



RANDALL UNIVERSITY

New Freshman Application Checklist

This Check list will guide you through the different processes needed to be admitted to Randall University. If you have any questions or problems concerning your admission please contact us. All application materials are available at www.ru.edu or you can contact the Office of Admissions at 405-912-9007.

- Application for Admission:** Complete the Application for Admission online at www.ru.edu and pay a nonrefundable application fee of \$40.
- Official High School Transcript:** Applicants must submit a high school transcript. Freshman applicants may be admitted on the basis of an incomplete but official transcript, which shows grades through at least 6 semesters. **Upon graduation from high school, students must submit a final official transcript showing completion of high school requirements.** All transcripts are considered official when we receive them directly from the school. Your school may send transcripts directly to us by using Parchment exchange or any other electronic transcript clearing house, email them to ealdridge@ru.edu, or admissions@ru.edu. They may fax the transcripts 405-912-9050, or mail them to Randall University Admissions, 3701 S. I-35 Service RD., Moore, OK. 73160. You may also hand deliver the official transcript in a sealed envelope from the school that has never been opened.
- ACT/SAT Scores:** Randall University's school codes: ACT- 3413 / SAT- 0927. All freshman applicants must submit an official copy of either the ACT or SAT test scores. To request your ACT/ SAT scores be sent to Randall University go to the following links: For ACT- <http://www.act.org/>. For SAT- <https://collegereadiness.collegeboard.org/sat>. Some high schools report ACT/SAT scores on their transcripts. These are acceptable as official score reports. However, you will need to check with your high school to verify they report ACT/SAT scores on their transcripts.
- References:** Applicants must submit 2 references. References must be someone that has known the applicant for at least two years and is not a family member. Reference forms can be found at www.ru.edu, requested from the Admissions Office at admissions@ru.edu or 405-912-9007 or completed and submitted online at <https://ru.edu/confidential-reference-form/>.

Financial Aid

1. Those students applying for federal/state aid should submit the Free Application for Federal Student Aid (FAFSA) as soon after October 1 as possible at www.fafsa.ed.gov. Include Randall University as a recipient of the information by listing our school code, 010266, in Step 6 of the FAFSA form.
2. Once admitted, and FAFSA is submitted you will need watch for texts and emails from the Financial Aid office and our third party servicer Campus Ivy. You can find detailed instructions at www.ru.edu.
3. You can contact the Financial Aid Office at financial-aid@ru.edu, dconklin@ru.edu, cristow@ru.edu, 405-912-9012, 405-912-9037.