



RANDALL UNIVERSITY

Transfer Student Application Checklist

This Check list will guide you through the different processes needed to be admitted to Randall University. If you have any questions or problems concerning your admission, please contact us. All application materials are available at www.ru.edu or you can contact the Office of Admissions at 405-912-9007.

Application for Admission: Complete the Application for Admission online at www.ru.edu and pay the nonrefundable application fee of \$40.

Official Transcripts: Applicants must submit official college transcripts from each college or university attended. (Any student who fails to report work taken at another institution is subject to immediate expulsion from the College.) Applicants with less than sixty transferable hours must submit their official high school transcript as well. All transcripts are considered official when we receive them directly from the school. Your school may send transcripts directly to us by using Parchment exchange or any other electronic transcript clearing house, email them to ealdrige@ru.edu, or admissions@ru.edu. They may fax the transcripts 405-912-9050, or mail them to Randall University Admissions, 3701 S. I-35 Service RD., Moore, OK. 73160. You may also hand deliver the official transcript in a sealed envelope from the school that has never been opened.

ACT/SAT Scores: If an applicant has earned less than 24 transferrable hours they must also submit an official ACT/SAT score report. To request your ACT/ SAT scores be sent to Randall University go to the following links: For ACT- <http://www.act.org/>. For SAT- <https://collegereadiness.collegeboard.org/sat>. Some high schools report ACT/SAT scores on their transcripts. These are acceptable as official score reports. However, you will need to check with your high school to verify they report ACT/SAT scores on their transcripts.

References: Applicants must submit two references. References must be someone that has known the applicant for at least two years and is not a family member. Reference forms can be found at www.ru.edu or requested from the Admissions Office at admissions@ru.edu or 405-912-9007. References may now be completed and submitted online at <https://ru.edu/confidential-reference-form/>.

Financial Aid

1. Those students applying for federal/state aid should submit the Free Application for Federal Student Aid (FAFSA) as soon after October 1 as possible at www.fafsa.ed.gov. Include Randall University as a recipient of the information by listing our school code, 010266, in Step 6 of the FAFSA form.
2. Once admitted, and FAFSA is submitted you will need to watch for texts and emails from the Financial Aid Office and our third party servicer Campus Ivy for further instruction. You can find detailed instructions at www.ru.edu.
3. You can contact the Financial Aid Office at financial-aid@ru.edu, dconklin@ru.edu, cbristow@ru.edu, 405-912-9012, 405-912-9037.