysis (MUSI 4112)	2 hrs
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Upper Level Major Requirement is 33 hours.

## BIBLE REQUIREMENTS:

___ Bible and Religion (2000 level or above)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Bible Requirement is 9 hours.

Minimum of 134 hours is required for Bachelor of Arts with Church Music Emphasis.

## STUDENT NOTES:



# BACHELOR OF ARTS WITH YOUTH MINISTRY EMPHASIS

## YOUTH MINISTRY AIM:

The aim of the Bachelor of Arts with Youth Ministry Emphasis is to provide general, theological, and ministry education for Christians preparing for various types of youth ministry. The general objectives of this degree are as follows:

- Development of Christian character
- Integration of theological knowledge and youth leadership principles
- Understanding of contemporary youth culture
- Demonstration of servant leadership

## GENERAL EDUCATION REQUIREMENTS:

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Science (CSCI 1113 or 2723)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, one from the following:	3 hrs
American Literature (ENGL 2113 or 2213)	
Humanities (HUMN 1113)	
Music Literature and History (MUSI 2113)	
Western Civilization (HIST 2133)	
World Literature (ENGL 3513 or 3523)	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Natural Sciences	8 hrs
Life Science w/lab (NATS 1000 level or above)	
Physical Sci w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 54 hours.

## BIBLE CORE REQUIREMENTS:

___ Bible Electives (2000 level)	6 hrs
___ Bible Electives (3000 level or above)	6 hrs
___ Biblical Interpretation, from the following	3 hrs
Hermeneutics (THEO 4213)	
Intro to Biblical Interpretation (BIBL 3303)	
___ Elementary Greek I (LANG 2113)	3 hrs
___ Elementary Greek II (LANG 2213)	3 hrs
___ Systematic Theology I (THEO 3313)	3 hrs
___ Systematic Theology II (THEO 3413)	3 hrs

Bible Core Requirement is 27 hours.

## YOUTH MINISTRY REQUIREMENTS:

___ Admin of Christian Education (CMIN 3523)	3 hrs
___ Admin of Youth Ministries (CMIN 3623)	3 hrs
___ Christian Ministry Counseling (CMIN 4723)	3 hrs
___ Christian Ministry (CMIN 3021) (2)	2 hrs

___ Fine Arts, 3 hrs from the following:	3 hrs
Drama (COMM 1213 or 1313*)	
Fundamentals of Music (MUSI 1122)	
Piano (Class or Private)	
Voice (Class or Private)	
___ Foundations of Youth Ministry (CMIN 2613)	3 hrs
___ Gen Christian Teaching Meth (CMIN 2423)	3 hrs
___ Homiletics (CMIN 2113)	3 hrs
___ Internship in Youth Ministry (CMIN 4519)	9 hrs
___ Ministering Cross-Culturally (CMIN 4103)	3 hrs
___ Other Electives, from the following:	3 hrs
Children's Ed in the Church (CMIN 4113)	
Small Group Leadership (CMIN 4003)	
Special Prog in Christian Ed (CMIN 3553)	
Women and Ministry (CMIN 3533)	
___ Pastoral Ldrshp in the Church (CMIN 4323)	3 hrs
___ Youth Ministry Seminar	2 hrs
*Preferred for this degree.	

Youth Ministry Requirement is 43 hours.

## ELECTIVES

___ Additional Electives	4 hrs
_____	_____
_____	_____
_____	_____

Minimum of 128 hours is required for Bachelor of Arts with Youth Ministry Emphasis.

## BACHELOR OF ARTS PROGRAM MINORS

These guidelines are provided to assist the student in a desired second concentration. It should be noted that minors are not required and that completion of a minor may cause a student to exceed the minimum number of hours required for the bachelor degree.

### CHRISTIAN EDUCATION (C. E.) MINOR

This program provides two courses of study for the student according to interests. The student may prepare for an associate ministry in the local church or for teaching in Christian schools by fulfilling one of the following programs:

#### C. E. MINOR FOR LOCAL CHURCH MINISTRY

The following courses are required:

___ Admin of Christian Ed (CMIN 3523)	3 hrs
___ Admin of Youth Ministries (CMIN 3623)	3 hrs
___ Christian Ministry Counseling (CMIN 4723)	3 hrs
___ Gen Christian Teaching Meth (CMIN 2423)	3 hrs
___ Psychology, from the following	6 hrs
Adolescent Psychology (PSYC 3123)	
Child Psychology (PSYC 3113)	
Educational Psychology (PSYC 3323)	

#### C. E. MINOR FOR CHRISTIAN SCHOOL TEACHER

Approval by the Teacher Education Coordinator and the following courses are required:

___ Elementary Reading Meth (EDEL 3113)	3 hrs
___ Meth of Teaching Lang Arts (EDEL 4123)	3 hrs
___ Meth of Teaching Math (EDEL 4243)	3 hrs
___ Meth of Teaching Science (EDEL 3133)	3 hrs
___ Meth of Teaching Soc St (EDEL 3243)	3 hrs
___ Psychology, from the following	6 hrs
Adolescent Psychology (PSYC 3123)	
Child Psychology (PSYC 3113)	
Educational Psychology (PSYC 3323)	

### CHURCH MUSIC MINOR

The music program is designed to equip the student with skills to serve as Minister of Music in the local church. A double minor with Christian Education is a practical suggestion for many students. A minimum of 18 credit hours is required for the Church Music Minor.

The following courses are recommended:

___ Applied Music	3 hrs
___ Aural Skills I (MUSI 1501)	1 hr
___ Aural Skills II (MUSI 1601)	1 hr
___ Conducting I (MUSI 3312)	2 hrs
___ Ensemble (e.g. Chorale, NewLife, etc.)	3 hrs
___ Hymnology (MUSI 3112)	2 hrs
___ Musical Structures I (MUSI 1503)	3 hrs
___ Musical Structures II (MUSI 1603)	3 hrs

### GREEK MINOR

The following courses are required:

___ Elementary Greek I (LANG 2113)	3 hrs
___ Elementary Greek II (LANG 2213)	3 hrs
___ Intermediate Greek I (LANG 3113)	3 hrs

___ Intermediate Greek II (LANG 3213)	3 hrs
___ Other Electives, from the following	6 hrs
Colossians (LANG 4323)	
Ephesians (LANG 4203)	
Galatians (LANG 4313)	
Philippians (LANG 4213)	
The Apology (LANG 4413)	
The Book of Acts (LANG 4113)	

### MISSIONS MINOR

The missions program is designed to meet some of the requirements for missionary candidates.

Fifteen hours from the following are recommended:

___ Comparative Religions I (RELG 2213)	3 hrs
___ Early Christianity (BIBL 2613)	3 hrs
___ Introduction to Missions (MISS 1313)	3 hrs
___ Introduction to Sociology (SOCI 2123)	3 hrs
___ Life and Writings of Paul (BIBL 2113)	3 hrs
___ Life of Christ (BIBL 2313)	3 hrs
___ Missionary Internship (MISS 3112)	2 hrs
___ Missions Field Study (MISS 3111)	1 hr
___ Missions Seminar (MISS 2802)	2 hrs
___ Missions Workshop (MISS 2801)	1 hr

### PASTORAL MINISTRIES MINOR

Before beginning this sequence of courses the student should have completed the following: Elementary Greek I (LANG 2113), Elementary Greek II (LANG 2213), Homiletics (CMIN 2113), Fundamentals of Speech (COMM 1113), and six hours of lower division Bible courses.

The Pastoral Ministries minor is designed to prepare the minister for the pastorate. This program will acquaint the student with situations he will encounter as a pastor and ways to cope with these situations. He will get on-the-job training through the Pastoral Internship courses.

The following twenty-four hours are required:

___ Adv Biblical Preaching (CMIN 4213)	3 hrs
___ Christian Ministry Counseling (CMIN 4723)	3 hrs
___ Church History I (HIST 3113)	3 hrs
___ Church History II (HIST 3213)	3 hrs
___ Intermediate Greek I (LANG 3113)	3 hrs
___ Pastoral Internship I (CMIN 4012)	2 hrs
___ Pastoral Internship II (CMIN 4022)	2 hrs
___ Pastoral Ldrshp & the Church (CMIN 4323)	3 hrs
___ The Pastor and World Missions (MISS 4112)	2 hrs

The following electives are recommended:

___ Church Administration (CMIN 4322)	2 hrs
___ Church Planting/Growth (CMIN 4333)*	3 hrs
___ Intermediate Greek II (LANG 3213)**	3 hrs
___ Plan/Cond Pub. Worship (CMIN 4413)	3 hrs

\* Recommended for students with interest in Church planting or missions majors.

\*\* Strongly recommended for those planning to attend graduate school or seminary.

## TEACHING ENGLISH AS A SECOND LANGUAGE (TESL) MINOR

The student will gain a greater understanding of the English language and how to teach English to speakers of other languages.

The following are required:

___ Dev English Language (ENGL 3413)	3 hrs
___ ESL Student Teaching Prac (ENGL 4313)	3 hrs
___ Gram Structure of English (ENGL 3313)	3 hrs
___ Introduction to Linguistics (ENGL 3213)	3 hrs
___ Meth Teaching Conv Eng ESL (ENGL 4213)	3 hrs
___ Meth Teaching Written Eng ESL (ENGL 4113)	3 hrs

## THEOLOGICAL STUDIES MINOR

Before beginning this sequence of courses the student should have completed the following: Elementary Greek I (LANG 2113), Elementary Greek II (LANG 2213), Homiletics (CMIN 2113), Fundamentals of Speech (COMM 1113), and six hours of lower division Bible courses.

This program of studies is designed to prepare the minister for seminary or graduate school. This program will acquaint the student with situations he will encounter as a pastor and ways to cope with these situations. He will get on-the-job training through the Pastoral Internship courses.

The following 27 hours are required:

___ Adv Biblical Preaching (CMIN 4213)	3 hrs
___ Christian Ministry Counseling (CMIN 4723)	3 hrs

___ Church History I (HIST 3113)	3 hrs
___ Church History II (HIST 3213)	3 hrs
___ Intermediate Greek I (LANG 3113)	3 hrs
___ Intermediate Greek II (LANG 3213)	3 hrs
___ Pastoral Internship I (CMIN 4012)	2 hrs
___ Pastoral Internship II (CMIN 4022)	2 hrs
___ Pastoral Ldrshp & the Church (CMIN 4323)	3 hrs
___ The Pastor and World Missions (MISS 4112)	2 hrs

## BIBLE CERTIFICATE

Upon successful completion of 30 semester hours of Bible and Bible-related courses, the student will be awarded a Certificate in recognition of his or her accomplishment. This Certificate is not a college degree, but it does provide appropriate recognition for the student's study and labor. Students may choose to participate in the graduation exercises but must pay the appropriate fees. These courses may be taken in residence, through Distance Learning, or by a combination of the two.

Required courses:

ENGL 1513 Lit Study English Bible I	3 hrs
ENGL 1613 Lit Study English Bible II	3 hrs

The remaining 24 hours may be chosen from Bible, Ministry, Missions, Theology, or Church History.



# COURSE DESCRIPTIONS

Course Numbers: Numbers of four digits are used to designate courses. The first digit represents the classification: Remedial, 0000; Freshman, 1000; Sophomore, 2000; Junior, 3000; and Senior, 4000. The last digit is the number of credit hours the student may earn for the course. Graduate course descriptions are presented in the Graduate section.

## THE DIVISION OF HUMANITIES

### BIBLE

The prerequisites for all upper level Bible courses are ENGL 1513 and ENGL 1613 (for ABLE students, permission from the Director of the ABLE Program).

#### **BIBL 2013 HISTORY OF THE ISRAELITE KINGDOM**

3 hours

This course is a study of the history of the people of God in the Old Testament as that history is recorded from Genesis through Esther. It will consider God's redemptive plan as it is expressed in His covenants with Israel.

#### **BIBL 2113 LIFE AND WRITINGS OF PAUL**

3 hours

This course includes a survey of the basic events in the life of the Apostle Paul and an introduction to his writings. Special attention is given to the important position occupied by Paul in the life, literature, and worship of the early church.

#### **BIBL 2313 LIFE OF CHRIST**

3 hours

This course is a study of the basic events of the life and ministry of Christ based upon the four Gospels. Special attention is given to His teachings and the history of the interpretation of the Gospels.

#### **BIBL 2413 SURVEY OF THE PROPHETS**

3 hours

This course is a study of the prophetic literature of the Old Testament. Attention is given to the beginnings of the prophetic movement, the place which it occupied in the history of Israel, and the major writings it produced.

#### **BIBL 2613 EARLY CHRISTIANITY**

3 hours

This course is a study of the early formative years of the Christian church with special reference to the Book of Acts and other early Christian writings.

#### **BIBL 2801, 3801 BIBLICAL STUDIES WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

#### **BIBL 2802, 3802 BIBLICAL STUDIES SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

#### **BIBL 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

#### **BIBL 3003 BIBLE AND SCIENCE**

3 hours

This course includes a careful examination of the basic scientific principles in each discipline of the biological and physical sciences and their correlation with the Scriptures. Biblical inerrancy is emphasized in this study of the actual facts of scientific observations and their complete agreement with the Bible.

#### **BIBL 3013 INTRODUCTION TO BIBLICAL INTERPRETATION**

3 hours

This course is a study of the process that led to the creation of the English Bible and its authority. It includes a survey of the principles and practice of independent Bible study, including an emphasis on the grammatical, historical approach to Biblical interpretation. The student will study methods of application leading to the development of theme, proposition, and finally the lesson itself.

#### **BIBL 3113 OLD TESTAMENT INTRODUCTION**

3 hours

This course is an introduction to the study of the Old Testament with special reference to the history of its interpretation and an examination of the critical problems (date, author, etc.) which relate to it. Attention is also given to the relationship between the literature of the Old Testament and that of the other cultures of that period.

**BIBL 3213 NEW TESTAMENT INTRODUCTION**

3 hours

This course is an introduction to the study of the New Testament with emphasis upon the history of its interpretation and consideration of current debate concerning date, authorship, text, etc. Attention is also given to the theological development presented in the books of the New Testament.

**BIBL 3313 PENTATEUCH**

3 hours

This course is a critical study of the text of the first five books of the Old Testament with an analysis of its historical setting and theological significance.

**BIBL 3413 ROMANS**

3 hours

This course is a careful analysis of the historical background, content, and interpretation of the book of Romans.

**BIBL 3423 CORINTHIAN CORRESPONDENCE**

3 hours

This course is an analytical study of the two letters with emphasis upon Paul's counsel to a particular congregation suffering through chaotic problems.

**BIBL 3613 ISAIAH**

3 hours

This course is a careful exegesis of the text of Isaiah together with an examination of its historical setting and theological significance.

**BIBL 4113 DANIEL**

3 hours

This study examines the life of Daniel and the major theological themes of the book that bears his name. Particular attention is given to analyzing prophetic passages.

**BIBL 4313 GOSPEL OF JOHN**

3 hours

This course offers a careful analysis of the historical background, content, and interpretation of the Gospel of John.

**BIBL 4413 POETIC AND WISDOM LITERATURE**

3 hours

This course is a literary study of Job, Psalms, Proverbs, Ecclesiastes, Song of Solomon, and Lamentations. It focuses on the background, content, interpretation, and application of these books.

**BIBL 4513 HEBREWS AND GENERAL EPISTLES**

3 hours

This course examines the background, writers, and content of Hebrews and the General Epistles.

**BIBL 4613 REVELATION**

3 hours

This course is an analytical study of the book of Revelation and a consideration of the different viewpoints of eschatology.

**CHRISTIAN MINISTRIES****CMIN 2001 WORSHIP LEADERSHIP**

1 hour

This course is designed to involve students in the planning and implementation of worship services in the campus schedule. Students will be assigned individual responsibilities and work in a collaborative environment under the supervision of the campus pastor and music faculty. Prerequisite: Permission of the instructor.

**CMIN 2113 HOMILETICS**

3 hours

This course is an in-depth study of the science and art governing the preparation and delivery of sermons. The student is taught the classification of knowledge and the art of applying it through speech communication. Various types of sermons, such as topical, textual, and expository, are prepared and preached. Emphasis is placed upon effective message transmitting and receiving activities.

**CMIN 2423 GENERAL CHRISTIAN TEACHING METHODS**

3 hours

This course is designed to acquaint the student with the basic methods of Christian teaching and principles of the teaching-learning process. Lesson preparation and practice teaching are included in the course.

**CMIN 2613 FOUNDATIONS OF YOUTH MINISTRY**

3 hours

This course is an exploration of Biblical, educational, and philosophical foundations for youth ministry. Current youth culture and developmental needs of adolescents will be examined in light of these foundations. Students will be required to develop a personal theory of ministering to youth through Biblical education, personal evangelism, and relational discipleship.

**CMIN 2801, 3801 CHRISTIAN MINISTRY WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

**CMIN 2802, 3802 CHRISTIAN MINISTRY SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.



**CMIN 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

**CMIN 3001 THE CHRISTIAN MINISTRY: MISSIONS**

1 hour

This course is a requirement for all students with a major emphasis in Missions. Through participation in practical hands-on ministry and guidance by a designated Mentor/Advisor, the student is assisted in the development of attitudes and abilities which are necessary for successful ministry. This course may be repeated for a maximum of 4 hours. (Two semesters must be successfully completed, preferably during the Junior and Senior years.)

**CMIN 3011 THE CHRISTIAN MINISTRY: PASTORAL MINISTRY/THEOLOGY**

1 hour

This course is a requirement for all students with a major emphasis in either Pastoral Ministry or Theology. Through participation in practical hands-on ministry and guidance by a designated Mentor/Advisor, the student is assisted in the development of attitudes and abilities which are necessary for successful ministry. This course may be repeated for a maximum of 4 hours. (Two semesters must be successfully completed, preferably during the Junior and Senior years.)

**CMIN 3021 THE CHRISTIAN MINISTRY: YOUTH MINISTRY**

1 hour

This course is a requirement for all students with a major emphasis in Youth Ministry. Through participation in practical hands-on ministry and guidance by a designated Mentor/Advisor, the student is assisted in the development of attitudes and abilities which are necessary for successful ministry. This course may be repeated for a maximum of 4 hours. (Two semesters must be successfully completed, preferably during the Junior and Senior years.)

**CMIN 3031 THE CHRISTIAN MINISTRY: CHRISTIAN EDUCATION**

1 hour

This course is a requirement for all students with a major emphasis in Christian Education. Through participation in practical hands-on ministry and guidance by a designated Mentor/Advisor, the student is assisted in the development of attitudes and abilities which are necessary for successful ministry. This course may be repeated for a maximum of 4 hours. (Two semesters must be successfully completed, preferably during the Junior and Senior years.)

**CMIN 3523 ADMINISTRATION OF CHRISTIAN EDUCATION**

3 hours

This course includes a general introduction to Christian Education with an emphasis on the administration of the various Christian Education ministries. Topics include history of Christian education, staffing, organization, program, curriculum, training, methods, facilities, and other subjects related to the leadership of an active and effective church ministry. This course is required for Christian Education minor in the local church ministry during Junior or Senior year.

**CMIN 3533 WOMEN AND MINISTRY**

3 hours

This course is an examination and analysis of the history, theology, and contemporary issues related to women and Christian ministry. Special attention will be devoted to the nature and dynamics of Christ-centered service as related to women in leadership/ministry roles.

**CMIN 3553 SPECIAL PROGRAMS IN CHRISTIAN EDUCATION**

3 hours

This course provides an overview of various special programs offered through the Christian education department of the local church. These programs include camps, retreats, VBS, mission trips, and other special events. The study includes planning, budgeting, coordinating, implementing, and evaluating these activities.

**CMIN 3623 ADMINISTRATION OF YOUTH MINISTRIES**

3 hours

This course focuses on some of the "nuts-and-bolts" aspects of everyday youth ministry in the church setting. Topics examined range from organizing and administering a youth program to counseling teenagers, the dynamics of team ministry and working with volunteers. Finances and budgeting, church staff relationships and promotional skills are also examined. Prerequisite: CMIN 2613

**CMIN 3812 CHRISTIAN MINISTRY INTERNSHIP**

2 hours

This course provides opportunity for practical application of ministry concepts. In addition to a faculty advisor, students will receive instruction, guidance, and constructive evaluation from a field mentor in a ministry setting. The course may be repeated for a maximum of four hours.

**CMIN 3911, 3921, 3931, 3941 MINISTRY DEVELOPMENT WORKSHOP**

1 hour

This course offers practical application and further development of ministry and leadership skills. One class session per semester is dedicated to discussion on various topics related to the practical application of the program courses to actual ministry and leadership experience. Various topics include research methods and practice, service leadership, lay leadership, women in ministry, mentoring, and current issues of interest to the students.

<b>CMIN 4012 PASTORAL INTERNSHIP I</b>	2 hours
<b>CMIN 4022 PASTORAL INTERNSHIP II</b>	2 hours
These courses are designed to provide the ministerial student with practical experience and on-the-job training through involvement in the work and ministry of a local church on a regular basis. Classroom time is devoted to discussion and analysis of the student's church involvement. Prerequisite: Senior standing or permission of the instructor.	
<b>CMIN 4103 MINISTERING CROSS-CULTURALLY</b>	3 hours
This course is an introduction to principles and procedures of communication with an emphasis on cross-cultural ministry related to the Christian faith. A focus on the cultural diversity of today's world will assist the student in understanding both the complexity and necessity of successful communication.	
<b>CMIN 4113 CHILDREN'S EDUCATION IN THE CHURCH</b>	3 hours
This course is a study of objectives, methods, practices, activities, materials, and equipment used to meet the developing needs of preschool and elementary children as they relate to the total ministry of the church.	
<b>CMIN 4123 THE ADULT LEARNER IN CHRISTIAN EDUCATION</b>	3 hours
This course is an overview of learning in adulthood. The focus will be on a reflective study of adult learning in theory and research as applied to adult education in the church. The characteristics of adult life, objectives, materials, activities, and adult ministry will be emphasized.	
<b>CMIN 4213 ADVANCED BIBLICAL PREACHING</b>	3 hours
This is an advanced course designed to prepare the student for an effective preaching ministry in a local church. Attention is given to the preparation and delivery of various types of Biblical sermons and to the further development of proper speech technique. Attention is also given to planned programs of Biblical preaching. Prerequisite: CMIN 2113	
<b>CMIN 4323 PASTORAL LEADERSHIP AND THE CHURCH</b>	3 hours
This course is designed to prepare the ministerial student for effective leadership in a local church. Attention is devoted to an analysis of basic principles of leadership which are important to a pastor. A pastor's administration and operation of a local church and his relationships with church members, other churches, and with society at large are discussed. Prerequisite: Senior standing.	
<b>CMIN 4333 CHURCH PLANTING AND GROWTH</b>	3 hours
This course is an introduction to the basic principles and methods of church planting and growth. The student gains an understanding of different philosophies of church planting and growth as well as an acquaintance with contemporary methods and strategies. Prerequisite: Senior standing or permission of the instructor.	
<b>CMIN 4401 INTERNSHIP—INTRODUCTION</b>	1 hour
This module offers practical application and further development of ministry concepts learned in class. Students begin a one-year internship in a ministry setting under the direct guidance of a field mentor. Students will journal their experiences, learning activities, and observations throughout the year. Approximately one year later CMIN 4403 Internship Capstone will enable the student to present the outcomes of the internship experience.	
<b>CMIN 4403 INTERNSHIP CAPSTONE</b>	3 hours
This is the second part of the internship course for Ministry and Leadership students in the ABLE program. Students will have completed all course requirements and will present both oral and written reports on the experiences of the internship at the final class meeting.	
<b>CMIN 4412 EXPOSITORY PREACHING</b>	2 hours
This course involves the development and delivery of expository sermons. It is designed to prepare a minister to preach both individual sermons and sermon series which utilize expository methods. Prerequisite: Senior standing or permission of the instructor.	
<b>CMIN 4413 PLANNING &amp; CONDUCTING PUBLIC WORSHIP</b>	3 hours
This course is a Biblical, theological, and practical study of public worship. The principles of worship design are studied, including a survey of various historical and contemporary models for corporate worship, elements of the worship program, how to plan an effective worship service, how to adapt to various types of churches, and the responsibility of the pastor and other leaders in planning and leading church worship services.	
<b>CMIN 4519 INTERNSHIP IN YOUTH MINISTRY</b>	9 hours
This course is designed to provide the senior Youth Ministries student with an intensive ministry experience. Interns will assume the role of youth minister in the local church. Interns will be supervised and evaluated by a professional practitioner and a faculty mentor from Hillsdale. Interns will receive instruction, assistance, and constructive supervision in youth ministry administration, project planning and implementation, assessment of ministry effectiveness, various methods of teaching, selection of curriculum, and parent-youth-church relations. This is a Senior block course to be taken the last semester before graduation. Prerequisite: CMIN 3021 (2 semesters).	

**CMIN 4723 CHRISTIAN MINISTRY COUNSELING**

3 hours

This course is designed for those in leadership positions. The course is practical and applicable to the counseling problems common to pastors and church leaders.

**COMMUNICATION****COMM 1113 FUNDAMENTALS OF SPEECH**

3 hours

This course is a study of communication theory and practice of basic speech skills through public speaking. (This course is a prerequisite for advanced courses in speech.)

**COMM 1213 DRAMA I**

3 hours

This course develops an understanding and appreciation for the art of drama. Students will study and utilize basic drama techniques used for the church or theatre. Students will display the results of their work through the performance of dramatic and comedic scenes.

**COMM 1313 DRAMA II**

3 hours

This course includes the study of scene analysis, character development, audition techniques, and improvisation, as well as how these techniques and concepts are beneficial for use in the church or theatre. Students will display the results of their work through the performance of dramatic and comedic scenes.

Prerequisite: COMM 1213

**COMM 1411 DRAMA - HILLSDALE PLAYERS**

1 hour

This is a select ensemble that performs drama presentations throughout the school year. The emphasis will be placed on producing a program appropriate for church and school audiences. This course may be repeated.

**COMM 1421 DRAMA PRODUCTION**

1 hour

This class includes various topics, stagecraft, acting, lighting, sound, and promotion. This course may be repeated. Students will be required to participate in a stage production before an audience.

**COMM 2801, 3801 COMMUNICATIONS WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

**COMM 2802, 3802 COMMUNICATIONS SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours.

Prerequisite: Permission of Department Director.

**COMM 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

**COMM 3003 FOUNDATIONS OF TEACHING AND PREACHING**

3 hours

This course introduces the principles and skills necessary to communicate Scripture effectively through teaching and preaching. Practical application assignments will be made, and reports/presentations will be given.

**ENGLISH AND LITERATURE****ENGL 0013 CONVERSATIONAL ENGLISH I**

3 hours

This is a course in basic English conversation. Vocabulary, drills, writing exercises, and detailed explanations are presented in a systematic manner aimed at developing fluent oral control of the English language. This course is designed to prepare students for entry into ENGL 1113 English Composition I and is not acceptable for degree credit.

**ENGL 0023 CONVERSATIONAL ENGLISH II**

3 hours

This course is a continuation of ENGL 0013 Conversational English I. Vocabulary, drills, writing exercises, and detailed explanations are presented in a systematic manner aimed at developing fluent oral control of the English language. Prerequisite: ENGL 0013 or placement by assessment testing and/or instructor. This course is designed to prepare students for entry into ENGL 1113 English Composition I and is not acceptable for degree credit.

**ENGL 0113 READING DEVELOPMENT**

3 hours

This course provides a survey of basic reading techniques and vocabulary development designed to accelerate reading rates and improve comprehension. Attention is given to types of rapid reading and to skills in critical reading. This course is not acceptable for degree credit.

**ENGL 0123 FUNDAMENTAL ENGLISH SKILLS**

3 hours

This course provides a basic review of essential composition skills (usage, mechanics, graphics, sentence development, paragraph development, and so on). Basic grammar terminology is also reviewed. This course is designed to prepare students for entry into ENGL 1113 English Composition I and is not acceptable for degree credit.

**ENGL 1103 AMERICAN CULTURE AND COMMUNICATION**

3 hours

This course is primarily for international students who want to develop better communication skills while gaining an appreciation for the American culture and many issues that are relevant to modern day society in the United States. Students learn how to better state their opinions, speak persuasively, and debate issues. Cross-cultural communication issues are discussed, and students practice their pronunciation using American dialects. The student's vocabulary is greatly enhanced by learning many essential words that are needed to communicate effectively in American culture and academic environments.

**ENGL 1111 YEARBOOK EDITING I**

1 hour

This course will begin with the planning and scheduling of working timetables to successfully complete the contents of a yearbook. Techniques of layout, photography, and writing of copy will be examined. Actual work will be done in producing a yearbook by using computer desktop publishing programs which will enhance the computer proficiency of the student.

**ENGL 1211 YEARBOOK EDITING II**

1 hour

This is a continuation of ENGL 1111 and will focus on the implementation of a yearbook plan through problem solving, interpersonal cooperation, and meeting production deadlines to produce a finished yearbook. The study of the techniques of layout, photography, and writing of copy will continue to be developed. Actual work will be done in producing a yearbook by using computer and desktop publishing programs which will enhance the computer proficiency of the student.

**ENGL 1113 ENGLISH COMPOSITION I**

3 hours

This is a study of the principles of composition designed to develop the student's ability to write straightforward and effective English. A volume of readings is used as a basis for analysis of styles and resources for writing. Attention is given to the application of grammatical principles in the study of the sentence, the paragraph, and weekly expository papers. Study is made in research methods, and at least one research paper is required. Prerequisite: placement by the Assessment Committee or ENGL 0123.

**ENGL 1213 ENGLISH COMPOSITION II**

3 hours

This is a study of the principles of composition designed to develop the student's ability to write straightforward and effective English. A volume of readings is used as a basis for analysis of styles and resources for writing. Attention is given to the application of grammatical principles in the study of the sentence, the paragraph, and weekly expository papers. Study of literary types and themes is combined with research methods, and at least one research paper is required. A copy of the research paper will be forwarded to the Assessment Committee to be filed as a writing sample for individual student assessment. Prerequisite: ENGL 1113 or Advanced Placement.

**ENGL 1513 LITERARY STUDY OF THE ENGLISH BIBLE I**

3 hours

An overall view of the structure, contents, history, peoples, and teachings of the Old Testament is given. A careful reading of the Biblical text is required. The course includes geographical studies, character studies, and spiritual applications of modern-day living. Literary analysis and critical essays are included in the course.

**ENGL 1613 LITERARY STUDY OF THE ENGLISH BIBLE II**

3 hours

An overall view of the structure, contents, history, peoples, and teachings of the New Testament is given. A careful reading of the Biblical text is required. The course includes geographical studies, character studies, and spiritual applications of modern-day living. Literary analysis and critical essays are included in the course.

**ENGL 2113 AMERICAN LITERATURE I**

3 hours

This course is a survey of the work of the major American poets, essayists, novelists, historians, critics, and dramatists from the Colonial Period to Whitman. The relationship of the literature surveyed to the time frame in which it was written will be shown. Also, the value of great literature for the cultural enrichment of this generation will be noted. Prerequisite: ENGL 1113 or Advanced Placement.

**ENGL 2213 AMERICAN LITERATURE II**

3 hours

This course is a survey of the great American writers from Whitman to the present. As in ENGL 2113, the relationship between the work and time era will be highlighted. Discussion will be centered on literary texts and trends. Prerequisite: ENGL 1113 or Advanced Placement.

**ENGL 2313 INTERMEDIATE COMPOSITION I**

3 hours

This course is designed to improve a student's college level writing skills as they relate to a specific audience. The difference between the appropriate writing style for critical and other types of essays, research papers, journals, and abstracts will be explored.

- ENGL 2323 INTERMEDIATE COMPOSITION II** 3 hours  
This course acquaints the student with a process of reading, responding to, analyzing, interpreting, and writing about three standard genres of literature: the short story, poetry, and drama. No prior literary study is assumed.
- ENGL 2413 INTRODUCTION TO JOURNALISM** 3 hours  
This course is designed to acquaint the education students with basic news writing and editing, yearbook layout and design, and photography elements, as well as publications software and technology. It includes a laboratory experience of working with the Harvester yearbook and doing newsletter publication. In addition, the course looks at basic elements involved in sponsoring student publications.
- ENGL 2801, 3801 ENGLISH WORKSHOP** 1 hour  
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.
- ENGL 2802, 3802 ENGLISH SEMINAR** 2 hours  
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours.  
Prerequisite: Permission of Department Director.
- ENGL 2903, 4903 SPECIAL TOPICS** 3 hours  
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.
- ENGL 3113 WRITING AND RESEARCH** 3 hours  
This is an undergraduate course designed to develop sound techniques of research (experimental, historical, and descriptive survey) and writing in the student's major field. It also deals with selecting appropriate subjects, gathering and evaluating data, presenting material, and objectively reporting conclusions.  
Prerequisite: ENGL 1213 or Advanced Placement.
- ENGL 3213 INTRODUCTION TO LINGUISTICS** 3 hours  
This course provides an introduction to phonology, morphology, and syntax. Attention is given to current theoretical approaches. The science of language in its descriptive and historical aspects is studied.  
Prerequisite: ENGL 1213.
- ENGL 3313 GRAMMATICAL STRUCTURE OF ENGLISH** 3 hours  
This course is a study of the grammar of English, using the most significant theoretical approaches. Both traditional grammar and transformational generative are emphasized. Prerequisite: ENGL 1213.
- ENGL 3413 DEVELOPMENT OF THE ENGLISH LANGUAGE** 3 hours  
This course is the study of the English language from the time of earliest records, with emphasis on major external influences and internal changes which have shaped the present grammar, vocabulary, etc.  
Prerequisite: ENGL 1213.
- ENGL 3513 WORLD LITERATURE I** 3 hours  
This course is a study of great literary works (selected from both Eastern and Western literatures) from classical antiquity to the Renaissance. Prerequisite: ENGL 1213 or permission of the instructor.
- ENGL 3523 WORLD LITERATURE II** 3 hours  
This course is a study of great literary works representing the history of world literature from the Enlightenment to modern times. Prerequisite: ENGL 1213 or permission of the instructor.
- ENGL 3613 SHAKESPEARE** 3 hours  
Students in this course will briefly review the origin and development of drama, survey of life and times of William Shakespeare, and study nine plays including the major tragedies.
- ENGL 4113 METHODS OF TEACHING WRITTEN ENGLISH FOR ESL** 3 hours  
This course presents objectives, methods, assessment, and philosophies of teaching composition and grammar to speakers of other languages.
- ENGL 4213 METHODS OF TEACHING CONVERSATIONAL ENGLISH FOR ESL** 3 hours  
This course presents objectives, methods, assessment, and philosophies of teaching the spoken language to speakers of other languages. Theories of second language acquisition will be studied.
- ENGL 4313 ESL STUDENT TEACHING PRACTICUM** 3 hours  
This course is based on observation and teaching experience in an ESL classroom or extensive practice in private tutoring with formal supervision. Prerequisite: ENGL 4113.



## **HUMANITIES**

### **HUMN 1113 HUMANITIES**

3 hours

This course is an introductory survey of music, art, and literature with consideration of the historical and philosophical background and with appreciation of their significance in human experience.

### **HUMN 2801, 3801 HUMANITIES WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

### **HUMN 2802, 3802 HUMANITIES SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours.

Prerequisite: Permission of Department Director.

### **HUMN 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

## **LANGUAGE**

### **LANG 1115 ELEMENTARY FRENCH I**

5 hours

This is a basic course giving the student an overview of the French language. Drill in the pronunciation and conversation will be given, along with reading and writing of easy material and the study of grammar. Supplementary reading in French will be assigned to develop vocabulary and promote facility in reading.

### **LANG 1215 ELEMENTARY FRENCH II**

5 hours

This course includes the systematic cultivation of increased depth and control in the basic skills of listening, speaking, reading, and writing French. Practical drills in the pronunciation and conversation will be given along with reading and writing of easy material, and the study of grammar will continue to be emphasized in order to build on previous knowledge. Supplementary reading in French will be assigned to develop vocabulary and promote facility in reading. Prerequisite: LANG 1115 or Advanced Placement through skills assessment.

### **LANG 1313 CONVERSATIONAL SPANISH I**

3 hours

This is an elementary course in understanding the Spanish language. Intensive practice in the pronunciation and conversation of everyday Spanish. The everyday topics of family, home, city, school, marketplace, and general life will be utilized.

### **LANG 1323 CONVERSATIONAL SPANISH II**

3 hours

This course is a continuation of Conversational Spanish I. Further attention is given to the pronunciation and conversation of everyday Spanish.

### **LANG 1315 ELEMENTARY SPANISH I**

5 hours

This is a basic course giving the student an overview of the problems involved in studying the Spanish language. Drills in pronunciation, grammar, and conversation will be given.

### **LANG 1415 ELEMENTARY SPANISH II**

5 hours

This course is a continuation of Elementary Spanish I. Further attention is given to problems involved in studying the Spanish language. Drills in pronunciation, grammar, and conversation will be given.

### **LANG 1514 ELEMENTARY JAPANESE I**

4 hours

This course is an elementary study of the grammar, reading, speaking, and writing with understanding the Japanese language. This is also an introduction to Japanese conversation. Vocabulary, dialogues, drills, and detailed explanations are presented in a systematic manner aimed at developing fluent oral control of the language.

### **LANG 1524 ELEMENTARY JAPANESE II**

4 hours

This course is a systematic continuation of the elementary study of the grammar, reading, speaking, and writing with understanding the Japanese language. Vocabulary, dialogues, drills, and detailed explanations are presented in a systematic manner with the aim of developing fluent oral control of the language. Projects will include unrehearsed conversational practice. Prerequisite: LANG 1514.

### **LANG 2514 INTERMEDIATE JAPANESE**

4 hours

This course is an intermediate study of the grammar, reading, speaking, and writing with understanding the Japanese language. Vocabulary, dialogues, drills, and detailed explanations are presented in a systematic manner with the aim of developing fluent oral control of the language. Projects will include unrehearsed conversational practice. Prerequisite: LANG 1524.

**LANG 2113 ELEMENTARY GREEK I**

3 hours

This course is a study of the basic grammar, syntax, and vocabulary of the Greek language. Emphasis is given to the Greek of the Hellenistic Period. Facility in translation is developed through the use of practice exercises.

**LANG 2213 ELEMENTARY GREEK II**

3 hours

This course is a continuation of Elementary Greek I. Further attention is given to the development of elementary grammar, vocabulary, and translation skills. Prerequisite: LANG 2113.

**LANG 2801, 3801 LANGUAGE WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

**LANG 2802, 3802 LANGUAGE SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

**LANG 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours

**LANG 3113 INTERMEDIATE GREEK I**

3 hours

This course is a study of the vocabulary, grammar, and syntax of the Greek language designed for second year students. Facility in translation is developed through the translation of practice exercises and selected passages from the Greek New Testament and/or other Greek literature. Prerequisite: LANG 2213.

**LANG 3213 INTERMEDIATE GREEK II**

3 hours

This course is a continuation of Intermediate Greek I. It seeks to develop an understanding of the vocabulary, grammar, and syntax of the Greek language which is appropriate for a fourth semester student. Considerable attention is given to developing appropriate translation skills. Prerequisite: LANG 3113.

**LANG 4103 NEW TESTAMENT GREEK APPRECIATION**

3 hours

This course is an introductory study of the basic grammar, syntax, and vocabulary of the Greek Language. Emphasis is given to the use of Greek study aids. Facility in translation and use of Greek study aids is developed through the use of practice exercises.

**LANG 4113 THE BOOK OF ACTS**

3 hours

This course involves translation and exegesis of selected passages of the Greek text of the Book of Acts. Prerequisite: LANG 3213.

**LANG 4203 EPHESIANS**

3 hours

This course involves translation and exegesis of the Greek text of Ephesians. Prerequisite: LANG 3213.

**LANG 4213 PHILIPPIANS**

3 hours

This course involves translation and exegesis of the Greek text of Philippians. Prerequisite: LANG 3213.

**LANG 4313 GALATIANS**

3 hours

This course involves translation and exegesis of the Greek text of Galatians. Prerequisite: LANG 3213.

**LANG 4323 COLOSSIANS**

3 hours

This course involves translation and exegesis of the Greek text of Colossians. Prerequisite: LANG 3213.

**LANG 4413 THE APOLOGY**

3 hours

This course involves translation of selected passages from the Apology of Socrates. Prerequisite: LANG 3213.

**MISSIONS****MISS 1313 INTRODUCTION TO MISSIONS**

3 hours

This course is designed to acquaint the student with the Bible basis of missions and basic missionary principles, purposes, and activities including the denominational program. It deals with the missionary's relations with the Mission Board and home constituency as well as with nationals and fellow missionaries.

**MISS 2801, 3801 MISSIONS WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

**MISS 2802, 3802 MISSIONS SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

**MISS 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours

**MISS 3111 MISSIONS FIELD STUDY**

1 hour

This is an in-service program designed to give the student a basic understanding of a particular home or foreign mission field. The student is required to spend one to two weeks of supervised learning and observation on the field. This course may be repeated once.

**MISS 3112 MISSIONARY INTERNSHIP**

2 hours

This is an in-service program for students approved for short-term missionary work. Students will participate in actual field ministries under the supervision of experienced missionaries. Attention will be given to initiative and adjustment in field situations. Prerequisite: Junior standing.

**MISS 4001 MISSIONS READING**

1 hour

This course is a contracted independent reading program under faculty direction for the purpose of completing the student's undergraduate preparation for missionary work. Study will include major reading assignments and written reports.

**MISS 4112 THE PASTOR AND WORLD MISSIONS**

2 hours

This course is designed to teach the student that the task of the church is to make Christ known to all people, to aid the student in understanding the denominational missions program, and to acquaint the student with the means to develop a complete mission program in the local church through organization, education, and promotion. Prerequisite: Senior standing or permission of the instructor.

**MISS 4343 PLANTING CHURCHES CROSS-CULTURALLY**

3 hours

This course integrates relevant sociological, anthropological, and historical insights as students examine Paul's model of planting churches cross-culturally as found in the book of Acts. It gives suggestions for the development of current effective strategies for multiplying growing indigenous congregations. It examines methods of evangelism and the training of pastors and laity.

**MISS 4612 CONTEMPORARY ISSUES AND METHODS OF MISSIONS**

2 hours

Emphasis will be given to current trends and issues of major concern in mission strategy. Missionaries on furlough may be utilized in their areas of expertise.

**APPLIED MUSIC (APMU)****APMU 1000 RECITAL ATTENDANCE**

0 hours

This course requires attendance at department-approved recitals or concerts each semester. All music majors must successfully complete at least six semesters of APMU 1000 Recital Attendance.

**APMU 1011 CLASS VOICE**

1 hour

This course is a study of fundamentals of voice for those not ready for private voice. This course may be repeated.

**APMU 1100 VOICE SEMINAR**

0 hours

This course is a weekly hour-long seminar which includes foreign language diction, master classes, mock auditions, and studio recitals. All voice majors must successfully complete at least six semesters of APMU 1100 Voice Seminar.

**APMU 1211 GROUP PIANO I**

1 hour

This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire, and creative activities (harmonization, improvisation) will be emphasized.

**APMU 1221 GROUP PIANO II**

1 hour

This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire, and creative activities (harmonization, improvisation) will be emphasized. Prerequisite APMU 1211 or permission of the instructor.

**APMU 2211 GROUP PIANO III**

1 hour

This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire, and creative activities (harmonization, improvisation) will be emphasized. Prerequisite APMU 1221 or permission of the instructor.

**APMU 2221 GROUP PIANO IV**

1 hour

This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire, and creative activities (harmonization, improvisation) will be emphasized. Special emphasis is placed on sight-reading, accompanying, and instrumental and vocal-choral score reading. Prerequisite APMU 2211 or permission of the instructor.

**APMU 1311 VOICE FOR NON-MAJORS**

1 hour

This course of private music instruction is designed for students who are not music concentrates. The student receives one half-hour lesson per week. This course may be repeated.

**APMU 1321-2 VOICE FOR MUSIC MAJORS**

1-2 hour(s)

**APMU 2321-2 VOICE FOR MUSIC MAJORS****APMU 3321-2 VOICE FOR MUSIC MAJORS****APMU 4321-2 VOICE FOR MUSIC MAJORS**

These courses consist of private voice instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

**APMU 1511 PIANO FOR NON-MAJORS**

1 hour

This course of private piano instruction is designed for students who are not music concentrates. The student receives one half-hour lesson per week. This course may be repeated.

**APMU 1521-2 PIANO FOR MUSIC MAJORS**

1-2 hour(s)

**APMU 2521-2 PIANO FOR MUSIC MAJORS****APMU 3521-2 PIANO FOR MUSIC MAJORS****APMU 4521-2 PIANO FOR MUSIC MAJORS**

These courses consist of private piano instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

**APMU 1532 FUNCTIONAL PIANO SKILLS**

2 hours

This course focuses on improving functional skills at the piano including sight-reading, score-reading, accompanying, harmonization, modulation, playing by ear, and improvisation. Prerequisite: Piano performance major or permission of instructor.

**APMU 1711-2 INSTRUMENTS**

1-2 hour(s)

**APMU 2711-2 INSTRUMENTS****APMU 3711-2 INSTRUMENTS****APMU 4711-2 INSTRUMENTS**

These courses consist of private instruction designed for music students or to improve the skills of non-music majors. This course may include private instruction on a variety of instruments. This course may be repeated.

**APMU 1912 MIDI I**

2 hours

This course is a basic study in electronic music utilizing the Hillsdale Free Will Baptist College electronic music laboratory. This course may be repeated.

**APMU 2801, 3801 APPLIED MUSIC WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

**APMU 2802, 3802 APPLIED MUSIC SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

**APMU 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours

**APMU 3000 JUNIOR RECITAL**

0 hours

This course involves preparation and performance of a public recital under the direction of the music faculty. Prerequisite: Junior standing and permission of the instructor.

**APMU 3501 ACCOMPANYING**

1 hour

This course consists of two hours per week of assigned and supervised accompanying of choral ensembles and/or teaching studios. Prerequisite: APMU 2522 or permission of instructor.

**APMU 4111 SENIOR RECITAL**

1 hour

This course involves preparation and performance of a public recital by students in the bachelor degree program. Prerequisite: APMU 3000 and permission of the instructor.

**APMU 4332 VOCAL PEDAGOGY**

2 hours

This course is a basic study of vocal instruction techniques including anatomy of the vocal tract, voice building and hygiene, physiological process, and acoustical properties. Prerequisite: Six (6) credit hours of vocal instruction and the permission of the instructor.

**APMU 4503 PERFORMANCE PRACTICE**

3 hours

This course consists of a study of the performing practices of the Renaissance, Baroque, and Classical style periods as applied to the student's primary instrument.

**MUSIC HISTORY (MUSI)****MUSI 3112 MUSIC IN WORSHIP**

2 hours

This course is a study in Christian hymns, hymn tunes, sung scripture, psalms, and praise choruses. It will include studies of historical setting, music and text analysis, and interpretation as well as evaluation of standard hymnals and other praise music publications.

**MUSI 4413 MUSIC HISTORY I**

3 hours

This course is a study of the forms, styles, and composers through the Baroque Era using directed listening to develop basic criteria for understanding music.

**MUSI 4423 MUSIC HISTORY II**

3 hours

This course is a study of the forms, styles, and composers of the Preclassical Era to the present using directed listening to develop basic criteria for understanding music.

**MUSIC LITERATURE (MUSI)****MUSI 2113 MUSIC LITERATURE AND HISTORY**

3 hours

This course is a detailed study of the musical masterworks illustrating different style periods and musical media, vocal and instrumental. Techniques of aural perception are stressed for the improvement of basic listening skills.

**MUSIC TECHNIQUE (MUSI)****MUSI 1111 CONCERT CHORALE**

1 hour

In this course, time is given to the development of correct practice in singing and to the development of a high regard for the place of music in public worship. The course may be repeated.

**MUSI 1301 NEWLIFE MINISTRY TEAM**

1 hour

NewLife Ministry Team is a select ensemble of mixed voices that performs numerous times throughout the year. While a variety of music is covered, the emphasis is on contemporary gospel songs. The course may be repeated. Prerequisite: by audition and interview only.

**MUSI 1401 HARVESTERS**

1 hour

Harvesters is a select performance group. They perform often throughout the year. While a variety of music is covered, the emphasis is on contemporary gospel songs. The course may be repeated. Prerequisite: by audition and interview only.

**MUSI 1701 INSTRUMENTAL ENSEMBLE**

1 hour

The student will actively participate through playing an instrument in rehearsals and public performances. Literature used will vary in style and period. Membership is by permission of the instructor. The course may be repeated.

**MUSI 2101 CHAMBER ENSEMBLE**

1 hour

Chamber Ensemble is a high caliber ensemble of singers chosen by audition. This course will include rehearsal and performance of choral masterworks from the baroque through twentieth century style periods.

**MUSI 2801, 3801 MUSIC WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

**MUSI 2802, 3802 MUSIC SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

**MUSI 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

**MUSI 3113 VOCAL LITERATURE**

3 hours

This course introduces concert, recital, and worship literature in the vocal performance area, including a wide variety of performance styles and style periods.



**MUSI 3123 PIANO LITERATURE**

3 hours

This course introduces concert, recital, and worship literature in the keyboard performance area, including a wide variety of performance styles and style periods.

**MUSI 3212 CHURCH MUSIC METHODS AND MATERIALS I**

2 hours

This course is a basic study of church music, including hymns, special music (solo, duet, trio, and quartet) and the basic music ministry in the local church. Suggested materials for children's choirs and appropriate rehearsal techniques will be emphasized.

**MUSI 3222 CHURCH MUSIC METHODS AND MATERIALS II**

2 hours

This course is a study of church music, various worship philosophies, and the basic music ministry in the local church. Suggested materials for teen and adult choirs with appropriate rehearsal techniques will be emphasized.

**MUSI 3312 CONDUCTING I**

2 hours

This course furnishes a study in fundamental theory of music and the conventional conducting beats. Individual demonstration is stressed. It seeks to prepare the student for directing choral groups and congregational worship.

**MUSI 3322 CONDUCTING II**

2 hours

This course furnishes a study in fundamental theory of music and the advanced conducting beats. Individual demonstration is stressed. It seeks to prepare the student for training and directing a choral group.

**MUSI 3512 PIANO PEDAGOGY I**

2 hours

This course is a basic study of beginning piano methods and the teaching skills necessary to successfully teach beginning piano for all ages and class environments (private or group lessons). Prerequisite: eight hours of piano or permission of instructor.

**MUSI 3522 PIANO PEDAGOGY II**

2 hours

This course is a basic study of intermediate piano literature and the teaching skills necessary to successfully teach intermediate to advanced piano students. Prerequisite: MUSI 3512 or permission of instructor.

**MUSI 3612 VOCAL METHODS AND MATERIALS I**

2 hours

This course is a basic study of early childhood and elementary vocal music, including solos and ensembles, and basic music teaching skills applicable to the private studio, church, or school. Suggested materials for children's choirs and appropriate rehearsal techniques will be emphasized.

**MUSI 3622 VOCAL METHODS AND MATERIALS II**

2 hours

This course is a study of junior high and high school vocal music, including solos and ensembles, with basic teaching techniques applicable to the private studio, church, or school. Suggested materials for teen and adult choirs with appropriate rehearsal techniques will be emphasized.

**MUSI 3712 INTRODUCTION TO CHURCH MUSIC**

2 hours

This course is designed to acquaint the student with the field of church music. Emphasis will be placed on the Biblical concept of music and the priorities of worship and service in the church music program.

**MUSI 4713 CHURCH MUSIC ADMINISTRATION**

3 hours

This course is a study of the church-wide program of music, its basic organization, budgeting, philosophies, and objectives.

**MUSIC THEORY (MUSI)****MUSI 1122 FUNDAMENTALS OF MUSIC**

2 hours

This course is designed to acquaint the student with the rudiments of music. It includes the study of the staff, notes, rests, scales, keys, key signatures, sight-singing, and ear training.

**MUSIC THEORY NOTE:**

Prior to the fall semester of 1996 the Musical Structures and Aural Skills sequences were combined in single courses entitled Comprehensive Musicianship I-IV and listed as Mu 1514, 1614, 2514, 2614.

**MUSI 1501 AURAL SKILLS I**

1 hour

This course is a study of simple melodic and rhythmic patterns, isolated and in the context of literature, to the end of aural perception and vocal reading of same. Corequisite: MUSI 1503.

**MUSI 1503 MUSICAL STRUCTURES I**

3 hours

This course is a study of the basic materials of music as a necessary preparation for the study of music theory. These factors will be approached through written, aural, oral, sensitivity, keyboard, and analysis drills. Corequisite: MUSI 1501.

**MUSI 1601 AURAL SKILLS II**

1 hour

This course is a study of simple melodic and rhythmic patterns, isolated and in the context of literature, to the end of aural perception and vocal reading of same. Prerequisite: MUSI 1501. Corequisite: MUSI 1603.

**MUSI 1603 MUSICAL STRUCTURES II**

3 hours

This course is an overview of the common practice periods through writing, analysis, aural perception, and keyboard. Prerequisite: MUSI 1503. Corequisite: MUSI 1601.

**MUSI 2501 AURAL SKILLS III**

1 hour

This course is a study of moderately difficult rhythms and melodies in the context of illustrative 18th and 19th century styles, aural perception, vocal reading, and analysis. Prerequisite: MUSI 1601. Corequisite: MUSI 2503.

**MUSI 2503 MUSICAL STRUCTURES III**

3 hours

This course is a study of the traditional harmonic practices of the 18th and 19th century through writing, analysis, aural perception, and keyboard. Prerequisite: MUSI 1603. Corequisite: MUSI 2501.

**MUSI 2601 AURAL SKILLS IV**

1 hour

This course is a study of rhythms and melodies as used by late 19th and 20th century composers, aural perception, vocal reading, and analysis. Prerequisite: MUSI 2501. Corequisite: MUSI 2603.

**MUSI 2603 MUSICAL STRUCTURES IV**

3 hours

This course is a study of late 19th century harmonic practices and 20th century idioms through writing, analysis, aural perception, and keyboard. Prerequisite: MUSI 2503. Corequisite: MUSI 2601

**MUSI 3202 COUNTERPOINT**

2 hours

This course is the study of composition of polyphonic music from the 16th to 20th centuries, focusing on eighteenth-century counterpoint and analysis of inventions and fugues with exercises in writing.

**MUSI 4112 FORM AND ANALYSIS**

2 hours

This course studies the structure of homophonic forms, followed by the standard polyphonic and homophonic forms of eighteenth through twentieth century music. Prerequisite: MUSI 2603.

**PHILOSOPHY****PHIL 1013 INTRODUCTION TO PHILOSOPHY**

3 hours

This is a basic course introducing the student to the problems, methods, and terminology of philosophy. Offered on demand.

**PHIL 1112 CHRISTIAN ETHICS**

2 hours

This course is an introductory study in Christian ethics designed to assist college students in the integration of belief and behavior. The course focuses on the kinds of ethical issues which college students are likely to encounter.

**PHIL 1122 CHRISTIAN APOLOGETICS**

2 hours

This course is a study of the case for Christianity and a critical evaluation of common objections to Christian claims. Attention will be given to ways in which apologetic considerations affect ministry and personal evangelism.

**PHIL 2013 CASE STUDIES IN ETHICS**

3 hours

This course includes readings, discussions, and development of papers pertaining to relevant case studies and readings involving ethical issues applied to actual situations.

**PHIL 2103 BIBLICAL FOUNDATIONS OF ETHICS**

3 hours

This is a study of key Biblical texts that particularly relate to the subject of ethics. The course helps students balance revelation and reason in a thoroughly Biblical treatment of decision-making.

**PHIL 2801, 3801 PHILOSOPHY WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

**PHIL 2802, 3802 PHILOSOPHY SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

**PHIL 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

**PHIL 3003 LOGIC**

3 hours

This course is an examination of logical methods and procedures, with some consideration of contemporary philosophy of logic.

**PHIL 3203 CHRISTIAN PERSPECTIVE**

3 hours

This course will explore ways in which the student can develop a positive relationship with God as he or she explores the role of general revelation (the creation) and special revelation (the Scriptures) in the development of a Christian Worldview.

**PHYSICAL EDUCATION**

(One hour PHED courses may be repeated.)

**PHED 1031 BOWLING**

1 hour

This course offers instruction and practice in the fundamentals of bowling with emphasis on basic skills and knowledge of the rules and scoring.

**PHED 1131 AEROBIC CONDITIONING**

1 hour

This is an exercise course designed to condition the body for maximum health and fitness with special emphasis on cardiovascular fitness.

**PHED 1231 TEAM SPORTS**

1 hour

Basic skills and competitive games in selected team sports are observed for promotion of the general health of the student.

**PHED 1331 RACQUETBALL**

1 hour

This course builds the fundamental racquetball skills of serving, developing the forehand and backhand, court positioning, and strategy.

**PHED 1431 INTERCOLLEGIATE GOLF**

1 hour

This course provides the opportunity for students to participate in intercollegiate golf. Prerequisite: Permission of the instructor.

**PHED 1611 WOMEN'S INTERCOLLEGIATE VOLLEYBALL**

1 hour

This course provides the opportunity for students to participate in women's intercollegiate volleyball. Prerequisite: Permission of the instructor.

**PHED 1621 WOMEN'S INTERCOLLEGIATE BASKETBALL**

1 hour

This course provides the opportunity for students to participate in women's intercollegiate basketball. Prerequisite: Permission of the instructor.

**PHED 1631 WOMEN'S INTERCOLLEGIATE SOFTBALL**

1 hour

This course provides the opportunity for students to participate in women's intercollegiate softball. Prerequisite: Permission of the instructor.

**PHED 1721 MEN'S INTERCOLLEGIATE BASKETBALL**

1 hour

This course provides the opportunity for students to participate in men's intercollegiate basketball. Prerequisite: Permission of the instructor.

**PHED 1731 MEN'S INTERCOLLEGIATE BASEBALL**

1 hour

This course provides the opportunity for students to participate in men's intercollegiate baseball. Prerequisite: Permission of the instructor.

**PHED 1741 MEN'S INTERCOLLEGIATE SOCCER**

1 hour

This course provides the opportunity for students to participate in men's intercollegiate soccer. Prerequisite: Permission of the instructor.

**PHED 2001 WEIGHT TRAINING**

1 hour

The purpose of this course is to learn the basic skills in weight training. This will be accomplished by introducing warm-up, lifting, and body strengthening techniques. Students will also learn warm-up programs, training programs, and programs that condition and strengthen the body through continuous weight training.

**PHED 2033 COACHING**

3 hours

This course includes the history and development of games, conduct of coaching, training methods, strategy and rules, and systems of leading coaches.

**PHED 2111 CHEERLEADING**

1 hour

Students will receive instruction, participate in cheerleading as exercise, and implement public demonstrations of this activity.

**PHED 2121 WALKING AS A LIFE SPORT**

1 hour

This course gives a study of the physical, emotional, and spiritual benefits of walking. Included in the course are lectures, outside reading, and the development of a regular walking program with an accompanying logbook.

**PHED 2211 KARATE**

1 hour

Students will receive instruction and participate in the Tae Kwon Do form of Karate.

**PHED 2222 CARE AND PREVENTION OF ATHLETIC INJURIES**

2 hours

This course will include a study of injuries in the exercise and sports sciences. Methods of care and prevention with emphasis on the common injuries and taping techniques will be included.

**PHED 2233 INTRODUCTION TO PHYSICAL EDUCATION**

3 hours

This course is designed to give the student basic instructions as to the nature, aim, objective, and scientific foundations of physical education.

**PHED 2333 OFFICIATING**

3 hours

This course offers the study and interpretation of various sports and their rules. It gives the opportunity for experience and for becoming a registered official. It provides a good background in the proper techniques of officiating and controlling a sport activity.

**PHED 2433 SCHOOL AND COMMUNITY RECREATION**

3 hours

This course is for prospective teachers of physical education. It includes developing skills and techniques of recreational games and activities, team sports, rhythmic, individual activities, and recreational programs. It is required of physical education majors and recommended for all elementary and secondary teachers.

**PHED 2801, 3801 PHYSICAL EDUCATION WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

**PHED 2802, 3802 PHYSICAL EDUCATION SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

**PHED 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

**PHED 3113 ADMINISTRATION OF HEALTH AND PHYSICAL EDUCATION**

3 hours

This course is a study of the principles of organization and administration in health and physical education programs for schools and communities.

**PHED 3223 MOTOR LEARNING**

3 hours

This course is designed to study the development of movement, competency, and implications for skill learning in young people.

**PHED 4113 STRUCTURAL KINESIOLOGY**

3 hours

This course provides an introduction to basic human anatomy, physiology, and biomechanics of specific structures that produce and sustain movement.

**PHED 4223 PHYSIOLOGY OF EXERCISE**

3 hours

This course is a general study of the bioenergetics of muscular work; neuromuscular structure, function, and control; cardiorespiratory functions and control; and physical training as it relates to nutrition and exercise performance.

**RELIGION****RELG 2000 CHAPEL**

0 hours

Chapel attendance is required of full-time students, on-campus students, and students enrolled in coursework immediately preceding chapel services. Full-time and on-campus students are also required to attend Bible and Missions Conferences. Attendance will be monitored and a grade of pass or fail will be assigned. A passing grade in chapel is a prerequisite for extracurricular activities, public relations traveling groups, intercollegiate sports, and any academic honors.

**RELG 2213 COMPARATIVE RELIGIONS I: NON-CHRISTIAN AMERICAN RELIGIONS**

3 hours

The beliefs and practices of some of the fringe groups of the Christian religion such as Jehovah's Witnesses, Mormonism, New Age, the Occult, Unification Church, and others are examined. Discussion, lecture, and a project in which the student makes an extensive study of one of these groups will be the methods employed.

**RELG 2801, 3801 RELIGION WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

**RELG 2802, 3802 RELIGION SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

**RELG 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

**RELG 3213 COMPARATIVE RELIGIONS II: WORLD RELIGIONS**

3 hours

This course is designed especially to acquaint students with the major religions of the world. The study includes Buddhism, Hinduism, Animism, Islam, Romanism, Bahaism, and others.

**THEOLOGY****THEO 1213 FREE WILL BAPTIST HISTORY AND DOCTRINE**

3 hours

This course is a study of the historical foundation of the Free Will Baptist denomination with attention to the men and women who have made significant contributions to its life and thought. The second part of the course consists of a survey of the beliefs of the Free Will Baptists including the distinctive doctrines of this movement.

**THEO 2801, 3801 THEOLOGICAL WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

**THEO 2802, 3802 THEOLOGICAL SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

**THEO 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

**THEO 3303 CHRISTIAN THEOLOGY**

3 hours

This course is a study of the most important theological teachings of the Christian faith. It examines the doctrines of the Bible, God, Christ, Salvation, the Holy Spirit, and the Church. Key Scripture passages relating to these doctrines will be studied.

**THEO 3313 SYSTEMATIC THEOLOGY I**

3 hours

This course is an introduction to the major doctrinal teachings of the Christian faith. It begins with an analysis of the major terms used in the field of systematic theology and an overview of the major theological systems which the student is likely to encounter. It also examines Theology, Bibliology, Christology, and Pneumatology.

**THEO 3413 SYSTEMATIC THEOLOGY II**

3 hours

This course is a continuation of THEO 3313 Systematic Theology I. It examines Angelology, Soteriology, Ecclesiology, and Eschatology.

**THEO 4213 HERMENEUTICS**

3 hours

This course is a study of the principal laws and methods of interpreting the various forms of Biblical expression. Attention is given to some of the problems of Biblical interpretations.

## THE DIVISION OF INTERDISCIPLINARY STUDIES

**IDIS 1001 STUDENT SUCCESS SKILLS**

1 hour

This course provides students with knowledge of the basic skills required for college success. Topics covered include time management, reading textbooks, taking class notes and tests, documentation, library skills, web evaluation, learning styles, and personality assessment.

**IDIS 2801, 3801 INTERDISCIPLINARY STUDIES WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

**IDIS 2802, 3802 INTERDISCIPLINARY STUDIES SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

**IDIS 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

**IDIS 4222 AREA STUDIES**

2 hours

Students who are prospective missionary candidates select for individual research the area in which they are interested. An in-depth study is made of the geography, history, culture, religion, and missionary activity of the chosen area. A research paper representing the results of the study will be required at the conclusion of the semester. Offered under the supervision of the instructor of missions.

**IDIS 4403 INTERDISCIPLINARY CAPSTONE**

3 hours

Seniors must complete a capstone course prior to graduation under the direction of their advisor. The student will present a proposal to his or her faculty advisor which must be approved by both the Department Chair in which the faculty advisor serves and the Interdisciplinary Studies Director. The IDIS 4403 project will be designed to demonstrate that the student has accomplished the degree purposes of common literacy, communication skills, and critical thinking.

## THE DIVISION OF NATURAL SCIENCES

**MATHEMATICS AND STATISTICS****MATH 0233 INTRODUCTION TO ALGEBRA**

3 hours

This course is a thorough review of arithmetic and arithmetic concepts together with an introduction to algebra. Topics covered include integers, fractions, linear equations, exponents, and polynomial expressions. This course is designed to prepare students for entry into MATH 1333 Intermediate Algebra and is not acceptable for degree credit.

**MATH 1333 INTERMEDIATE ALGEBRA**

3 hours

This course presents the fundamental operations, linear equations, graphing, problem solving, exponents, quadratic equations, and inequalities. Prerequisite: one year of high school algebra or MATH 0233 with grade of 'C' or better.

**MATH 1403 COLLEGE ALGEBRA FOR BUSINESS**

3 hours

This course presents functions and graphs, systems of linear equations and inequalities, and matrices. Applications from business are utilized throughout the course. Prerequisite: two years of high school algebra or MATH 1333. Credit may be earned in only one course from MATH 1403 and MATH 1433.

**MATH 1433 COLLEGE ALGEBRA**

3 hours

This course presents functions and graphing. Polynomial, exponential, and logarithmic functions will be explored. Substitution, elimination, and matrices will be used to solve systems of linear equations. Prerequisite: two years of high school algebra or MATH 1333. Credit may be earned in only one course from MATH 1403 and MATH 1433.

**MATH 1503 MATHEMATICAL CONCEPTS AND APPLICATIONS**

3 hours

This is a course designed to enhance the student's abilities to analyze and solve problems. The course includes basic concepts of arithmetic and algebra, applications of exponents and logarithms, topics in coordinate geometry, and an introduction to elementary statistics. Prerequisite: one year of high school algebra or MATH 0233 with grade of 'C' or better.

**MATH 1613 TRIGONOMETRY**

3 hours

This course presents the development and use of circular and trigonometric functions: relations between the functions, solutions of triangles, and applications to practical problems. Prerequisite: high school geometry and MATH 1433.

**MATH 1715 CALCULUS I: CALCULUS WITH ANALYTIC GEOMETRY**

5 hours

Topics include differentiation and integration of elementary functions, limits, continuity, and applications of the definite integral. Prerequisite: MATH 1403, MATH 1433 or permission of the instructor.

**MATH 2725 CALCULUS II: CALCULUS WITH ANALYTIC GEOMETRY**

5 hours

Topics covered include calculus of transcendental functions, techniques of integration, series, conic sections, polar coordinates, and parametric equations. Prerequisite: MATH 1715 or permission of the instructor.

**MATH 2735 CALCULUS III: CALCULUS WITH ANALYTIC GEOMETRY**

5 hours

Topics covered include vector calculus, functions of several variables, partial derivatives, and multiple integrals. Prerequisite: MATH 2725 or permission of the instructor.



**MATH 2801, 3801 MATHEMATICS WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

**MATH 2802, 3802 MATHEMATICS SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours.

Prerequisite: Permission of Department Director.

**MATH 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

**STAT 3003 STATISTICS**

3 hours

This is an introductory applied statistics course focusing on descriptive and inferential statistical methods. Topics include measures of central tendency and variability, the normal distribution, correlation, regression, and ANOVA. Prerequisite: MATH 1403, MATH 1433, MATH 1503 or permission of the instructor.

**NATURAL SCIENCES****NATS 0124 CONCEPTS OF SCIENCE**

4 hours

This course is a survey of the basic principles of life and physical sciences. It includes both classroom and laboratory instruction. It is designed for students who need additional preparation before enrolling in college-level science classes. This course is not acceptable for degree credit.

**NATS 1132 HEALTH AND HYGIENE**

2 hours

This course is a study of health information from the physical, emotional, social, intellectual, and spiritual dimensions. Emphasis is given to the health issues concerning college students.

**NATS 1232 FIRST AID**

2 hours

This course is a study of the anatomy and its care in times of emergency. The student will receive basic CPR training as a part of the course.

**NATS 1311 INTRODUCTORY PHYSICS LABORATORY**

1 hour

A two-hour lab session each week is designed to facilitate understanding of the physical principles and concepts studied in NATS 1313. Prerequisite: NATS 1313 or concurrent enrollment in NATS 1313.

**NATS 1313 INTRODUCTORY PHYSICS**

3 hours

This is an introductory study of the principles of force, energy, fluids, thermodynamics, electricity, waves, and optics. This course is not intended for physical science or mathematics majors. Prerequisite: 1000 level or above mathematics course or two years of high school algebra. Concurrent laboratory required.

**NATS 1511 GENERAL BIOLOGY LABORATORY**

1 hour

A two-hour lab session each week is designed to facilitate understanding of the biological principles and concepts studied in NATS 1513. Prerequisite: NATS 1513 or concurrent enrollment in NATS 1513.

**NATS 1513 GENERAL BIOLOGY**

3 hours

The fundamental principles of biology will be studied through the investigation of the basic structural and functional characteristics of cell biology, energetics and metabolism, microbiology, and plant and animal systems. Prerequisites: None. Concurrent laboratory required.

**NATS 1611 GENERAL CHEMISTRY I LABORATORY**

1 hour

A two-hour lab session each week is designed to facilitate understanding of the chemical concepts studied in NATS 1613. Prerequisite: NATS 1613 or concurrent enrollment in NATS 1613.

**NATS 1613 GENERAL CHEMISTRY I**

3 hours

This course is an introduction to the fundamental principles and basic areas of chemistry. Topics include principles of matter, ions, molecules and chemical formulas, stoichiometry, aqueous solutions, gases, energy, and atomic theory and bonding. Prerequisites: 1000 level or above mathematics course or two years of high school algebra. Concurrent laboratory required.

**NATS 1621 GENERAL CHEMISTRY II LABORATORY**

1 hour

A two-hour lab session each week is designed to facilitate understanding of the chemical concepts studied in NATS 1623. Prerequisite: NATS 1623 or concurrent enrollment in NATS 1623.

**NATS 1623 GENERAL CHEMISTRY II**

3 hours

This course is a continuation of NATS 1613. Selected topics include chemical bonding, an introduction to organic chemistry, intermolecular forces, physical properties of solutions, chemical equilibrium, acids and bases, and thermodynamics. Prerequisite: NATS 1613. Concurrent laboratory required.

**NATS 2001 LABORATORY ASSISTANT PRACTICUM**

1 hour

Experience in conducting laboratory investigations will be gained by assisting the instructor in biological and physical science laboratory classes. Techniques of preparing materials and equipment, maintaining a clean and safe laboratory environment, guiding students' learning, and monitoring the laboratory inventory will be emphasized. Prerequisites: Permission of instructor, and NATS 1313 and 1311 or NATS 1513 and 1511.

**NATS 2111 INTRODUCTION TO NURSING I**

1 hour

This is a course to acquaint the student with the development of nursing from its beginning to the present. Major contributors and their contributions to nursing are discussed. Focus is on the beginning socialization into nursing. Students are introduced to the major concepts in the nursing curriculum. Basic math principles are applied to nursing.

**NATS 2211 INTRODUCTION TO NURSING II**

1 hour

Terminology and simple assessments techniques to facilitate nursing care are presented. Various roles associated with professional nursing are discussed.

**NATS 2233 NUTRITION**

3 hours

This course is designed to teach the basic principles of optimal nutrition and their role in maintenance of health and prevention and treatment of disease. Emphasis is given to selection, quality, and interrelationships of nutrients in both the normal and therapeutic diet to meet the individual patient's physiological, psychological, and sociological needs.

**NATS 2324 PRINCIPLES OF LIFE SCIENCE**

4 hours

This course is designed to develop scientific literacy of the fundamental concepts and principles of biology. The scientific method of inquiry will be applied to an investigative study of the basic structural and functional characteristics of living organisms in their environment. Topics will include cell biology, bioenergetics, genetics, development and control in biological systems, biodiversity, bioethics, and models of the origin of life. Laboratory experiences will be directed throughout the course. Prerequisites: ABLE students or permission of ABLE Director.

**NATS 2414 PRINCIPLES OF PHYSICAL SCIENCE**

4 hours

This course is designed to increase the student's knowledge of the basic scientific concepts and principles of physical science with emphasis on the standards of science and the scientific laws governing the universe. The scientific method of inquiry will be applied to an investigative study of various topics in chemistry, physics, meteorology, geology, and astronomy. Models of origins are included. Laboratory experiences will be directed throughout the course. Prerequisites: ABLE students or permission of ABLE Director.

**NATS 2541 HUMAN ANATOMY LABORATORY**

1 hour

A two-hour lab session each week is designed to facilitate understanding of the anatomical concepts studied in NATS 2543. Prerequisite: NATS 2543 or concurrent enrollment in NATS 2543.

**NATS 2543 HUMAN ANATOMY**

3 hours

This course is a study of the development and gross morphology of the human body and its systems. Prerequisite: General Biology (NATS 1513) or permission of the instructor. Concurrent laboratory required.

**NATS 2641 HUMAN PHYSIOLOGY LABORATORY**

1 hour

A two-hour lab session each week is designed to facilitate understanding of the physiological concepts studied in NATS 2643. Prerequisite: NATS 2643 or concurrent enrollment in NATS 2643.

**NATS 2643 HUMAN PHYSIOLOGY**

3 hours

This course is a study of the function of vertebrate organ systems in homeostasis. Topics include circulation, digestion, endocrine and nervous control, metabolism, muscle action and respiration, with emphasis on humans. It has three hours of lecture and one two-hour laboratory period each week. Prerequisite: General Biology (NATS 1513) or permission of the instructor.

**NATS 2801, 3801 NATURAL SCIENCE WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

**NATS 2802, 3802 NATURAL SCIENCE SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

**NATS 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

## THE DIVISION OF SOCIAL SCIENCES

### ACCOUNTING

#### ACCT 2003 ACCOUNTING FOR MANAGERS

3 hours

This course is an overview of accounting from the perspective of a non-accounting manager to provide the tools to understand the essentials of how finance functions within an organization. This includes internal controls, the function of accounting, historical accounting data, and financial planning.

#### ACCT 2523 ELEMENTARY ACCOUNTING I

3 hours

This course presents the basic principles of financial accounting. Emphasis is given to the preparation and use of income statements, balance sheets, and statements of funds flow for corporations. Also included in this course are the analysis and recording of financial transactions involving cash, inventories, fixed assets, bonds, and capital stock as well as closing, adjusting, and reversing entries for revenues and expenses. Prerequisite: MATH 1403 or permission of the instructor.

#### ACCT 2623 ELEMENTARY ACCOUNTING II

3 hours

This course is an introduction to managerial accounting. It includes analysis of cost behavior and the use of this knowledge for both short and long term decisions. This course also introduces the student to budgeting and the accumulation of product costs for planning and performance evaluation. Specific subjects covered include cost-volume-profit analysis, capital budgeting, allocations, variances from standard costs, and the measurement of divisional performance. Prerequisite: ACCT 2523.

#### ACCT 2801, 3801 ACCOUNTING WORKSHOP

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

#### ACCT 2802, 3802 ACCOUNTING SEMINAR

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

#### ACCT 2903, 4903 SPECIAL TOPIC

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

### BUSINESS

#### BUSN 1523 INTRODUCTION TO BUSINESS

3 hours

This course provides a broad understanding of the business world and how it functions. It outlines the philosophy, objectives, and responsibilities of business in its relationship to its environment. The many aspects of business, such as management, organization, production, labor, accounting, data processing, marketing, finance, and ethics are covered.

#### BUSN 1623 PERSONAL FINANCE

3 hours

This course is a survey of the field of consumption with attention to the needs and problems of the consumer and to better personal financial management practices.

#### BUSN 2801, 3801 BUSINESS WORKSHOP

1 hour

This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four hours.

#### BUSN 2802, 3802 BUSINESS SEMINAR

2 hours

This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four hours.

#### BUSN 2903, 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

#### BUSN 3003 BUSINESS ETHICS

3 hours

This course examines the ethical problems faced in business practice. The study focuses on relationships with employers, employees, customers, stockholders, suppliers, and society. Prerequisite: PHIL 1112 and BUSN 1523 or permission.

**BUSN 3103 BUSINESS FINANCE**

3 hours

This course is an introduction to the basic principles and concepts of financial management. It includes time value of money concepts, working capital management, ratio analysis and forecasting, financial planning, security valuation, capital budgeting, and alternative financing sources. Prerequisite: ACCT 2523 or permission.

**BUSN 3323 BUSINESS LAW**

3 hours

This course is a study of the general principles of law as they apply to the business world. This course includes the law of contracts, agencies, torts, bailments, and employer-employee relationships. Prerequisite: POLS 1523 and BUSN 1523 or permission.

**BUSN 3333 PRINCIPLES OF MARKETING**

3 hours

This course is a survey of the marketing functions and role of marketing in the organization. Emphasis will be given to the factors that affect consumer behavior, the development and evaluation of an organization's marketing strategies, and the fundamental marketing variables.

**BUSN 3503 BUSINESS COMMUNICATION**

3 hours

This course is a study of business communication theory and techniques with emphasis on functional application of interpersonal skills, computer assisted presentations, oral presentations, letters, and reports. Prerequisite: COMM 1113.

**BUSN 4001 DIRECTED READINGS IN BUSINESS**

1 hour

This course is a contracted independent reading program under faculty direction for the purpose of completing the student's undergraduate preparation for business plus topics of current interest in the field. The study will include major reading assignments and written reports. The course may be repeated with a change of subject matter. Offered by arrangement.

**BUSN 4511, 4521, 4531, 4541 CAREER DEVELOPMENT WORKSHOP**

1 hour

This course is a series of workshops emphasizing career development. One workshop per semester is required. Topics include career planning, resume development, interviewing, current issues, and discussion of the program's courses to actual business experience. (Each of the four workshops is divided into discussion topics that are related to but distinguishable from all the other workshops. Each workshop is self-standing and students may begin the program with any one of the sequence.)

**BUSN 4513, 4523 COOPERATIVE WORK EXPERIENCE**

3 hours

This course uses supervised and evaluated work experience to supplement academic training with on-the-job training relevant to the student's career goals. In the parallel plan, up to three hours of credit may be earned with part-time work during the semester or with full-time employment during the summer. In the alternating plan, up to six hours of credit may be earned with full-time employment during a semester. Prerequisite: Permission of the instructor.

**COMPUTER SCIENCE****CSCI 1003 COMPUTER LITERACY**

3 hours

This course is designed to give a broad introduction to the use of computers and includes five areas of study: computer system components, keyboarding, Windows operating system environment, Internet and electronic communications. Students will learn basic information about hardware devices, operating systems, and application software while learning proper keyboarding techniques to enhance both speed and accuracy on the keyboard. The Windows environment will be examined including the management and basic Windows navigation. Students will also learn to use the Internet and master the concepts of composing, sending and receiving electronic mail.

**CSCI 1113 INTRODUCTION TO COMPUTERS**

3 hours

This is a computer literacy course designed to acquaint the student with the history and vocabulary of computers. Also, the role and use of computers in society will be considered. Simple programming in Basic will be taught. Students will be introduced to computer applications, specifically word-processing, spreadsheets, and databases. Students will receive hands-on experience.

**CSCI 2723 COMPUTER APPLICATIONS**

3 hours

This course is a study of various computer software applications. The student gains experience in using commercially available software specifically spreadsheets, word processing, presentation software, and an introduction to databases. Prerequisite: Pass Computer Literacy assessment or complete CSCI 1003.

**CSCI 2801, 3801 COMPUTER WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

**CSCI 2802, 3802 COMPUTER SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

**CSCI 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

**CSCI 3003 COMPUTERS IN MINISTRY**

3 hours

In this course students explore the world of computing as it relates to various areas of ministry and church administration. Topics covered include desktop publishing, use of the Internet, database management, computer networks, on-line services, information resources, and contact management.

**CSCI 3333 WEB PAGE DESIGN**

3 hours

This course provides students with all of the skills necessary to design and publish a professional-looking website. Various software applications will be taught allowing students to create and compile all of the components needed for good web pages such as text, graphics, audio, tables, and links. Proper screen layout techniques will be addressed. Students will be introduced to HTML concepts, JavaScript, and other more technical elements of web page creation. Students will be required to create, publish, and maintain their own websites during the course. Prerequisite: CSCI 2723 or permission of instructor.

**CSCI 4003 ADVANCED WEB PAGE DESIGN**

3 hours

This course provides students with more advanced skills of professional web page design. Although web-authoring software will be utilized, students will also learn to create and modify web pages using HTML and various scripting languages such as JavaScript. Frames, forms, and interactive multimedia elements will be taught. Students will demonstrate competency by publishing and maintaining their own websites reflecting these topics during the course. Prerequisite: CSCI 3333 or permission of instructor.

**ECONOMICS****ECON 2123 MACROECONOMICS**

3 hours

This is an introductory course in economic principles as they relate to national income, economic growth and development, economic fluctuations, monetary policy, and fiscal policy. This course also includes material on foreign trade, international economics, and balance of payments.

**ECON 2223 MICROECONOMICS**

3 hours

This course provides a survey and analysis of the fields of production, supply and demand, and marginal analysis with the policies, practices, and operations of individual markets.

**ECON 2801, 3801 ECONOMIC WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

**ECON 2802, 3802 ECONOMIC SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

**ECON 2903, 4903 SPECIAL TOPIC**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

**ECON 3013 ECONOMIC HISTORY OF THE U.S.**

3 hours

This course examines the development of the American economic system and institutions as they relate to agriculture, industry, and commerce of the United States. Offered on demand.

**EDUCATION****EDUC 2223 INTRODUCTION TO EDUCATION**

3 hours

This course is a basic introduction to the field of education. The student will study the history of the great movements and leaders in education. Particular attention will be given to modern institutions and means of education, including information on Christian colleges and day schools. A minimum of 30 hours field experience is required.

**EDUC 2801, 3801 EDUCATION WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.



**EDUC 2802, 3802 EDUCATION SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

**EDUC 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

**EDUC 3123 HISTORY AND PHILOSOPHY OF EDUCATION**

3 hours

This course is an in-depth look at the philosophical underpinnings of a Biblical philosophy of Christian education. A brief look at the historical roots of education builds a foundation upon which the student will be able to clearly articulate his or her own Biblical philosophy of Christian school education. This course is designed to meet the ACSI philosophy of Christian school education requirements. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

**EDUC 3313 TEACHING METHODS AND PRACTICES**

3 hours

This course studies the basic elements of lesson design. Pre-service teachers will study teaching models, design lesson plans, construct tests, and analyze grading and reporting systems. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

**EDUC 3413 TECHNOLOGY AND MEDIA IN EDUCATION**

3 hours

This course prepares the student to select, utilize, evaluate, and produce instructional materials. Computer technology, instructional aids, multimedia, and other emerging technologies will be emphasized. Prerequisite: Computer literacy and admission to Education Program or permission from Teacher Education Coordinator.

**EDUC 4112 THE EXCEPTIONAL CHILD**

2 hours

This course includes identifying characteristics of the exceptional child, resources in the community, and the federally mandated policies and procedures for educating children with exceptionalities. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

**EDUC 4213 READING IN SECONDARY SCHOOL CONTENT AREAS**

3 hours

This course prepares prospective secondary teachers to guide students in identifying reading and study skills needed to achieve success in the secondary school disciplines in language arts, social sciences, natural sciences, and others. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

**EDUC 4413 SECONDARY TEACHING METHODS: LANGUAGE ARTS**

3 hours

This course for prospective secondary English teachers presents the teaching of composition, language principles, literature, speech, and journalism. Attention is given to research, curriculum design, evaluation, media, and the classroom applications and implications of each. Included are the evaluation of professional materials, the development of teaching units, and the study of basic research and pedagogy of the language arts. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

**EDUC 4433 SECONDARY TEACHING METHODS: SOCIAL STUDIES**

3 hours

This course for prospective secondary teachers of social studies presents the teaching of history, economics, geography, political science, psychology, and sociology. Attention is given to curriculum design, evaluation, media, research and the classroom applications and implications of each. Included are the evaluation of professional materials, development of teaching units, and study of basic research and pedagogy of the social studies. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

**EDUC 4512 CLASSROOM MANAGEMENT**

2 hours

This course includes techniques of classroom management related to concerns such as behavioral strategies, time and materials, rapport, and rules formation. This course also contains a component which deals with parent/community relations. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator. Corequisite: EDUC 4519.

**EDUC 4519 STUDENT TEACHING**

9 hours

In this course, student teachers assume the teaching role in the classroom. Student teachers will be supervised and evaluated by a professional practitioner and a faculty mentor from Hillsdale. Student teachers will receive instruction, assistance, and constructive supervision in classroom management, evaluation of student behavior, various methods of teaching, selection of teaching materials, and school-home-church community relations. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator. Corequisite: EDUC 4512.



## **ELEMENTARY EDUCATION**

### **EDEL 2801, 3801 ELEMENTARY EDUCATION WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

### **EDEL 2802, 3802 ELEMENTARY EDUCATION SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

### **EDEL 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

### **EDEL 3113 ELEMENTARY READING METHODS**

3 hours

This course acquaints future teachers with theories and methodologies designed to teach reading to children. Emphasis will be given to pre-reading skills and parental cooperation, word recognition and unified phonics skills, vocabulary development and the reading process, and critical comprehension skills. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

### **EDEL 3133 METHODS OF TEACHING SCIENCE**

3 hours

This course teaches curriculum, concepts, and methods in science and health education in the elementary school. Materials and procedures for teaching life sciences and physical sciences, including earth science, are emphasized. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

### **EDEL 3243 METHODS OF TEACHING SOCIAL STUDIES**

3 hours

This course is designed to help the student develop skills for planning, implementing, and evaluating social studies instruction. Materials and procedures for teaching history, government, geography, and safety education are emphasized. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

### **EDEL 4123 METHODS OF TEACHING LANGUAGE ARTS**

3 hours

This course studies materials and instructional strategies for practical language activities such as oral expression, written expression, storytelling and other creative activities, spelling, handwriting, and functional grammar. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

### **EDEL 4243 METHODS OF TEACHING MATHEMATICS**

3 hours

This course is designed to help the student understand and develop specific strategies for teaching elementary mathematics, including manipulatives and use of math computer programs. Prerequisite: Admission to Education Program or permission from Teacher Education Coordinator.

## **HISTORY/POLITICAL SCIENCE**

### **HIST 0123 U.S. HISTORY**

3 hours

This American history course is a survey of the nation's history from the earliest explorations to the present time. It is designed for students who need additional preparation before enrolling in college-level history courses. This course is not acceptable for degree credit.

### **HIST 1323 AMERICAN HISTORY 1492-1865**

3 hours

This is a general course concerned with political, economic, and social history of the United States up to 1865.

### **HIST 1423 AMERICAN HISTORY 1865-PRESENT**

3 hours

This is a continuation of the general course concerned with political, economic, and social history of the United States since 1865.

### **HIST 2013 SPECIAL TOPICS IN U.S. HISTORY**

3 hours

This course is a study of five selected topics from five periods in United States history emphasizing political, social, military, and other aspects of history. The five periods involved are colonial, federal, mid-nineteenth century, late nineteenth century, and mid-twentieth century.

### **HIST 2133 WESTERN CIVILIZATION**

3 hours

This course is a survey of the background of western civilization, covering the early history of man and the civilization of the ancient Near-East, Greece, and Rome up to the Renaissance and Reformation.

- HIST 2801, 3801 HISTORY WORKSHOP** 1 hour  
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.
- HIST 2802, 3802 HISTORY SEMINAR** 2 hours  
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours.  
Prerequisite: Permission of Department Director.
- HIST 2903, 4903 SPECIAL TOPICS** 3 hours  
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.
- HIST 3113 CHURCH HISTORY I** 3 hours  
This course is a study of the development of the Christian church from the end of the apostolic age to the Protestant Reformation. Consideration is given to the outstanding persons and events of this period and to the doctrinal development which took place.
- HIST 3213 CHURCH HISTORY II** 3 hours  
This course is a study of the growth and development of the Christian church since the Protestant Reformation. It examines the doctrinal development and missionary expansion of the Christian faith.
- HIST 3313 OKLAHOMA HISTORY** 3 hours  
This course is a survey of Oklahoma history from its beginning to the present, including its Native American background, formation into territories, achievement of statehood, and general cultural, economic, and political development.
- HIST 3413 EUROPEAN HISTORY 1500 TO 1815** 3 hours  
This course is a study of early European history from the Renaissance to the French Revolution and Napoleon.
- HIST 3423 EUROPEAN HISTORY 1815-PRESENT** 3 hours  
This course is a study of European history from 1815 to the present and includes the dominant political, social, and cultural trends in the major countries.
- HIST 4113 20TH CENTURY HISTORY** 3 hours  
This course is a study of the history of the 20th century with a special focus on the rise of the United States as a world power. The study will include the general cultural, economic, and political developments that shaped the course of world events.
- POLS 1523 AMERICAN FEDERAL GOVERNMENT** 3 hours  
This course is a study of the realities of the political and governmental process in the United States: how that process actually works in practice, its strengths and shortcomings, the needs and possibilities for change and reform, and the significant issues of public policy.
- POLS 2801, 3801 POLITICAL SCIENCE WORKSHOP** 1 hour  
This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.
- POLS 2802, 3802 POLITICAL SCIENCE SEMINAR** 2 hours  
This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours.  
Prerequisite: Permission of Department Director.
- POLS 2903, 4903 SPECIAL TOPICS** 3 hours  
Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.
- POLS 3113 CONSTITUTIONAL LAW** 3 hours  
This course examines the constitutional origins of the government of the United States of America. The check and balance system between the legislative, judicial, and executive branches will be studied. Special emphasis will be given to Federalism, the Bill of Rights and amendments, the presidency, the congressional process, and the practice of judicial review.

## **MANAGEMENT/LEADERSHIP**

### **MGMT 2801, 3801 MANAGEMENT WORKSHOP**

1 hour

This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four hours.

### **MGMT 2802, 3802 MANAGEMENT SEMINAR**

2 hours

This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four hours.

Prerequisite: Permission of Department Director.

### **MGMT 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

### **MGMT 3003 GOALS, PRIORITIES, AND ATTITUDES**

3 hours

This course includes setting goals, prioritizing those goals and studying personal management skills and attitudes necessary to be successful in life pursuits. It focuses on Christian principles that should be integrated into personal management. Student success skill development, including information literacy, is emphasized.

### **MGMT 3303 MANAGEMENT PRINCIPLES**

3 hours

This course is a study of the eight aspects of managing organizations: planning, decision-making, organizing, staffing, communicating, motivating, leading, and controlling/evaluating with the presentation of principles for application to both not-for-profit and for-profit organizations.

### **MGMT 3403 MANAGING PEOPLE IN ORGANIZATIONS**

3 hours

Organizational behavior is the composite of the values, behaviors, and attitudes of the organizational leadership, groups within the organization and all individual behaviors. Emphasis is on groups and individuals, how they interact with each other and the larger organizational culture.

### **MGMT 3503 MANAGEMENT INFORMATION SYSTEM**

3 hours

This course is an introduction to management of information processing for rational decision-making. Topics include records management and other computer applications related to functional business areas.

### **MGMT 3903 CONVENTION MANAGEMENT INTERNSHIP**

3 hours

Convention Management Internship features an intensive, eight-day, hands-on intern experience that allows selected students to work behind the scenes at the Free Will Baptist National Convention. The preliminary course work provides an overview of basic convention and meeting management issues, concepts and vocabulary. The on-site experience allows for a detailed experience in one of eight specific areas.

### **MGMT 4001 DIRECTED READINGS IN MANAGEMENT**

1 hour

This course is a contracted independent reading program under faculty direction for the purpose of completing the student's undergraduate preparation for business plus topics of current interest in the field. The study will include major reading assignments and written reports. The course may be repeated with a change of subject matter. Offered by arrangement.

### **MGMT 4003 ORGANIZATIONAL BEHAVIOR**

3 hours

This course applies the concepts and theories of organizational behavior and human resources management. It is designed to be an integrative/cross-functional experience.

### **MGMT 4203 ENTREPRENEURSHIP AND SMALL BUSINESS MANAGEMENT**

3 hours

This course is a study dealing with the effective management of small firms. It includes determination of appropriate strategy as well as the activities of planning, starting, organizing, directing and controlling a small business operation. Offered on demand.

### **LEAD 2801, 3801 LEADERSHIP WORKSHOP**

1 hour

This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four hours.

### **LEAD 2802, 3802 LEADERSHIP SEMINAR**

2 hours

This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter for a maximum of four hours.

Prerequisite: Permission of Department Director.

### **LEAD 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

**LEAD 3823 CONCEPTS OF LEADERSHIP**

3 hours

This course is a study of the concepts of leadership presented in the Scriptures with the goal of maximizing leadership potential.

**LEAD 4003 SMALL GROUP LEADERSHIP**

3 hours

This course is a study of the organization and function of small groups. Emphasis will be given to the role of small groups in church ministry and business.

**LEAD 4503 CASE STUDIES IN LEADERSHIP**

3 hours

Case studies will be selected for in-depth study of the application of leadership concepts with particular reference to those concepts found in Scripture. Students will develop a written analysis of their style of leadership. Related issues are introduced through readings.

**PSYCHOLOGY****PSYC 1123 GENERAL PSYCHOLOGY**

3 hours

This course provides an introduction to the general principles of psychology. The student is acquainted with the human organism, its behavior, and some of the mechanics and dynamics of learning, perception, emotion, and motivation.

**PSYC 2223 LIFE-SPAN DEVELOPMENTAL PSYCHOLOGY**

3 hours

This course is a survey of the psychological changes in the human race through the life cycle. This includes the changes in cognitive, social, and emotional physiological development from the prenatal stages through death. Prerequisite: PSYC 1123

**PSYC 2801, 3801 PSYCHOLOGY WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

**PSYC 2802, 3802 PSYCHOLOGY SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.

**PSYC 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

**PSYC 3113 CHILD PSYCHOLOGY**

3 hours

This course is an investigation of the relationship between the child's development and environmental influences with observations of child behavior. Prerequisite: PSYC 1123.

**PSYC 3123 ADOLESCENT PSYCHOLOGY**

3 hours

This course is a study of the physical growth, glandular changes, and emotions of adolescents including interests, religious experience, and social adjustment. Prerequisite: PSYC 1123.

**PSYC 3143 PSYCHOLOGY OF PERSONALITY**

3 hours

This course provides a study of the classical theories of personality in psychology and introduces the student to the objectives and challenges of a scientific study of personal life. Emphasis will be given to a critical evaluation of personality theories in light of current knowledge and Biblical perspectives. Prerequisite: PSYC 1123 and Junior/Senior standing.

**PSYC 3163 SOCIAL PSYCHOLOGY**

3 hours

This course is a study of the nature of the social structures which man has developed and their influences on the functioning of human individuals/groups from a Christian perspective. Prerequisite: PSYC 1123, SOCI 2123, and Junior/Senior standing.

**PSYC 3193 LEARNING AND COGNITION**

3 hours

This course is a study of the research and theories in learning and cognition. Basic types of learning and the variables which influence the learning and cognitive processes will be included. In the learning component, the focus will be on instrumental and operant conditioning and issues growing from these basic types of learning. In the cognitive component, topics covered will be information processing, memory, language, comprehension, and thought. Prerequisite: PSYC 1123 and Junior/Senior standing.

**PSYC 3323 EDUCATIONAL PSYCHOLOGY**

3 hours

This course is a study of the application of psychological principles to learning and behavior. Results of research as applied to classroom learning and motivation are studied together with factors which help or hinder effective learning. Prerequisite: PSYC 1123.

**PSYC 3353 MARRIAGE AND FAMILY**

3 hours

This course presents factors in self-understanding and interpersonal relations. Mate selection, changing roles of men and women, and problems of marital adjustments are investigated from a Christian perspective. Socialization of children and problems of parenthood are also considered. Prerequisite: PSYC 1123 and Junior/Senior standing.

**PSYC 4103 ABNORMAL PSYCHOLOGY**

3 hours

This course will provide students a general introduction to the study of abnormalities and the factors which make up such abnormalities. It includes a presentation of the biological, psychological, and sociological factors which are correlated with maladaptive behavior. Prerequisite: PSYC 1123 and Junior/Senior standing.

**PSYC 4183 TESTS AND MEASUREMENTS**

3 hours

This course is a study of the measurement of human behavior. Special reference is given to tests of intelligence, achievement, personality, and interest. Prerequisite: PSYC 1123, STAT 3003, and Junior/Senior standing.

**PSYC 4203 INDUSTRIAL/ORGANIZATIONAL PSYCHOLOGY**

3 hours

This course provides a study of the individual and groups in complex organizations, including organizational structure, organizational changes, and the organization in society. The course is concerned with motivation, worker satisfaction, and communication in organizations, personnel relations, and other related factors. Prerequisite: PSYC 1123 and Junior/Senior standing.

**PSYC 4263 GROUP PROCESSES**

3 hours

This course deals with both the theoretical and the practical processes of group relationships. It provides students with an understanding of the psychological principles underlying group behavior. Topics covered will include group formation and development, cohesion and norms, social influence and power, stereotyping and prejudice, group decision-making, inter-group relations and diversity within groups, stigma in the workplace, leadership in groups, group performance, and staffing organizational groups. Prerequisite: PSYC 1123 and Junior/Senior standing.

**PSYC 4353 RESEARCH DESIGN**

3 hours

The purpose of this course is to introduce students to the various methods of research in the behavioral sciences. Topics will include surveys, longitudinal and cross-sectional studies, naturalistic observations, and experimental designs. Each student will complete a research project using knowledge gained from this course and the statistics course. Prerequisites: PSYC 1123, STAT 3003, and Junior/Senior standing.

**PSYC 4393 PSYCHOLOGY PRACTICUM**

3 hours

This course involves supervised work in a school, church, or community setting to provide practical experience in the area of psychology. Prerequisite: Permission of the Program Director and Junior/Senior standing.

**PSYC 4463 PSYCHOLOGY CAPSTONE**

3 hours

This is a capstone course to integrate the academic programs of psychology and general education with an emphasis on examining the interaction between the discipline and essential Christian beliefs and practices. It is required to be taken in the final semester of study. Prerequisite: PSYC 4353 and permission of the Program Director.

**PSYC 4523 INTRODUCTION TO CHRISTIAN COUNSELING**

3 hours

This is an introductory course to develop basic counseling skills for those who plan to serve as pastors, missionaries, or other Christian workers. It includes a study of the various approaches, methods, and resources which may be used in counseling in a Christian context. Prerequisite: PSYC 1123 or permission of the instructor.

**SOCIOLOGY****SOCI 2123 INTRODUCTION TO SOCIOLOGY**

3 hours

This is a study of the general principles governing interrelationships of individuals and groups, their customs, cultures, and influence on personality development. A study of the major social institutions helps to create a better understanding of society.

**SOCI 2801, 3801 SOCIOLOGY WORKSHOP**

1 hour

This workshop is designed as an intensive study of various topics or methodologies. The course may be repeated with change of subject matter for a maximum of four hours.

**SOCI 2802, 3802 SOCIOLOGY SEMINAR**

2 hours

This seminar is designed as an intensive study of various topics or methodologies. A writing project is required. The course may be repeated with change of subject matter for a maximum of four hours. Prerequisite: Permission of Department Director.



**SOCI 2903, 4903 SPECIAL TOPICS**

3 hours

Various subjects in the area of study will be presented through research and writing or through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research and/or collaborative learning to enrich the understanding of the student. Permission of instructor is required. This course may be repeated with change of subject matter for a maximum of nine credit hours.

**SOCI 3102 PEOPLE GROUP STUDY**

2 hours

This is an in-depth research project on a group of people identified by missiologists as a significantly large sociological grouping of individuals who have a common language, shared ethnicity, significant patterns of social interaction and who perceive themselves to have a common affinity for one another. The research project will include people group selection, gathering of available information, and compilation of available information in a research paper. Emphasis is given to studies about groups of people who do not have enough Christians and resources to reach their own people with the gospel message.

**SOCI 3123 CULTURAL ANTHROPOLOGY**

3 hours

This course is a study of man as related to the make-up and meaning of culture, the origin of man, and modern civilization.





# ABLE - ADULT DEGREE COMPLETION PROGRAM

## DESCRIPTION

Hillsdale Free Will Baptist College's ABLE Program is an academically rigorous, non-traditional, accelerated degree program for adult learners. The goal is to help the adult learner:

- Grow in various areas of life, emphasizing the intellectual, spiritual, social, and professional realms;
- Enhance leadership techniques, basing them on Biblical principles;
- Increase effectiveness in interpersonal and professional communication; and
- Complete the goal of earning a college degree.

All of this and more is wrapped up in the ABLE Program to provide a creative way for working adults to obtain a college degree. While doing this the program maintains the academic standards for which Hillsdale Free Will Baptist College has long been known.

## PROGRAM DESIGN

Hillsdale's ABLE Degree Program is designed for people who:

- Have completed some previous college, preferably 60 or more semester hours;
- Are working adults and need a non-traditional class schedule;
- Are highly motivated to seek and work diligently for a college degree;
- Have the potential for earning some college hours for prior experiential learning, and
- Desire the opportunity to work toward academic goals in a Christian college supported by a well-qualified and caring faculty and staff.

The classes in the ABLE Degree Program, with the exception of the Bridge Courses that are not part of the program majors, meet just once a week in order to be accessible to working adults. Courses are accelerated, meaning students attend for less hours than in a traditional college program, but outside assignments make up for the reduced class time. The courses are offered one course at a time, so students can focus on studies without the stress of multiple courses offered simultaneously.

## ABLE PROGRAM FORMAT

To allow students to fit this program into their already busy lives, the College schedules modules (courses) during evening weeknight hours from 6-10 p.m. These modules continue sequentially for the duration of the program. Students progress through the program by taking only one course at a time and meeting for class only once a week. Each three-

hour course requires five weeks of class with both pre- and post-course work. Each major also includes a workshop component that meets once each semester.

Program materials include textbooks and a series of manuals called Student Guides, which give details and assignments for each course. Books are sold one to two weeks prior to the first meeting of the respective course so students have ample time to complete the first assignment before attending the first class. The last course assignment is the Take Home Final, which is due one week after the last class session.

## ADMISSION REQUIREMENTS

The following requirements must be met for full admission to the ABLE Program:

1. Application form with a short essay, signed *Biblical Foundations Statement*, and payment of the \$20 Application Fee.
2. Adult, preferably 25 years of age or older.
3. GPA of 2.0 or better (on a 4.0 scale) on all prior college work.
4. Official transcripts in sealed envelopes from all colleges or universities previously attended.
5. High school transcripts for all applicants with less than 12 college credits.
6. Two satisfactory references.

Any applicant not meeting the above-stated requirements may petition for consideration by the ABLE Admissions Committee.

## ADDITIONAL INFORMATION

Details about the ABLE program, courses, schedules, applications, etc. must be obtained through the ABLE Program Office by calling 405-912-9020.

## ABLE PROGRAM CERTIFICATES

The purpose of the ABLE Program Certificate is to recognize successful completion of either the 39 or 48 hour major. This certificate is not a college degree, but it does provide appropriate recognition for the student's study and achievement. All ABLE students are encouraged to work toward completion of a bachelor's degree, but due to various personal reasons many prefer the certificate program. In order to earn this certificate, the student must successfully complete every course listed in the ABLE Program major of his/her choice. Any course substitution must be approved by the ABLE Program Director and/or the Academic Dean.

## ABLE PROGRAM MAJORS

### BACHELOR OF ARTS WITH MINISTRY AND LEADERSHIP MAJOR (48 Hours)

The aim of the ABLE major in Ministry and Leadership is to provide the adult student with a broad overview of Biblical knowledge accompanied by ministry training and development of leadership skills. The general objectives of this major are as follows:

- Expansion of Biblical knowledge
- Integration of Biblical principles into life and ministry
- Development of Christian character
- Demonstration of servant leadership

Case Studies in Leadership (LEAD 4503)  
Christian Perspective (PHIL 3203)  
Christian Theology (THEO 3303)  
Concepts of Leadership (LEAD 3823)  
Goals, Priorities and Attitudes (MGMT 3003)  
Foundations of Teaching and Preaching (COMM 3003)  
History of the Israelite Kingdom (BIBL 2013)  
Introduction to Biblical Interpretation (BIBL 3013)  
Life and Writings of Paul (BIBL 2113)  
Life of Christ (BIBL 2313)  
Management Principles (MGMT 3303)  
Ministering Cross-Culturally (CMIN 4103)  
Poetic and Wisdom Literature (BIBL 4413)  
Romans (BIBL 3413)  
Small Group Leadership (LEAD 4003)  
Survey of the Prophets (BIBL 2413)

### BACHELOR OF ARTS WITH BIBLICAL STUDIES MAJOR (39 Hours)

The aim of the ABLE major in Biblical Studies is to provide the adult student with a broad overview of Biblical knowledge accompanied by ministry training. The general objectives of this major are as follows:

- Expansion of Biblical knowledge
- Integration of Biblical principles into life and ministry
- Development of Christian character

Christian Perspective (PHIL 3203)  
Christian Theology (THEO 3303)  
Goals, Priorities and Attitudes (MGMT 3003)  
History of the Israelite Kingdom (BIBL 2013)  
Introduction to Biblical Interpretation (BIBL 3013)  
Life of Christ (BIBL 2313)  
Life and Writings of Paul (BIBL 2113)  
Ministering Cross-Culturally (CMIN 4103)  
Poetic and Wisdom Literature (BIBL 4413)  
Romans (BIBL 3413)  
Survey of the Prophets (BIBL 2413)  
Choose two courses from the following (6 hrs):  
Case Studies in Leadership (LEAD 4503)  
Concepts of Leadership (LEAD 3823)  
Foundations of Teaching/Preaching (COMM 3003)  
Small Group Leadership (LEAD 4003)

### BACHELOR OF SCIENCE WITH BUSINESS AND LEADERSHIP MAJOR (48 Hours)

The aim of the ABLE Business and Leadership major is to prepare adult students to serve Jesus Christ, to function successfully in business, and to perform with competence in graduate school. The general objectives for the major are as follows:

- Competency in basic business principles
- Critical thinking through sharpened analysis and problem solving
- Application of Christian values in business
- Demonstration of leadership skills

Accounting for Managers (ACCT 2003)  
Concepts of Leadership (LEAD 3823)  
Business Communications (BUSN 3503)  
Business Ethics (BUSN 3003)  
Business Finance (BUSN 3103)  
Business Law (BUSN 3323)  
Christian Perspective (PHIL 3203)  
Entrepreneurship/Small Business Mgmt (MGMT 4203)  
Goals, Priorities and Attitudes (MGMT 3003)  
Life of Christ (BIBL 2313)  
Macroeconomics (ECON 2123)  
Management Principles (MGMT 3303)  
Managing People in Organizations (MGMT 3403)  
Microeconomics (ECON 2223)  
Principles of Marketing (BUSN 3333)  
Romans (BIBL 3413)  
Computer Competency Documentation

### BACHELOR OF SCIENCE WITH BUSINESS MAJOR (39 Hours)

The aim of the ABLE Business major is to prepare adult students to serve Jesus Christ, to function successfully in business, and to perform with competence in graduate school. The general objectives for the major are as follows:

- Competency in basic business principles
- Critical thinking through sharpened analysis and problem solving
- Application of Christian values in business

Accounting for Managers (ACCT 2003)  
Business Communications (BUSN 3503)  
Business Ethics (BUSN 3003)  
Business Finance (BUSN 3103)  
Business Law (BUSN 3323)  
Christian Perspective (PHIL 3203)  
Entrepreneurship/Small Business Mgmt (MGMT 4203)  
Goals, Priorities and Attitudes (MGMT 3003)  
Life of Christ (BIBL 2313)  
Macroeconomics (ECON 2123)  
Microeconomics (ECON 2223)  
Principles of Marketing (BUSN 3333)  
Choose one course from the following (3 hrs):  
Concepts of Leadership (LEAD 3823)  
Management Principles (MGMT 3303)  
Computer Competency Documentation

# DISTANCE LEARNING PROGRAM

## PURPOSE OF DISTANCE LEARNING

The primary purpose of Distance Learning is to make available to the non-resident student courses similar to those taken by students on the Hillsdale campus. This program is designed to meet the particular educational needs of pastors and other Christian workers who may not be able to come to the campus for resident study. For the student who wishes to come to Hillsdale and complete an A. A. or B. A. degree, these courses may be used to satisfy degree requirements.

The student who does not wish to complete a degree from Hillsdale may complete a Certificate in Bible entirely through these courses. This certificate is not a college degree, but it is recognition of a significant accomplishment in education.

A secondary purpose of Distance Learning is to make available to students a program of Biblical and secular courses that they may use to develop their own skills and abilities.

## SCOPE

Using modern educational methods and materials, it is possible to offer a wide variety of courses through Distance Learning. The program at Hillsdale falls into two areas. First, there is the area of religious studies. This area includes courses in Bible, theology, church history, evangelism, Christian missions, pastoral ministry, and church music. These courses are designed to prepare one to serve more effectively in Christian work.

Second, there is the area of arts and sciences. This area includes courses in English, history, political science, psychology, etc. These courses are part of a well-rounded education, and they are designed to assist the student to become a more effective and meaningful member of society.

## NEED FOR ADULT EDUCATION

Many individuals for a variety of different reasons have been unable to complete their educations during the years when most people do. During their adult years they desire further training and education. Those who have had college training may feel the need for refresher courses or courses they may not have had the opportunity to take. If you are in one of these categories, we invite you to consider Distance Learning.

Distance Learning is self-paced and self-directed. For that reason, it is not recommended for the young person who has just completed high school. That

student might benefit more from the structured environment of traditional classes taught through a regular college semester format. For the more mature student who has the responsibility for a home, a job, and a church, a non-traditional distance learning course of study might be ideal. It is with that student in mind that this program is designed.

## BENEFITS OF DISTANCE LEARNING

1. The student may enroll for the number of hours that will suit his or her own life schedule and educational ability.
2. The student may work at his or her own pace. The only restriction is that courses must be completed within one year of enrollment.
3. The student may work at convenient times without being tied to a class hour.
4. The student may work in his or her own home or other convenient place.
5. The student may begin or end courses at any time of year.
6. The cost of Distance Learning may be less than for resident courses.

## COLLEGE CREDIT

Distance Learning courses are accepted for degree credit at Hillsdale in so far as they are applicable to the specific degree program which the student is pursuing. On-campus students should consult with their faculty advisor and the Academic Dean to insure applicability of courses.

Students who plan to transfer Distance Learning courses to other institutions should get the permission of the receiving institution prior to enrollment.

## WHO IS ELIGIBLE TO ENROLL

Any person who has attained the age of eighteen years (regardless of race, sex, national origin, or handicap) may enroll for these courses. Since they are college level courses, students who have not graduated from high school or completed a GED will be admitted on a provisional basis. After the student has completed his or her first course with a passing grade, the provisional enrollment status will be removed.

## ENROLLMENT PROCEDURES

The student must complete the following steps in order to enroll for Distance Learning courses:

1. Complete the Application and Enrollment form which is included with this Distance Learning

Catalog. A student may use this form to enroll for one, two, three, or four courses.

2. Include the proper payment with the Application and Enrollment form.
3. Students who plan to use Distance Learning courses to satisfy degree requirements should also forward copies of high school and college transcripts.

### **RE-ENROLLMENT**

A student may enroll for additional courses by completing another Application and Enrollment form and paying the appropriate fees for tuition and materials.

### **COURSE MATERIALS**

Distance Learning courses make use of a variety of course materials including textbooks, workbooks, cassette tapes, examinations, etc. Textbooks are published by major publishers and are similar to the textbooks used on the Hillsdale campus. These textbooks have been selected with care, but we cannot guarantee that they reflect at every point the viewpoint of the administration and faculty of Hillsdale Free Will Baptist College.

Workbooks, tapes, and examinations are developed under the supervision of the Coordinator of Adult Studies and the Academic Dean. The goal is that these course materials be comparable to the course materials used on campus.

### **EXAMINATIONS**

At least one major examination is required in each course; most courses require two or three. These major examinations must be taken under appropriate supervision. Students who live within driving distance (approx. 50 miles) of the Hillsdale campus are required to take the examinations on campus under the supervision of the faculty supervisor, Coordinator of Adult Studies, or in the Library Testing Center. Students who do not live within driving distance of the Hillsdale campus will take their examinations under the supervision of an approved proctor. The student will be responsible for identifying and making appropriate arrangements with a proctor. The suggested proctor should meet the following criteria: 1) must not be a relative or a co-worker of the student, and 2) must be a professional educator, administrator, librarian, member of the clergy, law enforcement officer, or direct supervisor at the student's place of employment. The student must submit a "Proctor Application Form." Approval for all proctors must be obtained from the Coordinator of Adult Studies.

### **TIME LIMITATIONS AND INCOMPLETE GRADES**

A student may begin or end a Distance Learning course at any time of year. There is no minimum time, but all courses must be completed within one year of enrollment. All assignments, including examinations, must be completed at least two weeks before a transcript is needed. If a student is making progress on the course but needs an extension, he/she may request that a grade of "I" (Incomplete) be issued. If an "I" is granted, students have six weeks after the end of the initial year's enrollment to complete the work. To be granted an incomplete, the student must submit a "Request for Grade of Incomplete Form." The course supervisor and the Coordinator of Adult Studies will determine if an "I" grade will be granted. If the incomplete work is not satisfactorily completed by the designated deadline, the grade originally submitted by the course supervisor at the conclusion of the year's enrollment will become the final grade. If the incomplete work is completed to the supervisor's satisfaction by the end of the six weeks, the supervisor will submit a Grade Change. Any requests for exceptions to this policy must be submitted in writing to the appropriate college committee.

### **FACULTY SUPERVISOR**

Each student who enrolls in a Distance Learning course is assigned to a faculty supervisor who will supervise the student, grade the assignments, and determine the final grade for the course. Students should maintain regular contact with the faculty supervisor by mail, email, or telephone. With the exception of examinations, assignments which have been graded by the faculty supervisor are returned to the student with the supervisor's comments. A record of each student's progress is maintained in the office of the Coordinator of Adult Studies, and the student may receive a progress report at any time.

### **TUITION COSTS**

Tuition for Distance Learning courses is \$160.00 per credit hour in U.S. funds; this fee is subject to change. For traditional students enrolled in 12-15 hours, one Distance Learning course may be covered by block tuition. Students receiving Federal Financial Aid are not permitted to pay for Distance Learning courses by using federal funds. Student options for non-traditional classroom delivery are faculty supervised courses such as Directed Reading or Independent Study.

New students are charged a \$20.00 nonrefundable application fee that covers the cost of setting up the new student's file.

Distance Learning students may take the opportunity to reduce tuition costs by using the 4-for-3 program. A student may pay for 3 courses at one time and get the 4th course at no additional tuition cost. Costs for textbooks and materials will still apply. This program will carry the thirty-day money back guarantee, but no refunds will be issued after thirty days.

### **TRADITIONAL STUDENTS**

The guidelines regarding traditional students taking a Distance Learning course will include the following:

1. Any student receiving Federal Financial Aid cannot use the federal funds received to pay any portion of the cost associated with a Distance Learning course. For example, the student's contribution (including institutional scholarships) toward the cost of attendance, must equal or exceed the cost of any Distance Learning tuition, fees, books, and materials.
2. A student may not take a Distance Learning course during a semester when that same course is being offered in the traditional classroom setting.
3. A student may only take one Distance Learning course during a single semester or term.

### **DISCOUNTS**

Students in full-time ministry and the spouse of those in full-time ministry may be eligible for a discount, upon approval of the Coordinator of Adult Studies, up to 50%.

### **TEXTBOOKS**

Textbooks and other course materials must be purchased at the time of enrollment. The cost varies, but for most courses, the textbook and materials cost is \$50.00 to \$75.00.

### **TIME PAYMENT PLAN**

Hillsdale Free Will Baptist College is pleased to make available to its Distance Learning students a time payment plan that operates as follows:

1. The \$20.00 application fee must be paid at the time of the student's first enrollment.
2. At least 25% of the tuition must be paid at the time of enrollment. The remainder must be paid over the next three months at the rate of 25% per month.
3. Students will be invoiced for course materials at the time of enrollment. Materials will be shipped upon receipt of the proper payment.
4. No transcript will be released until all accounts have been paid in full.

### **REFUND POLICY**

Distance Learning courses carry a thirty-day money back guarantee. If a student decides not to complete a Distance Learning course, he or she may return the materials unused and undamaged to the Coordinator of Adult Studies within thirty days of receipt. The student will receive a full refund (except for the \$20.00 application fee). No refunds are given after thirty days.

### **NON-CREDIT COURSE**

Hillsdale is pleased to make available a non-credit course on Free Will Baptist Doctrines. It is designed for individuals who wish to learn more about the Bible and Christian beliefs without obtaining college credit. Because this course is offered without college credit, the only cost is for books and materials.

The course is so designed that it may be taken by a student working alone or by a student working as a part of a class in his church.

It is not necessary to complete a formal application to receive this course. All a student needs to do is to write Hillsdale Free Will Baptist College at the address given on the cover and request the course. Payment should accompany the request. Please contact the college for the cost of these materials.

This course is based on the Free Will Baptist *Treatise* and the book *Free Will Baptist Doctrines* written by Dr. J.D. O'Donnell, a former moderator of the National Association of Free Will Baptists. Free Will Baptist Doctrines is a course that may be taken in a Sunday School class, during a Church Training Service, or as part of a mid-week service. Any teacher or pastor can administer it to a group; a workbook with answer key is available.

### **BIBLE CERTIFICATE**

Upon successful completion of 30 semester hours of Bible and Bible-related courses, the student will be awarded a Certificate in recognition of his or her accomplishment. This Certificate is not a college degree, but it does provide appropriate recognition for the student's study and labor. Students may choose to participate in the graduation exercises, but must pay the appropriate fees.

Required courses:

- ENGL 1513 Literary Study of the Eng Bible I 3 hours
- ENGL 1613 Literary Study of the Eng Bible II 3 hours

The remaining 24 hours may be chosen from Bible, Ministry, Mission, Theology, or Church History courses.



# COURSE DESCRIPTIONS

Course Numbers: Numbers of four digits are used to designate courses. The first digit represents the classification: Freshman, 1000; Sophomore, 2000; Junior, 3000; and Senior, 4000. The last digit is the number of credit hours the student may earn for the course.

## BIBLE AND THEOLOGY

### ENGL 1513 LITERARY STUDY OF THE ENGLISH BIBLE I

3 hours

An over-all view of the structure, contents, history, peoples, and teachings of the Old Testament is given. A careful reading of the Biblical text is required. The course includes geography studies, character studies, and spiritual applications of modern-day living.

### ENGL 1613 LITERARY STUDY OF THE ENGLISH BIBLE II

3 hours

An over-all view of the structure, contents, history, peoples, and teachings of the New Testament is given. A careful reading of the Biblical text is required. The course includes geography studies, character studies, and spiritual applications of modern-day living.

### BIBL 2113 LIFE AND WRITINGS OF PAUL

3 hours

A survey of the basic events in the life of the Apostle Paul and an introduction to his writings. Special attention is given to the important position occupied by Paul in the life, literature and worship of the early church. Prerequisite: ENGL 1613.

### BIBL 2313 LIFE OF CHRIST

3 hours

A survey of the basic events of the life and ministry of Christ based upon the four Gospels. Special attention is given to His teachings and the history of the interpretation of the Gospels. Prerequisite: ENGL 1613.

### BIBL 2413 SURVEY OF THE PROPHETS

3 hours

A study of the prophetic literature of the Old Testament. Attention is given to the beginnings of the prophetic movement, the place which it occupied in the history of Israel, and the major writings it produced. Prerequisite: ENGL 1513.

### BIBL 2613 EARLY CHRISTIANITY

3 hours

A study of the early formative years of the Christian church with special reference to the Book of Acts and other early Christian writings. Prerequisite: ENGL 1613.

### BIBL 3313 PENTATEUCH

3 hours

A critical study of the text of the first five books of the Old Testament with an analysis of its historical setting and theological significance.

### BIBL 4313 GOSPEL OF JOHN

3 hours

A careful analysis of the historical background, content, and interpretation of the Gospel of John. Prerequisite: ENGL 1613.

### THEO 1213 FREE WILL BAPTIST HISTORY AND DOCTRINE

3 hours

A study of the historical foundation of the Free Will Baptist denomination with attention to the men and women who have made significant contributions to its life and thought. The second part of the course consists of a survey of the beliefs of the Free Will Baptists including the distinctive doctrines of this movement.

### THEO 3313 SYSTEMATIC THEOLOGY I

3 hours

This course is an introduction to the major doctrinal teachings of the Christian faith. It begins with an analysis of the major terms used in the field of systematic theology and an over view of the major theological systems which the student is likely to encounter. It also examines Theology, Bibliology, Christology, and Pneumatology. Prerequisite: THEO 1213

### THEO 3413 SYSTEMATIC THEOLOGY II

3 hours

This course is a continuation of THEO 3313 Systematic Theology I. It examines Angelology, Soteriology, Ecclesiology, and Eschatology. Prerequisite: THEO 1213.

## GENERAL EDUCATION

### ENGL 1113 ENGLISH COMPOSITION I

3 hours

This is a study of the principles of composition designed to develop the student's ability to write straightforward and effective English. A volume of readings is used as a basis for analysis of styles and resources for writing. Attention is given to the application of grammatical principles in the study of the sentence, the paragraph, and expository papers. Study is made in research methods, and at least one research paper is required.

### HIST 1323 AMERICAN HISTORY 1492-1865

3 hours

A general course concerned with political, economic, and social history of the United States up to 1865.



**HIST 1423 AMERICAN HISTORY 1865- PRESENT**

3 hours

A continuation of the general course concerned with political, economic, and social history of the United States since 1865.

**POLS 1523 AMERICAN FEDERAL GOVERNMENT**

3 hours

A study of the realities of the political and governmental process in the United States: how that process actually works in practice, its strengths and shortcomings, the needs and possibilities for change and reform, and the significant issues of public policy.

**MUSI 1122 FUNDAMENTALS OF MUSIC**

2 hours

This course is designed to acquaint the student with the rudiments of music. It includes the study of the staff, notes, rests, scales, keys, key signatures, sight singing, and ear training.

**PSYC 1123 GENERAL PSYCHOLOGY**

3 hours

This course provides an introduction to the general principles of psychology. The student is acquainted with the human organism, its behavior, and some of the mechanics and dynamics of learning, perception, emotion, and motivation.

**MISSIONS****MISS 1112 PERSONAL EVANGELISM**

2 hours

This course is designed to aid the student in sharing his or her faith with another person. Various problems are discussed which the worker will encounter. Emphasis is given to scriptural passages of value in witnessing.

**MISS 1313 INTRODUCTION TO MISSIONS**

3 hours

This course is designed to acquaint the student with the Bible basis of missions and basic missionary principles, purposes, and activities including the denominational program. It deals with the missionary's relations with the Mission Board and home constituency as well as with nationals and fellow missionaries.

**RELIGION****RELG 2213 COMPARATIVE RELIGIONS I: NON-CHRISTIAN AMERICAN RELIGIONS**

3 hours

The beliefs and practices of some of the fringe groups of the Christian religion such as Jehovah's Witnesses, Mormonism, New Age, the Occult, Unification Church, and others are examined. Discussion, lecture and project in which the student makes an extensive study of one of these groups will be the methods employed.

**RELG 3213 COMPARATIVE RELIGIONS II: WORLD RELIGIONS**

3 hours

This course is designed especially to acquaint students with the major religions of the world. The study includes Buddhism, Hinduism, Animism, Islam, Romanism, Bahaism, and others.

**PASTORAL MINISTRY****PHIL 2113 ETHICAL ISSUES**

3 hours

This course is a study in ethics written from a Christian perspective. It is designed to assist college students in the integration of belief and behavior. The student is challenged to interact with some of the major ethical issues in today's society.

**CMIN 2113 HOMILETICS**

3 hours

This course is an in-depth study of the science and art governing the preparation and delivery of sermons. The student is taught the classification of knowledge and the art of applying it through speech communication. Various types of sermons, such as topical, textual, and expository, are prepared and preached. Emphasis is placed upon effective message transmitting and receiving activities.

**HIST 3113 CHURCH HISTORY I**

3 hours

This course is a survey of the development of the Christian church from the end of the apostolic age to the Protestant Reformation. Consideration is given to the outstanding persons and events of this period and to the doctrinal development that took place.

**HIST 3213 CHURCH HISTORY II**

3 hours

This course is a survey of the development of the Christian church since the Protestant Reformation. It examines the doctrinal development and missionary expansion of the Christian faith.

**CMIN 4322 CHURCH ADMINISTRATION**

2 hours

This course acquaints the student with the organization, administration and operation of a local church. Attention is devoted to planning, budgeting, building construction and maintenance, decision making, and other important matters.



# GRADUATE PROGRAM

## ABOUT THE MASTERS PROGRAM

After forty-two years offering quality undergraduate instruction, the natural expansion for Hillsdale was a Master of Arts degree in Ministry. The Trans-national Association of Christian Colleges and Schools (TRACS) gave authorization for this program in its November 2001 meeting with classes beginning in the summer of 2002.

There are currently two main methods of instruction. The first is an intensive format, wherein classes are directed by current resident faculty, plus adjunct professionals from across the Free Will Baptist Association. This method includes a preparatory phase for readings and assignments, a concentrated instructional time (generally five or six days from Monday through Friday evening or Saturday noon), and a post-class project that will serve as the final. The second method is a one night a week class lasting for seven weeks. These courses are taught by on-campus professors. This method allows for the working student to attend class without hindering his or her work schedule. A person who completes an average of six hours with either of the two methods, or a mixture of the two every six months, can graduate with the Masters in approximately three years. All of this can be done without becoming a permanent student or leaving your career position.

Two program options exist for the Hillsdale Master of Arts student. The first is a thirty-six hour thesis option, and the second is a forty-two hour non-thesis option.

## PROGRAM BENEFITS

Graduate Students can...

1. Gain satisfaction of completing an educational goal.
2. Improve communicative skills, leadership and ministry effectiveness.
3. Continue with work schedules and family life while attending class in various concentrated formats.
4. Develop lasting friendships with other ministry professionals who have similar interests and who can enrich the learning experience.
5. Study under the guidance of highly qualified Hillsdale faculty both resident and visiting professionals who recognize and encourage contributions that advanced students bring to the classroom.

## GRADUATE FACULTY AND STAFF

From its earliest days, Hillsdale has recognized the need for faculty members who are academically

prepared, spiritually mature, and strongly committed to the mission and purposes of the College. The Graduate Program continues that tradition. In addition to the regular Hillsdale faculty, the College employs fully qualified adjunct faculty who can teach graduate students effectively, model Christian leadership, and make a positive contribution to the life of Hillsdale and her students.

In 1990 Hillsdale Free Will Baptist College had one instructor holding a terminal degree (doctorate) from a Department of Education recognized accrediting agency. Over the years the number of college faculty holding terminal degrees has continued to grow. Since the inception of graduate education at Hillsdale in 2002, every graduate course offering has been taught by a professor holding an earned and accredited doctoral degree. Thus, Hillsdale's Graduate program is committed to the highest standards of excellence in theological and ministry education.

## MASTER OF ARTS REQUIREMENTS

To graduate with a Master of Arts degree a student must complete the following requirements:

- I. Complete 36 semester hours (thesis option) or 42 semester hours (non-thesis option) acceptable to the College including the following:
  - A. Thesis option
    1. 15 hours from the Required Core Courses
    2. 15 hours from the Electives Courses
    3. 6 hours from the Research Core
  - B. Non-Thesis option
    1. 15 hours from the Required Core Courses
    2. 27 hours from the Elective Courses
- II. Achieve a cumulative GPA of at least 3.0 or better (on a 4.0 scale) on all course work.
- III. Satisfactorily complete every course in the degree with a grade of C or better.
- IV. Complete at least 9 credit hours in residence on the Hillsdale FWB College campus.
- V. Satisfy all financial obligations to the College and be in good standing with the College.
- VI. Submit Intent to Graduate Form by mid-term of the last semester before graduation and pay the nonrefundable Graduation Fee. Graduates must participate in Commencement Exercises unless excused by the Graduate Faculty Committee.

For more information on the Hillsdale Master of Arts degree in Ministry, please consult the Masters Catalog, contact the Graduate Office at [graduate@hc.edu](mailto:graduate@hc.edu), or call 405-912-9022.

# GOVERNANCE

## BOARD OF TRUSTEES

	City/State
Bill Barber .....	Poteau, Oklahoma
John Bilby .....	Sapulpa, Oklahoma
Gary Curry .....	Ada, Oklahoma
Frank Gregory .....	Duncanville, Texas
Joe Grizzle .....	Norman, Oklahoma
Will Harmon, Chairman .....	Fort Smith, Arkansas
Nelson Henderson .....	Pocahontas, Arkansas
Pam Hudson .....	Neosho, Missouri
Joel Kircher .....	McAlester, Oklahoma
Junior Phillips .....	Poteau, Oklahoma
Richard Robinson .....	Joplin, Missouri
Dale Smith, Vice Chairman .....	Folsom, Oklahoma
David Sutton, Clerk .....	Oklahoma City, Oklahoma
Dean Thompson .....	Duncan, Oklahoma
Toby Youngblood .....	Glenpool, Oklahoma

## ADMINISTRATION

President .....	Timothy W. Eaton
Vice President of Business Affairs .....	Dan C. Arnold
Vice President of Institutional Advancement .....	Bob Thompson
Academic Dean .....	Stephen M. Ashby
Dean of Undergraduate Studies .....	Craig D. Shaw

## GOVERNING POLICY

Hillsdale Free Will Baptist College is governed by the Board of Trustees with the President of the College, the Moderator, and the Executive Secretary of the Oklahoma State Association of Free Will Baptists as ex-officio members. The State Associations of Arkansas and Texas elect two trustees each. The Missouri State Association of Free Will Baptists elects three trustees. The Oklahoma State Association of Free Will Baptist selects ten trustees. The trustees elected by these four states presently constitute the Board of Trustees. The President administers the day-to-day operation of the College under the direct supervision of the Board of Trustees.

## DOCTRINE

The doctrine of the College is that of the Free Will Baptist denomination as outlined in [A Treatise of the Faith and Practices of Free Will Baptists, Inc.](#) As to fundamental principles, the College unreservedly endorses the conservative Protestant position. The Biblical Foundations Statement of the College is endorsed by each member of the Board of Trustees, Administration, Faculty, and Staff.

## SUPPORT

Student fees account for approximately 60 percent of the total income of the College; local church groups and other sources account for 40 percent. The College thus depends upon Free Will Baptist individuals and churches for its support. The Cooperative Program of the Oklahoma State Association of Free Will Baptists provides a basic undergirding for the educational ministry of the College. Gift income comes primarily from a five-state area that includes approximately 65,000 Free Will Baptists.

If you are interested in supporting Hillsdale Free Will Baptist College through cash contributions, gifts, estate planning, annuities, or in-kind support, contact the Office of Development at 405-912-9008. Written inquiries should be addressed to:

Office of Development  
Hillsdale Free Will Baptist College  
P.O. Box 7208  
Moore, OK 73153-1208

## UNDERGRADUATE FACULTY

Instructors are listed with the highest degree received from an accredited institution. Only institutions whose accrediting body is nationally recognized as an institutional accrediting agency by the United States Department of Education are included. Teaching discipline(s), relevant experience, and additional education are included as information.

### FULL-TIME FACULTY

#### **DAVID ARCHER, M.A.MIN.**

##### **Pastoral Ministries**

B.A., Hillsdale Free Will Baptist College  
M.A.Min., Moody Bible Institute  
Pastoral experience over 30 years  
Hillsdale Free Will Baptist College since 1998

#### **KELLY ARCHER, M.H.R.**

##### **Physical Education, Basketball**

B.S., Texas Tech University  
M.H.R., University of Oklahoma  
Athletic Director 1997-2005  
National Christian College Athletic Association  
Division II Men's Basketball Champions 1999  
Hillsdale Free Will Baptist College since 1995

#### **PATTI ASHBY, M.L.S.**

##### **Assistant Director of the Learning Resource Center**

B.A., Christopher Newport College  
M.L.S., East Carolina University  
M.R.E., Grand Rapids Baptist Seminary  
M.L.S., Kent State University  
Experience in Higher Education: Adjunct  
Facilitator for MBA Online, Interlibrary Loan/  
Reference Librarian-Indiana Wesleyan  
University; Assistant Professor, Head of  
Technical Services/Cataloging Librarian-  
Cedarville University; Library Technical  
Assistant-Bowling Green State University;  
Assistant Professor, Technical Services  
Librarian-Liberty University; Technical  
Services Librarian-Grand Rapids Baptist  
College and Seminary  
Hillsdale Free Will Baptist College since 2002

#### **STEPHEN M. ASHBY, PH.D.**

##### **Philosophy, Religion**

B.S., Free Will Baptist Bible College  
M.R.E., Grand Rapids Baptist Seminary  
M.Div., Grand Rapids Baptist Seminary  
M.Ed., Lynchburg College  
Ph.D., Bowling Green State University  
Experience in Higher Education:  
Visiting Professor-Hillsdale Free Will Baptist  
College; Adjunct Professor-Taylor University;  
Teaching Fellow/Instructor of English/  
Assistant Professor of Philosophy and

Religious Studies-Ball State University;  
Instructor of English-Liberty University  
Pastoral Experience: Chesterfield Free Will  
Baptist Church, Indiana; First Dayton Free  
Will Baptist Church, Ohio; First Free Will  
Baptist, Grand Rapids, Michigan; St. John  
Free Will Baptist Church, South Carolina  
Symposium and Conference Speaker  
Trustee, Free Will Baptist Bible College  
Hillsdale Free Will Baptist College since 2002

#### **JANICE BANKS, M.A.**

##### **Leadership, Missions**

B.A., Free Will Baptist Bible College  
M.A., Azusa Pacific University  
D.Ed.Min. (in progress) Midwestern Baptist  
Theological Seminary  
Additional graduate studies: Univ. of Oklahoma  
Missionary to Japan 19 years  
Teaching and administrative experience 17  
years  
Dean of Students 1991-1992  
Director, ABLE Program 1998-2005  
Hillsdale Free Will Baptist College since 1991  
(also 1988-89)

#### **ROBERT B. BLAND, ED.D.**

##### **English**

B.A., Central State University  
M.Ed., Central State University  
Ed.D., Highland University  
Teaching and administrative experience over  
50 years  
National Council Teachers of English  
Kappa Delta Pi  
Accreditation experience with the following  
agencies recognized by the U.S. Department  
of Education: Accrediting Association of Bible  
Colleges (AABC), North Central Association  
of Colleges and Schools (NCA), Southern  
Association of Colleges and Schools (SACS),  
and the Transnational Association of Christian  
Colleges and Schools (TRACS).  
Hillsdale Free Will Baptist College since 1992

#### **LARRY CARIKER, M.S.**

##### **Physical Education, History**

B.S., University of Central Oklahoma  
M.S., Northeastern State University  
Additional Graduate Studies: Northeastern  
State University  
Secondary teaching & coaching experience 28  
years  
Hillsdale Free Will Baptist College since 1998

**KATHLEEN CARLTON, D.M.A.****Music, Voice**

B.A., Cameron University

M.M., University of Oklahoma

D.M.A., University of Oklahoma

Additional studies: American Institute of Musical Studies, Graz, Austria; Performing member of the Cimarron Circuit Opera Company; University of Oklahoma, European Tour Group; Former member of Oklahoma Collegium Musicum  
Hillsdale Free Will Baptist College since 1988

**MELINDA DENTON, M.S.****Mathematics**

B.S.Ed., Missouri Southern State College

M.S., Pittsburg State University

Ph.D., A.B.D., University of Oklahoma

University teaching experience 8 years at Missouri University - Rolla, Pittsburg State University, and Southern Nazarene University.

Hillsdale Free Will Baptist College since 1990

**NANCY DRAPER, M.L.S.****Learning Resource Center Director**

A.A., Hillsdale Free Will Baptist College

B.A., School of the Ozarks

M.L.S., University of Oklahoma

Accreditation experience with the following agencies recognized by the U.S. Department of Education: North Central Association of Colleges and Schools (NCA) and Transnational Association of Christian Colleges and Schools (TRACS).

Hillsdale Free Will Baptist College since 1977

**TIMOTHY W. EATON, M.ED., M.DIV.****Bible, Theology**

B.Th., Hillsdale Free Will Baptist College

M.Ed., University of Oklahoma

M.Div., Southwestern Baptist Theo. Seminary

Ph.D. Candidate, University of Oklahoma

Additional studies: Missouri Southern State College, Murray State College, and American Institute of Church Growth.

Masters Studies in Aging, North Texas State University

Participant in the Oklahoma Scholar Leadership Program 1993-1994

Christian Education Consultant for D. C. Cook Publishing 4 years

Pastoral ministry experience over 25 years

Teaching experience: Christian Education, Western Baptist College; Field Education Supervisor, Midwestern Baptist Theological Seminary; and graduate level instruction, University of Oklahoma.

Member of the Accreditation Commission for the Transnational Association of Christian Colleges and Schools 1999-2002  
Vice President of Academic Affairs 1989-2003  
Executive Vice President 2003-2004  
President since 2004  
Hillsdale Free Will Baptist College since 1989

**DORTHY HARRIS, M.ED.****Business, Journalism**

B.S., University of Central Oklahoma

M.Ed., University of Central Oklahoma

Additional studies: Oklahoma State University and Texas A & M

Teaching experience over 16 years

Publisher and journalist for over 12 years

Instructor University of Central Oklahoma, Hillsdale, and Phillips University.

Hillsdale Free Will Baptist College since 2000 (also 1977-80)

**CARLA KRUEGER, M.A.****Counseling, Psychology**

A.A., Hillsdale Free Will Baptist College

B.S., Southwest Missouri State University

M.A., University of North Florida

Teaching experience (secondary) 4 years

Additional Graduate Studies: Southwest Missouri State Univ., University of Missouri, University of Central Oklahoma and University of Oklahoma.

Hillsdale Free Will Baptist College since 1992

**TRACI MORRIS, M.ED.****Teacher Education**

B.A., Hillsdale Free Will Baptist College

M.Ed., University of Oklahoma

Teaching experience over 6 years

Certified Teacher by the Oklahoma Department of Education and the Association of Christian Schools International (ACSI)

Teacher Education Coordinator since 2002

Hillsdale Free Will Baptist College since 2001 (also 1992-97)

**GINA MYERS, M.M.E.****Music, Piano**

B.A., Hillsdale Free Will Baptist College

M.M.E., University of Oklahoma

Hillsdale Free Will Baptist College since 1993

**CRAIG D. SHAW, D.MIN.****Bible, Greek**

B.A., Hillsdale Free Will Baptist College

M.Div., Southwestern Baptist Theo. Seminary

D.Min., Gordon-Conwell Theological Seminary

Pastoral Experience 5 years

Christian School administrator 4 years

Hillsdale Free Will Baptist College since 1998



**N.R. SMITH, D.MIN.****Bible**

B.A., Free Will Baptist Bible College  
 M.Div., Luther Rice Seminary  
 D.Min., Luther Rice Seminary  
 Additional graduate studies: Liberty University  
 Executive Director, Oklahoma State Association  
 of Free Will Baptists 6 years  
 Promotional Secretary/Business Manager, Free  
 Will Baptist Sunday School Department 6 yrs  
 Public Relations, Hillsdale FWB College 5 yrs  
 Pastoral experience 32 years  
 Independent Business Owner/Mgr 1985-2001  
 Certified Estate Planner  
 Hillsdale Free Will Baptist College 1959-1967,  
 1981-1985, since 2000

**WILLIAM STEWART, M.A., M.ED.****Computers, TESL**

A.T., Rogers State College  
 B.A., Hillsdale Free Will Baptist College  
 M.A., (RE), Southwestern Baptist Theological  
 Seminary  
 M.Ed., (TESOL) Oklahoma City University  
 Ph.D., Candidate, University of Oklahoma  
 U.S. Navy Chaplain, Lieutenant  
 Director of MIS since 1995  
 Hillsdale Free Will Baptist College since 1990

**PART-TIME FACULTY****SHAWN BASSHAM, M.A.****Bible, Christian Education**

B.A., Hillsdale Free Will Baptist College  
 M.A.,(CE), Southwestern Baptist Theological  
 Seminary  
 Ed.D., (in progress), Oklahoma State University  
 Pastoral experience 10 years  
 Hillsdale Free Will Baptist College since 2001

**AILEEN BLAND, ED.D.****Science, Nursing**

B.S., Northwestern Oklahoma State University  
 M.Ed., Northwestern Oklahoma State Univ.  
 Ed.D., East Texas State University  
 R.N., University of Oklahoma School of Nursing  
 Professional nursing experience 9 years  
 Teaching experience over 25 years  
 Nursing Program Coordinator for Gulf Coast  
 Bible College in Houston, TX 1975-1985  
 Hillsdale Free Will Baptist College since 1987

**MARK BRAWLEY, M.DIV.****Bible, Christian Education**

B.A., Hillsdale Free Will Baptist College  
 M.Div., Southwestern Baptist Theo. Seminary  
 Student Ministries and administrative  
 experience over 20 years  
 Writer, Randall House Publications since 1994  
 Dean of Students 1995-1998

Athletic Director 1995-1998

Hillsdale Free Will Baptist College since 1995

**LEANNE CARIKER, M.H.R.****English**

B.S., Mid-America Christian University  
 M.H.R., University of Oklahoma  
 Additional graduate studies: University of  
 Central Oklahoma  
 Experience in Higher Education:  
 Assistant Director and Coordinator of Adult  
 Degree Completion Program  
 Administrator of Christian School  
 Hillsdale Free Will Baptist College since 2004

**LEWIS COX, M.DIV.****Bible**

Th.B., Hillsdale Free Will Baptist College  
 M.Div., Southwestern Baptist Theological  
 Seminary  
 Pastoral experience over 25 years  
 Hillsdale Free Will Baptist College since 2004

**ROD DENTON, J.D.****Business Law**

B.S., Missouri Southern State College  
 J.D., Oklahoma City University Law School  
 Hillsdale Free Will Baptist College since 2000

**JASON FERBACHE, M.B.A.****Business**

B.S., Southwestern Oklahoma State University  
 M.B.A., Southwestern Oklahoma State Univ.  
 Hillsdale Free Will Baptist College since 2002

**FRANK GILES, M.A.****Philosophy**

B.A., Hillsdale Free Will Baptist College  
 M.A.Min., Southern Nazarene University  
 M.A., University of Oklahoma  
 Additional studies: Institute of Holy Land  
 Studies, Jerusalem, Israel  
 Pastoral experience over 25 years  
 Hillsdale Free Will Baptist College since 1994  
 (also 1980-82)

**DANNY GREEN, M.S.****Business, Management**

B.S., Southern Illinois University  
 M.S., University of Southern California  
 Hillsdale Free Will Baptist College since 1998

**JONI HAMILTON, M.ED.****Education**

B.S., Oklahoma State University  
 M.Ed., University of Oklahoma  
 National Board Certification-Early Adolescent  
 Language Arts  
 Reading Specialist K-12  
 Public school teaching experience  
 Hillsdale Free Will Baptist College since 2005

**BRAD HANNA, D.MIN.****Bible, Greek**

B.A., Hillsdale Free Will Baptist College  
 M.Div., Southwestern Baptist Theological Seminary  
 D.Min., Gordon-Conwell Theological Seminary  
 Pastoral Experience 11 years  
 Army National Guard Chaplain, Captain  
 Hillsdale Free Will Baptist College since 1998

**JIM HARRIS, M.DIV.****Bible**

B.A., Hillsdale Free Will Baptist College  
 M.Div., Southwestern Baptist Theo. Seminary  
 Pastoral Experience 10 years  
 Hillsdale Free Will Baptist College since 1997

**ERNEST HARRISON, JR., M.DIV.****Bible, Theology**

A.A., Hillsdale Free Will Baptist College  
 B.A., Free Will Baptist Bible College  
 M.Div., Tennessee Temple Seminary  
 Military Training for chaplaincy and officer  
 Army National Guard Chaplain, Major  
 Pastoral Ministry experience 37 years  
 Executive Director of OK State Association of FWB since June 1998  
 Hillsdale Free Will Baptist College since 1999

**WADE T. JERNIGAN, M.A.****Homiletics**

Diploma in English Bible, Free Will Baptist Bible College  
 B.A., Sacramento Bible College and Seminary  
 M.A., Sacramento Bible College and Seminary  
 Ph.D., Baptist Christian University  
 Honorary Doctorates awarded by the California Graduate School of Theology, Shreveport Bible College, Indiana Northern University, John Wesley College, and Pacific Western College of Liberal Arts.  
 Additional studies: Oklahoma Baptist University, University of Oklahoma, and University of Tennessee  
 Christian Ministry 57 years  
 Pastoral experience 36 years  
 Started 25 churches in the western and southwestern United States  
 College teaching experience 14 years  
 President of California Christian College, 1969-1978  
 Hillsdale Free Will Baptist College since 1997

**BRIAN MAYNOR, M.ED.****Counseling, Psychology**

B.A., Hillsdale Free Will Baptist College  
 M.Ed., Southwestern Oklahoma State Univ  
 Pastoral experience over 8 years  
 Counselor for the State of Oklahoma Dept. of Human Services experience over 2 years  
 Hillsdale Free Will Baptist College since 1997

**RICHARD NEUMANN, M.ED.****Teacher Education**

B.S., University of North Texas  
 M.Ed., Columbia International University  
 Additional graduate studies: Wheaton College, Grace College and Seminary  
 Teaching English as a Foreign Language Certificate from Wheaton College  
 Teaching Certificates from State of Texas and ACSI  
 Teaching and School Administration experience 6 years  
 Hillsdale Free Will Baptist College since 2003

**DANIEL PARKER, ED.D.****Education, Management**

B.A., Free Will Baptist Bible College  
 B.S., University of Oklahoma  
 M.A., Northern Arizona University  
 Ed.D., University of Idaho  
 Higher Education experience over 12 years: Rogers State College, California Christian College, University of Wisconsin-River Falls, and Hillsdale FWB College.  
 Experience in public schools as teacher through superintendent over 15 years.  
 Business and Not for Profit Organization Management over 10 years.  
 Superintendent of Schools Oilton, Oklahoma  
 President of California Christian College  
 Grant writing consultant and recipient since 1970  
 Member of the FWB Higher Education Task Force since 2000  
 Hillsdale Free Will Baptist College since 1998

**SHELLY PAULK, M.B.A.****Business**

B.S., Mid-America Christian University  
 M.B.A., Oklahoma City University  
 Teaching and Administration experience 16 years  
 Hillsdale Free Will Baptist College since 2004

**GENE REID, M.H.R.****Business Communications/Management**

B.S., Oklahoma City University  
 M.H.R., University of Oklahoma  
 Xerox management over 20 years experience  
 Hillsdale Free Will Baptist College since 2002

**VIVIAN REASNOR, M.ED.****Education**

B.S., Free Will Baptist Bible College  
 M.Ed., Southern Nazarene University  
 Teaching experience in private and international schools since 1983  
 Elementary Principal since 1998  
 Hillsdale Free Will Baptist College since 1994

**DONALD ROMINGER, PH.D.****Sociology**

B.S., Oklahoma Baptist University  
 M.A., University of Oklahoma  
 Ph.D., Oklahoma State University  
 Teaching and Administrative Experience over 35 years  
 Founder and Director of Crossroads Academy since 2000  
 Hillsdale Free Will Baptist College since 2003

**THOMAS SCHWARTZ, M.ED., D.MIN.****Economics, History**

A.A., El Reno Junior College  
 B.A., Southwestern Oklahoma State University  
 M.Ed., Southwestern Oklahoma State Univ.  
 M.Div., Phillips Theological Seminary  
 M.C.P., Northwestern Oklahoma State Univ.  
 M.A.B.T.S., Luther Rice Seminary and Bible College  
 D.Min., American Bible College and Seminary  
 Additional Studies: Participant in the Oklahoma Scholar Leadership Enrichment Program 1993-94  
 Hillsdale Free Will Baptist College since 1994

**MENDEL SIMMONS, PH.D.****Psychology**

B.S., Langston University  
 M.Ed., University of Oklahoma  
 Ph.D., University of Oklahoma  
 College teaching experience over 25 years  
 Hillsdale Free Will Baptist College since 2005

**BRAD SNEED, M.A.****Bible, Christian Education**

B.A., Hillsdale Free Will Baptist College  
 M.A. (RE), Southwestern Baptist Theological Seminary  
 Church ministry experience over 12 years  
 College teaching experience over 4 years  
 Hillsdale Free Will Baptist College 2002

**WILLIAM SOUTHWELL, PH.D.****Leadership and Management**

A.A.S., Community College of the Air Force  
 B.S., Oklahoma City University  
 M.S., Golden Gate University  
 Ph.D., University of Oklahoma  
 College teaching experience over 5 years: Park College and the University of Oklahoma  
 University of Oklahoma, College of Continuing Education, 1992-1997  
 Hillsdale Free Will Baptist College since 2002

**RANDY TERRELL, J.D.****Government**

B.A., University of Central Oklahoma  
 J.D., University of Oklahoma  
 State Representative  
 Hillsdale Free Will Baptist College since 2005

**EDWIN WADE, M.A.****Bible, Religion**

B.A., Azusa Pacific College  
 M.A., Azusa Pacific College  
 Doctor of Divinity degree awarded by Bethany Bible College  
 Public school teaching experience 4 years  
 Pastoral experience 12 years  
 College teaching experience over 30 years  
 President of Hillsdale Free Will Baptist College, 1982-1988  
 Director of Distance Learning 1999-2005  
 Hillsdale Free Will Baptist College since 1975

**MICHAEL WADE, M.A.MIN.****Bible, Ministry**

B.A., University of Oklahoma  
 B.A., Hillsdale Free Will Baptist College  
 M.A.Min., Southern Nazarene University  
 Pastoral experience 24 years  
 Hillsdale Free Will Baptist College since 1983

**JOAN WARREN, M.B.A.****Management**

A.A., Yakima Valley Community College  
 B.A., Central Washington University  
 M.B.A., Gonzaga University  
 Business Management experience since 1966  
 Ministry teaching experience over 30 years  
 Hillsdale Free Will Baptist College since 2000

**KATHLEEN WILCOXSON, ED.D.****Government, Reading**

B.S., Southwestern Oklahoma State University  
 M.S., Oklahoma State University  
 Ed.D., Oklahoma State University  
 Teaching experience in public schools and literacy training over 25 years  
 Oklahoma State Senator (District 45) since 1997  
 Hillsdale Free Will Baptist College since 1997

**LINDA WILEY, M.ED.****Elementary Education**

B.S., University of Central Oklahoma  
 M.Ed., University of Central Oklahoma  
 Additional graduate studies: University of Central Oklahoma  
 Public School experience 24 years  
 Hillsdale Free Will Baptist College since 1992

**TEACHING ASSISTANTS AND COACHES**

Teaching Assistants work under the supervision of full-time faculty and are considered to have expertise in the area of instruction. Coaches are listed as faculty because students receive physical education activity credit for the courses under their supervision.

**PHIL AKIN, B.S.****Business**

B.S., East Central University

Additional graduate studies: Northeastern State University

Teaching experience over 12 years

Small business entrepreneur over 15 years

Hillsdale Free Will Baptist College since 1995

**JAMES COIL, M.ED.****Baseball**

B.S., Central State University

M.Ed., Central State University

Hillsdale Free Will Baptist College since 2005

**AUTUMN DRAKE, B.S.****Physical Education, Basketball**

B.S., Mid-America Christian University

Women's Basketball Coach since 2002

Hillsdale Free Will Baptist College since 2002

**JOSHUA HARRIS, B.A.****Speech**

B.A., Hillsdale Free Will Baptist College

M.A., (in progress) Oklahoma City University

Additional graduate studies: University of Oklahoma

Hillsdale Free Will Baptist College since 2004

**DENNY KUHN, B.S.****Philosophy**

B.S., Ball State University

M.A.R., (in progress) Reformed Theological Seminary

Hillsdale Free Will Baptist College since 2003

**DOUG LOAFMAN, B.A.****Soccer**

B.A., Stephen F. Austin State University

Hillsdale Free Will Baptist College since 2004

**CHANELLE MASTON****Softball**

Hillsdale Free Will Baptist College since 2005

**DAVID MCDUGAL, B.A.****Theology**

B.A., East Central University

M.A., (in progress) Hillsdale Free Will Baptist College

Pastoral experience over 35 years

Hillsdale Free Will Baptist College since 2005

**MARIBEL REYES, B.A.****Spanish**

B.S., Institute Superior Politécnico José Antonio Echeverría

B.A., Hillsdale Free Will Baptist College

Certified Spanish Instructor State of Oklahoma Department of Education since 1998

Hillsdale Free Will Baptist College since 1999

**DEAN STONE, B.S.****Children's Ministry**

B.S., Oklahoma State University

Children's ministry experience over 20 years

Executive Director, International Network of Children's Ministry, 1992-2001

Hillsdale Free Will Baptist College since 2003

**RICHARD TERRY, B.A.****Theology**

B.A., Hillsdale Free Will Baptist College

M.Div., (in progress) Southwestern Baptist Theological Seminary

Pastoral experience over 30 years

Hillsdale Free Will Baptist College since 2005 (also 1986-95)

**AMANDA THOMPSON, B.A.****English**

B.A., Hillsdale Free Will Baptist College

M.A., (in progress) Hillsdale Free Will Baptist College

TESL Certification

Experience in teaching EFL, China

Hillsdale Free Will Baptist College since 2004

## STAFF

David Archer .....	Director of Christian Ministries
Kelly Archer .....	Men's Basketball Coach
Patti Ashby .....	Assistant Director of Learning Resource Center, Coordinator of Adult Studies
Janice Banks .....	Director of Missions
Sue Chaffin .....	Registrar, Assistant Director of Admissions/Financial Aid
James Coil .....	Men's Baseball Coach
Denise Conklin .....	Administrative Assistant to the VPBA, Student Accounts
Earnie Deeds .....	Distance Learning Assistant
Andrea Douglas .....	Administrative Assistant to the VP Inst. Advancement
Autumn Drake .....	Women's Basketball Coach
Nancy Draper .....	Director of Learning Resource Center
Nadine Followwill .....	Administrative Assistant to the President
Michael Grimes .....	Food Service Manager
Tracy Grimes .....	Food Service Assistant Manager
Wade Jernigan .....	Church Relations
Jami Kay .....	Admissions Assistant
Carla Krueger .....	Assessment Director/Student Counselor
Denny Kuhn .....	Resident Life Director
Doug Loafman .....	Men's Soccer Coach
Michael Longobardi .....	Student Recruiter
Quentin Loop .....	Assistant Director of MIS
Tyra Massey .....	Administrative Assistant, Adult Studies
Chanelle Maston .....	Women's Fastpitch Softball Coach
Pat Miller .....	Administrative Assistant to the VPBA
Traci Morris .....	Teacher Education Coordinator
Gina Myers .....	Bookstore Manager
Kenny Myers .....	Director of Student Recruiting, Campus Pastor
Craig Shaw .....	Director of Student Services (Dean of Students)
Bill Stewart .....	Director of Management Information Systems
Amanda Thompson .....	Graduate Liaison
Pam Thompson .....	Director of Admissions/Financial Aid
Jerred Vandivort .....	Director of Maintenance



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