

Hillsdale Free Will Baptist College



2001-2003
Catalog

2001-2003
CATALOG

HILLSDALE FREE WILL BAPTIST COLLEGE

3701 South Interstate 35
Moore, Oklahoma

POLICY OF NONDISCRIMINATION

Hillsdale Free Will Baptist College complies with all federal and state non-discrimination laws and is an equal opportunity institution. However, Hillsdale Free Will Baptist College reserves the right to, and does, maintain student educational and behavioral standards and employment requirements and standards based upon religious considerations consistent with its role and mission.

Hillsdale Free Will Baptist College reserves the right to make necessary changes without further notice. The regulations, courses, personnel, and costs listed herein are subject to change after date of publication of this Catalog through established procedures. It is **important** that each student familiarize himself/herself with the regulations set forth in this Catalog and assume his/her proper responsibilities concerning them.

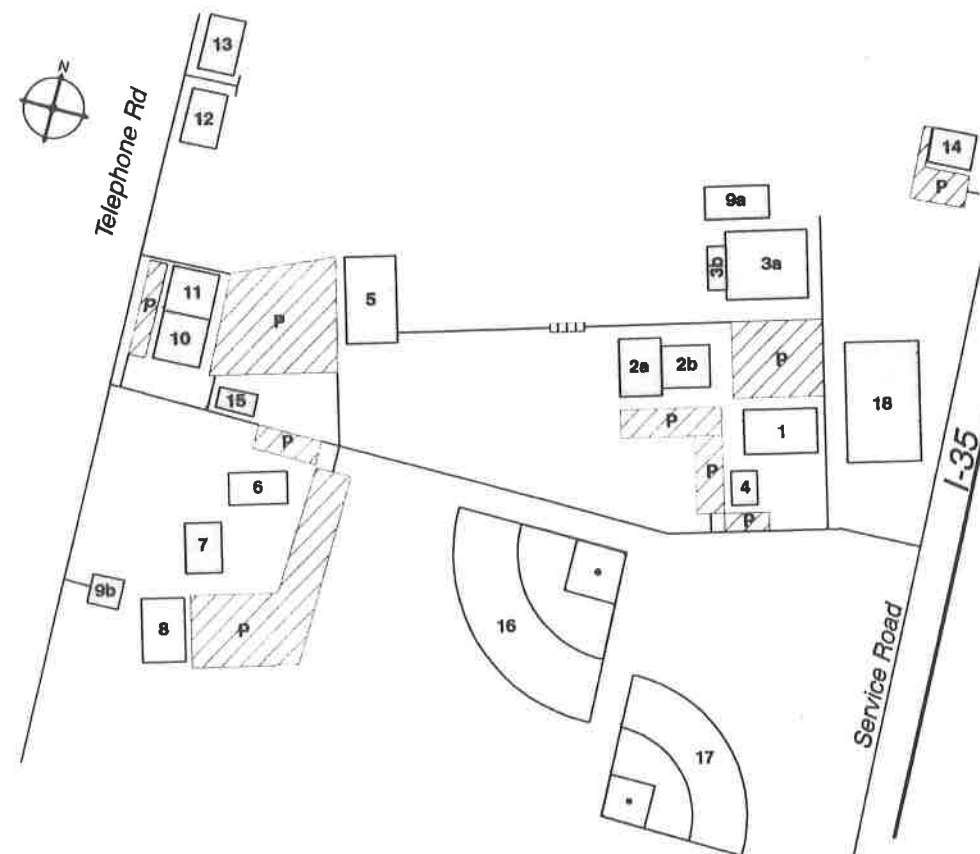
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Hillsdale Free Will Baptist College Campus



CAMPUS FACILITIES GUIDE

1. John H. West Administration Building
- 2a. Geri Ann Hull Learning Resource Center
- 2b. Classroom Building
- 3a. Activities Building (Cafeteria & gym)
- 3b. Activities Annex
4. Oller Annex (Science lab & lecture)
5. Yandell Hall (Women's residence)
6. Willey Hall (Music lab & office)
7. Barnard Hall (Men's residence)
8. Friends Hall (Men's residence)
- 9a. Maintenance Building
- 9b. Storage Building
10. Palmer Hall (Eight apartments)
11. Randall Hall (Eight apartments)
12. Faculty Duplex
13. President's Home
14. Free Will Baptist State Office Building
15. Sand Volleyball Pit
16. Baseball Park
17. Softball Field
18. Proposed Chapel/Classroom Building
(to be completed by Fall 2002)

COLLEGE FUNCTION GUIDE

ABLE Office	2a
Academic Affairs Office	1
Admissions Office	1
Business Office	1
Cafeteria	3a
Computer Lab	2b
Development Office	1
Dean of Students	1
External Studies	1
Financial Aid	1
Gymnasium	3a
Housing (Business Office)	1
International Students (Academic Affairs)	1
Library (LRC)	2a
Men's Residence Hall	7 & 8
President's Office	1
Publications (Development Office)	1
Recruitment (Development Office)	1
Registrar (Admissions Office)	1
Scholarships (Financial Aid Office)	1
Student Center	3a
Women's Residence Hall	5

Campus Map and Legend

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A MESSAGE FROM THE PRESIDENT

Welcome to the world of higher education and to Hillsdale Free Will Baptist College. Our distinctive Christian commitment to the pursuit of truth, the development of the whole person, and the worthiness of Christian service provide both the foundation and the future focus of Hillsdale.

Hillsdale Free Will Baptist College holds the enviable position of being old enough to have established a tradition and young enough to have the vitality that makes the future exciting. Since 1959, our students have discovered that the strength of a college is not determined by its size. In fact, we are able to offer several advantages to you because of our small enrollment. Personalized instruction, opportunities for campus involvement, and a sense of identity can be yours without sacrificing the quality of education. We believe that there is a place for you on our campus.

Thank you for considering Hillsdale Free Will Baptist College. I hope you will visit our campus and give us an opportunity to tell you about what Hillsdale can do for you.

Carl Cheshier
President



Introduction

CALENDAR OF EVENTS

2001-2002 ACADEMIC YEAR

FALL SEMESTER 2001

August 6-17 Faculty Return and Orientation
 August 19 Dormitories Open
 August 20-21 Registration and Orientation
 August 22 (Wednesday) Classes Begin
 August 31 Last Day to Enroll
 August 31 Last Day to Add Classes
 September 3.. Labor Day Holiday (night classes meet)
 September 4 Day Classes Resume
 TBA Professional Development Day (no classes)
 October 26 Last Day to Withdraw from Classes
 November 5-9 Missions Emphasis Week
 November 12 Spring Pre-enrollment Begins
 November 17-25 Thanksgiving Break
 November 26 Classes Resume
 December 14 Final Day of Classes
 December 15-20 Final Examinations
 December 21 Final Grades Due

JANUARY INTERSESSION 2002

January 7-12 Courses to be announced

SPRING SEMESTER 2002

January 7 Faculty Returns
 January 13 Dormitories Open
 January 14 Registration and Orientation
 January 15 (Tuesday) Classes Begin
 January 25 Last Day to Enroll
 January 25 Last Day to Add Classes
 March 8 (8am-5pm) College Assessment Day
 March 15 Last Day to Withdraw from Classes
 March 16-24 Spring Break
 March 25 Classes Resume
 April 5-6 On Campus Days
 April 15 Fall Pre-enrollment Begins
 May 3 Final Day of Classes
 May 6-9 Final Examinations
 May 10, 5:00 p.m. Graduate Reception
 May 10, 7:00 p.m. Commencement

MAY INTERSESSION & SUMMER SESSION 2002

May 13-24 Courses to be announced
 May 28 - June 28 Courses to be announced

2002-2003 ACADEMIC YEAR

FALL SEMESTER 2002

August 5-16 Faculty Return and Orientation
 August 18 Dormitories Open
 August 19-20 Registration and Orientation
 August 21 (Wednesday) Classes Begin
 August 30 Last Day to Enroll
 August 30 Last Day to Add Classes
 September 2.. Labor Day Holiday (night classes meet)
 September 3 Day Classes Resume
 TBA Professional Development Day (no classes)
 October 25 Last Day to Withdraw from Classes
 November 4-8 Missions Emphasis Week
 November 11 Spring Pre-enrollment Begins
 November 23-30 Thanksgiving Break
 December 2 Classes Resume
 December 13 Final Day of Classes
 December 14-19 Final Examinations
 December 20 Final Grades Due

JANUARY INTERSESSION 2003

January 6-11 Courses to be announced

SPRING SEMESTER 2003

January 6 Faculty Returns
 January 12 Dormitories Open
 January 13 Registration and Orientation
 January 14 (Tuesday) Classes Begin
 January 24 Last Day to Enroll
 January 24 Last Day to Add Classes
 March 7 (8am-5pm) College Assessment Day
 March 14 Last Day to Withdraw from Classes
 March 15-23 Spring Break
 March 24 Classes Resume
 March 28-29 On Campus Days
 April 14 Fall Pre-enrollment Begins
 May 2 Final Day of Classes
 May 5-8 Final Examinations
 May 9, 5:00 p.m. Graduate Reception
 May 9, 7:00 p.m. Commencement

MAY INTERSESSION & SUMMER SESSION 2003

May 12-23 Courses to be announced
 May 27 - June 27 Courses to be announced

NOTE: These dates and other commitments in this Catalog are subject to change at the discretion of the administration.

HILLSDALE FREE WILL BAPTIST COLLEGE

PHILOSOPHY, MISSION, AND PURPOSE STATEMENTS

PHILOSOPHY OF EDUCATION

Believing that all truth is God's truth and that a college exists for teachers and students to pursue God's truth with freedom and responsibility, the intent of Hillsdale Free Will Baptist College is to facilitate this pursuit. The person of Jesus Christ embodies the Hillsdale philosophy of education. He said, "I am the way (ontology - What is real), the truth (epistemology - What is true), and the life (axiology - What is good)." Hillsdale exists so that all faculty and students may know Him and make Him known.

MISSION STATEMENT

Hillsdale Free Will Baptist College is a Christian institution of higher education committed to the intellectual, spiritual, social, moral, and physical development of its students. It seeks to prepare students to serve the Lord Jesus Christ, both in the church and in society at large.

PURPOSE STATEMENTS INTELLECTUAL

- I-1 To serve members of the Free Will Baptist denomination and others who desire an education in the Free Will Baptist tradition by providing courses of study in theology, missions, church music, business, interdisciplinary studies, and other programs leading to a baccalaureate degree.
- I-2 To provide an appropriate general education core for all degree-seeking students.
- I-3 To provide a climate of learning where the student may develop the lifelong habit of critical thinking in the search for truth.
- I-4 To offer students opportunities to improve communication through computing, oral, and writing competencies.

SPIRITUAL

- S-1 To assist students in understanding their relationship to God and strengthening their personal commitment to Jesus Christ.
- S-2 To help students cultivate habits of prayer, Bible study, and personal obedience to the teachings of Scripture.
- S-3 To foster in each student a commitment to service in a local church.
- S-4 To encourage student participation in and support for world evangelization.

SOCIAL

- SO-1 To equip students to function as responsible citizens.

- SO-2 To encourage students to understand and appreciate other peoples and cultures.
- SO-3 To provide students opportunities for developing and using leadership skills.

MORAL

- M-1 To encourage students to adopt a Biblical approach to all relationships.
- M-2 To challenge students to take personal responsibility for their decisions by developing a lifestyle characterized by integrity.

PHYSICAL

- P-1 To help students achieve physical fitness and health.
- P-2 To maintain a campus environment free of tobacco, alcohol, and illegal drugs.
- P-3 To provide students opportunities for athletic competition and assist students to develop habits of good sportsmanship.

The Mission and Purpose Statements of Hillsdale Free Will Baptist College are the foundational guide for the institution. The intent of the policies, procedures, and practices of the College are to fulfill the Mission and Purpose Statements.

Students are required to become familiar with the Mission and Purpose Statements prior to admission to Hillsdale. This is accomplished through the Entrance Essay presented in the Admissions section of this catalog (see Entrance Essay).

ACCREDITATION AND ASSOCIATIONS

Hillsdale Free Will Baptist College is accredited with the Transnational Association of Christian Colleges and Schools (TRACS), P.O. Box 328, Forest, Virginia 24551, phone: (804) 525-9539. TRACS is listed by the United States Department of Education as a nationally recognized institutional accrediting agency serving Christian undergraduate and graduate institutions of higher learning. The College is authorized to operate as a four-year college, offering appropriate Associate in Arts and Bachelor degrees.

The College is approved by the State Accrediting Agency to offer training to eligible veterans and other persons under provision of Section 1775 (a) (1), USC 38. Approval has been given for training of students under the War Orphans Educational Assistance Act and for the training of foreign students. The College also maintains membership in the National Association of Independent Colleges and Universities and the Oklahoma Association of Independent Colleges and Universities.

HISTORY

Hillsdale Free Will Baptist College is named in honor of Hillsdale College in Hillsdale, Michigan which began as a Free Will Baptist institution in 1840. (Hillsdale College in Michigan is no longer affiliated with Free Will Baptists.) Hillsdale Free Will Baptist College in Oklahoma continues the legacy of quality Christian education which began in Michigan over a century ago. Oklahoma Free Will Baptists had a vision for an institution of higher learning. That vision resulted in a Bible Institute which eventually developed into Hillsdale Free Will Baptist College. It began in the basement of the First Free Will Baptist Church in Tulsa in January, 1959. It was moved to Wagoner in the fall of 1959, to the Northwest Free Will Baptist Church in Oklahoma City in the fall of 1961, then a few miles south to the Capitol Hill Free Will Baptist Church in the fall of 1962. In 1966, the College began operating on its present campus.

State accreditation was gained in 1970 for the two-year program. The four-year B.A. in theology was added in the fall of 1972 with the first graduating class in May, 1974. This program also received state accreditation allowing graduates the opportunity for admission into a graduate program. Students can now transfer the two-year A.A. degree to a senior college majoring in any field they desire, or they can continue at Hillsdale working for the baccalaureate degree. Candidacy status with the Transnational Association of Christian Colleges and Schools was gained in September of 1995, and for the first time Hillsdale was recognized by a national accrediting agency. Accreditation with TRACS followed on January 1, 1999.

LOCATION AND DESCRIPTION

Hillsdale is located on a 41-acre campus adjacent to Interstate 35, in the city of Moore. The College has a multimillion dollar plant which includes the John H. West Administration Building composed of classrooms and administrative offices; 3 men's dormitories housing 62 students: Willey Hall (also contains music lab and studios), Barnard Hall, and Friends Hall; Oller Annex, a science lab/classroom; a women's dormitory, Yandell Hall, which will accommodate 56 students and living quarters for the dormitory supervisor; 2 married student apartment complexes: Randall Hall and Palmer Hall, 8 units each; an activities building consisting of a cafeteria and kitchen, classroom, offices, a gymnasium and a student lounge; the Geri Ann Hull Learning Resource Center/Classroom Building; a faculty duplex, and the president's home.

POLICY ON PREVENTION OF ALCOHOL AND DRUG ABUSE ON CAMPUS AND IN THE WORKPLACE

Hillsdale Free Will Baptist College seeks to assure the health and well-being of all students and employees

and to maintain an environment that supports and encourages the pursuit and dissemination of knowledge. Those goals are damaged by illegal drug and alcohol use. Therefore, to further these goals it has been, and shall continue to be, the policy of Hillsdale Free Will Baptist College to prohibit the illegal use, possession, sale, delivery, and/or manufacture of drugs, or the possession, use, or sale of alcohol by any student or employee of the College.

The College's policies and programs are intended to emphasize:

1. the incompatibility of the use or sale of illegal drugs and alcohol with the goals of the College;
2. the legal consequences of involvement with illegal drugs and alcohol;
3. the medical implications of the use of illegal drugs and alcohol; and,
4. the ways in which illegal drugs and alcohol jeopardize an individual's present accomplishments and future opportunities with the College.

The College will establish and maintain a program of education designed to help all members of the College community avoid involvement with illegal drugs and alcohol.

The College will provide information about drug and alcohol counseling and rehabilitation services available to members of the College community. Persons who voluntarily avail themselves of College services shall be assured that applicable professional standards of confidentiality will be observed.

The College shall take all actions necessary, consistent with state and federal law and applicable College policy, to eliminate illegal drugs and alcohol from the college community. College policy on illegal drugs and alcohol use will be publicized in student and faculty handbooks, student orientation materials, letters to students and parents, residence hall meetings and faculty and employee meetings.

Students, faculty members, administrators, and other employees are responsible as citizens for knowing about and complying with the provisions of Oklahoma law that makes it a crime to possess, sell, deliver, or manufacture drugs designated collectively as "controlled substances" in Title 63, Section 2-401 et seq of the Oklahoma Statutes. Any member of the College community who violates that law is subject both to prosecution and punishment by the civil authorities and to disciplinary proceedings against the student or employee when the alleged conduct is deemed to affect the interest of the College.

Penalties will be imposed by Hillsdale Free Will Baptist College in accordance with procedural safeguards applicable to disciplinary action against students (see Student Handbook, "Enforcement of School Policies") and employees (see Employee Handbook). The penalties to be imposed by the College may range from written warning with probationary status to expulsion from enrollment and discharge from employment.

This summary of the College policy on the prevention of alcohol and drug use on campus and in the workplace is based on the Drug-Free Workplace Act of 1988 (P.L. 100-690, Title V, Subtitle D) and the Drug-Free Schools and Communities Act Amendments of 1989 (P.L. 101-226). This policy is expressed in its entirety in the Student Handbook and Employee Handbook.

Our institution maintains the FERPA provision 99.31 that states disclosure to parents of students under 21 if the institution determines that the student has committed a violation of its drug or alcohol rules or policies.

POLICY OF NONDISCRIMINATION

Hillsdale Free Will Baptist College complies with all federal and state non-discrimination laws and is an equal opportunity institution. However, Hillsdale Free Will Baptist College reserves the right to, and does, maintain student educational and behavioral standards and employment requirements and standards based upon religious considerations consistent with its role and mission.

SEXUAL HARASSMENT

Hillsdale Free Will Baptist College is committed to maintaining high standards of professional ethics in which individuals do not abuse their personal authority in interpersonal relationships. The College personnel and students should not condone actions and/or words which are regarded as sexual harassment.

Sexual harassment is defined as repeated and unwelcome sexual advances which interfere with an individual's work or academic environment; coercive behavior which threatens an employment or academic reprisal; promise of rewards contingent upon obtaining sexual favors; spreading false stories about a person's sexual conduct; or, false accusations regarding sexual harassment.

Individuals who believe they have been objects of sexual harassment should advise the chief administrative officer of their work area; students should advise the Dean of Students.

CATALOG INFORMATION

It is the student's responsibility to have knowledge of the contents of the College Catalog, including requirements, policies, and regulations. The College reserves the right to revise curricula, policies, financial arrangements, etc. as such changes become necessary or desirable.

EXCEPTIONS TO POLICIES

Any exception to the policies in this Catalog must be addressed to the proper administrator: student services issues to the Director of Student Services, financial issues to the Vice President of Business Affairs, and academic issues to the Vice President of Academic Affairs.



New Life Singers



Hillsdale Players

ADMISSIONS

The moral character of all applicants must be good, and recommendations verifying their integrity will be required. The secondary prerequisite is academic achievement.

RECOMMENDED HIGH SCHOOL COURSES

Listed below are the high school courses that are recommended for admission to the College.

- 4 units English (Grammar, Composition, Literature)
- 2 units Lab Science (Biology, Chemistry, Physics, or other lab sciences)
- 3 units Mathematics (Algebra I, Algebra II, Geometry, Trigonometry, Math Analysis, Calculus)
- 2 units History (including one unit of American History)
- 1 unit Citizenship Skills (Economics, Geography, Government, Non-Western Culture)
- 3 additional units (Computer Science or Foreign Language)

Students who did not complete these recommended courses in high school will be assigned appropriate remedial work by the Assessment Committee.

PLANNING SUGGESTIONS

1. High school students are encouraged to take the ACT or SAT in the spring of their junior year and apply early in their senior year.
2. In January of the high school senior year, parents should consider filing the Free Application for Federal Student Aid (FAFSA) which is required for grants, loans, college work study, and most scholarships. Receipt of financial aid is dependent on acceptance for admission. Preference is given to those filing prior to June 1.
3. Transfer students are encouraged to apply for admission at least three months prior to date of entry.

CANDIDATES FOR ADMISSION

1. Graduates of high school with a minimum of a 'C' average, or satisfactory scores on entrance exams, usually American College Test (ACT) or Scholastic Aptitude Test (SAT).
2. Persons with a GED Certificate from a State Department of Education.
3. Transfer students from other colleges or junior colleges (see Students on Probation or Suspension).

Based on a review of credentials, students may be admitted on regular, conditional, or probationary admission status. Hillsdale Free Will Baptist College reserves the right to restrict or deny admission to any person, otherwise eligible, for reasons determined to be in the best interest of the institution by the officers

thereof. This reserved right shall be administered in a manner strictly consistent with state and federal non-discrimination laws. See the following sections: Admission Status Restrictions, Freshman Admission Requirements, and Transfer Admission Requirements.

ADMISSION STATUS RESTRICTIONS

The College is aware that all students have not had the same opportunities for academic preparation. In recognition of extenuating circumstances, three types of admission have been established: regular, conditional, or probationary status.

Regular Admission: Granted to students who have met the criteria for admissions. The student is eligible for enrollment and subject to the academic placement recommendations of the Assessment Committee.

Conditional Admission: Granted to students who have not completed the required admission documents or whose references reflect doubt on the compatibility of the student with the purposes of the College. A student admitted conditionally is given permission to enroll and complete only 24 hours. If the student is unable to submit the required admission documents or resolve the doubt discovered in the application process, he or she will not be permitted to enroll in courses beyond a total of 24 hours at this institution.

Probationary Admission: Granted to students who do not meet the criteria for a candidate for admission, or who have an ACT Composite Score lower than 16, or who transfer from another college while on academic probation, or whose placement scores reflect serious doubt as to the student's ability to benefit and succeed on the college level. The student is limited to no more than 13 credit hours per semester under the direct advisement of the Academic Affairs Office. Probation may be removed after completion of the semester at this institution by action of the Vice President of Academic Affairs.

ADMISSION DOCUMENTS

Admission to all degree programs of Hillsdale requires the submission of the following documents:

1. **Application for Admission.** A \$20 non-refundable fee must accompany the application form. A \$25 non-refundable fee must accompany international student application forms.
2. **Transcripts.** **High School Transcript.** Both freshmen and college transfer applicants with fewer than 24 semester credit hours must submit a high school transcript to the Admissions Office. Freshman applicants may be admitted on the basis of an

incomplete but official transcript, which shows grades through at least 6 semesters. Upon graduation, the student should request that a final, official transcript be sent to Hillsdale, bearing the signature of a school official, graduation date, complete grade record, standardized test scores, school seal, and class rank when possible.

College Transcripts. Transfer applicants must request that an official transcript from each college or university attended be sent directly from the institution to the Hillsdale Admissions Office. New freshmen who have taken concurrent college work must also request an official transcript from each college or university attended. Any student who fails to report work taken at another institution is subject to immediate expulsion from the College.

3. **Test Scores.** New freshmen are expected to submit satisfactory scores on either the American College Test (ACT) or Scholastic Aptitude Test (SAT). While no minimum score is required for admission, a composite score of less than 16 will limit the student to conditional or probationary admission. Students without an entrance exam score may only be admitted on probation. Those who have participated in the ACT may be admitted conditionally; however, their status may be changed upon receipt of the scores. Transfer students with fewer than 12 semester hours are also required to participate in ACT testing on the Hillsdale campus or a national test site. Admission without college entrance exams may only be conditional or probationary. Students who submit SAT scores should understand that they will be converted to equivalent ACT scores. The equivalency information may be obtained from the Academic Affairs Office upon request.
4. **Student Health Record.** The health form is sent to the applicant when the Application for Admission is received and should be returned prior to enrollment. Transfers may submit a previous college health form.
5. **Personal/Pastoral Reference.** No student may be admitted to the College without a reference(s) vouching for the prospective student's character and commitment to education. A pastoral reference is preferred.
6. **Biblical Foundations Student Statement.** The Biblical Foundations Statement of Hillsdale has been adopted by the Board of Trustees and each student seeking admission to the College must sign the statement acknowledging understanding and pledging to respect the statement while enrolled as a student.

7. **Entrance Essay.** Applicants, with the exception of special classification students, are required to complete an essay describing their goals and/or purpose in seeking a college education at Hillsdale.

INSTRUCTIONS FOR ENTRANCE ESSAY

1. Study the Hillsdale Free Will Baptist College Mission and Purpose Statements (see Introduction).
2. Write a 200- to 250-word essay on "What I Want To Accomplish at Hillsdale." This essay should present the goals which you want to accomplish while you are a student at the College. In particular, it should demonstrate that you understand the purposes of the College and that your personal goals are consistent with those purposes. You should devote one paragraph to your personal goals in each of the following areas: intellectual goals, spiritual goals, social goals, moral goals, and physical goals.
3. This essay should be written in acceptable English style giving attention to structure, grammar, vocabulary, etc. It should be your work; please do not seek or accept help from others.
4. The essay must be typed on a typewriter, a word processor, or a computer. It is acceptable to use a dot matrix printer to produce the document. No type smaller than elite on a typewriter or 10 point computer type should be used.
5. Your name, social security number, address, and phone number must appear in the upper left corner of the first page. The subsequent pages should have your name, followed by the page number in the upper right corner of the page.
6. The essay will be read and reviewed for academic placement, English proficiency, compatibility of purpose, and writing skill. Attention will be given to critical thinking, creativeness, and spiritual intent.
7. The essay will be evaluated by members of the Admissions Office, Assessment Committee, and faculty.
8. Should you have any questions, call the Admissions Office Monday through Friday between 9:00 a.m. and 4:00 p.m. by dialing 405-912-9000 or you may FAX requests to 405-912-9050.
9. Keep a copy of your essay in case there is a question or loss of the original. Forward the original copy of your essay to:
Admissions Department
Hillsdale Free Will Baptist College
P.O. Box 7208
Moore, OK 73153-1208

BIBLICAL FOUNDATIONS

In order to be enrolled students must sign an agreement to respect the Biblical Foundations Student Statement of Hillsdale.

BIBLICAL FOUNDATIONS STUDENT STATEMENT
(A complete disclosure is found in *A Treatise of the Faith and Practices of Free Will Baptists*, 1992 edition and is available upon request from the Academic Affairs Office.)

1. **God** - The one true and living God revealed in nature as the creator, preserver, and righteous governor of the universe. He is revealed in Scripture as the triune God—Father, Son, and Holy Spirit, the One personal, perfect, infinitely wise and good God existing in three persons. He is the Redeemer, Savior, Sanctifier, and Judge of men, the only proper object of worship whom all intelligent creatures are to love, adore, and obey.
 - 1.1 **Father** - He is infinite Spirit, the first person of the Godhead who is self-existent, eternal, unchangeable, everywhere present, all-knowing, all-powerful, independent, good, wise, holy, just, and merciful. There is nothing in the universe that can justly represent Him, for there is none like Him. He is the fountain of all perfection and happiness, exercising providential care and superintendence over all His creatures and governing the world in wisdom and mercy, according to the testimony of His Word. He is glorified by the whole creation and is worthy to be loved and served by all intelligence.
 - 1.2 **Son** - Jesus Christ, the Son of God, is one with the Father in His divine nature. He is the second person of the Godhead and fills all the offices and performs the works of God. While possessing all divine perfections, He was miraculously conceived and born of the Virgin Mary and made of the seed of David according to the flesh, the only begotten of the Father, and the only incarnation of God. He is, therefore, God manifest in the flesh, in His divine nature truly God and in His human nature truly man, yet without sin. He is the mediator between God and man, once crucified; He is now risen and glorified, the ever present Savior and Lord.
 - 1.3 **Holy Spirit** - The Holy Spirit, the third person of the Godhead, is one with the Father in His divine nature. The Bible ascribes to the Holy Spirit all the attributes of God. The Holy Spirit convicts humanity of its sin and draws all to Christ. The Holy Spirit indwells and fills the lives of all believers and endows them with spiritual gifts that are to be used in their personal service to God. There are no particular gifts that serve as visible evidence of the salvation or sanctification of the believer.

2. **The Bible** - The Scriptures of the Old and the New Testaments were written by holy men who were inspired by the Holy Spirit. They constitute God's full and complete word to man, the infallible rule and guide to Christian faith and practice. They are without error and trustworthy in all matters upon which they speak.

2.1 **Special Creation** - God created the universe in its present state by His spoken word and for His pleasure and glory and the enjoyment of His creatures. This was accomplished in a literal six-day creation week as recorded in the book of Genesis.

2.2 **Historicity** - All historical matters in the Bible, including Genesis 1-11, are to be considered as an accurate, literal record.

3. **Sin** - Adam and Eve were created innocent, but by willful disobedience fell into a state of sin and condemnation. Their posterity, therefore, inherits a fallen nature of such tendencies that all who come to moral awareness, sin and become guilty before God.

4. **Redemption** - The Son of God, by His incarnation, life, sufferings, substitutionary death for sin, burial, and resurrection, effected for all a redemption from sin that is full and free and is the ground of salvation by faith. Jesus Christ died for our sins, was resurrected, and ascended to heaven, where He serves as the only mediator between God and man. Christ makes intercession for us until He comes again.

5. **Salvation** - Individuals, by virtue of any natural goodness and human work, cannot become the children of God. They are all dependent for salvation upon the freely-provided redemption of God that is effected through the blood of Christ, the regeneration of the believer through faith in Christ, and the operation of the Spirit. In salvation the free will of man is retained. All believers in Christ, who through grace persevere in holiness to the end of life, have promise of eternal salvation.

6. **Satan** - Satan, an evil being, is the evil accuser who slanders God to man and man to God. He is the tempter of men who continually solicits men to sin. He is to be resisted by submitting to God. Satan's final destiny is that of a conquered enemy who now abides under a perpetual curse, whereby he is finally to be cast alive into the lake of fire. There he is to be tormented forever, along with all who refuse repentance and faith in Jesus Christ.

7. **Last Things** - The Lord Jesus, who ascended on high and sits at the right hand of God, will bodily return to close the Gospel era, glorify His saints, and judge the world. At the last day there will be a bodily resurrection of the dead, and all men will

be judged according to their works. Following the judgment, the righteous will enter into eternal life, and the wicked will be condemned to a state of endless punishment.

FRESHMEN ADMISSION REQUIREMENTS

After submitting the required admissions documents, applicants meeting the following criteria will satisfy the academic requirements for REGULAR admission to Hillsdale:

1. High school grade point average of at least 2.00 or 'C' average.
2. ACT composite score of 16 or above.

Freshmen who do not meet the above criteria may be considered for conditional or probationary admission. The Director of Admissions may require a personal interview prior to presenting the applicant to the Admissions Committee.

GENERAL PROCEDURES FOR FRESHMEN ADMISSION

In applying for admission to Hillsdale the student should:

1. Submit a completed application form provided by the College. Reference forms will be sent to the names submitted on the application. At least one reference must be returned for the student to be eligible for regular admission status.
2. Write and submit an essay according to the Hillsdale Entrance Essay instructions.
3. Submit a transcript of credits from the high school from which the student graduated, complete with class standing, grade points, and graduation date. A grade average below 2.00 ('C' average) will require a decision of the Admissions Committee.
4. Sign and submit the Biblical Foundations Student Statement.
5. Complete the medical form provided by the College. In addition, a physical examination is required for all students participating in the inter-collegiate sports programs and public relations traveling groups.
6. Participate in the American College Testing (ACT) program. A score of 15 or below will require a student to enter Hillsdale under probationary admission.
7. Register for the current semester in consultation with an advisor.

The first 4 steps should be completed 30 days before the current semester. Credit for courses taken may not be given until the student is officially enrolled.

TRANSFER STUDENT ADMISSION REQUIREMENTS

A student transferring from another institution must:

1. Submit a completed application form provided by the College. Reference forms will be sent to the names submitted on the application. At least one reference must be returned for the student to be eligible for regular admission status.
2. Write and submit an essay according to the Hillsdale Entrance Essay instructions.
3. Submit official transcripts from any institutions of higher education the student has attended. A grade point average below 2.00 ('C' average) will require a decision of the Admissions Committee. Students who have completed less than 24 college credit hours must also submit a high school transcript. *No transfer students will be considered for admission until presentation of their transcript(s) from the college(s) previously attended.*
4. Sign and submit the Biblical Foundations Student Statement.
5. Complete the medical form provided by the College. In addition, a physical examination is required for all students participating in the inter-collegiate sports programs and public relations traveling groups. (The health form of the previous college or university may be acceptable.)
6. Participate in the American College Testing (ACT) program if fewer than 24 college credit hours have been completed.
7. Register for the current semester in consultation with an Advisor.

STUDENTS ON PROBATION OR SUSPENSION

Should the Admissions Committee allow students on academic probation to enroll, the first semester will be limited to probationary status, and the student must maintain satisfactory progress in accordance with the policies established by the Oklahoma State Regents for Higher Education (see Academic Progress). Students suspended from another college are not eligible for admission to Hillsdale the semester immediately following their last semester at the previous institution.

INTERNATIONAL STUDENT ADMISSION PROCEDURES

International students who apply for admission must:

1. Complete an International Student Application for Admission.

2. Write and submit an essay according to the Hillsdale Entrance Essay instructions.
3. Submit an official transcript of completed secondary school and college credits with notarized translations.
4. Sign and submit the Biblical Foundations Student Statement.
5. Provide a valid medical form.
6. Furnish satisfactory proof of proficiency in reading, writing, speaking, and understanding English.
7. Submit the Test of English as a Foreign Language (TOEFL) or the English Language School (ELS) form. A score of 500 or more on the TOEFL test, or the completion of level 108 on the ELS is required to enroll in a regular course of study.
8. Present positive proof of financial ability to pay all expenses while in school.
9. Have satisfactory health insurance coverage approved by the College.

ADULT AND SPECIAL STUDENTS

Students who are not candidates for degrees may be given special enrollment permission by the Vice President of Academic Affairs. This category includes the following: students taking only audit courses, students who have at least a bachelor's degree, high school students concurrently enrolled in the College, or adults over 25 years of age who do not meet the regular admissions requirements.

HOME STUDY OR UNACCREDITED HIGH SCHOOLS

Applicants who are graduates of an unaccredited or home study high school program are eligible for admission under the following conditions:

1. The applicant must have taken the ACT or the SAT.
2. The applicant's high school class must have graduated.
3. The applicant must satisfy the high school curricular requirements as certified by the high school or, in case of home study, the parent.

ACADEMIC PLACEMENT

Placement tests and ACT scores are used to determine placement in certain courses such as English, mathematics, and science. Students who are not prepared to enter regular college courses will be required to complete appropriate developmental courses as assigned by the Assessment Committee.

TRANSFER CREDIT

After evaluation by the Academic Affairs Office, transfer work from other schools which are generally recognized will be accepted to apply as credit on degrees awarded at the College.

CREDIT BY EXAMINATION

Students may apply to the Vice President of Academic Affairs for credit in general education courses and certain lower level courses by testing for credit. Applicants may earn credit in basic general education courses through the College Level Examination Program (CLEP) or the Advanced Placement (AP) program. Departmental-made tests may be utilized for certain subjects and for those in which no national test exists. No departmental examinations will be given during the last two weeks of a semester. Credit will be equated to courses listed in the current Catalog. Institutional charges for administering and recording of credit by examination shall be at the rate of one-half tuition per semester credit hour. In the event an applicant scores below the acceptable level for passing, no transcript record will be made of the attempt and no charge other than the cost of the test will be made.

REGISTRATION

All students are expected to register on the official registration dates each year. Special permission is required for carrying more than 17 hours per semester. Students with regular employment should curtail their academic load. No student may register after the last day to add or enroll. The College reserves the right to cancel any class with fewer than eight registrants.

ADMISSION TO CLASSES

Students are permitted to enter classes only after the completion of financial arrangements. A student who fails to complete such arrangements within two days after official registration day jeopardizes his/her right to attend class.

EXCEPTIONS PROCEDURE

Any student who is denied admission may appeal the decision of the Admissions Office. The appeal must be presented in writing by the student to the Vice President of Academic Affairs. Any pertinent information which the student believes may improve his/her position may be presented. The Vice President of Academic Affairs will forward a recommendation to the Administrative Committee. The decision of the Administrative Committee will be final.

ASSESSMENT PLAN OUTLINE

Hillsdale believes in a *value added* approach to education. It is therefore extremely important to evaluate students in the following:

1. Entry level assessment - high school grades, curriculum strength, ACT scores, placement tests, entrance essay, and video interview.

- Writing Skills assessment - entrance essay, ENGL 1213 English Composition II term paper, ENGL 3113 Writing and Research paper, and an upper level writing project in their major.
- General Education assessment - each sophomore who has completed 46 credit hours or more is required to participate in the College Academic Achievement Proficiency (CAAP) Test. This provides a quantitative measure of the strength of the General Education program of the College.
- Exit Assessment - video exit interview, Student Satisfaction Survey, and Senior Portfolio or Recital.

Students will participate in assessment as required for admission, course enrollment, college classification, and degree requirements. Student Assessment Profiles, containing the individual student's assessment record, will be stored under the supervision of the Director of Assessment. **Full-time and graduating students are required to participate in the annual assessment day held on the campus each spring semester.**



Admissions
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COLLEGE COSTS AND BUSINESS INFORMATION

Hillsdale Free Will Baptist College desires to offer sound Christian education as a private institution at the lowest possible cost. To help reduce costs, the College, through the Admissions/Financial Aid Office, provides assistance to any student who may qualify for grants, loans, or scholarships. Registration will be considered incomplete and no student will be admitted to classes until arrangements for payment of the semester's expenses have been satisfactorily made. Registration for any semester can be completed only after arrangement has been made for any previous semester's costs (also see Withdrawals and Refunds).

NOTE: The College reserves the right to adjust cost at any time without notice.

Payment for tuition, fees, or books may be made by cash, check, MasterCard, or Visa.

TUITION AND FEES (2001-2002 Rates)

TUITION

Tuition - per credit hour	\$190.00
Senior Citizen Tuition (age 55+)	½ tuition
Audit Tuition - per audit hour	20.00
Cooperating Church Tuition Discount - per credit hour(-15.00)	

The student must be a member in good standing of a Free Will Baptist church that systematically contributes to the Cooperative Plan or to Hillsdale Free Will Baptist College, and be in good standing with both the Academic Affairs Office (no academic dishonesty discipline in the previous semester) and Student Affairs Office (no Disciplinary Committee sanction in the previous semester).

SEMESTER FEES

Independent Study Fee - per credit hour	\$40.00
Oklahoma Assessment/Tech. Fee - per credit hour	5.00
Comprehensive Semester Fees:	
Full-time Student	295.00
Full-time International Student	395.00
Part-Time (7-11 hours)	130.00
Part-Time (1-6 hours)	30.00
Night-Only Student	No Charge
Deferred Payment Fee	60.00
Late Registration Fee	30.00
Lab Fees:	
Bowling (PHED 1031)	80.00
Care & Prevention (PHED 2222)	25.00
Computer Lab Fee (per course)	45.00
Intercollegiate Sports/Cheerleading	180.00
Racquetball (PHED 1331)	155.00
Science Lab	50.00
Mission Seminar	40.00

SPECIAL FEES

Matriculation Fee (one time application fee)	\$20.00
International Student (one time application fee)	25.00

Room/Key Deposit**	75.00
**Refundable at graduation or exit from college. (Costs for repair, damages or replacement may be in addition to this fee.)	
Student Insurance (accident only-annual charge)	100.00
International Student Medical Plan	300.00
(Check with Business Office on rates for spouse and children.)	
Graduation Fee	95.00
Transcript Fee (after the first one which is free)	3.00
Schedule Change Fee	12.00

APPLIED MUSIC

Private Lessons	\$200.00
Applied Music Fees:	
MIDI Lab	25.00
Practice Fee for piano and voice per credit hour	10.00

HOUSING AND MEALS

Room per semester (see note)	\$875.00
Board per semester:	
19 meals a week plan	1145.00
14 meals a week plan	1095.00
80 meal ticket (non-dorm students only)	520.00

NOTE: Dormitory Residency Requirement: Students under 21 years of age are required to live in the dorms unless commuting from home, married, or a junior.

BOOKS

PAYMENT MUST BE MADE FOR ALL TEXTBOOKS AT THE TIME OF ENROLLMENT. (Average cost will be from \$350 to \$450.)

INSTALLMENT PAYMENTS

All fees and charges are due and payable at enrollment. If a student cannot pay all charges at time of enrollment, arrangements may be made for monthly payments through a full service tuition management company.

Payments can be made from either checking or savings accounts from any financial institution, or automatically charged to Visa or MasterCard. Payments may be made on a four- or six-month payment plan as outlined below:

PLAN I - 4 Month Payment Plan

20% down at enrollment after deducting financial aid and scholarship awards.

	Fall Semester	Spring Semester
20% of balance	September 5	February 5
20% of balance	October 5	March 5
20% of balance	November 5	April 5
20% of balance	December 5	May 5

PLAN II - 6 Month Pre-payment Plan

On-campus students may pay each semester's expenses over a six-month period, with no down payment at enrollment. Payment is due on the fifth day of each month.

	Fall Semester	Spring Semester
First payment:	June 5	December 5
Final payment:	November 5	May 5

Installment Regulations

The following regulations will apply to students who make use of these payment plans:

1. Any student following Plan I will need to pay 20% of the total charges in cash at registration after deducting financial aid and scholarship awards.
2. The balance of charges will be due and payable on the dates outlined in each installment plan.
3. Students registering under these plans will not be allowed to continue in school after such payments are due, unless an extension has been approved by the Vice President of Business Affairs.
4. Transcripts will not be issued until all accounts are cared for at the business office.

REGULATIONS ON STUDENT ACCOUNTS

FEDERAL STUDENT AID APPLICATION DEADLINES

The student is responsible for completion of the Free Application for Federal Student Aid (FAFSA) for the possible award of grants, loans, and scholarships. The student is obligated for the balance of the account. Should the student fail to complete the FAFSA by the semester deadline (Fall, October 1 or Spring, April 1), the student is responsible to pay the balance of the account. Failure to meet his or her account obligations will begin disenrollment proceedings, and the student will be withdrawn from courses through the Academic Affairs Office. Appeals may be made to the Operations Council.

UNPAID AND PAST DUE BALANCES

If a student is unable to maintain the payment arrangements or has a past due account balance over \$500 on the Hillsdale account, he/she will be referred

to the Admissions Committee. That student may not enroll until the terms of the Admissions Committee have been satisfied.

WITHDRAWALS AND REFUNDS

WITHDRAWALS

In case a student must withdraw, he/she is obligated for the balance of his/her payments, less any refund as stated below. To be eligible for any refund, a student must complete the appropriate withdrawal form and have it approved. Withdrawal forms may be obtained from the Academic Affairs Office.

SEMESTER REFUNDS

If a student withdraws during the fall or spring semesters, tuition will be refunded as follows: first week in which classes begin - 80%; second week - 60%; third week - 40%; fourth week - 20%; fifth week and thereafter - none.

SUMMER SCHOOL REFUNDS

Withdrawals during the summer session: refunds by the end of the first day - 100%; second day - 80%; third day - 60%; fourth day - 40%; fifth day - 20%; sixth day - 0%.

OTHER REFUNDS

For intersessions: no refund if classes are attended. Any refund for unused board will be made on the basis of the number of weeks the student attended. Refund of unused room will be made on the basis of the number of months attended. No refunds for board or room will be made for a portion of a week (board) or month (room). Refund of fees through the fifth week - 50%; sixth week and thereafter - none.

REFUNDS FOR FIRST TIME COLLEGE STUDENTS

First time college student refunds will be figured under the College, State Regents, and Federal pro rata policies; the student will receive the largest refund available from the three calculations.

FINANCIAL AID INFORMATION

School Code 010266

GRANTS

Federal and State grants are available to qualified students having substantial financial need.

Federal Pell Grants

Federal Pell Grants are awarded to eligible undergraduate students who show financial need based on a standard formula. Funding is determined by the FAFSA.

Federal Supplemental Educational Opportunity Grant (SEOG).

SEOG awards are made to students who have exceptional need. Funding is limited and priority is given to students who receive a Federal Pell Grant.

Oklahoma Tuition Aid Grants (OTAG)

OTAG is a state grant administered by the Oklahoma State Regents for Higher Education. Students will receive an award letter from OTAG when it is determined that they are eligible. OTAG monies are disbursed by Hillsdale to students' accounts. A student must be enrolled in a minimum of 6 hours to receive OTAG.

Tribal Higher Education Grants

The Tribal Higher Education Grants are available for American Indian students and are funded by each individual tribe. Please apply early to appropriate tribal agency.

Vocational Rehabilitation Grants

A student who has an employment handicap because of a physical or an emotional disability may apply for payment of tuition through the appropriate office of Rehabilitative Services Division of the Department of Human Services. In order to be eligible for this assistance, the handicap must be medically established, and the student vocational objective must be approved by the appropriate counselor of the division.

LOANS

Federal Perkins Loan

The Perkins Loan program makes long-term, low-interest rate loans to qualified students. Hillsdale is the lender and the loan is made with government funds. A student can borrow up to \$3000 a year, if funds are available. Repayment begins nine months after graduation or termination.

Financial aid programs at Hillsdale offer a variety of ways for almost every student to secure funds to attend college. The basic objective of the financial aid programs is to provide assistance based on financial need. Financial aid consists of funds awarded to help meet the student's educational expenses. There are several types of aid offered at Hillsdale under federal and state programs. There are also a number of scholarships funded by the College, individuals, churches, and organizations.

Those who find financing their education a problem should seek information from the Financial Aid Director about student aid available through the following programs:

GRANTS:

Federal Pell Grants
Federal Supplemental Educational Opportunity Grant (SEOG)
Oklahoma Tuition Aid Program (OTAG)

LOANS:

Federal Perkins Loan
Federal Stafford Loan
Federal Parental Loan for Undergraduate Students (PLUS)

EMPLOYMENT:

Federal College Work Study

Application for each program is made by completing the Free Application for Federal Student Aid (FAFSA). The FAFSA application forms are available to students through the Financial Aid Office at Hillsdale. A student must complete the form, designating Hillsdale as the institution to receive the results, and send the form to the Processing Center. Hillsdale receives the results and will make a final determination of financial aid available to the student after receiving all requested documents.

PREFERENCE DATES FOR APPLICATIONS

March 31 Full academic year
(or fall semester only)
October 15 Spring semester

Because of the limited amount of funds in all aid programs, student applying by the above dates will be given first preference. Applicants submitting the required documents after these dates will be considered as funds are available.

Federal Stafford Loan Program (subsidized and unsubsidized)

This loan is a low interest loan made to a student by a lender, such as a bank, credit union, or savings and loan association, to help pay for the student's education after high school. The form to apply for the Stafford Loan Program is found in the FAFSA packet. Maximum loan amount for qualifying freshman is \$2625; sophomore is \$3500; juniors and seniors is \$5500.

PLUS Loans

PLUS loans are for parents who want to borrow to help pay of their children's education. PLUS loans provide additional funds for educational expense and are made by a lender. Repayment normally begins 60 days after the last loan disbursement. The lender will run a credit check on PLUS Loan applicants.

HARRY AND IMOGENE LEE STUDENT LOAN (Non-Government Loan)

This is an 8% interest loan limited to \$800 per year as funds permit. Preference will be given to students from the Kiamichi Association in Oklahoma, who are members of Free Will Baptist churches, and demonstrate financial need. Repayment of the loan shall begin 90 days following departure from school. Students must be working toward a degree and maintain a 2.0 GPA. Proceeds of this loan must be applied directly to the student's educational bill at Hillsdale. Additional information and loan applications are available through the Financial Aid Office.

STUDENT EMPLOYMENT

Students who demonstrate a need may be eligible for assistance through the work study program. Students are employed in various fields such as food services, grounds, building maintenance, and secretarial. Students normally work from 5 to 20 hours per week.

VETERANS BENEFITS

Hillsdale Free Will Baptist College is fully certified by the Oklahoma State Accrediting Agency to the Veter-

ans Administration (VA) as an approved training institution. Certain veterans or service personnel plus eligible dependents or survivors of same, may qualify for federally enacted education benefits. The Academic Affairs Office offers assistance and information on available programs, applications for benefits, admissions, enrollments, academic goals, career guidance, and special tutorial and financial aid. To begin receiving payments for attendance, students must contact the Academic Affairs Office and initiate the required documents. Students either making initial use of their educational benefits or re-applying after an interruption of at least one term can expect beginning VA payments as follows:

1. Request for advance payment (to be received by start of term) must be made with the Veteran Coordinator no less than thirty days prior to start of term.
2. Regular payments can be expected to start approximately eight weeks after term begins.

VA policy precludes pay for courses previously taken for credit and courses not leading to a degree. Additionally, courses withdrawn from can cause the VA to recover monies for that course back to start of term.

FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS REQUIREMENTS

Hillsdale Free Will Baptist College is a participant with the Department of Education in the federal financial aid programs. In accordance with federal guidelines, any student receiving funds under the above-mentioned programs must maintain satisfactory academic progress in the course of study he/she is pursuing as outlined in the section entitled "Academic Progress". A full-time student must complete 12 hours per semester or 24 hours during the academic year. Failure to complete the required number of hours with satisfactory academic progress will result in Financial Aid Probation/Suspension. Please contact the Financial Aid Office for further information.

SCHOLARSHIPS

APPLICATION AND AWARD INFORMATION:

All necessary application forms and confirmation certificates must be received by the Admissions Office within 30 days of notification of acceptance by the Director of Admissions before the scholarship(s) can be awarded. No more than two scholarships in any combination may be awarded. Scholarship awards are final and may not be traded. Any combination of scholarships cannot exceed the cost of tuition. All scholarships awarded are contingent upon satisfactory completion of the semester and the availability of funds; early withdrawal will result in the loss of scholarships awarded and recalculation of the student's account. Exceptions to any of the guidelines must be approved by the Administrative Committee.

PRESIDENT'S SCHOLARSHIP

This scholarship will be awarded at the rate of \$750 per semester. Candidates must be nominated to the President of the College, and will be evaluated on the basis of academic and leadership ability. Students must have at least a 3.0 cumulative grade point average on a 4.0 scale, must enroll in 15 hours each semester, and live on campus. Maximum of two scholarships will be awarded for each entering class.

HONORS SCHOLARSHIP

The College will award this scholarship to any student with an ACT of 25 or higher. Students with an ACT of 30 or above will receive full tuition, while students with an ACT of 25-29 will receive one-half tuition. The full tuition award is renewable with a 3.5 Hillsdale GPA while the half tuition award is renewable with a 3.3 Hillsdale GPA. The applicants must be enrolled in a minimum of 15 semester hours. An applicant must be an on-campus student; any exceptions must be approved by the Scholarship Committee.

ACADEMIC SCHOLARSHIP

This tuition scholarship is awarded to each full-time student enrolled in at least 15 semester credit hours who has at least a 3.0 high school grade point average (GPA) on a 4.0 scale, or an ACT composite score of 21 without regard to financial need. The high school GPA must be certified by an official high school transcript or high school registrar. Transfer students with 12 semester credit hours or more must qualify by their official college transcript (not including concurrent enrollment). The scholarship is awarded each semester to those who maintain the required semester GPA after they enroll at Hillsdale. The amount of the scholarship varies according to the GPA. If the student fails to maintain the requisite GPA, the amount of the scholarship will be reduced accordingly. The student may reapply when the requisite GPA is recovered and the scholarship will be restored if funds are available.

GRADE RANGE	ON CAMPUS	OFF CAMPUS
GPA of 3.80-4.00	\$700.00	\$550.00
GPA of 3.60-3.79	\$600.00	\$450.00
GPA of 3.40-3.59	\$500.00	\$350.00
GPA of 3.20-3.39	\$400.00	\$250.00
GPA of 3.00-3.19	\$300.00	\$150.00

COMMUNITY SERVICE SCHOLARSHIP

This scholarship of \$200 per semester is awarded to students who demonstrate outstanding achievement in voluntary community and/or church service. A letter of reference from the volunteer's supervisor is required. The recipient must maintain a GPA of 2.00.

MUSIC SCHOLARSHIP (Music Major)

This scholarship is awarded to students who demonstrate musical ability in voice or instrument and who can make a worthwhile contribution to the program at Hillsdale. The amount of this scholarship is \$400 per semester for freshmen and sophomores and \$500 per semester for juniors and seniors. In order to qualify for this scholarship, the student must meet the following conditions:

1. The student must demonstrate musical ability through an audition and interview with the music director and/or other faculty members.
2. The student must enroll as a full-time student (at least 12 hours per semester).
3. The student must maintain a cumulative GPA of at least 3.0 after the first semester. If the GPA falls below 3.0, the scholarship will be canceled. If the cumulative GPA rises above 3.0, the student may reapply and the scholarship will be restored if funds are available.
4. The student must participate in at least one ensemble activity each semester.
5. The student must have music or church music as his/her area of concentration and be making satisfactory progress toward a B.A. degree in Church Music.

MUSIC SCHOLARSHIP (Non-Music Major)

This scholarship is awarded to students who demonstrate musical ability in voice or instrument and who can make a worthwhile contribution to the program at Hillsdale. The amount of this scholarship is \$200 per semester. In order to qualify for this scholarship, the student must meet the following conditions:

1. The student must demonstrate musical ability through an audition and interview with the music director and/or other faculty members.
2. The student must enroll as a full-time student (at least 12 hours per semester).
3. The student must maintain a cumulative GPA of at least 3.0 after the first semester. If the GPA falls below 3.0, the scholarship will be canceled. If the cumulative GPA rises above 3.0, the student may reapply and the scholarship will be restored if funds are available.

- dent may reapply and the scholarship will be restored if funds are available.
- The student must participate in at least one ensemble activity each semester.

PIANO PERFORMANCE SCHOLARSHIP

This scholarship of \$600 per semester is awarded to music majors who demonstrate outstanding ability and promise in piano performance. In return for this scholarship, the student must work for the college music department in some approved capacity for 50 hours each semester (e.g., accompaniment of NewLife, choirs, private lessons, etc.). The recipient must maintain residence in the dorms, a minimum of 15 semester hours of enrollment, and a GPA of 3.0. Audition required.

NATIONAL YOUTH ACHIEVEMENT SCHOLARSHIP

This scholarship of \$1000 (\$250 per semester) is for those who are selected for the Truth & Peace and/or the National Youth Evangelistic Team (YET) programs. Anyone who places first in the National Youth Conference (NYC) competition in category D or above will also qualify for this scholarship. Students must verify their achievement with the appropriate certificates.

FREE WILL BAPTIST STATE COMPETITIVE ACTIVITIES SCHOLARSHIP

Scholarships of \$250 (\$125 per semester for two semesters) are awarded to students who place first in category D or above in the Free Will Baptist state competitive activities. Students must verify their achievement with the appropriate certificates.

NEED BASED SCHOLARSHIPS

Hillsdale offers a variety of need-based scholarships which are designed to assist students in completing degrees. In order to receive these, the student must first apply for financial aid available through federal and state programs. Need scholarships will not be awarded until the full amount of state and federal aid has been exhausted. Any scholarship funds provided by churches, associations, and other organizations will also be taken into consideration in determining the student's financial aid package.

A student's financial aid package may not exceed the amount of financial need demonstrated, and all Hillsdale scholarship funds must be applied to the student's account. In accordance with federal regulations the student will not be over-awarded (financial assistance which exceeds the calculated need). Because a limited amount of funds is available, early application is suggested.

Students receiving need scholarships must enroll for at least 12 hours each semester, maintain a cumulative

GPA of 2.5, and be making satisfactory progress toward a degree. If the cumulative GPA falls below 2.5, the scholarship will be canceled. If the cumulative GPA rises above 2.5 at a later time, the student may reapply and the scholarship will be restored if funds are available. It is the student's responsibility to reapply.

WORKSHIP SCHOLARSHIP

This scholarship of \$1000 per year is awarded to students who demonstrate financial need. In return for the \$1000 scholarship, the student must work for the College in some approved capacity for an hourly wage until \$500 is worked off each semester.

MISSION SCHOLARSHIP

This scholarship (up to \$300 per semester) is awarded to deserving missionary students and to the children of missionaries. The recipient must maintain a minimum of 12 semester hours of enrollment and a GPA of 2.5.

MINISTERIAL SCHOLARSHIP

This scholarship is awarded to ministerial students who are members (in good standing) of a Free Will Baptist Church. They must be sophomores, juniors, or seniors and must have completed at least 12 semester hours at Hillsdale with a minimum cumulative GPA of 2.5. Scholarships of \$200 per semester for off-campus students or \$300 for on-campus students are awarded.

FREE WILL BAPTIST MINISTER'S CHILDREN SCHOLARSHIP

Scholarships of \$800 (\$200 per semester for four semesters) are awarded to dependent students whose parent or guardian is employed by a church or agency affiliated with the National Association of Free Will Baptists. The parent or guardian must derive a majority of his/her income from denominational service.

SIBLING SCHOLARSHIP

Scholarships of \$800 (\$200 per semester for four semesters) are awarded to students who have a sibling enrolled at Hillsdale. Each student must carry a minimum of 12 hours and live on campus.

ALUMNI DEPENDENT SCHOLARSHIP

Scholarships of \$800 (\$200 per semester for four semesters) are awarded to the children of alumni who enroll in at least 12 hours and live on campus.

SPOUSE SCHOLARSHIP

This scholarship is awarded to the student's spouse who is enrolled in a minimum of 12 hours and maintains a cumulative GPA of at least 2.5. The spouse shall be awarded \$200 per semester.

ASSISTANCE SCHOLARSHIPS

CHURCH TUITION ASSISTANCE PROGRAM

Awards of \$800 (\$200 per semester) are given to students based on the willingness of their home church to assist them in obtaining a Hillsdale degree. Hillsdale will match the amount given by the student's home church up to a maximum of \$200 per semester. Students must maintain a 2.00 GPA for continued eligibility.

RECRUITMENT TUITION WAIVER

A one-time tuition waiver will be awarded to a student who recruits another student (who is not listed on the prospective student database) to enroll in the College. There will be a \$200 waiver awarded at the end of the add/drop period for off-campus students who are enrolled in at least 12 hours. There will be a \$400 waiver awarded at the end of the add/drop period for dormitory students who are enrolled in at least 12 hours.

GENERAL SCHOLARSHIPS

General scholarships are awarded only in the Spring Semester. Students must complete a separate application during the Fall Semester to be considered for the general scholarships. All applicants must attend Hillsdale a minimum of one semester before a scholarship can be awarded.

Kermit Argo Memorial Scholarship
(general)

Berkley Church Memorial Scholarship
(preference given to Missouri Students)

Kelly Braisher Memorial Scholarship
(Junior or Senior female mission student)

Albert Cook Memorial Scholarship
(general)

Ernest Harrison, Sr. Memorial Scholarship
(Junior or Senior ministerial student)

J.M. Howard Memorial Scholarship
(general)

Geri Ann Ross Hull Memorial Scholarship
(education student)

T.J. Jones Memorial Scholarship
(general)

Marguerite Kern Memorial Scholarship
(female student with at least 2.5 GPA)

Harry and Imogene Lee Vocational Scholarship
(upper level student involved in church ministry)

Clyde Maxwell Memorial Scholarship
(general)

John and Kay Metcalf Memorial Scholarship
(missionary student)

Ministerial Fellowship Scholarship
(ministerial student)

Rachel Peck Memorial Scholarship
(Junior or Senior)

Melda and E.L. 'Bud' Pence Memorial Scholarship
(education student)

David O'Donnell Memorial Scholarship
(general)

Dola G. Sears Memorial Scholarship
(female student)

John and Glenda Strange Memorial Scholarship
(general)

Vietnam Memorial Scholarship
(general)

Woman's Auxiliary Nursing Scholarship
(2.5 GPA, order of preference in consideration will be given to students from the First Free Will Baptist Church of Joplin, Indian Creek Association, Missouri and finally students-at-large)

Orval Yandell Memorial Scholarship
(general)

ASSOCIATIONAL SCHOLARSHIPS

FIRST OKLAHOMA ASSOCIATION

The amount of this scholarship varies with the number of scholarships awarded each year to students from this association.

GAINES CREEK ASSOCIATION

A scholarship limited to students from this association; it is awarded annually in the amount of \$50.

HOPEWELL NO. 2 MINISTER'S AND DEACON'S CONFERENCE

A student from this association is given preference in the awarding of this yearly gift. The amount is dependent upon funds available, but a minimum of \$75 is awarded.

SOUTH GRAND RIVER ASSOCIATION

The amount of assistance is dependent upon associational funds, but not less than \$50 is awarded. Students from this association are given preference.

DIBBLE ASSOCIATION

Students from this association are awarded this scholarship each semester.

PROGRESSIVE ASSOCIATION

Students from this association are awarded this scholarship in the amount of \$200.

UNION ASSOCIATION

Students from this association are awarded this scholarship in the amount of \$100.

UNITY ASSOCIATION OF ARKANSAS

Students from this association are given first preference for this scholarship. The amount of the scholarship varies. If there are no associational candidates, students from Arkansas are considered. If no Arkansas students are chosen, other worthy students are considered.



Scholarships
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OKLAHOMA STATE WOMEN ACTIVE FOR CHRIST

This \$1000 scholarship (\$250 per semester for four semesters) is awarded to full-time female students who are members of Free Will Baptist churches in Oklahoma. Selection is made by a committee from the Oklahoma Women Active for Christ. The application deadline is April 15; contact Hillsdale for application forms.

OKLAHOMA STATE MASTER'S MEN

These scholarships are awarded to full-time male students who are residents of Oklahoma. The recipient must be a member of a Free Will Baptist Church in Oklahoma. The scholarships are restricted to non-ministerial students. Selection is made by a committee from the Oklahoma State Master's Men. The application deadline for the fall semester is September 15; for the spring semester February 15. Contact Hillsdale for application forms.

STUDENT LIFE

CAMPUS LIFE

Academic excellence and spiritual vigor combine to develop the total person. Emphasis on the personal relationship of the individual student with God forms the basis upon which a full and satisfying life can be built. This same emphasis places in proper perspective all of learning as well as all of life. Bible and missionary conferences, days of prayer, dormitory devotions, and chapel stimulate each student to seek God's will for his/her life. This spiritual emphasis provides the help needed to develop spiritual maturity. The guidelines outlined in the *Student Handbook* also seek to foster spiritual growth and development. The spiritual emphasis has one additional advantage: it improves the quality of all learning.

NOTIFICATION OF PARENTS

As a matter of Biblical principle, the College believes that the parent or legal guardian of the student should be involved in the student's educational program. At the same time, the College seeks to protect the privacy of the student as guaranteed by the Family Education and Privacy Act of 1974, as amended. The following policies will apply:

1. The College will provide information concerning grades, academic progress, and disciplinary action taken, to the parent or legal guardian of single students who have not yet attained the age of 21 years, provided that the student is legally dependent upon the parent or legal guardian.
2. The College will consider a student to be legally dependent if the student is listed as a dependent on the parent's federal income tax return, if the parent contributes to the payment of the student's educational expenses, or if the student resides at the parent's home when school is not in session.
3. Students who are married, 21 or older, or who are legally independent may request in writing that information be provided to parents or guardians.

FACILITIES FOR THE PHYSICALLY HANDICAPPED

The Hull Library/Classroom Building, most faculty offices, Oiler Science Lab, and cafeteria of the College are accessible to persons who are handicapped. Changes in teaching techniques occur continually as instructors discover new ways to aid handicapped students. The College is in the process of implementing a master plan for compliance with the Americans with Disabilities Act.

CHAPEL AND CHRISTIAN SERVICE

Hillsdale is a Christian school, and chapel attendance is required of all full-time students. Messages are brought by faculty, students, and visiting speakers. Also, programs are presented by student organizations. Christian Service participation is expected of all students in some manner. A passing chapel grade is a prerequisite for extracurricular activities, public relations traveling groups, inter-collegiate sports, and any academic honors.

COMMUNITY/CHURCH SERVICE

Active involvement in the local church is available to students. Visitation, teaching opportunities, evangelistic outreach, and other ministries enable the student to put into practice that which is only theory in the classroom. Service in community organizations and benevolent groups is encouraged as a part of Christian citizenship.

All students of the College are expected to maintain the highest standards of moral conduct and concern for the well-being and rights of their fellow students. Plagiarism and cheating are considered serious enough offenses to warrant a failing grade for any course in which they have been practiced; repeated offense can result in the student's suspension or expulsion from the College. Gambling, homosexual activity, sexual activity outside of marriage, sexual harassment (p. 5), the use or possession of alcoholic beverages, non-prescription narcotics and drugs, or hallucinogenic drugs, and use or possession of firearms or fireworks are expressly forbidden.

The *Student Handbook* provides detailed statements of the College policies, procedures and penalties relating to the campus citizenship. The handbook is provided free of charge to all enrolled students. Copies are available in the Student Service Office or the Office of Admissions.

CAMPUS ORGANIZATIONS

To foster in the student a sense of responsibility and participation, various groups function on the campus. One of these organizations is the Student Senate, a vital force in student life as it functions as liaison between the student body and the faculty. The Student Senate is composed of a president, vice president, secretary-treasurer, and chaplain who are elected by the student body, plus elected representatives from each campus organization.

The Ironmen Fellowship is composed of those students who are preparing for the ministry. This organization meets for fellowship and help on the problems of the ministry. The Student Mission Fellowship promotes missionary interest among students by sponsoring a weekly prayer band, special missionary services, and a mission trip. It also provides fellowship for those who intend to enter missionary service.

Literary Societies exist to provide a structure for student life activity. These societies promote the intramural athletic activities, plan special programs, cooperate in joint projects, stimulate academic interests, and form smaller units of fellowship. Recognition is given at the end of each school year to the societies for their contribution to student life. Three societies are open for men and three for women students. Those open to men are Delta Tau Chi, Gamma Epsilon Tau, Alpha Epsilon Chi. Those open to women are Louisa May Alcott, Elizabeth Barrett Browning, Elisabeth Elliot Leitch.

The musical ensembles (NewLife, Chorale, and Chamber Ensemble) and the drama team (Hillsdale Players) travel extensively for the promotional department of the College. Students are chosen for each group by means of an audition.

CULTURAL DEVELOPMENT

Students are encouraged to participate in cultural experiences each semester through the College, civic presentations, or other area universities. These opportunities will be posted by the Student Services Office, and each full-time student is encouraged to attend at least two events during both the fall and spring semesters.

ACADEMIC GUIDANCE

Each student is oriented into the College schedule by means of evaluation tests and guidance on how to study and adapt to college life. Every student is assigned to a faculty advisor. The academic progress of the student is evaluated at mid-term and the student is advised of any unsatisfactory achievement. Individual counseling is part of the guidance program and provides incentive for the student. Further counseling is available for the students in regard to work, personal problems, religious experiences, or other matters.

ACADEMIC INTERVENTION

Any student who is considered at risk academically may be placed in the Academic Intervention Program. The student will be mentored by an appointed faculty member and involved in the various academic helps available. A student who receives lower than a 16

composite score on the ACT will be placed in the program as a condition for admittance.

ASSESSMENT

Determining to what extent students are actually benefiting from their experiences is vital in maintaining the accountability of both the faculty and the College. To this end, students will be required to participate in quantitative and qualitative measures of academic achievement. Fees will fund assessment activities. (See the Assessment Plan Outline)

EXCEPTIONS TO POLICIES

Any exception to the policies in this Catalog must be addressed to the proper administrator: student services issues to the Director of Student Services, financial issues to the Vice President of Business Affairs, and academic issues to the Vice President of Academic Affairs.

STUDENT RIGHT-TO-KNOW AND CAMPUS SECURITY ACT

Section 485(a)(1), 20 U.S.C. Section 1092 In compliance with Title I, the "Student Right-to-Know" act, information regarding graduation rates, is available in the Registrar's Office.

The information contained in Title II, the "Campus Crime Awareness and Campus Security Act", requires higher education institutions to provide information regarding campus crime. This information is available in the office of the Director of Student Services.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

- (1) The right to inspect and review the student's education records within 45 days of the day the College receives a request for access.

Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The College official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the College official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

- (2) The right to request the amendment of the student's education records that the student believes is inaccurate.

Students may ask the College to amend a record that they believe is inaccurate. They should write the College official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate.

If the College decides not to amend the record as requested by the student, the College will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

- (3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the College in an administrative, supervisory, academic or research, or support staff position (including law enforcement

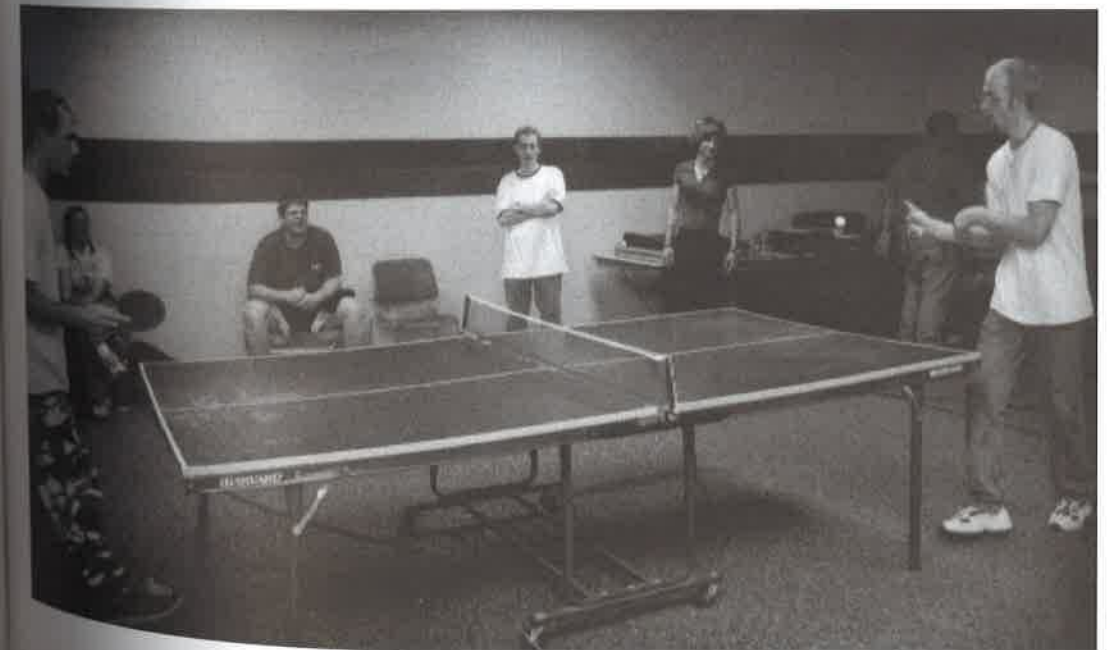
unit personnel and health staff); a person or company with whom the College has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the College discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

- (4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by Hillsdale Free Will Baptist College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605



Student Life
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Saints Baseball



Lady Saints Softball

ACADEMIC INFORMATION

CLASSIFICATION OF STUDENTS

Freshmen: Students having less than 32 semester hours.
Sophomores: Students having at least 32 semester hours.
Juniors: Students having at least 64 semester hours.
Seniors: Students having at least 91 semester hours. (Senior status does not necessarily assure graduation with that class.)
Special: Students having a baccalaureate degree or those not wishing to pursue a degree program.

ACADEMIC PROGRESS

All students (except special students) are expected to be making academic progress which will allow them to complete their courses of study within a reasonable time. All students are expected to maintain a minimum grade point average of 1.70 the first semester. For each succeeding semester, the student must maintain the following cumulative grade point averages: 1.80 second semester, 1.90 third semester, 2.0 all succeeding semesters. (This section conforms to the Academic Progress Policy of the Oklahoma State Regents for Higher Education and is subject to the Regents' discretion.) Students who fail to maintain these minimum grade point averages will be placed on academic probation. If the grade point average is not improved, the student may be placed on academic suspension. The Vice President of Academic Affairs will make this decision based on the current performance of the student. Any appeal of academic suspension will be referred to the Academic Affairs Committee of the College.

CLASS ATTENDANCE

1. Regular, punctual class attendance is essential for the satisfactory completion of a course. The student is expected, therefore, to attend all sessions of the courses in which he/she is enrolled.
 2. All absences are recorded and absence does not excuse any student from any required work.
 3. Students who are involved in extracurricular activities and/or public relations for the College may receive excused absences. These absences do count against the 25% rule (see #6), but the student is allowed to complete the assignments missed during the absence.
 4. Any unacceptable absence from a class is subject to grade reduction.
 5. If a student's absences exceed the number of times that course normally meets in three weeks, the instructor may, after consultation with the Vice President of Academic Affairs, drop the student from the course.

6. Faculty will not give academic credit in any case where the student has exceeded 25% of class time in absences. The student must appeal to the Academic Affairs Committee for any exceptions to be granted.
7. Any tardiness over twenty minutes constitutes an absence; three tardies count as one absence.

NO PASS, NO PLAY RULE

Periodic instructor reports are collected by the Academic Office from the faculty. The instructor identifies students who are performing unsatisfactorily in class. The major reason for the unsatisfactory performance will also be listed, such as: Excessive Absences, Incomplete Work, Low Test Scores, Poor Assignment, or Poor Project Performance.

Participation in extracurricular activities (Intercollegiate Sports, Hillsdale Players, NewLife, ministerial work, preaching), or any activity in which a student represents the College, may be affected by the unsatisfactory progress reports. Any student making unsatisfactory progress will be placed on probation and assigned to the Academic Intervention Program. Any student who is uncooperative or on probation in more than one class may be placed on suspension by the Vice President of Academic Affairs. Students who are suspended by the Vice President of Academic Affairs from extracurricular activities will not be allowed to travel, perform, or participate in any group/team activity other than practice.

ACADEMIC DISHONESTY

Academic dishonesty in any form is not condoned by the College community. If there exists no doubt that an act of academic dishonesty has occurred, the instructor has the authority to administer any of the following:

1. Record a "zero" for the assignment (or test) in question.
2. Recommend to the Vice President of Academic Affairs that the student be dropped from the class and assigned a failing grade 'F' or an 'X' for the course. The written recommendation will include a description of the specific occurrence including supportive documents if applicable.
3. In cases of extreme or repeated incidents of academic dishonesty, recommend to the Vice President of Academic Affairs that the student be suspended or expelled from the College. The written recommendation will include a description of the specific occurrences including supportive documents if applicable. Such cases will be referred to the Disciplinary Committee in accordance with the student disciplinary procedures contained in the Student Handbook.

REPEAT COURSES

A student who makes a 'C' grade or lower and desires to repeat a course may do so. However, the credit hours will only be counted as taking it once. Grade points will be given for the repeated course on the regular basis.

GRADING SYSTEM (See Grade Point Average)

GRADE	MEANING	GRADE POINTS
A	Excellent	4
B	Superior	3
C	Average	2
D	Below Average	1
F	Failure	0
P	Passing	0
W	Official Withdrawal	0
X	No credit, excessive absences	0
I	Incomplete	0

WITHDRAWALS

A student who wishes to withdraw from a course must obtain the proper form from the Academic Affairs Office, have it signed by the instructor, and then have it approved by the Vice President of Academic Affairs. If the withdrawal is approved, the student will receive a grade of 'W' which is not computed in the GPA. Withdrawals will not be approved during the last six weeks of a semester except in cases of serious illness or other cause beyond the student's control. Withdrawals completed prior to the last day to enroll will not be recorded on the student's transcript. A student who ceases to attend class without officially withdrawing will receive either an 'X' or an 'F' at the discretion of the instructor (see Calendar of Events, "Last Day to Withdraw from Classes").

INCOMPLETE GRADES

The grade 'I' (incomplete) means that a part of the semester work was not completed and must be finished within six weeks after the student re-enters the College or within six months if the student does not re-enter the following semester. To be awarded the grade, the student must present valid reasons to the instructor for not having completed the course requirements. The instructor and the Vice President of Academic Affairs will determine the validity in all cases. The grade will remain an "incomplete" on the student's permanent record if the work is not completed within these deadlines.

GRADE POINTS (also known as Honor Points) AND GRADE POINT AVERAGE (GPA)

The grade point is the basis for computing the student's grade point average (see Grading System). It represents the average number of grade points per

hour earned by the student for a given term or number of terms. It is figured by dividing the total number of grade points earned by the total number of hours for which the student has been registered. For example, a student registered for thirty credit hours and earning seventy-five grade points would have a grade point average of 2.50. The marks 'W', 'P', 'X', and 'I' do not give grade points and courses so marked are omitted from grade point average computations. An 'F' is included in grade point averages as a zero.

TRANSCRIPTS

Every student is entitled to one official transcript of his/her course work provided all financial obligations to the College have been paid. A charge of \$3 will be made for any transcript other than the first.

EVALUATION OF MILITARY SERVICE

One or more years of active duty will meet the requirements for two hours of physical education activity. "A Guide of the Evaluation of Educational Experience in the Armed Services" is used to evaluate service schools, and recommendations are made by the Commission on Accreditation of Service Experiences of the American Council on Education. However, Hillsdale Free Will Baptist College will make the final decision.

ACADEMIC CALENDAR

The College operates on a two-semester basis per year with each semester running approximately sixteen weeks. The fall semester begins in August with the spring semester beginning in January. Class periods are usually fifty minutes in length. A summer session is held during the months of May, June, and July. Intersessions of one or two weeks are held before or after a semester for the purpose of remediation, completion of courses, and single project studies.

EXTERNAL STUDIES

This program allows the student to study by correspondence. A significant portion of work done in External Studies may apply to a degree program on campus. Sixteen semester hours may be applied toward the Associate in Arts degree or 31 hours toward a bachelor's degree. Further information may be obtained by writing the College and asking for information on External Studies. This department is designed to offer college credit for off-campus studies. College credit is given for external studies when regular requirements are met.

Special certificate programs have been developed by the External Studies Department for Hispanics preparing for ministry. Current information is available through the Director of External Studies.

DEGREE COMPLETION PROGRAM

An accelerated track for the completion of a bachelor degree is available for adults with at least two years of higher education. Information is available through the Degree Completion Program office (405-912-3020).

EVENING SCHOOL

Each semester the College offers night courses. Courses are usually offered on Monday, Tuesday, and Thursday evenings. These courses are available to all. Those who are not qualified for college work may take them as audit courses. The schedule and curriculum of the evening school are adjusted to demand each semester.

SUMMER CLASSES

A summer schedule is provided for students who wish to earn extra credit beyond the regular semester studies. The summer classes are offered during the months of May, June, and July.

LEARNING RESOURCE CENTER (LRC) - LIBRARY

The purpose of Hillsdale's Learning Resource Center is to serve as an academic library supporting the curricular needs of students and faculty. The LRC is continuing to expand its resources to support the curriculum and promote student academic success. Information about policies and services is available at the circulation desk. Library hours are posted.

ACADEMIC HONORS

DEAN'S LIST

An honor roll is listed each semester of students who have carried an academic load of 12 hours or more, maintained a 3.5 grade point average with no grade lower than a 'C' for that semester, and have passed Chapel.

PRESIDENT'S LIST

An honor roll is listed each semester of students who have carried an academic load of 12 hours or more, have maintained a 4.0 grade point and no grade other than an 'A' or 'P', and have passed Chapel.

KEY AWARD

To stimulate scholarship and recognize achievements, the College annually gives a Key Award to the graduating sophomore and senior with the highest cumulative grade point average.

CLASS AWARD

A similar award is given to the freshman who has maintained the highest grade point average for the year and the junior with the highest cumulative grade point average.

BEST ALL-AROUND STUDENTS AWARD

This annual award is presented to a male and female selected by the students. Their vote is based on Christian character, campus leadership, and other traits of value.

MOST OUTSTANDING STUDENT

The most outstanding student award is presented annually to a student chosen by the faculty. The selection is based on academic ability, leadership ability, attitude, and general achievements in the area of relationship in regard to the faculty and other students.

GRADUATION WITH ACADEMIC HONORS

Under recommendation of the faculty, the college awards honors of three grades at commencement time: Cum Laude, 3.30 to 3.59; Magna Cum Laude, 3.60 to 3.84; Summa Cum Laude, 3.85 to 4.0.

DEGREE REQUIREMENTS

REQUIREMENTS FOR AN ASSOCIATE IN ARTS DEGREE

The College offers courses leading to the Associate in Arts degree to high school graduates who complete the general education core curriculum and degree requirements. To receive the degree, a student must complete the following requirements:

1. Earn a minimum of 64 semester hours.
2. Earn a minimum of 128 grade (honor) points or double the number of semester hours completed.
3. Complete at least 16 semester credit hours of the 64 in residence.
4. Any student having a failing grade in any required subject will not be graduated.
5. No student who has an incomplete grade in a course needed for graduation will be awarded a diploma until the incomplete grade is removed from the transcript.

REQUIREMENTS FOR A BACHELOR DEGREE

1. Earn a minimum of 128 semester hours (general education core curriculum and major requirements as prescribed by the College). A minimum of 45 hours must be completed in upper division courses.
2. Earn a minimum of 256 grade (honor) points or double the number of semester hours completed.
3. Complete at least 30 semester credit hours in residence.
4. Any student having a failing grade in any required subject will not be graduated.
5. No student who has an incomplete grade in a course needed for graduation will be awarded a diploma until the incomplete grade is removed from the transcript.

NUMBERING OF COURSES

Course Numbers: Numbers of four digits are used to designate courses. The first digit represents the classification: Freshman, 1000; Sophomore, 2000; Junior, 3000; and Senior, 4000. The last digit is the number

study. The following degree emphases are currently available:

- Business
- Christian Education
- Church Music
- Interdisciplinary Studies
- Missions
- Pastoral Ministry
- Teacher Education
- Theology
- Youth Ministry

Note: Detailed requirements are listed in the following section on degree programs. Each is designed to allow the student to use the layout as a guide or checklist in pursuing a degree.

The following general education core curriculum requirements are basic to any program of study the student may choose as an area of concentration for the Associate in Arts degrees. The following courses are designed to implement the general education objective of the College and conform to the articulation agreement adopted by the Oklahoma State Regents for Higher Education.

The Associate in Arts degree is a program designed to lead the student toward his/her educational goal. A faculty advisor will work with the student to help correlate his/her associate degree work with a bachelor's degree program at Hillsdale or another senior college of the student's choice. Upon completion of associate degree requirements, the student may transfer to any other institution of higher learning in Oklahoma with a junior standing. If an associate degree is not obtained, the receiving institution may choose to evaluate credits on a course-by-course basis.

Hillsdale provides educational courses in the humanities, interdisciplinary studies, social sciences, natural sciences, and pre-professional studies. A student who completes the general education core curriculum may complete an Associate in Arts degree, a Bachelor of Arts degree, or a Bachelor of Science degree by finishing the requirements established by the College. The bachelor degrees consist of the general education core curriculum and an emphasis or major area of

Computer Science	3 hrs
One course from the following is required:	
Computer Applications (CSCI 2723)	3 hrs
Introduction to Computers (CSCI 1113)	3 hrs
Web Page Design (CSCI 3333)	3 hrs

The following are required:	
Literary Study of English Bible I (ENGL 1513)	3 hrs
Literary Study of English Bible II (ENGL 1613)	3 hrs
One course from the following is required:	
American Literature (ENGL 2113 or 2213)	3 hrs
Humanities (HUMN 1113)	3 hrs
Music Literature and History (MUSI 2113)*	3 hrs
World Literature (ENGL 3513 or 3523)	3 hrs

Student Success Skills (IDIS 1001)	1 hr
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English Composition I (ENGL 1113)	3 hrs
English Composition II (ENGL 1213)	3 hrs

Mathematics (MATH 1400 level or above)** **3 hrs**

Life Science with lab (NATS 1000 or above)	4 hrs
Physical Sci. with lab (NATS 1000 or above)	4 hrs

Christian Apologetics (PHIL 1122)	2 hrs
Christian Ethics (PHIL 1112)	2 hrs
FWB History and Doctrine (THEO 1213)	3 hrs

Physical Education*** 2 hrs

American Federal Government (POLS 1523)	3 hrs
American History (HIST 1323 or 1423)	3 hrs
General Psychology (PSYC 1123)	3 hrs

Students enrolled in bachelor degree programs should follow the general education requirements for their selected emphasis.

*Business students should take MATH 1403. Students planning to transfer to a regional or comprehensive university should complete College Algebra (MATH 1433) while enrolled at Hillsdale.

***Two hours from the activity classes or intercollegiate sports are required. Students with serious health problems (as verified by a doctor), married students, and single students who have attained the age of 21 at first enrollment, may substitute Health and Hygiene (NATS 1132) with the permission of the Vice President of Academic Affairs.

Each student is required to complete the general education core curriculum listed below. In addition, the student will choose, in consultation with their advisor, elective courses to increase professional skills, educational competencies, personal enrichment, and spiritual development. It is important that the student declares an area of concentration or identifies the institution and/or the degree program they desire. This allows the faculty advisor to assist in tailoring a program which will facilitate transfer and to prepare the student for the future. *The student is ultimately responsible for their course selection in meeting the graduation requirements.*

GENERAL EDUCATION REQUIREMENTS		
___ American Federal Government (POLS 1523)		3 hrs
___ American History (HIST 1233 or 1423)		3 hrs
___ Christian Apologetics (PHIL 1122)		2 hrs
___ Christian Ethics (PHIL 1112)		2 hrs
___ Computer Science (CSCI 1113, 2723, or 3333)		3 hrs
___ English Composition I (ENGL 1113)		3 hrs
___ English Composition II (ENGL 1213)		3 hrs
___ FWB History and Doctrine (THEO 1213)		3 hrs
___ General Psychology (PSYC 1123)		3 hrs
___ Humanities, one course from the following		3 hrs
___ American Literature (ENGL 2113 or 2213)		
___ Humanities (HUMN 1113)		
___ Music Literature and History (MUSI 2113)		
___ World Literature (ENGL 3513 or ENGL 3523)		
___ Literary Study of the English Bible I (ENGL 1513)		3 hrs
___ Literary Study of the English Bible II (ENGL 1613)		3 hrs
___ Mathematics (MATH 1400 level or above)		3 hrs
___ Natural Sciences		8 hrs
___ Life Science with lab (NATS 1000 level or above)		
___ Physical Sci. with lab (NATS 1000 level or above)		
___ Physical Education Activity Classes (2)		2 hrs
___ Student Success Skills (IDIS 1001)		1 hr

ASSOCIATE IN ARTS ELECTIVE COURSES		
Sem/Yr	Course Number / Course Title	Cr Hrs

An Associate in Arts degree requires a minimum of 64 credit hours.

NOTE: Candidates for graduation must meet the Associate in Arts degree requirements on page 27 of this Catalog.

ASSOCIATE IN ARTS DEGREE

Possible courses for selected concentrations:

In addition to the general education core curriculum requirements, the following are suggested for those students who are not pursuing the Bachelor degree. When the student selects a transfer institution, the requirements of that program will take priority over the following recommendations, but not the general education requirements. All Associate in Arts degrees require a minimum of 64 credit hours.

ARTS AND SCIENCES

BUSINESS CONCENTRATION

The following concentration is recommended for the student who plans to transfer to another college or university in order to complete a bachelor degree. The student's faculty advisor will assist in correlating a program with the institution to which the student plans to transfer.

Sixteen hours from the following are recommended:

— Business Law (BUSN 3323)	3 hrs
— Business Mathematics (MATH 1403)	3 hrs
— Computer Applications (CSCI 2723)	3 hrs
— Economic History of the U.S. (ECON 1013)	3 hrs
— Elementary Accounting I (ACCT 2523)	3 hrs
— Elementary Accounting II (ACCT 2623)	3 hrs
— Introduction to Business (BUSN 1523)	3 hrs
— Introduction to Computers (CSCI 1113)	3 hrs
— Macroeconomics (ECON 2123)	3 hrs
— Microeconomics (ECON 2223)	3 hrs
— Statistics (STAT 3003)	3 hrs

ENGLISH CONCENTRATION

The following concentration is recommended for the student who plans to transfer to another college or university in order to complete a bachelor degree. The student's faculty advisor will assist in correlating a program with the institution to which the student plans to transfer.

Sixteen hours from the following are recommended:

— American Literature I (ENGL 2113)	3 hrs
— American Literature II (ENGL 2213)	3 hrs
— Dev. of the English Language (ENGL 3413)	3 hrs
— Fundamentals of Speech (COMM 1113)	3 hrs
— Grammatical Structure of English (ENGL 3313)	3 hrs
— Introduction to Linguistics (ENGL 3213)	3 hrs
— World Literature I (ENGL 3513)	3 hrs
— World Literature II (ENGL 3523)	3 hrs

GENERAL STUDIES CONCENTRATION

This area of concentration is designed for the student who does not wish to specialize in one particular subject area. It consists of 16 semester hours selected in consultation with the faculty advisor. In order to receive an associate degree in General Studies, the student must complete the General Education Core Curriculum and a minimum of 64 semester credit hours.

INTERDISCIPLINARY CONCENTRATION

This area of concentration is designed for the student who wants a strong liberal arts foundation in higher education. It consists of 16 semester hours selected in consultation with the faculty advisor. Emphasis will be placed on a balanced selection of Humanities, Social Sciences, and Natural Sciences. In order to receive an associate degree, the student must complete the General Education Core Curriculum and a minimum of 64 semester credit hours.

MATHEMATICS CONCENTRATION

The following concentration is recommended for the student who plans to transfer to another college or university in order to complete a bachelor degree. The student's faculty advisor will assist in correlating a program with the institution to which the student plans to transfer.

The following courses are recommended:

— Calculus I (MATH 1715)	5 hrs
— Calculus II (MATH 2725)	5 hrs
— Calculus III (MATH 2735)	5 hrs
— Other Electives	1 hr

MUSIC CONCENTRATION

The following concentration is recommended for the student who plans to transfer to another college or university in order to complete a bachelor degree. The student's faculty advisor will assist in correlating a program with the institution to which the student plans to transfer.

The following courses are recommended:

— Aural Skills I (MUSI 1501)	1 hr
— Aural Skills II (MUSI 1601)	1 hr
— Aural Skills III (MUSI 2501)	1 hr
— Aural Skills IV (MUSI 2601)	1 hr
— Midi I (APMU 1912)	2 hrs
— Musical Structures I (MUSI 1503)	3 hrs
— Musical Structures II (MUSI 1603)	3 hrs
— Musical Structures III (MUSI 2503)	3 hrs
— Musical Structures IV (MUSI 2603)	3 hrs
— Other Music Electives	
— Applied Music (must pass piano proficiency test)	
— Ensemble Activities (e.g. Chorale, NewLife, etc.)	

PHYSICAL EDUCATION CONCENTRATION

The following concentration is recommended for the student who plans to transfer to another college or university in order to complete a bachelor degree. The student's faculty advisor will assist in correlating a program with the institution to which the student plans to transfer.

Sixteen hours from the following courses are recommended:

— Care & Prevention of Athletic Injuries (PHED 2222)	2 hrs
— Coaching (PHED 2033)	2 hrs
— First Aid (NATS 1232)	2 hrs
— Health and Hygiene (NATS 1132)	3 hrs
— Introduction to Physical Education (PHED 2233)	3 hrs
— Officiating (PHED 2333)	3 hrs
— School and Community Recreation (PHED 2433)	
— Physical Education Activity Classes	

PRE-EDUCATION (Elementary) CONCENTRATION

Students entering the field of education should see a faculty advisor for guidance in correlating a program with the institutional program to which they plan to transfer. The following suggestions are intended for a pre-education concentration leading to a degree in education at another institution.

The following courses are recommended:

— Fundamentals of Music (MUSI 1122)	2 hrs
— Fundamentals of Speech (COMM 1113)	3 hrs
— Health and Hygiene (NATS 1132)	2 hrs
— Introduction to Education (EDUC 2223)	3 hrs
— Introduction to Sociology (SOCI 2123)	3 hrs

The following are suggested as electives:

— American Hist. (section not used in Gen. Ed. Req.)	3 hrs
— American Literature I (ENGL 2113)	3 hrs
— American Literature II (ENGL 2213)	3 hrs
— Humanities (HUMN 1113) (see Gen. Ed. Core)	3 hrs
— Introduction to Philosophy (PHIL 1013)	3 hrs
— School and Community Recreation (PHED 2433)	3 hrs

PRE-NURSING CONCENTRATION

The following program is suggested for students who plan to transfer to Southern Nazarene University in order to complete the Bachelor of Science in professional nursing. The student's faculty advisor will assist in correlating the program with the institution in preparation for the student to transfer.

The following courses are recommended:

— Chemistry II (NATS 1624)	4 hrs
— Fundamentals of Speech (COMM 1113)	3 hrs
— Human Anatomy (NATS 2544)	4 hrs
— Human Physiology (NATS 2644)	4 hrs
— Introduction to Nursing I (NATS 2111)	1 hr
— Introduction to Nursing II (NATS 2211)	1 hr
— Introduction to Sociology (SOCI 2123)	3 hrs
— Laboratory Assistant Practicum (NATS 2000)	0 hrs
— Life-Span Dev. Psychology (PSYC 2223)	3 hrs
— Nutrition (NATS 2233)	3 hrs

NOTE: All pre-nursing courses require a minimum grade of 'C', with an overall Grade Point Average of 2.5 being the minimum for admission to the Southern Nazarene University Nursing Program. Application must be made by March of the sophomore year. Microbiology will need to be taken before admission to the upper level nursing courses will be granted.

PSYCHOLOGY CONCENTRATION

The following concentration is recommended for the student who plans to transfer to another college or university in order to complete a bachelor degree. The student's faculty advisor will assist in correlating a program with the institution to which the student plans to transfer.

The following are recommended:

— Adolescent Psychology (PSYC 3123)	3 hrs
— Child Psychology (PSYC 3113)	3 hrs
— Introduction to Sociology (SOCI 2123)	3 hrs
— Life-Span Dev. Psychology (PSYC 2223)	3 hrs
— Statistics (STAT 3003)	3 hrs
— Other Electives	1 hr

SCIENCE CONCENTRATION

The following concentration is recommended for the student who plans to transfer to another college or university in order to complete a bachelor degree. The student's faculty advisor will assist in correlating a program with the institution to which the student plans to transfer.

Sixteen hours from the following courses are recommended:

— Biology (NATS 1514)	4 hrs
— Calculus (MATH 1715, 2725, or 2735)	5 hrs
— Care & Prevention of Ath. Injuries (PHED 2222)	2 hrs
— Chemistry II (NATS 1624)	4 hrs
— Health and Hygiene (NATS 1132)	2 hrs
— Human Anatomy (NATS 2544)	4 hrs
— Human Physiology (NATS 2644)	4 hrs
— Laboratory Assistant Practicum (NATS 2000)	0 hrs
— Nutrition (NATS 2233)	3 hrs

SOCIAL STUDIES CONCENTRATION

The following concentration is recommended for the student who plans to transfer to another college or university in order to complete a bachelor degree. The student's faculty advisor will assist in correlating a program with the institution to which the student plans to transfer.

Sixteen hours from the following courses are recommended:

— American Hist. (section not used in Gen. Ed. Req.)	3 hrs
— European History, 1500 to 1815 (HIST 1723)	3 hrs
— European History, 1815 to Present (HIST 1823)	3 hrs
— Introduction to Sociology (SOCI 2123)	3 hrs
— Macroeconomics (ECON 2123)	3 hrs
— Microeconomics (ECON 2223)	3 hrs
— Western Civilization (HIST 1133)	3 hrs

CHRISTIAN VOCATIONAL STUDIES

BIBLICAL STUDIES CONCENTRATION

Sixteen hours from the following courses are recommended:

— Early Christianity (BIBL 2613)	3 hrs
— Elementary Greek I (LANG 2113)	3 hrs
— Elementary Greek II (LANG 2213)	3 hrs
— Fundamentals of Speech (COMM 1113)	3 hrs
— Homiletics (CMIN 2113)	3 hrs
— Life and Writings of Paul (BIBL 2113)	3 hrs
— Life of Christ (BIBL 2313)	3 hrs

CHRISTIAN EDUCATION CONCENTRATION

The following courses are recommended:

— Child Psychology (PSYC 3113)	3 hrs
— Class Voice (APMU 1011)	1 hr
— Elective	1 hr
— Fundamentals of Music (MUSI 1122)	2 hrs
— Fundamentals of Speech (COMM 1113)	3 hrs
— General Christian Teaching Meth. (CMIN 2423)	3 hrs
— Introduction to Education (EDUC 2223)	3 hrs

MISSIONS CONCENTRATION

Sixteen hours from the following courses are recommended:

— Bible (BIBL 2113 or 2613)	3 hrs
— Comparative Religions I (RELG 2213)	3 hrs
— Foreign Language	6-10 hrs
— Introduction to Missions (MISS 1313)	3 hrs



Saints Cheerleaders



Riot Squad

Academic
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BACHELOR DEGREES

with major emphasis in

Business

Christian Education

Church Music

Interdisciplinary Studies

Missions

Pastoral Ministry

Teacher Education

Theology

Youth Ministry

Academic
33

BACHELOR OF SCIENCE WITH BUSINESS EMPHASIS

Each student is required to complete the general education, religious studies core and business curriculum listed below. In addition, the student will choose, in consultation with their advisor, elective courses to increase professional skills, educational competencies, personal enrichment, and spiritual development. This allows the faculty advisor to assist each student in tailoring a program, which will prepare the student for the future. *The student is ultimately responsible for their course selection in meeting the graduation requirements.*

BUSINESS EMPHASIS AIM:

The purpose of the Business Program is to provide a broad general education with Biblical and religious studies at the core, preparing students to serve Jesus Christ in the church and entry into the job market, or graduate school. The primary objectives for the degree are as follows:

- Competency in basic business principles.
- Critical Thinking through sharpened analysis and problem solving.
- Application of Christian Values in business.

GENERAL EDUCATION REQUIREMENTS:

— American Federal Government (POLS 1523)	3 hrs
— American History (HIST 1323 or 1423)	3 hrs
— Calculus I (MATH 1715)	5 hrs
— Christian Ethics (PHIL 1112)	2 hrs
— Computer Science (CSCI 1113, 2723, or 3333)	3 hrs
— English Composition I (ENGL 1113)	3 hrs
— English Composition II (ENGL 1213)	3 hrs
— Fundamentals of Speech (COMM 1113)	3 hrs
— General Psychology (PSYC 1123)	3 hrs
— Humanities, one course from the following	3 hrs
American Literature (ENGL 2113 or 2213)	
Humanities (HUMN 1113)	
Music Literature and History (MUSI 2113)	
— Literary Study of the English Bible I (ENGL 1513)	3 hrs
— Literary Study of the English Bible II (ENGL 1613)	3 hrs
— Natural Sciences	8 hrs
Life Science with lab (NATS 1000 level or above)	
Physical Sci. with lab (NATS 1000 level or above)	
— Physical Education Activity Classes (2)	2 hrs
— Student Success Skills (IDIS 1001)	1 hr
— World Literature (ENGL 3513 or 3523)	3 hrs

General Education Requirement is 51 hours.

RELIGIOUS STUDIES CORE REQUIREMENTS:

— Bible, Miss, Rel & Theo Elec (2000 level or above) 3 hrs
— Bible, Miss, Rel & Theo Elec (3000 level or above) 6 hrs
— Christian Apologetics (PHIL 1122) 2 hrs
— Free Will Baptist History & Doctrine (THEO 1213) 3 hrs

Religious Studies Core Requirement is 14 hours.

BUSINESS EMPHASIS REQUIREMENTS:

— Business Communication (BUSN 3503)	
— Business Ethics (BUSN 3003)	3 hrs
— Business Finance (BUSN 3103)	3 hrs
— Business Law (BUSN 3323)	3 hrs
— Business Mathematics (MATH 1403)	3 hrs
— Cooperative Work Experience (BUSN 4503)	3 hrs
(BUSN 4503 may be repeated for a max. of 12 cr. hrs)	6 hrs
— Elementary Accounting I (ACCT 2523)	3 hrs
— Elementary Accounting II (ACCT 2623)	3 hrs
— Introduction to Business (BUSN 1523)	3 hrs
— Macroeconomics (ECON 2123)	3 hrs
— Microeconomics (ECON 2223)	3 hrs
— Principles of Management (MGMT 3303)	3 hrs
— Principles of Marketing (BUSN 3333)	3 hrs
— Statistics (STAT 3003)	3 hrs
Three additional hours from the following are required:	
Business, Computer Sci., Econ., & Mgmt.	3 hrs

Business Emphasis Requirement is 48 hours

ELECTIVES (Foreign Language Studies are recommended):

[illegible]

Minimum of 128 hours is required for Bachelor of Science with Business Emphasis.

STUDENT NOTES:

BACHELOR OF ARTS WITH CHRISTIAN EDUCATION EMPHASIS

CHRISTIAN EDUCATION AIM:
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The purpose of the Christian Education Program is to provide general, theological, and educational ministry courses for Christians preparing for the educational ministry of the local church.

GENERAL EDUCATION REQUIREMENTS:

GENERAL EDUCATION	
American Federal Government (POLS 1523)	3 hrs
American History (HIST 1323 or 1423)	3 hrs
Christian Ethics (PHIL 1112)	2 hrs
Computer Science (CSCI 1100 level or above)	3 hrs
English Composition I (ENGL 1113)	3 hrs
English Composition II (ENGL 1213)	3 hrs
Fine Arts, 3 hours from the following:	3 hrs
Drama	
Fundamentals of Music (MUSI 1122)	
Piano (Class or Private)	
Voice (Class or Private)	
Fundamentals of Speech (COMM 1113)	3 hrs
General Psychology (PSYC 1123)	3 hrs
Humanities, one course from the following:	3 hrs
American Literature (ENGL 2113 or 2213)	
Humanities (HUMN 1113)	
Music Literature and History (MUSI 2113)	
World Literature (ENGL 3513 or 3523)	
Literary Study of the English Bible I (ENGL 1513)	3 hrs
Literary Study of the English Bible II (ENGL 1613)	3 hrs
Mathematics (MATH 1400 level or above)	3 hrs
Natural Sciences	8 hrs
Life Science with lab (NATS 1000 level or above)	
Physical Sci. with lab (NATS 1000 level or above)	
Physical Education Activity Classes (2)	2 hrs
Student Success Skills (IDIS 1001)	1 hr
Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 52 hours.

BIBLE AND THEOLOGY CORE REQUIREMENTS:

Bible Electives, 6 hours from the following	6 hrs
Early Christianity (BIBL 2613)	
Life and Writings of Paul (BIBL 2113)	
Life of Christ (BIBL 2313)	
Survey of the Prophets (BIBL 2413)	
Christian Apologetics (PHIL 1122)	2 hrs
Free Will Baptist History & Doctrine (THEO 1213)	3 hrs
Intro. to Biblical Interpretation (BIBL 3013)	3 hrs
New Testament Introduction (BIBL 3213)	3 hrs
Old Testament Introduction (BIBL 3113)	3 hrs
Systematic Theology I (THEO 3313)	3 hrs
Systematic Theology II (THEO 3413)	3 hrs

Bible and Theology Core Requirement is 26 hours.

CHRISTIAN EDUCATION EMPHASIS:

Administration of Christian Education (CMIN 3523)	3 hrs
Advanced Leadership Counseling (CMIN 4723)	3 hrs
Christian Education electives (choose two)	6 hrs
Administration of Youth Ministries (CMIN 3623)	
Children's Education in the Church (CMIN 4113)	
The Adult Learner in Christian Educ. (CMIN 4123)	
General Christian Teaching Methods (CMIN 2423)	3 hrs
History and Philosophy of Education (EDUC 3123)	3 hrs
Introduction to Christian Counseling (PSYC 4523)	3 hrs
Ministering Cross-Culturally (CMIN 4103)	3 hrs

— Psychology, 6 hours from the following	6 hrs
Adolescent Psychology (PSYC 3123)	
Child Psychology (PSYC 3113)	
Educational Psychology (PSYC 3323)	
— Other Electives, 6 hours from the following	6 hrs
Advanced Leadership Counseling (CMIN 4723)	
Cultural Anthropology (ANTH 3123)	
Introduction to Sociology (SOCI 2123)	

Christian Education Emphasis Requirement is 36 hours.

ELECTIVES

Additional Electives	14 hrs
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[illegible]

Minimum of 128 hours is required for Bachelor of Arts with Christian Education Emphasis.

STUDENT NOTES:

BACHELOR OF ARTS WITH CHURCH MUSIC EMPHASIS

CHURCH MUSIC AIM:

The purpose of the Church Music Program is to provide general, theological, and music education preparing Christians for vocational ministry in the local church and graduate studies at a university or seminary.

GENERAL EDUCATION REQUIREMENTS:

___ American Fed. Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Sci. (CSCI 1113, 2723, or 3333)	3 hrs
___ Elective - Arts & Sci. (2000 level or above)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ Free Will Baptist History & Doctrine (THEO 1213)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, one course from the following	3 hrs
___ American Literature (ENGL 2113 or 2213)	
___ Humanities (HUMN 1113)	
___ Music Literature and History (MUSI 2113)	
___ World Literature (ENGL 3513 or 3523)	
___ Literary Study of the English Bible I (ENGL 1513)	3 hrs
___ Literary Study of the English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Physical Education Activity Classes (2)	2 hrs
___ Natural Sciences	8 hrs
___ Life Science with lab (NATS 1000 level or above)	
___ Physical Sci. with lab (NATS 1000 level or above)	
___ Student Success Skills (IDIS 1001)	1 hr
___ Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 54 hours.

LOWER LEVEL MAJOR REQUIREMENTS:

— Applied Music (3 hrs in major, 2 hrs in minor)	5 hrs
— Aural Skills I (MUSI 1501)	1 hr
— Aural Skills II (MUSI 1601)	1 hr
— Aural Skills III (MUSI 2501)	1 hr
— Aural Skills IV (MUSI 2601)	1 hr
— Ensemble Activities (e.g. Chorale, NewLife, etc.)	3 hrs

Lower Level Major Requirement is 24 hours.

UPPER LEVEL MAJOR REQUIREMENTS:

Applied Music:	
— Applied Music (3000 level or above)	9 hrs
— Electives in Music Major (3000 level or above)	8 hrs

Minimum of 130 hours is required for Bachelor of Arts with Church Music Emphasis.

STUDENT NOTES:

Lower Level Major Requirement is 24 hours.

UPPER LEVEL MAJOR REQUIREMENTS:

Applied Music:	
— Applied Music (3000 level or above)	9 hrs
— Electives in Music Major (3000 level or above)	8 hrs

BACHELOR OF ARTS WITH INTERDISCIPLINARY STUDIES EMPHASIS

INTERDISCIPLINARY STUDIES AIM:

The purpose of the Interdisciplinary Studies Program is to provide a broad general education with Biblical and religious studies at the core preparing students for service in the church, entry into the job market, or graduate school. The general objectives for the degree are as follows:

- Common Literacy drawn from the great books of world literature.
- Competency in communication of ideas.
- Critical Understanding of the various disciplines of education.

GENERAL EDUCATION REQUIREMENTS:

- American Federal Government (POLS 1523) 3 hrs
- American History (HIST 1323 or 1423) 3 hrs
- Christian Ethics (PHIL 1112) 2 hrs
- Computer Science (CSCI 1113, 2723, or 3333) 3 hrs
- English Composition I (ENGL 1113) 3 hrs
- English Composition II (ENGL 1213) 3 hrs
- Fundamentals of Speech (COMM 1113) 3 hrs
- General Psychology (PSYC 1123) 3 hrs
- Humanities, one course from the following 3 hrs
 - Humanities (HUMN 1113)
 - Music Literature and History (MUSI 2113)
- Language Studies, from the following 6 hrs
 - Students may take either Elem Greek I and II or two semesters of a modern language or linguistics.
- Literary Study of the English Bible I (ENGL 1513) 3 hrs
- Literary Study of the English Bible II (ENGL 1613) 3 hrs
- Math Concepts and Applications (MATH 1503) 3 hrs
- Natural Sciences 8 hrs
 - Life Science with lab (NATS 1000 level or above)
 - Physical Sci. with lab (NATS 1000 level or above)
- Physical Education Activity Classes (2) 2 hrs
- Statistics (STAT 3003) 3 hrs
- Student Success Skills (IDIS 1001) 1 hr
- World Literature I (ENGL 3513) 3 hrs
- World Literature II (ENGL 3523) 3 hrs
- Writing and Research (ENGL 3113) 3 hrs
- Western Civilization (HIST 1133) 3 hrs

General Education Requirement is 67 hours.

RELIGIOUS STUDIES CORE REQUIREMENTS:

- Christian Apologetics (PHIL 1122) 2 hrs
- Comparative Religions II (RELG 3213) 3 hrs
- Free Will Baptist History & Doctrine (THEO 1213) 3 hrs
- Religion Electives (2000 level or above) 3 hrs
- Religion Electives (3000 level or above) 3 hrs

Religious Studies Core Requirement is 14 hours.

ARTS AND SCIENCES REQUIREMENTS:

The interdisciplinary approach is based on a broad exposure across disciplines. In order to complete the Interdisciplinary Studies degree, the student must complete a minimum of 15 credit hours in both the Arts (Humanities Division) and the Sciences (Social and Natural Sciences Divisions). Courses must be 2000 level or above in order to count toward the degree. No more than 30 credit hours may be counted from any single discipline toward the Interdisciplinary Studies degree.

Sem/Yr	Course Number/Course Title	Hours
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ARTS AND HUMANITIES COURSES

[illegible]

SOCIAL AND NATURAL SCIENCES COURSES

[illegible]

GRADUATION REQUIREMENT:

Interdisciplinary Capstone (IDIS 4403)	3 hrs
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Minimum of 128 hours is required for Bachelor of Arts with Interdisciplinary Studies Emphasis.

STUDENT NOTES:

BACHELOR OF ARTS WITH MISSIONS EMPHASIS

MISSIONS EMPHASIS AIM:

The purpose of the Missions Program is to provide general, theological and missiological education for Christians in order to prepare them for the ministry of evangelism, disciple-making, and church-planting for the advancement of God's Kingdom.

GENERAL EDUCATION REQUIREMENTS:

— American Federal Govt (POLS 1523)	3 hrs
— American History (HIST 1323 or 1423)	3 hrs
— Christian Ethics (PHIL 1112)	2 hrs
— Computer Sci. (CSCI 1113, 2723, 3003, or 3333)	3 hrs
— Elective from Arts & Sci. (2000 level or above)	3 hrs
— English Composition I (ENGL 1113)	3 hrs
— English Composition II (ENGL 1213)	3 hrs
— Fundamentals of Speech (COMM 1113)	3 hrs
— General Psychology (PSYC 1123)	3 hrs
— Humanities, one course from the following	3 hrs
Humanities (HUMN 1113)	
World Literature (ENGL 3513 or 3523)	
— Literary Study of the Eng Bible I (ENGL 1513)	3 hrs
— Literary Study of the Eng Bible II (ENGL 1613)	3 hrs
— Mathematics (MATH 1400 level or above)	3 hrs
— Physical Education Activity Classes (2)	2 hrs
— Natural Sciences	8 hrs
Life Science with lab (NATS 1000 level or above)	
Physical Sci. with lab (NATS 1000 level or above)	
— Student Success Skills (IDIS 1001)	1 hr
— Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 52 hours.

BIBLE AND THEOLOGY CORE REQUIREMENTS:

— Bible, 6 hours from the following	6 hrs
Early Christianity (BIBL 2613)	
Life and Writings of Paul (BIBL 2113)	
Life of Christ (BIBL 2313)	
— Bible Electives (3000 level or above)	9 hrs
— Christian Apologetics (PHIL 1122)	2 hrs
— Choose one of the following courses:	3 hrs
Intro. to Biblical Interpretation (BIBL 3013)	
Hermeneutics (THEO 4213)	
— Free Will Baptist History & Doctrine (THEO 1213)	3 hrs
— New Testament Introduction (BIBL 3213)	3 hrs
— Old Testament Introduction (BIBL 3113)	3 hrs
— Systematic Theology I (THEO 3313)	3 hrs
— Systematic Theology II (THEO 3413)	3 hrs

Bible and Theology Core Requirement is 35 hours.

REQUIREMENTS FOR MISSIONS EMPHASIS:

— Christian Ministry (CMIN 3001)	2 hrs
— Church History II (HIST 3213)	3 hrs
— Church Planting and Growth (MISS 4333)	3 hrs
— Comparative Religions I (RELG 2213)	3 hrs
— Comparative Religions II (RELG 3213)	3 hrs
— Contemp Issues & Meth of Miss (MISS 4612)	2 hrs
— Cultural Anthropology (ANTH 3123)	3 hrs
— Gen Christian Teaching Meth (CMIN 2423)	3 hrs
— Intro to Christian Counseling (PSYC 4523)	3 hrs
— Intro to Missions (MISS 1313)	3 hrs

— Language (select one of the following)	6 hrs
2 semesters of a modern language	
2 semesters of Greek	
1 semester of linguistics or TESL and 1 semester of modern language conversation	
— Ministering Cross-Culturally (CMIN 4103)	3 hrs
— Practical Experience	2 hrs
(choose 2 hours from the following)	
Missionary Internship (MISS 3112)	
Missions Field Study (MISS 3111)	

Missions Emphasis Requirement is 39 hours.

ELECTIVES

Suggestions:	2 hrs
— Area Studies (IDIS 4222)	
— Homiletics (CMIN 2113) (recom. for preachers)	
— Missions Reading (MISS 4001)	
— Missions Seminar (MISS 3802)	
— Missions Workshop (MISS 3801)	
— People Group Study (SOCI 3102)	

Minimum of 128 hours is required for Bachelor of Arts with Missions Emphasis.

STUDENT NOTES:

BACHELOR OF ARTS WITH PASTORAL MINISTRY EMPHASIS

PASTORAL MINISTRY EMPHASIS AIM:

The purpose of the Pastoral Ministry Training Program is to provide general, theological, and pastoral ministry education for Christians preparing for vocational pastoral ministry in the local church for the advancement of God's Kingdom.

GENERAL EDUCATION REQUIREMENTS:

— American Federal Government (POLS 1523)	3 hrs
— American History (HIST 1323 or HIST 1423)	3 hrs
— Christian Apologetics (PHIL 1122)	2 hrs
— Christian Ethics (PHIL 1112)	2 hrs
— Computer Science (CSCI 1113, 2723, or 3333)	3 hrs
— Elective from Arts & Sci (2000 level or above)	3 hrs
— English Composition I (ENGL 1113)	3 hrs
— English Composition II (ENGL 1213)	3 hrs
— Free Will Baptist History & Doctrine (THEO 1213)	3 hrs
— General Psychology (PSYC 1123)	3 hrs
— Humanities, one course from the following	3 hrs
American Literature (ENGL 2113 or 2213)	
Humanities (HUMN 1113)	
Music Literature and History (MUSI 2113)	
World Literature (ENGL 3513 or 3523)	
— Literary Study of the English Bible I (ENGL 1513)	3 hrs
— Literary Study of the English Bible II (ENGL 1613)	3 hrs
— Mathematics (MATH 1400 level or above)	3 hrs
— Physical Education Activity Classes (2)	2 hrs
— Natural Sciences	8 hrs
Life Science with lab (NATS 1000 level or above)	
Physical Sci. with lab (NATS 1000 level or above)	
— Student Success Skills (IDIS 1001)	1 hr
— Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 54 hours.

LOWER LEVEL MAJOR REQUIREMENTS:

— Bible Electives, 6 hours from the following	6 hrs
Early Christianity (BIBL 2613)	
Life and Writings of Paul (BIBL 2113)	
Life of Christ (BIBL 2313)	
— Elementary Greek I (LANG 2113)	3 hrs
— Elementary Greek II (LANG 2213)	3 hrs
— Fundamentals of Speech (COMM 1113)	3 hrs
— Homiletics (CMIN 2113)	3 hrs

Lower Level Major Requirement is 18 hours.

UPPER LEVEL MAJOR REQUIREMENTS:

— Advanced Biblical Preaching (CMIN 4213)	3 hrs
— Bible Electives (3000 level or above)	9 hrs
— Church History I (HIST 3113)	3 hrs
— Church History II (HIST 3213)	3 hrs
— Church Planting and Growth (CMIN 4333)	3 hrs
— Hermeneutics (THEO 4213)	3 hrs
— Intermediate Greek I (LANG 3113)	3 hrs
— Introduction to Christian Counseling (PSYC 4523)	3 hrs
— New Testament Introduction (BIBL 3213)	3 hrs
— Old Testament Introduction (BIBL 3113)	3 hrs
— Pastoral Internship I (CMIN 4012)	2 hrs
— Pastoral Internship II (CMIN 4022)	2 hrs
— Pastoral Leadership (CMIN 4312)	2 hrs
— Systematic Theology I (THEO 3313)	3 hrs
— Systematic Theology II (THEO 3413)	3 hrs
— The Pastor and World Missions (MISS 4112)	2 hrs

Upper Level Major Requirement is 50 hours.

ELECTIVES

6 hrs

NOTE: Theology majors will be enrolled in The Christian Ministry (CMIN 2000) each semester. This is required as part of the Theology Assessment Program in conjunction with the Faculty Mentor/Advisor assigned to the student.

Minimum of 128 hours is required for Bachelor of Arts with Pastoral Ministry Emphasis.

STUDENT NOTES:

BACHELOR OF SCIENCE WITH TEACHER EDUCATION EMPHASIS

TEACHER EDUCATION EMPHASIS AIM:

The purpose of the Teacher Education Program is to provide general, theological, and educational courses for Christians preparing to become professional educators.

GENERAL EDUCATION REQUIREMENTS:

- | | |
|--|-------|
| — American Federal Government (POLS 1523) | 3 hrs |
| — American History (HIST 1323 or 1423) | 3 hrs |
| — Christian Ethics (PHIL 1112) | 2 hrs |
| — Computer Sci. (CSCI 1113, 2723, 3003, or 3333) | 3 hrs |
| — English Composition I (ENGL 1113) | 3 hrs |
| — English Composition II (ENGL 1213) | 3 hrs |
| — Fine Arts, 3 hours from the following: | 3 hrs |
| Voice (Class or Private) | |
| Piano (Class or Private) | |
| Drama | |
| Fundamentals of Music (MUSI 1122) | |
| — Fundamentals of Speech (COMM 1113) | 3 hrs |
| — General Psychology (PSYC 1123) | 3 hrs |
| — Humanities, one the following sequences: | 6 hrs |
| West. Civ. and Europ. Hist. (HIST 1133 and 1723) | |
| or | |
| World Literature (ENGL 3513 and 3523) | |
| — Literary Study of the English Bible I (ENGL 1513) | 3 hrs |
| — Literary Study of the English Bible II (ENGL 1613) | 3 hrs |
| — Mathematics (MATH 1400 level or above) | 3 hrs |
| — Natural Sciences | 8 hrs |
| Life Science with lab (NATS 1000 level or above) | |
| Physical Sci. with lab (NATS 1000 level or above) | |
| — Physical Education Activity Classes (2) | 2 hrs |
| — Student Success Skills (IDIS 1001) | 1 hr |

General Education Requirement is 52 hours.

BIBLE AND THEOLOGY CORE REQUIREMENTS:

- | | |
|---|-------|
| — Bible, 3 hours from the following: | 3 hrs |
| Early Christianity (BIBL 2613) | |
| Life and Writings of Paul (BIBL 2113) | |
| Life of Christ (BIBL 2313) | |
| Survey of the Prophets (BIBL 2413) | |
| — Christian Apologetics (PHIL 1122) | 2 hrs |
| — Free Will Baptist History & Doctrine (THEO 1213) | 3 hrs |
| — Introduction to Biblical Interpretation (BIBL 3013) | 3 hrs |
| — Systematic Theology I (THEO 3313) | 3 hrs |
| — Systematic Theology II (THEO 3413) | 3 hrs |

Bible and Theology Core Requirement is 17 hours.

ELEMENTARY EDUCATION EMPHASIS:

- | | |
|---|-------|
| Adolescent Psychology (PSYC 3123) | 3 hrs |
| Child Psychology (PSYC 3113) | 3 hrs |
| Educational Psychology (PSYC 3323) | 3 hrs |
| Elementary Reading Methods (EDEL 3113) | 3 hrs |
| History and Philosophy of Education (EDUC 3123) | 3 hrs |
| Methods of Teaching Language Arts (EDEL 4123) | 3 hrs |
| Methods of Teaching Mathematics (EDEL 4243) | 3 hrs |
| Methods of Teaching Science (EDEL 3133) | 3 hrs |
| Methods of Teaching Social Studies (EDEL 3243) | 3 hrs |
| Preparation for Student Teaching (EDUC 4513) | 3 hrs |
| Student Teaching Experience (EDUC 4519) | 9 hrs |
| Teaching Methods and Practices (EDUC 3313) | 3 hrs |
| Tech and Media in Elementary Educ (EDEL 3123) | 3 hrs |
| The Exceptional Child (EDUC 4112) | 2 hrs |

Teacher Education Requirement is 47 hours.

AREA OF CONCENTRATION

Each student must choose a subject matter concentration of 12 semester credit hours in one of the following: English, mathematics, modern language, music, physical education, science, or social studies.

[illegible]

ELECTIVES

Minimum of 128 hours is required for Bachelor of Science with Teacher Education Emphasis.

STUDENT NOTES:

BACHELOR OF ARTS WITH THEOLOGY EMPHASIS

THEOLOGY EMPHASIS AIM:

The purpose of the Theology emphasis is to provide general, ministry, and theological education for Christians preparing for entrance into graduate school or seminary and vocational ministry for the advancement of God's Kingdom.

GENERAL EDUCATION REQUIREMENTS:

- | | |
|--|-------|
| — American Federal Government (POLS 1523) | 3 hrs |
| — American History (HIST 1323 or HIST 1423) | 3 hrs |
| — Christian Apologetics (PHIL 1122) | 2 hrs |
| — Christian Ethics (PHIL 1112) | 2 hrs |
| — Computer Science (CSCI 1113, 2723, or 3333) | 3 hrs |
| — Elective from Arts and Sci. (2000 level or above) | 3 hrs |
| — English Composition I (ENGL 1113) | 3 hrs |
| — English Composition II (ENGL 1213) | 3 hrs |
| — Free Will Baptist History & Doctrine (THEO 1213) | 3 hrs |
| — General Psychology (PSYC 1123) | 3 hrs |
| — Humanities, one course from the following | 3 hrs |
| American Literature (ENGL 2113 or 2213) | |
| Humanities (HUMN 1113) | |
| Music Literature and History (MUSI 2113) | |
| World Literature (ENGL 3513 or 3523) | |
| — Literary Study of the English Bible I (ENGL 1513) | 3 hrs |
| — Literary Study of the English Bible II (ENGL 1613) | 3 hrs |
| — Mathematics (MATH 1400 level or above) | 3 hrs |
| — Natural Sciences | 8 hrs |
| Life Science with lab (NATS 1000 level or above) | |
| Physical Sci. with lab (NATS 1000 level or above) | |
| — Physical Education Activity Classes (2) | 2 hrs |
| — Student Success Skills (IDIS 1001) | 1 hr |
| — Writing and Research (ENGL 3113) | 3 hrs |

General Education Requirement is 54 hours.

LOWER LEVEL MAJOR REQUIREMENTS:

- Bible Electives, 6 hours from the following 6 hrs
 - Early Christianity (BIBL 2613)
 - Life and Writings of Paul (BIBL 2113)
 - Life of Christ (BIBL 2313)
- Elementary Greek I (LANG 2113) 3 hrs
- Elementary Greek II (LANG 2213) 3 hrs
- Fundamentals of Speech (COMM 1113) 3 hrs
- Homiletics (CMIN 2113) 3 hrs

Lower Level Major Requirement is 18 hours.

UPPER LEVEL MAJOR REQUIREMENTS:

- | | |
|--|-------|
| — Advanced Biblical Preaching (CMIN 4213) | 3 hrs |
| — Bible Electives (3000 level or above) | 9 hrs |
| — Church History I (HIST 3113) | 3 hrs |
| — Church History II (HIST 3213) | 3 hrs |
| — Hermeneutics (THEO 4213) | 3 hrs |
| — Intermediate Greek I (LANG 3113) | 3 hrs |
| — Intermediate Greek II (LANG 3213) | 3 hrs |
| — Introduction to Christian Counseling (PSYC 4523) | 3 hrs |
| — New Testament Introduction (BIBL 3213) | 3 hrs |
| — Old Testament Introduction (BIBL 3113) | 3 hrs |
| — Pastoral Internship I (CMIN 4012) | 2 hrs |
| — Pastoral Internship II (CMIN 4022) | 2 hrs |
| — Pastoral Leadership (CMIN 4312) | 2 hrs |
| — Systematic Theology I (THEO 3313) | 3 hrs |
| — Systematic Theology II (THEO 3413) | 3 hrs |
| — The Pastor and World Missions (MISS 4112) | 2 hrs |

Upper Level Major Requirement is 50 hours.

ELECTIVES

6 hrs

[illegible]

NOTE: Theology majors will be enrolled in The Christian Ministry (CMIN 2000) each semester. This is required as part of the Theology Assessment Program in conjunction with the Faculty Mentor/Advisor assigned to the student.

Minimum of 128 hours is required for Bachelor of Arts with Theology Emphasis.

STUDENT NOTES:

BACHELOR OF ARTS WITH YOUTH MINISTRY EMPHASIS

YOUTH MINISTRY AIM:

The aim of the Youth Ministry Program is to provide general theological and ministry education for Christians preparing for various types of youth ministry.

GENERAL EDUCATION REQUIREMENTS:

— American Federal Government (POLS 1523)	3 hrs
— American History (HIST 1323 or 1423)	3 hrs
— Christian Apologetics (PHIL 1122)	2 hrs
— Christian Ethics (PHIL 1112)	2 hrs
— Computer Science (CSCI 1113 or 2723)	3 hrs
— English Composition I (ENGL 1113)	3 hrs
— English Composition II (ENGL 1213)	3 hrs
— FWB History and Doctrine (THEO 1213)	3 hrs
— Fundamentals of Speech (COMM 1113)	3 hrs
— General Psychology (PSYC 1123)	3 hrs
— Humanities, one course from the following:	3 hrs
American Literature (ENGL 2113 or 2213)	
Humanities (HUMN 1113)	
Music Literature and History (MUSI 2113)	
World Literature (ENGL 3513 or 3523)	
— Literary Study of the English Bible I (ENGL 1513)	3 hrs
— Literary Study of the English Bible II (ENGL 1613)	3 hrs
— Mathematics (MATH 1400 level or above)	3 hrs
— Natural Sciences	8 hrs
Life Science with lab (NATS 1000 level or above)	
Physical Sci. with lab (NATS 1000 level or above)	
— Physical Education Activity Classes (2)	2 hrs
— Student Success Skills (IDIS 1001)	1 hr
— Writing and Research (ENGL 3113)	3 hrs

General Education Requirement is 54 hours.

BIBLE CORE REQUIREMENTS:

— Bible Electives, 6 hrs from the following	6 hrs
Early Christianity (BIBL 2613)	
Life and Writings of Paul (BIBL 2113)	
Life of Christ (BIBL 2313)	
Survey of the Prophets (BIBL 2413)	
— Biblical Interpretation, 3 hrs from the following:	3 hrs
Hermeneutics (THEO 4213)	
Intro. to Biblical Interpretation (BIBL 3303)	
— New Testament Introduction (BIBL 3213)	3 hrs
— Old Testament Introduction (BIBL 3113)	3 hrs
— Systematic Theology I (THEO 3313)	3 hrs
— Systematic Theology II (THEO 3413)	3 hrs

Bible Core Requirement is 21 hours.

YOUTH MINISTRY REQUIREMENTS:

— Administration of Youth Ministries (CMIN 3623)	3 hrs
— Adolescent Psychology (PSYC 3123)	3 hrs
— Child Psychology (PSYC 3113)	3 hrs
— Fine Arts, 3 hrs from the following:	3 hrs
Drama (COMM 1213 or 1313*)	
Fundamental of Music (MUSI 1122)	
Piano (Class or Private)	
Voice (Class or Private)	
— General Christian Teaching Methods (CMIN 2423)	3 hrs
— Christian Ministry Internship (CMIN 3812)	2 hrs
— Introduction to Christian Counseling (PSYC 4523)	3 hrs
— Ministering Cross-Culturally (CMIN 4103)	3 hrs
— School and Community Recreation (PHED 2433)	3 hrs

*Preferred for Youth Ministry degree.
Youth Ministry Requirement is 26 hours.

Youth Ministry students must complete at least one concentration.

CHRISTIAN EDUCATION CONCENTRATION:

— Administration of Christian Educ. (CMIN 3523)	3 hrs
— Advanced Leadership Counseling (CMIN 4723)	3 hrs
— Church History II (HIST 3213)	3 hrs
— Computer Elective (CSCI 3003 or 3333)	3 hrs
— Educational Psychology (PSYC 3323)	3 hrs

Christian Education Requirement is 15 hours.

MISSIONS CONCENTRATION:

— Church History II (HIST 3213)	3 hrs
— Comparative Religion I (RELG 2213)	3 hrs
— Comparative Religion II (RELG 3213)	3 hrs
— Contemp. Issues & Meth. Missions (MISS 4612)	2 hrs
— Missions Field Study (MISS 3111)	2 hrs
— One of the two following courses	2-3 hrs
Introduction to Missions (MISS 1313)	
The Pastor and World Missions (MISS 4112)	

Mission Concentration Requirement is 15 or 16 hours.

MUSIC CONCENTRATION:

— Applied Music	3 hrs
— Aural Skills I (MUSI 1501)	1 hr
— Aural Skills II (MUSI 1601)	1 hr
— Conducting I (MUSI 3312)	2 hrs
— Ensemble Activities (e.g. Chorale, NewLife, etc.)	3 hrs
— Hymnology (MUSI 3112)	2 hrs
— Musical Structures I (MUSI 1503)	3 hrs
— Musical Structures II (MUSI 1603)	3 hrs

Music Concentration Requirement is 18 hours.

RECREATION CONCENTRATION:

— Admin. of Health & Physical Educ. (PHED 3113)	3 hrs
— Care & Prevention of Ath. Injuries (PHED 2222)	2 hrs
— Coaching (PHED 2033)	3 hrs
— Motor Learning (PHED 3223)	3 hrs
— Physiology of Exercise (PHED 4223)	3 hrs
— Structural Kinesiology (PHED 4113)	3 hrs

Recreation Ministry Requirement is 17 hours.

ELECTIVES

Additional Electives as necessary to complete 128 credit hrs

Minimum of 128 hours is required for Bachelor of Arts with Youth Ministry Emphasis.

STUDENT NOTES:

BACHELOR OF ARTS PROGRAM MINORS

These guidelines are provided to assist the student in their desired second concentration. It should be noted that minors are not required and that completion of a minor may cause a student to exceed the minimum number of hours required for the bachelor degree.

CHRISTIAN EDUCATION (C. E.) MINOR

Before beginning this sequence of courses, the student should have completed the following: Introduction to Education (EDUC 2223), General Christian Teaching Methods (CMIN 2423), and Fundamentals of Speech (COMM 1113). This program provides two courses of study for the student according to interests. The student may prepare for an associate ministry in the local church or for teaching in Christian schools by fulfilling one of the following programs:

C. E. MINOR FOR LOCAL CHURCH MINISTRY

The following courses are required:	
— Administration of Christian Education (CMIN 3523)	3 hrs
— Administration of Youth Ministries (CMIN 3623)	3 hrs
— General Christian Teaching Methods (CMIN 2423)	3 hrs
— Introduction to Christian Counseling (PSYC 4523)	6 hrs
— Psychology, 6 hours from the following	
Adolescent Psychology (PSYC 3123)	
Child Psychology (PSYC 3113)	
Educational Psychology (PSYC 3323)	

C. E. MINOR FOR CHRISTIAN SCHOOL TEACHER

The following courses are required:	
— Elementary Reading Methods (EDEL 3113)	3 hrs
— Methods of Teaching Language Arts (EDEL 4123)	3 hrs
— Methods of Teaching Mathematics (EDEL 4243)	3 hrs
— Methods of Teaching Science (EDEL 3133)	3 hrs
— Methods of Teaching Social Studies (EDEL 3243)	3 hrs
— Psychology, 6 hours from the following	6 hrs
Adolescent Psychology (PSYC 3123)	
Child Psychology (PSYC 3113)	
Educational Psychology (PSYC 3323)	

CHURCH MUSIC MINOR

The music program is designed to equip the student with skills to serve as Minister of Music in the local church. A double minor with Christian Education is a practical suggestion for many students. A minimum of 18 credit hours is required for the Church Music Minor.

The following courses are recommended:

— Applied Music	3 hrs
— Aural Skills I (MUSI 1501)	1 hr
— Aural Skills II (MUSI 1601)	1 hr
— Conducting I (MUSI 3312)	2 hrs
— Ensemble Activities (e.g. Chorale, NewLife, etc.)	3 hrs
— Hymnology (MUSI 3112)	2 hrs
— Musical Structures I (MUSI 1503)	3 hrs
— Musical Structures II (MUSI 1603)	3 hrs

GREEK MINOR

The following courses are required:	
— Elementary Greek I (LANG 2113)	3 hrs
— Elementary Greek II (LANG 2213)	3 hrs

— Intermediate Greek I (LANG 3113)	3 hrs
— Intermediate Greek II (LANG 3213)	3 hrs
— Other Electives, 6 hours from the following	6 hrs
Colossians (LANG 4323)	
Ephesians (LANG 4203)	
Galatians (LANG 4313)	
Philippians (LANG 4213)	
The Apology (LANG 4413)	
The Book of Acts (LANG 4113)	

MISSIONS MINOR

The missions program, including the concentration in the Associate in Arts degree, is designed to meet the requirements for missionary candidates.

The following courses are required for the minor:	
— Bible (BIBL 2113 or 2613)	3 hrs
— Comparative Religions II (RELG 3213)	3 hrs
— Contemp. Issues & Meth. of Missions (MISS 4612)	2 hrs
— Cultural Anthropology (ANTH 3123)	3 hrs
— Introduction to Missions (MISS 1313)	3 hrs
— Ministering Cross-Culturally (CMIN 4103)	3 hrs
— Missions Prac. (MISS 3111, 3112, 3801, or 4001)	1-2 hrs

PASTORAL MINISTRIES MINOR

Before beginning this sequence of courses the student should have completed the following: Elementary Greek I (LANG 2113), Elementary Greek II (LANG 2213), Homiletics (CMIN 2113), Fundamentals of Speech (COMM 1113), and six hours of lower division Bible courses.

The Pastoral Ministries minor is designed to prepare the minister for the pastorate. This program will acquaint the student with situations he will encounter as a pastor and ways to cope with these situations. He will get on-the-job training through the Pastoral Internship courses.

The following 23 hrs are required:	
— Advanced Biblical Preaching (CMIN 4213)	3 hrs
— Church History I (HIST 3113)	3 hrs
— Church History II (HIST 3213)	3 hrs
— Intermediate Greek I (LANG 3113)	3 hrs
— Introduction to Christian Counseling (PSYC 4523)	3 hrs
— Pastoral Internship I (CMIN 4012)	2 hrs
— Pastoral Internship II (CMIN 4022)	2 hrs
— Pastoral Leadership (CMIN 4312)	2 hrs
— The Pastor and World Missions (MISS 4112)	2 hrs

The following electives are recommended:	
— Church Administration (CMIN 4322)	2 hrs
— Church Planting and Growth (CMIN 4333)*	3 hrs
— Intermediate Greek II (LANG 3213)**	3 hrs
— Planning & Conducting Pub. Worship (CMIN 4413)	3 hrs

NOTE: Theology majors will be enrolled in The Christian Ministry (CMIN 2000) each semester. This is required as part of the Theology Assessment Program in conjunction with the Faculty Mentor/Advisor assigned to the student.

* Recommended for students with interest in Church planting or missions majors.

** Strongly recommended for those planning to attend graduate school or seminary.

TEACHING ENGLISH AS A SECOND LANGUAGE (TESL) MINOR

The student will gain a greater understanding of the English language and how to teach English to speakers of other languages.

The following are required:

Dev. of the English Language (ENGL 3413)	3 hrs
ESL Student Teaching Practicum (ENGL 4313)	3 hrs
Grammatical Structure of English (ENGL 3313)	3 hrs
Introduction to Linguistics (ENGL 3213)	3 hrs
Meth. Teach. Convers. Eng. for ESL (ENGL 4213)	3 hrs
Meth. Teach. Written Eng. for ESL (ENGL 4113)	3 hrs

THEOLOGICAL STUDIES MINOR

Before beginning this sequence of courses the student should have completed the following: Elementary Greek I (LANG 2113), Elementary Greek II (LANG 2213), Homiletics (CMIN 2113), Fundamentals of Speech (COMM 1113), and six hours of lower division Bible courses.

This program of studies is designed to prepare the minister for seminary or graduate school. This program will acquaint the student with situations he will encounter as a pastor and ways to cope with these situations. He will get on-the-job training through the Pastoral Internship courses.

The following 26 hours are required:

Advanced Biblical Preaching (CMIN 4213)	3 hrs
Church History I (HIST 3113)	3 hrs
Church History II (HIST 3213)	3 hrs
Intermediate Greek I (LANG 3113)	3 hrs
Intermediate Greek II (LANG 3213)	3 hrs
Introduction to Christian Counseling (PSYC 4523)	3 hrs
Pastoral Internship I (CMIN 4012)	2 hrs
Pastoral Internship II (CMIN 4022)	2 hrs
Pastoral Leadership (CMIN 4312)	2 hrs
The Pastor and World Missions (MISS 4112)	2 hrs

NOTE: Theology majors will be enrolled in The Christian Ministry (CMIN 2000) each semester. This is required as part of the Theology Assessment Program in conjunction with the Faculty Mentor/Advisor assigned to the student.

BIBLE CERTIFICATE

Ordained and licensed ministers who are over the age of 30 may enroll in a one-year program of studies leading to a Certificate in Bible. This certificate is not a college degree, but it does provide appropriate recognition for the student's study and labor. Students under age 30 are encouraged to enroll in the regular program for ministerial students leading to an A.A. or B.A. degree. Under special circumstances students under 30 may be admitted by permission of the Vice President of Academic Affairs. In order to complete this certificate, the student must complete at least 30 hours of college credit courses as outlined below. These courses may be taken in residence, through External Studies, or by a combination of the two.

Bible Certificate program requirements:

Christian Apologetics (PHIL 1122)	2 hrs
Church Administration (CMIN 4322)	2 hrs
Early Christianity (Acts) (BIBL 2613)	3 hrs
Free Will Baptist History & Doctrine (THEO 1213)	3 hrs
Homiletics (CMIN 2113)	3 hrs
Introduction to Missions (MISS 1313)	3 hrs
Life and Writings of Paul (BIBL 2113)	3 hrs
Life of Christ (BIBL 2313)	3 hrs
Literary Study of the English Bible I (ENGL 1513)	3 hrs
Literary Study of the English Bible II (ENGL 1613)	3 hrs
Pastoral Leadership (CMIN 4312)	2 hrs

Minor variations in this program may be necessary due to slight differences between courses offered in External Studies and those offered in residence.

COURSE DESCRIPTIONS

Course Numbers: Numbers of four digits are used to designate courses. The first digit represents the classification: Freshman, 1000; Sophomore, 2000; Junior, 3000; and Senior, 4000. The last digit is the number of credit hours the student may earn for the course.

THE DIVISION OF HUMANITIES

BIBLE

The prerequisites for all upper level Bible courses are ENGL 1513 and ENGL 1613 (for ABLE students, permission from the Director of the ABLE Program).

BIBL 2013 HISTORY OF THE ISRAELITE KINGDOM

This course is a study of the history of the people of God in the Old Testament as that history is recorded from Genesis through Esther. It will consider God's redemptive plan, as it is expressed in His covenants with Israel. 3 hours

BIBL 2113 LIFE AND WRITINGS OF PAUL

This course includes a survey of the basic events in the life of the Apostle Paul and an introduction to his writings. Special attention is given to the important position occupied by Paul in the life, literature and worship of the early church. 3 hours

BIBL 2313 LIFE OF CHRIST

This course is a study of the basic events of the life and ministry of Christ based upon the four Gospels. Special attention is given to His teachings and the history of the interpretation of the Gospels. 3 hours

BIBL 2413 SURVEY OF THE PROPHETS

This course is a study of the prophetic literature of the Old Testament. Attention is given to the beginnings of the prophetic movement, the place which it occupied in the history of Israel, and the major writings it produced. 3 hours

BIBL 2613 EARLY CHRISTIANITY

This course is a study of the early formative years of the Christian church with special reference to the Book of Acts and other early Christian writings. 3 hours

BIBL 3003 BIBLE AND SCIENCE

This course includes a careful examination of the basic scientific principles in each discipline of the biological and physical sciences and their correlation with the Scriptures. Biblical inerrancy is emphasized in this study of the actual facts of scientific observations and their complete agreement with the Bible. 3 hours

BIBL 3013 INTRODUCTION TO BIBLICAL INTERPRETATION

This course is a study of the process that led to the creation of the English Bible and its authority. It includes a survey of the principles and practice of independent Bible study, including an emphasis on the grammatical historical approach to Biblical interpretation. The student will study methods of application leading to the development of theme, proposition, and finally the lesson itself. 3 hours

BIBL 3113 OLD TESTAMENT INTRODUCTION

This course is an introduction to the study of the Old Testament with special reference to the history of its interpretation and an examination of the critical problems (date, author, etc.) which relate to it. Attention is also given to the relationship between the literature of the Old Testament and that of the other cultures of that period. Prerequisite: ENGL 1513. 3 hours

BIBL 3213 NEW TESTAMENT INTRODUCTION

This course is an introduction to the study of the New Testament with emphasis upon the history of its interpretation and consideration of current debate concerning date, authorship, text, etc. Attention is also given to the theological development presented in the books of the New Testament. Prerequisite: ENGL 1613. 3 hours

BIBL 3313 PENTATEUCH

This course is a critical study of the text of the first five books of the Old Testament with an analysis of its historical setting and theological significance. Prerequisite: BIBL 3113. 3 hours

BIBL 3413 ROMANS

This course is a careful analysis of the historical background, content, and interpretation of the Book of Romans. Prerequisite: BIBL 3213 or permission. 3 hours

BIBL 3423 CORINTHIAN CORRESPONDENCE

This course is an analytical study of the two letters with emphasis upon Paul's counsel to a particular congregation suffering through chaotic problems. Prerequisite: BIBL 3213. 3 hours

BIBL 3613 ISAIAH

This course is a careful exegesis of the text of Isaiah together with an examination of its historical setting and theological significance. Prerequisite: BIBL 3113.

BIBL 3801 BIBLICAL STUDIES WORKSHOP	1 hour
This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with change of subject matter, maximum 4 hours	
BIBL 3802 BIBLICAL STUDIES SEMINAR	2 hours
This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with change of subject matter, maximum 4 hours. Prerequisite: Permission of Department Director.	
BIBL 4113 DANIEL	3 hours
This study examines the life of Daniel and the major theological themes of the book that bears his name. Particular attention is given to analyzing prophetic passages. Prerequisite: BIBL 3113.	
BIBL 4313 GOSPEL OF JOHN	3 hours
This course offers a careful analysis of the historical background, content, and interpretation of the Gospel of John. Prerequisite: BIBL 3213.	
BIBL 4413 POETIC AND WISDOM LITERATURE	3 hours
This course is a literary study of Job, Psalms, Proverbs, Ecclesiastes, Song of Solomon, and Lamentations. It focuses on the background, content, interpretation, and application of these books. Prerequisite: BIBL 3113 or permission.	
BIBL 4513 HEBREWS AND GENERAL EPISTLES	3 hours
This course examines the background, writers, and content of Hebrews and the General Epistles. Prerequisite: BIBL 3213.	
BIBL 4613 REVELATION	3 hours
This course is an analytical study of the book of Revelation and a consideration of the different viewpoints of eschatology. Prerequisite: BIBL 3213.	
BIBL 4903 SPECIAL TOPICS	3 hours
Various subjects in the area of study will be presented through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and collaborative learning to enrich the understanding of the student. Permission is required. Course may be repeated with change of subject matter for a maximum of nine credit hours.	
CHRISTIAN MINISTRIES	
CMIN 2000 THE CHRISTIAN MINISTRY	0 hours
This course is a study of the Christian ministry. It encourages the development of attitudes and activities which are necessary for successful ministry. Also included are regular meetings with a Mentor/Advisor, and the development and monitoring of a personal growth plan for each student.	
CMIN 2113 HOMILETICS	3 hours
This course is an in-depth study of the science and art governing the preparation and delivery of sermons. The student is taught the classification of knowledge and the art of applying it through speech communication. Various types of sermons, such as topical, textual, and expository, are prepared and preached. Emphasis is placed upon effective message transmitting and receiving activities.	
CMIN 2423 GENERAL CHRISTIAN TEACHING METHODS	3 hours
This course is designed to acquaint the student with the basic methods of Christian teaching and principles of the teaching-learning process. Lesson preparation and disciplinary problems will be studied.	
CMIN 3001 THE CHRISTIAN MINISTRY: MISSIONS	1 hour
This course is a requirement for all students working on the Bachelor of Arts with Missions Emphasis. Through participation in practical hands-on ministry and guidance by a designated Mentor/Advisor, the student is assisted in the development of attitudes and abilities which are necessary for successful ministry. (Two semesters must be successfully completed, preferably during the Junior and Senior years.)	
CMIN 3523 ADMINISTRATION OF CHRISTIAN EDUCATION	3 hours
This course includes a general introduction to Christian Education with an emphasis on the administration of the various Christian Education ministries. Topics include history of Christian education, staffing, organization, program, curriculum, training, methods, facilities, and other subjects related to the leadership of an active and effective church ministry. Required for Christian Education minor in the local church ministry during Junior or Senior year.	
CMIN 3533 WOMEN AND MINISTRY	3 hours
This course is an examination and analysis of the history, theology, and contemporary issues related to women and Christian ministry. Special attention will be devoted to the nature and dynamics of Christ-centered service as related to women in leadership/ministry roles.	

CMIN 3623 ADMINISTRATION OF YOUTH MINISTRIES	3 hours
This course includes a general introduction to youth ministry with emphasis on organization, administration, and methodology. Special attention is given to reaching youth and involving them in the programs of the church.	
CMIN 3801 CHRISTIAN MINISTRY WORKSHOP	1 hour
This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with change of subject matter, maximum 4 hours.	
CMIN 3802 CHRISTIAN MINISTRY SEMINAR	2 hours
This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with change of subject matter, maximum 4 hours. Prerequisite: Permission of Department Director.	
CMIN 3812 CHRISTIAN MINISTRY INTERNSHIP	2 hours
This course provides opportunity for practical application of ministry concepts. In addition to a faculty advisor, students will receive instruction, guidance and constructive evaluation from a field mentor in a ministry setting. The course may be repeated for a maximum of four hours.	
CMIN 3911, 3921, 3931, 3941 MINISTRY DEVELOPMENT WORKSHOP	1 hour
This course offers practical application and further development of ministry and leadership skills. One class session per semester is dedicated to discussion on various topics related to the practical application of the program courses to actual ministry and leadership experience. Various topics include research methods and practice, service leadership, lay leadership, women in ministry, mentoring and current issues of interest to the students.	
CMIN 4003 SMALL GROUP LEADERSHIP	3 hours
This course is a study of the organization and function of small groups. Emphasis will be given to the role of small groups in church ministry and business.	
CMIN 4012 PASTORAL INTERNSHIP I	2 hours
CMIN 4022 PASTORAL INTERNSHIP II	2 hours
These courses are designed to provide the ministerial student with practical experience and on-the-job training through involvement in the work and ministry of a local church on a regular basis. Classroom time is devoted to discussion and analysis of the student's church involvement. Prerequisite: Senior standing. CMIN 4012 (F) CMIN 4022 (SP)	
CMIN 4103 MINISTERING CROSS-CULTURALLY	3 hours
This course is an introduction to principles and procedures of communication with an emphasis on cross-cultural ministry related to the Christian faith. A focus on the cultural diversity of today's world will assist the student in understanding both the complexity and necessity of successful communication.	
CMIN 4113 CHILDREN'S EDUCATION IN THE CHURCH	3 hours
This course is a study of objectives, methods, practices, activities, materials, and equipment used to meet the developing needs of preschool and elementary children as they relate to the total ministry of the church.	
CMIN 4123 THE ADULT LEARNER IN CHRISTIAN EDUCATION	3 hours
This course is an overview of learning in adulthood. The focus will be on a reflective study of adult learning in theory and research as applied to adult education in the church. The characteristics of adult life, objectives, materials, activities, and adult ministry will be emphasized.	
CMIN 4213 ADVANCED BIBLICAL PREACHING	3 hours
This is an advanced course designed to prepare the student for an effective preaching ministry in a local church. Attention is given to the preparation and delivery of various types of Biblical sermons and to the further development of proper speech technique. Attention is also given to planned programs of Biblical preaching. Prerequisite: CMIN 2113	
CMIN 4312 PASTORAL LEADERSHIP	2 hours
This course is designed to prepare the ministerial student for effective leadership in a local church. Attention is devoted to an analysis of basic principles of leadership which are important to a pastor. A pastor's relationships with church members, other churches, and with society at large are discussed. Prerequisite: Senior standing.	
CMIN 4322 CHURCH ADMINISTRATION	2 hours
This course acquaints the student with the organization, administration, and operation of a local church. Attention is devoted to planning, budgeting, building construction and maintenance, decision-making, and other important matters. Prerequisite: Senior standing.	
CMIN 4333 CHURCH PLANTING AND GROWTH	3 hours
This course is an introduction to the basic principles and methods of church planting and growth. The student gains an understanding of different philosophies of church planting and growth as well as an acquaintance with contemporary methods and strategies. Prerequisite: Senior standing or permission of the instructor.	

CMIN 4401 INTERNSHIP—INTRODUCTION

This module offers practical application and further development of ministry concepts learned in class. Students begin a one-year internship in a ministry setting under the direct guidance of a field mentor. Students will journal their experiences, learning activities, and observations throughout the year. Approximately one year later CMIN 4403 Internship Capstone will enable the student to present the outcomes of the internship experience.

1 hour

CMIN 4403 INTERNSHIP CAPSTONE

This is the second part of the internship course for Ministry and Leadership students in the ABLE program. Students will have completed all course requirements and will present both oral and written reports on the experiences of the internship at the final class meeting.

3 hours

CMIN 4412 EXPOSITORY PREACHING

This course involves the development and delivery of expository sermons. It is designed to prepare a minister to preach both individual sermons and sermon series which utilize expository methods. Prerequisite: Senior standing or permission of the instructor.

2 hours

CMIN 4413 PLANNING & CONDUCTING PUBLIC WORSHIP

This course is a Biblical, theological, and practical study of public worship. The principles of worship design are studied, including a survey of various historical and contemporary models for corporate worship, elements of the worship program, how to plan an effective worship service, how to adapt to various types of churches, and the responsibility of the pastor and other leaders in planning and leading church worship services.

3 hours

CMIN 4723 ADVANCED LEADERSHIP COUNSELING

This course is designed for those in leadership positions. The course is practical and applicable to the counseling problems common to pastors and church leaders.

3 hours

CMIN 4903 SPECIAL TOPICS

Various subjects in the area of study will be presented through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and collaborative learning to enrich the understanding of the student. Permission is required. Course may be repeated with change of subject matter for a maximum of nine credit hours.

3 hours

COMMUNICATION**COMM 1113 FUNDAMENTALS OF SPEECH**

This course is a study of communication theory and practice of basic speech skills through public speaking. (This course is a prerequisite for advanced courses in speech.)

3 hours

COMM 1213 DRAMA I

This is a study of the basic elements of acting and play production. There will be an emphasis on performance and the students will be required to participate in chapel skits and a stage production before an audience.

3 hours

COMM 1313 DRAMA II

This is a study of how to incorporate and have effective drama in the church. There will be an emphasis on performance, and the students will be required to participate in chapel skills and a stage production before an audience.

3 hours

COMM 1411 DRAMA - HILLSDALE PLAYERS

This is a select ensemble that performs drama presentations throughout the school year. The emphasis will be placed on producing a program appropriate for church and school audiences. This course may be repeated.

1 hour

COMM 1421 DRAMA PRODUCTION

This class includes various topics, stagecraft, acting, lighting, sound, and promotion. This course may be repeated. Students will be required to participate in a stage production before an audience.

1 hour

COMM 3003 FOUNDATIONS OF TEACHING AND PREACHING

This course introduces the principles and skills necessary to effectively communicate Scripture through teaching and preaching. Practical application assignments will be made, and reports/presentations will be given.

3 hours

ENGLISH AND LITERATURE**ENGL 0013 CONVERSATIONAL ENGLISH I**

This is a course in basic English conversation. Vocabulary, drills, writing exercises, and detailed explanations are presented in a systematic manner aimed at developing fluent oral control of the English language. This course is designed to prepare students for entry into ENGL 1113 English Composition I and is not acceptable for degree credit.

3 hours

ENGL 0023 CONVERSATIONAL ENGLISH II

This course is a continuation of ENGL 0013 Conversational English I. Vocabulary, drills, writing exercises, and detailed explanations are presented in a systematic manner aimed at developing fluent oral control of the English language. Prerequisite: ENGL 0013 or placement by assessment testing and/or instructor. This course is designed to prepare students for entry into ENGL 1113 English Composition I and is not acceptable for degree credit.

3 hours

ENGL 0113 READING DEVELOPMENT

This course provides a survey of basic reading techniques and vocabulary development designed to accelerate reading rates and improve comprehension. Attention is given to types of rapid reading and to skills in critical reading. This course is not acceptable for degree credit.

3 hours

ENGL 0123 FUNDAMENTAL ENGLISH SKILLS

This course provides a basic review of essential composition skills (usage, mechanics, graphics, sentence development, paragraph development, and so on). Basic grammar terminology is also reviewed. This course is designed to prepare students for entry into ENGL 1113 English Composition I and is not acceptable for degree credit.

3 hours

ENGL 1103 AMERICAN CULTURE AND COMMUNICATION

This course is primarily for international students who want to develop better communication skills while gaining an appreciation for the American culture and many issues that are relevant to modern day society in the United States. Students learn how to better state their opinions, speak persuasively, and debate issues. Cross-cultural communication issues are discussed and students practice their pronunciation using American dialects. The student's vocabulary is greatly enhanced by learning many essential words that are needed to communicate effectively in American culture and academic environments.

3 hours

ENGL 1111 YEARBOOK EDITING I

This course will begin with the planning and scheduling of working timetables to successfully complete the contents of a yearbook. Techniques of layout, photography, and writing of copy will be examined. Actual work will be done in producing a yearbook using computer desktop publishing programs which will enhance the computer proficiency of the student.

1 hour

ENGL 1211 YEARBOOK EDITING II

This is a continuation of ENGL 1111 and will focus on the implementation of a yearbook plan through problem solving, interpersonal cooperation, and meeting production deadlines to produce a finished yearbook. The study of the techniques of layout, photography, and writing of copy will continue to be developed. Actual work will be done in producing a yearbook using computer and desktop publishing programs which will enhance the computer proficiency of the student.

1 hour

ENGL 1113 ENGLISH COMPOSITION I

This is a study of the principles of composition designed to develop the student's ability to write straightforward and effective English. A volume of readings is used as a basis for analysis of styles and resources for writing. Attention is given to the application of grammatical principles in the study of the sentence, the paragraph, and weekly expository papers. Study is made in research methods, and at least one research paper is required. Prerequisite: placement by the Assessment Committee or ENGL 0123.

3 hours

ENGL 1213 ENGLISH COMPOSITION II

This is a study of the principles of composition designed to develop the student's ability to write straightforward and effective English. A volume of readings is used as a basis for analysis of styles and resources for writing. Attention is given to the application of grammatical principles in the study of the sentence, the paragraph, and weekly expository papers. Study of literary types and themes is combined with research methods, and at least one research paper is required. A copy of the research paper will be forwarded to the Assessment Committee to be filed as a writing sample for individual student assessment. Prerequisite: ENGL 1113 or Advanced Placement.

3 hours

ENGL 1513 LITERARY STUDY OF THE ENGLISH BIBLE I

An over-all view of the structure, contents, history, peoples, and teachings of the Old Testament is given. A careful reading of the Biblical text is required. The course includes geography studies, character studies, and spiritual applications of modern-day living.

3 hours

ENGL 1613 LITERARY STUDY OF THE ENGLISH BIBLE II

An over-all view of the structure, contents, history, peoples, and teachings of the New Testament is given. A careful reading of the Biblical text is required. The course includes geography studies, character studies, and spiritual applications of modern-day living.

3 hours

ENGL 2013 INTRODUCTION TO LITERATURE

Introduction to Literature acquaints the student with a process of reading, responding to, analyzing, interpreting and writing about three standard genres of literature: the short story, poetry and drama. No prior literary study is assumed.

3 hours

- ENGL 2113 AMERICAN LITERATURE I** 3 hours
This course is a survey of the work of the major American poets, essayists, novelists, historians, critics, and dramatists from the Colonial Period to Whitman. The relationship of the literature surveyed to the time frame in which it was written will be shown. Also, the value of great literature for the cultural enrichment of this generation will be noted. Prerequisite: ENGL 1113 or Advanced Placement.
- ENGL 2213 AMERICAN LITERATURE II** 3 hours
This course is a survey of the great American writers from Whitman to the present. As in ENGL 2113, the relationship between the work and time era will be highlighted. Discussion will be centered on literary texts and trends. Prerequisite: ENGL 1113 or Advanced Placement.
- ENGL 2313 ESSAY WRITING** 3 hours
This course is designed to improve a student's college level writing skills as they relate to a specific audience. The difference between the appropriate writing style for critical and other types of essays, research papers, journals, and abstracts will be explored.
- ENGL 3113 WRITING AND RESEARCH** 3 hours
This is an undergraduate course designed to develop sound techniques of research (experimental, historical, and descriptive survey) and writing in the student's major field. It also deals with selecting appropriate subjects, gathering and evaluating data, presenting material, and objectively reporting conclusions. Prerequisite: ENGL 1213 or Advanced Placement.
- ENGL 3213 INTRODUCTION TO LINGUISTICS** 3 hours
This course provides an introduction to phonology, morphology, and syntax. Attention is given to current theoretical approaches. The science of language in its descriptive and historical aspects is studied. Prerequisite: ENGL 1213.
- ENGL 3313 GRAMMATICAL STRUCTURE OF ENGLISH** 3 hours
This course is a study of the grammar of English, using the most significant theoretical approaches. Both traditional grammar and transformational generative are emphasized. Prerequisite: ENGL 1213.
- ENGL 3413 DEVELOPMENT OF THE ENGLISH LANGUAGE** 3 hours
This course is the study of the English language from the time of earliest records, with emphasis on major external influences and internal changes which have shaped the present grammar, vocabulary, etc. Prerequisite: ENGL 1213.
- ENGL 3513 WORLD LITERATURE I** 3 hours
This course is a study of great literary works (selected from both Eastern and Western literatures) from classical antiquity to the Renaissance. Prerequisite: ENGL 1213 or permission of the instructor.
- ENGL 3523 WORLD LITERATURE II** 3 hours
This course is a study of great literary works representing the history of world literature from the Enlightenment to modern times. Prerequisite: ENGL 1213 or permission of the instructor.
- ENGL 4113 METHODS OF TEACHING WRITTEN ENGLISH FOR ESL** 3 hours
This course presents objectives, methods, assessment, and philosophies of teaching composition and grammar to speakers of other languages.
- ENGL 4213 METHODS OF TEACHING CONVERSATIONAL ENGLISH FOR ESL** 3 hours
This course presents objectives, methods, assessment, and philosophies of teaching the spoken language to speakers of other languages. Theories of second language acquisition will be studied.
- ENGL 4313 ESL STUDENT TEACHING PRACTICUM** 3 hours
This course is based on observation and teaching experience in an ESL classroom or extensive practice in private tutoring with formal supervision. Prerequisite: ENGL 4113.
- ENGL 4903 SPECIAL TOPICS** 3 hours
Various subjects in the area of study will be presented through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and collaborative learning to enrich the understanding of the student. Permission is required. Course may be repeated with change of subject matter for a maximum of nine credit hours.

HUMANITIES

- HUMN 1113 HUMANITIES** 3 hours
This course is an introductory survey of music, art, and literature with consideration of the historical and philosophical background and with appreciation of their significance in human experience.

LANGUAGE

- LANG 1115 ELEMENTARY FRENCH I** 5 hours
This is a basic course giving the student an overview of the French language. Drill in the pronunciation and conversation will be given, along with reading and writing of easy material and the study of grammar. Supplementary reading in French will be assigned to develop vocabulary and promote facility in reading.
- LANG 1215 ELEMENTARY FRENCH II** 5 hours
This course includes the systematic cultivation of increased depth and control in the basic skills of listening, speaking, reading, and writing French. Practical drills in the pronunciation and conversation will be given along with reading and writing of easy material, and the study of grammar will continue to be emphasized in order to build on previous knowledge. Supplementary reading in French will be assigned to develop vocabulary and promote facility in reading. Prerequisite: LANG 1115 or Advanced Placement through skills assessment.
- LANG 1313 CONVERSATIONAL SPANISH** 3 hours
This is an elementary course in understanding the Spanish language. Intensive practice in the pronunciation and conversation of everyday Spanish. The everyday topics of family, home, city, school, marketplace, and general life will be utilized.
- LANG 1315 ELEMENTARY SPANISH I** 5 hours
This is a basic course giving the student an overview of the problems involved in studying the Spanish language. Drills in pronunciation, grammar, and conversation will be given.
- LANG 1415 ELEMENTARY SPANISH II** 5 hours
This course is a continuation of Elementary Spanish I. Further attention is given to problems involved in studying the Spanish language. Drills in pronunciation, grammar, and conversation will be given.
- LANG 1514 ELEMENTARY JAPANESE I** 4 hours
This course is an elementary study of the grammar, reading, speaking, and writing with understanding the Japanese language. This is also an introduction to Japanese conversation. Vocabulary, dialogues, drills, and detailed explanations are presented in a systematic manner aimed at developing fluent oral control of the language.
- LANG 1524 ELEMENTARY JAPANESE II** 4 hours
This course is a systematic continuation of the elementary study of the grammar, reading, speaking, and writing with understanding the Japanese language. Vocabulary, dialogues, drills, and detailed explanations are presented in a systematic manner with the aim of developing fluent oral control of the language. Projects will include unrehearsed conversational practice. Prerequisite: LANG 1514.
- LANG 2514 INTERMEDIATE JAPANESE** 4 hours
This course is an intermediate study of the grammar, reading, speaking, and writing with understanding the Japanese language. Vocabulary, dialogues, drills, and detailed explanations are presented in a systematic manner with the aim of developing fluent oral control of the language. Projects will include unrehearsed conversational practice. Prerequisite: LANG 1524.
- LANG 2113 ELEMENTARY GREEK I** 3 hours
This course is a study of the basic grammar, syntax, and vocabulary of the Greek language. Emphasis is given to the Greek of the Hellenistic Period. Facility in translation is developed through the use of practice exercises.
- LANG 2213 ELEMENTARY GREEK II** 3 hours
This course is a continuation of Elementary Greek I. Further attention is given to the development of elementary grammar, vocabulary, and translation skills. Prerequisite: LANG 2113.
- LANG 3113 INTERMEDIATE GREEK I** 3 hours
This course is a study of the vocabulary, grammar, and syntax of the Greek language designed for second year students. Facility in translation is developed through the translation of practice exercises and selected passages from the Greek New Testament and/or other Greek literature. Prerequisite: LANG 2213.
- LANG 3213 INTERMEDIATE GREEK II** 3 hours
This course is a continuation of Intermediate Greek I. It seeks to develop an understanding of the vocabulary, grammar, and syntax of the Greek language which is appropriate for a fourth semester student. Considerable attention is given to developing appropriate translation skills. Prerequisite: LANG 3113.
- LANG 4113 THE BOOK OF ACTS** 3 hours
This course involves translation and exegesis of selected passages of the Greek text of the Book of Acts. Prerequisite: LANG 3213.
- LANG 4203 EPHESIANS** 3 hours
This course involves translation and exegesis of the Greek text of Ephesians. Prerequisite: LANG 3213.
- LANG 4213 PHILIPPIANS** 3 hours
This course involves translation and exegesis of the Greek text of Philippians. Prerequisite: LANG 3213.
- LANG 4313 GALATIANS** 3 hours
This course involves translation and exegesis of the Greek text of Galatians. Prerequisite: LANG 3213.

LANG 4323 COLOSSIANS 3 hours
This course involves translation and exegesis of the Greek text of Colossians. Prerequisite: LANG 3213.

LANG 4413 THE APOLOGY 3 hours
This course involves translation of selected passages from the Apology of Socrates. Prerequisite: LANG 3213.

LANG 4903 SPECIAL TOPICS 3 hours
Various subjects in the area of study will be presented through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and collaborative learning to enrich the understanding of the student. Permission is required. Course may be repeated with change of subject matter for a maximum of nine credit hours.

MISSIONS

MISS 1313 INTRODUCTION TO MISSIONS 3 hours
This course is designed to acquaint the student with the Bible basis of missions and basic missionary principles, purposes, and activities including the denominational program. It deals with the missionary's relations with the Mission Board and home constituency as well as with nationals and fellow missionaries.

MISS 3111 MISSIONS FIELD STUDY 1 hour
This is an in-service program designed to give the student a basic understanding of a particular home or foreign mission field. The student is required to spend one to two weeks of supervised learning and observation on the field. This course may be repeated once.

MISS 3112 MISSIONARY INTERNSHIP 2 hours
This is an in-service program for students approved for short-term missionary work. Students will participate in actual field ministries under the supervision of experienced missionaries. Attention will be given to initiative and adjustment in field situations. Prerequisite: Junior standing.

MISS 3801 MISSIONS WORKSHOP 1 hour
This workshop is designed as an intensive study of various topics, issues, or methodologies of the modern missions movement. The course may be repeated with change of subject matter, maximum 4 hrs.

MISS 3802 MISSIONS SEMINAR 2 hours
This seminar is designed as an intensive study of various topics, issues, and/or methodologies of the modern missions movement. A writing project is required. The course may be repeated with change of subject matter, maximum 4 hrs. Prerequisite: Permission of Department Director.

MISS 4001 MISSIONS READING 1 hour
This course is a contracted independent reading program under faculty direction for the purpose of completing the student's undergraduate preparation for missionary work. Study will include major reading assignments and written reports.

MISS 4112 THE PASTOR AND WORLD MISSIONS 2 hours
This course is designed to teach the student that the task of the church is to make Christ known to all people; to aid the student in understanding the denominational missions program; and to acquaint the student with the means to develop a complete mission program in the local church through organization, education, and promotion. Prerequisite: Senior standing or permission of the instructor.

MISS 4333 CHURCH PLANTING AND GROWTH 3 hours
This course provides an introduction to the basic principles and methods of church planting and growth. The student gains an understanding of different philosophies of church planting and growth as well as an acquaintance with contemporary methods and strategies. Prerequisite: Senior standing or permission of the instructor.

MISS 4612 CONTEMPORARY ISSUES AND METHODS OF MISSIONS 2 hours
Emphasis will be given to current trends and issues of major concern in mission strategy. Missionaries on furlough may be utilized in their areas of expertise.

MISS 4903 SPECIAL TOPICS 3 hours
Various subjects in the area of study will be presented through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and collaborative learning to enrich the understanding of the student. Permission is required. Course may be repeated with change of subject matter for a maximum of nine credit hours.

APPLIED MUSIC (APMU)

APMU 1000 RECITAL ATTENDANCE 0 hours
This course requires attendance at department-approved recitals or concerts each semester. All music majors must successfully complete at least six semesters of APMU 1000 Recital Attendance.

APMU 1011 CLASS VOICE 1 hour
This course is a study of fundamentals of voice for those not ready for private voice. This course may be repeated.

APMU 1100 VOICE SEMINAR 0 hours
This course is a weekly hour-long seminar which includes foreign language diction, master classes, mock auditions and studio recitals. All voice majors must successfully complete at least six semesters of APMU 1100 Voice Seminar.

APMU 1211 GROUP PIANO I 1 hour
This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire and creative activities (harmonization, improvisation) will be emphasized.

APMU 1221 GROUP PIANO II 1 hour
This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire and creative activities (harmonization, improvisation) will be emphasized. Prerequisite APMU 1211 or permission of the instructor.

APMU 2211 GROUP PIANO III 1 hour
This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire and creative activities (harmonization, improvisation) will be emphasized. Prerequisite APMU 1221 or permission of the instructor.

APMU 2221 GROUP PIANO IV 1 hour
This course for the non-keyboard music major is designed to develop functional piano skills. Keyboard theory and technique, sight-reading, solo-ensemble repertoire and creative activities (harmonization, improvisation) will be emphasized. Special emphasis is placed on sight-reading, accompanying and instrumental and vocal-choral score reading. Prerequisite APMU 2211 or permission of the instructor.

APMU 1311 VOICE FOR NON-MAJORS 1 hour
This course of private music instruction is designed for students who are not music concentrates. The student receives one half-hour lesson per week. This course may be repeated.

APMU 1321-2 VOICE FOR MUSIC MAJORS 1-2 hour(s)
APMU 2321-2 VOICE FOR MUSIC MAJORS
APMU 3321-2 VOICE FOR MUSIC MAJORS
APMU 4321-2 VOICE FOR MUSIC MAJORS
These courses consist of private voice instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

APMU 1511 PIANO FOR NON-MAJORS 1 hour
This course of private piano instruction is designed for students who are not music concentrates. The student receives one half-hour lesson per week. This course may be repeated.

APMU 1521-2 PIANO FOR MUSIC MAJORS 1-2 hour(s)
APMU 2521-2 PIANO FOR MUSIC MAJORS
APMU 3521-2 PIANO FOR MUSIC MAJORS
APMU 4521-2 PIANO FOR MUSIC MAJORS
These courses consist of private piano instruction designed for music students. Before enrollment students must demonstrate proficiency which is appropriate for a music major. Students may enroll for one or two hours credit. This course may be repeated up to a maximum of four credit hours for each level.

APMU 1711-2 INSTRUMENTS 1-2 hour(s)
APMU 2711-2 INSTRUMENTS
APMU 3711-2 INSTRUMENTS
APMU 4711-2 INSTRUMENTS
These courses consist of private instruction designed as a secondary instrument for music students or to improve the skills of non-music majors. This course may include private instruction on a variety of instruments. This course may be repeated.

APMU 1912 MIDI I 2 hours
This course is a basic study in electronic music utilizing the Hillsdale Free Will Baptist College electronic music laboratory. This course may be repeated.

- APMU 3000 JUNIOR RECITAL** 0 hours
This course involves preparation and performance of a public recital under the direction of the music faculty.
Prerequisite: Junior standing and permission of the instructor.
- APMU 4111 SENIOR RECITAL** 1 hour
This course involves preparation and performance of a public recital by students in the bachelor degree program. Prerequisite: APMU 3000 and permission of the instructor.
- APMU 4332 VOCAL PEDAGOGY** 2 hours
This course is a basic study of vocal instruction techniques including anatomy of the vocal tract, voice building and hygiene, physiological process and acoustical properties. Prerequisite: Six (6) credit hours of vocal instruction and the permission of the instructor.
- APMU 4532 PIANO PEDAGOGY** 2 hours
This course is a basic study of concepts necessary for successful private and class piano teaching. Prerequisite: Six (6) credit hours of piano instruction and the permission of the instructor.
- MUSIC HISTORY (MUSI)** 2 hours
MUSI 3112 HYMNOLOGY
This course is a study of the great Christian hymns and hymn tunes in their historical setting; analysis and interpretation of hymns; evaluation of standard hymnals.
- MUSI 4413 MUSIC HISTORY I** 3 hours
This course is a study of the forms, styles, and composers through the Baroque Era using directed listening to develop basic criteria for understanding music.
- MUSI 4423 MUSIC HISTORY II** 3 hours
This course is a study of the forms, styles, and composers of the Classical Era to the present using directed listening to develop basic criteria for understanding music.
- MUSIC LITERATURE (MUSI)** 3 hours
MUSI 2113 MUSIC LITERATURE AND HISTORY
This course is a detailed study of the musical masterworks illustrating different style periods and musical media, vocal and instrumental. Techniques of aural perception are stressed for the improvement of basic listening skills.
- MUSIC TECHNIQUE (MUSI)** 1 hour
MUSI 1111 CONCERT CHORALE
In this course, time is given to the development of correct practice in singing and to the development of a high regard for the place of music in public worship. The course may be repeated. Prerequisite: By audition only.
- MUSI 1301 NEWLIFE MINISTRY TEAM** 1 hour
NewLife Ministry Team is a select ensemble of mixed voices that performs numerous times throughout the year. While a variety of music is covered, the emphasis is on contemporary gospel songs. The course may be repeated. Prerequisite: By audition and interview only.
- MUSI 1401 HARVESTERS** 1 hour
Harvesters is a select group of four voices and pianist. They perform often throughout the year. While a variety of music is covered, the emphasis is on contemporary gospel songs. The course may be repeated.
- MUSI 1701 INSTRUMENTAL ENSEMBLE** 1 hour
The student will actively participate through playing an instrument in rehearsals and public performances. Literature used will vary in style and period. Membership is by permission of the instructor. The course may be repeated.
- MUSI 2101 CHAMBER ENSEMBLE** 1 hour
Chamber Ensemble is a high caliber ensemble of singers chosen by audition. Rehearsal and performance of choral masterworks from the baroque through twentieth century style periods.
- MUSI 3211 MUSIC TECHNIQUE WORKSHOP** 1 hour
This course will emphasize various techniques and skills needed to enhance the competence of the student in music performance. May be repeated.
- MUSI 3212 MUSIC TECHNIQUE SEMINAR** 2 hours
This seminar consists of enrichment courses designed to expose students to a wide variety of music instruction through visiting professors. May be repeated.

- MUSI 3312 CONDUCTING I** 2 hours
This course furnishes a study in fundamental theory of music and the conventional conducting beats. Individual demonstration is stressed. It seeks to prepare the student for directing choral groups and congregational worship.
- MUSI 3322 CONDUCTING II** 2 hours
This course furnishes a study in fundamental theory of music and the advanced conducting beats. Individual demonstration is stressed. It seeks to prepare the student for training and directing a choral group.
- MUSI 3412 MUSIC METHODS AND MATERIALS I** 2 hours
This course is a basic study of church music, including hymns, special music (solo, duet, trio, and quartet) and the basic music ministry in the local church. Suggested materials for children's choirs and appropriate rehearsal techniques.
- MUSI 3422 MUSIC METHODS AND MATERIALS II** 2 hours
This course is a study of church music, various worship philosophies and the basic music ministry in the local church. Suggested materials for teen and adult choirs with appropriate rehearsal techniques will be emphasized.
- MUSI 3712 INTRODUCTION TO CHURCH MUSIC** 2 hours
This course is designed to acquaint the student with the field of church music. Emphasis will be placed on the Biblical concept of music and the priorities of worship and service in the church music program.
- MUSI 4713 CHURCH MUSIC ADMINISTRATION** 3 hours
This course is a study of the church-wide program of music, its basic organization, budgeting, philosophies, and objectives.
- MUSI 4903 SPECIAL TOPICS** 3 hours
Various subjects in the area of study will be presented through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and collaborative learning to enrich the understanding of the student. Permission is required. Course may be repeated with change of subject matter for a maximum of nine credit hours.
- MUSIC THEORY (MUSI)**
MUSI 1122 FUNDAMENTALS OF MUSIC 2 hours
This course is designed to acquaint the student with the rudiments of music. It includes the study of the staff, notes, rests, scales, keys, key signatures, sight-singing, and ear training.
- MUSI 1501 AURAL SKILLS I** 1 hour
This course is a study of simple melodic and rhythmic patterns, isolated and in the context of literature, to the end of aural perception and vocal reading of same. Corequisite: MUSI 1503.
- MUSI 1503 MUSICAL STRUCTURES I** 3 hours
This course is a study of the basic materials of music as a necessary preparation for the study of music theory. These factors will be approached through written, aural, oral, sensitivity, keyboard, and analysis drills. Corequisite: MUSI 1501.
- MUSI 1601 AURAL SKILLS II** 1 hour
This course is a study of simple melodic and rhythmic patterns, isolated and in the context of literature, to the end of aural perception, and vocal reading of same. Prerequisite: MUSI 1501. Corequisite: MUSI 1603.
- MUSI 1603 MUSICAL STRUCTURES II** 3 hours
This course is an overview of the common practice periods through writing, analysis, aural perception, and keyboard. Prerequisite: MUSI 1503. Corequisite: MUSI 1601.
- MUSI 2501 AURAL SKILLS III** 1 hour
This course is a study of moderately difficult rhythms and melodies in the context of illustrative 18th and 19th century styles, aural perception, vocal reading and, analysis. Prerequisite: MUSI 1601. Corequisite: MUSI 2503.
- MUSI 2503 MUSICAL STRUCTURES III** 3 hours
This course is a study of the traditional harmonic practices of the 18th and 19th century through writing, analysis, aural perception, and keyboard. Prerequisite: MUSI 1603. Corequisite: MUSI 2501.
- MUSI 2601 AURAL SKILLS IV** 1 hour
This course is a study of rhythms and melodies as used by late 19th and 20th century composers, aural perception, vocal reading, and analysis. Prerequisite: MUSI 2501. Corequisite: MUSI 2603.
- MUSI 2603 MUSICAL STRUCTURES IV** 3 hours
This course is a study of late 19th century harmonic practices and 20th century idioms through writing, analysis, aural perception, and keyboard. Prerequisite: MUSI 2503. Corequisite: MUSI 2601.

MUSIC THEORY NOTE:

Prior to the fall semester of 1996 the Musical Structures and Aural Skills sequences were combined in single courses entitled as Comprehensive Musicianship I-IV and listed as Mu 1514, 1614, 2514, 2614.

MUSI 3202 COUNTERPOINT

2 hours

The study of composition of polyphonic music from the 16th to 20th centuries, focusing on eighteenth-century counterpoint. Analysis of inventions and fugues with exercises in writing.

MUSI 4112 FORM AND ANALYSIS

2 hours

This course studies the structure of homophonic forms, followed by the standard polyphonic and homophonic forms of eighteenth through twentieth century music. Prerequisite: MUSI 2603.

PHILOSOPHY**PHIL 1013 INTRODUCTION TO PHILOSOPHY**

3 hours

This is a basic course introducing the student to the problems, methods, and terminology of philosophy. Offered on demand.

PHIL 1112 CHRISTIAN ETHICS

2 hours

This course is an introductory study in Christian ethics designed to assist college students in the integration of belief and behavior. The course focuses on the kinds of ethical issues which college students are likely to encounter.

PHIL 1122 CHRISTIAN APOLOGETICS

2 hours

This course is a study of the case for Christianity and a critical evaluation of common objections to Christian claims. Attention will be given to ways in which apologetic considerations affect ministry and personal evangelism.

PHIL 2003 MAKING OF THE MODERN MIND

3 hours

This course covers the basic questions in philosophy: What is reality? What is knowledge? What is ultimate? What is good? Evaluation of these questions relative to the Christian faith will assist in developing a statement of philosophy by the individual student. (Offered online, Permission of ABLE Program Director required.)

PHIL 2013 CASE STUDIES IN ETHICS

3 hours

This course includes readings, discussions and development of papers pertaining to relevant case studies, and readings involving ethical issues applied to actual situations.

PHIL 3003 LOGIC

3 hours

This course is an examination of logical methods and procedures, with some consideration of contemporary philosophy of logic.

PHIL 3203 CHRISTIAN PERSPECTIVE

3 hours

This course will explore ways in which the student can develop a positive relationship with God as he or she explores the role of general revelation (the creation) and special revelation (the Scriptures) in the development of a Christian Worldview.

PHIL 4903 SPECIAL TOPICS

3 hours

Various subjects in the area of study will be presented through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and collaborative learning to enrich the understanding of the student. Permission is required. Course may be repeated with change of subject matter for a maximum of nine credit hours.

PHYSICAL EDUCATION

(One hour PHED courses may be repeated.)

1 hour

PHED 1031 BOWLING

This course offers instruction and practice in the fundamentals of bowling with emphasis on basic skills and knowledge of the rules and scoring.

1 hour

PHED 1131 AEROBIC CONDITIONING

This is an exercise course designed to condition the body for maximum health and fitness with special emphasis on cardiovascular fitness.

1 hour

PHED 1231 TEAM SPORTS

Basic skills and competitive games in selected team sports are observed for promotion of the general health of the student.

1 hour

PHED 1331 RACQUETBALL

This course builds the fundamental racquetball skills of serving, developing the forehand and backhand, court positioning, and strategy.

PHED 1431 INTERCOLLEGIATE GOLF

1 hour

This course provides the opportunity for students to participate in intercollegiate golf. Prerequisite: Permission of the instructor.

PHED 1531 INTERCOLLEGIATE SPORTS

1 hour

This course provides the opportunity for students to participate in intercollegiate sports sponsored or endorsed by Hillsdale Free Will Baptist College. Prerequisite: Permission of the instructor.

PHED 1611 WOMEN'S INTERCOLLEGIATE VOLLEYBALL

1 hour

This course provides the opportunity for students to participate in women's intercollegiate volleyball. Prerequisite: Permission of the instructor.

PHED 1621 WOMEN'S INTERCOLLEGIATE BASKETBALL

1 hour

This course provides the opportunity for students to participate in women's intercollegiate basketball. Prerequisite: Permission of the instructor.

PHED 1631 WOMEN'S INTERCOLLEGIATE SOFTBALL

1 hour

This course provides the opportunity for students to participate in women's intercollegiate softball. Prerequisite: Permission of the instructor.

PHED 1721 MEN'S INTERCOLLEGIATE BASKETBALL

1 hour

This course provides the opportunity for students to participate in men's intercollegiate basketball. Prerequisite: Permission of the instructor.

PHED 1731 MEN'S INTERCOLLEGIATE BASEBALL

1 hour

This course provides the opportunity for students to participate in men's intercollegiate baseball. Prerequisite: Permission of the instructor.

PHED 2001 WEIGHT TRAINING

1 hour

The purpose of this course is to learn the basic skills in weight training. This will be accomplished by introducing warm-up, lifting, and body strengthening techniques. Students will also learn warm-up programs, training programs, and programs that condition and strengthen the body through continuous weight training.

PHED 2033 COACHING

3 hours

This course includes the history and development of games, conduct of coaching, training methods, strategies, and rules, and systems of leading coaches.

PHED 2222 CARE AND PREVENTION OF ATHLETIC INJURIES

2 hours

This course will include a study of injuries in the exercise and sports sciences. Methods of care and prevention with emphasis on the common injuries and taping techniques will be included. Prerequisite: NATS 1232.

PHED 2233 INTRODUCTION TO PHYSICAL EDUCATION

3 hours

This course is designed to give the student basic instructions as to the nature, aim, objective, and scientific foundations of physical education.

PHED 2333 OFFICIATING

3 hours

This course offers the study and interpretation of various sports and their rules. It gives the opportunity for experience and for becoming a registered official. It provides a good background in the proper techniques of officiating and controlling a sport activity.

PHED 2433 SCHOOL AND COMMUNITY RECREATION

3 hours

This course is for prospective teachers of physical education. It includes developing skills and techniques of recreational games and activities, team sports, rhythmic, individual activities, and recreational programs. It is required of physical education majors and recommended for all elementary and secondary teachers.

PHED 3113 ADMINISTRATION OF HEALTH AND PHYSICAL EDUCATION

3 hours

This course is a study of the principles of organization and administration in health and physical education programs for schools and communities.

PHED 3223 MOTOR LEARNING

3 hours

This course is designed to study the development of movement, competency, and implications for skill learning in young people.

PHED 4113 STRUCTURAL KINESIOLOGY

3 hours

This course provides an introduction to basic human anatomy, physiology, and biomechanics of specific structures that produce and sustain movement. Prerequisite: NATS 2544 Human Anatomy

PHED 4223 PHYSIOLOGY OF EXERCISE

3 hours

This course is a general study of the bioenergetics of muscular work; neuromuscular structure, function, and control; cardio-respiratory functions and control; and physical training as it relates to nutrition and exercise performance. Prerequisite: NATS 2544 Human Anatomy

RELIGION

RELG 2000 CHAPEL

Chapel attendance is required of: full-time students, on-campus students, and students enrolled in coursework immediately preceding chapel services. Full-time and on-campus students are also required to attend Bible and Missions Conferences. Attendance will be monitored and a grade of pass or fail will be assigned. A passing grade in chapel is a prerequisite for extracurricular activities, public relations traveling groups, intercollegiate sports, and any academic honors.

RELG 2213 COMPARATIVE RELIGIONS I: NON-CHRISTIAN AMERICAN RELIGIONS

The beliefs and practices of some of the fringe groups of the Christian religion such as Jehovah's Witnesses, Mormonism, New Age, the Occult, Unification Church, and others are examined. Discussion, lecture, and a project in which the student makes an extensive study of one of these groups will be the methods employed.

RELG 3213 COMPARATIVE RELIGIONS II: WORLD RELIGIONS

This course is designed especially to acquaint students with the major religions of the world. The study includes Buddhism, Hinduism, Animism, Islam, Romanism, Bahaism, and others.

RELG 4903 SPECIAL TOPICS

Various subjects in the area of study will be presented through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and collaborative learning to enrich the understanding of the student. Permission is required. Course may be repeated with change of subject matter for a maximum of nine credit hours.

THEOLOGY

THEO 1213 FREE WILL BAPTIST HISTORY AND DOCTRINE

This course is a study of the historical foundation of the Free Will Baptist denomination with attention to the men and women who have made significant contributions to its life and thought. The second part of the course consists of a survey of the beliefs of the Free Will Baptists including the distinctive doctrines of this movement.

THEO 3303 CHRISTIAN THEOLOGY

This course is a study of the most important theological teachings of the Christian faith. It examines the doctrines of the Bible, God, Christ, Salvation, the Holy Spirit, and the Church. Key Scripture passages relating to these doctrines will be studied.

THEO 3313 SYSTEMATIC THEOLOGY I

This course is an introduction to the major doctrinal teachings of the Christian faith. It begins with an analysis of the major terms used in the field of systematic theology and an overview of the major theological systems which the student is likely to encounter. It also examines Theology, Bibliology, Christology, and Pneumatology. Prerequisite: THEO 1213.

THEO 3413 SYSTEMATIC THEOLOGY II

This course is a continuation of THEO 3313 Systematic Theology I. It examines Angelology, Soteriology, Ecclesiology, and Eschatology. Prerequisite: THEO 1213.

THEO 3801 THEOLOGICAL WORKSHOP

This workshop is designed as an intensive study of various topics, scripture texts, or methodologies. The course may be repeated with change of subject matter, maximum 4 hours.

THEO 3802 THEOLOGICAL SEMINAR

This seminar is designed as an intensive study of various topics, scripture texts, or methodologies. A writing project is required. The course may be repeated with change of subject matter, maximum 4 hours. Prerequisite: Permission of Department Director.

THEO 3823 BIBLICAL CONCEPTS OF LEADERSHIP

This course is a study of the concepts of leadership presented in the Scriptures with the goal of maximizing leadership potential.

THEO 4213 HERMENEUTICS

This course is a study of the principal laws and methods of interpreting the various forms of Biblical expression. Attention is given to some of the problems of Biblical interpretations.

THEO 4903 SPECIAL TOPICS

Various subjects in the area of study will be presented through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and collaborative learning to enrich the understanding of the student. Permission is required. Course may be repeated with change of subject matter for a maximum of nine credit hours.

THE DIVISION OF INTERDISCIPLINARY STUDIES

IDIS 1001 STUDENT SUCCESS SKILLS

This course provides students with knowledge of the basic skills required for college success. Topics covered include time management, reading textbooks, taking class notes, preparing written reports, taking tests, and basic computer skills.

IDIS 4222 AREA STUDIES

Students who are prospective missionary candidates select for individual research the area in which they are interested. An in-depth study is made of the geography, history, culture, religion, and missionary activity of the chosen area. A research paper representing the results of the study will be required at the conclusion of the semester. Offered under the supervision of the instructor of missions.

IDIS 4403 INTERDISCIPLINARY CAPSTONE

Seniors must complete a capstone course prior to graduation under the direction of their advisor. The student will present a proposal to his or her faculty advisor which must be approved by both the Department Chair in which the faculty advisor serves and the Interdisciplinary Studies Director. The IDIS 4403 project will be designed to demonstrate that the student has accomplished the degree purposes of common literacy, communication skills, and critical thinking.

IDIS 4903 SPECIAL TOPICS

Various subjects in the area of study will be presented through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and collaborative learning to enrich the understanding of the student. Permission is required. Course may be repeated with change of subject matter for a maximum of nine credit hours.

THE DIVISION OF NATURAL SCIENCES

MATHEMATICS AND STATISTICS

MATH 0233 INTRODUCTION TO ALGEBRA

This course is a thorough review of arithmetic and arithmetic concepts together with an introduction to algebra. Topics covered include integers, fractions, linear equations, exponents, and polynomial expressions. This course is designed to prepare students for entry into MATH 1333 Intermediate Algebra and is not acceptable for degree credit.

MATH 1333 INTERMEDIATE ALGEBRA

This course presents the fundamental operations, linear equations, graphing, problem solving, exponents, quadratic equations, and inequalities. Prerequisite: one year of high school algebra or MATH 0233 with grade of 'C' or better.

MATH 1403 BUSINESS MATHEMATICS

This course is a thorough review of the fundamental processes of mathematics. This includes common and decimal fractions, percentages, bank discounts, simple and compound interest, mark-up, commissions, payrolls, social security, other taxes, installment buying, and negotiable instruments. Prerequisite: two years of high school algebra or MATH 1333.

MATH 1433 COLLEGE ALGEBRA

This course presents functions and graphing. Polynomial, exponential and logarithmic functions will be explored. Substitution, elimination, and matrices will be used to solve systems of linear equations. Prerequisite: two years of high school algebra or MATH 1333.

MATH 1503 MATHEMATICAL CONCEPTS AND APPLICATIONS

This is a course designed to enhance the student's abilities to analyze and solve problems. The course includes basic concepts of arithmetic and algebra, applications of exponents and logarithms, topics in coordinate geometry, and an introduction to elementary statistics. Prerequisite: one year of high school algebra or MATH 0233 with grade of "C" or better.

MATH 1613 TRIGONOMETRY

This course presents the development and use of circular and trigonometric functions: relations between the functions, solutions of triangles, and applications to practical problems. Prerequisite: high school geometry and MATH 1433.

MATH 1715 CALCULUS I: CALCULUS WITH ANALYTIC GEOMETRY

Topics include differentiation and integration of elementary functions, limits, continuity, and applications of the definite integral. Prerequisite: MATH 1403, MATH 1433 or permission of the instructor.

MATH 2725 CALCULUS II: CALCULUS WITH ANALYTIC GEOMETRY

Topics covered include calculus of transcendental functions, techniques of integration, series, conic sections, polar coordinates, and parametric equations. Prerequisite: MATH 1715 or permission of the instructor.

MATH 2735 CALCULUS III: CALCULUS WITH ANALYTIC GEOMETRY

Topics covered include vector calculus, functions of several variables, partial derivatives, and multiple integrals. Prerequisite: MATH 2725 or permission of the instructor.

STAT 3003 STATISTICS

This is an introductory applied statistics course focusing on descriptive and inferential statistical methods. Topics include measures of central tendency and variability, the normal distribution, correlation, regression, and ANOVA. Prerequisite: MATH 1403, MATH 1433, MATH 1503 or permission of the instructor.

NATURAL SCIENCES**NATS 0124 CONCEPTS OF SCIENCE**

This course is a survey of the basic principles of life and physical sciences. It includes both classroom and laboratory instruction. It is designed for students who need additional preparation before enrolling in college-level science classes. This course is not acceptable for degree credit.

NATS 1132 HEALTH AND HYGIENE

This course is a study of health information from the physical, emotional, social, intellectual, and spiritual dimensions. Emphasis is given to the health issues concerning college students.

NATS 1232 FIRST AID

This course is a study of the anatomy and its care in times of emergency. The student will receive basic CPR training as a part of the course.

NATS 1314 INTRODUCTORY PHYSICS

This is an introductory study of the principles of force, energy, matter, atomic physics, electricity, and light. This course is not intended for physical science or mathematics majors. It has three hours of lecture and one two-hour laboratory period each week. Prerequisite: 1000 level or above mathematics course.

NATS 1514 GENERAL BIOLOGY

The fundamental principles of biology will be studied through the investigation of the basic structural and functional characteristics of cell biology, energetics and metabolism, microbiology, and plant and animal systems. It has three hours of lecture and one two-hour laboratory period each week.

NATS 1614 GENERAL CHEMISTRY I

This course is an introduction to the fundamental principles and basic areas of chemistry. Topics include classification of matter, chemical formulas and equations, stoichiometry, gas laws, thermochemistry, atomic theory, and bonding. It has three hours of lecture and one two-hour laboratory period each week. Prerequisite: 1000 level or above mathematics course.

NATS 1624 GENERAL CHEMISTRY II

This course includes properties of solutions, chemical kinetics, equilibrium, thermodynamics, acid and base properties, and electrochemistry. It has three hours of lecture and one two-hour laboratory period each week. Prerequisite: NATS 1614.

NATS 2000 LABORATORY ASSISTANT PRACTICUM

Experience in conducting laboratory investigations will be gained by assisting the instructor in biological and physical science laboratory classes. Techniques of preparing materials and equipment, maintaining a clean and safe laboratory environment, guiding students' learning, and monitoring the laboratory inventory will be emphasized.

NATS 2111 INTRODUCTION TO NURSING I

This is a course to acquaint the student with the development of nursing from its beginning to the present. Major contributors and their contributions to nursing are discussed. Focus is on the beginning socialization into nursing. Students are introduced to the major concepts in the nursing curriculum. Basic math principles are applied to nursing.

NATS 2211 INTRODUCTION TO NURSING II

Terminology and simple assessments techniques to facilitate nursing care are presented. Various roles associated with professional nursing are discussed.

NATS 2233 NUTRITION

This course is designed to teach the basic principles of optimal nutrition and their role in maintenance of health and prevention and treatment of disease. Emphasis is given to selection, quality, and interrelationships of nutrients in both the normal and therapeutic diet to meet the individual patient's physiological, psychological, and sociological needs.

NATS 2414 PRINCIPLES OF SCIENCE

This study of the scientific concepts and principles of the physical sciences is designed to increase the student's knowledge of the scientific laws governing the universe. Theories of origins are included. The scientific method of inquiry will be emphasized in the classroom and laboratory.

NATS 2544 HUMAN ANATOMY

This course is a study of the development and gross morphology of the human body and its systems. It has three hours of lecture and one two-hour laboratory period each week. It also has a seminar lab working with a cadaver. Prerequisite: General Biology (NATS 1514) or permission of the instructor.

NATS 2644 HUMAN PHYSIOLOGY

This course is a study of the function of vertebrate organ systems in homeostasis. Topics include circulation, digestion, endocrine and nervous control, metabolism, muscle action and respiration, with emphasis on humans. It has three hours of lecture and one two-hour laboratory period each week. Prerequisite: General Biology (NATS 1514) or permission of the instructor.

THE DIVISION OF SOCIAL SCIENCES**ACCOUNTING****ACCT 2003 ACCOUNTING FOR MANAGERS**

This course is an overview of accounting from the perspective of a non-accounting manager to provide the tools to understand the essentials of how finance functions within an organization. This includes internal controls, the function of accounting, historical accounting data, and financial planning.

ACCT 2523 ELEMENTARY ACCOUNTING I

This course presents the basic principles of financial accounting. Emphasis is given to the preparation and use of income statements, balance sheets, and statements of funds flow for corporations. Also included in this course are the analysis and recording of financial transactions involving cash, inventories, fixed assets, bonds, and capital stock as well as closing, adjusting, and reversing entries for revenues and expenses. Prerequisite: MATH 1403 or permission of the instructor.

ACCT 2623 ELEMENTARY ACCOUNTING II

This course is an introduction to managerial accounting. It includes analysis of cost behavior and the use of this knowledge for both short and long term decisions. This course also introduces the student to budgeting and the accumulation of product costs for planning and performance evaluation. Specific subjects covered include cost-volume-profit analysis, capital budgeting, allocations, variances from standard costs, and the measurement of divisional performance. Prerequisite: ACCT 2523.

ANTHROPOLOGY**ANTH 3123 CULTURAL ANTHROPOLOGY**

This course is a study of man as related to the make-up and meaning of culture, the origin of man, and modern civilization.

BUSINESS**BUSN 1523 INTRODUCTION TO BUSINESS**

This course provides a broad understanding of the business world and how it functions. Outlines the philosophy, objectives, and responsibilities of business in its relationship to its environment. Covers all the many aspects of business, such as management, organization, production, labor, accounting, data processing, marketing, finance, and ethics.

BUSN 1623 PERSONAL FINANCE

This course is a survey of the field of consumption with attention to the needs and problems of the consumer and to better personal financial management practices.

BUSN 3003 BUSINESS ETHICS

This course examines the ethical problems faced in business practice. The study focuses on relationships with employers, employees, customers, stockholders, suppliers, and society. Prerequisite: PHIL 1112 and BUSN 1523 or permission.

BUSN 3103 BUSINESS FINANCE

This course is an introduction to the basic principles and concepts of financial management. It includes time value of money concepts, working capital management, ratio analysis and forecasting, financial planning, security valuation, capital budgeting, and alternative financing sources. Prerequisite: ACCT 2523 or permission.

BUSN 3323 BUSINESS LAW

This course is a study of the general principles of law as they apply to the business world. This course includes the law of contracts, agencies, torts, bailments, and employer-employee relationships. Prerequisite: POLS 1523 and BUSN 1523 or permission.

BUSN 3333 PRINCIPLES OF MARKETING

This course is a survey of the marketing functions and role of marketing in the organization. Emphasis will be given to the factors that affect consumer behavior, the development and evaluation of an organization's marketing strategies, and the fundamental marketing variables. Prerequisite: ACCT 2623 or permission.

3 hours

BUSN 3503 BUSINESS COMMUNICATION

This course is a study of business communication theory and techniques with emphasis on functional application of interpersonal skills, computer assisted presentations, oral presentations, letters, and reports. Prerequisite: COMM 1113.

3 hours

BUSN 3801 BUSINESS WORKSHOP

This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter. Offered by arrangement.

1 hour

BUSN 3802 BUSINESS SEMINAR

This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter. Offered by arrangement.

2 hours

BUSN 4001 DIRECTED READINGS IN BUSINESS

This course is a contracted independent reading program under faculty direction for the purpose of completing the student's undergraduate preparation for business plus topics of current interest in the field. The study will include major reading assignments and written reports. The course may be repeated with a change of subject matter. Offered by arrangement.

1 hour

BUSN 4511, 4521, 4531, 4541 CAREER DEVELOPMENT WORKSHOP

This course is a series of workshops emphasizing career development. One workshop per semester is required. Topics include career planning, resume development, interviewing, current issues, and discussion of the program's courses to actual business experience. (Each of the four workshops is divided into discussion topics that are related to but distinguishable from all the other workshops. Each workshop is self-standing and students may begin the program with any one of the sequence.)

1 hour

BUSN 4503 COOPERATIVE WORK EXPERIENCE

This course uses supervised and evaluated work experience to supplement academic training with on-the-job training relevant to the student's career goals. In the parallel plan, up to three hours of credit may be earned with part-time work during the semester or with full-time employment during the summer. In the alternating plan, up to six hours of credit may be earned with full-time employment during a semester. The course may be repeated for up to a total of 12 hours credit. Prerequisite: Permission of the instructor.

3 hours

BUSN 4903 SPECIAL TOPICS

Various subjects in the area of study will be presented through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and collaborative learning to enrich the understanding of the student. Permission is required. Course may be repeated with change of subject matter for a maximum of nine credit hours.

3 hours

COMPUTER SCIENCE

CSCI 1113 INTRODUCTION TO COMPUTERS

This is a computer literacy course designed to acquaint the student with the history and vocabulary of computers. Also, the role and use of computers in society will be considered. Simple programming in Basic will be taught. Students will be introduced to computer applications, specifically word-processing, spreadsheets, and databases. Students will receive hands-on experience.

3 hours

CSCI 2723 COMPUTER APPLICATIONS

This course is a study of the computer with special emphasis on business applications. The student gains experience in using commercially available microcomputer software designed for business use, specifically spreadsheets, word processors, and databases.

3 hours

CSCI 3003 COMPUTERS IN MINISTRY

In this course students explore the world of computing as it relates to various areas of ministry and church administration. Topics covered include desktop publishing, use of the Internet, database management, computer networks, on-line services, information resources, and contact management.

3 hours

CSCI 3333 WEB PAGE DESIGN

This course provides students with all of the skills necessary to design and publish a professional-looking website. Various software applications will be taught allowing students to create and compile all of the components needed for good web pages such as text, graphics, audio, tables, and links. Proper screen layout techniques will be addressed. Students will be introduced to HTML concepts, JavaScript, and other more technical elements of web page creation. Students will be required to create, publish, and maintain their own websites during the course. Prerequisite: CSCI 2723 or permission of instructor.

3 hours

CSCI 4003 ADVANCED WEB PAGE DESIGN

This course provides students with more advanced skills of professional web page design. Although web-authoring software will be utilized, students will also learn to create and modify web pages using HTML and various scripting languages such as JavaScript. Frames, forms, and interactive multimedia elements will be taught. Students will demonstrate competency by publishing and maintaining their own websites reflecting these topics during the course. Prerequisite: CSCI 3333 or permission of instructor.

3 hours

CSCI 4903 SPECIAL TOPICS

Various subjects in the area of study will be presented through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and collaborative learning to enrich the understanding of the student. Permission is required. Course may be repeated with change of subject matter for a maximum of nine credit hours.

3 hours

ECONOMICS

ECON 1013 ECONOMIC HISTORY OF THE U.S.

This course examines the development of the American economic system and institutions as they relate to agriculture, industry, and commerce of the United States. Offered on demand.

3 hours

ECON 2123 MACROECONOMICS

This is an introductory course in economic principles as they relate to national income, economic growth and development, economic fluctuations, monetary policy, and fiscal policy. This course also includes material on foreign trade, international economics, and balance of payments.

3 hours

ECON 2223 MICROECONOMICS

This course provides a survey and analysis of the fields of production, supply and demand, and marginal analysis with the policies, practices, and operations of individual markets.

3 hours

EDUCATION

EDUC 2223 INTRODUCTION TO EDUCATION

This course is a basic introduction to the field of education. The student will study the history of the great movements and leaders in education. Particular attention will be given to modern institutions and means of education, including information on Christian colleges and day schools. A minimum of 30 hours field experience is required.

3 hours

EDUC 3113 TEACHING METHODS AND PRACTICES

This course studies the basic elements of lesson design. Pre-service teachers will study teaching models, design lesson plans, construct tests, and analyze grading and reporting systems.

3 hours

EDUC 3123 HISTORY AND PHILOSOPHY OF EDUCATION

The rise and development of education throughout history is studied. The major foundations of our educational philosophy, including the Greeks, the Romans, the Christian church, and the American philosophers will be reviewed during the first half of the course. The major trends in American educational thought will be studied during the second half.

3 hours

EDUC 3313 TEACHING METHODS AND PRACTICES

This course studies the basic elements of lesson design. Pre-service teachers will study teaching models, design lesson plans, construct tests, and analyze grading and reporting systems.

3 hours

EDUC 4112 THE EXCEPTIONAL CHILD

This course includes identifying characteristics of the exceptional child, resources in the community, and the federally mandated policies and procedures for educating children with exceptionalities. This is a senior block course which meets the first six weeks of the student teaching semester.

2 hours

EDUC 4513 PREPARATION FOR STUDENT TEACHING

This course introduces the student teacher into the classroom under the supervision of the professional practitioner who will be guiding their student teaching experience. Student will be expected to observe, aid and teach some classes as deemed appropriate. Student will be expected to meet with a faculty mentor from Hillsdale each week. This is a senior block course which meets the first six weeks of the student teaching semester.

3 hours

EDUC 4519 STUDENT TEACHING

In this course, student teachers assume the teaching role in the classroom. Student teachers will be supervised and evaluated by a professional practitioner and a faculty mentor from Hillsdale. Student teachers will receive instruction, assistance, and constructive supervision in classroom management, evaluation of student behavior, various methods of teaching, selection of teaching materials, and school-home-church community relations. This is a Senior block course which meets the last ten weeks of the student teaching semester.

9 hours

EDUC 4903 SPECIAL TOPICS

Various subjects in the area of study will be presented through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and collaborative learning to enrich the understanding of the student. Permission is required. Course may be repeated with change of subject matter for a maximum of nine credit hours. 3 hours

ELEMENTARY EDUCATION

EDEL 3113 ELEMENTARY READING METHODS

This course acquaints future teachers with theories and methodologies designed to teach reading to children. Emphasis will be given to pre-reading skills and parental cooperation, word recognition and unified phonics skills, vocabulary development and the reading process, and critical comprehension skills. 3 hours

EDEL 3123 TECHNOLOGY AND MEDIA IN ELEMENTARY EDUCATION

This course prepares the student to select, utilize, evaluate, and produce instructional materials. Computer technology, instructional aids, multimedia, and other emerging technologies will be emphasized. Prerequisite: Computer literacy. 3 hours

EDEL 3133 METHODS OF TEACHING SCIENCE

This course teaches curriculum, concepts, and methods in science and health education in the elementary school. Materials and procedures for teaching life sciences and physical sciences, including earth science, are emphasized. 3 hours

EDEL 3243 METHODS OF TEACHING SOCIAL STUDIES

This course is designed to help the student develop skills for planning, implementing, and evaluating social studies instruction. Materials and procedures for teaching history, government, geography, and safety education are emphasized. 3 hours

EDEL 4123 METHODS OF TEACHING LANGUAGE ARTS

This course studies materials and instructional strategies for practical language activities such as oral expression, written expression, storytelling and other creative activities, spelling, handwriting, and functional grammar. 3 hours

EDEL 4243 METHODS OF TEACHING MATHEMATICS

This course is designed to help the student understand and develop specific strategies for teaching elementary mathematics, including manipulatives and use of math computer programs. 3 hours

HISTORY/POLITICAL SCIENCE

HIST 0123 U.S. HISTORY

This American history course is a survey of the nation's history from the earliest explorations to the present time. It is designed for students who need additional preparation before enrolling in college-level history courses. This course is not acceptable for degree credit. 3 hours

HIST 1133 WESTERN CIVILIZATION

This course is a survey of the background of western civilization, covering the early history of man and the civilization of the ancient Near-East, Greece, and Rome up to the Renaissance and Reformation. 3 hours

HIST 1323 AMERICAN HISTORY 1492-1865

This is a general course concerned with political, economic, and social history of the United States up to 1865. 3 hours

HIST 1423 AMERICAN HISTORY 1865-PRESENT

This is a continuation of the general course concerned with political, economic, and social history of the United States since 1865. 3 hours

HIST 1723 EUROPEAN HISTORY 1500 TO 1815

This course is an introductory survey to early European history from the Renaissance to the French Revolution and Napoleon. 3 hours

HIST 1823 EUROPEAN HISTORY 1815-PRESENT

This course is an introductory survey to Europe from 1815 to the present that includes the major political, social, and cultural trends in the major countries. 3 hours

HIST 2013 SPECIAL TOPICS IN U.S. HISTORY

This course is a study of five selected topics from five periods in United States history emphasizing political, social, military, and other aspects of history. The five periods involved are colonial, federal, mid-nineteenth century, late nineteenth century and mid-twentieth century. 3 hours

HIST 3113 CHURCH HISTORY I

This course is a study of the development of the Christian church from the end of the apostolic age to the Protestant Reformation. Consideration is given to the outstanding persons and events of this period and to the doctrinal development which took place. 3 hours

HIST 3213 CHURCH HISTORY II

This course is a study of the growth and development of the Christian church since the Protestant Reformation. It examines the doctrinal development and missionary expansion of the Christian faith. 3 hours

POLS 1523 AMERICAN FEDERAL GOVERNMENT

This course is a study of the realities of the political and governmental process in the United States: how that process actually works in practice, its strengths and shortcomings, the needs and possibilities for change and reform, and the significant issues of public policy. 3 hours

MANAGEMENT

MGMT 3003 GOALS, PRIORITIES, AND ATTITUDES

This course includes a study of goal setting and prioritizing those goals. The student will study the attitude of the individual, including other aspects of psychological makeup and how it impacts upon the ability and willingness to set goals and priorities. Emphasis will be placed on how goals, priorities, and attitudes can lead to a successful Christian lifestyle and personal effectiveness. 3 hours

MGMT 3303 MANAGEMENT PRINCIPLES

This course is a study of the five parts of managing organizations: planning, organizing, staffing, leading, and controlling/evaluating with the presentation of principles for application to both not-for-profit and for-profit organizations. 3 hours

MGMT 3403 MANAGING PEOPLE IN ORGANIZATIONS

Organizational behavior is the composite of the values, behaviors, and attitudes of the organizational leadership, groups within the organization and all individual behaviors. Emphasis is on groups and individuals, how they interact with each other and the larger organizational culture. 3 hours

MGMT 3503 MANAGEMENT INFORMATION SYSTEM

This course is an introduction to management of information processing for rational decision-making. Topics include records management and other computer applications related to functional business areas. 3 hours

MGMT 3801 MANAGEMENT WORKSHOP

This course is a workshop exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter. Offered by arrangement. 1 hour

MGMT 3802 MANAGEMENT SEMINAR

This course is a seminar exploring careers in business, topics of current interest, and business literature and resources. The course may be repeated with a change of subject matter. Offered by arrangement. 2 hours

MGMT 4001 DIRECTED READINGS IN MANAGEMENT

This course is a contracted independent reading program under faculty direction for the purpose of completing the student's undergraduate preparation for business plus topics of current interest in the field. The study will include major reading assignments and written reports. The course may be repeated with a change of subject matter. Offered by arrangement. 1 hour

MGMT 4003 ORGANIZATIONAL BEHAVIOR

This course applies the concepts and theories of organizational behavior and human resources management. It is designed to be an integrative/cross-functional experience. 3 hours

MGMT 4203 ENTREPRENEURSHIP AND SMALL BUSINESS MANAGEMENT

This course is a study dealing with the effective management of small firms. It includes determination of appropriate strategy as well as the activities of planning, starting, organizing, directing and controlling a small business operation. Offered on demand. 3 hours

MGMT 4503 CASE STUDIES IN LEADERSHIP

Case studies will be selected for in-depth study of the application of leadership concepts with particular reference to those concepts found in Scripture. Students will develop a written analysis of their style of leadership. Related issues are introduced through readings. 3 hours

MGMT 4903 SPECIAL TOPICS

Various subjects in the area of study will be presented through visiting professors and lecturers that complement the curriculum and take advantage of the educational background, experience, and expertise of the instructor. Emphasis is given to the creative approaches, research, and collaborative learning to enrich the understanding of the student. Permission is required. Course may be repeated with change of subject matter for a maximum of nine credit hours. 3 hours

PSYCHOLOGY

PSYC 1123 GENERAL PSYCHOLOGY

This course provides an introduction to the general principles of psychology. The student is acquainted with the human organism, its behavior, and some of the mechanics and dynamics of learning, perception, emotion, and motivation. 3 hours

PSYC 2223 LIFE-SPAN DEVELOPMENTAL PSYCHOLOGY

This course is a survey of the psychological changes in the human race through the life cycle. This includes the changes in cognitive, social, and emotional physiological development from the prenatal stages through death. Prerequisite: PSYC 1123. 3 hours

PSYC 3113 CHILD PSYCHOLOGY

This course is an investigation of the relationship between the child's development and environmental influences with observations of child behavior. Prerequisite: PSYC 1123. 3 hours

PSYC 3123 ADOLESCENT PSYCHOLOGY

This course is a study of the physical growth, glandular changes, and emotions of adolescents including interests, religious experience, and social adjustment. Prerequisite: PSYC 1123. 3 hours

PSYC 3323 EDUCATIONAL PSYCHOLOGY

This course is a study of the application of psychological principles to learning and behavior. Results of research as applied to classroom learning and motivation are studied together with factors which help or hinder effective learning. Prerequisite: PSYC 1123. 3 hours

PSYC 4523 INTRODUCTION TO CHRISTIAN COUNSELING

This is an introductory course to develop basic counseling skills for those who plan to serve as pastors, missionaries, or other Christian workers. It includes a study of the various approaches, methods, and resources which may be used in counseling in a Christian context. Prerequisite: PSYC 1123 or permission of the instructor. 3 hours

SOCIOLOGY

SOCI 2123 INTRODUCTION TO SOCIOLOGY

This is a study of the general principles governing interrelationships of individuals and groups, their customs, cultures, and influence on personality development. A study of the major social institutions helps to create a better understanding of society. 3 hours

SOCI 3102 PEOPLE GROUP STUDY

This is an in-depth research project on a group of people identified by missiologists as a significantly large sociological grouping of individuals who have a common language, shared ethnicity, significant patterns of social interaction and who perceive themselves to have a common affinity for one another. The research project will include people group selection, gathering of available information, and compilation of available information in a research paper. Emphasis is given to studies about groups of people who do not have enough Christians and resources to reach their own people with the gospel message. 2 hours

ABLE - ADULT DEGREE COMPLETION PROGRAM

Hillsdale Free Will Baptist College initiated its Adult Bible and Leadership Education (ABLE) Program in 1998 to help adult students who have two or more years of college credit return to college in order to complete a bachelor's degree. These students are typically 25 years of age or older, employed full time and need an educational opportunity that will not take them away from work or family responsibilities. Students attend class one night per week on a year-round basis. Courses are offered sequentially, so generally students are only involved in one course at a time.

In August 1999 a major in Business and Leadership was added to the ABLE Program. This new major and the original major in Leadership and Ministry are both 52-hour programs that take about 21-22 months for completion.

In May 2000 two new majors were approved for addition to the ABLE Program. These are 39-hour majors in Business and Biblical Studies. Both of these majors can be completed in about 18 months, depending on the availability of the required courses.

In January 2000 the ABLE Program was expanded to include various off-campus locations. At each of these off-campus sites students gather for classes that are conducted by regular Hillsdale faculty or adjunct instructors. All requirements for admission and graduation are the same for off-campus students as they are for campus students.

Some adult learners wish to take the ABLE classes but are not interested in a degree. Some of these adult learners already have bachelor's degrees and simply want to study the subjects being offered in the ABLE program. Others, especially people in ministry roles, want to take the courses for their own personal, spiritual, and professional enrichment. Therefore, the College established a certificate program in May 2000 for students who complete either of the majors but do not complete requirements for the degree.

INSTRUCTION FORMAT

To allow students to fit this program into their already busy lives, the College schedules modules (courses) from 6:00 p.m. to 10:00 p.m. on weeknights. These modules continue consecutively for the duration of the program. Organized into small groups called cohorts, students progress through the program by taking only one course at a time, each lasting for no more than five weeks of class with an additional week for completion of the take-home final. In addition, students in some majors have a hands-on work or ministry experience requirement, which lasts throughout most or part of the program.

Program materials include textbooks and a series of manuals called Student Guides, which give details and assignments for each course. Books are distributed one to two weeks prior to the first meeting of the respective course so students have ample time to complete the first assignment before attending the first class.

PROGRAM SCHEDULES

Courses are offered in a sequential pattern in semester schedules of 12-14 hours each. Course schedules for each cohort will be posted prior to registration. Though intended to be the exact plan for the duration of a student's enrollment, these schedules must occasionally be revised due to unexpected circumstances. Students are always given new schedules when that occurs.

Because of the non-traditional program schedule and year-round classes, students only have a few scheduled nights off throughout the program. These nights will be indicated on the course schedules, so students can plan accordingly.

ABLE ACADEMIC OPTIONS

The ABLE Program offers majors in the following:

Ministry and Leadership—52 Hours
Business and Leadership—52 Hours
Biblical Studies—39 Hours
Business—39 Hours

The ABLE Program certificate is offered for any student completing a major without actually completing a degree.

MINISTRY AND LEADERSHIP MAJOR

The purpose of the 52-hour major in Leadership and Ministry is to help the adult student increase Biblical knowledge, enhance ministry competencies, apply Biblical principles in both life and ministry, and develop leadership skills. Courses offered in this major are listed below. The sequence will not necessarily be scheduled as listed.

Biblical Concepts of Leadership (THEO 3823)
Case Studies in Leadership (MGMT 4503)
Christian Perspective (PHIL 3203)
Christian Theology (THEO 3303)
*Computers in Ministry (CSCI 3003)
Foundations of Teaching & Preaching (COMM 3003)
Goals, Priorities and Attitudes (MGMT 3003)
History of the Israelite Kingdom (BIBL 2013)
Introduction to Biblical Interpretation (BIBL 3013)
Life of Christ (BIBL 2313)
Life and Writings of Paul (BIBL 2113)

Management Principles (MGMT 3303)
Ministering Cross-Culturally (CMIN 4103)
One of the following:

Ministry Development Workshop
(CMIN 3911, 3921, 3931, 3941)
Internship (CMIN 4401 and 4403)
Poetic and Wisdom Literature (BIBL 4413)
Small Group Leadership (CMIN 4003)
Survey of the Prophets (BIBL 2413)
*Managing People in Organizations (MGMT 3403)
replaces Computers in Ministry at off-campus sites.

BIBLE STUDIES MAJOR

The main purpose of the 39-hour major in Biblical Studies is to help the adult student expand Biblical knowledge and properly apply Biblical principles to both life and ministry.

Courses offered in this major are listed below. The sequence will not necessarily be scheduled as listed.

Biblical Concepts of Leadership (THEO 3823)
Christian Perspective (PHIL 3203)
Christian Theology (THEO 3303)
Goals, Priorities and Attitudes (MGMT 3003)
History of the Israelite Kingdom (BIBL 2013)
Introduction to Biblical Interpretation (BIBL 3013)
Life of Christ (BIBL 2313)
Life and Writings of Paul (BIBL 2113)
Ministering Cross-Culturally (CMIN 4103)
Ministry Development Workshop
(Any three: CMIN 3911, 3921, 3931, 3941)
Poetic and Wisdom Literature (BIBL 4413)
Small Group Leadership (CMIN 4003)
Survey of the Prophets (BIBL 2413)

BUSINESS AND LEADERSHIP MAJOR

The purpose of the Business and Leadership major is to help the adult student increase business competencies, enhance leadership skills, and apply Biblical principles in both life and business affairs.

Courses offered in this major are listed below. The sequence will not necessarily be scheduled as listed.

Accounting for Managers (ACCT 2003)
Biblical Concepts of Leadership (THEO 3823)
Business Communications (BUSN 3503)
Business Ethics (BUSN 3003)
Business Finance (BUSN 3103)
Business Law (BUSN 3323)
Career Development Workshop
(BUSN 4511, 4521, 4531, 4541)
Christian Perspective (PHIL 3203)
Entrepreneurship & Small Business Management
(MGMT 4203)
Goals, Priorities and Attitudes (MGMT 3003)
Life of Christ (BIBL 2313)
Macroeconomics (ECON 2123)
Management Principles (MGMT 3303)
Managing People in Organizations (MGMT 3403)

Microeconomics (ECON 2223)
Principles of Marketing (BUSN 3333)
Romans (BIBL 3413)

COMPUTER COMPETENCY REQUIREMENT

Another specific requirement for students who wish to major with this degree is computer competency. Each person must be able to perform basic computer operations (i.e., word processing, data processing, and spreadsheet) and must be able to verify that ability before the degree will be granted.

BUSINESS MAJOR

The main purpose of the 39-hour major in the Business major is to help the adult student increase business competencies and apply Biblical principles in both life and business affairs.

Courses offered in this major are listed below. The sequence will not necessarily be scheduled as listed.

Accounting for Managers (ACCT 2003)
Business Communications (BUSN 3503)
Business Ethics (BUSN 3003)
Business Finance (BUSN 3103)
Business Law (BUSN 3323)
Career Development Workshop
(Any three: BUSN 4511, 4521, 4531, 4541)
Christian Perspective (PHIL 3203)
Entrepreneurship & Small Business Management
(MGMT 4203)
Goals, Priorities and Attitudes (MGMT 3003)
Life of Christ (BIBL 2313)
Macroeconomics (ECON 2123)
Microeconomics (ECON 2223)
Principles of Marketing (BUSN 3333)

COMPUTER COMPETENCY REQUIREMENT

Another specific requirement for students who wish to major with this degree is computer competency. Each person must be able to perform basic computer operations (i.e., word processing, data processing, and spreadsheet) and must be able to verify that ability before the degree will be granted.

CERTIFICATE PROGRAM

The purpose of the ABLE Program Certificate is to recognize successful completion of either the 39 or 52-hour major. This certificate is not a college degree, but it does provide appropriate recognition for the student's study and labor. All ABLE students are encouraged to work toward completion of a bachelor's degree, but due to various personal reasons many prefer the certificate program. In order to earn this certificate, the student must successfully complete every course listed in the ABLE Program major of his or her choice. Any course substitution must be approved by the ABLE Program Director and/or the College Vice-President of Academic Affairs.

SPECIAL ENROLLMENT

Some adults only wish to enroll in specific courses without completing a major or a degree. Adults who are not qualified for college enrollment may audit any course. Qualified students may enroll for credit in any course, and they will fulfill all course requirements if they expect to receive credit.

CREDIT FOR PRIOR EXPERIENTIAL LEARNING

Students who enter the ABLE Program with fewer than 76 semester hours, or who must still meet general education requirements, could earn additional semester units through Credit by Demonstrated Competency (CDC.) A maximum of 32 semester credit hours may be earned by CDC.

These units can come through an assessment of prior learning acquired through a number of different ways, including participation in workshops, seminars, self-study, non-credit classes, military and other training programs, and work experiences. The College evaluates and grants appropriate units for the student's demonstration of learning (not just the experience) from these sources. Students will be encouraged to attend a special CDC workshop and to meet with the CDC Advisor during the application process or as soon as possible after enrollment to investigate the needs and possibilities related to CDC.

The College assesses a \$50 CDC Evaluation Fee for every CDC college credit for which the student applies. This payment goes toward actual assessment costs, which include workshop instruction and materials, advisement, faculty evaluation, and administrative fees.

ABLE students who are awarded credit for prior experiential learning through Credit by Demonstrated Competency will have their credits posted on transcripts after the requirements for the credit are completed. These credits will be listed by discipline (e.g., CMIN, PHIL) and special numbers (level, 77, credit hours). For example, CMIN 2773 would refer to credit granted in Christian Ministry, sophomore level, CDC, 3 hours.

CREDIT BY EXAMINATION

The College recognizes two other means by which students might earn credit in addition to the traditional format, ABLE courses and CDC. Information about both of these is available in the ABLE Office. These include:

1. **College Level Examination Program (CLEP)** – This is a national set of exams on selected topics. Categories for CLEP

include business, composition and literature, foreign languages, history, social sciences, science, mathematics, and humanities.

2. **Defense Activity for Non-Traditional Educational Support (DANTES)** – These are tests for introductory college level courses in more than 50 disciplines designed to help students receive college credits.

ON-LINE COURSES

Hillsdale Free Will Baptist College is a member of the Consortium of Online Christian Colleges (COCC). This consortium provides college courses through Internet delivery. The ABLE Program Office will assist Hillsdale students in registering and purchasing materials for these online courses. Course offerings will be posted each semester. Students who have an interest in taking online courses may contact the ABLE Program Office for current courses and other related details.

BRIDGE COURSES

Frequently adults who have not completed all general education requirements apply for admission to the ABLE Program. These students may be admitted provisionally with the understanding that all college requirements must be successfully completed before graduation. The ABLE Program Director or other designated faculty advisor may assist the student in the development of a plan for fulfillment of all requirements, including ABLE courses, general education, and electives. Some gaps may be filled by special courses designed primarily for the ABLE student. These are called "Bridge Courses" and are currently under development. As they are available, announcements will be given in writing to all ABLE students.

EXTERNAL STUDIES

Through the College's External Studies program ABLE students may take courses outside the ABLE Program curriculum in order to fulfill other degree requirements. Because the External Studies courses are correspondence courses taken independently outside the classroom, ABLE students are not permitted to substitute them for enrollment in the regular cohort classes. They may, however, take the External courses to fill general education and elective gaps in their total academic program. ABLE students may enroll in only one External Studies course at a time. More details about these courses are found in the External Studies Catalog. These are available in the ABLE Program office.

ABLE PROGRAM GRADUATION REQUIREMENTS

To graduate with a Bachelor Degree in any of the ABLE Program majors a student must:

- I. Complete 128 semester hours acceptable to the College including the following:
 - A. 52 or 39 hours in the ABLE Program (depending on Program major)
 - B. 51 hours in General Education which include the following requirements:
 1. Humanities and Literature (9 hours) – *Includes courses in literature, Biblical literature, philosophy, music, art and drama.*
 2. Language Arts (6 hours) – *Two courses in English Composition*
 3. Mathematics (3 hours)
 4. Natural Science (8 hours) – *Includes biology, physics, chemistry, geology, astronomy, earth science, and environmental science.*
 5. Social Studies (9 hours) – *Includes psychology, political science, economics, sociology, anthropology, and history.*
 6. General Education Electives (16 hours) – *Includes courses from above categories and courses in speech, critical thinking, ethics, computer science, physical education and college orientation.*
 - C. 25-38 hours in Free Electives (depending on major).
- II. Satisfy Computer Competency requirement for Business Program majors.
- III. Achieve a cumulative GPA of at least 2.0 or better (on a 4.0 scale) on all course work.
- IV. Satisfactorily complete every ABLE Program course in the respective major with a grade of 'C' or better.
- V. Satisfy all financial obligations to the College and be in good standing with the College.
- VI. Submit an Intent to Graduate Form at the beginning of the last semester before graduation and pay the nonrefundable \$95 Graduation Fee. Graduates must participate in Commencement Exercises unless excused by the Vice President of Academic Affairs.

FINANCIAL INFORMATION

The cost of attending the ABLE Program includes tuition, fees, books, and other course materials as listed and explained below.

SEMESTER TUITION AND FEE SCHEDULE

Program Application Fee	\$ 20
Enrollment Deposit (applied to tuition).....	100
Comprehensive Fee	100
Tuition-per credit hour	190
Senior Citizen (55+) Tuition	½ tuition
Audit Tuition-per audit hour	20
Books (Cost list in the ABLE Office)	

CDC Evaluation Fee (per unit applied for)	50
CLEP, DANTES (per credit hour applied)	15
Independent Study Fee	tuition plus \$35 per hour
Graduation Fee	95
Change of Group Fee	50
Reinstatement Fee	50
Deferred Payment Fee (FACTS).....	25

APPLICATION FEE AND ENROLLMENT DEPOSIT

The student pays the non-refundable Program Application Fee (\$20) at the time of application and the Enrollment Deposit (\$100) prior to or at registration. The Enrollment Deposit guarantees a place in the cohort and is applied to the first semester tuition.

COMPREHENSIVE FEE

Each semester every full-time student will be charged a comprehensive fee of \$100. This fee covers various services which include: LRC services, technology fee, copyright permissions, Student Guides, Student Handbooks, Assessment instrument charges, parking, student I.D. cards, and other miscellaneous costs incurred in the program. This fee must be paid at registration. Part-time students will be charged a percentage of this fee depending on the number of hours in which they enroll at registration (e.g., 6 hrs=\$50; 9 hrs=\$75). No refunds will be given after the semester begins.

TUITION

Tuition is determined by a semester credit hour rate, set at a person's entry into the program. Students pay first semester tuition at registration prior to the first class session. Students who apply for financial assistance must have all paperwork completed by this time so that arrangements can be made for additional payments if needed. The balance of unpaid or unguaranteed financial assistance will necessitate a payment plan which includes a deferred payment charge of \$25 administered through the FACTS plan.

PAYMENT PLANS

1. **FACTS Payment Plan** – Hillsdale is working in partnership with FACTS Management to assist students in the budgeting of deferred tuition payments. To participate there is a \$25 per semester non-refundable enrollment fee. The non-refundable enrollment fee is automatically drafted from the student's bank account indicated on the FACTS Agreement Form immediately after the agreement form is processed. After an initial charge of 20% of the semester bill, FACTS will make an automatic withdrawal on the 5th of each month. More details can be obtained from the ABLE Program office.
2. **Employer Payment Plan** – If the student's employer will cover the cost of tuition and fees, the student must provide documentation from the company at (or before) registration. This documentation must be on company letterhead or an appropriate form with required signatures. The College will provide a list of all charges for the semester directly to the employer. The College

prefers that the employer pay the semester charges before the semester begins. If full semester payment is not made at or before registration, the same conditions for the payment plan will be enacted, and the student will be responsible for payment.

3. **Employer Reimbursement Plan** – If the student's employer will reimburse tuition cost upon successful completion of the course or semester, the student must still make payment at registration or make other arrangements with the business office. The student should contact his or her company's personnel office to investigate this source of financial assistance. Forms for this program are located in the ABLE Office.
4. **VISA and MasterCard** – Students may pay by credit card.

***Returned Check Charge** – There will be a \$25 charge for all returned checks.

TUITION REFUNDS

Tuition refunds occur in only a few situations. In these cases, the College will handle the refund according to the following policies:

1. **Dropped course:** If a course is formally dropped before the course begins, the business office will make the adjustment to the student's account. The ABLE Office will consider courses dropped only when the student signs an official drop form in the ABLE Office, and this must take place before a course begins.
2. **Federal and State Refund Requirements:** Both the Federal and State governments issue regulations that govern minimum refunds in certain situations. These regulations prevail over the policies of the College unless the College policy results in a larger refund to the student. In this case, the College will give the larger refund.

BOOKS

Students are expected to pay for all semester books at or before registration. Payment by the course is permitted, however no books will be distributed without payment. Payment may be made by cash, check, or credit card. Costs for all books will be posted prior to the beginning of each semester.

Books may be purchased in the ABLE Office prior to class time. It is the responsibility of the student to purchase all necessary materials at least one week before the actual class begins in order to have adequate time to complete pre-class assignments.

UNPAID AND PAST DUE BALANCES

Actions taken if deadlines are not met on payments for student accounts:

1. Students will not be allowed to enroll in a subsequent semester until their accounts are paid.
2. Students who do not meet the payment guidelines for the semester installment plan (FACTS)

may be denied eligibility to participate in the semester installment plan in future semesters.

3. Transcripts will not be issued nor will students be permitted to appear for graduation exercises until all accounts are cared for at the business office.

STUDENT FINANCIAL ASSISTANCE

FINANCIAL AID

Any student wishing to apply for financial assistance should contact the Financial Aid Office. The Financial Aid Director will answer questions and help estimate eligibility for financial assistance during office hours (9:00 a.m. to 4:30 p.m., Monday through Friday) or by appointment. The Financial Aid Director can be reached by calling 405-912-9006.

To determine financial aid eligibility in a timely manner, the student should contact the Financial Aid Office at least four weeks prior to the beginning of each semester. The student should identify himself or herself as a student applying to or already enrolled in the ABLE Program. The Financial Aid Office will mail a financial aid packet, which includes the FAFSA and information on the necessary steps to apply as well as College scholarships for ABLE students. These forms are also available in the ABLE Program office.

The student is responsible for completion of the FAFSA for the possible award of grants, loans, and scholarships. The student is obligated for the balance of the account not covered by the financial aid. In accordance with federal guidelines, any student receiving funds under the programs mentioned below must maintain satisfactory academic progress in the course of study he or she is pursuing.

The awarding of grants, loans and scholarships depends upon a variety of factors, but primarily, the student's demonstrated financial need. For specific details about available assistance, see the related pages found earlier in this catalog.

ADMISSION REQUIREMENTS

1. Application form and essay, signed *Biblical Foundations Statement*, and payment of the \$20 Application Fee.
2. Adult, preferably 25 years of age or older.
3. GPA of 2.0 or better (on a 4.0 scale) on all prior college work.
4. Official transcripts in sealed envelopes from all colleges or universities previously attended.
5. High school transcripts for all applicants with less than 24 college credits.
6. Two satisfactory references.

*Any applicant not meeting the above-stated requirements may petition for consideration by the ABLE Admissions Committee.

APPLICATION ESSAY

As part of the application process the applicant must write an essay (200-250 words) expressing his or her goals in relation to the Mission and Purposes of Hillsdale and the ABLE Program. The instructions for the essay are included on the application form. The purpose of this essay is to assist the admissions committee in determining the student's suitability for the program and ability to perform required work in the ABLE courses. Results of the essay evaluation, conducted by members of the College faculty and ABLE Program personnel, will contribute to decisions regarding admission and recommendations for additional writing courses, if needed.

APPLICATION PROCESS

Application is a simple process that can lead to a quick decision by the Program Director or Admissions Committee.

1. **Application for Admission**
Complete the Application Form and Application Essay and send them with the \$20 Application Fee to the ABLE Office.
2. **Official Transcripts**
Send a *Request for Official Transcript* (with appropriate transcript fee) to each college or university previously attended.
3. **References**
Complete and sign student portion of the two *Reference Forms*. Give *Reference Forms* to a pastor and one other adult and request that completed forms be sent directly to the ABLE Program office.
4. **Biblical Foundations Statement**
Read and sign the *Biblical Foundations Student Statement*, sending it along with application.
5. **Enrollment Deposit**
Pay \$100 *Enrollment Deposit* before registration to guarantee a place in the group (cohort) starting on preferred starting date. (*Enrollment Deposit* is applied toward tuition.)
6. **Financial Aid**
If needed, apply for Financial Assistance in the College Financial Aid Office. Call to schedule an appointment with the Financial Aid Officer (405) 912-9006.
7. **Tuition and Fees**
At registration, either pay semester tuition in full, arrange for payment plan, and submit Financial Aid Form (FAFSA) if applicable. If employer will cover the cost of tuition and fees, provide required documentation at (or before) registration. Pay Comprehensive Fees for the semester by or at registration. Purchase semester books at or before registration.

ADMISSION STATUS

The College is aware that all students have not had the same opportunities for academic preparation. In

recognition of extenuating circumstances, four types of admission have been established for the ABLE program: regular, conditional, probationary, and special. Each student will fall into at least one of the following categories:

Regular Admission: All the admission documents have been received and evaluated, and they show that the student meets all the admission requirements. The student is eligible for enrollment in the ABLE program or any other Hillsdale degree program.

Conditional Admission: This admission status is granted to students who have not completed the required admission documents, whose transcripts from previous institutions have not been received, or whose references reflect doubt on the compatibility of the student with the purposes of the College. If the student is unable to submit the required admission documents or resolve the doubt discovered in the application process, he or she will not be permitted to enroll in courses beyond two ABLE semesters.

Probationary Admission: This status is granted to students who do not meet the academic criteria for admission to the degree completion program. This would include any student who transfers within the college to the ABLE Program or from another college while on academic probation. It also includes students whose GPA reflects serious doubt as to the student's ability to benefit from and succeed in the ABLE Program. The student must maintain a grade of 'C' or higher in each course in order to continue in the program.

Special Admission: Students who are under the age of 25 or who have completed less than 60 hours of college credit may be given special enrollment permission by the Vice President of Academic Affairs. Students with less than 24 hours of college credit may be asked to submit a high school transcript. Special students may continue in the ABLE program as long as they maintain a grade of 'C' or higher. Graduation with the baccalaureate degree will require successful completion of all general education and elective hours.

SPECIAL ABLE POLICIES AND PROCEDURES

ATTENDANCE/ABSENCE/TARDINESS/EARLY DEPARTURES

Due to the concentrated scheduling and the emphasis upon participatory learning, students need to be in attendance every class for the entire scheduled period. ABLE's policy on absences states, "Faculty will not give academic credit when the student has exceeded 25% of the class time in absences (which includes tardiness and early departure). The student must appeal in writing to the Academic Affairs committee for any exceptions to be granted."

Because class participation is a major part of the ABLE Program, a student should expect to lose participation points for every absence from class, which would include tardiness and early departures. Faculty members will be responsible for the calculations of such lost time in addition to weekly absences.

DROPPING A COURSE

When a student drops a course before that course begins, he or she must sign the "Add-Drop Form" in the ABLE Office in order to avoid charges for the course. This must be done before the course begins; otherwise, it will be considered a course withdrawal.

COURSE WITHDRAWAL

If a student wishes to withdraw from a course after it has begun, he or she must sign the "Course Withdrawal Form" in the ABLE Office. There will be no account refund or credit for withdrawals, but the course grade will be 'W' instead of 'F' or 'I'.

PROGRAM WITHDRAWAL

When a student wishes to withdraw from the ABLE Program, he or she must go by the ABLE Office and sign a withdrawal form. The ABLE Office will consider students officially withdrawn only after the official withdrawal form has been signed by the student (not when the student stops attending classes.) The student must pay for any module already started at the time of withdrawal.

INCOMPLETE GRADES

The following policy is to be applied to all students in the ABLE Program who receive an 'I' for incomplete work in a module.

1. Incompletes may be granted where the student is prevented from finishing module work on time by extenuating circumstances.
2. It will be the responsibility of the student to request an 'I' grade and the professor to determine whether the circumstances merit an incomplete grade.
3. Students who receive a grade indicating an Incomplete for any module (some or all assigned work not turned in) will be required to turn in the missing work to the professor who taught the module. The deadline for submitting missing work is one month from the last class of the module in which the student received an incomplete.
4. Failure to submit the missing work by this deadline will result in a permanent grade of 'I' being recorded on the student transcript.
5. If the professor is unavailable at the time of the deadline for the late work to be submitted, the professor is to advise the Director about the student's situation and provide what other information is needed so that the late work can be evaluated in a timely fashion.

ABLE OFFICE

The ABLE Program Office is open 9:00 a.m.-5:00 p.m. Monday through Thursday, and 9:00 a.m.-2:00 p.m. Friday. On evenings when campus ABLE classes are conducted the office is open until 7:00 p.m. Office holidays will be posted outside the ABLE Office door and notices will be given on the office voice mail. ABLE personnel can be reached by phone at 405-912-9020 or 800-460-6328.

COURSE DESCRIPTIONS

BIBLE, MINISTRY, PHILOSOPHY, THEOLOGY

BIBL 2013 HISTORY OF THE ISRAELITE KINGDOM

This course is a study of the history of the people of God in the Old Testament as that history is recorded from Genesis through Esther. It will consider God's redemptive plan, as it is expressed in His covenants with Israel.

BIBL 2113 LIFE AND WRITINGS OF PAUL

This course includes a survey of the basic events in the life of the Apostle Paul and an introduction to his writings. Special attention is given to the important position occupied by Paul in the life, literature and worship of the early church.

BIBL 2313 LIFE OF CHRIST

This course is a study of the basic events of the life and ministry of Christ based upon the four Gospels. Special attention is given to His teachings and the history of the interpretation of the Gospels.

BIBL 2413 SURVEY OF THE PROPHETS

This course is a study of the prophetic literature of the Old Testament. Attention is given to the beginnings of the prophetic movement, the place which it occupied in the history of Israel, and the major writings it produced.

BIBL 3013 INTRODUCTION TO BIBLICAL INTERPRETATION

This course is a study of the process that led to the creation of the English Bible and its authority. It includes a survey of the principles and practice of independent Bible study, including an emphasis on the grammatical historical approach to Biblical interpretation. The student will study methods of application leading to the development of theme, proposition, and finally the lesson itself.

BIBL 3413 ROMANS

This course is a careful analysis of the historical background, content, and interpretation of the Book of Romans.

BIBL 4413 POETIC AND WISDOM LITERATURE

This course is a literary study of Job, Psalms, Proverbs, Ecclesiastes, Song of Solomon, and Lamentations. It focuses on the background, content, interpretation, and application of these books.

CMIN 3911, 3921, 3931, 3941 MINISTRY DEVELOPMENT WORKSHOP

This course offers practical application and further development of ministry and leadership skills. One class session per semester is dedicated to discussion on various topics related to the practical application of the program courses to actual ministry and leadership experience. Various topics include research methods and practice, service leadership, lay leadership, women in ministry, mentoring and current issues of interest to the students.

CMIN 4003 SMALL GROUP LEADERSHIP

This course is a study of the organization and function of small groups. Emphasis will be given to the role of small groups in church ministry and business.

CMIN 4103 MINISTERING CROSS-CULTURALLY

This course is an introduction to principles and procedures of communication with an emphasis on cross-cultural ministry related to the Christian faith. A focus on the cultural diversity of today's world will assist the student in understanding both the complexity and necessity of successful communication.

CMIN 4401 INTERNSHIP—INTRODUCTION

This module offers practical application and further development of ministry concepts learned in class. Students begin a one-year internship in a ministry setting under the direct guidance of a field mentor. Students will journal their experiences, learning activities, and observations throughout the year. Approximately one year later, CMIN 4403 Internship Capstone will enable the student to present the outcomes of the internship experience.

CMIN 4403 INTERNSHIP CAPSTONE

This is the second part of the internship course for Ministry and Leadership students in the ABLE program. Students will have completed all course requirements and will present both oral and written reports on the experiences of the internship at the final class meeting.

PHIL 3203 CHRISTIAN PERSPECTIVE

This course will explore ways in which the student can develop a positive relationship with God as he or she explores the role of general revelation (the creation) and special revelation (the Scriptures) in the development of a Christian Worldview.

THEO 3303 CHRISTIAN THEOLOGY

This course is a study of the most important theological teachings of the Christian faith. It examines the doctrines of the Bible, God, Christ, Salvation, the Holy Spirit, and the Church. Key Scripture passages relating to these doctrines will be studied.

THEO 3823 BIBLICAL CONCEPTS OF LEADERSHIP

This course is a study of the concepts of leadership presented in the Scriptures with the goal of maximizing leadership potential.

BUSINESS, ACCOUNTING, ECONOMICS

ACCT 2003 ACCOUNTING FOR MANAGERS

This course is an overview of accounting from the perspective of a non-accounting manager to provide the tools to understand the essentials of how finance functions within an organization. This includes internal controls, the function of accounting, historical accounting data, and financial planning.

BUSN 3003 BUSINESS ETHICS

This course examines the ethical problems faced in business practice. The study focuses on relationships with employers, employees, customers, stockholders, suppliers, and society.

BUSN 3103 BUSINESS FINANCE

This course is an introduction to the basic principles and concepts of financial management. It includes time value of money concepts, working capital management, ratio analysis and forecasting, financial planning, security valuation, capital budgeting, and alternative financing sources.

BUSN 3323 BUSINESS LAW

This course is a study of the general principles of law as they apply to the business world. This course includes the law of contracts, agencies, torts, bailments, and employer-employee relationships.

BUSN 3333 PRINCIPLES OF MARKETING

This course is a survey of the marketing functions and role of marketing in the organization. Emphasis will be given to the factors that affect consumer behavior, the development and evaluation of an organization's marketing strategies, and the fundamental marketing variables.

BUSN 3503 BUSINESS COMMUNICATION

This course is a study of business communication theory and techniques with emphasis on functional application of interpersonal skills, computer assisted presentations, oral presentations, letters, and reports.

BUSN 4511, 4521, 4531, 4541 CAREER DEVELOPMENT WORKSHOP

This course is a series of workshops emphasizing career development. One workshop per semester is required. Topics include career planning, resume development, interviewing, current issues, and discussion of the program's courses to actual business experience. (Each of the four workshops is divided into discussion topics that are related to but distinguishable from all the other workshops. Each workshop is self-standing and students may begin the program with any one of the sequence.)

ECON 2123 MACROECONOMICS

This is an introductory course in economic principles as they relate to national income, economic growth and development, economic fluctuations, monetary policy, and fiscal policy. This course also includes material on foreign trade, international economics, and balance of payments.

ECON 2223 MICROECONOMICS

This course provides a survey and analysis of the fields of production, supply and demand, and marginal analysis with the policies, practices, and operations of individual markets.

COMMUNICATION

COMM 3003 FOUNDATIONS OF TEACHING AND PREACHING

This course introduces the principles and skills necessary to effectively communicate Scripture through teaching and preaching. Practical application assignments will be made, and reports/presentations will be given.

COMPUTER SCIENCE

CSCI 3003 COMPUTERS IN MINISTRY

In this course students explore the world of computing as it relates to various areas of ministry and church administration. Topics covered include desktop publishing, use of the Internet, database management, computer networks, on-line services, information resources, and contact management.

MANAGEMENT/LEADERSHIP

MGMT 3003 GOALS, PRIORITIES, AND ATTITUDES

This course includes a study of goal setting and prioritizing those goals. The student will study the attitude of the individual, including other aspects of psychological makeup and how it impacts upon the ability and willingness to set goals and priorities. Emphasis will be placed on how goals, priorities, and attitudes can lead to a successful Christian lifestyle and personal effectiveness.

MGMT 3303 MANAGEMENT PRINCIPLES

This course is a study of the five parts of managing organizations: planning, organizing, staffing, leading, and controlling/evaluating with the presentation of principles for application to both not-for-profit and for-profit organizations.

MGMT 3403 MANAGING PEOPLE IN ORGANIZATIONS

Organizational behavior is the composite of the values, behaviors, and attitudes of the organizational leadership, groups within the organization and all individual behaviors. Emphasis is on groups and individuals, how they interact with each other and the larger organizational culture.

MGMT 4203 ENTREPRENEURSHIP AND SMALL BUSINESS MANAGEMENT

This course is a study dealing with the effective management of small firms. It includes determination of appropriate strategy as well as the activities of planning, starting, organizing, directing and controlling a small business operation.

MGMT 4503 CASE STUDIES IN LEADERSHIP

Case studies will be selected for in-depth study of the application of leadership concepts with particular reference to those concepts found in Scripture. Students will develop a written analysis of their style of leadership. Related issues are introduced through readings.

3 hours

3 hours

3 hours

EXTERNAL STUDIES PROGRAM

PURPOSE OF EXTERNAL STUDIES

The primary purpose of External Studies is to make available to the non-resident student courses similar to those taken by students on the Hillsdale campus. This program is designed to meet the particular educational needs of pastors and other Christian workers who may not be able to come to the campus for resident study. For the student who wishes to come to Hillsdale and complete an A. A. or B. A. degree, these courses may be used to satisfy degree requirements up to a maximum of one-fourth of the number of hours required.

The student who does not wish to complete a degree from Hillsdale may complete a Certificate in Bible entirely through these courses. This certificate is not a college degree, but it is recognition of a significant accomplishment in education.

A secondary purpose of External Studies is to make available to students a program of Biblical and secular courses that they may use to develop their own skills and abilities.

SCOPE

Using modern educational methods and materials, it is possible to offer a wide variety of courses through External Studies. The program at Hillsdale falls into two areas. First, there is the area of religious studies. This area includes courses in Bible, theology, church history, evangelism, Christian missions, pastoral ministry, Greek, and church music. These courses are designed to prepare one to serve more effectively in Christian work.

Second, there is the area of arts and sciences. This area includes courses in English, history, political science, psychology, etc. These courses are part of a well-rounded education and they are designed to assist the student to become a more effective and meaningful member of society.

NEED FOR ADULT EDUCATION

Many individuals for a variety of different reasons have been unable to complete their education during the years when most people do. During their adult years they desire further training and education. Those who have had college training may feel the need for refresher courses or courses they may not have had the opportunity to take. If you are in one of these categories, we invite you to consider External Studies.

External Studies is not a substitute for college but a supplement to it. There is no substitute for person-to-

person contact with a teacher and other students in a classroom setting. For this reason, External Studies is not generally recommended for the young person who has just completed high school. That student should attend college.

Attending college is not always possible, however, for the more mature student who has the responsibility for a home, a job, and a church. It is with that student in mind that this program is designed.

BENEFITS OF EXTERNAL STUDIES

1. The student may enroll for the number of hours that will suit his or her own life schedule and educational ability.
2. The student may work at his or her own pace. The only restriction is that courses must be completed within one year of enrollment.
3. The student may work at convenient times without being tied to a class hour.
4. The student may work in his or her own home or other convenient place.
5. The student may begin or end courses at any time of year.
6. The cost of External Studies is less than for resident courses.

COLLEGE CREDIT

External studies courses are accepted for degree credit at Hillsdale up to a maximum of one-fourth of the number of hours required for the degree (16 semester hours for A.A. degrees; 31 semester hours for B.A. degrees) in so far as they are applicable to the specific degree program which the student is pursuing. On-campus students should consult with their faculty advisor or with the Vice President of Academic Affairs to insure applicability of courses.

Students who plan to transfer External Studies courses to other institutions should get the permission of the receiving institution prior to enrollment.

WHO IS ELIGIBLE TO ENROLL

Any person who has attained the age of eighteen years (regardless of race, sex, national origin, or handicap) may enroll for these courses. Since they are college level courses, students who have not graduated from high school or completed a GED will be admitted on a provisional basis. After the student has completed his or her first course with a passing grade, the provisional enrollment status will be removed.

ENROLLMENT PROCEDURES

Prospective students should complete and return the Response Form at the end of this Catalog. An Application and Enrollment form will be mailed to the student.

RE-ENROLLMENT

A student may enroll for additional courses by completing another Application and Enrollment form and paying the appropriate fees for tuition and materials.

COURSE MATERIALS

External Studies courses make use of a variety of course materials including textbooks, workbooks, cassette tapes, examinations, etc. Textbooks are published by major publishers and are similar to the textbooks used on the Hillsdale campus. These textbooks have been selected with care, but we cannot guarantee that they reflect at every point the viewpoint of the administration and faculty of Hillsdale Free Will Baptist College.

Workbooks, tapes, and examinations are written under the supervision of the Director of External Studies and the Vice President of Academic Affairs. The goal is that these course materials be comparable to the course materials used on campus.

EXAMINATIONS

At least one major examination is required in each course; most courses require two or three. These major examinations must be taken under appropriate supervision. Students who live within driving distance of the Hillsdale campus are required to take them on campus under the supervision of the faculty supervisor or Director of External Studies. Students who do not live within driving distance of the Hillsdale campus will normally take their examinations under the supervision of a college or university near them. If the student does not live within driving distance of a college or university which is willing to administer these examinations, the Director of External Studies will appoint a suitable test administrator.

TIME LIMITATIONS AND EXTENSIONS

A student may begin or end an External Studies course at any time of year. There is no minimum time, but all courses must be completed within one year of enrollment. The Director of External Studies in exceptional circumstances may grant extensions. All assignments, including examinations, must be completed at least two weeks before a transcript is needed.

GRADING INFORMATION

External Studies courses are graded in the same manner as courses taken on campus. The following grades are used:

Grade	Meaning	Quality Points
A	Excellent	4
B	Superior	3
C	Average	2
D	Below Average	1
F	Failure	0
W	Official Withdrawal	0
I	Incomplete	0

Specific grading information for each course is included in the course materials. Students who desire to withdraw from a course should notify the Director of External Studies in writing as soon as possible. The student's transcript will reflect only those courses that are completed.

TRANSCRIPTS

Requests for transcripts must be submitted in writing. The first transcript will be provided at no charge; additional transcripts are \$3.00 each.

FACULTY SUPERVISOR

Each student who enrolls in an External Studies course is assigned to a faculty supervisor who will supervise the student, grade the assignments, and determine the final grade for the course. Students should maintain regular contact with the faculty supervisor by mail or by telephone. With the exception of examinations, assignments which have been graded by the faculty supervisor are returned to the student with the supervisor's comments. A record of each student's progress is maintained in the office of the Director of External Studies, and the student may receive a progress report at any time.

COST

Tuition for External Studies courses is \$70.00 per credit hour in U. S. funds; this fee is subject to change. New students are charged a \$20.00 non-refundable matriculation fee that covers the cost of setting up the new student's file.

Textbooks and other course materials must be purchased at the time of enrollment. The Director of External Studies will invoice students for the cost of materials and shipping. For most courses, the materials cost is \$50.00 to \$75.00.

TIME PAYMENT PLAN

Hillsdale Free Will Baptist College is pleased to make available to its External Studies students a time payment plan that operates as follows:

1. The \$20.00 matriculation fee must be paid at the time of the student's first enrollment.
2. At least 25% of the tuition must be paid at the time of enrollment. The remainder must be paid over the next three months at the rate of 25% per month.
3. Students will be invoiced for course materials at the time of enrollment. Materials will be shipped upon receipt of the proper payment.
4. No transcript will be released until all accounts have been paid in full.

REFUND POLICY

External Studies courses carry a thirty-day money back guarantee. If a student decides not to complete an External Studies course, he or she may return the materials unused and undamaged to the Director of External Studies within thirty days of receipt. The student will receive a full refund (except for the \$20.00 matriculation fee). No refunds are given after thirty days.

NON-CREDIT COURSES

Hillsdale is pleased to make available a non-credit course on Free Will Baptist Doctrines. It is designed for individuals who wish to learn more about the Bible and Christian beliefs without obtaining college credit. Because this course is offered without college credit, the cost is very reasonable.

The course is so designed that it may be taken by a student working alone or by a student working as a part of a class in his church.

Upon successful completion of this course the student will be awarded a *Certificate of Completion* in recognition of his/her accomplishment.

It is not necessary to fill out a formal application to receive this course. All a student needs to do is to write Hillsdale Free Will Baptist College at the address given on the cover and request the course. Payment should accompany the order.

This course is based on the Free Will Baptist *Treatise* and the book *Free Will Baptist Doctrines* written by Dr. J.D. O'Donnell, a former moderator of the National Association of Free Will Baptists. Free Will Baptist Doctrine is a course that may be taken in a Sunday School class, during a Church Training Service, or as part of a mid-week service. Any teacher or pastor can administer it to a group; there is a workbook with answer key.

Cost: Single copies \$10.95 each
Extra Workbooks \$ 3.50 each

LOCAL CHURCH SEMINARS

Hillsdale Free Will Baptist College always seeks to advance and promote the ministry of local Free Will Baptist churches. In order to assist the churches Hillsdale is pleased to make available various members of its faculty to conduct seminars in Biblical studies and Christian life development. The exact contents of the seminars may vary according to the precise needs and wishes of the local church. The sponsoring church or churches is expected to cover the travel expenses and honorarium for the visiting faculty member. For further details about this program, please contact the Director of Public Relations.

BIBLE CERTIFICATE

Upon successful completion of 30 semester hours of Bible and Bible-related courses, the student will be awarded a Certificate in recognition of his or her accomplishment. This Certificate is not a college degree, but it does provide appropriate recognition for the student's study and labor. This Certificate may be received by mail or on campus at the regular graduation exercises. Those students who choose to participate in the graduation exercises must pay the appropriate fees.

Required courses:

ENGL 1513 Literary Study of English Bible I	3 hours
ENGL 1613 Literary Study of English Bible II	3 hours
BIBL 2113 Life and Writings of Paul	3 hours
BIBL 2313 Life of Christ	3 hours
BIBL 2413 Survey of the Prophets	3 hours
BIBL 2613 Early Christianity	3 hours
THEO 1213 FWB History and Doctrine	3 hours
Nine credit hours from the following:	
BIBL 3313 Pentateuch	3 hours
BIBL 4313 Gospel of John	3 hours
MISS 1112 Personal Evangelism	2 hours
MISS1313 Introduction to Missions	3 hours
CMIN 2113 Homiletics	3 hours
CMIN 4322 Church Administration	2 hours

COURSE DESCRIPTIONS

Course Numbers: Numbers of four digits are used to designate courses. The first digit represents the classification: Freshman, 1000; Sophomore, 2000; Junior, 3000; and Senior, 4000. The last digit is the number of credit hours the student may earn for the course.

BIBLE AND THEOLOGY

ENGL 1513 LITERARY STUDY OF THE ENGLISH BIBLE I

An over-all view of the structure, contents, history, peoples, and teachings of the Old Testament is given, and a careful reading of the Biblical text is required. The course includes geography studies, character studies, and spiritual applications of modern-day living. Tuition: \$210.

ENGL 1613 LITERARY STUDY OF THE ENGLISH BIBLE II

An over-all view of the structure, contents, history, peoples and teachings of the New Testament is given, and a careful reading of the Biblical text is required. The course includes geography studies, character studies, and spiritual applications of modern-day living. Tuition: \$210.

BIBL 2113 LIFE AND WRITINGS OF PAUL

This course is a survey of the basic events in the life of the Apostle Paul and an introduction to his writings. Special attention is given to the important position occupied by Paul in the life, literature and worship of the early church. Tuition: \$210.

BIBL 2313 LIFE OF CHRIST

This course is a survey of the basic events of the life and ministry of Christ based upon the four Gospels. Special attention is given to His teachings and the history of the interpretation of the Gospels. Tuition: \$210.

BIBL 2413 Survey of the Prophets

This course is a study of the prophetic literature of the Old Testament. Attention is given to the beginnings of the prophetic movement, the place which it occupied in the history of Israel, and the major writings it produced. Tuition: \$210.

BIBL 2613 EARLY CHRISTIANITY

This course is a study of the early formative years of the Christian church with special reference to the Book of Acts and other early Christian writings. Tuition: \$210.

BIBL 3313 PENTATEUCH

This course is a critical study of the text of the first five books of the Old Testament with an analysis of its historical setting and theological significance. Prerequisite: BIBL 3113. Tuition: \$210.

BIBL 4313 GOSPEL OF JOHN

This course is a careful analysis of the historical background, content, and interpretation of the Gospel of John. Prerequisite: ENGL 1613. Tuition: \$210.

THEO 1213 FREE WILL BAPTIST HISTORY AND DOCTRINE

This course is a study of the historical foundation of the Free Will Baptist denomination with attention to the men and women who have made significant contributions to its life and thought. The second part of the course consists of a survey of the beliefs of the Free Will Baptists including the distinctive doctrines of this movement. Tuition: \$210.

THEO 3313 SYSTEMATIC THEOLOGY I

This course is an introduction to the major doctrinal teachings of the Christian faith. It begins with an analysis of the major terms used in the field of systematic theology and an over view of the major theological systems which the student is likely to encounter. It also examines Theology, Bibliology, Christology, and Pneumatology. Prerequisite: THEO 1213. Tuition: \$210.

THEO 3413 SYSTEMATIC THEOLOGY II

This course is a continuation of THEO 3313 Systematic Theology I. It examines Angelology, Soteriology, Ecclesiology, and Eschatology. Prerequisite: THEO 1213. Tuition: \$210.

GENERAL EDUCATION

ENGL 1113 ENGLISH COMPOSITION I

This is a study of the principles of composition designed to develop the student's ability to write straightforward and effective English. A volume of readings is used as a basis for analysis of styles and resources for writing. Attention is given to the application of grammatical principles in the study of the sentence, the paragraph, and expository papers. Study is made in research methods, and at least one research paper is required. Tuition: \$210.

ENGL 1213 ENGLISH COMPOSITION II (in preparation)

This is a study of the principles of composition designed to develop the student's ability to write straightforward and effective English. A volume of readings is used as a basis for analysis of styles and resources for writing. Attention is given to the application of grammatical principles in the study of the sentence, the paragraph, and expository papers. Study of literary types and themes is combined with research methods, and at least one research paper is required. A copy of the research paper will be forwarded to the Assessment Committee to be filed as a writing sample for individual student assessment. Prerequisite: ENGL 1113 or Advanced Placement. Tuition: \$210.

HIST 1323 AMERICAN HISTORY 1492-1865

A general course concerned with political, economic, and social history of the United States up to 1865. Tuition: \$210.

HIST 1423 AMERICAN HISTORY 1865- PRESENT

A continuation of the general course concerned with political, economic, and social history of the United States since 1865. Tuition: \$210.

POLS 1523 AMERICAN FEDERAL GOVERNMENT

A study of the realities of the political and governmental process in the United States: how that process actually works in practice, its strengths and shortcomings, the needs and possibilities for change and reform, and the significant issues of public policy. Tuition: \$210.

MUSI 1122 FUNDAMENTALS OF MUSIC

This course is designed to acquaint the student with the rudiments of music. It includes the study of the staff, notes, rests, scales, keys, key signatures, sight singing, and ear training. Tuition: \$140.

PSYC 1123 GENERAL PSYCHOLOGY

This course provides an introduction to the general principles of psychology. The student is acquainted with the human organism, its behavior, and some of the mechanics and dynamics of learning, perception, emotion, and motivation. Tuition: \$210.

MISSIONS

MISS 1112 PERSONAL EVANGELISM

This course is designed to aid the student in sharing their faith with another person. Various problems are discussed which the worker will encounter. Emphasis is given to scriptural passages of value in witnessing. Tuition: \$140.

MISS 1313 INTRODUCTION TO MISSIONS

This course is designed to acquaint the student with the Bible basis of missions and basic missionary principles, purposes, and activities including the denominational program. It deals with the missionary's relations with the Mission Board and home constituency as well as with nationals and fellow missionaries. Tuition: \$210.

PASTORAL MINISTRY

PHIL 2113 ETHICAL ISSUES

This course is a study in ethics written from a Christian perspective. It is designed to assist college students in the integration of belief and behavior. The student is challenged to interact with some of the major ethical issues in today's society. Tuition: \$210.

CMIN 2113 HOMILETICS

This course is an in-depth study of the science and art governing the preparation and delivery of sermons. The student is taught the classification of knowledge and the art of applying it through speech communication. Various types of sermons, such as topical, textual, and expository, are prepared and preached. Emphasis is placed upon effective message transmitting and receiving activities. Tuition: \$210.

HIST 3113 CHURCH HISTORY I

This course is a survey of the development of the Christian church from the end of the apostolic age to the Protestant Reformation. Consideration is given to the outstanding persons and events of this period and to the doctrinal development that took place. Tuition: \$210.

HIST 3213 CHURCH HISTORY II

This course is a survey of the development of the Christian church since the Protestant Reformation. It examines the doctrinal development and missionary expansion of the Christian faith. Tuition: \$210.

CMIN 4322 CHURCH ADMINISTRATION

This course acquaints the student with the organization, administration and operation of a local church. Attention is devoted to planning, budgeting, building construction and maintenance, decision making, and other important matters. Tuition: \$140.

CURSOS EN ESPAÑOL*

BIBL 1513 LA LEY E HISTORIA DE ISRAEL

Este curso es un resumen de la historia primitiva de la nación de Israel. Incluye un análisis de los materiales legales e históricos encontrados en los libros del Antiguo Testamento. Costo: \$210.

BIBL 1523 LA LITERATURA PROFÉTICA**y Sapiensal Hebrea**

Este curso es un resumen y análisis de la literatura profética y sapiensal del Antiguo Testamento. Presenta el contenido más importante de estos libros y como ellos contribuyeron a la vida y al pensamiento de Israel. Costo: \$210.

BIBL 1613 LOS EVANGELIOS Y LA HISTORIA PRIMITIVA**de la Iglesia**

Este curso es un estudio de los cuatro Evangelios y del libro de los Hechos en el Nuevo Testamento. Analiza el contenido de estos libros y su contribución a la vida y pensamiento de la iglesia primitiva. Costo: \$210.

BIBL 1623 LAS EPÍSTOLAS DEL NUEVO TESTAMENTO

Este curso es un estudio de las Epístolas Paulinas y Generales en el Nuevo Testamento. Analiza el contenido de estos libros y su contribución a la vida y pensamiento de la iglesia primitiva. También incluye una breve discusión del libro de Apocalipsis. Costo: \$210.

BIBL 2113 LA VIDA Y LOS ESCRITOS DE PABLO

Este curso es un panorama de los eventos principales en la vida del Apóstol Pablo y una introducción a sus escritos. Especial atención se da a la importante posición ocupada por Pablo en la vida, literatura y adoración de la iglesia primitiva. Prerequisito: BIBL 1623. Costo: \$210.

BIBL 2313 LA VIDA DE CRISTO

Este curso es un panorama de los eventos principales en la vida y ministerio de Cristo sobre la base de los cuatro evangelios. Especial atención se da a sus enseñanzas y la historia interpretativa de los evangelios. Prerequisito: BIBL 1613. Costo: \$210.

*Portuguese equivalents available also.

GOVERNANCE

BOARD OF TRUSTEES

	City/State
Bill Barber.....	Poteau, Oklahoma
John Bilby.....	Sapulpa, Oklahoma
Dwain Crosby.....	The Woodlands, Texas
Rick Dablemont.....	Cuba, Missouri
Joe Grizzle.....	Norman, Oklahoma
Will Harmon, Chairman.....	Fort Smith, Arkansas
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Junior Phillips.....	Poteau, Oklahoma
Brad Ransom.....	Sulphur, Oklahoma
Richard Robinson.....	Joplin, Missouri
Dale Smith.....	Tulsa, Oklahoma
Dean Thompson.....	Duncan, Oklahoma
Doyl West.....	Broken Arrow, Oklahoma
Randy Wilson.....	Broken Arrow, Oklahoma

ADMINISTRATION

President.....	Carl Cheshier
Vice President of Academic Affairs.....	Timothy W. Eaton
Vice President of Business Affairs.....	Dan C. Arnold
Director of Student Services (Dean of Students).....	Craig Shaw
Director of Development.....	Mike Wade

GOVERNING POLICY

Hillsdale Free Will Baptist College is governed by the Board of Trustees with the President of the College, the Moderator, and the Executive Secretary of the Oklahoma State Association of Free Will Baptists as ex-officio members. The State Associations of Arkansas and Texas elect two trustees each. The Missouri State Association of Free Will Baptists elects three trustees. The Oklahoma State Association of Free Will Baptist selects ten trustees. The trustees elected by these four states presently constitute the Board of Trustees. The President administers the day-to-day operation of the College under the direct supervision of the Board of Trustees.

DOCTRINE

The doctrine of the College is that of the Free Will Baptist denomination as outlined in *A Treatise of the Faith and Practices of Free Will Baptists*. As to fundamental principles, the College unreservedly endorses the conservative Protestant position. The Biblical Foundations Statement of the College is endorsed by each member of the Board of Trustees, Administration, Faculty, and Staff.

SUPPORT

Student fees account for approximately 45 percent of the total income of the College; local church groups and other sources account for 55 percent. The College thus depends upon Free Will Baptist individuals and churches for its support. The Cooperative Program of the Oklahoma State Association of Free Will Baptists provides a basic undergirding for the educational ministry of the College. Gift income comes primarily from a five-state area that includes approximately 65,000 Free Will Baptists.

If you are interested in supporting Hillsdale Free Will Baptist College through cash contributions, gifts, annuities, estate planning, or in-kind support, contact the Office of Development at 405-912-9000. Written inquiries should be addressed to:

Office of Development
Hillsdale Free Will Baptist College
P.O. Box 7208
Moore, OK 73153-1208



Lady Saints Basketball



Saints Basketball

FACULTY

Instructors are listed with the highest degree received from an accredited institution. Only institutions whose accrediting body is nationally recognized as an institutional accrediting agency by the United States Department of Education are included. Teaching discipline(s), relevant experience, and additional education are included as information.

FULL-TIME FACULTY

DAVID ARCHER, M.M.

Pastoral Ministries

B.A., Hillsdale Free Will Baptist College
M.M., Moody Bible Institute
Pastoral experience over 25 years
Hillsdale Free Will Baptist College since 1998

KELLY ARCHER, B.S.

Physical Education, Basketball

B.S., Texas Tech University
M.H.R., University of Oklahoma (to be awarded Dec. 2001)
Athletic Director since 1997
National Christian College Athletic Association
Division II Men's Basketball Champions 1999
Hillsdale Free Will Baptist College since 1995

JANICE BANKS, M.A.

Leadership, Missions

B.A., Free Will Baptist Bible College
M.A., Azusa Pacific University
D.Min. (in progress) Midwestern Baptist
Theological Seminary
Additional studies: University of Oklahoma
Missionary to Japan 19 years
Teaching and administrative experience 13 years
Dean of Students 1991-1992
Director, ABLE Program since 1998
Hillsdale Free Will Baptist College since 1991
(also 1988-89)

JERRY BANKS, B.A.

Missions

B.A., Free Will Baptist Bible College
M.M., (in progress) Moody Bible Institute
Missionary to Japan 19 years
Pastoral experience 11 years
Hillsdale Free Will Baptist College since 1999

ROBERT B. BLAND, ED.D.

English

B.A., Central State University
M.Ed., Central State University
Ed.D., Highland University
Teaching and administrative experience 42 years
National Council Teachers of English
Kappa Delta Pi
Accreditation experience with the following
agencies recognized by the U.S. Department of
Education: Accrediting Association of Bible
Colleges (AABC), North Central Association of
Colleges and Schools (NCA), Southern
Association of Colleges and Schools (SACS),
and the Transnational Association of Christian
Colleges and Schools (TRACS).
Hillsdale Free Will Baptist College since 1992

LARRY CARIKER, M.S.

Physical Education, History

B.S., University of Central Oklahoma
M.S., Northeastern State University
Teaching and coaching experience (secondary) 28
years
Additional Graduate Studies: Northeastern State
University
Hillsdale Free Will Baptist College since 1998

PAM CARIKER, B.S.

Communications, Drama

B.S., Tulsa University
Masters Studies in Communications, Southern
Nazarene University
Teaching experience (secondary) 19 years
Additional Graduate Studies: Northeastern State
University
Hillsdale Free Will Baptist College since 1998

KATHLEEN CARLTON, M.M.

Music, Voice

B.A., Cameron University
M.M., University of Oklahoma
D.M.A., University of Oklahoma (to be awarded
Summer of 2001)
Additional studies: American Institute of Musical
Studies, Graz, Austria; Performing member of
the Cimarron Circuit Opera Company; University
of Oklahoma, European Tour Group; Former
member of Oklahoma Collegium Musicum
Hillsdale Free Will Baptist College since 1988

MELINDA DENTON, M.S.**Mathematics**

B.S.Ed., Missouri Southern State College
 M.S., Pittsburg State University
 Ph.D., A.B.D., University of Oklahoma
 University teaching experience 8 years at Missouri University - Rolla, Pittsburg State University, and Southern Nazarene University.
 Hillsdale Free Will Baptist College since 1990

NANCY DRAPER, M.L.S.**Learning Resource Center Director**

A.A., Hillsdale Free Will Baptist College
 B.A., School of the Ozarks
 M.L.S., University of Oklahoma
 Accreditation experience with the following agencies recognized by the U.S. Department of Education: North Central Association of Colleges and Schools (NCA) and Transnational Association of Christian Colleges and Schools (TRACS).
 Hillsdale Free Will Baptist College since 1977

TIMOTHY EATON, M.ED., M.DIV.**Bible, Theology**

B.Th., Hillsdale Free Will Baptist College
 M.Ed., University of Oklahoma
 M.Div., Southwestern Baptist Theological Seminary
 Ph.D. Candidate, University of Oklahoma
 Additional studies: Missouri Southern State College, Murray State College, and American Institute of Church Growth.
 Masters Studies in Aging, North Texas State University
 Participant in the Oklahoma Scholar Leadership Program 1993-1994
 Christian Education Consultant for D. C. Cook Publishing 4 years
 Pastoral ministry experience over 20 years
 Teaching experience: Christian Education, Western Baptist College; Field Education Supervisor, Midwestern Baptist Theological Seminary; and graduate level instruction, University of Oklahoma.
 Member of the Accreditation Commission for the Transnational Association of Christian Colleges and Schools since 1999
 Vice President of Academic Affairs since 1989
 Hillsdale Free Will Baptist College since 1989

BRAD HANNA, M.DIV.**Bible, Greek**

B.A., Hillsdale Free Will Baptist College
 M.Div., Southwestern Baptist Theological Seminary
 Doctorate in progress with Gordon-Conwell Seminary
 Pastoral Experience 7 years
 Hillsdale Free Will Baptist College since 1998

DORTHY HARRIS, M.ED.**Business, Journalism**

B.S., University of Central Oklahoma
 M.Ed., University of Central Oklahoma
 Additional studies: Oklahoma State University and Texas A & M
 Teaching experience over 12 years
 Publisher and journalist for over 12 years
 Instructor University of Central Oklahoma, Hillsdale, and Phillips University.
 Hillsdale Free Will Baptist College since 2000

CARLA KRUEGER, M.A.**Counseling, Psychology**

A.A., Hillsdale Free Will Baptist College
 B.S., Southwest Missouri State University
 M.A., University of North Florida
 Ph.D. (in progress) University of Oklahoma
 Teaching experience (secondary) 4 years
 Additional Graduate Studies: Southwest Missouri State University, University of Missouri, University of Central Oklahoma and University of Oklahoma.
 Hillsdale Free Will Baptist College since 1992

DAN LUCAS, M.M.**Music**

B.A., Oklahoma Christian University of Science and Arts
 M.M., Oklahoma City University
 Metropolitan Opera Auditions District Winner 1994
 Church music minister experience over 5 years
 Additional experience: Oklahoma Opera Company, Oklahoma Civic Opera, Tulsa Opera, and the Singing Churchmen of Oklahoma.
 Hillsdale Free Will Baptist College since 1998

CHRISTY LANE MORROW, B.S.**Science**

A.A., Hillsdale Free Will Baptist College
 B.S., University of Central Oklahoma
 M.S., University of Oklahoma (scheduled for award 2001)
 Hillsdale Free Will Baptist College since 1998

DAVID MORROW, B.S.**Baseball, Mathematics**

A.A., Hillsdale Free Will Baptist College
 B.S., University of Science and Arts of Oklahoma
 Masters studies in progress at the University of Oklahoma
 National Christian College Athletic Association Division II Invitational Baseball Champions 1999 and 2000
 Hillsdale Free Will Baptist College since 1996

CRAIG SHAW, M.DIV.**Bible, Greek**

B.A., Hillsdale Free Will Baptist College
 M.Div., Southwestern Baptist Theological Seminary
 Doctorate in progress with Gordon-Conwell Seminary
 Pastoral Experience 5 years
 Christian School administrator 4 years
 Hillsdale Free Will Baptist College since 1998

BILL STEWART, M.A., M.ED.**Computers, TESL**

A.T., Rogers State College
 B.A., Hillsdale Free Will Baptist College
 M.A., (RE), Southwestern Baptist Theological Seminary
 M.Ed., (TESOL) Oklahoma City University
 Ph.D., Candidate, University of Oklahoma
 U.S. Naval experience 16 years
 Director of Management Information Systems since 1995
 Hillsdale Free Will Baptist College since 1990

PART-TIME FACULTY

Instructors are listed with the highest degree received from an accredited institution. Only institutions whose accrediting body is nationally recognized as an institutional accrediting agency by the United States Department of Education are included. Teaching discipline(s), relevant experience, and additional education are included as information.

PHIL AKIN, B.S.**Business**

B.S., East Central University
 Additional graduate studies, Northeastern State University
 Hillsdale Free Will Baptist College since 1995

JOY BANKS, M.C.S.**Christian Ministry**

B.A., John Brown University
 M.C.S., Regent College
 Private and public school teaching exp. 2 yrs.
 Ministry experience: Over 2 yrs.
 Cross-cultural experience: over 24 yrs.
 Hillsdale Free Will Baptist College since 2000

AILEEN BLAND, ED.D.**Science, Nursing**

B.S., Northwestern Oklahoma State University
 M.Ed., Northwestern Oklahoma State University
 Ed.D., East Texas State University
 R.N., University of Oklahoma School of Nursing
 Professional nursing experience 9 years
 Teaching experience 22 years
 Nursing Program Coordinator for Gulf Coast Bible College in Houston, TX from 1975 to 1985
 Hillsdale Free Will Baptist College since 1987

MARK BRAWLEY, M.DIV.**Bible, Christian Education**

B.A., Hillsdale Free Will Baptist College
 M.Div., Southwestern Baptist Theological Seminary
 Student Ministries and administrative experience 19 years
 Writer, Randall House Publications since 1994
 Dean of Students 1995-1998
 Athletic Director 1995-1998
 Hillsdale Free Will Baptist College since 1995

ROBERT BRYAN, M.A.**Missions**

B.A., Free Will Baptist Bible College
 M.A., Syracuse University
 Diplome Supérieur de la Langue Française, Alliance Française
 Ph.D. Candidate, University of Oklahoma
 Missionary to Ivory Coast 31 years (Director of Centre de Publications Evangeliques 12 years)
 Hillsdale Free Will Baptist College since 1999

WILLIAM BURGESS, M.A.**Bible, Theology**

B.S., California Christian College
 M.A., Mennonite Brethren Biblical Seminary
 Christian School Administrator and Teacher
 Ministry experience since 1974
 Hillsdale Free Will Baptist College since 2001

BERT CORR, D.ED.**Business**

B.S., University of Oklahoma
 M.ED., University of Oklahoma
 D.ED., University of Oklahoma
 Public school Teacher and Administrator, Assistant Superintendent, Superintendent: over 36 yrs.
 Adjunct instructor at University of Oklahoma 1976
 U.S. Marine Corps and Reserves, 13 yrs.
 Hillsdale Free Will Baptist College since 2001

ROD DENTON, J.D.**Business Law**

B.S., Missouri Southern State College
 J.D., Oklahoma City University Law School
 Hillsdale Free Will Baptist College since 2000

FRANK GILES, M.A.**Philosophy**

B.A., Hillsdale Free Will Baptist College
 M.A., Southern Nazarene University
 M.A., University of Oklahoma
 Additional studies: Institute of Holy Land Studies, Jerusalem, Israel
 Pastoral experience 24 years
 Hillsdale Free Will Baptist College since 1994
 (also 1980-1982)

DANNY GREEN, M.S.**Business, Management**

B.S., Southern Illinois University
M.S., University of Southern California
Hillsdale Free Will Baptist College since 1998

JIM HARRIS, M.DIV.**Bible**

B.A., Hillsdale Free Will Baptist College
M.Div., Southwestern Baptist Theological Seminary
Pastoral Experience 6 years
Hillsdale Free Will Baptist College since 1997

ERNEST HARRISON, Jr., M.DIV.**Bible, Theology**

A.A., Hillsdale Free Will Baptist College
B.A., Free Will Baptist Bible College
M.Div., Tennessee Temple Seminary
Military Training for chaplaincy and officer
National Guard Chaplain: ranked Major
Pastoral Ministry experience: 35 yrs.
Executive Director of OK State Association of FWB since June 1998
Hillsdale Free Will Baptist College since 1999

WILLIAM HARMON, M.DIV.**Bible, Theology**

B.A., Hillsdale Free Will Baptist College
M.Div., Southwestern Baptist Theological Seminary
Hillsdale Trustee
Hillsdale Free Will Baptist College since 2000

WADE T. JERNIGAN, M.A.**Homiletics**

Diploma in English Bible, Free Will Baptist Bible College
B.A., Sacramento Bible College and Seminary
M.A., Sacramento Bible College and Seminary
Ph.D., Baptist Christian University
Honorary Doctorates awarded by the California Graduate School of Theology, Shreveport Bible College, Northern Indiana University, Wesleyan Bible College, and Western Bible College.
Additional studies: Oklahoma Baptist University and University of Oklahoma
Christian Ministry 53 years
Pastoral experience 32 years
Started 25 churches in the western and southwestern United States
College teaching experience 10 years
President of California Christian College, 1969-1978
Hillsdale Free Will Baptist College since 1997

CHUCK LOUVIERE, M.DIV.**Bible, Computers**

B.A., Hillsdale Free Will Baptist College
M.Div., Southwestern Baptist Theological Seminary
Additional studies: Oklahoma City Community College
Additional teaching experience in computer applications at Francis Tuttle Vo-Tech and Oklahoma City Community College.
Hillsdale Free Will Baptist College since 1997

THOMAS MARBERRY, PH.D.**Theology, Greek**

B.A., Baylor University
M.Div., Southwestern Baptist Theological Seminary
Ph.D., Baylor University
Baylor University Archeological expedition 1983, under the auspices of the University of Tel Aviv, Israel
Accreditation experience with the following agencies recognized by the U.S. Department of Education: North Central Association of Colleges and Schools (NCA) and Transnational Association of Christian Colleges and Schools (TRACS).
Author of the Randall House Commentary on Galatians
Contributing Editor, CONTACT Magazine
Pastoral experience 19 years
Vice President of Academic Affairs, Hillsdale Free Will Baptist College, 1983-1989
Director of External Studies since 1989-1999
Hillsdale Free Will Baptist College since 1975
President of the Seminary of the Cross (Mexico) since July 1999

GINA MYERS, M.M.E.**Music, Piano**

B.A., Hillsdale Free Will Baptist College
M.M.E., University of Oklahoma
Hillsdale Free Will Baptist College since 1993

DANIEL PARKER, ED.D.**Education, Management**

B.A., Free Will Baptist Bible College
B.S., University of Oklahoma
M.A., Northern Arizona University
Ed.D., University of Idaho
Higher Education experience over 12 years (Rogers State College; California Christian College (President); University of Wisconsin-River Falls, and Hillsdale FWB College).
Experience in public schools as teacher through superintendent over 15 years.
Business and Not for Profit Organization Management over 10 years.
Superintendent of Schools Oilton, Oklahoma
President of California Christian College
Grant writing consultant and recipient since 1970
Hillsdale Free Will Baptist College since 1998

VIVIAN REASNOR, M.ED.**Education**

B.S., Free Will Baptist Bible College
M.Ed., Southern Nazarene University
Teaching experience in private and international schools since 1983
Elementary Principal since 1998
Hillsdale Free Will Baptist College since 1994

MARIBEL REYES, B.A.**Spanish**

B.S., Institute Superior Politécnico José Antonio Echeverría
B.A., Hillsdale Free Will Baptist College
Hillsdale Free Will Baptist College since 1999

KYLE SAUNDERS, J.D.**Business**

B.S., East Central University
J.D., University of Oklahoma
Certified Public Accountant
Hillsdale Free Will Baptist College since 1999

THOMAS SCHWARTZ, M.ED. D.MIN.**Economics, History**

B.A., Southwestern Oklahoma State University
M.Ed., Southwestern Oklahoma State University
M.Div., Phillips Theological Seminary
D.Min., American Bible College and Seminary
Additional Studies: Participant in the Oklahoma Scholar Leadership Enrichment Program 1993-94
Hillsdale Free Will Baptist College since 1994

N.R. SMITH, D. MIN.**Bible**

B.A., Free Will Baptist Bible College
M.Div., Luther Rice Seminary
D.Min., Luther Rice Seminary
Additional graduate studies: Liberty University
Executive Director, Oklahoma State Association of Free Will Baptists 6 years
Promotional Secretary/Business Manager, Free Will Baptist Sunday School Department 6 years
Public Relations, Hillsdale Free Will Baptist College 5 years
Pastoral experience 32 years
Independent Business Owner/Manager 1985-2001
Certified Estate Planner
Hillsdale Free Will Baptist College 1959-1967, 1981-1985, since 2000

EDWIN WADE, M.A.**Religion**

B.A., Azusa Pacific College
M.A., Azusa Pacific College
Doctor of Divinity degree awarded by Bethany Bible College
Public school teaching experience 4 years
Pastoral experience 12 years
College teaching experience 22 years
President of Hillsdale Free Will Baptist College, 1982-1988
Director of External Studies since 1999
Hillsdale Free Will Baptist College since 1975

MICHAEL WADE, M.M.**Bible, Ministry**

B.A., University of Oklahoma
B.A., Hillsdale Free Will Baptist College
M.Min., Southern Nazarene University
Pastoral experience 22 years
Hillsdale Free Will Baptist College since 1983

JOAN WARREN, M.B.A.**Management**

A.A., Yakima Valley Community College
B.A., Central Washington University
M.B.A., Gonzaga University
Business Management experience since 1966
Ministry teaching experience: over 30 yrs.
Hillsdale Free Will Baptist College since 2000

DAVID WELSH, J.D.**Business, Management**

B.S., University of Oklahoma
M.A., University of Redlands
J.D., University of Oklahoma College of Law
Professional Military Education and active duty, 1981-1993
Experience: management and legal work 25 years
Hillsdale Free Will Baptist College since 2000

JEREMY WEST, J.D.**Business, Management**

B.B.A., Northeastern State University
J.D., University of Oklahoma College of Law
United States Air Force, 1989-1992
Hillsdale Free Will Baptist College since 2000

KATHLEEN WILCOXSON, ED.D.**Government, Reading**

B.S., Southwestern Oklahoma State University
 M.S., Oklahoma State University
 Ed.D., Oklahoma State University
 Teaching experience in public schools and literacy
 training over 25 years
 Oklahoma State Senator (District 45) since 1997
 Hillsdale Free Will Baptist College since 1997

LINDA WILEY, M.ED.**Education**

B.S., University of Central Oklahoma
 M.Ed., University of Central Oklahoma
 Additional graduate studies: University of Central
 Oklahoma
 Public School experience 20 years
 Hillsdale Free Will Baptist College since 1992



Faculty
90

VISITING SCHOLAR**STEPHEN M. ASHBY, PH.D.****Philosophy, Religion**

B.S., Free Will Baptist Bible College
 M.R.E., Grand Rapids Baptist Seminary
 M.Div., Grand Rapids Baptist Seminary
 M.Ed., Lynchburg College
 Ph.D., Bowling Green State University
 University Teaching Experience 15 years
 Pastoral Experience 10 years
 Symposium and Conference Speaker
 Trustee, Free Will Baptist Bible College

STAFF

David Archer Director of Christian Ministries
 Kelly Archer Athletic Director
 Janice Banks Director of the ABLE Program
 Jerry Banks Director of Missions
 Larry Cariker Coach, Women's Basketball
 Sue Chaffin Registrar
 Barbara Cheshier Athletic Department Development Coordinator
 Denise Conklin Administrative Assistant to the VPBA
 Gregory Conner Assistant Director of Development
 Cindy DeAquino Assistant Director of ABLE
 Earnie Deeds External Studies Assistant
 Nancy Draper Director of Learning Resource Center
 Tania Ferreira Administrative Assistant to the President
 Nadine Followwill Administrative Assistant to the VPAA
 Michael Grimes Food Service Manager
 Tracy Grimes Resident Life Coordinator
 Wade Jernigan Church Relations
 Carla Krueger Student Counselor
 Quentin Loop Assistant Director of MIS
 Rebecca Miller LRC Assistant
 Andy Nichols Maintenance Assistant
 Lisa Nichols Assistant Resident Life Coordinator
 David Morrow Coach, Men's Baseball
 Jack Richey Development Coordinator
 Craig Shaw Director of Student Services (Dean of Students)
 Denise Shaw Administrative Assistant to the VPBA
 Meczynda Smith Coach, Women's Volleyball
 Shauna Smith Administrative Assistant to the Director of Development
 Bill Stewart Director of Management Information Systems
 Bailey Thompson Director of College Advancement
 Pam Thompson Director of Admissions/Financial Aid
 Jerred Vandivort Director of Maintenance
 Edwin Wade Director of External Studies
 Mike Wade Director of Development

Staff
91

Ryan Wade.....Resident Life Coordinator/Coach, Women's Softball
 Todd WileyGolf Coach



Staff
92

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RESPONSE FORM

Date _____

I am interested in enrolling in the following program at Hillsdale Free Will Baptist College. Please send me the necessary forms so that I may make application to the College.

- ☐ Traditional College Program
☐ Degree Completion Program
☐ External Studies Program (Correspondence)

Name _____
(Last) (First) (Middle)

Mailing Address _____

City _____ State _____ Zip _____

E-mail Address _____

Date of Birth _____

If accepted, I plan to enroll at Hillsdale:

Fall Semester _____ Spring Semester _____
year year

Please mail this form to: Hillsdale Free Will Baptist College
P.O. Box 7208
Moore, OK 73153-1208

